



Application for Business Incentives

Please return completed application to the Economic Development Office.

Date of Application: _____

Project Name: _____

Applicant Contact Information:

Property Owner: _____

(If more than one owner, attach additional page. List all owners of property within proposed project)

Address: _____

Business Phone: _____ Cell Phone: _____

Email: _____

Developer: _____

Address: _____

Business Phone: _____ Cell Phone: _____

Email: _____

Attorney (if applicable): _____

Address: _____

Business Phone: _____ Cell Phone: _____

Email: _____

Proposed Location for Project (Provide a brief description below of the project location in relation to surrounding streets, drainage outfalls, creeks and/or existing developments; and attach a map and a metes and bounds description of boundaries for the proposed site):

Total Acreage of Project Site: _____

Additional Information:

Please attach any exhibits necessary to provide the information listed below. All required information must be submitted in order for the application to be deemed complete.



Applicant Background Information	
<input type="checkbox"/> Company overview including legal status	
<input type="checkbox"/> A statement on applicants' previous experience with projects of similar scale and type, including project description(s), location(s), cost(s), etc.	
<input type="checkbox"/> Evidence of no delinquent taxes or fees due in the City of Victoria or any other jurisdiction where the applicant owns property, if applicable	
<input type="checkbox"/> Most recent financial statements and/or banking references (confidential)	
<input type="checkbox"/> Litigation History	
<input type="checkbox"/> References	
Project Information	
<input type="checkbox"/> Description of proposed project	
<input type="checkbox"/> Business Plan and/or pro-forma (confidential)	
<input type="checkbox"/> A market feasibility study for the project	
<input type="checkbox"/> Long term project ownership plan	
<input type="checkbox"/> List of all taxing jurisdictions overlapping the proposed facility, if any	

○ Current value of land and existing improvements, if any	
○ Type of business activity	
○ Type and value of proposed improvements	
○ Estimated increase in tax revenue to City, both ad valorem and sales	
○ Number and type of existing jobs to be retained by proposed project	
○ Number and type of new jobs to be created by proposed project	
○ Amount of local payroll to be created	
○ The amount, terms, and conditions of the proposed participation by other jurisdictions, if any	
○ Description of why incentives are necessary for the success of this project.	
Fees and Costs	
○ A non-refundable application fee of \$500.00	
○ Applicants will be expected to pay all costs associated with the City’s consideration and processing of an application as well as the costs of the creation of any special district, including any and all engineering, consulting, and attorney fees. The City may require the applicant to place an amount sufficient to cover costs in escrow with the City to cover these costs.	

Signature of Applicant: _____

Date: _____

Please return completed application and required attachments to the Economic Development Office.
 Attn: Danielle Williams, Economic Development Director
 700 Main St., Ste. 104
 Victoria, TX 77901
 (361) 485-3120