This budget will raise less revenue from property taxes than last year's budget by an amount of $4,388, which is a 0.01 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $172,710.

City Council Record Vote

FOR: Mayor Duane Crocker, Rafael DeLaGarza, III, Steven Kidder, April L. Butler, Jan Scott, Mayor Pro-Tem Dr. Andrew Young, and Mark Loffgren

AGAINST:

ABSENT:

PRESENT AND NOT VOTING:

NOT PRESENT DURING VOTING:

Tax Rate	*FY 24-25*	*FY 23-24*
Property Tax Rate	$0.4707	$0.4898
No-New Revenue Tax Rate	$0.4703	$0.4648
No-New Revenue M&O Tax Rate	$0.2879	$0.2882
Voter-Approval Tax Rate	$0.4707	$0.4898
Debt Tax Rate	$0.1728	$0.1903

The amount of municipal debt obligation secured by property Taxes for the City of Victoria is $76,470,000.

The above statement is required by Section 102.007(d), Loc Gov. Code as amended by S.B. 2 of the 86th Texas Legislature.

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Transmittal Letter

FY 2025 Annual Budget

August 6, 2024

Re: Fiscal Year 2024-2025 Annual Budget

The adoption of the Budget, the City's financial and spending plan, is one of the single most important actions taken by the City Council each year. The Budget outlines the plan to address various challenges, priorities, and opportunities presented throughout the year. It reflects the City's vision of providing a government that is efficient and an effective provider of goods and services – a government that is not only responsible to the will of its citizens, but also a government that provides leadership in helping determine the proper course for the future of our City.

The key takeaways from the Fiscal Year 2025 budget story include:

- **Current Economy:** As we continue to navigate a post-COVID economic environment, the City's reserves are healthy and slightly higher than the minimum reserve policy of 25 percent.
- **Balanced Budget:** Recurring revenues are projected to equate or exceed recurring expenses.
- **Lower Property Tax Rate:** Due to an increase of Net Appraised Taxable Value (NTAV) of 3.7 percent, the tax rate is reduced by 1.91 cents or 3.9 percent. the Tax Rate has been decreasing for the past five years.
- **Compensation Pay Program:** All City employees will receive a 3% across-the-board raise with public safety receiving an additional 1% STEP for qualifying individuals. In addition, the City is raising its minimum wage to $15/hr. among other pay adjustments, at a total cost of $1.4 million:
    - Public Safety: $940K or 66 percent (includes $431K for overtime)
    - General Population: $487K or 34 percent.

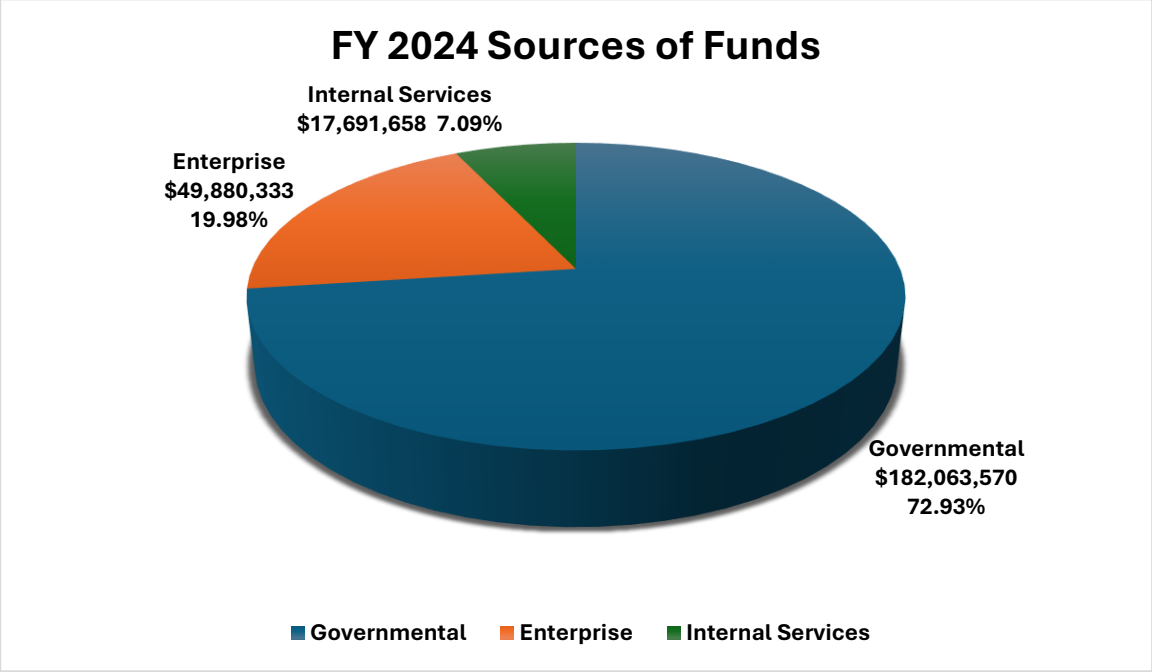
This is the fifth consecutive year, (approximately $6 million investment over this timeframe), of implementing a pay plan as part of the budget.

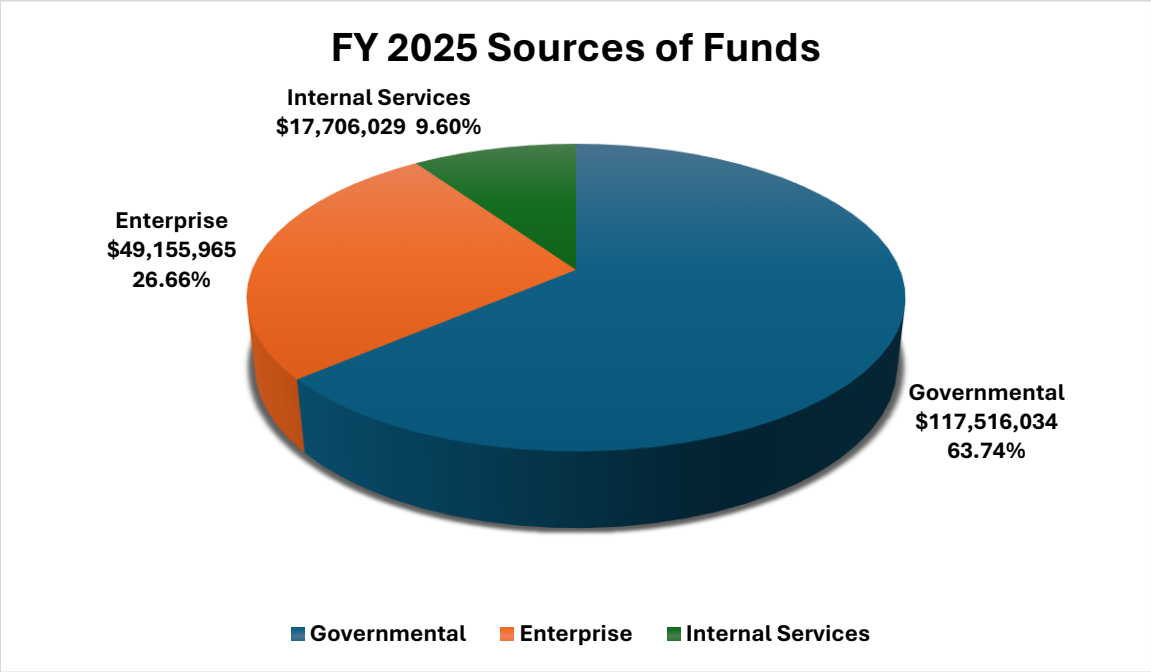
- **Health Insurance Fund/Plan:** Reserves are projected to increase 3 percent while offering a new Exclusive Provider Organization (EPO) health plan allowing employees the option to choose a lower deductible plan, that also contains co pays and other features that employees have been requesting. Additionally, we are increasing the dental plan benefits at no cost to the employee and adding $500 per employee to their Health Savings Account (HSA), Flexible Spending Account (FSA), or 457 Retirement account. These employee benefits equate to $332K in addition to the proposed Compensation Pay Program.

- **Capital Improvement Plan:** is budgeted at $40.52 million. It includes updates to utility system, facility designs, implementation of new Enterprise Resource System, all while continuing prioritize our streets.
- **Capital Replacements:** The increase is mainly due to public safety radio replacements.
- **Grant Programs:** The City is projected to receive $15.3 million in CDBG-MIT grant funding. It will be used for various types of mitigation projects.

In accordance with Texas Statute and City of Victoria Charter, Article V, Section 5, the Annual Budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025, is hereby presented. The total Proposed Fiscal Year 2025 Revenue Budget is $184,378,028, a decrease of $65,257,533, or 26 percent, (due to the FY 2024 Capital Improvement Plan Certificate of Obligation bond issue and grant funding), compared to prior year, $249,635,561; and, the total Proposed Fiscal Year 2025 Expense Budget is $194,116,623, a decrease of $61,778,758 or 24.14 percent, (mainly due to the FY 2024 Capital Improvement Plan) compared to Fiscal Year 2024 Original Budget, $255,895,381.

Overall Revenues

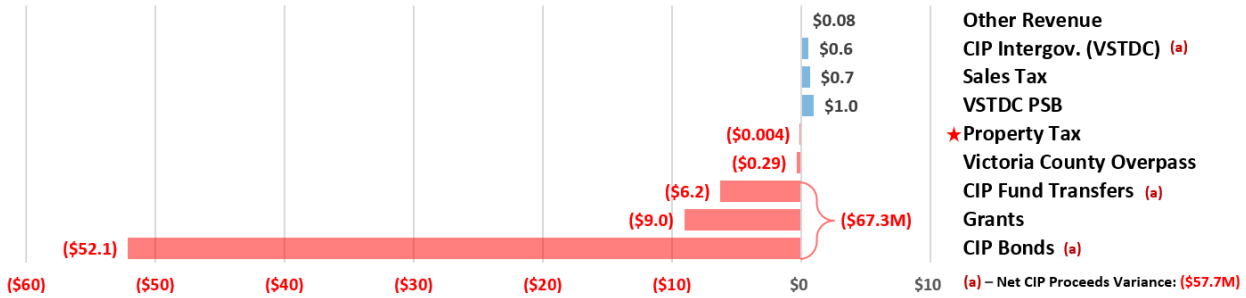




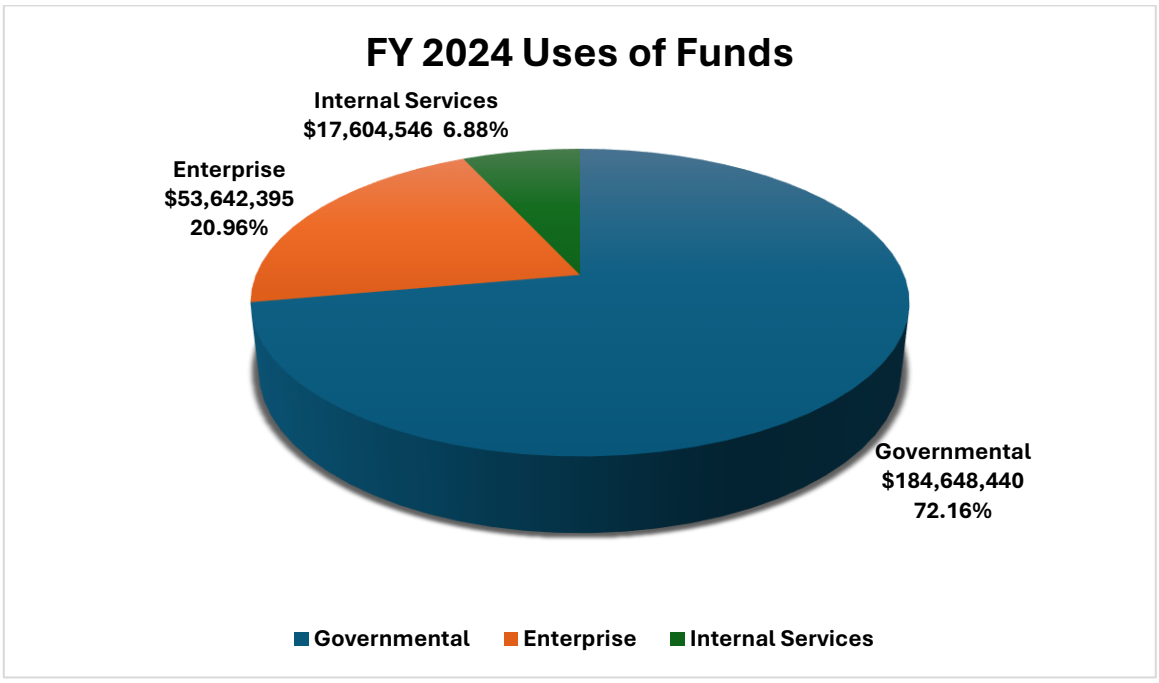
Overall Revenues by Type

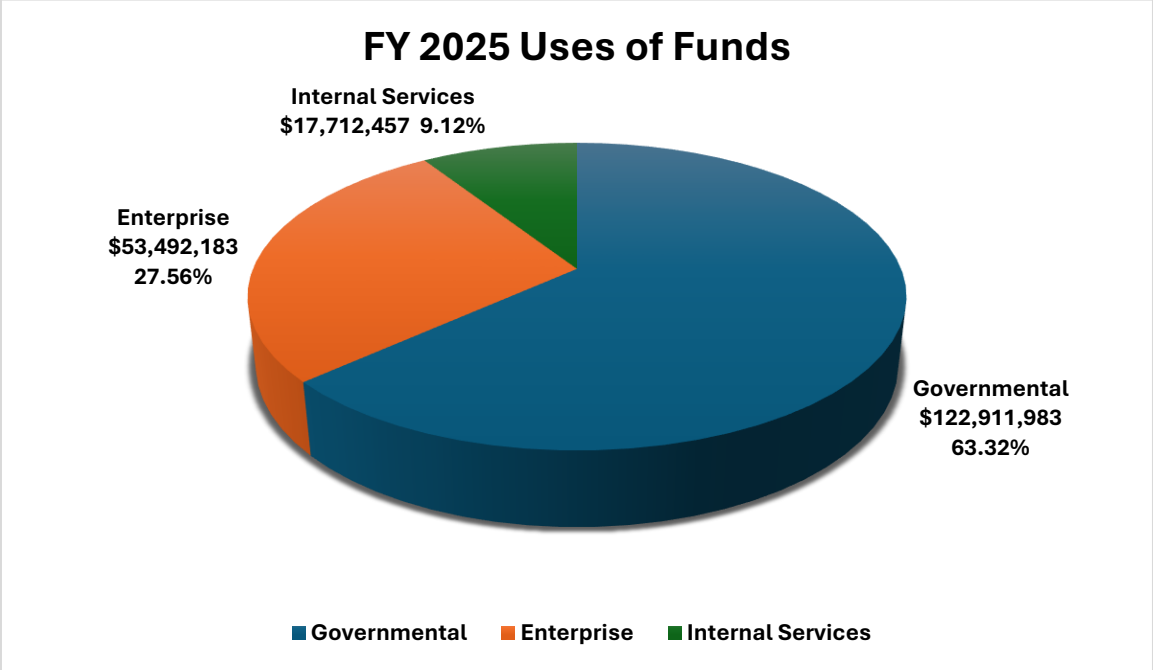
	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Actual vs Budget Variance	2024-25 Actual vs Budget % Variance
Taxes and Franchise Fees	$ 54,564,802	$ 55,182,814	$ 618,012	1.13%
Licenses and Permits	995,290	1,004,060	8,770	0.88%
Motel Tax Receipts	1,900,000	1,850,000	(50,000)	-2.63%
Intergovernmental	2,836,240	2,878,973	42,733	1.51%
Charges for Services	35,592,900	35,888,469	295,569	0.83%
Fines and Forfeitures	640,900	645,250	4,350	0.68%
Golf Sales	1,126,000	1,123,984	(2,016)	-0.18%
Beer Sales	109,000	210,000	101,000	92.66%
Food Sales	15,000	18,000	3,000	20.00%
Merchandise	55,000	61,000	6,000	10.91%
Non-Alcoholic Sales	36,000	37,000	1,000	2.78%
Interdepartmental	10,496,447	9,907,817	(588,630)	-5.61%
Capital Replacement Surcharges	38,000	35,000	(3,000)	-7.89%
Rental Fees	225,000	238,000	13,000	5.78%
City's Premiums	4,804,672	4,804,672	-	0.00%
Drug Refunds and Rebates	308,400	300,000	(8,400)	-2.72%
Employee Premiums	985,400	1,045,000	59,600	6.05%
Excess Stop-Loss Reimbursement	175,000	175,000	-	0.00%
Workers' Compensation Premiums	205,000	300,000	95,000	46.34%
Retiree Premiums	377,100	315,000	(62,100)	-16.47%
Other Financing Sources	132,268,360	65,905,508	(66,362,852)	-50.17%
Interest Income	1,469,975	2,138,950	668,975	45.51%
Miscellaneous	411,075	313,531	(97,544)	-23.73%
Total	**$ 249,635,561**	**$ 184,378,028**	**$ (65,257,533)**	**-26.14%**

The $65.3 million decrease is mainly due to the following:



Overall Expenditures/Expenses

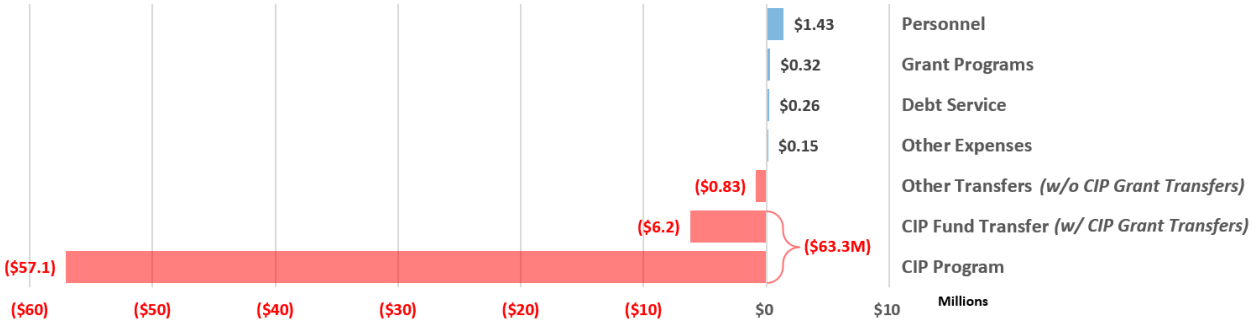




Overall Expenditures/Expenses by Fund

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Actual vs Budget Variance	2024-25 Actual vs Budget % Variance
Governmental:				
General Fund	$ 59,753,570	$ 61,419,722	$ 1,666,152	2.79%
Stabilization Fund	-	100,000	100,000	
Special Revenue Funds	26,675,873	22,685,965	(3,989,908)	-14.96%
Debt Service Fund	10,990,359	11,250,512	260,153	2.37%
Capital Projects Fund	87,228,638	27,455,784	(59,772,854)	-68.52%
Proprietary:				
Enterprise Funds	53,642,395	53,492,183	(150,212)	-0.28%
Internal Services Funds	17,604,546	17,712,457	107,911	0.61%
Total	**$ 255,895,381**	**$ 194,116,623**	**$ (61,778,758)**	**-24.14%**

The $61.8 million increase is mainly due to the following:



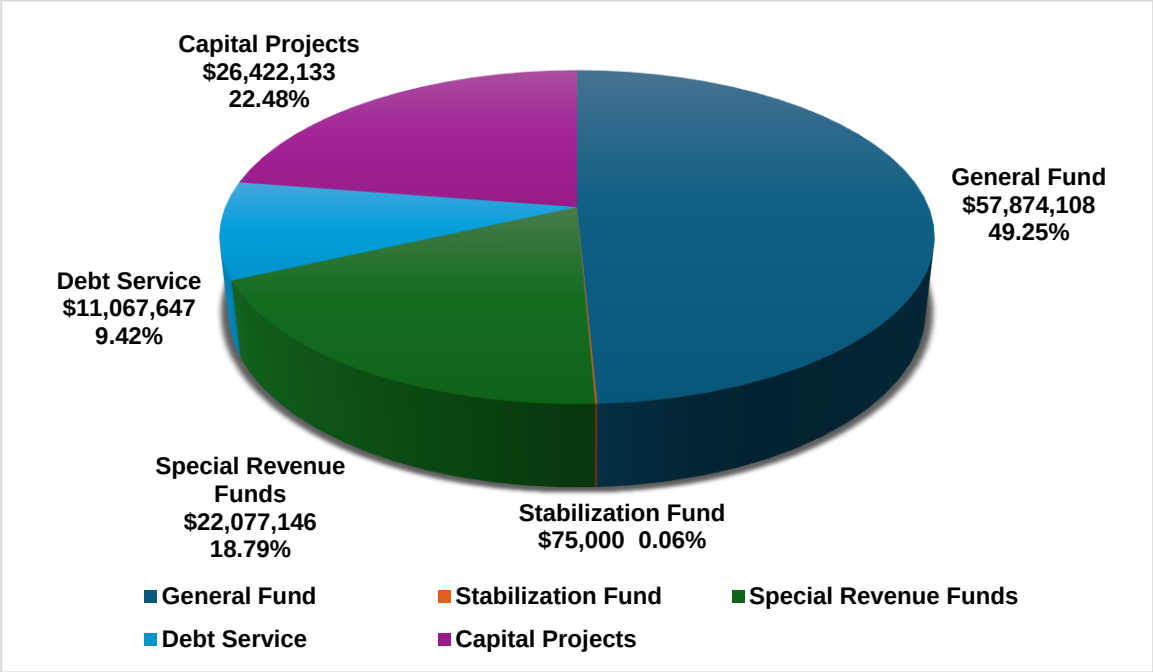
In summary, the budget process began in January when staff began gathering budget needs, wants and requests from departments centered around meeting objectives confirmed by City Council via the Victoria 2035 Comp Plan and its related Action Agenda Priorities, to be included in the Fiscal Year 2024-2025 Proposed Budget.

The major budget priorities this year continue to be investing in our employees, at a cost of $1.4 million for Compensation Pay Program (66 percent is for Public Safety and 34 percent associated to General Population); implementing a new health plan option (EPO provides an option to employees of a lower deductible); providing employees with $500 to go towards either Health Savings Account, Flexible Spending Account or 457 Compensation Plan; and, implementing a $41M Capital Improvement Program for FY 2025.

Provided below are brief highlights of funds included in the Fiscal Year 2024-2025 Proposed Budget:

Governmental Funds Budgetary Highlights

Governmental Funds Revenues



General Fund *increased $1.99 million or 3.58 percent*:
Increases include $592K in property tax, $700K in sales tax, $400K interest income, and $250K for ambulance billing. For details regarding Property Tax and Sales Tax, see below. For more information, *click here for the department story.*

Stabilization Funds *decreased $969K or 92.82 percent:*
FY 2025 does not include transfers into the Stabilization Fund. For more information, *click here for the department story.*

Special Revenue Funds *decreased $8.82 million or 28.56 percent:*
Decrease in grant revenues is mainly due to CDBG-MIT and TDEM for the 2024 CIP Program. For more information*, click here for the department story.*

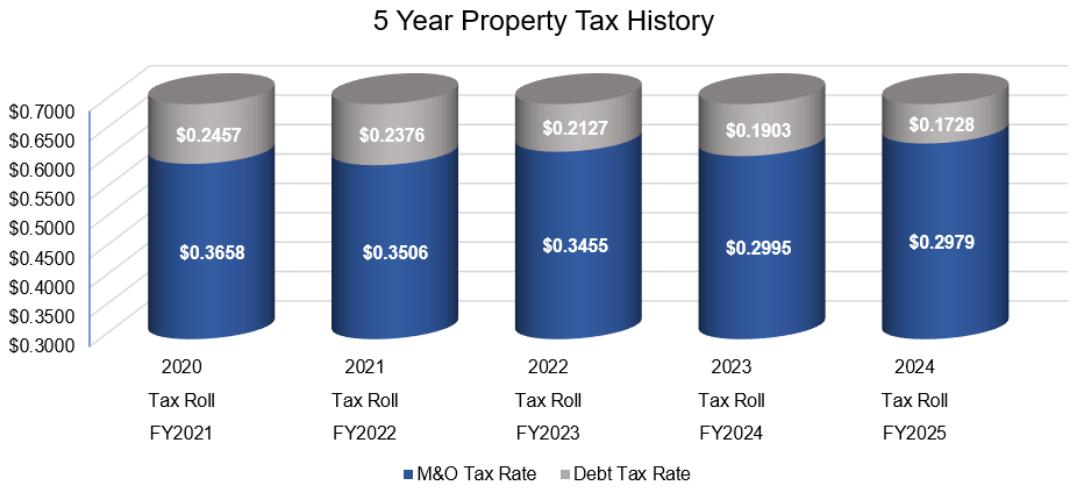
Debt Service Fund *increased $378K or 3.54 percent***:**
Increase in revenues is the net result of reducing the debt tax rate, which results in the reduction of $596K in property tax revenue into this fund, and $1M transfer in from Victoria Sales Tax Development Corporation for the Public Safety Headquarters. For more information, *click here for the department story.*

Capital Projects Fund *decreased $57.13 million or 68.38 percent:*
Decrease is mainly due to the Public Safety Headquarters that was included in FY 2024. The FY 2025 budget of $26.42 million includes $6 million in bond sales and a decrease in Victoria Sales Tax Development Corporation funding. For more information, *click here for the department story.*

Property Tax

Management's budget proposal assumes a property tax rate of 47.07¢, which is 1.91¢ lower than prior year. The proposed tax rate is allocated at 29.79¢ for General Fund maintenance and operating costs, a decrease of 0.16¢, and 17.28¢ for debt service payments, a decrease of 1.75¢. The State's mandated No-New Revenue Tax Rate calculations produce a rate for Fiscal Year 2025 of 47.03¢ and a Voter-Approval Tax Rate of 47.07¢. The General Fund and Debt Service net property tax revenue decreased by $4K, and includes $170K in new property values, while implementing a tax rate less than the "Voter-Approval Tax Rate M&O".

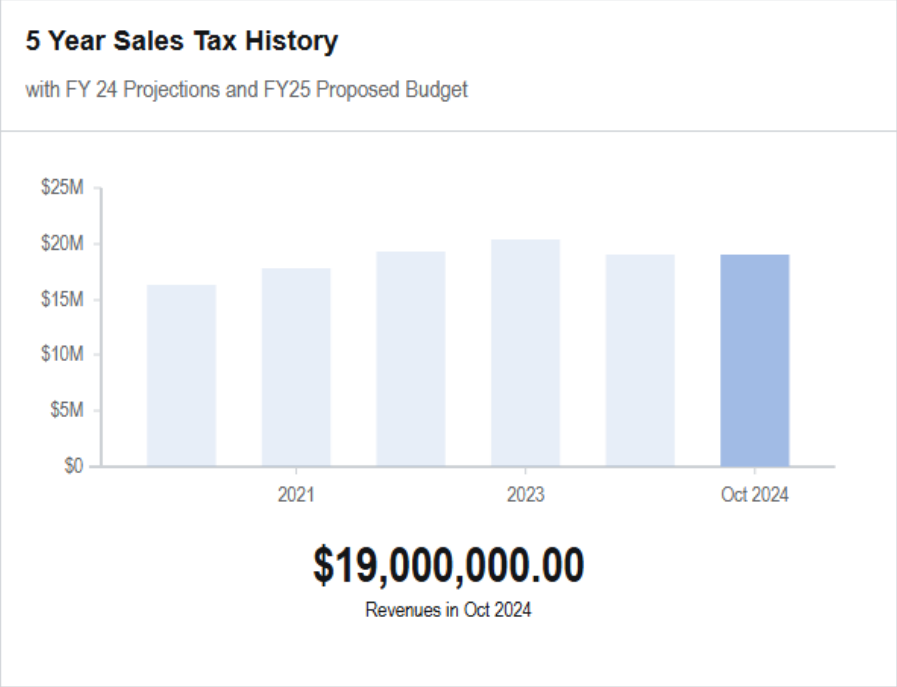
For more information on the Tax Rate, *click here*.



	FY2021 Tax Roll 2020	FY2022 Tax Roll 2021	FY2023 Tax Roll 2022	FY2024 Tax Roll 2023	FY2025 Tax Roll 2024	Variance FY 2024 vs FY 2025
M&O Tax Rate	$0.3658	$0.3506	$0.3455	$0.2995	$0.2979	($0.0016)
Debt Tax Rate	$0.2457	$0.2376	$0.2127	$0.1903	$0.1728	($0.0175)
Total Tax Rate:	**$0.6115**	**$0.5882**	**$0.5582**	**$0.4898**	**$0.4707**	**($0.0191)**
No-New-Revenue Tax Rate:	$0.6122	$0.5652	$0.5461	$0.4648	$0.4703	$0.0055

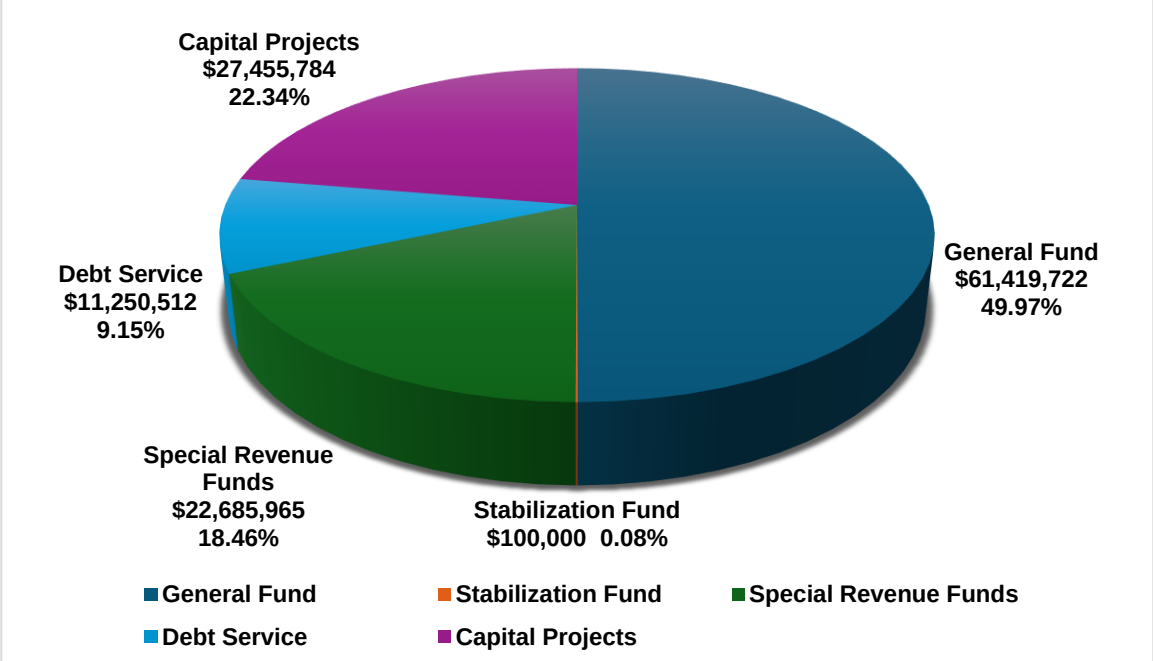
Sales Tax

After nine months of collections, sales tax revenue is projected to come in at $19.2M which is $900K or 4.6 percent over budget for Fiscal Year 2024. The Fiscal Year 2025 Proposed Budget is $19M, an increase of $700K or 3.83 percent compared to last year's original budget or $150K or 0.79 percent under projected budget. Prior year budgets were more conservative due to the uncertainty of how stimulus and inflation would impact sales tax receipts long-term. This proposal is based more on a rolling twelve-month average of actual receipts (R12).



For more information on Sales Tax *click here*.

Governmental Fund Expenditures



General Fund increased $1.67 million or 2.79 percent:
Major increase is due to 3% Across-the-Board and STEP Pay Program for Public Safety, Public Safety Radio Program, computer hardware, and machinery and equipment. For more information, *click here for the department story*.

Stabilization Fund increased $100K or 100.00 percent:
Increase is due to transfer to Health Fund in order to fund 46 percent of the employees' Health Savings Account, Flexible Spending Account or 457 Compensation Plan benefit. For more information, *click here for the department story*.

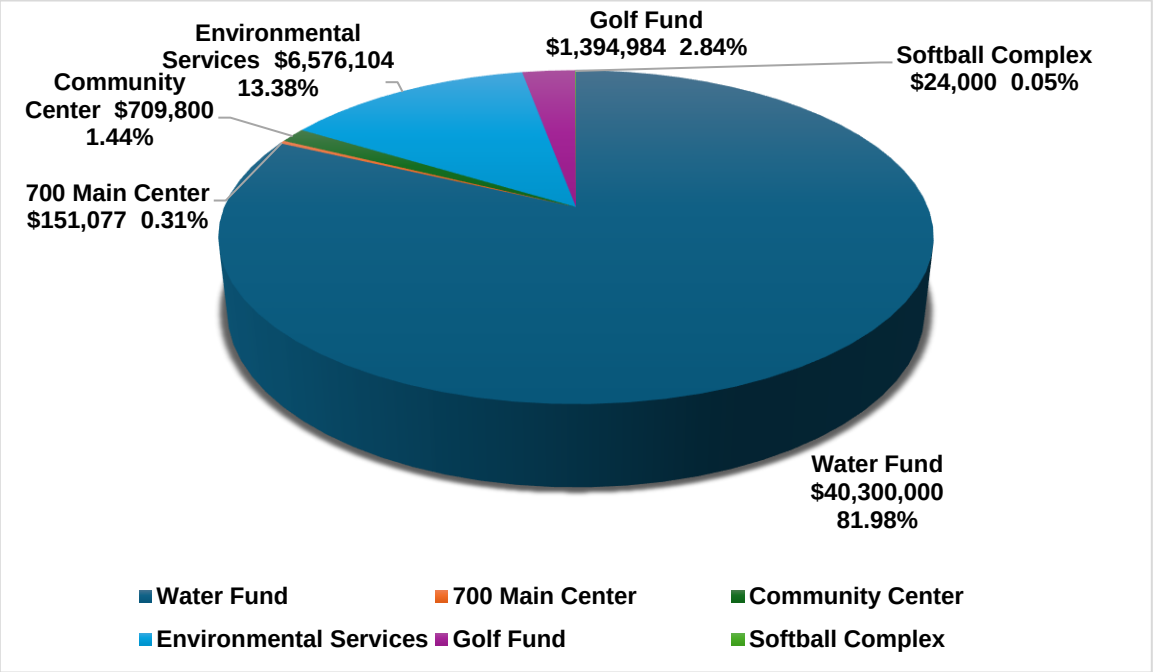
Special Revenue Funds decreased $3.98 million or 14.96 percent:
Decrease is mainly due to construction projects and ARPA for other programs funds in prior year. For more information, *click here for the department story*.

Debt Service Fund increased $260K or 2.37 percent:
Increase is mainly due to redeeming $500K as part of the Redemption Program, issuing new Certificate of Obligation (CO) Bonds ($6M) per Fiscal Year 2025 Capital Improvement Plan, and decrease from current bond schedules. For more information, *click here for the department story*.

Capital Projects Fund decreased $59.77 million or 68.52 percent:
Decrease is due to Fiscal Year 2025 CIP and includes $28.12 million for street programs. For more information, *click here for the department story*.

Enterprise Funds Budgetary Highlights

Enterprise Funds Revenues



Water Fund decreased $863K or 2.10 percent:
Decrease is mainly due to grant transfer to utility construction fund. For more information, *click here for the department story*.

700 Main Center increased $3 or 0.00 percent:
Due to adjusting monthly rental fee for Code Enforcement. For more information, *click here for the department story*.

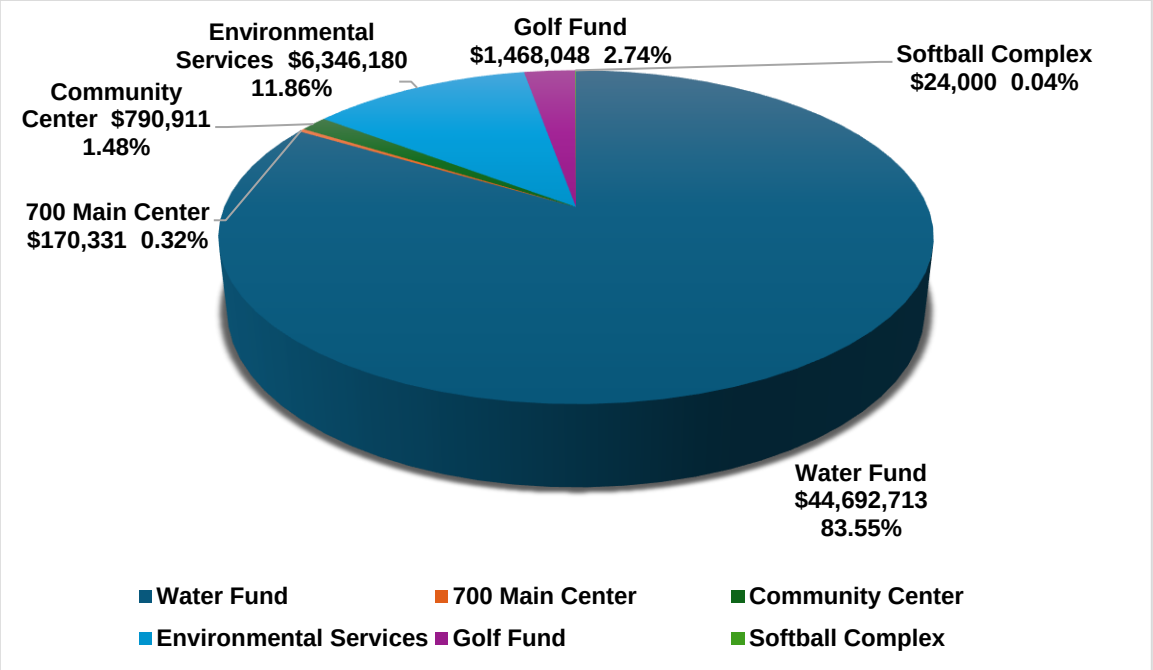
Community Center increased $20K or 2.93 percent:
Increase is mainly due to rental fees and interest trends. For more information, *click here for the department story*.

Environmental Services increased $90K or 1.39 percent:
Increase is mainly due to interest trends. For more information, *click here for the department story*.

Golf Fund increased $16K or 1.16 percent:
Increase is mainly due to anticipated increase in rounds and beverage sales. For more information, *click here for the department story*.

Softball Complex Fund increased $12K or 100.00 percent change:
Increase is due to a new lease agreement. For more information, *click here for the department story*.

Enterprise Funds Expenses



Water Fund decreased $1.04 million or 2.28 percent:
Decrease is mainly due to Fiscal Year 2025 CIP, and an increase in lift station maintenance, purchase of vehicle, chemicals, and includes a 3% Across-the-Board Pay Program. For more information, *click here for the department story*.

700 Main Center increased $61K or 56.43 percent:
Increase is mainly due to HVAC replacements. For more information, *click here for the department story*.

Community Center increased $25K or 3.26 percent:
Increase is mainly due a 3% Across-the-Board Pay Program, supplies and maintenance. For more information, *click here for the department story*.

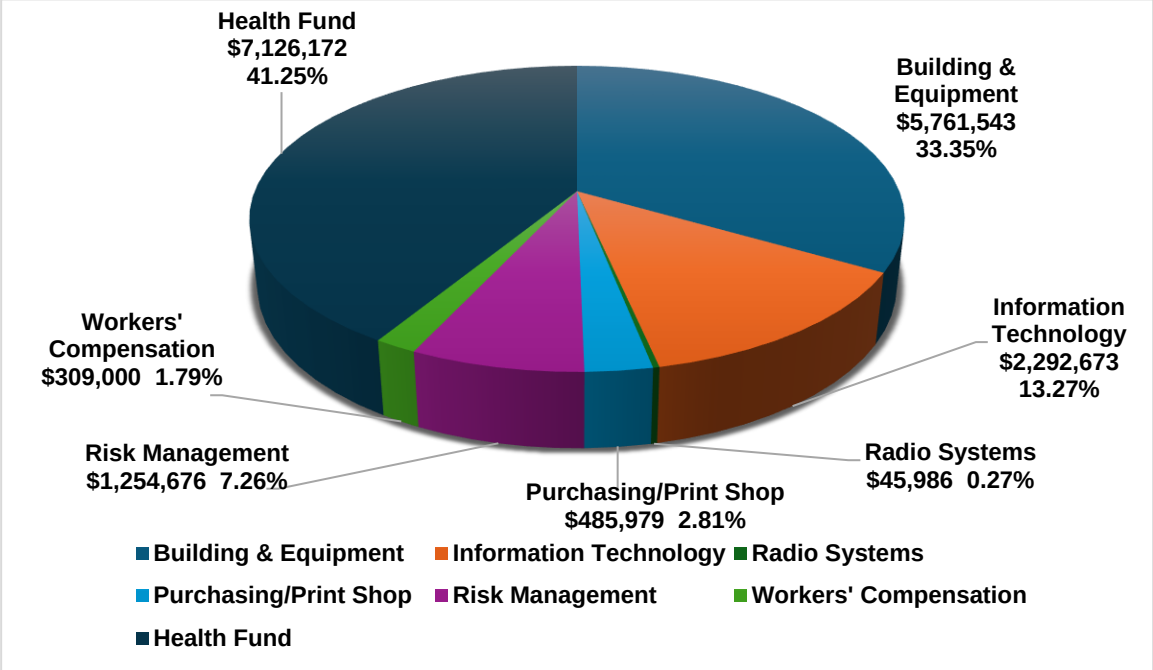
Environmental Services increased $617K or 10.77 percent:
Increase is mainly due to 3% Across-the-Board Pay Program purchasing garbage trucks, transfer to construction fund, other structure improvements and a decrease transfer to Stabilization Fund. For more information, *click here for the department story*.

Golf Fund increased $85K or 6.16 percent:
Increase is mainly due to 3% Across-the-Board Pay Program, increase to merchandise inventory and decrease in building improvements. For more information, *click here for the department story*.

Softball Complex Fund increased $12K or 100.00 percent change:
Increase is due to a new lease agreement. For more information, *click here for the department story*.

Internal Service Funds Budgetary Highlights

Internal Service Funds Revenues



Building and Equipment Services decreased $602K or 9.46 percent:
Decrease is mainly due to no vehicles being purchased, increase in building service charge out, reimbursement fees and fuel. For more information, *click here for the department story.*

Information Technology increased $263K or 12.98 percent:
Increase is mainly due to additional city-wide software and increasing security software. For more information, *click here for the department story.*

Radio Systems increased $32K or 7.10 percent:
Increase is mainly due to increase in fees. For more information, *click here for the department story.*

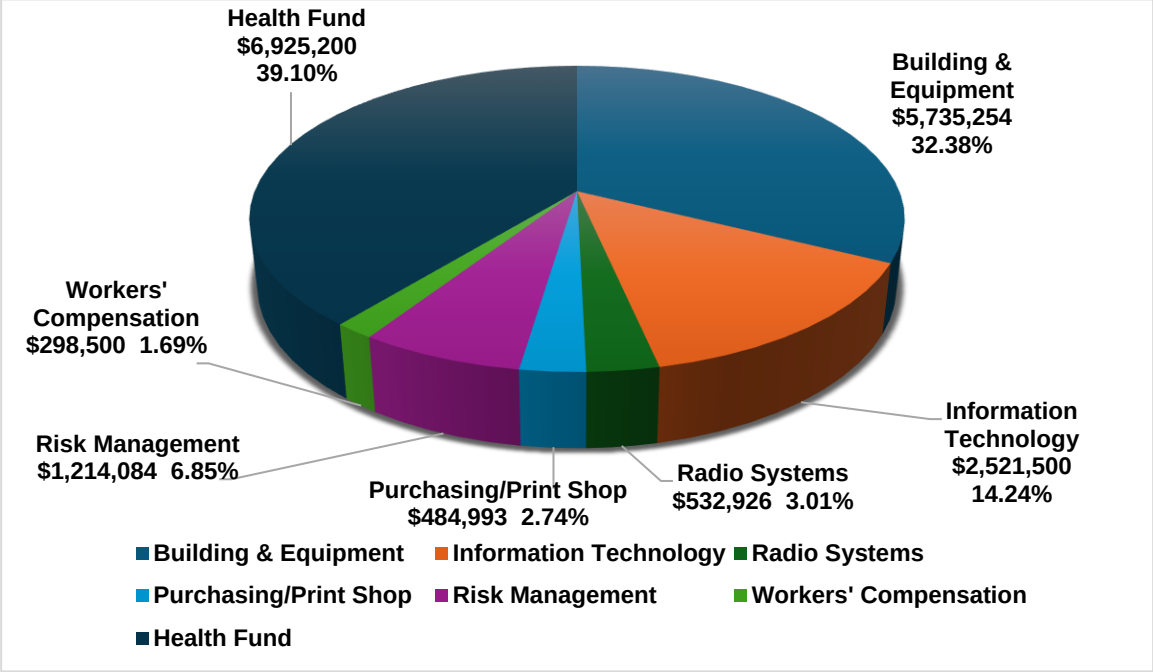
Purchasing/Print Shop Fund decreased $21K or 4.19 percent:
Decrease is mainly due to one-time reimbursement for machinery. For more information, *click here for the department story.*

Risk Management Fund increased $44K or 3.66 percent:
Increase is mainly due to TML increase. For more information, *click here for the department story.*

Workers' Compensation Fund increased $100K or 47.85 percent:
Increase is mainly due to premiums. For more information, *click here for the department story.*

Health Fund increased $198K or 2.86 percent:
Increase is mainly due to interest and transfer from other funds. For more information, *click here for the department story.*

Internal Service Funds Expenses



Building and Equipment Services decreased $621K or 9.77 percent:
Decrease is the net result of less vehicles being purchased, increase in fuel, and includes a 3% Across-the-Board Pay Program. For more information, *click here for the department story.*

Information Technology increased $314K or 14.26 percent:
Increase is mainly due to computer hardware, software and includes 3% Across-the-Board Pay Program. For more information, *click here for the department story.*

Radio Systems increased $25K or 4.93 percent:
Increase is mainly due to maintenance costs. For more information, *click here for the department story.*

Purchasing/Print Shop Fund decreased $45K or 8.56 percent:
Decrease is the net result of 3% Across-the-Board Pay Program and purchasing print shop equipment in prior year. For more information, *click here for the department story.*

Risk Management Fund increased $23K or 1.92 percent:
Increase is mainly due to 3% Across-the-Board Pay Program and TML insurance increase. For more information, *click here for the department story.*

Workers' Compensation Fund increased $29K or 10.56 percent:
Increase is mainly due to increase in premium. For more information, *click here for the department story.*

Health Fund increased $383K or 5.86 percent:
Increase is mainly due to medical claims, providing a new EPO health plan option for employees, and contributing $500 per employee to either: Health Savings Account, Flexible Spending Account, or 457 Compensation Plan. For more information, *click here for the department story.*

The Fiscal Year 2025 Proposed Budget closely follows what was shared with you during budget work session in June. The Budget presented is a balanced budget, in that recurring revenues are projected to be adequate to cover recurring expenses; which may include beginning fund balances, less required reserves as established by City Council. For each City fund type, you will find an adequate projected ending fund balance/working capital balance; therefore, the Fiscal Year 2025 Proposed Budget is a financially responsible budget plan.

Thank you,
Jesús A. Garza
City Manager



ADOPTED BUDGET

Fiscal Year

October 1, 2024 through September 30, 2025

Duane Crocker, *Mayor*

COUNCIL MEMBERS

Dr. Andrew Young, *Mayor Pro-Tem*

Rafael DeLaGarza, III

Steven Kidder

April L. Butler

Jan Scott

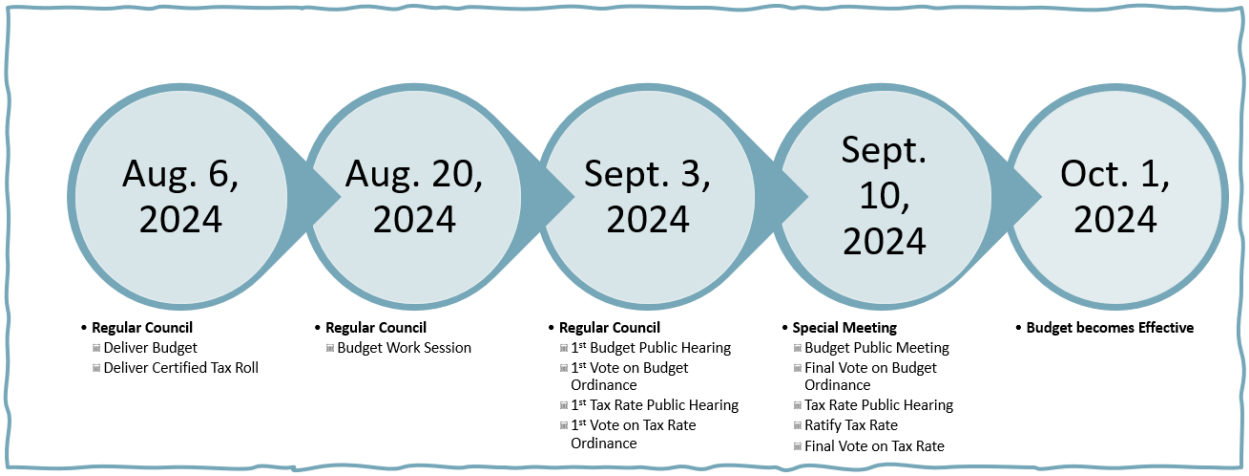
Mark Loffgren

Jesús A. Garza, *City Manager*

Gilbert P. Reyna, Jr., CP.A., *Chief Financial Officer*

High-Level Budget Calendar

Budget Process



August

- 6th - Regular Council Meeting
  - Appoint Chief Financial Officer to perform Tax Rate Calculation Worksheet
  - Officially deliver Proposed Budget to Council
  - Deliver Certified Tax Base Data and Tax Rate Calculation Data to Council
  - Call for Public Hearings on Budget and Tax Rate and Publish Tax Rate

- 20th - Regular Council Meeting - Budget Work Session (if necessary)

September

- 3rd - Regular Council Meeting
  - 1st Public Hearing on Budget
  - 1st Vote on Budget Ordinance
  - 1st Public Hearing on Tax Rate (Start Date: 7 Days to Adopt Tax Rate Per Texas Tax Code § 26.06 (e))
  - 1st Vote on Tax Rate Ordinance
  - Announce when & where next Tax Rate Vote will take place

- 10th - Special Council Meeting
  - Budget Hearing
  - 2nd & 3rd/Final Vote on Budget Ordinance
  - Tax Rate Hearing
  - Ratify Tax Rate
  - 2nd & 3rd/Final Vote on Tax Rate (Texas Tax Code § 26.06 (e)). A meeting to vote on the tax increase may not be held later than the seventh day after the date of the public hearing.

October

- 1st - Budget becomes effective

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Victoria
Texas

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morrill

Executive Director

Mission Statement

The mission of the City of Victoria is to provide city services to Victoria residents that enhance the livability of our community.

VALUES

PROACTIVE
INTENTIONAL
LEGAL
ETHICAL
EFFICIENT
FRIENDLY
OPEN
SAFE
EFFECTIVE
PROFESSIONAL
MODERN

VISION

Victoria is a premier city and inviting destination with a multi-cultural and vibrant population. The City enjoys a diversified economy and values its rich history and strong sense of community. Victoria's stable financial base allows for the effective maintenance and expansion of infrastructure with a focus on economic growth, environmental stewardship and livability.

Community Profile

How does a community with a population of over 65,000 people become a center for industrial manufacturing, retail sales, higher education and medical care? Let's find out!

Location, Location, Location

Victoria's geography plays a huge role in its success. Victoria is at most a two-hour drive to major Texas cities such as Austin, Houston, San Antonio, and Corpus Christi which feature international airports flying with flights to destinations across the globe. This location places Victoria within easy access to a combined population of more than 5 million residents. Only 30 miles from the Texas gulf coast, Victoria's proximity to beaches, rivers, lakes, and bays offers abundant opportunities for swimming, fishing, hunting, birding, boating and other outdoor adventures.



Victoria is the largest city for the seven-county area known as the "Golden Crescent," which includes Victoria, Calhoun, Dewitt, Goliad, Gonzales, Jackson, and Lavaca counties. This gives Victoria a retail trade of more than 205,897 shoppers with retail sales totaling more than $1.16 billion dollars and an expected growth in the range of 3%.

A regional transportation hub, Victoria has a long list of options available: access to large and small freight carriers, the Victoria Regional Airport, railway terminals, the shallow draft Port of Victoria, and the deep-water Port of Port Lavaca-Point Comfort. Victoria is in a prime position along the NAFTA (renamed to USMCA) Superhighway with Mexico and will be a critical segment to its transportation resource, the soon-to-be-completed Interstate 69.

Victoria is home to the largest medical community in the region with a medical network that provides state-of-the-art care on five hospital campuses. Our hospitals have more than 720 beds, a system of local clinics, and skilled personnel providing individualized care with the most modern advances in technology for both inpatient and outpatient services. Residents in Victoria and surrounding counties have access to the finest in medical care.

Flourishing Economy

Texas' legendary cattle and ranching industry began in the mid-1800s near Victoria as Mexican and Irish ranchers found the land, grass and water they needed. Cotton too did well in the county. As a result, Victoria became home to early banking, medical and grocery businesses.

With the discovery of oil and gas deposits throughout the county and region in the 1930s, Victoria's ranchers and farmers became some of Texas' earliest oil barons. Since the 1950s, a strong industrial complex developed just outside Victoria's city limits and other neighboring counties that focused on petrochemical and plastics manufacturing. These facilities provide jobs for more than 7,000 workers at above-average wages and have provided Victoria with a solid industrial employment base for almost 70 years. Today, many of these plants are undergoing massive expansions that total billions of dollars in modernized facilities.



Another vital business resource, the Port of Victoria, is a center for the chemical, petroleum, steel fabrication and agricultural industries. These industries utilize the easy access to railroad services, barge capabilities and overland transportation services. The Port services 5,700 barges per year with cargo totaling more than 5.2 million tons. The 35-mile waterway that connects the Port to the Gulf Coast Intracoastal Waterway serves as Victoria's canal to the rest of the world.

All economic indicators point to a bright future for the Victoria economy. Skilled workers, an ample labor force, in-place job training programs and a strong work ethic meet prospective companies when they enter the Victoria market. Regional employers boast that our local plants are among the most productive within their corporate families.

History

Victoria's history is as rich and diverse as the people who call it home today. During Texas' colonial period, in 1685, French explorer Rene' Robert Cavalier, Sieur de La Salle arrived and established an outpost near the southern tip of present-day Victoria County on land claimed by Spain. This French settlement backs Victoria's claim as being the only location where all six flags of Texas truly flew. This



incursion forced the Spanish government to send numerous expeditions to find the French settlement, resulting in a chain of Spanish missions and forts that influenced the course of Texas history.

Years later in 1824, the Republic of Mexico approved Empresario Don Martin De Leon's request to establish a colony on the lower Guadalupe River. Along with 40 families, he settled on the east bank of the river and named the new settlement "Villa Nuestra Senora de Guadalupe de Jesús Victoria" after the first president of Mexico.

Once Texas gained its independence from Mexico in 1836, the original name was shortened to simply Victoria. Victoria became the county seat for Victoria County and the third charter city created under the Republic of Texas. Later, Victoria was on the major route to other parts of the state for immigrants from Ireland, Scotland, Italy, Germany, Czechoslovakia, and Poland with some deciding to settle here. Steam boating up the Guadalupe River in the mid-1800s contributed significantly to the Victoria economy, and the railroad arrived in the late 1880s.

See for yourself the incredible history Victoria has on display. The self-guided Old Victoria Driving Tour, which is available at the Victoria Convention and Visitors Bureau, directs you on a path of beautiful old homes and structures of our historic districts, many of which are listed on the National Register of Historic Places.

Education

Victoria Independent School District (VISD) serves nearly 14,000 students, with 14 elementary schools, four middle schools, and two high schools and is the largest school system in the region. VISD prides itself on its vast spectrum of academic programs. These include advanced academics, gifted and talented programs, bilingual classes, pre-AP classes, dual credit courses, AVID, dyslexia programs, and a whole host of educational opportunities through the special education department.

There are ten private schools in Victoria County serving over 2,158 students. They range from pre-school to 12th grade. Some of our award-winning private schools are Nazareth Academy (established in 1867 and the fourth oldest Catholic School in Texas), St. Joseph High School (established in 1868), Trinity Episcopal School (established in 1954), and Our Lady of Victory Catholic School (established in 1957).

Victoria has always been forward thinking in higher education. Victoria College, established in 1925, has an annual enrollment of more than 7,000 students. Curriculum includes science, medical and technical subjects in-line with the demands of area industries. Victoria College offers various associate degrees, certificates, and workforce training courses that lead to careers in a number of industrial trades and professional fields. The Emerging Technology Center, opened in 2015, is a testament to the College's commitment to higher learning in academics and employee training for local industries.

The University of Houston-Victoria, established in 1971, provides students the opportunity to earn a four-year degree so they may leave their mark in the world. The university now enrolls more than 4,000 students each semester and fields collegiate athletic teams in baseball, softball, men's and women's soccer, and men's and women's golf competing in the Red River Athletic Conference. Since 2009, UHV has approved an aggressive Master Building Plan that has already committed $147 million in completed and current projects and plans to spend another $155 million in the next seven years on campus expansions including a STEM Building which will house labs and classrooms for science and engineering majors, a Student Learning Commons Building, three student dormitories and a dining hall.



Entertainment



With a colorful history and comfortable weather, it's no surprise that Victoria developed into a regional entertainment hub. The Texas Zoo, the Museum of the Coastal Bend, and the Nave Museum are all established tourist attractions. Victoria is home to the oldest delicatessen in Texas, Fossati's Delicatessen, which opened in 1882 and is located in our beautiful downtown.

The community has long been supportive of the arts. Theatre Victoria, Victoria Symphony and Victoria Ballet Theatre host performances year-round. The beloved Victoria Bach Festival, named a "Texas Treasure" by National Public Radio, recently celebrated its 46th anniversary and features performers from around the world.

New entertainment options seem to pop up frequently in Victoria. Aero Crafters, a gastropub and craft beer garden, and Outlaw Pass, a family entertainment center with go karting and mini golf, are popular spots for residents. The Children's Discovery Museum has quickly established itself as a favorite destination for families with young children. The newest museum, The Five Point Museum of Contemporary Art, features an excellent collection of art cars and specializes in short-run exhibitions of modern art from local and national artists.

The City is in the process of establishing a downtown entertainment district to be more attractive for shopping, cuisine, and night life.

A Tax Increment Reinvestment Zone (TIRZ) was established in the downtown area with four participating taxing entities. The TIRZ will be used to fund initiatives in the downtown area to make it more vibrant and attract more commercial and residential activity.

Victoria is an "event" town with successful happenings such as Cinco de Mayo, Memorial Weekend Bash, and the Czech Heritage Festival. Combined they bring diversity and visitors to Victoria.

The Great Outdoors
Outdoors and nature lovers will find plenty to keep themselves entertained. Within the city limits alone, Victoria has three highly rated golf courses and 16 parks with 888 acres of parkland to enjoy.



The City's flagship park, Riverside Park, borders the Guadalupe River and has many amenities including hike and bike trails, two 18-hole disc golf courses, multiple playscapes, and kayak rentals. Riverside Stadium is home to local baseball team the Victoria Generals and hosts games by the University of Houston-Victoria Jaguars. Other parks also have plenty to keep you busy. The two-mile hike and bike trail along Lone Tree Creek is popular among runners, walkers and cyclists. The Youth Sports Complex features 12 youth ball fields for baseball and tennis courts. Ethel Lee Tracy Park is a wonderful community park that boasts an inclusive playground, a fishing pond, splash pad, and an amphitheater.

Victoria has friendly residents, a captivating history, and a flourishing business all in an ideal location. Victoria is a top destination to raise a family, get an education, and begin a career and we can look forward to Victoria continuing to lead the way for our region.

Quality of Life
Maintaining a business-friendly climate has historically included the use of economic incentives, a favorable regulatory environment and competitive tax structures, but more recently high quality of life indicators have played a significant role.

The City strives to build a community that is affordable to live in and maintain while providing a high quality of life through the following:

- Quality of Government
- Economic Prosperity
- Infrastructure Investment
- Public Safety
- Environmental Stewardship

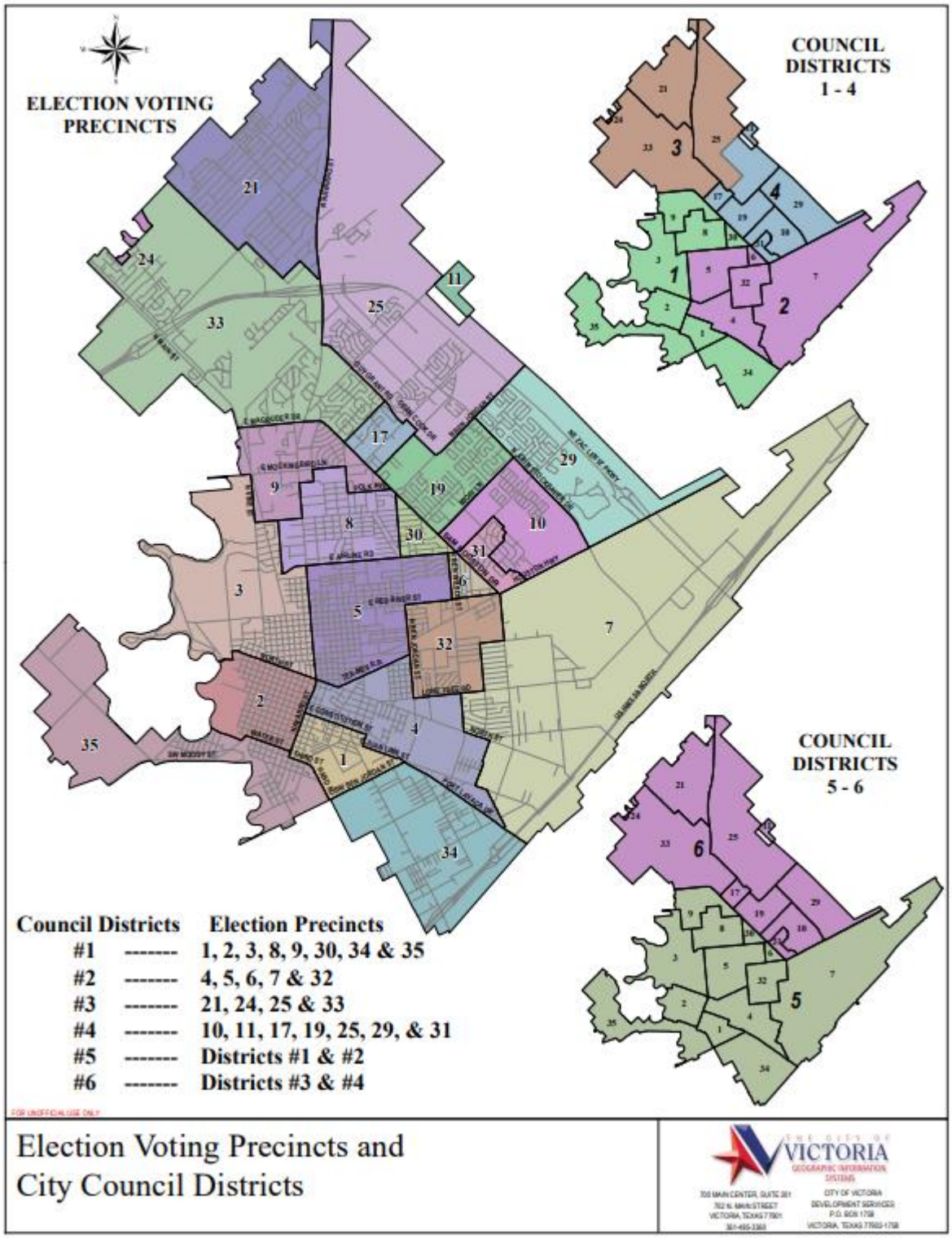
City Officials

Elected Officials



Name	Position	Years of Service	Term Expires
Duane Crocker	Mayor	5	May, 2025
Rafael DeLaGarza, III	*Council Member, District 1*	*8*	*May, 2027*
Steven Kidder	Council Member, District 2	0	May, 2027
April Butler	*Council Member, District 3*	*0*	*May, 2027*
Jan Scott	Council Member, District 4	9	May, 2027
Dr. Andrew Young	*Mayor Pro-Tem, District 5*	*11*	*May, 2025*
Mark Loffgren	Council Member, District 6	5	May, 2025

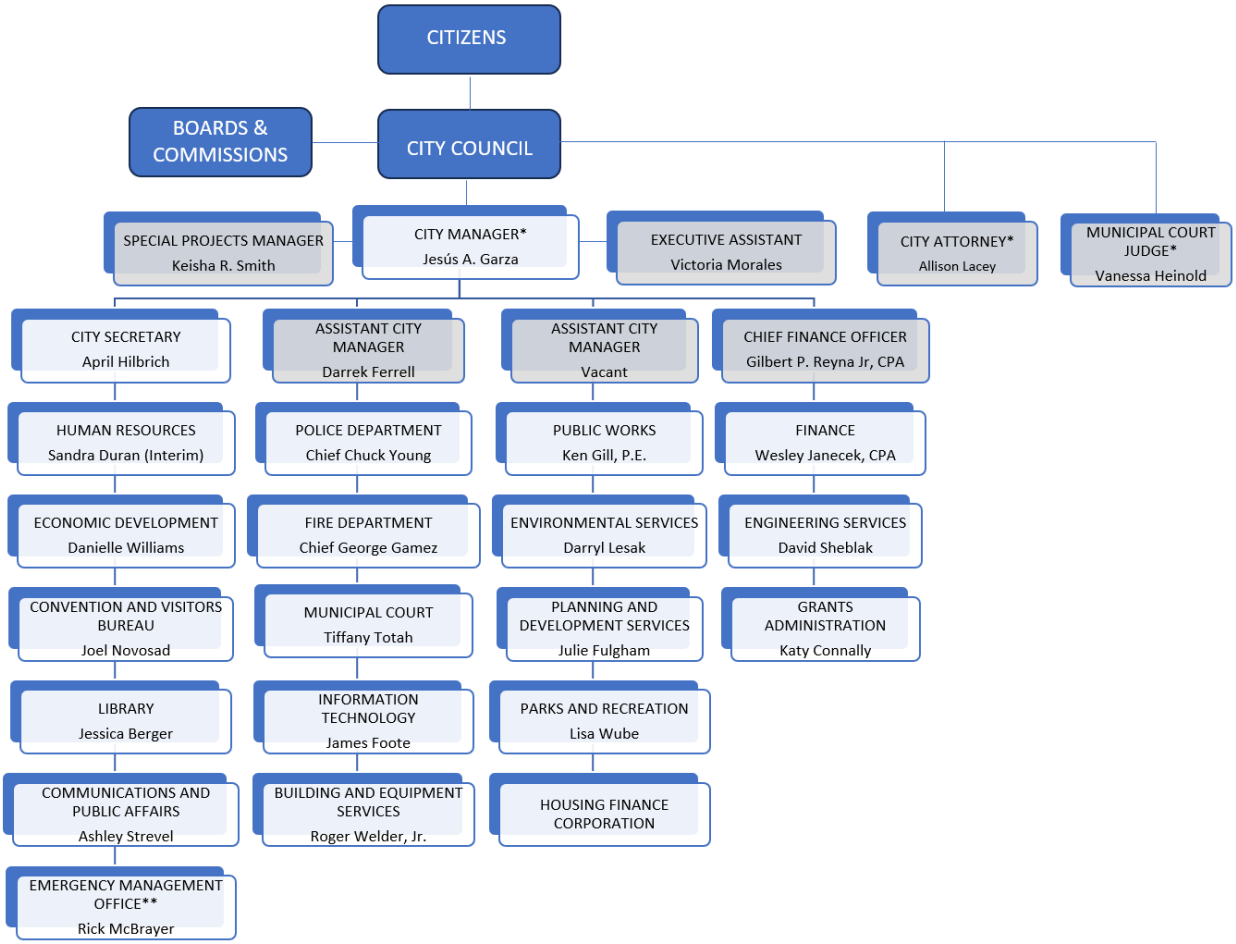
COUNCIL DISTRICT MAP



Executive Leadership Team

Name	Position	Years of Service with City	Years of Service Current Position
Jesús A. Garza	City Manager	5	5
Vacant	*Assistant City Manager*	*0*	*0*
Darrek Ferrell	Assistant City Manager	4	4
Gilbert P. Reyna, Jr., C.P.A.	*Chief Financial Officer*	*29*	*29*
Allison Lacey	City Attorney	8	2
April Hilbrich	*City Secretary*	*16*	*7*
David Sheblak, P.E.	City Engineer	0	0
Roger Welder	*Director of Building & Equipment Services*	*7*	*5*
Ashley Strevel	Director of Communications & Public Affairs	5	5
Joel Novosad	*Director of Convention & Visitor's Bureau*	*12*	*5*
Julie Fulgham	Director of Development Services	10	6
Danielle Williams	*Director of Economic Development*	*16*	*2*
Darryl Lesak	Director of Environmental Services	16	12
Wesley Janecek, C.P.A.	*Director of Finance*	*6*	*0*
Sandra Duran	Interim Director of Human Resources	0	0
James Foote	*Director of Information Technology*	*17*	*12*
Jessica Berger	Director of Library	22	1
Lise Wube	*Director of Parks & Recreation*	*0*	*0*
Ken E. Gill, P.E.	Director of Public Works	33	4
George Gamez	*Fire Chief*	*0*	*0*
Charles "Chuck" Young	Police Chief	3	1
Tiffany Totah	*Municipal Court Administrator*	*12*	*7*
Victoria Morales	Executive Assistant to the City Manager	3	2
Keisha Smith	*Special Projects Manager*	*3*	*2*

City-wide Organization Chart



Personnel Chart

Department	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
City Manager - Staff	6	7	6	6	6
City Manager - Council	7	7	7	7	7
Finance	7	7	8	10	10
ARPA Grant Fund	0	2	2	0	0
City Attorney's Office	4	3	3	3	3
Human Resources	4	5	5	5	5
City Secretary	3	4	4	4	4
Communications and Public Affairs	5	5	7	7	7
Police - Licensed Staff	130	130	131	131	131
Police - Civilian Staff	38	37	36	36	36
Fire - Licensed Staff	127	128	128	128	128
Fire - Civilian Staff	3	2	2	2	2
Municipal Court	5	5	5	5	5

Department	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Development Services Administration	2	2	2	2	2
Planning Services	5	5	5	5	5
Development Center/Inspections	10	10	10	10	10
Code Enforcement	5	5	5	5	5
Geographic Information System (GIS)	4	4	4	4	4
Engineering	7	6	7	7	7
Street	29	29	29	29	29
Traffic Control	9	9	9	9	9
Parks & Recreation	30	30	31	31	31
Library	27	25	25	25	25
Main Street	2	2	0	0	0
Economic Development	0	0	2	2	2
Main Street Program	2	2	2	2	4
Environmental	0	0	0	0	0
Utility Billing	12	12	12	12	12
Water Treatment Plant	14	14	14	14	14
Water	31	31	31	31	31
PreTreatment	3	3	5	5	5
Wastewater	20	20	20	20	20
Wastewater Treatment Plant	15	15	15	15	15
Non-Departmental	0	0	0	0	0
Community Center	7	7	7	7	7
Administration	3	3	3	3	3
Brush & Bulky Collections	3	3	3	3	3
Yard Waste Collections	4	4	4	4	4
Residential Collections	11	10	11	11	11
Recycling Center	2	2	2	2	2
Community Appearance - Right-of-Way	1	1	1	1	1
Community Appearance - ROW Mowing	3	3	3	3	3
Community Appearance - Flood Buy-Out	2	2	2	2	2
Community Appearance - Code Enforcement	0	0	2	2	2
Club House	1	1	2	2	2
Golf Course	9	9	9	9	9
Fleet Services	2	2	2	2	2
Building Services	5	6	6	6	6
Custodial Services	4	5	5	5	5
Information Technology	10	10	11	11	11
Purchasing	3	3	3	3	3
Print Shop	2	0	0	0	0
Safety Management	2	2	2	2	2
Convention & Visitors Bureau	4	4	4	4	4
Total Full-Time Employees	**644**	**643**	**654**	**654**	**656**

In Fiscal Year 2025:
Main Street Program: Added (2) Maintenance Workers.

In Fiscal Year 2024:
No major changes.

In Fiscal Year 2023:
City Manager: Reorganized (1) Economic Development Director to Economic Development Department.
Economic Development: Reorganized (1) Director from City Manager and added (1) Administrative Assistant.
Finance: Added (1) Budget Analyst.
Communications and Public Affairs: Added (1) Administrative Assistant and reorganized Police Public Records Supervisor to Public Safety Media Specialist.
Parks: Reorganized (1) part-time Administrative Assistant to full-time.
Engineering: Added (1) Design Engineer.
Police: Reorganized (1) Public Records Supervisor to Communications and Public Affairs; reorganized (1) Telecommunications Operator from Civilian Dispatch to Civilian Police Crime Scene Unit Supervisor; and, added (1) Licensed Police Sergeant.
Golf Course: Added (1) Clubhouse Supervisor.
PreTreatment: Added (2) Street Sweepers.
Residential Collections: Added (1) Automated Driver.
Community Appearance: Added (2) Right-of-Way Workers.
Information Technology: Added (1) SCADA Technician.

Personnel Budget by Cost Center FY 2024 vs FY 2025 Adopted Budget

Cost Center	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
(01DEV) DEVELOPMENT SERVICES ADMINISTRATION	$ 209,687	$ 213,164	$ 3,477	1.66%
(01ENG) ENGINEERING DEPT	662,411	689,423	27,012	4.08%
(01FIN) FINANCE DEPT	592,099	676,238	84,139	14.21%
(01FIR) FIRE/EMS DEPT	11,974,697	12,706,198	731,501	6.11%
(01GIS) GIS SERVICES DEPARTMENT	309,629	313,495	3,866	1.25%
(01HUM) HUMAN RESOURCES DEPT	441,554	488,326	46,772	10.59%
(01INS) DEVELOPMENT CENTER	761,983	775,273	13,290	1.74%
(01INS1) CODE ENFORCEMENT DEPT EXP	313,796	314,342	546	0.17%
(01LEG) LEGAL DEPT	454,487	501,970	47,483	10.45%
(01LIB) LIBRARY DEPT	1,445,131	1,507,751	62,620	4.33%
(01MGR) CITY MANAGER DEPT	1,089,109	1,120,502	31,393	2.88%
(01MUN) MUNICIPAL COURT DEPT	382,339	384,820	2,481	0.65%
(01NON) NON-DEPARTMENTAL	2,497	2,497	-	0.00%
(01PAR) PARKS DEPT	1,942,231	2,010,606	68,375	3.52%
(01PIO) COMMUNICATIONS & PUBLIC AFFAIRS	460,452	480,949	20,497	4.45%
(01PLA) DEVELOPMENT SERVICES DEPARTMENT	211,524	217,159	5,635	2.66%
(01POL) POLICE DEPT	12,426,028	12,487,155	61,127	0.49%
(01POL1) POLICE DEPT-911 CENTER	1,525,558	1,572,178	46,620	3.06%
(01SEC) CITY SECRETARY DEPT	269,548	276,182	6,634	2.46%
(01STR) STREET DEPT	1,662,363	1,536,860	(125,503)	-7.55%
(01TRA) TRAFFIC DEPT	535,197	560,669	25,472	4.76%
(01VTV) VICTORIA TV-EGC CHANNEL	64,598	76,293	11,695	18.10%
(05STEP) STEP-IMPAIRED DRIVING MOBILIZATION	-	24,126	24,126	100.00%
(064EDD) ECONOMIC DEVELOPMENT DIRECTOR	155,482	158,523	3,041	1.96%
(064MSP) MAIN STREET PROGRAM	166,193	262,330	96,137	57.85%
(12POL) AUTO THEFT PROGRAM	285,722	285,353	(369)	-0.13%
(13TCEQ1920) TCEQ 2019-2020	4,456	-	(4,456)	-100.00%
(14PLA00001) MPO PROGRAM TASK 1	30,385	31,880	1,495	4.92%
(14PLA00002) MPO PROGRAMTASK 2	28,736	30,051	1,315	4.58%
(14PLA00003) MPO PROGRAM TASK 3	28,000	30,000	2,000	7.14%
(14PLA00004) MPO PROGRAM TASK 4	28,202	30,000	1,798	6.38%
(15MOT) MOTEL TAX	52,125	53,439	1,314	2.52%
(19CLUB) RIVERSIDE GOLF COURSE CLUBHOUSE	219,373	280,537	61,164	27.88%
(19GOLF) RIVERSIDE GOLF COURSE GOLF	417,513	448,179	30,666	7.34%
(23POL) GULF BEND MENTAL HEALTH GRANT	162,357	182,830	20,473	12.61%
(25FIR) COV FIRE ACADEMY	-	14,900	14,900	100.00%
(32PLA00) CDBG PROGRAM	69,901	71,280	1,379	1.97%
(34BORDERSC) LOCAL BORDER SECURITY PROGRAM	-	49,997	49,997	100.00%
(34LONESTAR) OPERATION LONE STAR	-	237,078	237,078	100.00%
(41ENV) ENVIRONMENTAL DEPARTMENT	38,806	39,785	979	2.52%
(41PLT) WATER PLANT	1,029,298	1,071,692	42,394	4.12%
(41PRE) PRE TREATMENT DEPT	312,398	331,818	19,420	6.22%
(41UBO) UTILITY BILLING OFFICE	688,556	709,761	21,205	3.08%
(41WAT) WATER	2,359,125	2,390,059	30,934	1.31%
(41WST) WASTEWATER	1,203,056	1,036,315	(166,741)	-13.86%
(41WWP) WASTEWATER TREATMENT PLANT	1,196,222	1,153,153	(43,069)	-3.60%
(43CTR) COMMUNITY CENTER	396,632	414,675	18,043	4.55%
(45ADM) ENV ADMIN DEPT EXP	357,982	367,155	9,173	2.56%
(45BRU) BRUSH & BULKY COLLECTION	174,612	176,227	1,615	0.92%
(45COD) CODE ENFORCEMENT	94,355	96,371	2,016	2.14%
(45FBO) FLOOD BUYOUT EXP	90,275	96,605	6,330	7.01%
(45NON) SW NON DEPARTMENTAL	7,630	5,130	(2,500)	-32.77%
(45RCY) RECYCLING DEPT	104,180	105,992	1,812	1.74%
(45ROW) RIGHT OF WAY EXP	49,713	61,981	12,268	24.68%
(45RWM) ROW MOWING EXP	184,751	182,012	(2,739)	-1.48%
(45SOL) COLLECTIONS DEPT	678,450	710,874	32,424	4.78%
(45YRD) YARD WASTE COLLECTION	210,377	215,752	5,375	2.55%
(51BUI) BUILDING SERVICES	376,152	386,561	10,409	2.77%
(51CUS) CUSTODIAL SERVICES	216,735	238,840	22,105	10.20%
(51VES) VES GARAGE	189,544	194,207	4,663	2.46%
(52INF) INFORMATION TECHNOLOGY	838,563	880,166	41,603	4.96%
(53COM) COMMUNICATIONS DEPT	9,412	10,318	906	9.63%
(54PUR) PURCHASING DEPT	248,405	225,723	(22,682)	-9.13%
(55SAF) SAFETY MANAGEMENT	123,501	134,999	11,498	9.31%
(57PRT) PRINT SHOP DEPT	6,064	6,064	-	0.00%
(67CVB) CONVENTION & VISTOR'S BUREAU	347,171	350,050	2,879	0.83%
(67CVB) FALLFEST	-	25,000	25,000	100.00%
Total City of Victoria Personnel Cost:	**50,917,328**	**52,719,838**	**1,802,510**	**3.54%**

Executive Summary

A summary of key elements included in the Fiscal Year 2024-2025 Budget for the City of Victoria follows. Fiscal Year 2025 begins October 1, 2024 and ends September 30, 2025. This budget provides the framework to implement the mission and vision of the City as outlined by City Council.

The budget is prepared in the context of the Financial Forecast. The forecast predicts the fiscal impact of current and future budgetary decisions over several years based on a set of assumptions regarding revenues and expenditures. The budget also continues the implementation of decisions made by Council.

The budget is submitted to Council approximately 60 days prior to the end of the fiscal year. In addition, the budget is also available on the City's website at www.victoriatx.gov.

The budget document is presented by fund and is designed to provide decision makers with an overview of City resources and how these resources are utilized to accomplish the policy direction of Council. The budget shows the City's commitments and how the City meets the financial policies proposed by Council. The document is also designed to show services provided and associated costs.

Below is a summary of the Fiscal Year 2024-2025 Budget:

	2023-24 Adopted Budget	2024-25 Adopted Budget	2024-25 Actual vs Budget Variance	2024-25 Actual vs Budget % Variance
Personnel & Benefits	$ 50,917,328	$ 52,719,838	$ 1,802,510	3.54%
Supplies	5,039,803	5,602,011	562,208	11.16%
Maintenance	6,926,539	7,812,406	885,867	12.79%
Contractual Services	15,428,362	16,001,292	572,930	3.71%
Other Charges	1,994,048	1,996,455	2,407	0.12%
Interdepartmental	11,285,588	10,567,220	(718,368)	-6.37%
Transfers	38,290,030	31,162,232	(7,127,798)	-18.62%
Cost of Goods Sold	101,354	128,103	26,749	26.39%
Health	5,997,000	6,356,500	359,500	5.99%
Debt Service	16,081,759	16,338,862	257,103	1.60%
Motel Tax Fund Grants	352,000	175,000	(177,000)	-50.28%
Capital	5,896,378	4,470,923	(1,425,455)	-24.18%
Construction	97,585,192	40,785,781	(56,799,411)	-58.20%
Total	**255,895,381**	**194,116,623**	**(61,778,758)**	**-24.14%**

Budget Format

The budget is presented in three sections: The ***Budget Summary***, ***Fund Sections*** and ***Appendices***.

Budget Summary Section

The Budget Summary section provides a general overview of the proposed budget and identifies key changes from the prior year. This section includes the Transmittal Letter, Executive Summary and Financial Budget Summary.

Fund Sections

The Fund Sections of the budget provide views of various services provided by the City and are organized around the structure of Governmental, Enterprise and Internal Service Funds. This part of the budget is designed to show services that are provided and the budget resources available.

Also included in each section are budget summaries that provide a brief description of the program/activity for each department along with its goals and objectives and status of staffing levels. In addition, fund financial summaries include FY 2023 actual revenues and expenditures, FY 2024 original budgeted revenues and expenditures, FY 2024 amended budgeted revenues and expenditures, FY 2024 projected revenues and expenditures and FY 2025 approved budget.

Appendices

The final section of the budget is the Appendix, which includes supplemental information to meet specific Charter requirements and to provide an economic update of Victoria. The appendices include a detail of full-time positions in the budget, the Fiscal and Budgetary Policies, City's 2035 Comprehensive Plan, Capital Improvement Program, Debt Service Schedule for all funds, and other schedules necessary for a comprehensive budget document.

Budget Basis

The City organization is composed of various departments or general service areas. Several departments are presented within more than one fund. Each department consists of one or more division and each division may have one or more activity *(cost)* center. Routine budget controls are exercised within each cost center at the various account group categories *(i.e. payroll and benefits, fuel, equipment maintenance, professional services, building maintenance, educational development, light & power, capital outlay – equipment, capital outlay building & improvements, etc.)*. On a quarterly and annual basis, fiscal control is at the department/cost center and fund level for all City Funds.

Budgetary Management

The strategic planning and budget processes are integrated to ensure that policy direction is implemented through the budget cycle. The development of the budget begins early in the calendar year with budget staff preparing salary and benefits information based on management's proposed pay policy for the upcoming budget year. The process continues through the spring and summer as departments prepare budget requests.

All salary and benefit amounts for regular full and part-time positions are budgeted at actual expected cost with the exception of the Police Department, which is budgeted at 98 percent in order to account for anticipated vacancies that will occur during the fiscal year, based on prior experience.

In addition, the budget staff analyzes, projects and prepares all of the internal charge budget numbers *(fees charged to various departments for services rendered by another fund or program)* that are included within this budget document.

The budget staff evaluated the FY 2024 budget prior to developing the target budget for FY 2025. Part of the analysis involves identifying and removing all one-time expenditures included in the current budget. One-time expenditures not expensed or completed in FY 2024 were re-evaluated

for inclusion in the current budget. If required, the target budget also reflects the necessary budget reductions needed to generate a balanced budget. The departments have some flexibility to determine where those budget reductions should occur.

A detailed review of departmental submissions was conducted to ensure that requests were complete and within the guidelines of City Manager. The budget staff prepared and provided budget estimates to departments for many costs including salaries and benefits, utilities, internal charge fees and other operating costs. Certain costs within the budget are adjusted for inflation and economic factors.

The base budgets, also called target budgets, prepared by departments are usually designed to provide the resources needed to maintain current service levels. As with any fiscal year, the City will continue to monitor revenues and expenditures closely during the new fiscal year to ensure the budget remains in balance.

Financial Fund Structure

The accounts of the City are by fund, each of which operates separately and independently of one another. The fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities/services or programs. The operations of each fund are accounted for with a separate set of self-balancing accounts that are comprised of assets, liabilities, fund equity, revenues and expenditures. The City, like other state or local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The City's budgeted funds can be divided into two categories: ***governmental funds*** or ***proprietary funds***; and, each fund is also identified as a *"major fund"* or *"non-major fund"*. Major funds are any funds that have revenue, expenditures, assets, and/or liabilities that constitute more than 10 percent of the revenues, expenditures, assets and/or liabilities of the total fund category; or, *any fund the government feels is of considerable importance to financial statement readers may also be designated as a major fund.*

Governmental Funds

Governmental Funds focus on near-term inflows and outflows of spendable resources. The budgets for the Governmental Funds are prepared using the current financial resources measurement focus and the modified accrual basis of accounting. This is the same measurement focus and basis of accounting used for governmental fund financial statement reporting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period. The City considers revenues available if they are collected within 30 days of the end of the fiscal year. Expenditures are recognized when the related fund liability is incurred, with the exception of certain items *(see Financial Policies in Appendices Section for more detail)*. The following governmental fund types are maintained by the City:

- ***General Fund (Major Fund)*** - the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

- ***Stabilization Fund (Major Fund)*** - accounts for one-time programs/expenditures and major capital projects to reduce the use of long-term debt where possible. The funding sources are transfers from the City's funds using excess fund balance or working capital balance.

- ***Debt Service Fund (Major Fund)*** - accounts for the financial resources accumulated for the payment of principal, interest and related costs on long-term debt paid primarily from taxes levied by the City. The fund balance of the Debt Service Fund is reserved to signify that the amounts are restricted exclusively for debt service expenditures.

- ***Capital Projects Funds (Major Funds)*** - account for financial resources to be used for the acquisition or construction of major capital facilities. Funds include Capital Construction Fund 3035 and Capital Construction Fund 3037.

- ***Special Revenue Funds (Non-Major Funds)*** - account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purpose. Funds include the Motel Tax Fund, Convention & Visitors Bureau Fund (CVB), Economic Development Fund, American Rescue Plan Act Grant Fund (ARPA), Community Development Block Grant Fund (CDBG), Public, Educational and Governmental Access (PEG) Channel Fund, Metropolitan Planning Organization Grant Fund (MPO), Auto Theft Grant Fund, Forfeiture Fund, Gulf Bend Mental Health Task Force Grant Fund, Fire Academy Fund, Municipal Court Special Revenue Fund, Records Preservation Fund, Emergency Management Fund, Community Development Block Grant-Mitigation Fund (CDBG-MIT), Golden Crescent Regional Planning Commission (GCRPC) Grant Fund, Police Grants Fund, Library Special Revenue Fund, Boating Access Grant Fund, and, Homeland Security Grant Fund.

For financial statement reporting purposes, the non-major funds are reported as a part of the *Governmental Funds. The non-major governmental funds are accounted for in the Combined Summary of Revenues, Expenditures, and Fund Balances Statement* that is located within the Financial Budget Summary section of this budget document. The non-major governmental funds are budgeted as distinct funds. The funds are prepared using the current financial resources measurement focus and the modified accrual basis of accounting.

Proprietary Funds

Proprietary funds account for the acquisition, operation and maintenance of government facilities and services that are self-supported by user fees. The budgets for these funds are also prepared using the modified accrual basis of accounting and the current financial resources measurement focus. The budget measures the net change in working capital *(current assets less current liabilities)*. Proprietary Fund financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting, where revenues are recorded when earned. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. The City classifies both enterprise and internal service funds as proprietary funds, which consist of the following:

Enterprise Funds - The purpose of enterprise funds is to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the cost of providing the services to the general public on a continuing basis be financed or recovered primarily through user charges. The City has the following enterprise funds:

- ***Water/Wastewater Operating Fund (Major Fund)*** - accounts for the provision of water and wastewater services to the residents of the City and some residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, maintenance, operations, billing and collection.

- ***Water/Wastewater Debt Service Fund (Major Fund)*** - accounts for the financial resources accumulated for the payment of principal, interest and related costs on long-term debt paid primarily from utility rates. The working capital balance of the Water/Wastewater Debt Service Fund is reserved to signify that the amounts are restricted exclusively for debt service expenses.

- ***Water/Wastewater Capital Utility Project Funds (Major Funds)*** - account for financial resources to be used for the acquisition or construction of major capital utilities or facilities *(i.e. City's Capital Improvement Program)*.

- ***Environmental Services Fund (Major Fund)*** - accounts for the provision of environmental services *(landfill, solid waste, brush & bulky, yard waste, recycling services)* and community appearance to the residents of the City, private haulers and the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, maintenance, operations, billing, and collection.

- ***700 Main Center Fund (Non-Major Fund)*** - accounts for the revenues and expenses of a large office complex operated by the City as an enterprise. The building was purchased and renovated by the City primarily to be used as a business incubator center. It is currently leasing space to several City departments.

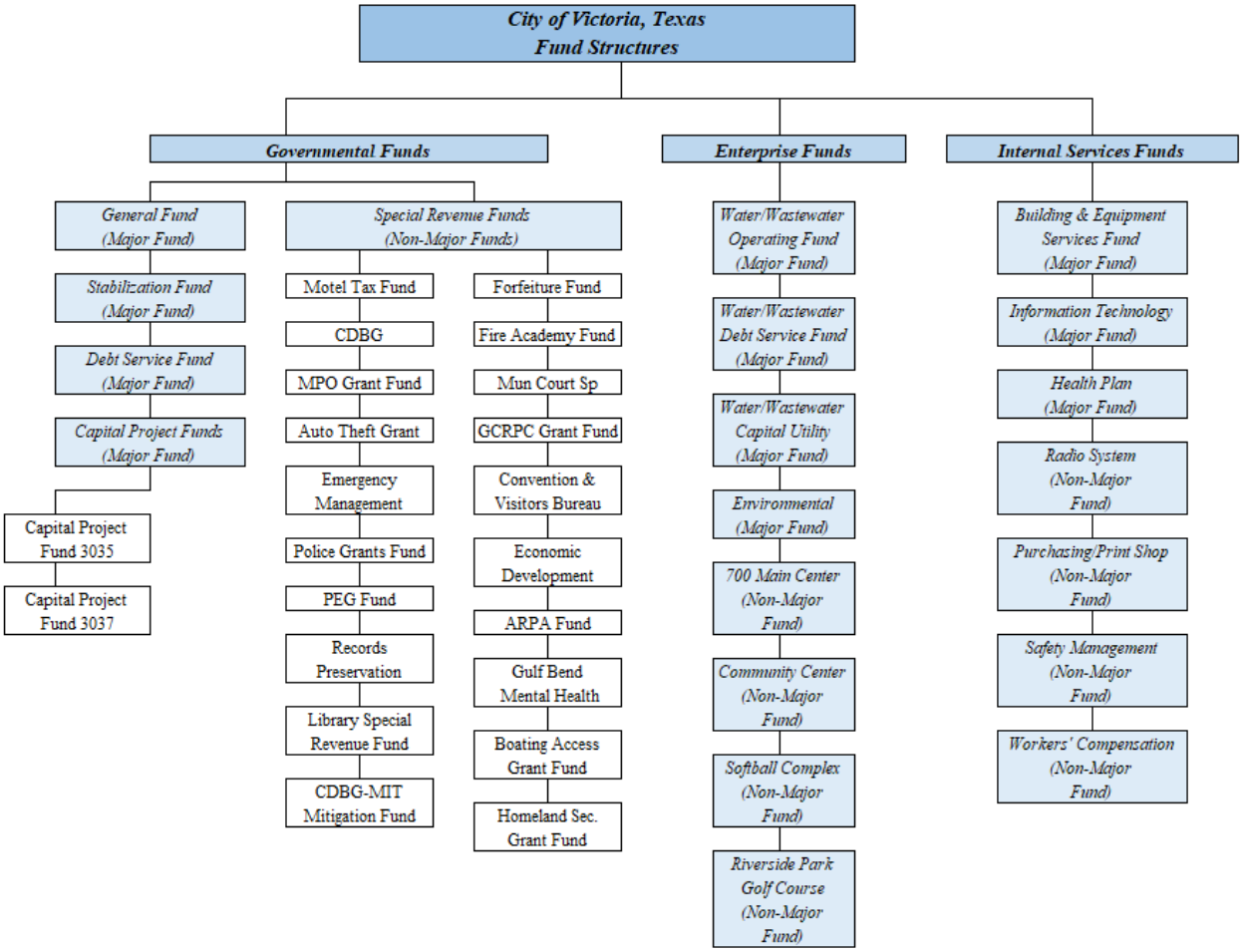
- ***Community Center Fund (Non-Major Fund)*** - accounts for all transactions generated by operations of the City Community Center. Revenues include usage fees and Motel Tax. Expenses include operational and capital costs of the Community Center Complex.

- ***Softball Complex Fund (Non-Major Fund)*** – accounts for all transactions generated by operations of the City's Adult Softball Complex. Revenues and expenditures include concession stand rental fees and operating transfer to the General Fund.

- ***Riverside Park Golf Course Fund (Non-Major Fund)*** – accounts for the revenues and expenses of an 18-hole golf course operated by the City as an enterprise. The golf course was previously managed by the Victoria Parks Improvement Association until they terminated their contract with the City effective June 30, 2017. All activities necessary to operate the golf course are accounted for in this fund, including, but not limited to, administration, maintenance and operations.

Internal Service Funds - The purpose of internal service funds is to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis. The City has seven internal service funds consisting of Building & Equipment Services Fund (Major Fund), Information Technology Fund (Major Fund), Health Plan Fund (Major Fund), Radio System Fund (Non-Major Fund), Purchasing/Print Shop Fund (Non-Major Fund), Safety Management Fund (Non-Major Fund), and Workers' Compensation Fund (Non-Major Fund).

For financial statement reporting purposes, the non-major funds are reported as a part of the *Proprietary Funds*. *The non-major proprietary funds are accounted for in the Combined Summary of Revenues, Expenses and Working Capital Statements* located within the Financial Budget Summary section of this budget document.



Fiscal and Budgetary Policies

Each year as part of the budget process, Fiscal and Budgetary Policies are reviewed. These policies are included as an appendix in this document. These policies serve as the framework for preparing the budget as well as for the financial management of the City. During the budget preparation process, these policies are reviewed with Council.

Strategic Plan

In Victoria, we continually strive for excellence. We conduct daily business as a City aiming to provide our citizens with the best quality of life possible. The City Council and City staff work hard to ensure that we are moving in a direction that is best for the overall character and betterment of our community based on the voices and opinions of those living in Victoria. A highly qualified workforce, an extremely engaged citizenry and a set of focused goals are the cornerstones of what make this a successful community.

This is a one-of-a-kind community with a unique set of service demands from our citizens. As such, we demand a higher degree of innovation, technology and overall performance from our employees. We have some of the most motivated and highly productive employees in their respective fields and they focus on forward-thinking policies that retain the integrity and standards of service to which our citizens have become accustomed.

Strategic Plan 2035 is a collaboration of the City Council and the numerous City departments working together to create a cohesive forward direction for Victoria in the upcoming years. Updates were made to the plan because of the City Council's annual strategic planning meeting. The following is an outline for the goals and practices we have set to achieve in the near future so that each citizen may enjoy a greater quality of life than ever before.

Mission Statement

The mission of the City of Victoria is to provide city services that enhance the livability of our community.

Community Vision

Victoria is a premier city and inviting destination with a multi-cultural and vibrant population. The city enjoys a diversified economy and values its rich history and strong sense of community. Victoria's stable financial base allows for the effective maintenance and expansion of infrastructure with a focus on economic growth, environmental stewardship and livability.

Core Values – The City of Victoria organizational values are to conduct our business:

- Proactively
- Professionally
- In a planned way
- Effectively
- Openly
- Safely
- Ethically
- Legally
- Efficiently
- Friendly

The Strategic Plan (Plan 2035), a new Comprehensive Plan for Victoria, was adopted by City Council on April 5, 2016. The Plan is intended to guide future development, redevelopment and community enhancement efforts over the next 20 years. It serves as a framework for thoughtful community discussion on the real and perceived challenges facing Victoria, as well as the upcoming opportunities that will shape its future. Through long-range planning efforts, the community can accommodate its projected growth in a manner that preserves its history, culture and overall quality of life for current and future residents. The Plan focuses on five areas, each having its own policy guidance in order to plan effectively. The five areas consist of the following:

1. Land Development – this area establishes the necessary policy guidance to enable the City of Victoria to plan effectively for future development and redevelopment:

- Orderly land development patterns.
- Preserved and enhanced integrity, compatibility, value and vitality of existing and new neighborhoods.

• Adequate land areas for industrial parks and other major commercial/industrial developments to facilitate expanded employment opportunities and an increased tax base.
• Land development that enhances Victoria's sense of community.
• A variety of housing types and neighborhoods to meet Victoria's future housing needs.
• Improved safety, appearance and livability of existing neighborhoods.
• Improved entry-level and moderate-income housing options in Victoria.
• Enhanced appearance of the community by designing future development within the context of the physical environment and nearby development.
• A strong sense of community identity established.
• Pride instilled in the community by encouraging citizens to take responsibility for their actions in the upkeep and appearance of private and public property.

2. Mobility – this area focuses on current, near-term, and long-range transportation needs and priorities in and around Victoria.
• A roadway network that accommodates the safe and efficient flow of traffic in, through and around Victoria.
• Expanded regional accessibility via improved highway, rail, air and barge canal modes of transportation.
• Alternative transportation options for Victoria residents including public transportation, hike/bike networks and improved pedestrian circulation.
• Transportation strategies that will continue to ensure the city's clean air quality.

3. Growth Capacity and Infrastructure – this area focuses on the potential extent and timing of ongoing population growth in Victoria in the decades ahead, where this growth might occur on the ground, and the implications it could have for maintaining a sound financial footing for municipal government into the future.
• Annexation activity that adds to the economic stability of the city and protects and enhances its quality of life and economic resources.
• Improve condition of existing streets and durable design and construction of new streets.
• Storm drainage systems that minimize public harm and property damage due to flooding.
• Well-maintained and improved water and sanitary sewer systems.
• Improved water quality and quantity.
• Coordinate infrastructure improvements to serve future development.
• Maintenance of fire and emergency medical services at a high standard.
• A low crime rate and police services maintained at a high level.
• Library services that meet the diverse information needs for all citizens of Victoria County.
• An efficient municipal solid waste management system.

4. Economic Opportunity – this area focuses on the community's economic development efforts.
• Increase emphasis on retaining and expanding local businesses and industries.
• A diversified and expanded local economy through the expansion of light industry and other businesses.
• Improved quality and quantity of the present and future labor supplies in the Victoria region.
• Existing infrastructure that is in good condition with ongoing planning for future infrastructure needs that will accommodate prospective business and industrial growth.
• A business environment that will enhance the community's overall quality of life and promote further economic development.

5. Recreation and Amenities – this area focuses on parks, open space and recreation facilities that are essential parts of a healthy and sustainable community.
• Revitalize existing parks.

• Recreational opportunities that attract tourism.
• An adequate quantity and equal distribution of parks, open space and recreation facilities.
• Natural greenbelts developed with trail system to provide pedestrian and biking linkages for neighborhoods, schools, parks and other destinations.
• Additional recreational opportunities.
• Adequate convention center/arena capacity to meet demand for additional public meeting space and activities.
• Downtown Victoria revitalized as a balanced work, housing, cultural and entertainment center – a place where there is a variety of day-to-day activity.

Fiscal Year 2024 Update

In 2024, the City of Victoria, Texas, achieved several major milestones across infrastructure, community development, and recreational spaces:

De Leon Plaza Expansion: The plaza was expanded and reopened with significant community engagement. It hosted numerous events, enhancing its role as a community hub and celebrating the city's bicentennial with the installation of a founders' statue.
Public Safety Headquarters: Groundbreaking began for a new facility that will house the Victoria Police Department, Fire Department administration, and Municipal Court. The facility is designed to address the city's growing public safety needs with a scheduled completion of Summer 2025.
Street and Infrastructure Improvements: Over $28 million was invested in street repairs, marking a continuation of significant infrastructure upgrades. Projects included major reconstructions like the Ben Wilson Street Corridor and various utility and road maintenance projects.
Community and Recreation Enhancements: Progress was made on key park projects, including Riverside Park rejuvenation and the expansion of Ethel Lee Tracy and MLK parks. The city also invested in sports fields, trails, and facilities to improve recreational offerings.
Community Development Block Grant (CDBG) Projects: Funding supported neighborhood improvements, park upgrades, and services like rental assistance, meals programs, and behavioral health interventions. These projects aim to uplift low- to moderate-income residents and enhance overall quality of life.
Master Plan Updates: The city began implementing a master plan for the Victoria Community Center, including proposed renovations for expanded events and conference capabilities.
These accomplishments highlight Victoria's commitment to growth, modernization, and community engagement in 2024. We look forward toward implementing the Fiscal Year 2025 budgetary priorities; and with Council’s leadership, we will make sure we continue to move in the right direction for our community.

Economy Outlook

Texas Economy

Economic expansion in Texas accelerated during September and October, pointing toward an improving regional economy after summer weakness. Leading indicators were consistent with an upturn, including more Texas firms seeking credit, with fewer of them encountering difficulties obtaining it.

Texas job growth picked up, with an annualized 2.9 percent increase over the three months ended in September. August payrolls were revised higher.

Job growth was broad based, as large sectors such as retail and wholesale trade, professional and business services, and health care logged significant gains. Jobs in construction, a cyclical sector, increased at the fastest pace since January 2023.

The latest performance contrasted with a slowing expansion in early summer. Weakening employment services payrolls, often a leading indicator, signaled a possible sharp decline in overall activity. Strong employment growth in August and September eased concerns, suggesting the sluggishness was a byproduct of windstorms in May and Hurricane Beryl, which left much of Houston in the dark for nearly a week in July.

The state unemployment rate held steady at 4.1 percent for a third consecutive month in September, even as the labor force expanded at a 4.1 percent annualized rate in September from a healthy 3.3 percent in July. As the number of people working or seeking work in Texas increased, data suggest firms were ready to hire them.

Texas Business Outlook Surveys (TBOS) data in October signaled an expansion for both services and manufacturing for the first time since mid-2022.

The manufacturing production index, which had been little changed over the preceding six months, increased to 14.6 in October from -3.2 in September. The three-month average rose to 4.3, its strongest reading in 22 months. The service sector revenue index was little changed at 9.2, extending a trend of broadening increases in revenue.
Each index is calculated by subtracting the percentage of respondents reporting a decrease from the percentage reporting an increase. Index numbers greater than zero indicate expansion; those below zero signal contraction.

A composite of the five Federal Reserve banks conducting regional business surveys indicated an upturn in production and revenue indexes and an improved outlook over September results. A three-month moving average of a composite index of manufacturing production rose from -5.0 to -3.0 in October, while the services revenue index increased from 2.8 to 5.9.

Taken together, the surveys point to growing services sectors and stabilizing manufacturing activity, with Texas helping lead the way.

Texas leading indicators can indicate where the economy is headed. A moving average of manufacturing hours worked in Texas increased to 43.7 hours in September from 43.4 in May, while the U.S. held steady at 40.1 hours. While volatile, both series have generally strengthened or stabilized over the past six months.

Manufacturing hours worked is considered a leading indicator, as employers are more likely to vary hours worked by existing staff before adjusting payrolls. The manufacturing sector is highly cyclical, sensitive to changes in the trajectory of the economy. Over the past several months, job growth in Texas manufacturing has slowed but remained positive.

Manufacturing new orders, another leading indicator, signaled modest softening. The three-month moving average of the Texas Manufacturing Outlook Survey (TMOS) new orders index rose to -4.4 in October from -7.4 in September. The five Federal Reserve banks' regional survey composite new orders index also indicated improvement, advancing to -8.4 from -9.9, although both the Texas and composite indexes remained in contractionary territory.

With big one-month improvements in current production and in the outlook for October, the lack of a commensurate improvement in new orders suggests a significant acceleration is unlikely.

The Dallas Fed's Banking Conditions Survey indicated an improved outlook. Future loan demand reached a 22-month high in October, while a measure of growth in nonperforming loans was at its lowest point since May 2023, reflecting a drop in the share of banks reporting increases in delinquent loans. Residential lending improved the most, while commercial and industrial and consumer loan nonperformance indexes rose, and commercial real estate delinquencies leveled off.

The Banking Conditions Survey also indicated declining loan pricing (interest rates and fees) and a modest tightening of credit standards and terms.

The improved banking outlook came as more Texas firms sought credit, with fewer firms reporting difficulty securing it. The share of firms seeking credit increased to 50.2 percent in October from 46.9 percent in May, the last time TBOS respondents were asked this question, according to the TBOS special questions in October. Among the firms seeking credit, the share reporting "no difficulty" rose to 68.4 percent in September from 61.3 percent in May.

Among the nearly half of responding firms who said they aren't seeking credit, most said they either had enough funds or no expenses requiring funding.

Texas businesses reported in special questions in September that year-to-date growth in their selling prices has slowed. TBOS selling price growth over the past 12 months eased to 3.0 percent in the September survey from 3.2 percent in May 2024. The slower pace was broadly in line with shifts in the Texas consumer price index (CPI). Texas CPI year-over-year growth slowed from about 3.9 percent in June to 2.5 percent in August, the most recent month for which data are available.

TBOS September special questions responses indicated a decrease in wage growth over the past 12 months, to 4.4 percent in September from 4.9 percent in June. The change mirrored other measures of wage growth. Private hourly earnings growth slowed to 4.4 percent in September from an annualized 5.1 percent in June. Lastly, the third-quarter Employment Cost Index for Texas dropped to 4.1 percent from 4.5 percent. These measures point to a loosening but still healthy Texas labor market.

With wage growth outpacing inflation and stabilizing credit conditions, Texas consumers and businesses are still spending. State real (inflation-adjusted) total sales tax revenue rose 2.9 percent in September, though the year-to-date increase was a modest 0.4 percent. This mostly reflects spending on goods rather than services.

While a spate of bad weather during the first half of summer diminished growth expectations, recent reports and revisions to data paint a picture of a healthy regional economy with broad-based momentum. Strong job additions, improving output measures and better expectations for growth in regional and national surveys suggest that Texas is getting back to trend or may exceed trend growth.

The 2024 Dallas Fed Texas employment forecast in October rose to 2.5 percent for the December-to-December period, implying a growth rate of 3.0 percent for the remainder of the year, well above the trend rate of about 2.0 percent.

Victoria Growth Trends

Industry, Medical, Transportation, Education and Retail

Victoria is the industrial, educational, medical, and retail hub of the seven-county region in the state, known as the Golden Crescent. Investments made in businesses and industry representing primary jobs in this region continues to have a positive effect on the overall economy of Victoria.

In May 2023, X-Energy and Dow announced Seadrift as the site of a new Small Modular Nuclear Reactor (SMRs) in partnership with the US Department of Energy. The $2 billion capital investment will replace existing co-generation facilities on site. The project will create 110 new high paying jobs. This will be the first deployment of this technology on an industrial site. Visitors from around the world will be coming to tour the facility and potentially replicate at other industrial installations. The Texas Economic Development Council awarded this project one of their Community and Economic Development Awards (CEDA) at their annual meeting in October. This is the highest annual award in economic development in Texas.

In August 2023, Centerline Technologies announced the corporate relocation of their offices from the DFW Metroplex to Victoria. The $1 million capital investment will create 45 new local jobs and deploy highway striping teams throughout the state from Victoria.

In August 2023 Lynas Rare Earths announced the purchase of property in Seadrift for a Heavy and Light Rare Earth Element Processing Facility that will be the first of its kind outside of China. The project is a partnership with the US Department of Defense to secure a critical supply chain integral to the US economy. The $550 million project will create 300 new high paying jobs. Once complete, there is the great potential and opportunity to locate metals and magnet manufacturers in proximity to the site multiplying the local economic impact of this new facility.

Two large Ammonia/Hydrogen projects have been announced at the Port of Victoria / Texas Logistics Center in the past 12 months. First Ammonia and Acme Group have secured acreage and are developing large scale green ammonia/hydrogen projects that will represent capital investments over $4 billion and create over 200 new high paying jobs. Victoria and the Texas Gulf Coast are at the forefront of leading the country’s green chemical transition.

This summer Victoria hosted our second annual Caterpillar Supplier Summit. This annual event brings in over 200 company representatives from around the world to tour and explore options to better serve the 1 million square foot manufacturing facility. Last year, two suppliers announced openings in Victoria: VictTec and Bogar. VEDC staff is in contact with a multitude of others and hopes to continue the momentum of this event and the investments being made within the Caterpillar facility that are leading to additional product lines being made in Victoria.

The Port of Victoria is a vital economic engine serving the Victoria region. Building on the MOU signed in 2021 between the Port Commissioners and the governing officials of Victoria County, the City of Victoria, the Victoria Sales Tax Development Corporation (VSTDC), and the Victoria Regional Airport demonstrating their cooperation in strengthening economic growth and community development, $6 million was pledged by the City of Victoria Sales Tax Development Corporation and Victoria County to partially fund a $27 million Class 1 duly served rail loop to the newly branded Texas Logistics Center at the Port of Victoria. The Texas Logistics Center was announced in the Spring of 2022 is the 2,200-acre greenfield site served with utilities, direct barge canal access, a fleeting area, heavy haul road and the planned rail loop. In September, the Texas Department of Transportation announced an additional $20.35 million to fully fund the rail project.

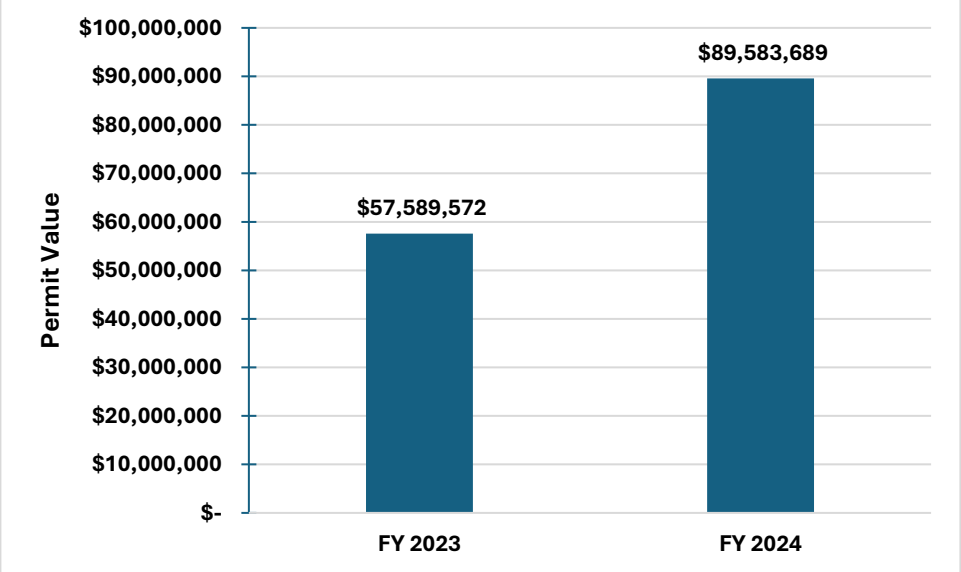
The Victoria Sales Tax Development Corporation initiated the Newmark Regional Economic Development Strategic Plan in 2022. VEDC and Victoria College are partnering with VSTDC to commission a targeted market analysis with the study. In addition, Calhoun, Dewitt, Goliad, Gonzales, Jackson, Lavaca, Matagorda and Refugio Counties have joined the study. VEDC facilitated the regional partners participation in the study and the plan was presented in March. All community partners are working to implement recommendations.

The Victoria Regional Airport (VRA) maintains multiple daily flights to and from Houston Intercontinental Airport via Skywest/United Express.

VEDC has officially grown to serve both Victoria and regional partners in economic development programming. The City of Edna, Calhoun County, the City of Port Lavaca, the Calhoun County Port Authority, The City of Goliad have joined the City of Victoria, Victoria County and the Victoria County Navigation District as public sector partners in VEDC.

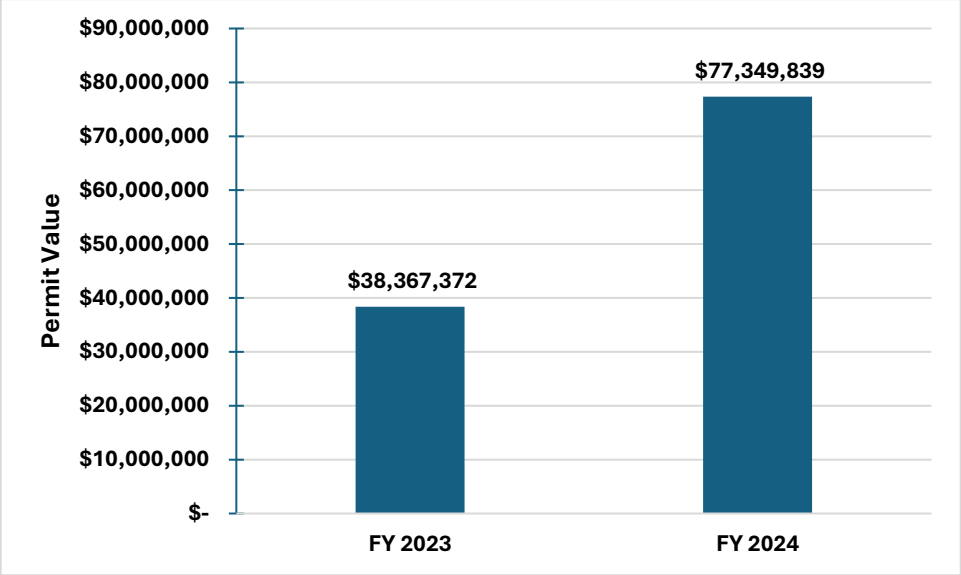
The region has seen extensive prospect activity in 2023, specifically from Mega Projects. The region has hosted multiple site visits and remains on the extreme short list on 4 projects that amount to a combined capital investment of over $9 billion and the potential to create over 1,100 high paying jobs and has made announcements on projects that total $7 billion in capital investments and over 400 new high paying jobs.

Total Building Permit Values



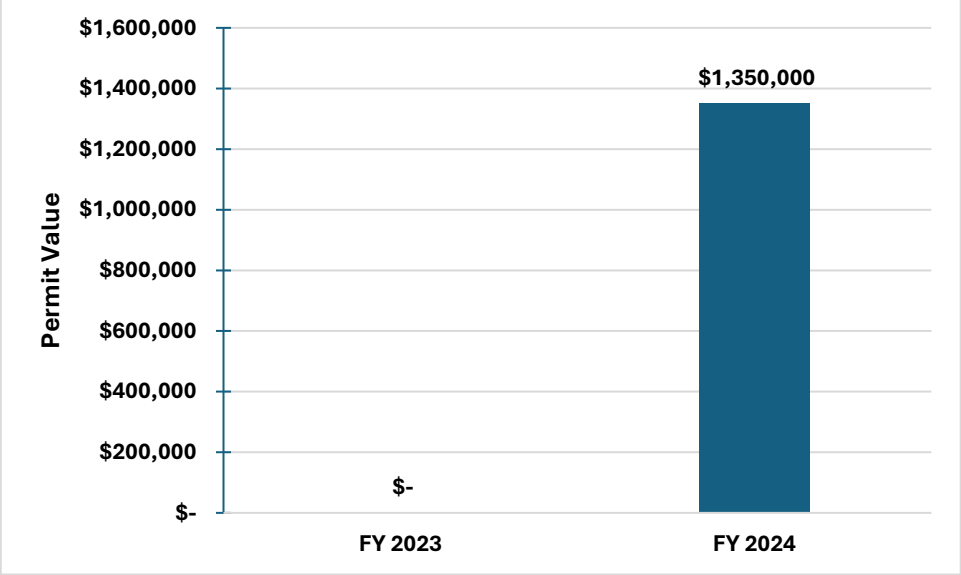
The total building permit value (i.e. new construction for commercial, multi-family units and single-family units) increased by 55.6 percent or $32.0 million, comparing September 2024 to September 2023 values.

Commercial Permit Values



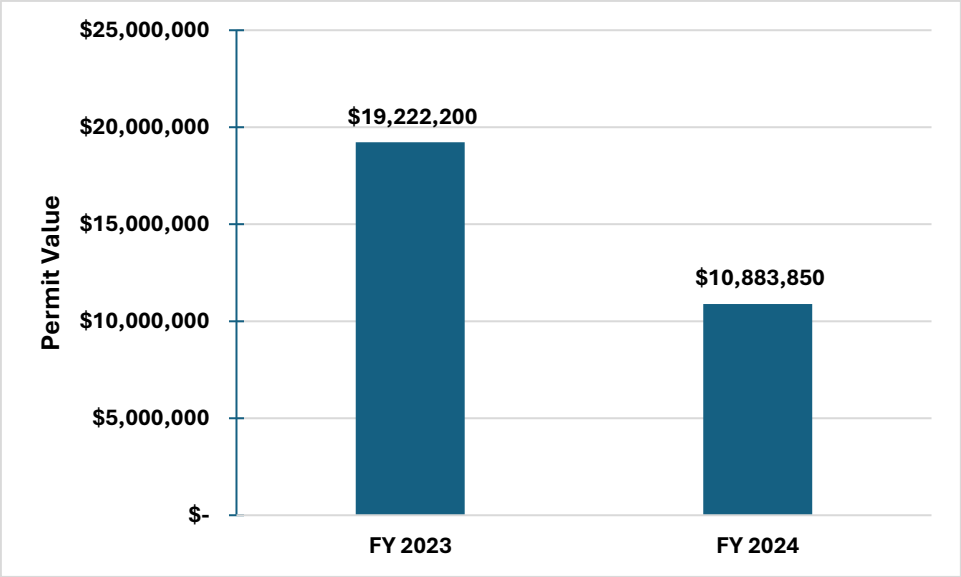
As of September 2024, total commercial permit value is $77 million, an increase of 101.6 percent or $39.0 million from last year's values.

Multi-Family Permit Values



As of September 2024, Victoria's multi-family permit value is $1.4 million, an increase of 100 percent or $1.4 million from last year.

Single Family Permit Values

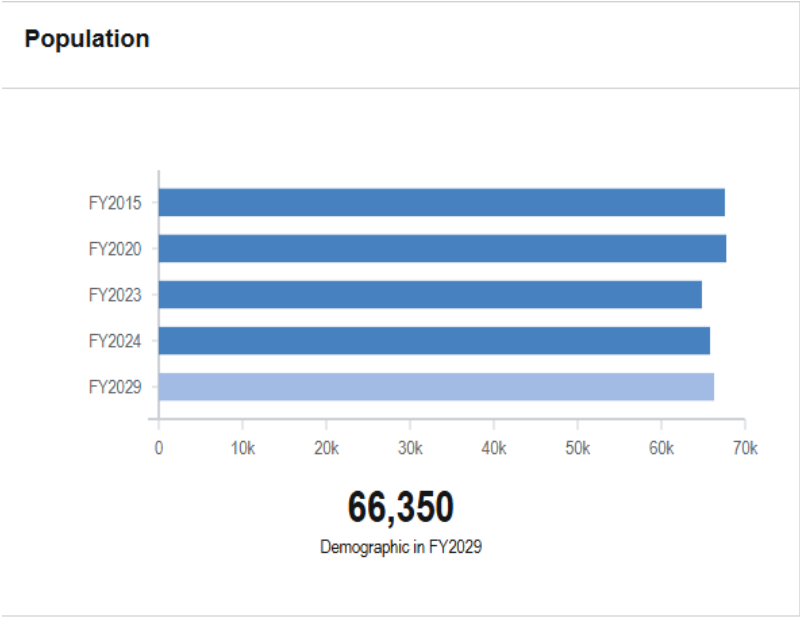


Single family permit value is $10.8 million, a decrease of 43.4 percent or $8.3 million from last year's values.

Victoria's construction activity is decreasing mainly due to material costs and interest rates.

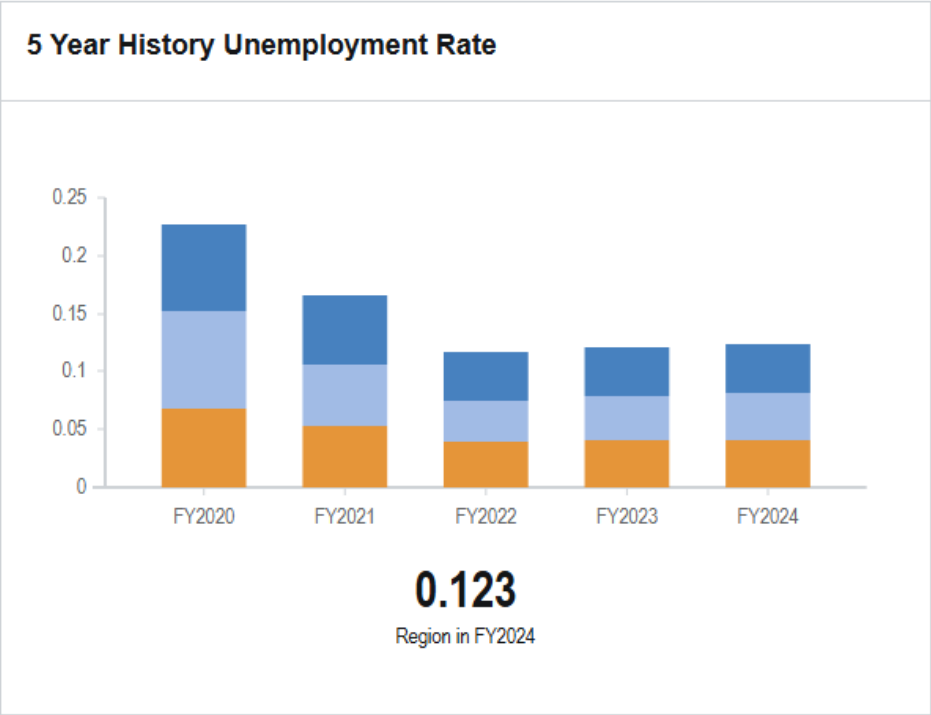
Population

The City of Victoria, with a population of about 65,891, is located 30 miles inland from the Gulf Coast and roughly equidistant from Corpus Christi, Texas; San Antonio, Texas; and Houston, Texas, which are all approximately 130 miles away. While the most important opportunities remain in the petrochemical industry and the manufacturing and industrial sectors, Victoria's economy has become a regional center for retail trade and health care. The City acts as a draw for a seven-county area with a population of nearly 200,000.



Over the past ten years (2015 thru 2024), City's population has declined approximately 2.6 percent. The population is projected to grow by 0.14 percent over the next five years.

Unemployment Rate



The most recent statistics available, as of September 2024, from the Bureau of Labor Statistics show an unemployment rate of 4.1 percent for Victoria compared to Texas and National of 4.1 percent and 4.1 percent, respectively.

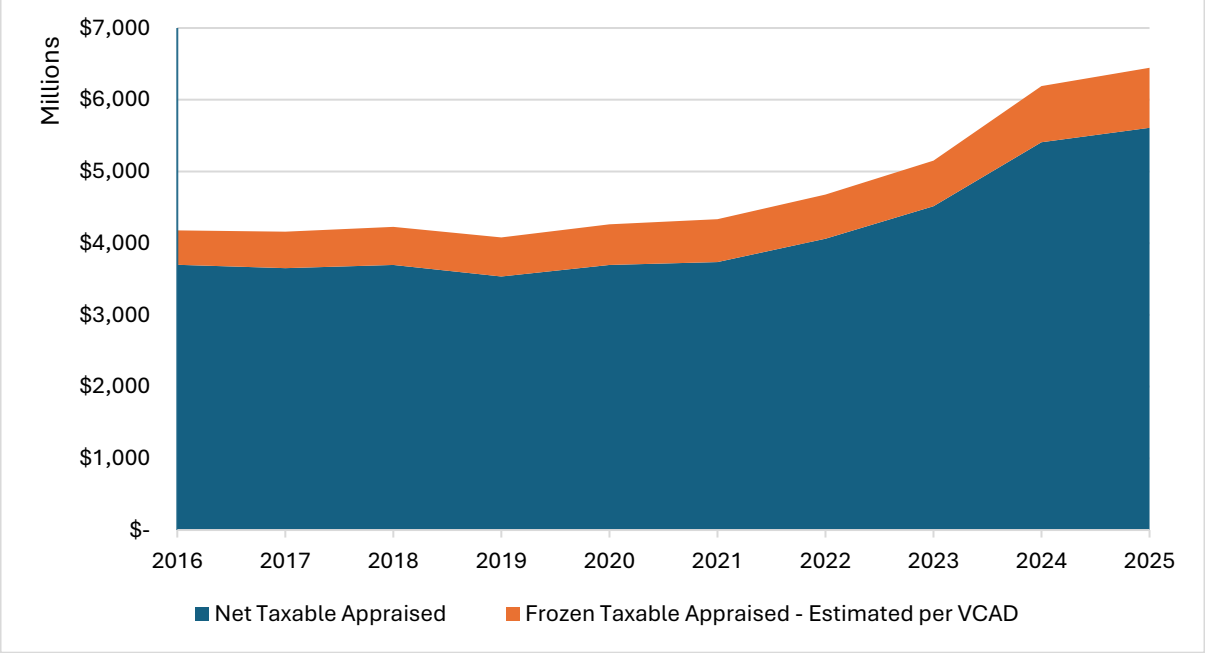
Ad Valorem Valuations

From 2016 - 2025, the net taxable adjusted appraised valued increased $1.9 billion. Most of this increase is due to an increase in market values and new improvements added to the tax rolls. The net taxable adjusted appraised value for 2025 is $6,445,551,503, which is made up of $5,609,170,437 of taxable appraised value and $836,381,066 of frozen taxable appraised value. In comparing 2025 appraised values to 2024 appraised values, the appraised values increased by 3.74%.

In the upcoming fiscal years, the City is expecting appraised values to grow at 3.74% rate. As the City's taxable base grows, it will provide sufficient resources for both capital projects and operating costs of providing services for both General Fund and Debt Service Fund. In addition, this future increase will provide additional revenues needed to meet increasing service demands associated with a growing City.

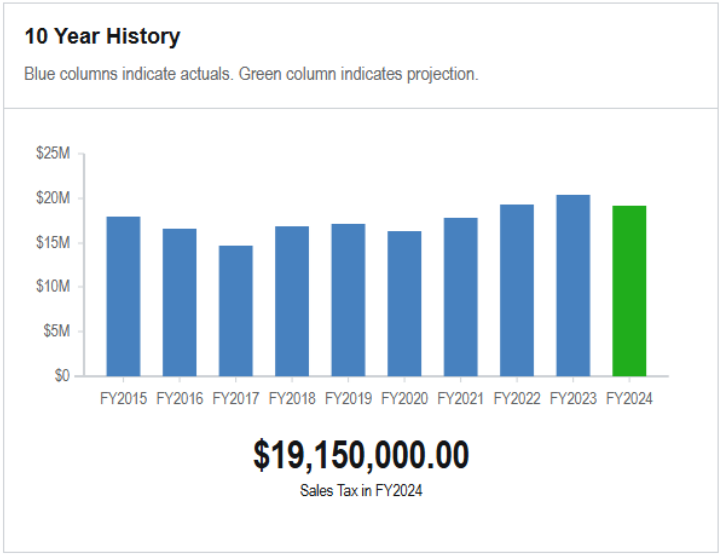
The FY 2025 Budget includes a property tax rate of 47.07¢, a decrease of 1.91¢ from last year's rate. The tax rate is allocated at 29.79¢ for maintenance and operating costs of the General Fund and 17.28¢ for debt service (bond) payment. In addition, the State-mandated no-new-revenue tax rate form produces a no-new-revenue tax rate for Fiscal Year 2024 of 47.03¢ *(the no-new-revenue tax rate is the rate that will raise the same revenue on the same properties as last year's.)* The FY 2025 General Fund and the Debt Service decrease in ad valorem tax rate are 1.60¢ and 1.75¢, respectively.

See below for a 10 Year History of the Appraised Values:



Sales Tax Collection

The last ten fiscal years, sales tax was the largest single revenue source for the General Fund, accounting for an average of approximately 33.59 percent of General Fund revenues. From FY 2016 thru FY 2020, City of Victoria experienced an average annual decrease in sales tax of 2.03 percent due to lower oil/gas prices, Victoria's oil and natural gas industry growth (i.e. Eagle Ford Shale) contracted. The impact from stimulus funds from COVID-19 was incurred primarily in FY22 and FY23. FY 2024 projected receipts are a return to normal but still elevated due to inflation.



Due to the local, state, and national economy trend and the State Comptrollers' sales tax audit receipts, from prior years, the Fiscal Year 2025 Budget assumes an 0.78 percent revenue decrease, compared to the Fiscal Year 2024 projected sales tax receipts.

Customers	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Water	23,136	22,802	22,966	22,919	22,989	23,135	23,252	23,392	23,428	23,440
Sewer	21,395	21,254	21,455	21,397	21,468	21,586	21,912	22,371	22,234	22,121
Garbage	19,674	19,630	19,668	19,665	19,828	19,864	19,965	20,087	20,183	20,207
Revenues										
Water	$13.0M	$12.80M	$12.93M	$13.00M	$13.66M	$13.95M	$13.53M	$13.70M	$13.79M	$13.43M
Sewer	$12.01M	$12.04M	$11.92M	$11.93M	$12.01M	$11.81M	12.01M	$12.12M	$12.08M	$12.10M
Garbage	$5.09M	$5.30M	$5.49	$5.57M	$5.71M	$5.68M	$5.69M	$5.77M	$5.73M	$5.87M

Utilities & Residential Refuse Collection Revenues

Utilities and residential refuse collection revenues continue to increase moderately from year to year. Changes in revenues have been affected by increased rates and weather conditions (associated only to the utility revenue). The number of customers for the various enterprise funds has remained relatively steady with only a modest growth over past fiscal years. Over the last ten fiscal years, the City experienced a 6.9 percent increase in utility customers and 3.7 percent increase in residential refuse collection customers.

Water Supply

To ensure Victoria's economy continues to grow and remain strong, Victoria has an aggressive policy to ensure it has an adequate water supply for its current and future customers. The City uses surface water from the Guadalupe River as its primary source of potable water. The City has a permit issued by the Texas Commission on Environmental Quality that allows the City to withdraw up to 20,000 acre/feet per year from the Guadalupe River. This equates to approximately two times the City's average annual pumping rate. Additionally, the City has approximately sixteen days of surface water and shallow alluvial groundwater supply stored in a system of off-channel reservoirs. This water source provides a back-up supply to the City's primary Guadalupe River water source. All this water is treated at the City's 25.2 million gallon per day surface water treatment plant.

As an emergency supply, the City also maintains 10 of its original 15 water wells that can supply ground water from the Gulf Coast Aquifer. The aquifer is within the corporate limits of the City and varies in thickness from approximately 400 feet to approximately 900 feet. Another option available to the City is a contractual arrangement with the Guadalupe-Blanco River Authority, which allows access to a five-year rolling annual average of 1,240 acre/feet of surface water stored in Canyon Reservoir, with no more than 3,600 acre/feet to be used in any given year.

Over the years, the City has purchased a total of 7,006.7-acre feet/year of additional water rights, which has added to the City's water supply options and allows for improved flexibility.

In 2017, the City, in conjunction with the Victoria County Groundwater Conservation District, was approved for a grant by the Texas Water Development Board for an Aquifer Storage and Recovery Demonstration Project. This project consisted of replacing the pumping equipment of Well #19 and retrofitting it into a full-scale ASR well. After completion of the construction, potable water will be stored in the Gulf Coast Aquifer for approximately 7 months and will then be withdrawn over a period of 4 months with level and water quality data being recorded throughout the entire process. If successful, this project will add 2 MGD of additional capacity to the City's water supply. The City is in Cycle 3 testing with the TCEQ, with the expectation to recharge and recover water from this well by end of 2025. The Capital Improvements Program includes additional ASR wells, which will

add another 2 MGD to the City's supply. Additional wells can then be added incrementally in the future to expand the City's water supply and defer the capital expenditure required to expand the Surface Water Treatment Plant.

The City is currently in the progress of selecting a consultant for a Water Feasibility Study, which ultimately will secure additional water supplies to the City.

Wastewater Treatment

The City's wastewater is collected by the City and pumped to two separate treatment facilities. The Regional Wastewater Treatment Plant, which is located on U.S. 59, has a capacity of 9.6 million gallons per day. The second plant, Odem Street Plant went on line in November 2016 and has a capacity of 4.4 million gallons per day. Currently we are working on upgrades to the Regional Plant beginning in 2025 with reconstruction of the influent bar screen and its associated structure.

Financial Forecast

The financial forecast is a tool used to indicate the actual and possible results of decisions made by Council over a number of years. The forecast has become an integral part of the planning and budget preparation processes. The forecast provides an opportunity to think strategically about the best ways to address growing service demand issues in the next several years. It also serves as the foundation for continued financial planning in the next 12 months, and it is a way to implement the City's strategic short and long-term goals. An overview of the financial forecast was reviewed with Council as part of the budget review process and Council will continue to be updated throughout the next fiscal year.

It will be critical to monitor revenues and expenditures closely in the next fiscal year to ensure any slowdown in revenue can be proactively addressed with thoughtful budget reductions. If revenue trends start to flatten or decline next year, it will be necessary to consider budget reductions. In addition, alternatives on how services are delivered, as well as how some of these additional needs are funded in the future, are being reviewed. Efforts continue to examine new and different revenue streams including increasing or adding new fees for parks and recreation services or other services that the City provides.

Significant Revenue Sources

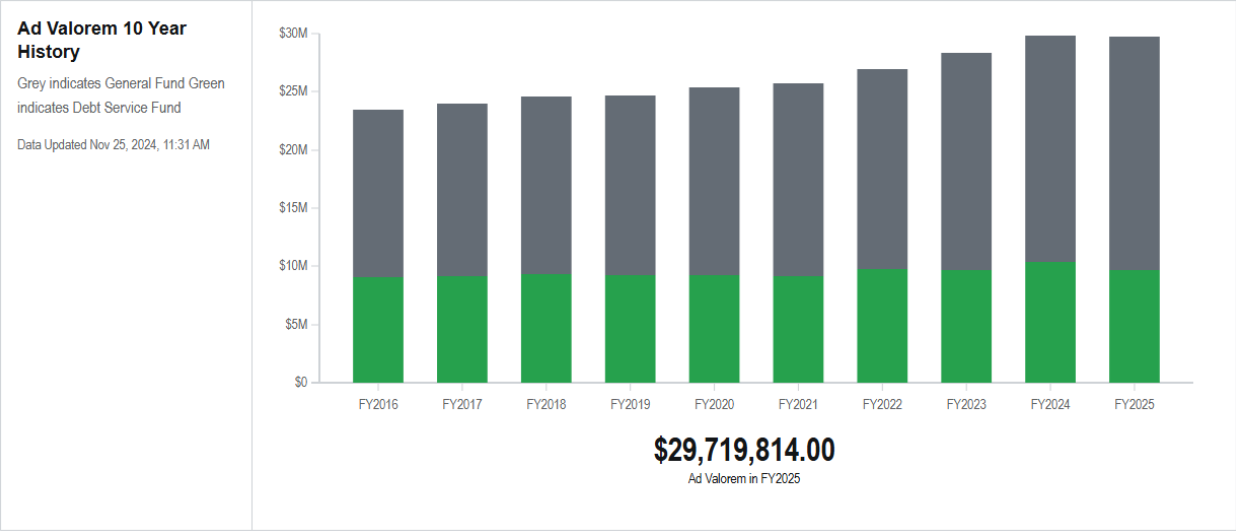
Revenue projections are based on a variety of factors such as historical data, department head estimates of known changes that will occur, key growth factors and local economy. We have tried to project revenues conservatively. In light of this, the City is still able to continue to provide its citizens a normal level of services and continue to provide funding for its Capital Improvement Program while maintaining healthy levels of fund balance and working capital reserves.

The City's major revenues are categorized into two categories: Governmental Revenues *(which represent 63.7 percent or $117,516,034 of total revenues budgeted for FY 2025)* and Enterprise Revenues *(which represent 26.7 percent or $49,155,965 of total revenues budgeted for FY 2025)*.

Governmental Revenues

Capital Projects revenue represents approximately 22.5 percent of total Governmental Revenues. General Fund revenue represents 49.2 percent of total Governmental Revenues. General Funds' revenue projection, for Fiscal Year 2024, reflects a 1.4 percent or $843K decrease from the FY 2023 revenues. The main reasons for this variance are due to a decrease in taxes and franchise fees revenue, of 0.94 percent or $426K, other financing sources decreased 24.5 percent or $1.2M due to transfer from construction, charges for services of 16.24 percent or $496K, and a 28.9 percent or $314K increase in interest income.

The majority of General Fund revenue is received from ad valorem taxes, sales tax and franchise taxes. These sources of General Fund revenue, which are relatively stable with the exception of sales tax, make up 78.0 percent of total revenues or $45.2 million. The remaining revenues are generated from licenses and permits, fines, charges for services, intergovernmental, miscellaneous and other financial sources; most of these types of revenue sources are relatively stable, with only very modest increases or decreases.



Assumptions – Taxes are levied each year on January 1 and are considered past due on February 1 of the following year. The Victoria Central Appraisal District determines the value for each property in the City. Property tax rolls are certified in July and the tax rate is adopted in September, along with the budget. The City's tax collector, Victoria County Tax Assessor Collector, sends tax statements in October to each taxpayer. The City's tax collection rate for Fiscal Year 2024 is estimated at 97% which is the same rate being applied for Fiscal Year 2025 Budget.

Property taxes are based on the value of total appraised, assessed taxable property in the City. The property tax levy includes the taxable value of new improvements and property annexed since January 1, 2024. The FY 2025 net taxable appraised value (adjusted for frozen appraised values) of all property in the City of Victoria, as rendered by the Victoria Central Appraisal District, is $6,445,551,503 an increase of 4.11 percent or $254,190,503 more than last year's. The net taxable appraised values increase consists of $36,692,135 in new improvement values, $215,820 in new annexation values, and an increase of $217,282,548 in re-appraised property values.

The net taxable appraised value consists of (1) frozen taxable appraised values of $836,381,066, an increase of 6.60 percent over last year's, and (2) taxable appraised value of $5,609,170,437 (net of frozen appraised values), an increase of 3.74 percent from last year's. Note: 100 percent of the frozen ad valorem tax revenue is allocated to the General Fund's maintenance and operations.

In light of the previous information, the City's Fiscal Year 2025 property tax revenue is estimated at $29,719,814 (*General Fund: $20,027,167; Debt Service Fund: $9,692,647)*, a decrease of 0.35 percent. Property tax revenue forecast assumptions are based upon historical trends, expected planned subdivisions, economic development projects, maintaining a stable tax rate, and taking into consideration any new debt issues, which will be structured around the City's current debt tax rate and capacity.

Trend – The property tax has traditionally been a stable revenue source; it is not typically subject to the fluctuations seen in areas such as sales tax. Overall, total assessed property values have consistently increased in recent years due to growth in residential development, continued commercial/retail expansion, and various economic development projects. The City of Victoria experienced an average annual growth rate of 8.8 percent in its adjusted taxable appraised values, from FY 2021 to FY 2025. Fiscal Year 2025 property values increased by 4.1 percent, the City is anticipating appraised values to grow in the upcoming fiscal years anywhere from 1 to 2 percent.

Ad Valorem Tax Rate – The City Council has adopted an ad valorem tax rate of 47.07 cents per $100 property valuation, which is 01.91 cents lower than Fiscal Year 2024. The City believes that, with responsible management and sustained growth, we can maintain stable tax rates for several years to come. The tax rate consists of two components: Operations & Maintenance Tax Rate *(M&O)* and Debt Service Tax Rate *(I&S)*, as outlined below:

Fiscal Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
M & O	0.3550	0.3490	0.3334	0.3265	0.3385	0.3426	0.3597	0.3617	0.3658	0.3506	0.3455	0.2995	0.2979
I & S	0.2506	0.2506	0.2506	0.2446	0.2507	0.2526	0.2627	0.2498	0.2457	0.2376	0.2127	0.1903	0.1728
Tax Rate	0.6056	0.5996	0.5840	0.5711	0.5892	0.5952	0.6224	0.6115	0.6115	0.5882	0.5582	0.4898	0.4707

Sales Tax

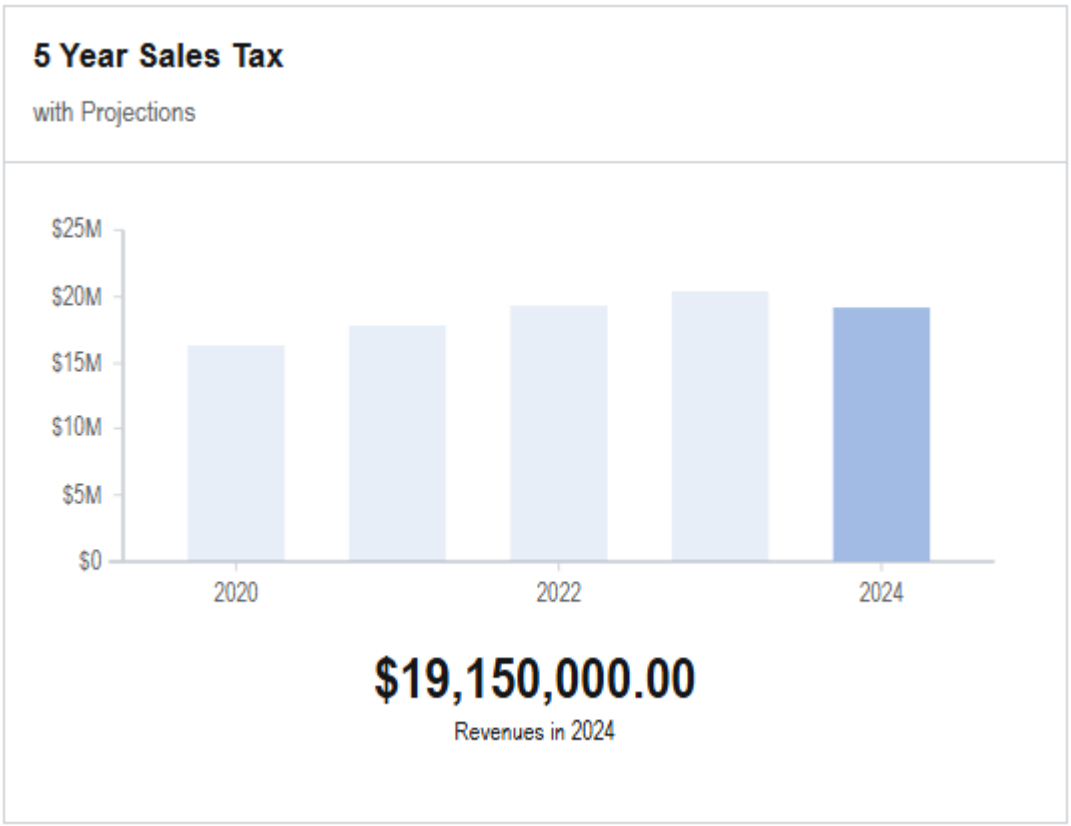
Assumption - Sales tax revenue estimates are traditionally based on historical factors and economic trends as well as population, per capita personal income and new industrial/retail business growth.

FY 2025 assumes a 3.8 percent increase in sales tax receipts, compared to FY 2024 budgeted sales tax receipts. The City anticipates future sales tax receipts growth rate to continue to be relatively flat, anywhere from one to two percent.

The sales tax in Victoria is eight and one-quarter percent (8.25%), City of Victoria's share is one percent, on all taxable sales. In addition, the City of Victoria created a 4B Sales Tax Development Corporation in Fiscal Year 1996. For each dollar spent, one-half of one percent of each sales tax dollar goes to the 4B Sales Tax Development Corporation. *Note: The 4B Sales Tax Development*

Corporation generates approximately $9 million in sales tax revenues and is another financial vehicle used by the City to replace and expand its current infrastructure.

Trend – Sales tax receipts increased an annual average of 4.0 percent since FY 2020, mainly due to stimulus programs. *Note: due to the volatile nature of sales tax receipts, monthly monitoring of sales tax revenues throughout the year will be done in order to allow for timely adjustments to the City's budgeted expenditures.*



Franchise Tax

The City of Victoria maintains franchise agreements with various types of utility companies (i.e. cable, electric, communication, etc.). The franchise revenue is generated from franchise tax imposed on outside providers for allowing the utility company to use the City's rights-of-way to conduct their business. With the exception of the telecommunication companies, which follow the franchise rules established by House Bill 1777, traditional franchise taxes are based upon a percentage of a company's gross receipts that range from 2 to 5 percent, landfill franchise receipts are based on 15.5 percent of gross receipts.

Assumption – FY 2024 franchise tax receipts are projected to come in 1.77 percent or $106K lower than last year's receipts, based on franchise contract terms, population growth, economic trends, weather trends and current financial data. FY 2025 franchise tax revenue assumes a 2.28 percent increase compared to FY 2024 projected receipts, mainly due to current trends.

Trend – From FY 2020 to FY 2024, franchise tax receipts decreased by 0.27 percent.

Starting in FY 2019 through 2023, City franchise tax receipts retracted at an annual average rate of 0.37 percent, mainly due to the impact of COVID-19 in the economy as well as a change in TV viewing habits (switching to streaming services from cable); and, increase in franchisee service fees. FY 2019 franchise tax receipts came in 3.0 percent lower than 2018, mainly due to Hurricane Harvey activities. FY 2020 franchise tax receipts come in 3.9 percent less than 2019 receipts, this is mainly the result of the COVID-19 pandemic. FY 2021 receipts came in 0.37 percent lower, mainly due to leveling off. FY 2022 receipts came in 2.35 percent higher than 2021, mainly due to landfill, gas, and electric franchise fees. In the future, the City is anticipating franchise tax receipts to retract anywhere from one to two percent annually.



Enterprise Revenues

Water/Wastewater Fund and Environmental Services Fund revenues represent approximately 95.4 percent of total Enterprise revenues, of which Water/Wastewater Fund represents approximately 82.0 percent and Environmental Services Fund represents approximately 13.4 percent.

Water/Wastewater Fund

FY 2025 Water/Wastewater Fund revenue budget *(which includes the Utility Construction Fund)* reflects a 2.1 percent or $863K decrease from FY 2024 budget. The decrease is mainly due to decrease of transfer from water operating fund to utility construction fund. *Note: If the Utility Construction Fund revenues were excluded, the Water/Wastewater Fund revenue projection would reflect an increase of 0.83 percent or $222K.*

Majority of FY 2025 Water/Wastewater Fund revenue is generated from water and sewer sales, which makes up 98.5 percent of total operating revenues, or $26.6 million. In prior years, these types of revenue have been relatively stable. There has not been a variable water rate increase since 2019.

Water and Wastewater Utility Rates

FY 2025 Water/Wastewater Fund budget assumes no water and sewer rate increases or changes to the four-tier rate table. Water and sewer rates are as follows:

Meter Size	FY 2025 Water "Base Rates"	FY 2024 Water "Base Rates"
3/4"	$18.21	$18.21
1"	$45.55	$45.55
1 1/2"	$91.07	$91.07
2"	$145.72	$145.72
3"	$291.44	$291.44
4"	$455.37	$455.37
6"	$910.73	$910.73
8"	$2,913.33	$2,913.33
10"	$ 4,553.64	$ 4,553.64

Meter Size	FY 2025 Sewer "Base Rates"	FY 2024 Sewer "Base Rates"
3/4"	$22.68	$22.68
1"	$56.71	$56.71
1 1/2"	$113.44	$113.44
2"	$181.48	$181.48
3"	$362.97	$362.97
4"	$567.13	$567.13
6"	$1,134.25	$1,134.25
8"	$3,629.61	$3,629.61
10"	$ 5,670.27	$ 5,670.27

Gallons per Month	FY 2025 Water "Variable Rates"	FY 2024 Water "Variable Rates"
0 - 2,000	$0.00	$0.00
3,000 - 10,000	$2.25	$2.25
11,000 - 25,000	$2.50	$2.50
>25,000	$3.15	$3.15

Gallons per Month	FY 2025 Water "Variable Rates"	FY 2024 Water "Variable Rates"
0 - 2,000	$0.00	$0.00
3,000 - 10,000	$2.50	$2.50
11,000 - 25,000	$2.55	$2.55
>25,000	$2.75	$2.75

Assumption - Water and sewer sales are based on the number of customers using the City's utility system, utility rates implemented by Council, and weather conditions. In the past ten fiscal years, the number of customers and utility rates have been relatively steady, with minor growth in customer base and utility rates. Currently, the City has approximately 22,121 sewer customers and 23,440 water customers; and, FY 2025 budget assumes no rate increase or change in the four-tier variable rate table. The water and sewer sales are based on a two to three-year forecasting model.

The City has engaged a consultant to analyze and review our water and sewer rates/rate structure with an expected completion date of fall 2025. A model will be prepared based upon assumptions regarding customer growth, five-year Capital Improvement Program, increases in operating costs, debt-coverage-ratio requirements and debt service requirements. The model serves as a planning tool for a five-year period and recommends water and wastewater rate increases over the five-year period.

Trend – The water and sewer customer base has been relatively stable over the past ten fiscal years with an average annual growth rate of 0.15 percent and 0.38 percent, respectively. The City did not raise its water and sewer rates but has changed the variable rate schedule from a seven-tier table to a four-tier table in order to ensure the City keeps pace with the needs of its water and wastewater operations and infrastructure. As for future trends, the City is expecting the same weather conditions (mild to hot) it experienced in Fiscal Year 2024 to continue in the next two fiscal years with a relatively flat increase in its customer base.

Environmental Services Fund

FY 2025 Environmental Services Fund revenue budget will see an increase of $90K from FY 2024 budget. Environmental Services Fund operating revenue is generated mainly from the monthly fixed rate billing for residential refuse collection fees consisting of residential garbage, brush & bulky item, yard waste, and recycling collection services. This source of Environmental Services Fund revenue makes up 90 percent of total revenues or $5.9 million, for FY 2025.

The City provides residential, recycling, brush and bulky item and yard waste refuse collection services to all of its citizens. All of the refuse collection services are operating within acceptable margins.

Assumption – Residential refuse services revenue collections are based on the number of customers using the Environmental Services Fund residential refuse collection programs and refuse rates implemented by Council.

Trend – From FY 2015 through FY 2024, residential refuse collection revenue and customer base grew by an annual average of 0.31 percent and 0.30 percent, respectively; the revenue growth is due to service fee increases. FY 2024 revenue is projected to come in 0.68 percent higher than FY 2022, due to current collection trends; customer base for the FY 2024 increased by 0.12 percent, due to no new major growth.

The number of customers has increased at a modest rate and service fees have increased; currently, the City has approximately 20,207 residential customers. The FY 2025 budget assumes a relatively flat increase in its customer base.

5 Year History of Refuse Rate

Rate	FY 2006	FY 2009	FY 2012	FY 2019	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Brush & Bulky Collection	$0.00	$1.85	$1.85	$1.85	$1.98	$1.98	$1.98	$1.98	$1.98
Residential Collection	$13.75	$13.75	$13.75	$13.75	$13.75	$13.75	$13.75	$13.75	$13.75
Recycling Collection	$0.00	$0.50	$1.28	$2.92	$2.92	$3.02	$3.02	$3.02	$3.02
Household Hazardous Waste Collection	$0.00	$0.00	$0.65	$0.65	$0.65	$0.70	$0.70	$0.70	$0.80
Yard Waste Collection	$0.00	$1.27	$1.77	$1.97	$2.09	$2.09	$2.09	$2.09	$2.09
Extra Cart Fee	$0.00	$5.00	$5.00	$5.00	$5.00	$5.00	$6.50	$6.50	$6.50

The City prepares a financial model forecasting revenues, expected infrastructure needs and other expected expenses. The model is prepared based upon assumptions regarding customer growth, five years Capital Improvement Program, and increase in operating cost. The model serves as a planning tool to forecast the ability to pay for operational needs or finance infrastructure needs, as well as to establish residential refuse collections fees.

The City is anticipating its residential service revenue to increase at a modest growth due to an increase in its residential customer base, anywhere from 0.5 to 1 percent. The City will continue to evaluate and monitor its residential refuse collection services fees in order to ensure the fees keep pace with residential refuse collection services operating cost.

FY 2025 Budgeted Personnel Positions

As a service-providing organization, wages and benefits account for the largest percentage of City operating expenses. City of Victoria is similar to other cities in this respect. Human resources are also one of the primary assets of the City. If the cost of capital expenditures, debt service payments, transfers, and special project expenditures were excluded from the City's overall 2025

budget, personnel expenditures account for approximately 37.3 percent of total City operating and maintenance expenditures. The General Fund personnel cost is approximately 73.8 percent of the City's overall personnel cost or 63.4 percent of General Fund Budget.

The total budgeted positions for Fiscal Year 2025 is 656, this is an increase of two Main Street Program maintenance workers, from prior year.

The total budgeted personnel cost for FY 2025 is $52.7 million, an increase of 3.54 percent or $1.8 million over last year's budget. The increase includes a 3 percent across-the-board pay program for general population, 3 percent across-the-board and STEP pay program for Police and Fire, and an increase to minimum wage to $15 an hour.

Fund	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	467	467	471	471	471
Motel Tax	1	2	0	0	0
Golf Course	10	10	11	11	11
Water/Wastewater	95	95	97	97	97
Community Center	7	7	7	7	7
Environmental Serivces	29	28	31	31	31
Building & Equipment Services	11	13	13	13	13
Information Technology	10	10	11	11	11
Purchasing/Print Shop	3	3	3	3	3
Safety Management	2	2	2	2	2
Economic Development	0	0	4	4	6
Convention & Visitors Bureau	4	4	4	4	4
Total Full-Time Positions	**639**	**641**	**654**	**654**	**656**

Capital Replacements

The City of Victoria has two types of capital replacement expenditures: Routine Capital Expenditures and Non-routine Capital Expenditures.

• Routine Capital Expenditures are those that are included in almost every budget, such as vehicles, office equipment, computers, and will have no significant additional impact on the City's operating budget.

• Non-routine Capital Expenditures are significant capital items, such as capital improvement projects (i.e. Capital Improvement Program), that would affect the operating budget if they were considered recurring capital expenses. Non-routine capital expenditures are funded with one-time funding revenue sources; or, would fall in the category of one-time use of fund balance/working capital balance (non-routine capital expenditures could include certain capital improvement projects that are accounted for within an operating fund or construction fund).

The City of Victoria uses five major methods to fund routine and non-routine capital expenditures: (1) City's annual operating budget, (2) federal/state grants, (3) debt financing (General Obligation Bonds, Certificate of Obligation Bonds, and Utility Revenue Bonds), (4) unreserved/undesignated fund balance/working capital (pay-as-you-go/"one-time" use), and (5) Victoria 4B Sales Tax Development Corporation.

Management recognizes that certain capital expenditures have the potential to impact current and future operating budgets. As a result, departments with major capital needs must analyze the additional operating expenses and costs related to their capital expenditures and include the impact in their annual operating budget. This impact analysis outlines reasonably quantifiable additional savings or costs (directly or indirectly), or other service impact that result from such capital spending. Regardless of the funding method, City staff must evaluate the impact of such spending.

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Actual vs Budget Variance	2024-25 Actual vs Budget % Variance
Governmental:				
General Fund	$ 1,265,917	$ 2,048,705	$ 782,788	61.84%
Special Revenue Funds	366,700	497,006	130,306	35.53%
Governmental Total:	**1,632,617**	**2,545,711**	**913,094**	**55.93%**
Proprietary:				
Enterprise Funds	2,638,407	1,210,812	(1,427,595)	-54.11%
Internal Services Funds	1,625,354	714,400	(910,954)	-56.05%
Proprietary Total:	**4,263,761**	**1,925,212**	**(2,338,549)**	**-54.85%**
Total	**$ 5,896,378**	**$ 4,470,923**	**$ (1,425,455)**	**-24.18%**

The Fiscal Year 2025 Budget includes $4.47 million in capital expenditures, a decrease of 24.2 percent. The decrease is mainly due to a decrease in Utilities to fund building improvements and machinery & equipment replacement. The $4.47 million capital expenditure budget will be funded with $1.70 million of recurring revenue and $2.77 million of one-time use of fund balance/working capital balance ($1.53M General Fund; $114K Motel Tax Fund; $96K Public & Educational Government Television; $120K Homeland Security Grant Fund; $74K Economic Development; $29K Library Grant Fund; $5K GCRPC Recycling; $373K Water/Wastewater Fund; $63K 700 Main Center Fund; $62K Community Center Fund; $189K Environmental Services Fund; $70K Riverside Golf Course Fund; $8K Building & Equipment Services; and $30K Information Technology Fund).

The table above recaps the capital expenditures for Fiscal Year 2025, compared to Fiscal Year 2024.

Non-Routine Capital Expenditures

The purpose of a Capital Improvement Program (CIP), non-routine capital expenditure, is to determine the priorities for capital expenditures and to coordinate the projects selected within a multi-year planning framework. The first objective of the CIP is to decide the most effective way to allocate our limited capital improvement resources to meet City goals. The CIP has a second benefit of coordinating capital improvement projects administered by different municipal departments.

The CIP is a plan that can be revised and amended in response to changing circumstances and funding availability. The City of Victoria is in the process of establishing a more comprehensive and proactive Capital Improvement Program, Policies and Procedures. All projects require final

approval based on the City's Fiscal and Budgetary Policy and applicable administrative directives based on each individual project.

This Budget is proactive in supporting the City's Capital Improvement Program (CIP). The Fiscal Year 2025 Budget includes $40.8 million in "new" capital improvement projects. The table below recaps the non-routine capital expenditures for Fiscal Year 2025, compared to Fiscal Year 2024.

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Actual vs Budget Variance	2024-25 Actual vs Budget % Variance
Governmental:				
Capital Projects Fun	$ 83,240,638	$ 26,695,516	$ (56,545,122)	-67.93%
Special Revenue Funds	-	770,265	770,265	100.00%
Governmental Total:	**83,240,638**	**27,465,781**	**(55,774,857)**	**-67.00%**
Proprietary:				
Enterprise Funds	14,344,554	13,320,000	(1,024,554)	-7.14%
Proprietary Total:	**14,344,554**	**13,320,000**	**(1,024,554)**	**-7.14%**
Total	**$ 97,585,192**	**$ 40,785,781**	**$ (56,799,411)**	**-58.20%**

The purpose of a Capital Improvement Program (CIP), non-routine capital expenditure, is to determine the priorities for capital expenditures and to coordinate the projects selected within a multi-year planning framework. The first objective of the CIP is to decide the most effective way to allocate our limited capital improvement resources to meet City goals. The CIP has a second benefit of coordinating capital improvement projects administered by different municipal departments.

The CIP is a plan that can be revised and amended in response to changing circumstances and funding availability. The City of Victoria is in the process of establishing a more comprehensive and proactive Capital Improvement Program, Policies and Procedures. All projects require final approval based on the City's Fiscal and Budgetary Policy and applicable administrative directives based on each individual project.

This Budget is proactive in supporting the City's Capital Improvement Program (CIP). For more detail view the **CIP book**.

Net Budget Expenditure Comparison

The table below, reflects FY 2025 net maintenance and operating (M&O) expenditures of $79,801,219 or 6.57 percent decrease; capital expenditures (routine and non-routine) of $45,256,704 or 56.3 percent decrease; and, debt service of 16,338,862 or 1.6 percent increase; compared to the FY 2024 Budget.

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Actual vs Budget Variance	2024-25 Actual vs Budget % Variance
Personnel & Benefits	$ 50,917,328	$ 52,719,838	$ 1,802,510	3.54%
Supplies	5,039,803	5,602,011	562,208	11.16%
Maintenance	6,926,539	7,812,406	885,867	12.79%
Contractual Services	15,428,362	16,001,292	572,930	3.71%
Other Charges	1,994,048	1,996,455	2,407	0.12%
Interdepartmental	11,285,588	10,567,220	(718,368)	-6.37%
Transfers	38,290,030	31,162,232	(7,127,798)	-18.62%
Cost of Goods Sold	101,354	128,103	26,749	26.39%
Health	5,997,000	6,356,500	359,500	5.99%
Debt Service	16,081,759	16,338,862	257,103	1.60%
Motel Tax Fund Grants	352,000	175,000	(177,000)	-50.28%
Capital Outlay	5,896,378	4,470,923	(1,425,455)	-24.18%
Construction	97,585,192	40,785,781	(56,799,411)	-58.20%
Total	**$ 255,895,381**	**$ 194,116,623**	**$ (61,778,758)**	**-24.14%**

Strategic/Comprehensive Plan - Budget

The Strategic/Comprehensive Plan is a collaboration of the City Council, Planning Commission, citizen input and numerous City departments working together to create a cohesive forward direction for Victoria in the upcoming years. The Comprehensive Plan focuses on five areas, each having its own policy guidance in order to plan effectively, in order to ensure current and future citizens of Victoria enjoy a greater quality of life; these five areas of the comprehensive plan are incorporated into the Fiscal Year 2025 Budget.

The City's budget is a means of specifying performance objectives and targets and allocating resources for achieving these objectives and targets in monetary terms (directly or indirectly). Budgeting helps in the implementation of the City's comprehensive plan by translating strategic objectives and policies into more specific action plans; and, enabling the City to implement its short-term and long-term plans which were developed within the framework of the City's comprehensive plan.

The following table recaps the City's 2025 Budget within the framework of the five key areas of the City's comprehensive plan. *Note: Table reflects which budget cost centers or fund types are addressing the City's Comprehensive Plan.*

Fund Type	*FY 2025 Budget*	*Land Use and Development*	*Mobility*	*Growth Capacity and Infrastructure*	*Economic Opportunity*	*Recreation and Amenities*
Governmental Funds:						
General Fund						
Administration	$ 4,472,491					
Public Safety	35,148,323					
Development	13,412,835					
Recreation	6,281,975					
Non-Departmental	2,104,098					
Total General Fund	**$ 61,419,722**					
Stabilization Fund	**100,000**					
Special Revenue Funds	**22,685,965**					
Debt Service Fund	**11,250,512**					
General Capital Project Fund	**27,455,784**					
Total Governmental Funds	**$ 122,911,983**					
Enterprise Funds:						
Water/Wastewater Fund	**$ 44,692,713**					
700 Main Center Fund	**170,331**					
Community Center Fund	**790,911**					
Environmental Services Fund	**6,346,180**					
Softball Complex Fund	**24,000**					
Riverside Park Golf Course Fund	**1,468,048**					
Total Enterprise Funds	**$ 53,492,183**					
Internal Service Funds	**$ 17,712,457**					
Total Fiscal Year 2025 Budget	**$ 194,116,623**					

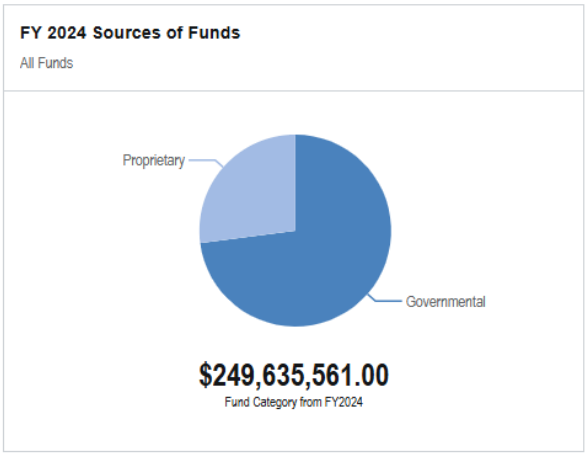
Conclusion

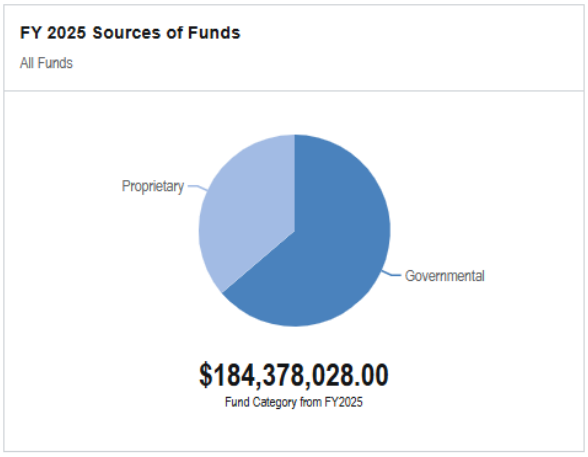
The previous discussion provided an overview of the Fiscal Year 2025 budget and key changes from the Fiscal Year 2024 budget. All sections of the budget document provide additional discussion of the approved budget by an overall financial summary and by fund.

Budget Overview

City of Victoria Sources of Funds (Revenues)

The Sources of Funds (Revenues) for Fiscal Year 2025 Annual Budget equal $184,378,028, a decrease of $65,257,533 or 26.14 percent, compared to Fiscal Year 2024 Original Budget, $249,635,561.

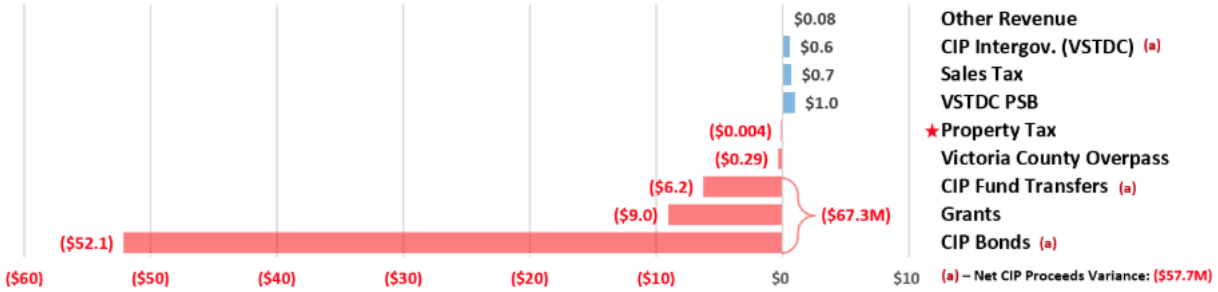




Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Taxes and Franchise Fees	$ 54,564,802	$ 55,182,814	618,012	1.13%
▸ Licenses and Permits	995,290	1,004,060	8,770	0.88%
▸ Motel Tax Receipts	1,900,000	1,850,000	-50,000	-2.63%
▸ Intergovernmental	2,836,240	2,878,973	42,733	1.51%
▸ Charges for Services	35,592,900	35,888,469	295,569	0.83%
▸ Fines and Forfeitures	640,900	645,250	4,350	0.68%
▸ Golf Sales	1,126,000	1,123,984	-2,016	-0.18%
▸ Beer Sales	109,000	210,000	101,000	92.66%
▸ Food Sales	15,000	18,000	3,000	20.00%
▸ Merchandise	55,000	61,000	6,000	10.91%
▸ Non-Alcoholic Sales	36,000	37,000	1,000	2.78%
▸ Interdepartmental	10,496,447	9,907,817	-588,630	-5.61%
▸ Capital Replacement Surcharges	38,000	35,000	-3,000	-7.89%
▸ Rental Fees	225,000	238,000	13,000	5.78%
▸ City's Premiums	4,804,672	4,804,672	0	0.00%
▸ Drug Refunds and Rebates	308,400	300,000	-8,400	-2.72%
▸ Employee Premiums	985,400	1,045,000	59,600	6.05%
▸ Excess Stop-Loss Reimbursement	175,000	175,000	0	0.00%
▸ Workers' Compensation Premiums	205,000	300,000	95,000	46.34%
▸ Retiree Premiums	377,100	315,000	-62,100	-16.47%
▸ Other Financing Sources	132,268,360	65,905,508	-66,362,852	-50.17%
▸ Interest Income	1,469,975	2,138,950	668,975	45.51%
▸ Miscellaneous	411,075	313,531	-97,544	-23.73%
Total	$ 249,635,561	$ 184,378,028	-65,257,533	-26.14%

Revenue - $65M Decrease



Original Revenue Budget is $65.2 million lower than prior year, mainly due to the following:

Governmental Funds - decreased $64.55 million or 35.45 percent

- Sales tax receipts increased $700K;
- Property tax decreased $4K, the net result of an increase of $592K in General Fund, and decrease of $596K in Debt Service, with a proposed tax rate of $0.4707, and includes $170K from new property value;
- Motel tax receipts decreased $50K;
- Intergovernmental Capital Improvement Project decreased $616K mainly due to Public Safety Headquarters Facility;
- Transfers for Capital Improvement Projects decreased $56.1 million mainly due to Public Safety Headquarters Facility;
- Intergovernmental decrease of $8.2 million is mainly due to grants received from CDBG-MIT and TDEM; and,
- Other Revenues decreased $289K, the net result of a decrease in transfers from other departments, increase in fines, permits, charges for services and increase in City/County Fire Contract.

Enterprise Funds - decreased $724K or 1.45 percent

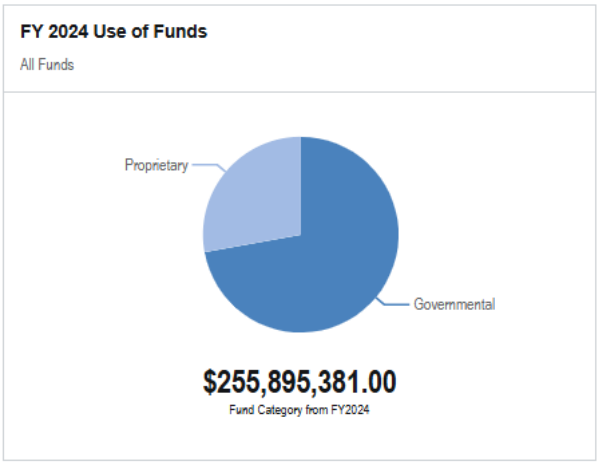
- Water/Wastewater Fund increased $222K, mainly due to the net effect of a decrease in water sales; and interest increase;
- Environmental Services increased $90K, mainly due to interest;
- Softball Complex increased $12K, due to new lease agreement;
- Golf Fund increased $16K, mainly due to increase in golf rounds and beverage sales;
- Construction Fund decreased $1.1 million, mainly due to Utility Revenue Bonds; and,
- Community Center Fund increased $20K mainly due to rental fees.

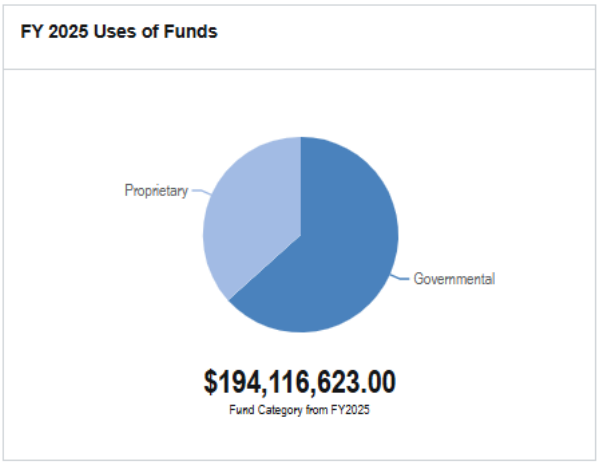
Internal Service Funds - increased $14K or 0.08 percent

- Interdepartmental charges decreased $184K the net result of the Building & Equipment Services Fund, fuel and vehicle replacements programs, and increase in technology and safety charges;
- Health increased $198K, mainly due to interest income and transfer for HSA.

City of Victoria Uses of Funds (Expenses)

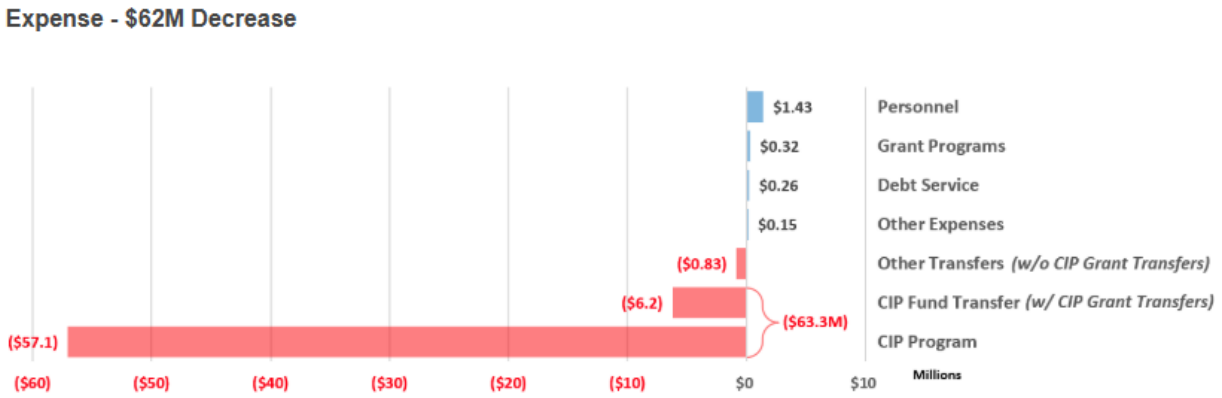
The Uses of Funds (Expenses) for Fiscal Year 2025 Annual Budget equal $194,116,623, a decrease of $61,778,758 or 24.14 percent, compared to Fiscal Year 2024 Original Budget, $255,895,381.





Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 50,917,328	$ 52,719,838	1,802,510	3.54%
▾ Maintenance and Operations	101,496,483	96,140,081	-5,356,402	-5.28%
▸ Supplies	5,039,803	5,602,011	562,208	11.16%
▸ Maintenance	6,926,539	7,812,406	885,867	12.79%
▸ Contractual Services	15,428,362	16,001,292	572,930	3.71%
▸ Other Charges	1,994,048	1,996,455	2,407	0.12%
▸ Interdepartmental	11,285,588	10,567,220	-718,368	-6.37%
▸ Transfers	38,290,030	31,162,232	-7,127,798	-18.62%
▸ Cost of Goods Sold	101,354	128,103	26,749	26.39%
▸ Health	5,997,000	6,356,500	359,500	5.99%
▸ Debt Service	16,081,759	16,338,862	257,103	1.60%
▸ Motel Tax Fund Grants	352,000	175,000	-177,000	-50.28%
▾ Capital Outlay	103,481,570	45,256,704	-58,224,866	-56.27%
▾ Capital	5,896,378	4,470,923	-1,425,455	-24.18%
(900110) BUILDINGS & IMPROVEMENTS	285,039	181,000	-104,039	-36.50%
(900120) HEATING, VENT, AIR CONDITIONING	100,900	45,500	-55,400	-54.91%
(900150) OTHER STRUCTURES	1,375,747	779,324	-596,423	-43.35%
(900240) MAINS & HYDRANTS	400,000	400,000	0	0.00%
(950100) VEHICLES	1,566,250	686,799	-879,451	-56.15%
(950120) OFFICE EQUIPMENT, INSTR, APPARATUS	81,622	91,901	10,279	12.59%
(950300) COMMUNICATIONS EQUIPMENT	25,000	472,949	447,949	1,791.80%
(950400) CHEMICAL, MEDICAL, SURGICAL EQUIPMENT	148,100	163,700	15,600	10.53%
(950500) COMPUTER EQUIPMENT-HARDWARE	255,994	429,919	173,925	67.94%
(950510) COMPUTER EQUIPMENT-SOFTWARE	6,500	40,041	33,541	516.02%
(950600) MACHINERY & EQUIPMENT	1,123,801	775,421	-348,380	-31.00%
(950700) BOOKS	185,000	195,000	10,000	5.41%
(950900) OTHER EQUIPMENT	268,015	182,016	-85,999	-32.09%
(950905) SWAT EQUIPMENT	74,410	27,353	-47,057	-63.24%
▸ Construction	97,585,192	40,785,781	-56,799,411	-58.20%
Total	$ 255,895,381	$ 194,116,623	-61,778,758	-24.14%



Original Expense Budget is $62.0 million lower than prior year, mainly due to the following:

Governmental Funds - decreased $61.7 million or 33.43 percent

- Personnel increased $1.65 million and includes a 3% Across the Board Pay Program, Minimum Wage Pay Program, Public Safety Market and STEP Pay Program;
- Supplies increased $104K, mainly due to current trends in costs of goods sold, fuel prices and an increase in small tools;
- Maintenance increased $196K, mainly due to software maintenance and traffic maintenance;
- Professional Services increased $58K, the net result of one time expenditures for conversion of files, reduction to Striping Program and one time funds in prior year;
- Grant Programs increased $320K, mainly due to TDEM Grant and various other programs;
- Transfer to other funds decreased $222K, net effect of one time transfer to Stabilization Fund prior year, increase in CVB Fund and Economic Development Fund;
- Transfers to Construction for CIP decreased $7.96 million;
- Debt service increased $260K due to FY 2025 Bond Redemption Program and increase in new improvements;
- CIP Program decreased $56.0 million due to FY 2025 program;
- Capital expenditures increased $505K, the net result of less funds for vehicle replacements than prior year, and the purchase of heavy equipment.

Enterprise Funds - decreased $150K or 0.28 percent

- Personnel increased $81K and includes a 3% Across the Board Pay Program;
- Supplies increased $416K mainly due to increase in fuel, chemicals, cost of good sold;
- Maintenance increased $506K mainly due to lift station maintenance and machinery & tool maintenance;
- Contractual Services increased $209K, mainly due to sweeping program, contract labor, one time expenses in prior year;
- Interdepartmental decreased $156K mainly due to less vehicle purchase in prior year, increase in IT charges, as well as an increase in Building Services;
- Debt Services decreased $3K, per utility debt schedule;
- Transfers to other funds decreased $683K, net result of transfer to Stabilization Fund and reduced transfer to Print Shop Fund;
- Transfer to Construction for CIP increased $1.7 million;
- CIP Program decreased $1.0 million as part of the City's Capital Improvement Program for FY 2025; and,
- Capital Outlay decreased $1.4 million mainly due to less equipment being purchased.

Internal Service Funds - increased $108K or 0.61 percent

- Personnel increased $69K and includes a 3% Across the Board Pay Program;
- Maintenance increased $184K, mainly due to software maintenance;
- Contractual Services increased $228K, mainly due to fuel and additional prescreening tests;
- Interdepartmental increased $123K mainly due to vehicle liability;
- Insurance increased $52K, mainly due to increase in TML Premium;
- Health increased $244K mainly due to an increase in Insurance claims; and,
- Capital expenses decreased $911K the net result of less vehicles, machinery and more computer hardware.

Summary of Changes from Proposed to Adopted Budget

	Original Proposed Budget Fiscal Year 2024-2025 as of September 3, 2024	Increase	Decrease	Revised Proposed Budget Fiscal Year 2024-2025 as of September 10, 2024
General Fund	$ 61,419,722			$ 61,419,722
Stabilization Fund	100,000			100,000
Motel Tax Fund	2,038,602			2,038,602
Convention & Visitors Bureau Fund	1,042,437			1,042,437
Economic Development	701,537			701,537
Community Development Block Grant Fund	551,333			551,333
Metropolitan Planning Organization Grant Fund	265,000			265,000
Fire Academy Fund	79,000			79,000
Emergency Management Fund	237,400			237,400
Auto Theft Grant Fund	331,073			331,073
Forfeiture Fund	65,000			65,000
Municipal Court Special Revenue Fund	126,033			126,033
City Secretary Records Preservation Fund	2,500			2,500
Gulf Bend Task Force Fund	193,110			193,110
Public, Educational & Government Television Fund	196,386			196,386
American Rescue Plan Act Grant Fund	152,000			152,000
Community Development Block Grant Mitigation Fund	15,357,445			15,357,445
Police Grants Fund	24,126			24,126
Library Special Revenue Fund	32,064			32,064
Boating Access Grant Fund	854,765			854,765
Homeland Security Grant Fund	431,113			431,113
Golden Crescent Regional Planning Commission	5,041			5,041
Debt Service Fund	11,250,512			11,250,512
Capital Projects Funds	27,455,784			27,455,784
Water/Wastewater Fund	31,372,713			31,372,713
Water/Wastewater Fund – Capital Project Funds	13,320,000			13,320,000
700 Main Center Fund	170,331			170,331
Community Center Fund	790,911			790,911
Environmental Services Fund	6,163,180	183,000 1		6,346,180
Softball Complex Fund	24,000			24,000
Riverside Park Golf Course Fund	1,468,048			1,468,048
Building & Equipment Services Fund	5,735,254			5,735,254
Information Technology Fund	2,521,500			2,521,500
Radio System Fund	532,926			532,926
Purchasing/Print Shop Fund	484,993			484,993
Safety Management Fund	1,214,084			1,214,084
Workers' Compensation Fund	298,500			298,500
Health Plan Fund	6,925,200			6,925,200
TOTAL	**$ 193,933,623**	**$ 183,000**	**$ -**	**$ 194,116,623**

NOTES:

1 - Environmental Services Fund Increase of $183,000 for landfill consultant services.

City-wide Fund Balance Summary

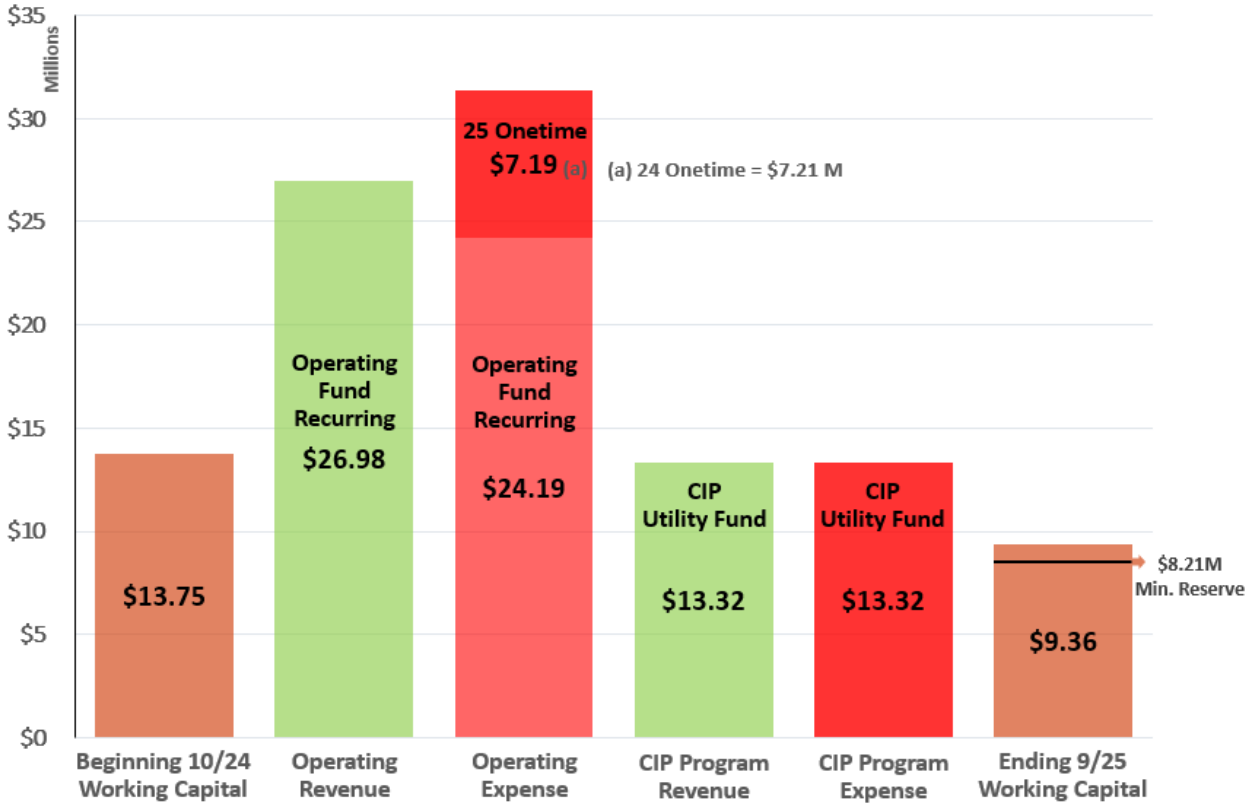
	GOVERNMENTAL FUNDS					ENTERPRISE FUNDS						INTERNAL SERVICE FUNDS							TOTALS		VARIANCE	
	GENERAL FUND	STABILIZATION FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUND	CAPITAL PROJECT FUND	WATER / WASTEWATER FUND	700 MAIN CENTER FUND	COMMUNITY CENTER FUND	ENVIRONMENTAL SERVICES FUND	SOFTBALL COMPLEX FUND	GOLF COURSE FUND	BES FUND	IT FUND	RADIO SYSTEMS FUND	PURCHASING/ PRINT SHOP FUND	RISK MGMT FUND	WORKERS' COMP FUND	HEALTH PLAN FUND	FY 2025 TOTAL	FY 2024 TOTAL	INCREASE / (DECREASE)	% CHNG
BEGINNING FUND BALANCE - AS OF OCTOBER 1,	**$ 22,508,221**	**$ 2,144,688**	**$ 4,344,287**	**$ 1,424,309**	**$ 1,738,139**	**$ 13,753,131**	**$ 197,099**	**$ 781,924**	**$ 11,245,983**	**$ 1,000**	**$ 996,037**	**$ 176,229**	**$ 400,410**	**$ 132,000**	**$ 169,274**	**$ 59,672**	**$ 170,667**	**$ 6,047,658**	**$ 66,290,728**	**$ 70,891,242**	**$ (4,600,514)**	**-6.49%**
REVENUES FY 25 & 24:																						
Property Taxes	$ 20,027,000	$ -	$ -	$ 9,792,647	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,819,647	$ 30,198,202	$ (378,555)	-1.25%
Sales Taxes	19,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	19,000,000	18,300,000	700,000	3.83%
Other Taxes	6,138,167	-	1,850,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,988,167	7,841,600	146,567	1.87%
Fines and Forfeitures	604,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	604,000	599,650	4,350	0.73%
Licenses and Permits	995,060	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	995,060	986,290	8,770	0.89%
Charges for Services	3,358,725	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,358,725	3,071,900	286,825	9.34%
Intergovernmental	2,854,973	-	18,978,983	1,000,000	5,213,361	1,220,000	-	-	-	-	-	-	-	-	-	-	-	-	29,267,317	31,021,537	(1,754,220)	-5.65%
Water Sales	-	-	-	-	-	14,145,000	-	-	-	-	-	-	-	-	-	-	-	-	14,145,000	13,600,000	545,000	4.01%
Sewer Sales	-	-	-	-	-	12,450,000	-	-	-	-	-	-	-	-	-	-	-	-	12,450,000	12,080,000	370,000	3.06%
Garbage Fees	-	-	-	-	-	-	-	-	3,525,000	-	-	-	-	-	-	-	-	-	3,525,000	3,502,700	22,300	0.64%
Extra Cart Fees	-	-	-	-	-	-	-	-	480,000	-	-	-	-	-	-	-	-	-	480,000	464,000	16,000	3.45%
Recycling Collection Fees	-	-	-	-	-	-	-	-	728,000	-	-	-	-	-	-	-	-	-	728,000	727,000	1,000	0.14%
Brush & Bulky Collection I	-	-	-	-	-	-	-	-	514,000	-	-	-	-	-	-	-	-	-	514,000	512,000	2,000	0.39%
Yard Waste Collection Fe	-	-	-	-	-	-	-	-	505,000	-	-	-	-	-	-	-	-	-	505,000	504,000	1,000	0.20%
Charges for Services	-	-	-	-	-	-	151,077	238,000	182,744	-	1,394,984	-	-	-	-	-	-	-	1,966,805	1,571,300	395,505	25.17%
Rent	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	172,754	(172,754)	-100.00%
Golf Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	84,231,638	(84,231,638)	-100.00%
Interfund Charges - Fees	-	-	-	-	-	-	-	-	-	-	-	5,386,855	2,282,673	30,000	439,523	1,249,000	300,000	-	9,688,051	9,947,036	(258,985)	-2.60%
Outside Charges - Fees	-	-	-	-	-	-	-	-	-	-	-	364,688	-	-	4,000	-	-	-	368,688	535,475	(166,787)	-31.15%
Health-City's Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,759,568	4,759,568	4,731,863	27,705	0.59%
Health-Employee's Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	765,000	765,000	715,000	50,000	6.99%
Health-Retiree's Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	722,295	722,295	333,800	388,495	116.39%
Dental-City's Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	72,809	72,809	72,809	-	0.00%
Dental-Employee's Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	280,000	280,000	270,400	9,600	3.55%
Dental-Retiree's Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	40,000	40,000	43,300	(3,300)	-7.62%
Miscellaneous	1,112,100	75,000	55,000	275,000	10,000	385,000	-	21,800	344,000	-	-	10,000	10,000	5,200	42,456	5,676	9,000	186,500	2,546,732	2,317,904	228,828	9.87%
Other Financing Sources	3,784,083	-	1,193,163	-	21,198,772	12,100,000	-	450,000	297,360	24,000	-	-	-	440,786	-	-	-	300,000	39,788,164	21,283,403	18,504,761	86.94%
TOTAL REVENUES	**$ 57,874,108**	**$ 75,000**	**$ 22,077,146**	**$ 11,067,647**	**$ 26,422,133**	**$ 40,300,000**	**$ 151,077**	**$ 709,800**	**$ 6,576,104**	**$ 24,000**	**$ 1,394,984**	**$ 5,761,543**	**$ 2,292,673**	**$ 475,986**	**$ 485,979**	**$ 1,254,676**	**$ 309,000**	**$ 7,126,172**	**$ 184,378,028**	**$ 249,635,561**	**$ (65,257,533)**	**-26.14%**
TOTAL AVAILABLE RESOU	**$ 80,382,329**	**$ 2,219,688**	**$ 26,421,433**	**$ 12,491,956**	**$ 28,160,272**	**$ 54,053,131**	**$ 348,176**	**$ 1,491,724**	**$ 17,822,087**	**$ 25,000**	**$ 2,391,021**	**$ 5,937,772**	**$ 2,693,083**	**$ 607,986**	**$ 655,253**	**$ 1,314,348**	**$ 479,667**	**$ 13,173,830**	**$ 250,668,756**	**$ 320,526,803**	**$ (69,858,047)**	**-21.79%**
EXPENDITURES FY 25 & 24:																						
Personnel & Benefits	$ 38,912,048	$ -	$ 1,836,837	$ -	$ -	$ 6,732,583	$ -	$ 414,675	$ 2,018,099	$ -	$ 728,716	$ 819,609	$ 880,166	$ 10,318	$ 231,787	$ 134,999	$ -	$ -	$ 52,719,837	$ 50,917,328	$ 1,802,509	3.54%
Supplies	2,326,360	-	120,362	-	-	2,389,140	1,000	29,860	403,134	-	148,000	63,877	14,800	1,100	103,518	862	-	-	5,602,013	5,039,804	562,209	11.16%
Cost of Goods Sold	-	-	18,500	-	-	-	-	-	-	-	109,603	-	-	-	-	-	-	-	128,103	101,354	26,749	26.39%
Maintenance	2,832,693	-	32,500	-	-	2,761,514	22,500	45,796	5,010	-	70,050	331,070	1,174,031	483,339	28,903	25,000	-	-	7,812,406	6,926,539	885,867	12.79%
Contractual Services	4,033,184	-	2,225,388	-	500,000	3,196,863	44,000	146,035	1,706,296	-	302,779	2,776,725	334,767	24,700	26,120	17,235	-	667,200	16,001,292	16,050,362	(49,070)	-0.31%
Other Charges	953,058	-	728,039	-	-	140,657	-	2,670	53,460	-	12,700	3,100	24,450	-	28,880	24,441	-	200,000	2,171,455	1,794,048	377,407	21.04%
Interdepartmental	5,640,815	-	92,960	-	-	1,429,606	25,001	51,075	1,117,202	-	-	1,099,073	24,086	13,469	63,585	1,010,347	-	-	10,567,219	11,285,588	(718,369)	-6.37%
Health	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	298,500	6,058,000	6,356,500	5,727,000	629,500	10.99%
Debt	-	-	-	11,250,512	-	5,088,350	-	-	-	-	-	-	-	-	-	-	-	-	16,338,862	16,081,759	257,103	1.60%
Transfers	4,672,859	100,000	16,364,108	-	260,268	8,833,900	15,130	21,800	845,167	24,000	25,000	-	-	-	-	-	-	-	31,162,232	38,490,030	(7,327,798)	-19.04%
Capital Outlay	2,048,705	-	1,267,271	-	26,695,516	14,120,100	62,700	79,000	197,812	-	71,200	641,800	69,200	-	2,200	1,200	-	-	45,256,704	103,481,570	(58,224,866)	-56.27%
TOTAL EXPENDITURES:	**$ 61,419,721**	**$ 100,000**	**$ 22,685,965**	**$ 11,250,512**	**$ 27,455,784**	**$ 44,692,713**	**$ 170,331**	**$ 790,911**	**$ 6,346,180**	**$ 24,000**	**$ 1,468,048**	**$ 5,735,254**	**$ 2,521,500**	**$ 532,926**	**$ 484,993**	**$ 1,214,084**	**$ 298,500**	**$ 6,925,200**	**$ 194,116,623**	**$ 255,895,382**	**$ (61,778,759)**	**-24.14%**
ENDING FUND BALANCE - AS OF SEPTEMBER 30,	**$ 18,962,608**	**$ 2,119,688**	**$ 3,735,469**	**$ 1,241,444**	**$ 704,488**	**$ 9,360,417**	**$ 177,845**	**$ 700,812**	**$ 11,475,907**	**$ 1,000**	**$ 922,972**	**$ 202,517**	**$ 171,583**	**$ 75,060**	**$ 170,261**	**$ 100,264**	**$ 181,167**	**$ 6,248,630**	**$ 56,552,133**	**$ 64,631,421**	**$ (8,079,288)**	**-12.50%**

Major Funds Baseline Analysis

General Fund Baseline Analysis



Utility Fund Baseline Analysis



Environmental Baseline Analysis



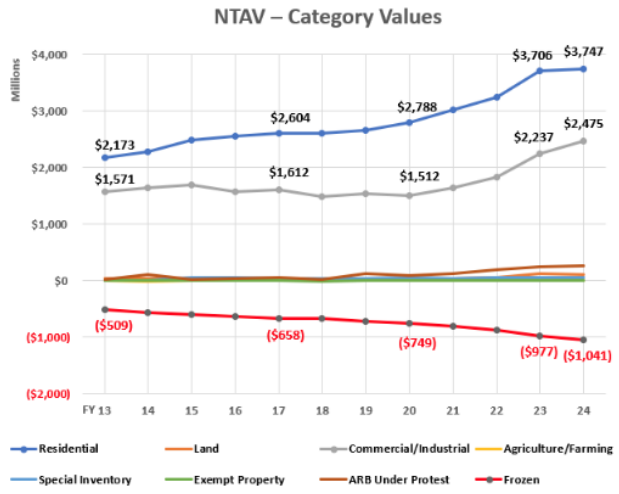
Tax Rate Information

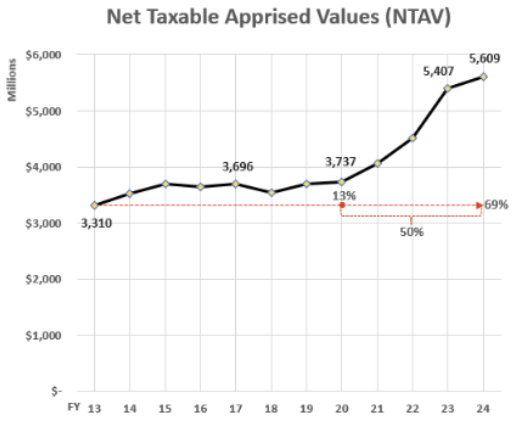
5-Year Tax Roll

	FY 2021 Tax Roll 2020	FY 2022 Tax Roll 2021	FY 2023 Tax Roll 2022	FY 2024 Tax Roll 2023	FY 2025 Tax Roll 2024	Variance FY 2024 vs FY 2025
M & O Tax Rate	$0.3658	$0.3506	$0.3455	$0.2995	$0.2979	($0.0016)
Debt Tax Rate	$0.2498	$0.2376	$0.2127	$0.1903	$0.1728	($0.0175)
Total Tax Rate:	**$0.6115**	**$0.5882**	**$0.5582**	**$0.4898**	**$0.4707**	**($0.0191)**
No-New-Revenue Rate:	$0.6122	$0.5652	$0.5461	$0.4648	$0.4703	$0.0055
Voter-Approval-Rate (per City Ordinance):	$0.6208	$0.5974	$0.5595	$0.4898	$0.4707	($0.0191)
Voter Approval-Rate (per State):	$0.6208	$0.5974	$0.5595	$0.4898	$0.4707	($0.0191)
Cert Net. Taxable Appraised Values:	$3,736,891,232	$4,061,244,357	$4,540,733,527	$5,406,793,671	$5,609,170,437	$202,376,766
Frozen Taxable Appraised Values:	$748,905,320	$802,313,954	$877,660,003	$977,163,626	$1,040,821,366	$63,657,740
General Fund Property Tax Revenue:	$16,106,139	$17,229,816	$18,651,859	$19,435,073	$20,027,167	$592,094
Debt Service Fund Property Tax Revenue:	$9,181,542	$9,649,517	$9,601,177	$10,289,129	$9,692,647	($596,482)
Total Property Tax Revenue:	**$25,749,651**	**$26,879,333**	**$28,253,036**	**$29,724,202**	**$29,719,814**	**($4,388)**
Carryover Tax Rate						
Unused Tax Rate:	**$0.0093**	**$0.0092**	**$0.0013**	**$0.0000**	**$0.0000**	

- Total Property Tax Revenue decrease: $4,388 or 0.01%.
- Revenue associated to New Improvements: $170K
- Redemption Bond Program: $500K
- Tax Rate Allocation: 63% M&O / 37% Debt.

Property Values Trendline

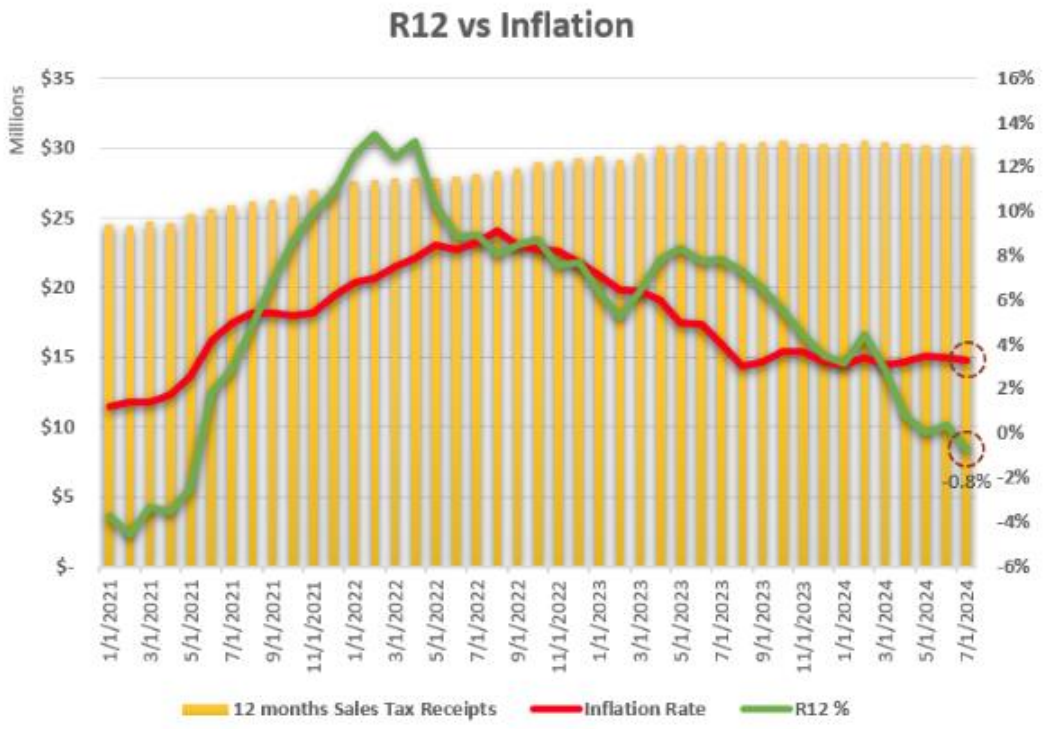




Proposed Tax Rate Impact

2024 Tax Roll Appraised Values	2025 Tax Roll w/Avg. 2.8% Value Increase	FY 2025 Estimated Annual Taxes @ 47.07¢	FY 2024 Estimated Annual Taxes @ 48.98¢	Annual Est. Tax Decrease
$ 50,000	$ 51,403	$ 241.95	$ 244.90	($2.95)
$150,000	$154,208	$ 725.85	$ 734.70	($8.85)
$200,000	$205,610	$ 967.81	$ 979.60	($11.79)
$250,000	$257,013	$1,209.76	$1,224.50	($14.74)
$300,000	$308,415	$1,451.71	$1,469.40	($17.69)

Sales Tax Receipts



A ***rolling average (R-12)*** is a metric that calculates trends over periods of time using a set of data. Specifically, it helps calculate trends when they might otherwise be difficult to detect.

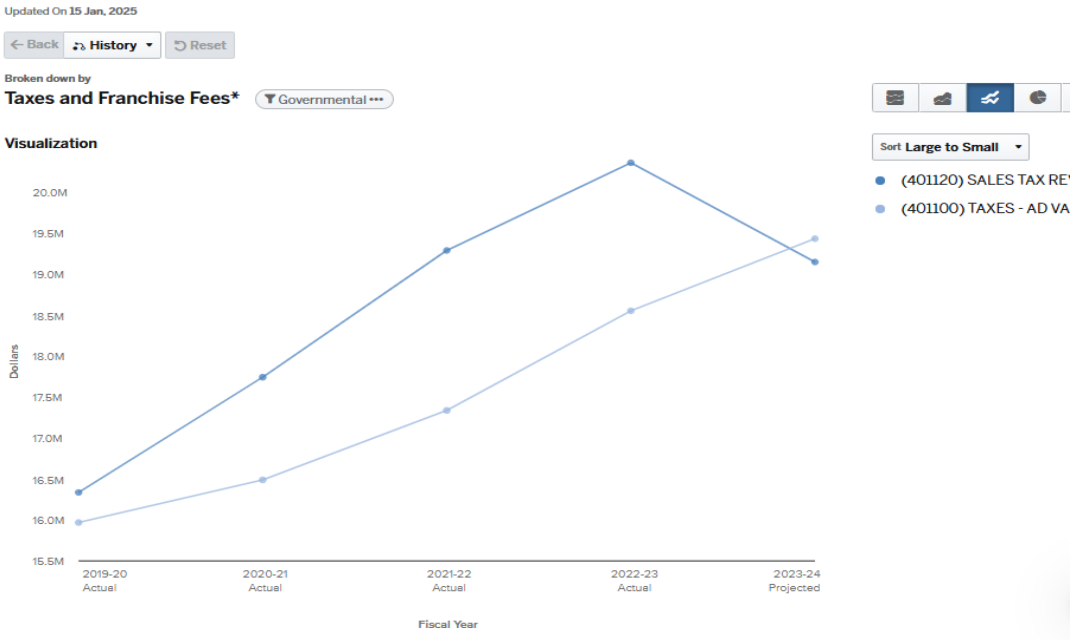
4 Year's General Sales Tax Receipts

Month	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2024 Projected	FY 2025 Proposed
Oct	1,774,867	1,845,721	1,710,000	1,709,779	1,710,000
Nov	1,417,997	1,576,362	1,460,000	1,555,753	1,556,000
Dec	1,544,220	1,596,085	1,479,000	1,586,523	1,587,000
Jan	1,941,917	1,857,151	1,720,000	2,019,398	2,019,000
Feb	1,347,486	1,574,406	1,458,000	1,496,089	1,496,000
Mar	1,259,173	1,589,194	1,472,000	1,515,557	1,516,000
Apr	1,830,817	1,901,749	1,762,000	1,818,672	1,819,000
May	1,584,943	1,563,951	1,449,000	1,606,381	1,461,000
Jun	1,530,533	1,687,518	1,564,000	1,617,646	1,576,000
Jul	1,831,040	1,826,824	1,575,000	1,574,401	1,587,000
Aug	1,545,119	1,582,579	1,391,000	1,390,401	1,402,000
Sept	1,683,009	1,760,144	1,260,000	1,259,401	1,271,000
Total	$19,291,123	$20,361,685	$18,300,000	$19,150,000	$19,000,000

$700K Variance

5-Year History

Sales Tax Budget vs. Property Tax Budget



Analysis of Appraised Values and Tax Rate

	FY 2025 / 2024 Tax Roll	FY 2024 / 2023 Tax Roll	Increase / (Decrease)	% Change
a. Taxable Appraised Values (TAV) Net Increase Calculation:				
• ARB Approved Appraised Values - ***Certified Tax Roll*** :	**$6,394,370,723**	**$6,142,774,082**	**$251,596,641**	**4.10%**
• ARB Under Protest Values (use lowest value):	**255,621,080**	**241,183,215**	**14,437,865**	**5.99%**
• Total Appraised Value Roll:	**$6,649,991,803**	**$6,383,957,297**	**$266,034,506**	**4.17%**
• Total Frozen Appraised Values:	**(1,040,821,366)**	**(977,163,626)**	**(63,657,740)**	**6.51%**
• Net Taxable Appraised Values:	**$5,609,170,437**	**$5,406,793,671**	**$202,376,766**	**3.74%**
• Frozen Taxable Appraised Values:	**836,381,066**	**784,567,330**	**$138,719,026**	**17.68%**
• Net Taxable Appraised Values - Adjusted:	**$6,445,551,503**	**$6,191,361,001**	**$341,095,792**	**5.51%**

	FY 2025 / 2024 Tax Roll	FY 2024 / 2023 Tax Roll	Increase / (Decrease)	% Change
Certified Taxable Appraised Values				
• Increase in Residential Appraised Values:	**$3,746,852,181**	**$3,705,709,194**	**$ 41,142,987**	**1.11%**
• Decrease in Land (no Ag.) Appraised Values:	**105,186,967**	**127,986,003**	**(22,799,036)**	**-17.81%**
• Increase in Commercial/Industrial/Utility Appraised Values	**2,475,007,491**	**2,237,017,485**	**237,990,006**	**10.64%**
• Increase in Agricultural/Farming Appraised Values:	**1,005,178**	**830,355**	**174,823**	**21.05%**
• Increase in Special Inventory Values:	**56,652,028**	**63,204,951**	**(6,552,923)**	**-10.37%**
• Increase in Exempt Property Appraised Values:	**8,361,525**	**8,026,094**	**335,431**	**4.18%**
	$6,393,065,370	**$6,142,774,082**	**$250,291,288**	**4.07%**

Total New Taxable Annexed Property Values	**$ 215,820**	**$ 2,237,460**
Total New Tax Property Values	**36,692,135**	**44,927,343**
Total Existing Improvements/Reappraised Values	**165,468,811**	**845,676,582**
Total Net Taxable Appraised Values Increase	**$ 202,376,766**	**$ 892,841,385**

	FY 2025		FY 2024
b. No-New- Revenue Tax Rate / Effective Tax Rate:	**$0.4703**		**$0.4648**
c. Voter-Approved Tax Rate / Rollback Tax Rate - per Ordinar	**$0.4707**		**$0.4898**
d. Proposed Tax Rate:	**$0.4707**	**(1)**	**$0.4890**

(1) Tax rate analysis:	FY 2025	FY 2024	Difference
· General Fund - Maintenance & Operating Tax Rate	$0.2979	$0.2995	($0.0016)
· Debt Service Fund - Debt Tax Rate - Debt Service Fund	$0.1728	$0.1903	($0.0175)
Total Tax Rate	**$0.4707**	**$0.4898**	**($0.0191)**

2024 vs 2023 Certified ARB Approved Market Values	Approved 2024 Tax Roll	% Total	Approved 2023 Tax Roll	2024 vs. 2023	% Inc /
Residence (single & multifamily)	$4,129,521,352	56.0%	$4,001,638,554	$127,882,798	3.20%
Vacant Lot	75,180,029	1.0%	89,306,200	(14,126,171)	-15.82%
Qualified Open-space Land (agricultural or timber)	35,140,038	0.5%	36,525,850	(1,385,812)	-3.79%
Farm and Ranch Improvements on Qualified Open-space Land	406,975	0.0%	275,491	131,484	47.73%
Rural Land Non Qualified Open Space and Resd. Improv.	30,205,889	0.4%	39,212,390	(9,006,501)	-22.97%
Commercial Real Property	1,251,309,299	17.0%	1,085,489,440	165,819,859	15.28%
Industrial and Manufacturing Real Property	259,312,830	3.5%	252,667,850	6,644,980	2.63%
Oil and Gas	34,560	0.0%	29,510	5,050	17.11%
Gas Distribution System	10,263,110	0.1%	8,565,940	1,697,170	19.81%
Electric Company	82,658,090	1.1%	74,892,110	7,765,980	10.37%
Telephone Company	5,650,400	0.1%	5,564,690	85,710	1.54%
Railroad	13,060,270	0.2%	12,751,780	308,490	2.42%
Pipeland Company	2,571,590	0.0%	2,731,010	(159,420)	-5.84%
Cable Television Company	17,877,560	0.2%	16,709,370	1,168,190	6.99%
Other Type of Utilities	3,534,620	0.0%	3,435,020	99,600	2.90%
Commercial Personal Property	529,743,780	7.2%	461,836,270	67,907,510	14.70%
Industrial Personal Property	405,580,770	5.5%	421,496,160	(15,915,390)	-3.78%
Mobile Homes and other Tangible Personal Property	23,514,125	0.3%	19,762,011	3,752,114	18.99%
Residential Real Property held as Inventory - Developers	7,726,118	0.1%	10,481,581	(2,755,463)	-26.29%
Special Inventory - i.e. vehicles, equip., boats, housing inventory	48,925,910	0.7%	52,723,370	(3,797,460)	-7.20%
Total Exempt Property - i.e. VISD, COV, VC,	439,713,819	6.0%	469,269,371	(29,555,552)	-6.30%
Total ARB Approved Market Values:	**$7,371,931,134**		**$7,065,363,968**	**$306,567,166**	4.34%
Less:					
a. Agricultural/Productivity Values:	(34,541,835)		(35,970,986)	1,429,151	-3.97%
b. Homestead Cap Values:	(261,925,340)		(182,050,462)	(79,874,878)	43.88%
c. Market Values Exemptions:	(671,711,250)		(695,883,904)	24,172,654	-3.47%
d. 2024 TIRZ Taxable Value - Captured Value Increase:	(9,381,986)		(8,684,534)	(697,452)	8.03%
Certified Taxable Appraised Value - Tax Roll	**$6,394,370,723**		**$6,142,774,082**	**$251,596,641**	4.10%
ARB Under Protest Values	**255,621,080**		**241,183,215**	**14,437,865**	5.99%
Total Frozen Appraised Values	(1,040,821,366)		(977,163,626)	(63,657,740)	6.51%
Net Taxable Appraised Values:	**$5,609,170,437**		**$5,406,793,671**	**$202,376,766**	3.74%
Frozen Taxable Appraised Values:	836,381,066		784,567,330	51,813,736	6.60%
Adjusted Net Taxable Appraised Values:	**$6,445,551,503**		**$6,191,361,001**	**$254,190,502**	4.11%

All Funds: Summary Revenues and Expenses

Beginning Fund Balance

Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Projected	FY 2025 Original
Amount					
0001 - General Fund	$23,584,418	$20,899,173	$20,999,765	$23,100,157	$22,508,221
0005 - Stabilization Fund	$0	$1,000,000	$1,041,300	$1,048,538	$2,144,688
1000 - Special Revenue Funds	$4,992,774	$0	$7,286,356	$8,847,534	$4,344,287
1019 - Riverside Park Golf Course Fund	$641,553	$750,674	$870,450	$919,503	$996,037
2021 - Debt Service Fund	$1,048,730	$1,106,617	$1,435,564	$1,413,076	$1,424,309
3030 - Capital Project Fund	$7,802,331	$18,443,664	$4,851,361	$15,628,992	$1,738,139
4041 - Water/Wastewater Fund	$15,137,888	$21,361,708	$15,568,936	$31,892,486	$13,753,131
4042 - 700 Main Center Fund	$91,249	$118,530	$155,339	$155,136	$197,099
4043 - Community Center Fund	$976,480	$893,787	$729,597	$818,456	$781,924
4045 - Environmental Services Fund	$10,289,626	$11,037,573	$11,094,772	$10,932,589	$11,245,983
5051 - Building & Equipment Services Fund	$671,757	$70,310	$500,486	$109,013	$176,229
5052 - Information Technology fund	$441,786	$538,419	$409,613	$551,479	$400,410
5053 - Radio Systems Fund	$225,280	$187,400	$129,138	$169,643	$132,000
5054 - Purchasing/Print Shop Fund	$193,325	$186,772	$185,427	$185,603	$169,274
5055 - Safety Management Fund	$213,773	$164,465	$69,349	$46,935	$59,672
5056 - Workers' Compensation Fund	$132,678	$265,712	$257,683	$276,454	$170,667
5063 - Health Plan Fund	$3,255,993	$4,807,036	$5,305,106	$5,282,886	$6,047,658
7047 - Softball Complex Fund	$1,000	$1,000	$1,000	$1,000	$1,000
AMOUNT	**$69,700,641**	**$81,832,840**	**$70,891,242**	**$101,379,480**	**$66,290,728**

Revenues by Fund

Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Projected	FY 2025 Original
Amount					
0001 - General Fund	$55,167,813	$58,924,140	$55,876,427	$58,081,113	$57,874,108
0005 - Stabilization Fund	$1,000,000	$48,538	$1,044,000	$1,096,150	$75,000
1000 - Special Revenue Funds	$15,088,417	$0	$30,904,194	$29,408,464	$22,077,146
1019 - Riverside Park Golf Course Fund	$1,282,268	$1,403,739	$1,379,000	$1,442,913	$1,394,984
2021 - Debt Service Fund	$9,948,854	$10,336,758	$10,689,129	$10,949,855	$11,067,647
3030 - Capital Project Fund	$21,479,845	$21,384,221	$83,549,820	$76,773,448	$26,422,133
4041 - Water/Wastewater Fund	$40,824,713	$45,759,263	$41,162,554	$39,581,801	$40,300,000
4042 - 700 Main Center Fund	$132,913	$151,077	$151,074	$151,074	$151,077
4043 - Community Center Fund	$672,474	$893,787	$689,600	$718,245	$709,800
4045 - Environmental Services Fund	$6,152,080	$6,659,061	$6,486,105	$6,785,671	$6,576,104
5051 - Building & Equipment Services Fund	$5,398,225	$7,032,986	$6,363,315	$7,688,950	$5,761,543
5052 - Information Technology fund	$1,629,038	$1,936,892	$2,029,253	$2,031,773	$2,292,673
5053 - Radio Systems Fund	$439,943	$450,972	$444,416	$446,064	$475,986
5054 - Purchasing/Print Shop Fund	$350,102	$368,486	$507,227	$515,274	$485,979
5055 - Safety Management Fund	$815,284	$895,382	$1,210,375	$1,207,892	$1,254,676
5056 - Workers' Compensation Fund	$207,648	$215,809	$209,000	$215,994	$309,000
5063 - Health Plan Fund	$6,947,208	$7,504,137	$6,928,072	$7,212,433	$7,126,172
7047 - Softball Complex Fund	$12,000	$11,000	$12,000	$24,000	$24,000
AMOUNT	**$167,548,825**	**$163,976,248**	**$249,635,561**	**$244,331,114**	**$184,378,028**

One Time Revenue

Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Projected	FY 2025 Original
Amount					
0001 - General Fund	$55,167,813	$59,502,153	$200,000	$50,454	$190,000
0005 - Stabilization Fund	$1,000,000	$48,538	$1,044,000	$1,000,000	$75,000
1000 - Special Revenue Funds	$15,088,417	$18,618,749	$6,343,799	$414,962	$1,662,609
1019 - Riverside Park Golf Course Fund	$1,282,268	$1,403,739	$0	$0	$0
2021 - Debt Service Fund	$9,948,854	$10,336,758	$0	$0	$0
3030 - Capital Project Fund	$21,479,845	$1,006,654	$83,549,820	$76,773,448	$26,422,133
4041 - Water/Wastewater Fund	$40,824,713	$33,152,793	$14,429,554	$663,720	$13,345,000
4042 - 700 Main Street Fund	$132,913	$151,077	$0	$0	$0
4043 - Community Center Fund	$672,474	$742,395	$0	$0	$0
4045 - Environmental Services Fund	$6,152,080	$6,559,061	$421,428	$404,543	$441,360
5051 - Building & Equipment Services Fund	$5,398,225	$7,303,383	$0	$0	$0
5052 - Information Technology fund	$1,629,038	$1,936,892	$0	$0	$0
5053 - Radio Systems Fund	$439,943	$4,509,722	$0	$0	$0
5054 - Purchasing/Print Shop Fund	$350,102	$368,486	$0	$0	$0
5055 - Safety Management Fund	$815,284	$895,382	$0	$0	$0
5056 - Worker's Compensation Fund	$207,648	$215,809	$0	$0	$0
5063 - Health Plan Fund	$6,947,208	$7,504,137	$0	$0	$0
7047 - Softball Complex Fund	$12,000	$11,000	$0	$0	$0
AMOUNT	**$167,548,825**	**$154,266,728**	**$105,988,601**	**$79,307,127**	**$42,136,102**

Expenditure by Fund

Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Projected	FY 2025 Original
Amount					
0001 - General Fund	$57,853,059	$56,723,156	$59,753,570	$58,673,049	$61,419,721
0005 - Stabilization Fund	$0	$0	$0	$0	$100,000
1000 - Special Revenue Funds	$7,548,999	$0	$26,675,873	$33,911,711	$22,685,965
1019 - Riverside Park Golf Course Fund	$1,171,394	$1,234,910	$1,382,832	$1,366,379	$1,468,048
2021 - Debt Service Fund	$9,890,968	$100,360,299	$10,990,359	$10,938,622	$11,250,512
3030 - Capital Project Fund	$10,838,512	$24,198,893	$87,228,638	$90,664,300	$27,455,784
4041 - Water/Wastewater Fund	$34,600,894	$35,228,485	$45,643,560	$57,721,155	$44,692,713
4042 - 700 Main Center Fund	$105,633	$114,471	$108,888	$109,111	$170,331
4043 - Community Center Fund	$755,167	$817,726	$765,925	$754,777	$790,911
4045 - Environmental Services Fund	$5,404,133	$6,764,045	$5,729,190	$6,472,277	$6,346,180
5051 - Building & Equipment Services Fund	$5,999,672	$6,974,022	$6,356,557	$7,621,734	$5,735,254
5052 - Information Technology fund	$1,532,405	$1,923,833	$2,206,717	$2,182,841	$2,521,500
5053 - Radio Systems Fund	$477,823	$468,634	$507,893	$483,708	$532,926
5054 - Purchasing/Print Shop Fund	$356,655	$369,656	$530,411	$531,603	$484,993
5055 - Safety Management Fund	$867,516	$1,012,912	$1,191,258	$1,195,155	$1,214,084
5056 - Workers' Compensation Fund	$74,615	$272,923	$270,000	$321,781	$298,500
5063 - Health Plan Fund	$5,396,165	$7,028,287	$6,541,710	$6,447,661	$6,925,200
7047 - Softball Complex Fund	$12,000	$11,000	$12,000	$24,000	$24,000
AMOUNT	**$142,885,610**	**$243,503,252**	**$255,895,381**	**$279,419,864**	**$194,116,622**

One Time Expenses

Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Projected	FY 2025 Original
Amount					
0001 - General Fund	$9,529,615	$2,626,489	$5,280,964	$5,633,239	$4,842,949
0005 - Stabilization Fund	$0	$0	$0	$0	$100,000
1000 - Special Revenue Funds	$8,179,148	$2,370,000	$9,713,152	$9,207,027	$2,184,920
1019 - Riverside Park Golf Course Fund	$0	$100,278	$85,100	$42,001	$72,500
2021 - Debt Service Fund	$0	$0	$0	$0	$0
3030 - Capital Project Fund	$0	$0	$87,228,638	$87,228,638	$27,455,784
4041 - Water/Wastewater Fund	$3,544,227	$4,216,133	$21,553,202	$5,790,586	$20,505,950
4042 - 700 Main Street Fund	$10,000	$2,050	$3,000	$2,823	$62,700
4043 - Community Center Fund	$342,000	$36,400	$56,200	$43,463	$62,000
4045 - Environmental Services Fund	$86,907	$841,526	$469,991	$221,675	$910,512
5051 - Building & Equipment Services Fund	$770,309	$698,731	$0	$0	$8,400
5052 - Information Technology fund	$0	$39,554	$75,000	$75,000	$190,000
5053 - Radio Systems Fund	$0	$0	$10,800	$65,340	$0
5054 - Purchasing/Print Shop Fund	$0	$2,458	$28,704	$10,234	$0
5055 - Safety Management Fund	$0	$753	$0	$41,660	$0
5056 - Worker's Compensation Fund	$5,000	$0	$0	$0	$0
5063 - Health Plan Fund	$0	$0	$0	$0	$0
7047 - Softball Complex Fund	$0	$0	$0	$0	$0
AMOUNT	**$22,467,206**	**$10,934,371**	**$124,504,751**	**$108,361,686**	**$56,395,715**

Ending Fund Balance

Fund	FY 2022 Actual	FY 2023 Actual	FY 2024 Original	FY 2024 Projected	FY 2025 Original
Amount					
0001 - General Fund	$20,899,173	$23,100,157	$17,122,621	$22,508,221	$18,962,607
0005 - Stabilization Fund	$1,000,000	$1,048,538	$2,085,300	$2,144,688	$2,119,688
1000 - Special Revenue Funds	$12,532,192	$0	$11,514,678	$4,344,287	$3,735,469
1019 - Riverside Park Golf Course Fund	$752,427	$919,503	$866,618	$996,037	$922,972
2021 - Debt Service Fund	$1,106,617	$1,413,076	$1,134,334	$1,424,309	$1,241,444
3030 - Capital Project Fund	$18,443,664	$15,628,992	$1,172,543	$1,738,139	$704,488
4041 - Water/Wastewater Fund	$21,361,708	$31,892,486	$11,087,930	$13,753,131	$9,360,417
4042 - 700 Main Center Fund	$118,530	$155,136	$197,525	$197,099	$177,845
4043 - Community Center Fund	$893,787	$818,456	$653,272	$781,924	$700,812
4045 - Environmental Services Fund	$11,037,573	$10,932,589	$11,851,687	$11,245,983	$11,475,907
5051 - Building & Equipment Services Fund	$70,310	$109,013	$507,244	$176,229	$202,517
5052 - Information Technology fund	$538,419	$551,479	$232,149	$400,410	$171,583
5053 - Radio Systems Fund	$187,400	$169,738	$65,661	$132,000	$75,060
5054 - Purchasing/Print Shop Fund	$186,772	$185,603	$162,243	$169,274	$170,261
5055 - Safety Management Fund	$161,541	$46,935	$88,466	$59,672	$100,263
5056 - Workers' Compensation Fund	$265,712	$208,598	$196,683	$170,667	$181,167
5063 - Health Plan Fund	$4,807,036	$5,282,886	$5,691,468	$6,047,658	$6,248,630
7047 - Softball Complex Fund	$1,000	$1,000	$1,000	$1,000	$1,000
AMOUNT	**$94,363,861**	**$92,464,185**	**$64,631,422**	**$66,290,728**	**$56,552,130**

Fund	Cost Center	Account	Description	One Time Amount	Cost Center Total	Cost Center %	Fund Total
			General Fund				
0001	01DEV	950120	Replace Ricoh MP C4503 #19864 Per IT	$ 10,200			
			Development Services Total		**$ 10,200**	**0.2%**	
0001	01FIR	510010	Items for Brush 3 winch	$ 1,500			
0001	01FIR	510030	Update and replace landscaping at station 2.	7,300			
0001	01FIR	510045	Replacement body armor for the Fire Marshal's Division. 2 sets expiring in FY25.	1,800			
0001	01FIR	520025	Stream light Rail Mounted Tac Light for Glock x 4	680			
0001	01FIR	520025	Safari land Holster with tac light.	600			
0001	01FIR	900110	Repair and paint the inside of Station 4.	18,000			
0001	01FIR	900110	Roof repairs station 5.	1,300			
0001	01FIR	900110	Roof coating station 3 (option 2) would extend the roof's life by ten years.	22,795			
0001	01FIR	900110	Roof coating for the drill field classroom building.	11,495			
0001	01FIR	900110	Repair bathroom title and leak at station 3.	7,500			
0001	01FIR	950300	Replacement Motorola Radios - Police & Fire (54 of 435)	217,500			
0001	01FIR	950400	Stair-chair replacement schedule	74,000			
0001	01FIR	950400	Replacement of current Pentax Video Laryngoscopes with the UE Laryngoscope.	5,600			
0001	01FIR	950400	Knox Med Vault Wi-fi upgrades	6,500			
0001	01FIR	950400	Replacement for 2(of 4) Lucas with 7 year service contract replacement schedule	65,000			
0001	01FIR	950600	Radio batteries to be replaced Year 2 of 2.	8,000			
0001	01FIR	950600	KNOX Key Defender, Single Assembly and mounting bracket	4,700			
0001	01FIR	950600	KNOX Key Defender, Single Assembly, and mounting bracket	1,842			
0001	01FIR	950600	Replace generator at station 4.	125,000			
0001	01FIR	950600	2 Additional Body Cameras for Fire Inspectors.	2,570			
0001	01FIR	950600	4 Additional body cameras for the Operations BC and EMS Captain.	5,140			
0001	01FIR	950600	Replacement rescue tools	48,000			
0001	01FIR	950600	Warn 12-S winch for Brush 3 to use for self-extraction	1,700			
			Fire Department Total		**$ 638,522**	**13.2%**	
0001	01GIS	950120	42" Large Format Scanner	$ 15,000			
0001	01GIS	950510	SQL Server 2019 (Upgrade for GIS Server)	30,000			
			Geographical Information Systems (GIS) Total		**$ 45,000**	**0.9%**	
0001	01INS	520018	Software Implementation cost	$ 9,400			
0001	01INS	900110	Replace carpet with the vinyl in Development Center	10,000			
			Development Center (Inspections) Total		**$ 19,400**	**0.4%**	
0001	01LIB	530000	Configuration of AV equipment in the Bronte Room per IT	$ 40,000			
0001	01LIB	900120	Replace RTU-2	27,100			
0001	01LIB	950120	Smart TV 75"	1,000			
0001	01LIB	950120	Replace Copier #20727 per IT	5,300			
0001	01LIB	950120	Bambu Lab X1-Carbon Combo 3D Printer	1,451			
0001	01LIB	950120	500D Desktop Kiosk self check	8,700			
0001	01LIB	950120	(1) CloudCheck tablets and RFID workstation	4,000			
0001	01LIB	950510	Replace server VM host #053	22,000			
			Library Total		**$ 109,551**	**2.3%**	
0001	01PAR	510030	Ball Calcimine Clay and Top dressing for Youth Complex, Lowe/Rip	$ 15,000			
0001	01PAR	520250	Riverside Stadium Batter Box	5,000			
0001	01PAR	530000	Tree Pruning and maintenance throughout parks	8,000			
0001	01PAR	900150	Pine Street Park renovations per master plan	330,450			
0001	01PAR	900150	Windscreen replacement ballfields at Youth Sports Complex	30,000			
0001	01PAR	900150	Bathrooms Renovation Project	10,000			
0001	01PAR	900150	Youth Sports Complex Canopy Replacement - 1 pod per year at 14K for structures.	14,000			
0001	01PAR	900150	Queen City Park reactivation to the park	60,000			
0001	01PAR	950600	Batwing Finish Mower attachment for Tractor	10,000			
0001	01PAR	950600	Batwing Rough Mower Attachment for Tractor	9,000			
0001	01PAR	950600	Front end bucket attachment for New Holland Tractor	7,000			
0001	01PAR	950600	Attachment Broom 64" angle broom to clean park roads	11,000			
0001	01PAR	950600	Stump Grinder Attachment	12,000			
0001	01PAR	950600	Leaf Vacuum for Dog Park and Duck Pond maintenance	12,000			
0001	01PAR	950600	Light Plants	20,000			
			Parks and Recreation Total		**$ 553,450**	**11.4%**	
0001	01POL	510010	2-Def-Tech launcher carry bags/cases. Must have to carry/store the launchers.	$ 700			
0001	01POL	510010	40 - Individual medical pouch replacements.	3,400			
0001	01POL	510010	1-Motorola multi-unit radio charger (charger bank). J. Allen/Quartermaster.	1,300			
0001	01POL	510100	2-Rocksolar Weekender 80W portable power station	260			
0001	01POL	510100	Sniper gear/equipment.	600			
0001	01POL	530000	New World conversion of old case records.	125,000			
0001	01POL	590020	After Market costs for leased vehicles - vehicle equipment	147,000			
0001	01POL	950300	Replacement Motorola Radios - Police & Fire (54 of 435)	217,500			
0001	01POL	950600	53 - Motorola Impress 2 Lithium Ion portable radio batteries.	4,859			
0001	01POL	950600	2- Def-Tech Launchers (4-shot - Patrol).	6,000			
0001	01POL	950905	20 - Batteries and 4 Chargers for radio conversion	6,100			
0001	01POL	950905	10 - Invision Headsets for radios. To complete conversion of team radios.	10,448			
0001	01POL	950905	5- SWAT GLOCK 45 MOS with optics and holsters. FY 25. KS	4,000			
0001	01POL1	510010	4 - 50" tv monitors for wall in Real Time Crime Center (RTCC)	1,800			
			Police and 911 Center Total		**$ 528,967**	**10.9%**	

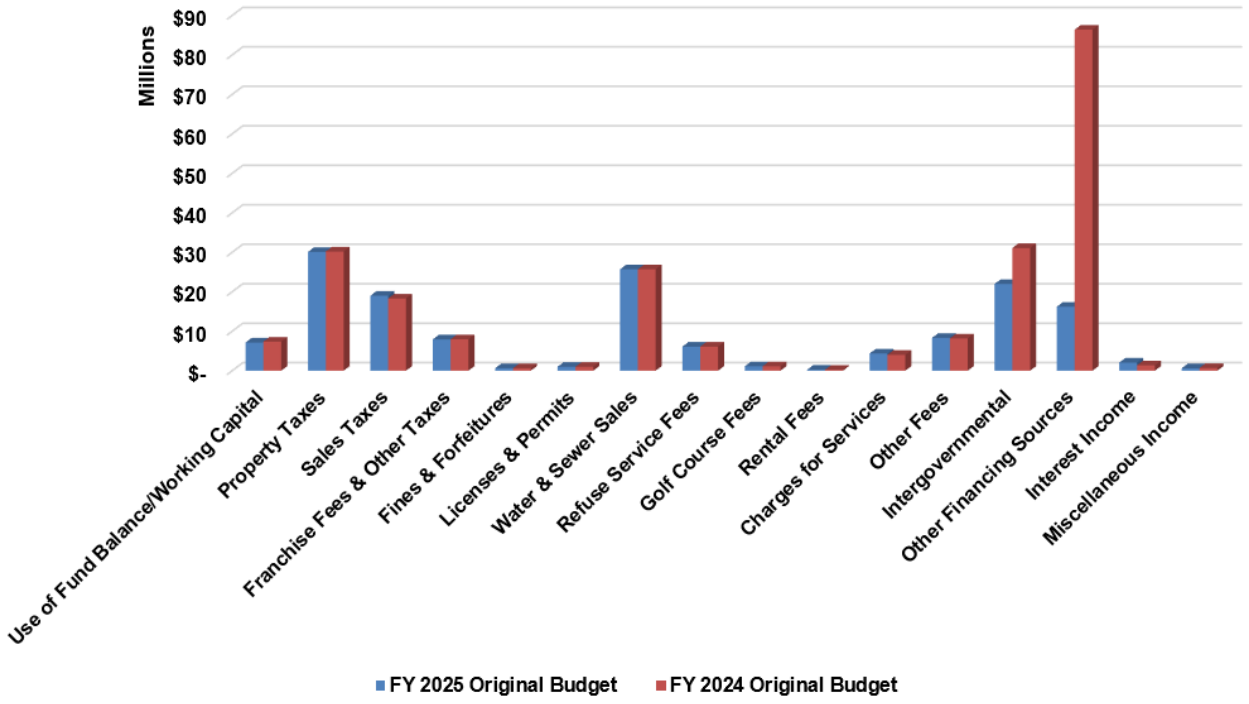
Fund	Cost Center	Account	Description	One Time Amount	Cost Center Total	Cost Center %	Fund Total
0001	01STR	520107	Crack Seal Program	$ 200,000			
0001	01STR	590020	Replacement of Ingersoll-Rand DD24 Vibrating Roller Unit #453	75,000			
0001	01STR	590020	Replacement of M2-106 DUMP TRUCK unit #435	160,000			
0001	01STR	720300	2025 CIP Funding Year	2,420,859			
			Street Department Total		**$ 2,855,859**	**59.0%**	
0001	01TRA	520120	Vehicle detection equipment & conductor wire for four intersections.	$ 66,000			
0001	01TRA	520120	UPS & Battery back-up equipment & supplies	16,000			
			Traffic Control Total		**$ 82,000**	**1.7%**	
			General Fund Total				**$ 4,842,949**
			Riverside Golf Course Fund				
1019	19CLUB	530000	Course Re-rating; required every 10 years, last completed 2015	$ 2,500			
			Clubhouse Total		**$ 2,500**	**3.4%**	
1019	19GOLF	900110	Maintenance restroom w/ pressure tank	$ 15,000			
1019	19GOLF	900150	Covered structure for maintenance equipment	15,000			
1019	19GOLF	900150	Concrete #1 push out, #4 to #5 addition, #8 turnaround, #16 push out	30,000			
1019	19GOLF	900150	Course hole signage - project postponed due to range structure	10,000			
			Golf Course Total		**$ 70,000**	**96.6%**	
			Riverside Golf Course Fund Total				**$ 72,500**
			Water/Wastewater Fund				
4041	41PLT	510030	Sludge Removal Cost required by TCEQ to be emptied out every 10 years	$ 22,000			
4041	41PLT	520025	New Motor replacement for High / Medium / Backwash Service pumps	50,000			
4041	41PLT	520025	Set of valve actuators for Filters. 5 of 6 filters of replacement program started FY20-21	40,000			
4041	41PLT	520025	Complete Set of Basin Parts for 1 Train replacement.	85,000			
4041	41PLT	520025	Removal & repair of High Service Submersible pump. 2 of 3.	32,960			
4041	41PLT	520025	Removal & repair of Medium Service Submersible pump. 2 of 3.	27,960			
4041	41PLT	520025	Removal & repair of Wash Water Recovery Submersible pump. 2 of 2.	21,960			
4041	41PLT	520025	Replacement of the chlorine storage room trunnions.	8,200			
4041	41PLT	520025	Replacement of Filter Valves. Phase 1 of 6.	12,460			
4041	41PLT	520025	20' sections of Suction Hoses that are used at the OCR's	13,460			
4041	41PLT	520025	Replacements of digital pressure gauges at 4 water towers.	8,200			
4041	41PLT	520025	Permanent Connections for the piping that is used at the OCR's for water transferring.	3,000			
4041	41PLT	520025	**Critical**Rewinding & Overhaul of motor that is used at Well #21.	12,000			
4041	41PLT	530000	Filter Media and under drains 2 of 6	91,400			
4041	41PLT	530000	Solution for Drinking Water Compliance	60,000			
4041	41PLT	530000	New Chlorine Dioxide Program (Co-Op) that includes 1 new generator	80,000			
4041	41PLT	530000	Contract services by McCarthy for installation of new scrubber unit	56,400			
4041	41PLT	900150	Repair of the road & ground lights around the plant	32,000			
4041	41PLT	950600	Install Primary Coagulant & Algaecide Bulk Storage Tanks	20,000			
4041	41PLT	950600	Replacement Chemical Feed Pump systems for Phosphate	13,000			
4041	41PLT	950600	Primary Algaecide Bulk Storage Tank	18,000			
4041	41PLT	950600	Soft start improvement project. Phase 1 of 3	22,000			
4041	41PLT	950600	DR3900 Spectrophotometer	8,000			
4041	41PLT	950600	Decant Pump Station Remodel	5,800			
4041	41PLT	950600	Water Laboratory pH & TDS & Conductivity meter & Probes	4,200			
			Surface Water Treatment Plant Total		**$ 748,000**	**10.4%**	
4041	41PRE	530000	Consultant fee for new MS4 permit.	$ 7,500			
4041	41PRE	620020	New Storm Water Permit	2,000			
			PreTreatment Total		**$ 9,500**	**0.1%**	
4041	41UBO	510010	Replace refrigerator	$ 700			
4041	41UBO	950120	Replace MFP Copier - per IT	10,200			
			Utility Billing Office Total		**$ 10,900**	**0.2%**	
4041	41WAT	510005	Part and labor to install power outlets and ethernet receptacles to cubicles.	$ 1,250			
4041	41WAT	510010	2in Honda trash for the meter techs to pump out large meter vaults	1,800			
4041	41WAT	720300	2025 CIP Program	2,550,000			
4041	41WAT	950120	New Cubicles to replace old desk that the meter techs and locators use.	12,000			
4041	41WAT	950500	iPad for meter tech	1,200			
4041	41WAT	950500	iPad for meter techs	1,200			
4041	41WAT	950600	OMNI+ Verification (V2) Portable Test Water Meter	5,600			
4041	41WAT	950600	Aqua Tap Kit	2,300			
4041	41WAT	950600	2 Packrats to replace the worn out packrats on units 663 and 611.	4,100			
4041	41WAT	950600	2 Trimble TDC650 & 2 command units	19,600			
4041	41WAT	950600	2 Message Boards	45,000			
			Water Department Total		**$ 2,644,050**	**36.8%**	

Fund	Cost Center	Account	Description	One Time Amount	Cost Center Total	Cost Center %	Fund Total
4041	41WST	720300	2025 Capital Improvement Program	$ 2,550,000			
4041	41WST	950600	Replacement for 1 of 4 Roto Rooters that are 10+ year old.	5,800			
4041	41WST	950600	Unit 625 Vac Truck tool box replacement.	4,900			
4041	41WST	950600	Retro fit of the camera van unit 691.	100,000			
4041	41WST	950600	Camera Cable.	5,600			
4041	41WST	950600	MyTana MS11-NG2 Mid-Size Inspection System.	8,000			
			Wastewater Department Total		**$ 2,674,300**	**37.2%**	
4041	41WWP	510025	Isco automatic sampler for Odem WWTP	$ 13,800			
4041	41WWP	510025	De-ionized water system for Odem WWTP	8,300			
4041	41WWP	520020	Replacement chlorine and sulfur dioxide leak detection system. This will keep the Regional plant in compliance with the EPA mandated risk management plan	35,000			
4041	41WWP	520025	Replacement non potable pump at Regional	23,700			
4041	41WWP	520025	2 ton portable electric hoist	12,300			
4041	41WWP	520025	Replacement raw pump #5, this is 3 of 5 pumps total	128,300			
4041	41WWP	520025	Isolation valves and check valve for new raw pump	30,000			
4041	41WWP	520025	Regional Aerator gear box replacement, last one	45,000			
4041	41WWP	520025	Regional Relift building exhaust fan	4,000			
4041	41WWP	520025	UV wipers, wiper motors and wiper cards for Odem WWTP uv disinfection system	56,300			
4041	41WWP	520025	Replacement wasting pumps for Regional WWTP (Year 1 of 2)	28,000			
4041	41WWP	520025	2 Replacement Grit Washers for Regional WWTP	192,500			
4041	41WWP	520210	Lift station pump/valve emergency repairs per pump	225,000			
4041	41WWP	520210	Loop 175 Lift station exhaust vent replacement	11,000			
4041	41WWP	520250	Regional plant effluent weir repairs	10,000			
4041	41WWP	530000	Contract lift station cleaning for deep wet well locations stations.	171,000			
4041	41WWP	530000	Repairs to Odem St. WWTP effluent line	80,000			
4041	41WWP	900120	Odem St. Bard Wall Pack replacement	10,000			
4041	41WWP	950600	Four replacement light poles for Regional plant yard lighting Year 1 of 4	15,000			
			Wastewater Treatment Plant Total		**$ 1,099,200**	**15.3%**	
			Water/Wastewater Fund Total				**$ 7,185,950**
			700 Main Center Fund				
4042	42MAI	950900	HVAC System Replacement - North Mechanical Room & Hallway	$ 11,550			
4042	42MAI	950900	HVAC System Replacement - Purchasing Garage & South Storage Rooms	11,700			
4042	42MAI	950900	HVAC System Replacement - Economic Development Suite	14,000			
4042	42MAI	950900	HVAC System Replacement - Environmental Services Suite	13,500			
4042	42MAI	950900	HVAC System Replacement - 2nd Floor East Side	11,950			
			700 Main Center Total		**$ 62,700**	**100.0%**	
			700 Main Center Fund Total				**$ 62,700**
			Community Center Fund				
4043	43CTR	950900	Cell phone boosters throughout facility - waiting on quote to come back from VCS engineering (estimated $30,000)	$ 30,000			
4043	43CTR	950900	AV Equipment	5,000			
4043	43CTR	950900	Trade In/Replace out T12 floor machine (it is past the date of life expectancy)	27,000			
			Community Center Department Total		**$ 62,000**	**100.0%**	
			Community Center Fund Total				**$ 62,000**
			Environmental Services Fund				
4045	45BRU	590020	Request is new to FY24-25	$ 249,000			
			Brush and Bulky Department Total		**$ 249,000**	**27.3%**	
4045	45COD	950600	18' bumper pull trailer with a ramp gate	$ 6,600			
4045	45FBO	900150	Lights at signs/beds @ Hwy 77	8,800			
4045	45FBO	900150	Repair/replace sign @ Moody Street	4,300			
			Community Appearance Department Total		**$ 19,700**	**2.2%**	
4045	45RCY	950600	Toter Recycling Cart purchase for 200 recycle carts	$ 12,270			
			Recycling Center Total		**$ 12,270**	**1.3%**	
4045	45SOL	900110	Fence and parking lot improvements for Solid Waste building	$ 89,910			
4045	45SOL	950500	GPS Installation on 7 trucks	40,632			
4045	45SOL	950600	Purchase of 400 Toter garbage carts	26,000			
			Residential Collections Total		**$ 156,542**	**17.2%**	
4045	45SOL1	530000	Landfill Consulting Services	$ 183,000			
4045	45SOL1	700140	Request is the same level as prior year funded	20,000			
4045	45SOL1	700145	Request is the same level as prior year funded	20,000			
4045	45SOL1	720300	Transfer to Construction Fund - Building Improvement Project	250,000			
			Closure / Post-Closure Total		**$ 473,000**	**51.9%**	
			Environmental Services Fund Total				**$ 910,512**

Fund	Cost Center	Account	Description	One Time Amount	Cost Center Total	Cost Center %	Fund Total
			Building and Equipment Services Fund				
5051	51BUI	900120	HVAC System Replacement - Building Services Office	$ 8,400			
			Building Services Total		**$ 8,400**	**100.0%**	
			Building and Equipment Services Fund Total				**$ 8,400**
			Information Technology Fund				
5052	52INF	530000	ATT Fiber Line to Vogt Road	$ 30,000			
5052	52INF	530000	Implementation of Phone system upgrade	130,000			
5052	52INF	950500	Hardware of Phone system upgrade	30,000			
			Information Technology Total		**$ 190,000**	**100.0%**	
			Information Technology Fund Total				**$ 190,000**
			Economic Development Fund				
6064	064MSP	900150	Christmas Decor for Newly Expanded Plaza	$ 45,000			
6064	064MSP	900150	Seasonal Decor for Bandstand (Decorated once a quarter)	4,000			
6064	064MSP	900150	Christmas decor for City Hall Courtyard (20' pre-lit Christmas Tree)	25,000			
			Main Street Program Total		**$ 74,000**	**100.0%**	
			Economic Development Fund Total				**$ 74,000**
			Motel Tax Fund				
1015	15MOT	670445	Bicentennial Celebration	$ 40,000			
1015	15MOT	900150	Replace 4 scoreboards at Youth Sports Complex (YSC)	60,000			
1015	15MOT	900150	Replace 3 Ballfield Gators at YSC	54,000			
			Motel Tax Total		**$ 154,000**	**100.0%**	
			Motel Tax Fund Total				**$ 154,000**
			City of Victoria Funds Total				**$ 13,563,011**
			Public Safety Projects				**$ 1,167,489**
			Capital Improvement Program				**$ 7,970,859**
			Parks Project				**$ 739,950**
			Water & Wastewater Projects				**$ 2,085,950**
			Vehicles Purchase				**$ 409,000**
			Other Projects				**$ 1,189,763**

All Funds: Net Effect of Interfund Transfers

Total City Revenues - Net of Interfund Charges & Transfers



	FY 2025 Original Budget	FY 2024 Original Budget	Increase / (Decrease)	Percent
Use of Fund Balance/Working Capital	$ 7,143,190	$ 7,363,824	$ (220,634)	-3.00%
Property Taxes	30,093,814	30,198,202	(104,388)	-0.35%
Sales Taxes	19,000,000	18,300,000	700,000	3.83%
Franchise Fees & Other Taxes	7,939,000	7,966,600	(27,600)	-0.35%
Fines & Forfeitures	645,250	640,900	4,350	0.68%
Licenses & Permits	1,004,060	995,290	8,770	0.88%
Water & Sewer Sales	25,680,000	25,680,000	-	0.00%
Refuse Service Fees	6,104,744	6,101,000	3,744	0.06%
Golf Course Fees	1,123,984	1,126,000	(2,016)	-0.18%
Rental Fees	262,000	237,000	25,000	10.55%
Charges for Services	4,363,725	4,015,900	347,825	8.66%
Other Fees	8,320,274	8,166,406	153,868	1.88%
Intergovernmental	21,960,119	31,075,716	(9,115,597)	-29.33%
Other Financing Sources	16,212,818	86,401,674	(70,188,856)	-81.24%
Interest Income	2,063,950	1,365,975	697,975	51.10%
Miscellaneous Income	618,891	692,455	(73,564)	-10.62%
Total City Revenues - Net of Interfund Charges & Transfers:	***$ 152,535,819***	***$ 230,326,942***	***$ (77,791,123)***	***-33.77%***
Total Interfund Charges	***$ 7,350,167***	***$ 7,796,454***	***$ (446,287)***	***-5.72%***
Total Transfer Ins	***$ 31,635,232***	***$ 18,875,989***	***$ 12,759,243***	***67.60%***
Less: Use Fund Balance/Working Capital	***$ (7,143,190)***	***$ (7,363,824)***	***$ 220,634***	***-3.00%***
Total Budgeted City Revenues:	***$ 184,378,028***	***$ 249,635,561***	***$ (65,257,533)***	***26.14%***

Total City Expenditures / Expenses - Net of Interfund Charges & Transfers



	FY 2025 Original Budget	*FY 2024 Original Budget*	*Increase / (Decrease)*	*Percent*
Governmental - General Administration	$ 5,292,804	$ 4,899,369	$ 393,435	8.03%
Public Safety	34,205,690	32,513,010	1,692,680	5.21%
Governmental - General Development	37,570,284	102,838,395	(65,268,111)	-63.47%
Recreation	8,804,518	7,676,787	1,127,731	14.69%
Water/Wastewater - Utility Services	29,427,740	31,581,463	(2,153,723)	-6.82%
Environmental Services - Refuse Svcs	4,598,917	3,965,988	632,929	15.96%
Debt Service	16,338,862	16,081,759	257,103	1.60%
All Other Services	18,892,409	29,666,167	(10,773,758)	-36.32%
Total City Expenditures/Expenses - Net of Interfund Charges & Transfers :	***$ 155,131,224***	***$ 229,222,938***	***$ (74,091,714)***	***-32.32%***
Total Interfund Charges	***$ 7,350,167***	***$ 7,796,454***	***$ (446,287)***	***-5.72%***
Total Transfer Outs	***$ 31,635,232***	***$ 18,875,989***	***$ 12,759,243***	***67.60%***
Total Budgeted City Expenditures/Expenses:	***$ 194,116,623***	***$ 255,895,381***	***$ (61,778,758)***	***-24.14%***

Transfers In & Out Analysis

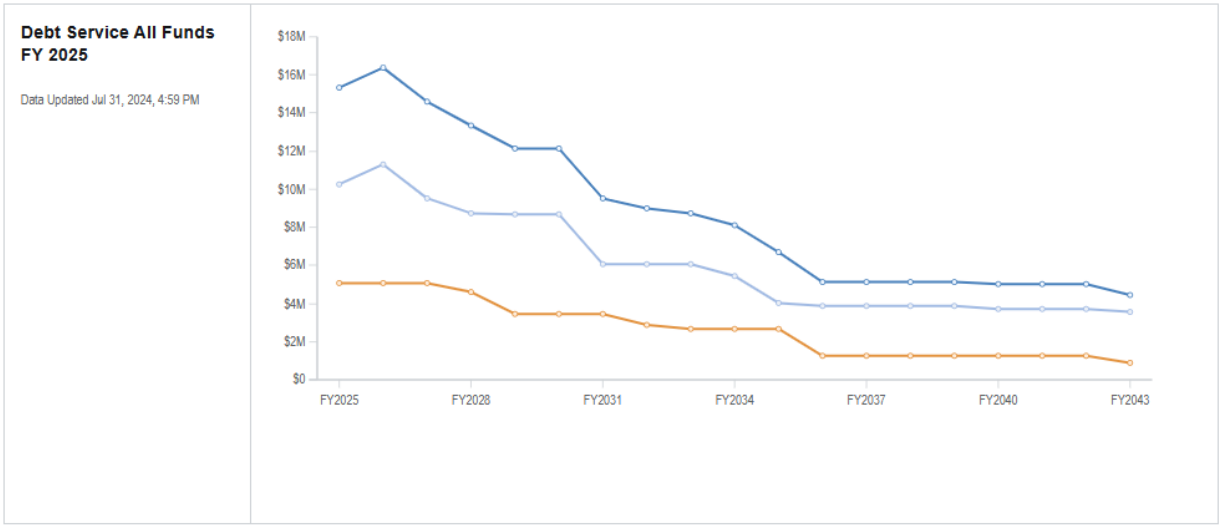
	FY 2024		FY 2025	
	Transfer In	*Transfer Out*	*Transfer In*	*Transfer Out*
General Fund:				
Water/Wastewater Operating Fund	$ 2,703,900	$ -	$ 2,703,900	$ -
Community Center Operating Fund	19,800	-	19,800	-
Environmental Services Operating Fund	587,167	-	587,167	-
700 Main Center Fund	15,130	-	15,130	-
Riverside Park Golf Course Fund	25,000	-	25,000	-
Softball Complex Fund	12,000	-	24,000	-
General Capital Project Funds	-	4,608,158	-	4,472,859
Emergency Management Fund	-	200,000	-	200,000
Stabilization Fund	-	334,000	-	-
Sub-total:	**$ 3,362,997**	**$ 5,142,158**	**$ 3,374,997**	**$ 4,672,859**
Emergency Management Fund:				
General Fund	$ 200,000	$ -	$ 200,000	
Sub-total:	**$ 200,000**	**$ -**	**$ 200,000**	**$ -**
Motel Tax Fund:				
Community Center Operating Fund	$ -	$ 300,000	$ -	$ 400,000
Community Center Building Fund	-	150,000	-	50,000
Convention & Visitors Bureau	-	650,000	-	725,000
Economic Development Fund		292,679		302,663
Sub-total:	**$ -**	**$ 1,392,679**	**$ -**	**$ 1,477,663**
Convention & Visitors Bureau:				
Motel Tax Fund	$ 650,000	$ -	$ 725,000	$ -
Health Fund - OPEB	-	2,000	-	2,000
Sub-total:	**$ 650,000**	**$ 2,000**	**$ 725,000**	**$ 2,000**
Economic Development Fund:				
Motel Tax Fund	$ 292,679	$ -	$ 302,663	$ -
Sub-total:	**$ 292,679**	**$ -**	**$ 302,663**	**$ -**
CDBG Mitigation Fund:				
General Capital Project Funds	$ -	$ -	$ -	$ 9,357,445
Utility Capital Project Funds	-			6,000,000
Sub-total:	**$ -**	**$ -**	**$ -**	**$ 15,357,445**
General Capital Project Funds:				
General Fund	$ 4,608,158	$ -	$ 4,472,859	$ -
Environmental Services Closure/Post-Clo	-	-	250,000	-
General Capital Project Funds	3,500,000	3,500,000	102,268	102,268
CDBG Mitigation Fund	-	-	9,357,445	-
Health Fund *(General Fund Portion)* - OF	-	158,000	-	158,000
Sub-total:	**$ 8,108,158**	**$ 3,658,000**	**$ 14,182,572**	**$ 260,268**
Stabilization Fund:				
General Fund	$ 334,000	$ -	$ -	$ -
Water/Wastewater Operating Fund	334,000	-	-	-
Environmental Services Fund	332,000	-	-	-
Health Fund - HSA	-	-	-	100,000
Sub-total:	**$ 1,000,000**	**$ -**	**$ -**	**$ 100,000**
Water/Wastewater Operating Fund:				
General Fund	$ -	$ 2,703,900	$ -	$ 2,703,900
Utility Capital Project Funds	-	4,612,155	-	6,100,000
Health Fund - OPEB	-	30,000	-	30,000
Stabilization Fund	-	334,000	-	-
Sub-total:	**$ -**	**$ 7,680,055**	**$ -**	**$ 8,833,900**
Utility Capital Project Funds:				
Water/Wastewater Operating Fund	$ 4,612,155	$ -	$ 6,100,000	$ -
CDBG Mitigation Fund	-	-	6,000,000	-
Sub-total:	**$ 4,612,155**	**$ -**	**$ 12,100,000**	**$ -**
700 Main Center Fund:				
General Fund	$ -	$ 15,130	$ -	$ 15,130
	$ -	**$ 15,130**	**$ -**	**$ 15,130**
Riverside Park Golf Course Fund:				
General Fund	$ -	$ 25,000	$ -	$ 25,000
	$ -	**$ 25,000**	**$ -**	**$ 25,000**
Community Center Operating Fund:				
General Fund	$ -	$ 19,800	$ -	$ 19,800
Health Fund - OPEB	-	2,000	-	2,000
Motel Tax Fund	300,000	-	400,000	-
Sub-total:	**$ 300,000**	**$ 21,800**	**$ 400,000**	**$ 21,800**
Community Center Building Fund:				
Motel Tax Fund	$ 150,000	$ -	$ 50,000	$ -
Sub-total:	**$ 150,000**	**$ -**	**$ 50,000**	**$ -**
Environmental Services Operating Fund:				
General Fund	$ -	$ 587,167	$ -	$ 587,167
Health Fund - OPEB	-	8,000	-	8,000
Stabilization Fund	-	332,000	-	-
Sub-total:	**$ -**	**$ 927,167**	**$ -**	**$ 595,167**
Environmental Services Closure/Post-Closure Fund:				
General Capital Project Funds	$ -	$ -	$ -	$ 250,000
Sub-total:	**$ -**	**$ -**	**$ -**	**$ 250,000**
Softball Complex Fund:				
General Fund	$ -	$ 12,000	$ -	$ 24,000
Sub-total:	**$ -**	**$ -**	**$ -**	**$ -**
Health Plan Fund:				
General Capital Funds - OPEB	$ 200,000	$ -	$ 200,000	$ -
Stabilization Funds - HSA	-	-	100,000	-
Sub-total:	**$ 200,000**	**$ -**	**$ 300,000**	**$ -**
Total Transfers:	**$ 18,875,989**	**$ 18,875,989**	**$ 31,635,232**	**$ 31,635,232**

All Funds: Debt Service

Long-Term Debt Analysis - All Funds

Rapid growth challenges the City's ability to meet the service demands of residents. There is a time lag between demands of growth and the corresponding increase in revenues collected from taxes, fees, etc. This produces a need to finance public facilities by the issuance of bonded debt or by some other financing vehicle. The City's debt management policy is detailed in the Financial and Budgetary Policy section of this document. As capital needs of the community are identified, the Director of Finance will recommend to management and council how to meet these needs. When debt financing is selected as a means to meet community needs, the Director of Finance will ensure that the City complies with all bond debt covenants.

Comparison of Total Debt Service Payments for the Corresponding Fiscal Years Presented



All Funds Debt Service Schedule

Fiscal Year	GO & CO Bonds	Revenue Bonds	Total Debt Service Payment
2025	$ 10,269,731	$ 5,081,350	$ 15,351,081
2026	11,299,531	5,084,350	16,383,881
2027	9,508,506	5,085,750	14,594,256
2028	8,713,544	4,623,700	13,337,244
2029	8,710,494	3,434,950	12,145,444
2030	8,696,918	3,431,575	12,128,493
2031	6,087,575	3,427,425	9,515,000
2032	6,087,113	2,892,325	8,979,438
2033	6,088,125	2,670,025	8,758,150
2034	5,450,075	2,667,825	8,117,900
2035	4,036,175	2,672,725	6,708,900
2036	3,854,750	1,271,925	5,126,675
2037	3,863,550	1,276,400	5,139,950
2038	3,860,450	1,273,625	5,134,075
2039	3,857,100	1,274,175	5,131,275
2040	3,726,800	1,273,375	5,000,175
2041	3,728,050	1,275,975	5,004,025
2042	3,731,600	1,271,975	5,003,575
2043	3,562,000	882,300	4,444,300
Total Payments:	**$ 115,132,087**	**$ 50,871,750**	**$ 166,003,837**

Summary Schedule Debt Service by Type

Description	Outstanding 9/30/2024	Principal Addition	Principal Reduction	Outstanding 9/30/2024	Interest Payments
General/Certificate Obligation Bond Fund					
General Obligation Bonds	$ 21,905,000	$ -	$ 3,700,000	$ 18,205,000	$ 906,350
Certificates of Obligation Bonds	61,040,000	-	2,775,000	58,265,000	2,888,381
Total General/Certificate Obligation Bond Fund:	**$ 82,945,000**	**$ -**	**$ 6,475,000**	**$ 76,470,000**	**$ 3,794,731**
Water/Wastewater Fund					
Water Revenue Bonds	$ 38,960,000	$ -	$ 3,435,000	$ 35,525,000	$ 1,646,350
Total Water Revenue Bonds:	**$ 38,960,000**	**$ -**	**$ 3,435,000**	**$ 35,525,000**	**$ 1,646,350**
Total Debt - All Funds	**$ 121,905,000**	**$ -**	**$ 9,910,000**	**$ 111,995,000**	**$ 5,441,081**

Computation of Legal Debt Margin

Article XI, Section 5, of the Texas Constitution limits the maximum amount that a city can designate for debt service to $2.50 per $100 of assessed valuation. Under City Charter, a limitation on taxes levied for general municipal operating purposes and for the purpose of paying interest and providing a proper sinking fund for paying the outstanding bonds and other obligations of the City, issued for municipal purposes, and any such future bonds or obligations which may be authorized, may not exceed $2.00 per $100 assessed valuation. As a matter of policy, the Attorney General of Texas, in his statutorily required examination of legal proceedings had in the issuance of bonds of a city having a $2.50 tax rate, will not approve the issuance of bonds where total debt service of all tax supported debt requires a tax rate of more than $1.50 per $100 assessed valuation after making allowance for 10% delinquency in collections.

Assessed Value, 2024 tax roll		**$ 6,445,551,503**
Limit on amount designated for debt service per $100 assessed valuation	x	1.50
Legal debt service limit	$	96,683,273
Actual amount to be expended by Debt Service fund for general obligation debt service during the year funded September 20, 2024	**$**	**11,055,647**

Last Ten Fiscal Years			
	Tax Rate		
Fiscal Year	M & O	I & S	Total
2015	0.3334	0.2506	0.5840
2016	0.3265	0.2446	0.5711
2017	0.3382	0.2507	0.5889
2018	0.3426	0.2526	0.5952
2019	0.3597	0.2627	0.6224
2020	0.3617	0.2498	0.6115
2021	0.3658	0.2457	0.6115
2022	0.3506	0.2376	0.5882
2023	0.3455	0.2127	0.5582
2024	0.2995	0.1903	0.4898
2025	0.2979	0.1728	0.4707

Tax Data and General Obligation Bond Balance

The City Council of the City of Victoria, Texas, sets the total tax rate for the year 2025 at $0.4707 on each one hundred dollars ($100) property valuation and there is levied and shall be assessed and collected for the year 2025, an ad valorem tax of $0.4707 on each one hundred dollars ($100) of cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2025, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

Interest and Sinking Fund Rate	***$0.1728***
Maintenance and Operations Tax Rate	***0.2979***
	$0.4707

Bonds Outstanding

***$3,810,000* - 2012 Certificates of Obligation Bonds** due in annual installments ranging from $145,000 to $250,000 through August 15, 2032; interest varying between 2.00% and 3.75%. Proceeds to be used to (i) construct, improve and repair City streets and sidewalks, together with landscape, drainage, utility line replacement, traffic and street signalization and lighting improvements and (ii) pay the costs associated with the issuance of the Certificates. **Bond Rating: AA**	$ 1,305,000
***$9,075,000* - 2013A General Obligation Refunding Bonds** due in annual installments ranging from $170,000 to $1,000,000 through August 15, 2026; interest varying between 2.00% and 3.00%. Proceeds to be used to refund a portion of the City's currently outstanding obligations (C.O. Bonds, Series 2005) and to pay costs of issuance of the Series 2013A Bonds. **Bond Rating: AA**	1,000,000
***$5,945,000* - 2014 Certificates of Obligation Bonds** due in annual installments ranging from $235,000 to $400,000 through August 15, 2034; interest varying between 2.00% and 4.00%. Proceeds to be used to (i) construct, improve and repair City streets and sidewalks, together with landscape, drainage, utility line replacement, traffic and street signalization and lighting improvements and (ii) pay the costs associated with the issuance of the Certificates. **Bond Rating: AA**	3,370,000
$11,770,000 - 2015 General Obligation Refunding Bonds due in annual installments ranging from $530,000 to $1,480,000 through August 15, 2027; interest varying between 2.00% and 4.00%. Proceeds to be used to refund a portion of the City's currently outstanding obligations (C.O. Bonds, Series 2006 and C.O. Bonds, Series 2007) and to pay costs of issuance of the Series 2015B Bonds. **Bond Rating: AA**	3,675,000
$2,445,000 - 2015 Certificates of Obligation Bonds due in annual installments ranging from $85,000 to $170,000 through August 15, 2035; interest varying between 3.00% and 5.00%. Proceeds to be used to (i) construct, improve and repair City streets and sidewalks, together with landscape, drainage, utility line replacement, traffic and street signalization and lighting improvements and (ii) pay the costs associated with the issuance of the Certificates. **Bond Rating: AA**	1,570,000

$21,880,000 - 2017 General Obligation Refunding Bonds due in annual installments ranging from $840,000 to $2,280,000 through August 15, 2030; interest varying between 4.00% and 5.00%. Proceeds to be used to refund a portion of the City's currently outstanding obligations (C.O. Bond Series 2009B). **Bond Rating: AA**	12,355,000
***$1,960,000* - 2019 Certificates of Obligation Bonds** due in annual installments ranging from $75,000 to $125,000 through August 15, 2039; interest varying between 3.00% and 4.00%. Proceeds to be used to (i) construct, improve and repair City streets and sidewalks, together with landscape, drainage, utility line replacement, traffic and street signalization and lighting improvements and (ii) pay the costs associated with the issuance of the Certificates. **Bond Rating: AA**	1,570,000
***$5,750,000* - 2019 General Obligation Refunding Bonds** due in annual installments ranging from $415,000 to $620,000 through August 15, 2033; interest varying between 3.00% and 5.00%. Proceeds to be used to refund a portion of the City's currently outstanding obligations (C.O. Bond Series 2009B). **Bond Rating: AA**	4,875,000
$2,140,000 - 2023 Certificates of Obligations due in annual installments ranging from $70,000 to $165,000 through August 15, 2042; interest varying between 2.58% and 4.07%. Proceeds to be used to (i) construct, improve and repair City streets and sidewalks, together with landscape, drainage, utility line replacement, traffic and street signalization and lighting improvements and (ii) pay the costs associated with the issuance of the Certificates. **Bond Rating: AA**	2,070,000

$53,645,000 - 2024 Certificates of Obligations due in annual installments ranging from $2,035,000 to $3,425,000 through August 15, 2043; interest varying between 4.00% and 5.00%. Proceeds to be used to (i) construct, improve and repair City streets and sidewalks, together with landscape, drainage, utility line replacement, traffic and street signalization and lighting improvements and (ii) contract, acquire, improve and equip public safety facilities for the police department, dispatch services, fire department, and municipal court, (iii) purchasing real property, materials, supplies, equipment, information technology, machinery, landscaping, land and rights of way for authorized needs and purposes related to the aforementioned capital improvements, and (iiii) payment of professional services in connection therewith including, legal, engineering, architectural and fiscal fees and the cost of issuing the Certificates .		51,155,000
Bond Rating: AA		
Total Bonds Outstanding as of 10/01/2024	**$**	**82,945,000**
Principal Retirements Through September 30, 2025		6,475,000
Principal Additions Through September 30, 2025		-
Total Bonds Outstanding as of 9/30/2025:		**76,470,000**
Sinking Fund Balance as of 9/30/2024		(1,350,944)
-		-
NET BALANCE OF BONDS OUTSTANDING	**$**	**75,119,056**

General Obligation Bonds and Combination Tax & Revenue Certificates of Obligation

Schedule of General /Certificate Debt Service by Type

Description of Series	Outstanding 9/30/2024	Principal Addition	Principal Reduction	Outstanding 9/30/2024	Interest Payments
General/Certificate Obligation Bond Fund					
General Obligation Refunding Bonds, Series 2013A	$ 1,000,000	$ -	$ -	$ 1,000,000	$ 30,000
General Obligation Refunding Bonds, Series 2015	3,675,000	-	1,420,000	2,255,000	139,250
General Obligation Refunding Bonds, Series 2017	12,355,000	-	1,825,000	10,530,000	551,750
General Obligation Refunding Bonds, Series 2019	4,875,000	-	455,000	4,420,000	185,350
Total General Obligation Bond Fund:	**$ 21,905,000**	**$ -**	**$ 3,700,000**	**$ 18,205,000**	**$ 906,350**
Certificates of Obligation Bonds					
Certificates of Obligation, Series 2012	$ 1,305,000	$ -	$ 200,000	$ 1,105,000	$ 45,468
Certificates of Obligation, Series 2014	3,370,000	-	260,000	3,110,000	124,662
Certificates of Obligation, Series 2015	1,570,000	-	120,000	1,450,000	52,276
Certificates of Obligation, Series 2019	1,570,000	-	85,000	1,485,000	46,525
Certificates of Obligation, Series 2023	2,070,000	-	75,000	1,995,000	95,950
Certificates of Obligation, Series 2024	51,155,000	-	2,035,000	49,120,000	2,523,500
Total Certificate Obligation Bond Fund:	**$ 61,040,000**	**$ -**	**$ 2,775,000**	**$ 58,265,000**	**$ 2,888,381**
Total General/Certificate Obligation Bond Fund:	**$ 82,945,000**	**$ -**	**$ 6,475,000**	**$ 76,470,000**	**$ 3,794,731**

Summary of Debt Service Charges to Maturity General Obligation Bonds and Tax & Revenue Certificates of Obligation

Fiscal Year Ending September 30	Total Requirements	Interest	Principal	Balance of Principal Outstanding
				$ 82,945,000
2025	$ 10,269,731	$ 3,794,731	$ 6,475,000	$ 76,470,000
2026	11,299,531	3,494,531	7,805,000	68,665,000
2027	9,508,506	3,148,506	6,360,000	62,305,000
2028	8,713,544	2,858,544	5,855,000	56,450,000
2029	8,710,494	2,600,494	6,110,000	50,340,000
2030	8,696,918	2,341,918	6,355,000	43,985,000
2031	6,087,575	2,072,575	4,015,000	39,970,000
2032	6,087,113	1,892,113	4,195,000	35,775,000
2033	6,088,125	1,703,125	4,385,000	31,390,000
2034	5,450,075	1,505,075	3,945,000	27,445,000
2035	4,036,175	1,316,175	2,720,000	24,725,000
2036	3,854,750	1,184,750	2,670,000	22,055,000
2037	3,863,550	1,053,550	2,810,000	19,245,000
2038	3,860,450	915,450	2,945,000	16,300,000
2039	3,857,100	772,100	3,085,000	13,215,000
2040	3,726,800	621,800	3,105,000	10,110,000
2041	3,728,050	468,050	3,260,000	6,850,000
2042	3,731,600	306,600	3,425,000	3,425,000
2043	3,562,000	137,000	3,425,000	-
	$ 115,132,087	**$ 32,187,087**	**$ 82,945,000**	

Bond Maturity Schedule Requirements to Retire

CERTIFICATES OF OBLIGATION, SERIES 2012

Fiscal Year Ending September 30	Total Requirements	Interest February 15th	Interest August 15th	Principal	Balance of Principal Outstanding
					$ 1,305,000
2025	$ 245,468	$ 22,734	$ 22,734	$ 200,000	$ 1,105,000
2026	243,968	19,484	19,484	205,000	900,000
2027	246,794	15,897	15,897	215,000	685,000
2028	244,268	12,134	12,134	220,000	465,000
2029	246,568	8,284	8,284	230,000	235,000
2030	243,518	4,259	4,259	235,000	-

GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013A

Fiscal Year Ending September 30	Total Requirements	Interest February 15th	Interest August 15th	Principal	Balance of Principal Outstanding
					$ 1,000,000
2025	$ 30,000	$ 15,000	$ 15,000	$ -	$ 1,000,000
2026	1,030,000	15,000	15,000	1,000,000	-

CERTIFICATES OF OBLIGATION, SERIES 2014

Fiscal Year Ending September 30	Total Requirements	Interest February 15th	Interest August 15th	Principal	Balance of Principal Outstanding
					$ 3,370,000
2025	$ 384,662	$ 62,331	$ 62,331	$ 260,000	$ 3,110,000
2026	414,262	57,131	57,131	300,000	2,810,000
2027	412,262	51,131	51,131	310,000	2,500,000
2028	412,576	46,288	46,288	320,000	2,180,000
2029	412,176	41,088	41,088	330,000	1,850,000
2030	411,450	35,725	35,725	340,000	1,510,000
2031	415,400	30,200	30,200	355,000	1,155,000
2032	416,200	23,100	23,100	370,000	785,000
2033	416,400	15,700	15,700	385,000	400,000
2034	416,000	8,000	8,000	400,000	-

GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015

Fiscal Year Ending September 30	Total Requirements	Interest February 15th	Interest August 15th	Principal	Balance of Principal Outstanding
					$ 3,675,000
2025	$ 1,559,250	$ 69,625	$ 69,625	$ 1,420,000	$ 2,255,000
2026	1,562,450	41,225	41,225	1,480,000	775,000
2027	798,250	11,625	11,625	775,000	-

CERTIFICATES OF OBLIGATION, SERIES 2019

Fiscal Year Ending September 30	Total Requirements	Interest February 15th	Interest August 15th	Principal	Balance of Principal Outstanding
					$ 1,570,000
2025	$ 131,525	$ 23,263	$ 23,263	$ 85,000	$ 1,485,000
2026	128,125	21,563	21,563	85,000	1,400,000
2027	129,725	19,863	19,863	90,000	1,310,000
2028	131,125	18,063	18,063	95,000	1,215,000
2029	128,275	16,638	16,638	95,000	1,120,000
2030	130,425	15,213	15,213	100,000	1,020,000
2031	127,925	13,963	13,963	100,000	920,000
2032	130,425	12,713	12,713	105,000	815,000
2033	127,800	11,400	11,400	105,000	710,000
2034	130,175	10,088	10,088	110,000	600,000
2035	132,425	8,713	8,713	115,000	485,000
2036	129,550	7,275	7,275	115,000	370,000
2037	131,100	5,550	5,550	120,000	250,000
2038	132,500	3,750	3,750	125,000	125,000
2039	128,750	1,875	1,875	125,000	-

GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019

Fiscal Year Ending September 30	Total Requirements	Interest February 15th	Interest August 15th	Principal	Balance of Principal Outstanding
					$ 4,875,000
2025	$ 640,350	$ 92,675	$ 92,675	$ 455,000	$ 4,420,000
2026	637,600	81,300	81,300	475,000	3,945,000
2027	638,850	69,425	69,425	500,000	3,445,000
2028	638,850	56,925	56,925	525,000	2,920,000
2029	637,600	43,800	43,800	550,000	2,370,000
2030	636,100	35,550	35,550	565,000	1,805,000
2031	639,150	27,075	27,075	585,000	1,220,000
2032	636,600	18,300	18,300	600,000	620,000
2033	638,600	9,300	9,300	620,000	-

CERTIFICATES OF OBLIGATION, SERIES 2023

Fiscal Year Ending September 30	Total Requirements	Interest February 15th	Interest August 15th	Principal	Balance of Principal Outstanding
					$ 2,070,000
2025	$ 170,950	$ 47,975	$ 47,975	$ 75,000	$ 1,995,000
2026	172,200	46,100	46,100	80,000	1,915,000
2027	168,200	44,100	44,100	80,000	1,835,000
2028	169,200	42,100	42,100	85,000	1,750,000
2029	169,950	39,975	39,975	90,000	1,660,000
2030	170,450	37,725	37,725	95,000	1,565,000
2031	170,700	35,350	35,350	100,000	1,465,000
2032	170,700	32,850	32,850	105,000	1,360,000
2033	170,450	30,225	30,225	110,000	1,250,000
2034	169,950	27,475	27,475	115,000	1,135,000
2035	169,200	24,600	24,600	120,000	1,015,000
2036	168,200	21,600	21,600	125,000	890,000
2037	171,950	18,475	18,475	135,000	755,000
2038	170,200	15,100	15,100	140,000	615,000
2039	169,600	12,300	12,300	145,000	470,000
2040	168,800	9,400	9,400	150,000	320,000
2041	167,800	6,400	6,400	155,000	165,000
2042	171,600	3,300	3,300	165,000	-

Fiscal Year Ending September 30	Total Requirements	Interest February 15th	Interest August 15th	Principal	Balance of Principal Outstanding
					$ 51,155,000
2025	$ 4,558,500	$ 1,261,750	$ 1,261,750	$ 2,035,000	$ 49,120,000
2026	4,561,750	1,210,875	1,210,875	2,140,000	46,980,000
2027	4,559,750	1,157,375	1,157,375	2,245,000	44,735,000
2028	4,557,500	1,101,250	1,101,250	2,355,000	42,380,000
2029	4,559,750	1,042,375	1,042,375	2,475,000	39,905,000
2030	4,561,000	980,500	980,500	2,600,000	37,305,000
2031	4,561,000	915,500	915,500	2,730,000	34,575,000
2032	4,559,500	847,250	847,250	2,865,000	31,710,000
2033	4,561,250	775,625	775,625	3,010,000	28,700,000
2034	4,560,750	700,375	700,375	3,160,000	25,540,000
2035	3,557,750	621,375	621,375	2,315,000	23,225,000
2036	3,557,000	563,500	563,500	2,430,000	20,795,000
2037	3,560,500	502,750	502,750	2,555,000	18,240,000
2038	3,557,750	438,875	438,875	2,680,000	15,560,000
2039	3,558,750	371,875	371,875	2,815,000	12,745,000
2040	3,558,000	301,500	301,500	2,955,000	9,790,000
2041	3,560,250	227,625	227,625	3,105,000	6,685,000
2042	3,560,000	150,000	150,000	3,260,000	3,425,000
2043	3,562,000	68,500	68,500	3,425,000	-

General Obligation Bonds and Certifications of Obligation Paying Agents

2012 Certificates of Obligation
2013A General Obligation Refunding Bonds
2014 Certificates of Obligation
2015 General Obligation Refunding Bonds
2015 Certificates of Obligation
2017 General Obligation Refunding Bonds
2019 Certificates of Obligation
2019 General Obligation Refunding Bonds
2023 Certificate of Obligation
2024 Certificate of Obligation

Wilmington Trust, NA
15950 North Dallas Parkway, Suite 550
Dallas, Texas 75248
972-383-3154

Utility System Revenue & Refunding Bonds

Schedule of Utility System Debt Service by Type

Description of Series	Outstanding 9/30/2024	Principal Addition	Principal Reduction	Outstanding 9/30/2024	Interest Payments
Water Revenue Bonds					
Utility System Revenue Bonds, Series 2014	$ 865,000	$ -	$ 865,000	$ -	$ 21,625
Utility System Revenue Bonds, Series 2015	1,485,000	-	350,000	1,135,000	46,750
Utility System Revenue Bonds, Series 2016	2,985,000	-	395,000	2,590,000	111,500
Utility System Revenue Bonds, Series 2017	14,325,000	-	670,000	13,655,000	672,650
Utility System Revenue Bonds, Series 2021	2,870,000	-	595,000	2,275,000	77,175
Utility System Revenue Bonds, Series 2022	5,165,000	-	190,000	4,975,000	202,600
Utility System Revenue Bonds, Series 2023	11,265,000	-	370,000	10,895,000	514,050
Total Utility System Debt Service:	**$ 38,960,000**	**$ -**	**$ 3,435,000**	**$ 35,525,000**	**$ 1,646,350**

Utility System Revenue & Refunding Bond Balance

$19,425,000 **- Utility System Revenue Bonds, Series 2014** due in annual installments ranging from $625,000 to $1,430,000 through December 1, 2034; interest varying between 2.00% and 5.00%. Proceeds to be used to (i) acquire, construct, improve, enlarge or equip the City's combined utility system, and (ii) pay the costs associated with the issuance of the Certificates. **Bond Rating: AA-**	$ 865,000
$4,620,000 **- Utility System Revenue Refunding Bonds, Series 2015** due in annual installments ranging from $50,000 to $750,000 through December 1, 2027; interest varying between 2.00% and 4.00%. Proceeds to be used to refund a portion of the City's outstanding bonds (Utility System Revenue and Refunding Bonds, Series 2007) and to pay costs of issuance of the Series 2013A Bonds. **Bond Rating: AA-**	1,485,000
$9,150,000 **- Utility System Revenue Refunding Bonds, Series 2016** due in annual installments ranging from $80,000 to $2,285,000 through December 1, 2027; interest varying between 2.00% and 4.00%. Proceeds to be used to refund a portion of the City's outstanding bonds (Utility System Revenue and Refunding Bonds, Series 2008, Utility System Revenue Bonds, Series 2009, and Utility System Revenue Bonds, Series 2010) and to pay the costs associated with the issuance of the Bonds. **Bond Rating: AA-**	2,985,000

$16,760,000 - Utility System Revenue Refunding Bonds, Series 2017 due in annual installments ranging from $235,000 to $1,665,000 through December 1, 2034; interest varying between 4.00% and 5.00%. Proceeds to be used to refund a portion of the City's currently outstanding bonds (Utility System Revenue and Refunding Bonds, Series 2007, Utility System Revenue Bonds, Series 2010, and Utility System Revenue Bonds, Series 2014) and to pay the costs of issuance of the Bonds. **Bond Rating: AA-**	14,325,000
$4,025,000 - Utility System Revenue Refunding Bonds, Series 2021 due in annual installments ranging from $190,000 to $640,000 through December 1, 2031; interest varying between 2.00% and 3.00%. Proceeds to be used to refund a portion of the City's outstanding bonds (Utility System Revenue Bonds, Series 2012) and to pay the costs of issuance of the Bonds. **Bond Rating: AA-**	2,870,000
$5,520,000 - Utility System Revenue Bonds, Series 2022 due in annual installments ranging from $175,000 to $385,000 through December 1, 2041; interest varying between 3.00% and 5.00%. Proceeds to be used to (i) acquire, construct, improve, enlarge or equip the City's combined utility system, and (ii) to pay the costs of issuance of the Bonds. **Bond Rating: AA-**	5,165,000

$11,615,000 **- Utility System Revenue Bonds, Series 2023** due in annual installments ranging from $175,000 to $385,000 through December 1, 2041; interest varying between 3.00% and 4.00%. Proceeds to be used to (i) acquire, construct, improve, enlarge or equip the City's combined utility system, and (ii) pay the costs of issuance of the Bonds. **Bond Rating: AA-**	11,265,000

Total Bonds Outstanding as of 10/01/2024	**$**	**38,960,000**
Principal Retirements Through September 30, 2025		3,435,000
Principal Additions Through September 30, 2025		-
Total Bonds Outstanding as of 9/30/2025:		**35,525,000**
Sinking Fund Balance as of 9/30/2024		-
-		-
NET BALANCE OF BONDS OUTSTANDING	**$**	**35,525,000**

Summary of Debt Service Charges to Maturity Utility System Revenue & Refunding Bonds

Fiscal Year Ending September 30	Total Requirements	Interest	Principal	Balance of Principal Outstanding
				$ 38,960,000
2025	$ 5,081,350	$ 1,646,350	$ 3,435,000	$ 35,525,000
2026	5,084,350	1,494,350	3,590,000	31,935,000
2027	5,085,750	1,335,750	3,750,000	28,185,000
2028	4,623,700	1,178,700	3,445,000	24,740,000
2029	3,434,950	1,044,950	2,390,000	22,350,000
2030	3,431,575	926,575	2,505,000	19,845,000
2031	3,427,425	802,425	2,625,000	17,220,000
2032	2,892,325	687,325	2,205,000	15,015,000
2033	2,670,025	585,025	2,085,000	12,930,000
2034	2,667,825	487,825	2,180,000	10,750,000
2035	2,672,725	392,725	2,280,000	8,470,000
2036	1,271,925	321,925	950,000	7,520,000
2037	1,276,400	276,400	1,000,000	6,520,000
2038	1,273,625	228,625	1,045,000	5,475,000
2039	1,274,175	184,175	1,090,000	4,385,000
2040	1,273,375	143,375	1,130,000	3,255,000
2041	1,275,975	100,975	1,175,000	2,080,000
2042	1,271,975	56,975	1,215,000	865,000
2043	882,300	17,300	865,000	-
	$ 50,871,750	**$ 11,911,750**	**$ 38,960,000**	

Bond Maturity Schedule Requirements to Retire

UTILITY SYSTEM REVENUE BONDS, SERIES 2014

Fiscal Year Ending September 30	Total Requirements	Interest December 1st	Interest June 1st	Principal	Balance of Principal Outstanding
					$ 865,000
2025	$ 886,625	$ 21,625	$ -	$ 865,000	$ -

UTILITY SYSTEM REVENUE REFUNDING BONDS, SERIES 2015

Fiscal Year Ending September 30	Total Requirements	Interest December 1st	Interest June 1st	Principal	Balance of Principal Outstanding
					$ 1,485,000
2025	$ 396,750	$ 26,000	$ 20,750	$ 350,000	$ 1,135,000
2026	399,200	20,750	13,450	365,000	770,000
2027	399,300	13,450	5,850	380,000	390,000
2028	395,850	5,850	-	390,000	-

UTILITY SYSTEM REVENUE REFUNDING BONDS, SERIES 2016

Fiscal Year Ending September 30	Total Requirements	Interest December 1st	Interest June 1st	Principal	Balance of Principal Outstanding
					$ 2,985,000
2025	$ 506,500	$ 59,700	$ 51,800	$ 395,000	$ 2,590,000
2026	931,700	51,800	34,900	845,000	1,745,000
2027	932,200	34,900	17,300	880,000	865,000
2028	882,300	17,300	-	865,000	-

UTILITY SYSTEM REVENUE REFUNDING BONDS, SERIES 2017

Fiscal Year Ending September 30	Total Requirements	Interest December 1st	Interest June 1st	Principal	Balance of Principal Outstanding
					$ 14,325,000
2025	$ 1,342,650	$ 344,700	$ 327,950	$ 670,000	$ 13,655,000
2026	1,806,400	327,950	298,450	1,180,000	12,475,000
2027	1,801,025	298,450	267,575	1,235,000	11,240,000
2028	1,851,400	267,575	233,825	1,350,000	9,890,000
2029	1,935,025	233,825	196,200	1,505,000	8,385,000
2030	1,937,775	196,200	156,575	1,585,000	6,800,000
2031	1,936,525	156,575	114,950	1,665,000	5,135,000
2032	1,395,025	114,950	85,075	1,195,000	3,940,000
2033	1,393,775	85,075	53,700	1,255,000	2,685,000
2034	1,396,100	53,700	27,400	1,315,000	1,370,000
2035	1,397,400	27,400	-	1,370,000	-

UTILITY SYSTEM REVENUE REFUNDING BONDS, SERIES 2021

Fiscal Year Ending September 30	Total Requirements	Interest December 1st	Interest June 1st	Principal	Balance of Principal Outstanding
					$ 2,870,000
2025	$ 672,175	$ 43,050	$ 34,125	$ 595,000	$ 2,275,000
2026	674,025	34,125	24,900	615,000	1,660,000
2027	680,200	24,900	15,300	640,000	1,020,000
2028	217,750	15,300	12,450	190,000	830,000
2029	221,900	12,450	9,450	200,000	630,000
2030	215,900	9,450	6,450	200,000	430,000
2031	219,750	6,450	3,300	210,000	220,000
2032	223,300	3,300	-	220,000	-

UTILITY SYSTEM REVENUE BONDS, SERIES 2022

Fiscal Year Ending September 30	Total Requirements	Interest December 1st	Interest June 1st	Principal	Balance of Principal Outstanding
					$ 5,165,000
2025	$ 392,600	$ 103,675	$ 98,925	$ 190,000	$ 4,975,000
2026	392,850	98,925	93,925	200,000	4,775,000
2027	392,600	93,925	88,675	210,000	4,565,000
2028	391,850	88,675	83,175	220,000	4,345,000
2029	395,475	83,175	77,300	235,000	4,110,000
2030	393,475	77,300	71,175	245,000	3,865,000
2031	390,975	71,175	64,800	255,000	3,610,000
2032	394,200	64,800	59,400	270,000	3,340,000
2033	393,200	59,400	53,800	280,000	3,060,000
2034	391,800	53,800	48,000	290,000	2,770,000
2035	394,900	48,000	41,900	305,000	2,465,000
2036	392,500	41,900	35,600	315,000	2,150,000
2037	394,600	35,600	29,000	330,000	1,820,000
2038	391,200	29,000	22,200	340,000	1,480,000
2039	394,075	22,200	16,875	355,000	1,125,000
2040	393,275	16,875	11,400	365,000	760,000
2041	392,175	11,400	5,775	375,000	385,000
2042	390,775	5,775	-	385,000	-

UTILITY SYSTEM REVENUE BONDS, SERIES 2023

Fiscal Year Ending September 30	Total Requirements	Interest December 1st	Interest June 1st	Principal	Balance of Principal Outstanding
					$ 11,265,000
2025	$ 884,050	$ 261,650	$ 252,400	$ 370,000	$ 10,895,000
2026	880,175	252,400	242,775	385,000	10,510,000
2027	880,425	242,775	232,650	405,000	10,105,000
2028	884,550	232,650	221,900	430,000	9,675,000
2029	882,550	221,900	210,650	450,000	9,225,000
2030	884,425	210,650	198,775	475,000	8,750,000
2031	880,175	198,775	186,400	495,000	8,255,000
2032	879,800	186,400	173,400	520,000	7,735,000
2033	883,050	173,400	159,650	550,000	7,185,000
2034	879,925	159,650	145,275	575,000	6,610,000
2035	880,425	145,275	130,150	605,000	6,005,000
2036	879,425	130,150	114,275	635,000	5,370,000
2037	881,800	114,275	97,525	670,000	4,700,000
2038	882,425	97,525	79,900	705,000	3,995,000
2039	880,100	79,900	65,200	735,000	3,260,000
2040	880,100	65,200	49,900	765,000	2,495,000
2041	883,800	49,900	33,900	800,000	1,695,000
2042	881,200	33,900	17,300	830,000	865,000
2043	882,300	17,300	-	865,000	-

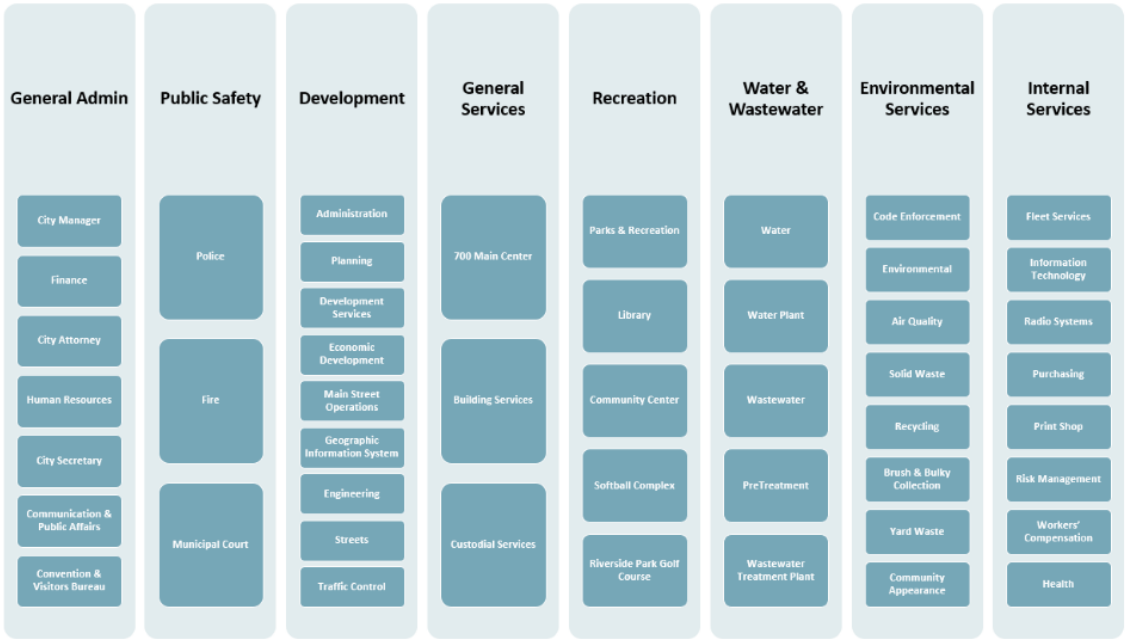
Utility System Revenue & Refunding Paying Agents

2014 Utility System Revenue Bonds
2015 Utility System Revenue Refunding Bonds
2016 Utility System Revenue Refunding Bonds
2017 Utility System Revenue Refunding Bonds
2021 Utility System Revenue Refunding Bonds
2022 Utility System Revenue Bonds
2023 Utility System Revenue Bonds

Wilmington Trust, NA
15950 North Dallas Parkway, Suite 550
Dallas, Texas 75248
972-383-3154

Departmental Responsibility Center/Matrix

Responsibility Center



Department – Division Assignment by Fund

General Fund	Water/Wastewater Fund	700 Main Center	Community Center Fund	Environmental Services Fund	Softball Complex Fund	Riverside Park Golf Course Fund	Internal Service Fund
City Manager	Utility Billing Office	700 Main Center	Community Center	Air Quality	Softball Complex	Riverside Park Golf Course	Building & Equip. Services
Finance	Water			Solid Waste			Information Technology
City Attorney	Water Plant			Recycling			Radio Systems
Human Resources	Wastewater			Brush & Bulky			Purchasing/ Print Shop
City Secretary	PreTreatment			Yard Waste			Risk Management
Communication & Public Affairs	Wastewater Treatment Plant			Community Appearance			Workers' Comp.
Police	Environmental						Health
Fire							
Municipal Court							
Development Services Admin							
Planning Services							
Development Center							
Code Enforcement							
Geographic Information System (GIS)							
Engineering							
Streets							
Traffic Control							
Parks & Recreation							
Library							
Economic Development							
Main Street Operations							
Convention & Visitors Bureau							

Strategic Planning and Budget Process

January

- Department's are able to begin to work up their stories for budget document.
- Department's begin to key in budget information.
- Review personnel charts with Human Resources and Department Heads to verify currently approved staffing levels in preparation of salary projections for forthcoming fiscal year.
- City Manager and Assistant City Manager meet with Department Heads to identify individual departmental needs for the forthcoming budget.

February

- Completed departmental budget submission due back to Finance.
- Prepare preliminary fund year-end projections and review with City Manager in preparation of future meetings with Department Heads regarding expectations for the coming fiscal year.

March

- Finance Department begins personnel/salary projections for new fiscal year based on various scenarios as directed by City Manager.
- Evaluate current revenue fees and prepare recommendations for changes.
- Review working capital of internal service funds; calculate proposed internal service fees.

April

- Department Head meetings to finalize preliminary funding and budget stories.
- Prepare first projections of Fiscal Year 2023-2024 General Fund.

May

- Six-month financial review and early financial projections on all funds.
- Prepare Budget Workpapers for 2024-2025 proposed budgets for all major funds.
- Departments to finalize their story for budget work session.
- City Council participates in reviewing mission and vision statements, 5-year Capital Improvement Program and discuss long-range strategic plan.
- Deliver preliminary recommendations to Department Heads.

June

- Follow-up meetings between budget team and Department Heads.
- Revise budget projections to include changes resulting from follow-up meetings.
- City Council and Staff participate in budget work session for Proposed Fiscal Year 2024-2025 Budget.

July

- Prepare final draft of proposed budget.
- Work session to review updated Startegic 2035 Comprehnsive Plan.

August

- Proposed budget officially delivered to City Council.
- Work sessions on proposed budget.
- Public Hearings on proposed budget and proposed tax rate.

September

- Council adoption of Fiscal Year 2024-2025 Budget on 9/10/2024.
- Council adoption of Tax Rate on 9/10/2024.

October

- Budget becomes effective.
- Prepare approved budget document.
- City Council and Staff participate in planning sessions for Capital Improvement Projects.

November - December

- Monitor budget and revenue stream in order to make necessary recommendations to City Manager and City Council.
- Begin preparation of first quarterly report to City Council.
- Departments begin to work on Fiscal Year 2025-2026 budgets.

October 2024 - September 2025

Process to Amend the Budget - the City Council may make budget amendments in a manner consistent with state law, which authorizes an emergency expenditure as an amendment to the original budget in a case of grave necessity to meet an unusual and unforeseen condition that could not have been included in the original budget through the use of reasonably diligent thought and attention. The budget amendment process includes presenting the amount that the budget is being amended and requiring two record votes.

General Fund Pro Forma Schedule

Pro Forma Schedule of Fund Balance Position

General Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$20,899,173	$23,100,157	$22,508,221
BEGINNING FUND BALANCE	**$20,899,173**	**$23,100,157**	**$22,508,221**
Revenues			
Revenues	$0	$0	$0
Taxes and Franchise Fees	$45,141,151	$44,714,822	$45,165,167
Licenses and Permits	$1,080,177	$996,755	$995,060
Intergovernmental	$2,644,181	$2,826,846	$2,878,973
Charges for Services	$3,056,208	$3,552,630	$3,358,725
Fines and Forfeitures	$588,184	$604,100	$604,000
Other Financing Sources	$4,994,817	$3,772,694	$3,760,083
Interest Income	$1,086,272	$1,400,000	$900,000
Miscellaneous	$333,150	$213,266	$212,100
REVENUES	**$58,924,140**	**$58,081,113**	**$57,874,108**
Expenses			
Personnel Costs	$36,289,727	$37,249,196	$38,912,049
Maintenance and Operations	$19,140,362	$20,053,153	$20,428,509
Capital Outlay	$1,293,066	$1,370,701	$2,079,163
EXPENSES	**$56,723,156**	**$58,673,049**	**$61,419,721**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$23,100,157	$22,508,221	$18,962,607
ENDING FUND BALANCE	**$23,100,157**	**$22,508,221**	**$18,962,607**

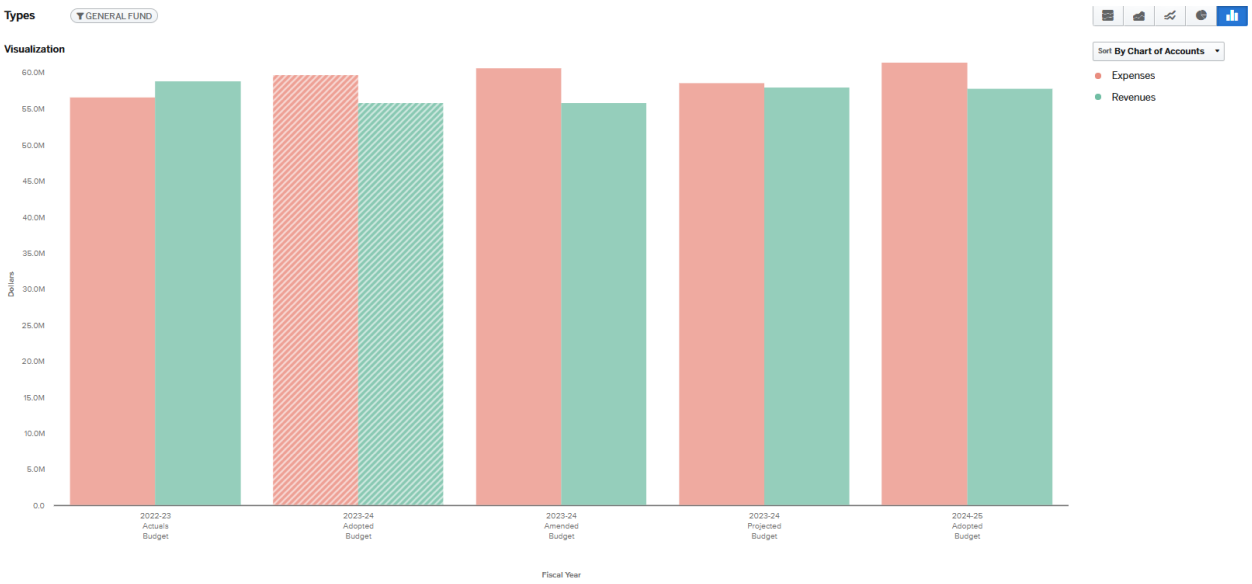
- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenditures will be funded with Fund Balance.

Baseline Analysis

Baseline analysis is utilized to identify the starting point. In order to get the baseline budget, the total budget is reduced by one-time funds to get the recurring baseline budget. This allows users to look at the information that is to be considered and analyzed to establish a starting point, which future progress can be assessed or compared.

For baseline analysis, see *FY25 Budget - Major Funds Baseline Analysis* page.

Revenues vs Expenditures



General Fund Revenues vs Expenditures - One Time

Data

Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 200,000	$ 190,000	-10,000	-5.00%
Charges for Services	200,000	190,000	-10,000	-5.00%
Expenses	5,280,964	4,842,949	-438,015	-8.29%
Maintenance and Operations	4,446,538	3,307,199	-1,139,339	-25.62%
Supplies	36,880	33,660	-3,220	-8.73%
Maintenance	244,500	297,680	53,180	21.75%
Contractual Services	243,000	173,000	-70,000	-28.81%
Interdepartmental	1,032,000	382,000	-650,000	-62.98%
Transfers	2,890,158	2,420,859	-469,299	-16.24%
Capital Outlay	834,426	1,535,750	701,324	84.05%
Capital	834,426	1,535,750	701,324	84.05%
Revenues Less Expenses	$ -5,080,964	$ -4,652,949	428,015	8.42%

General Fund Revenues vs Expenditures - Recurring

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 55,676,427	$ 57,684,108	2,007,681	3.61%
Taxes and Franchise Fees	43,900,673	45,165,167	1,264,494	2.88%
Licenses and Permits	986,290	995,060	8,770	0.89%
Intergovernmental	2,836,240	2,878,973	42,733	1.51%
Charges for Services	2,871,900	3,168,725	296,825	10.34%
Fines and Forfeitures	599,650	604,000	4,350	0.73%
Other Financing Sources	3,769,574	3,760,083	-9,491	-0.25%
Interest Income	500,000	900,000	400,000	80.00%
Miscellaneous	212,100	212,100	0	0.00%
Expenses	54,472,606	56,576,773	2,104,167	3.86%
Personnel Costs	37,736,918	38,912,050	1,175,132	3.11%
Maintenance and Operations	16,304,197	17,151,768	847,571	5.20%
Supplies	2,183,920	2,292,698	108,778	4.98%
Maintenance	2,391,781	2,535,013	143,232	5.99%
Contractual Services	3,557,906	3,860,184	302,278	8.50%
Other Charges	940,687	953,058	12,371	1.32%
Interdepartmental	4,977,903	5,258,815	280,912	5.64%
Transfers	2,252,000	2,252,000	0	0.00%
Capital Outlay	431,491	512,955	81,464	18.88%
Revenues Less Expenses	$ 1,203,821	$ 1,107,335	-96,486	-8.01%

General Fund Revenues

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Taxes and Franchise Fees	$ 43,900,673	$ 45,165,167	1,264,494	2.88%
▸ Licenses and Permits	986,290	995,060	8,770	0.89%
▸ Intergovernmental	2,836,240	2,878,973	42,733	1.51%
▸ Charges for Services	3,071,900	3,358,725	286,825	9.34%
▸ Fines and Forfeitures	599,650	604,000	4,350	0.73%
▸ Other Financing Sources	3,769,574	3,760,083	-9,491	-0.25%
▸ Interest Income	500,000	900,000	400,000	80.00%
▸ Miscellaneous	212,100	212,100	0	0.00%
Total	$ 55,876,427	$ 57,874,108	1,997,681	3.58%

- Taxes and Franchise Fees increased over the prior year budget primarily due to increases in sales tax and property tax revenues. Property tax revenues are increasing due to a 3.7% increase in Net Taxable Appraised Values (NTAV). **For additional Tax Rate information, *see FY25 Budget Tax Rate Information page*.**
- Licenses and Permits increased over the prior year budget primarily due to implementation of Unified Development Ordinance.
- Intergovernmental increased over the prior year budget mainly due to Victoria Fire/EMS interlocal agreement and softball complex.
- Charges for Services increased from the prior year budget mainly due to an increase in the Ambulance Billing.
- Fines and Forfeitures increased from the prior year budget mainly due to Court Revenue.
- Other Financing Sources decreased from the prior year budget due to dispatch usage.
- Interest Income increased from the prior year budget due to current trends.

General Fund Expenditures by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 37,736,918	$ 38,912,050	1,175,132	3.11%
▾ Maintenance and Operations	20,750,735	20,458,967	-291,768	-1.41%
▸ Supplies	2,220,800	2,326,358	105,558	4.75%
▸ Maintenance	2,636,281	2,832,693	196,412	7.45%
▸ Contractual Services	3,800,906	4,033,184	232,278	6.11%
▸ Other Charges	940,687	953,058	12,371	1.32%
▸ Interdepartmental	6,009,903	5,640,815	-369,088	-6.14%
▸ Transfers	5,142,158	4,672,859	-469,299	-9.13%
▸ Capital Outlay	1,265,917	2,048,705	782,788	61.84%
Total	$ 59,753,570	$ 61,419,722	1,666,152	2.79%

General Fund Expenditures by Cost Center

Departments GENERAL FUND Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
DEVELOPMENT SERVICES	$ 2,399,839	$ 2,523,706	123,867	5.16%
(01DEV) DEVELOPMENT SERVICES ADMINISTRATION	224,937	241,014	16,077	7.15%
(01GIS) GIS SERVICES DEPARTMENT	363,196	409,910	46,714	12.86%
(01INS) DEVELOPMENT CENTER	975,114	1,013,672	38,558	3.95%
(01INS1) CODE ENFORCEMENT DEPT EXP	559,773	566,648	6,875	1.23%
(01PLA) DEVELOPMENT SERVICES DEPARTMENT	276,819	292,462	15,643	5.65%
GENERAL ADMINISTRATION	4,216,696	4,472,491	255,795	6.07%
(01FIN) FINANCE DEPT	739,599	825,804	86,205	11.66%
(01HUM) HUMAN RESOURCES DEPT	622,647	647,895	25,248	4.05%
(01LEG) LEGAL DEPT	590,747	643,515	52,768	8.93%
(01MGR) CITY MANAGER DEPT	1,178,925	1,220,707	41,782	3.54%
(01PIO) COMMUNICATIONS & PUBLIC AFFAIRS	563,575	592,474	28,899	5.13%
(01SEC) CITY SECRETARY DEPT	403,270	411,338	8,068	2.00%
(01VTV) VICTORIA TV-EGC CHANNEL	117,933	130,758	12,825	10.87%
NON DEPARTMENTAL (GF)	2,385,347	2,104,098	-281,249	-11.79%
(01NON) NON-DEPARTMENTAL	2,385,347	2,104,098	-281,249	-11.79%
PUBLIC SAFETY	33,848,467	35,148,323	1,299,856	3.84%
(01FIR) FIRE/EMS DEPT	15,943,727	16,589,329	645,602	4.05%
(01MUN) MUNICIPAL COURT DEPT	514,910	526,385	11,475	2.23%
(01POL) POLICE DEPT	15,705,578	16,307,859	602,281	3.83%
(01POL1) POLICE DEPT-911 CENTER	1,684,252	1,724,750	40,498	2.40%
PUBLIC WORKS	10,914,462	10,889,129	-25,333	-0.23%
(01ENG) ENGINEERING DEPT	808,597	847,229	38,632	4.78%
(01STR) STREET DEPT	7,822,069	7,823,451	1,382	0.02%
(01TRA) TRAFFIC DEPT	2,283,796	2,218,449	-65,347	-2.86%
RECREATION (GF)	5,988,759	6,281,975	293,216	4.90%
(01LIB) LIBRARY DEPT	2,452,021	2,594,184	142,163	5.80%
(01PAR) PARKS DEPT	3,536,738	3,687,791	151,053	4.27%
Total	$ 59,753,570	$ 61,419,722	1,666,152	2.79%

Click the links below for more information on each department and their respective budget requests for FY2025.

General Administration

City Manager

Finance

City Attorney's Office

Human Resources

City Secretary's Office

Communications & Public Affairs and Victoria TV

Public Safety

Police and Dispatch

Fire

Municipal Court

Development Services

Development Services Administration

Planning

Development Center

Code Enforcement

Geographic Information System

Public Works

Engineering

Street

Traffic Control

Recreation

Library

Parks & Recreation

Non-departmental

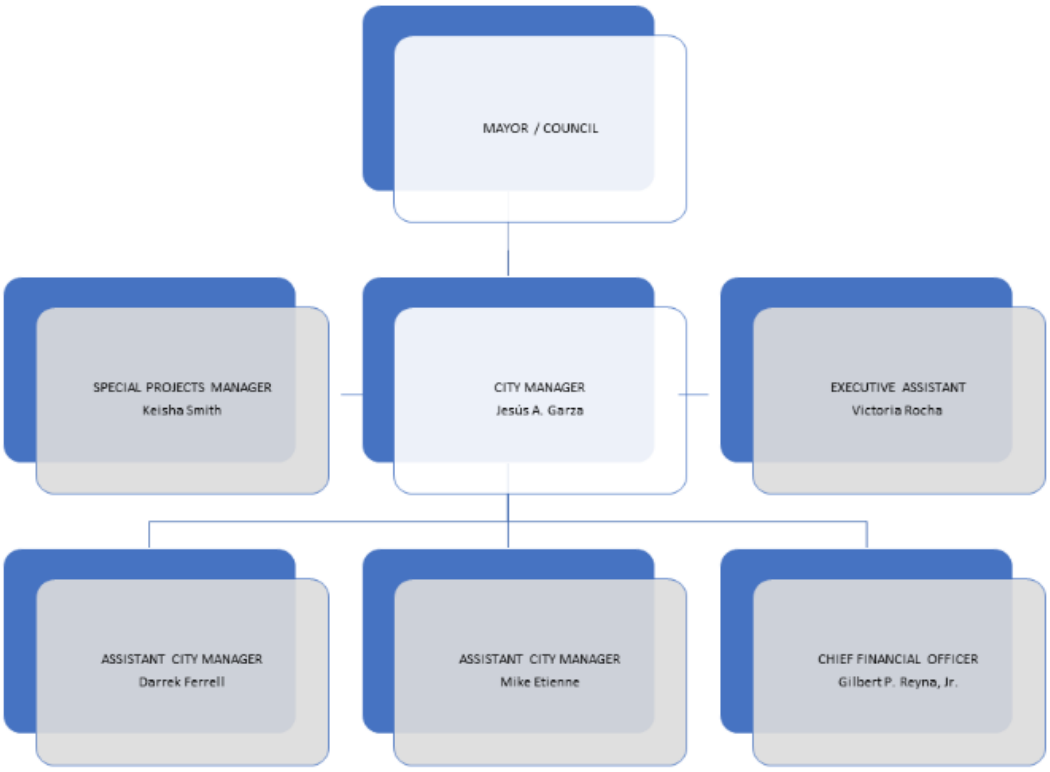
Non-departmental

City Manager

Department Description

The City Manager, the Chief Executive Officer, is appointed by the Mayor and City Council. Per the City Charter, the City Manager prepares recommendations and implements the policy direction approved by the Mayor and City Council. Additionally, daily business of City operations is the responsibility of the City Manager. These include oversight of all City employees, the efficient implementation of the annual budget, and the effective delivery of all City services.

Organization Chart







Department Mission

The City Manager's Office enhances the livability of Victoria by facilitating and implementing the policy direction of the City Council, developing City Staff, and engaging Victoria residents.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Maintain financial strength and flexibility of the City by continuing to pursue economic development opportunities to broaden the revenue base.
- Strengthen the internal organization by attracting, retaining, and developing a highly competent and motivated workforce.
- Provide reliable public safety and quality public infrastructure.
- Implement 2035 Comprehensive Plan and all other related master plans and make updated and revisions as necessary.

FY 2024 Highlights

- Began construction on Public Safety Headquarters facility.
- Worked with private partners that led to another announced senior housing development.
- Led cross-departmental planning to successfully hold Bicentennial celebrations on April 13.
- Transitioned and onboarded a new Mayor and 2 new City Council members.





FY 2025 New Programs/Initiatives

- Implementation of year 1 of transformational pay program intended to improve retention rates and decrease vacancies.
- Work with Housing Finance Corporation to continue implementation of infill housing strategies.
- Redevelopment of underutilized City-owned property.
- Oversight of departments' transition to Public Safety Headquarters.
- Development of Capital Improvement Plan for Community Center and Sports Facilities.

FY 2025 Budget Highlights

The City Manager's Office budget request equals $1,220,707, an increase of $41,782 or 3.54 percent, compared to Fiscal Year 2024 Adopted Budget, $1,178,925. The Fiscal Year 2025 budget includes no one time expenses and $1,220,707 in recurring expenses, an increase of $41,782 or 3.54 percent, from last year's recurring budget. Of the $1,220,707 budget, 92% is for personnel, 7% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 1,178,925	$ 1,220,707	$ 41,782	3.54%
One time	-	-	-	0.00%
Total	**$ 1,178,925**	**$ 1,220,707**	**$ 41,782**	**3.54%**

Personnel increase is due to $10,303 in baseline adjustments and an increase of $21,090 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

M&O increase is due to an increase in internal service charges, an annual subscription for project management team software, and end-of-life hardware replacement for staff and Council.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,089,109	$ 1,120,502	31,393	2.88%
▾ Maintenance and Operations	89,816	93,705	3,889	4.33%
▸ Supplies	3,600	3,600	0	0.00%
▸ Maintenance	1,500	2,700	1,200	80.00%
▸ Contractual Services	4,950	4,950	0	0.00%
▸ Other Charges	57,100	57,100	0	0.00%
▸ Interdepartmental	22,666	25,355	2,689	11.86%
▸ Capital Outlay	0	6,500	6,500	--
Total	$ 1,178,925	$ 1,220,707	41,782	3.54%

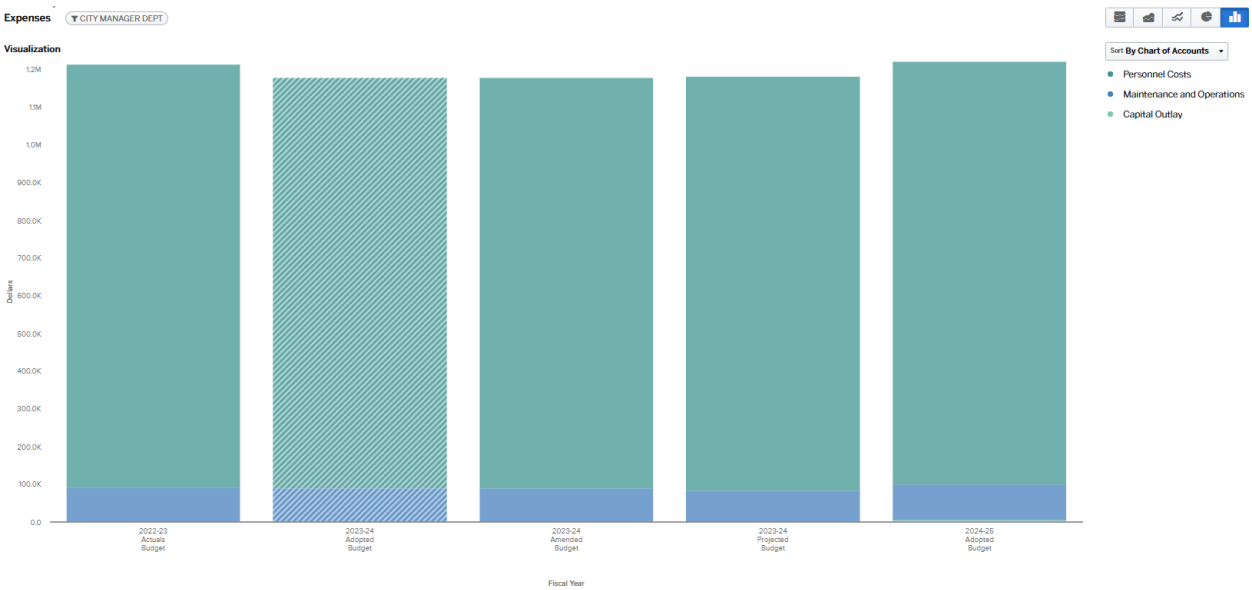
Department One Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,089,109	$ 1,120,502	31,393	2.88%
▾ Maintenance and Operations	89,816	93,705	3,889	4.33%
▸ Supplies	3,600	3,600	0	0.00%
▸ Maintenance	1,500	2,700	1,200	80.00%
▸ Contractual Services	4,950	4,950	0	0.00%
▸ Other Charges	57,100	57,100	0	0.00%
▸ Interdepartmental	22,666	25,355	2,689	11.86%
▸ Capital Outlay	0	6,500	6,500	--
Total	$ 1,178,925	$ 1,220,707	41,782	3.54%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- City Hall complex renovation.
- Infill housing programs.
- Update to Comprehensive Plan.
- Implementation of Capital Improvement Plan for Community Center and Sports Facilities.
- Continuation of redevelopment of underutilized City-owned property.

Department Full-Time Employees

City Manager/Council

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
City Manager - Council	7	7	7	7	7
City Manager - Staff	6	7	6	6	6
COUNT	**13**	**14**	**13**	**13**	**13**

- In Fiscal Year 2021, Finance Director was reorganized to Chief Financial Officer.
- In Fiscal Year 2021, added one (1) Economic Development Director.
- In Fiscal Year 2022, added one (1) Special Projects Manager.
- In Fiscal Year 2023, moved Economic Development Director to Economic Development Fund.

Department High-Level Descriptions of Personnel:

- **Mayor (1)** - The Mayor shall preside at all meetings of the City Council and shall be recognized as head of the City government for all ceremonial purposes, for receiving services of civil process on the City, and for military purposes. The Mayor, as a member of the City Council, shall be entitled to vote upon all matters considered by the City Council, but shall not have power to veto any action of the City Council. The Mayor shall be elected from the city at large, by virtue of receiving a majority of the votes cast for that position, to serve a term of three (3) years. In the Mayor's absence, the Mayor Pro-Tempore, shall be presiding officer of the City Council.
- **Council Member (6)** - Council Members and the Mayor represent the City Council for the City of Victoria. A City Council is composed of six Council members. The Council shall have full power and authority, subject to the Constitution and laws of the State and limitations provided in the Home Rule Charter for the City of Victoria, to exercise all powers conferred upon the City of Victoria. A majority between Council Members and the Mayor shall constitute a quorum, but no action of the City Council shall be effective which has not received a favorable vote of a majority of the City Council.
- **City Manager (1)** - Chief Executive and Administrative Officer to the City. Responsible to the Mayor/City Council for the proper administration of all City affairs assigned to the Manager by charter, ordinance, employment agreement or directive.
- **Assistant City Manager (2)** – Will support Victoria's vision of becoming a destination city by being proactive in revitalization of downtown and retail recruitment and retention, while leading the quality of life services in our organization. Will be responsible for innovative concepts, organizational development, customer service initiatives, growth strategies, and other special or high priority projects assigned by the City Manager. Serves in City Manager capacity during City Manager absences. Will be highly visible and active in the community, personally and professionally. Embraces Victoria's culture and genuinely supports its traditions. Direct management oversight for City departments, as assigned.
- **Chief Financial Officer (1)** - Provides oversight for all departments' financial and related functions and activities, which include Finance & Business Analysis, Management & Budget, Procurement, Asset Management, Investments, Utilities, and coordinates the production and the administration of the City's budget.
- **Special Projects Manager (1)** - This role is a dynamic function supporting a variety of complex and sensitive assessments of city operations and research projects at the direction of the City Manager. This position will prepare reports and correspondence to express objectives, findings, recommendation, and organizational goals. Work requires the exercise of considerable initiative, independent judgement, and discretion especially where clearly defined guidelines are needed. Duties involve developing a formal performance metrics program evaluating department performance measures and specifying appropriate actions to be taken to correct deficiencies. This position will need to understand the breadth of projects within the city and coordinate with the City Manager's priorities.
- **Executive Administrative Assistant (1)** – Performs diverse executive level administrative support by organizing and coordinating the day-to-day operations of the City Manager department while supporting the City Manager, Assistant City Managers, Mayor and City Council members. By nature of the position, a high degree of professionalism is required dealing with high level contracts and exposure to sensitive information requiring the use of tact, diplomacy, discretion, judgment, and independent decision-making. Manages incoming and outgoing correspondence, drafts communication and responses to inquiries. Provides guidance and response to requests in the absence of the City Manager and Assistant City Managers.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

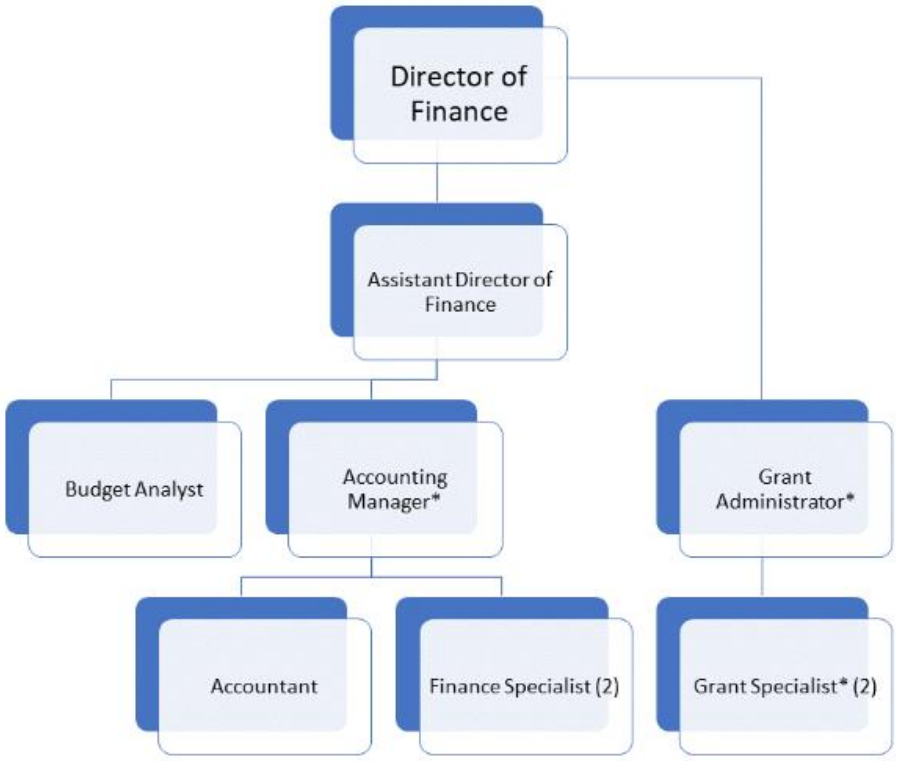
Department	Account	Description	Requested	Approved Recurring	Approved One time
01MGR	**500000**	**Dollar Amount**	**$ 122,106.00**	**$ 121,295.00**	**$ -**
01MGR	500105	3% Across-the-Board Pay Program	21,090.00	21,090.00	-
01MGR	510005	Request is the same level as prior year funded	3,600.00	3,600.00	-
01MGR	520017	Airtable Team Subscription	1,200.00	1,200.00	-
01MGR	520020	Request is the same level as prior year funded	1,500.00	1,500.00	-
01MGR	540005	Education & Development for ACM D. Ferrell	5,000.00	5,000.00	-
01MGR	540005	Education & Development for ACM M. Etienne	7,000.00	7,000.00	-
01MGR	540005	Education & Development for CM J. Garza	10,000.00	10,000.00	-
01MGR	540005	Education & Development for K. Smith	3,000.00	3,000.00	-
01MGR	540020	Request is the same level as prior year funded	100.00	100.00	-
01MGR	540025	Request is the same level as prior year funded	10,000.00	10,000.00	-
01MGR	550010	Memberships for ACM D. Ferrell	1,500.00	1,500.00	-
01MGR	550010	Memberships for ACM M. Etienne	2,300.00	2,300.00	-
01MGR	550010	Memberships for CM J. Garza	4,200.00	4,200.00	-
01MGR	550010	Chamber Luncheons / TML Dues	3,000.00	3,000.00	-
01MGR	560012	Request is the same level as prior year funded	150.00	150.00	-
01MGR	560014	Request is the same level as prior year funded	4,800.00	4,800.00	-
01MGR	590010	Request is the same level as prior year funded	846.00	846.00	-
01MGR	590080	Request is the same level as prior year funded	903.00	903.00	-
01MGR	590090	Request is the same level as prior year funded	20,917.00	23,606.00	-
01MGR	620010	Request is the same level as prior year funded	8,000.00	8,000.00	-
01MGR	620016	Request is the same level as prior year funded	2,000.00	2,000.00	-
01MGR	620020	Request is the same level as prior year funded	1,000.00	1,000.00	-
01MGR	950500	Replace Laptop # 22280 per IT	2,000.00	2,000.00	-
01MGR	950500	Replace Laptop # 22606 per IT	2,500.00	2,500.00	-
01MGR	950500	Upgrade Computer # 22571 per IT	2,000.00	2,000.00	-
01MGR	950500	Replace Chrome Boxes in Council Chambers	3,500.00	-	-

Finance

Department Description

The Finance Department is responsible for financial reporting and safeguarding assets of the City. Major areas of responsibility include accounting, reporting, payroll, oversight of utility billing and collection operations, purchasing, budget operations, investments, debt management, and grants. Other duties include processing accounts payable transactions, publishing financial statements, coordinating the capital improvement program, invoicing miscellaneous receivables and maintaining all capital asset records.

Organization Chart



*Position is split between other city funds.



Department Mission

The Finance Department will accurately and fairly manage and present the City's financial affairs; protect and advance the City's financial position by maintaining proper internal controls and recommending sound financial policies; and provide quality customer service for residents, bond holders, and employees.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

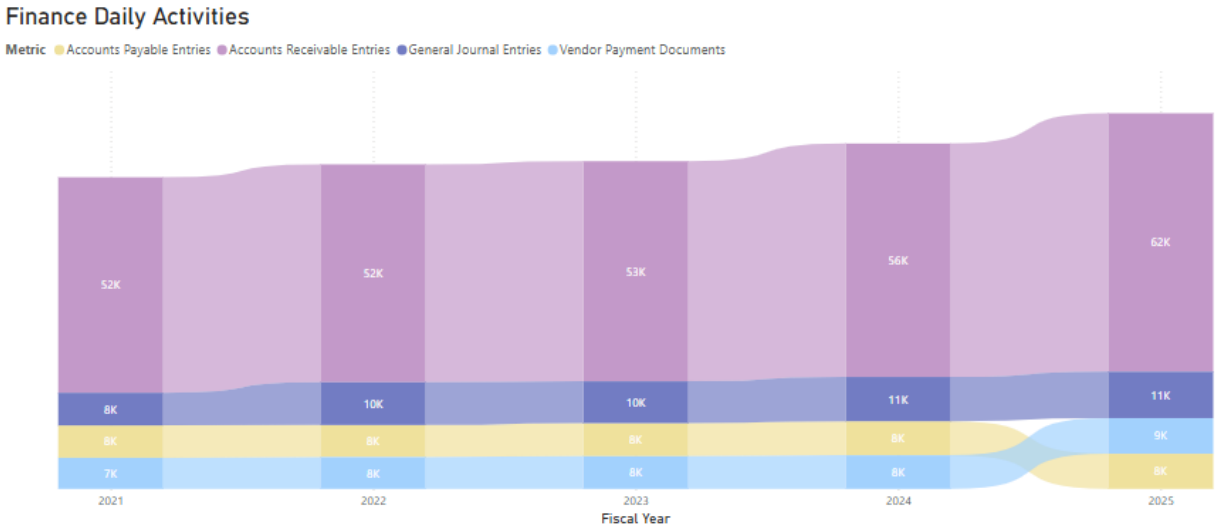
- Provide Efficient and Effective Budget Planning
  - Coordinate the preparation, implementation, and monitoring of the City Annual Budget and Annual Comprehensive Financial Report; and continue to be recognized by GFOA budget certification and financial reporting programs.
  - Provide financial resources necessary to support goals and operations of the City departments; and fiscal management direction resulting from political and economic effects to the City resources
  - Seek new technological processes in order to improve efficiencies and cost savings.
  - Seek new technological processes in order to improve efficiencies and cost savings.
- Ensure Excellent Financial and Cash Reporting
  - Provide high-level cash and debt management practices
  - Provide accurate and timely budget information to ensure good stewardship of City resources.

FY 2024 Highlights

- General Governmental bond rating has maintained "AA" rating with S&P.
- Utility System Revenue bond rating has maintained a "AA-" rating with S&P.
- Issued $59 million in Certificates of Obligation Bonds mainly to be used for Public Safety Headquarters.
- Contracted with a consultant to help the City of Victoria procure a new Enterprise Resource Planning (ERP) System to implement in FY 2025 to replace existing system which will be at end of life for support.
- Received the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the 39th consecutive year.
- Received the Certificate of Achievement for Excellence in Financial Reporting from Government Finance Officers Association (GFOA) for the 40th consecutive year.
- Reinstated the Finance Director position by promoting Wesley Janecek.
- Finance department has participated in community engagements, American Heart Walk, Kids' Fishing Camp at the Riverside Duck Pond and Day of Caring Clean Up.



Performance Metrics



Finance Department handles various monetary transactions such as accounts receiveables, accounts payable, general journal entries, and vendor payment documents. Finance anticipates a 3%-11% increase in accounts payable entires, vendor payments and journal entries due to the new Tejas Festival along with an increase in accounts receivables due to the revised false alarm ordinance and EMS standbys for events being held at the newly renovated DeLeon Plaza.

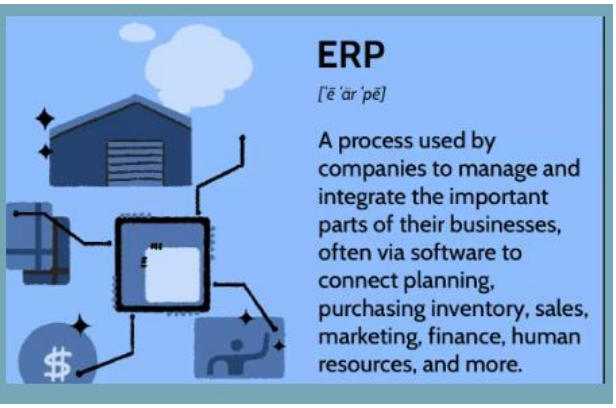


Departmental Efficiencies

- Accounting Manager, Grant Administator and Grant Specialists attended the Texas Disaster Accounting 101 Course to gain knowledge in documentation requirements, processes and procedures for before and after a disaster.
- Accounting Manager and Grant Administrator completed the City of Victoria Leadership Academy.
- Finance Specialist attended a Microsoft Excel class provided by the Victoria College in order to perform tasks more efficiently.
- Implementation of PowerBI for department Metrics.

FY 2025 New Programs/Initiatives

- Implementing new Enterprise Resouce Planning System to replace existing system which will be at end of life for support.
- Issue CO Bonds to be used for Fiscal Year 2025 Capital Improvement Program.



FY 2025 Budget Highlights

The Finance budget request equals $825,804, an increase of $86,205 or 11.66 percent, compared to Fiscal Year 2024 Adopted Budget, $739,599. The Fiscal Year 2025 budget includes no one time expense and $825,804 in recurring expense, an increase of $86,205 or 11.66 percent, from last year's recurring budget. Of the $825,804 budget, 82% is for personnel, 18% for maintenance and operations and 0% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 739,599	$ 825,804	$ 86,205	11.66%
One time	-	-	-	0.00%
Total	**$ 739,599**	**$ 825,804**	**$ 86,205**	**11.66%**

Personnel increase is due to $66,372 in baseline adjustments and an increase of $17,767 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Contract services increased due to outsourcing weedy lot inserting/stuffing services. Interdepartmental increased due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 592,099	$ 676,238	84,139	14.21%
▾ Maintenance and Operations	143,500	149,566	6,066	4.23%
▸ Supplies	18,500	6,500	-12,000	-64.86%
▸ Maintenance	1,360	1,360	0	0.00%
▸ Contractual Services	59,195	71,695	12,500	21.12%
▸ Other Charges	20,525	21,150	625	3.05%
▸ Interdepartmental	43,920	48,861	4,941	11.25%
▸ Capital Outlay	4,000	0	-4,000	-100.00%
Total	$ 739,599	$ 825,804	86,205	11.66%

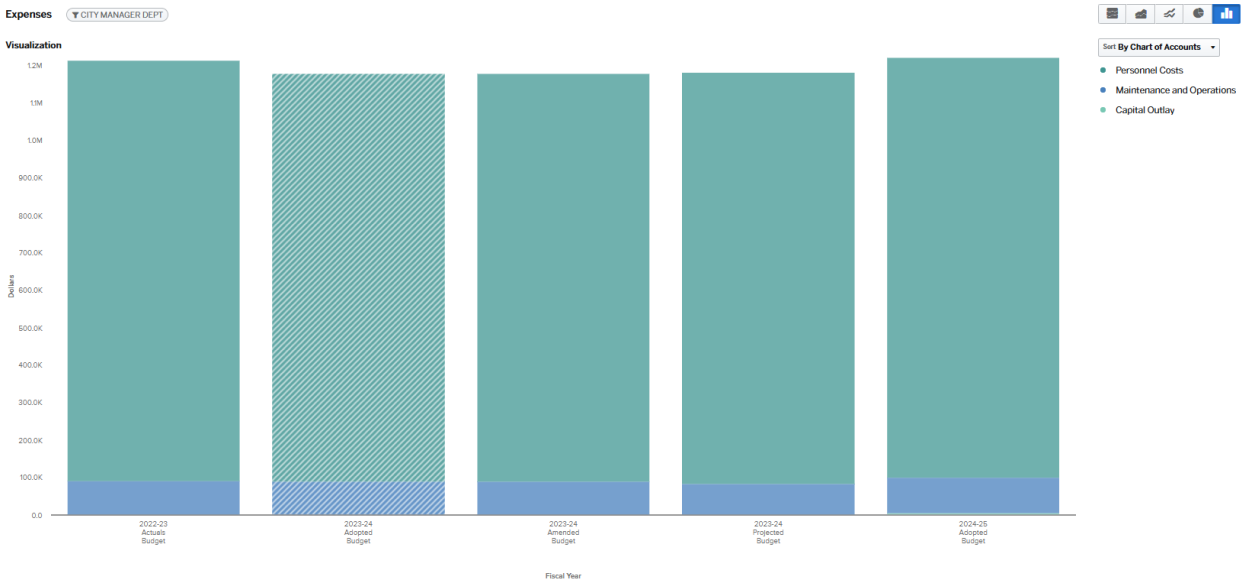
Department One Time *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▾ Personnel Costs	$ 592,099	$ 676,238	84,139	14.21%
▸ Personnel & Benefits	592,099	676,238	84,139	14.21%
▾ Maintenance and Operations	143,500	149,566	6,066	4.23%
▸ Supplies	18,500	6,500	-12,000	-64.86%
▸ Maintenance	1,360	1,360	0	0.00%
▸ Contractual Services	59,195	71,695	12,500	21.12%
▸ Other Charges	20,525	21,150	625	3.05%
▸ Interdepartmental	43,920	48,861	4,941	11.25%
▸ Capital Outlay	4,000	0	-4,000	-100.00%
Total	$ 739,599	$ 825,804	86,205	11.66%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Continue to look for new, more efficient processes to operate departmental tasks.
- Implementing new Enterprise Resource Planning (ERP) system to replace existing system which will be at end of life for support.
- Finance Department to move back to City Hall Complex.

Department Full-Time Employees

Finance

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Finance	7	7	8	10	10
ARPA Grant Fund	0	2	2	0	0
COUNT	**7**	**9**	**10**	**10**	**10**

- In Fiscal Year 2021, Finance Director was reorganized to City Manager's Office.
- In Fiscal Year 2021, added one (1) Grant Administrator.
- In Fiscal Year 2022, added two (2) Grant Specialists.
- In Fiscal Year 2023, added one (1) Budget Analyst.
- In Fiscal Year 2024, the (2) grant specialist will no longer be funded by ARPA funds, but will be funded by city funds.
- In Fiscal Year 2024, the Director of Finance (1) position was added, and the Budget and Procurement Manager (1) position was removed.

Department High-Level Descriptions of Personnel:

Director of Finance (1) - oversees all department functions and activities; these activities include accounting, financial reporting, procurement, asset management, investments, utilities billing, and coordinates the production and the administration of the City's budget. Responsible for supervising and coordinating activities of accounting staff, Purchasing and UBO operations. Processes the closing of City books monthly and at year-end, coordinating performance of annual audit, and investment of city funds.

Assistant Director of Finance (1) - assists Director of Finance with supervision and coordination of activities of accounting staff, Purchasing and UBO operations. Assists in preparation of annual budget; supervises closing of City's books monthly and at year end coordinating preparation of annual audit, investment of City funds, etc. Responsible for supervising the competitive solicitation process and comprehensive budget development process for the annual City operating budget; develop annual budgets, mid-year adjustments, monitor budgets, and prepares documents and presentations for management, and supervises Finance Staff.

Accounting Manager (1) - responsible for payroll, review of input account coding, managing all City grants; assists with preparation and completion of City's Annual Comprehensive Financial Report, assists with budget process, and supervises the Accountant and Finance Specialists.

Grant Administrator (1) - manages all aspects of the grant process, from research and grant identification to application submission, post-award management and reporting.

Accountant (1) - assists Accounting Manager with their daily tasks as well as assists Specialist to ensure daily/weekly postings are completed in a timely manner.

Budget Analyst (1) - assists with development of budget and maintenance of data in OpenGov.

Finance Specialist (2) - responsible for all accounts payable and accounts receivable postings for the City.

Grant Specialist (2) - provides support for the submission process of federal, state, and foundation grants; assists with producing reports including grant activity reports, payout reports, and others as needed.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

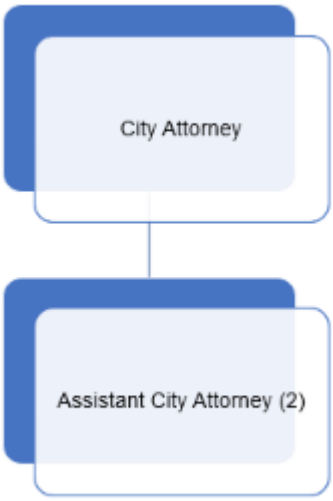
Department	Account	Description	Requested	Approved Recurring	Approved One time
01FIN	**500000**	**Dollar Amount**	**$ 162,192.00**	**$ 167,333.00**	**$ -**
01FIN	500105	3% Across-the-Board Pay Program	17,767.00	17,767.00	-
01FIN	510005	Print Shop Supplies	1,020.00	1,020.00	-
01FIN	510005	Weedy Lot Printing Services	-	-	-
01FIN	510005	Deposit Supplies	800.00	800.00	-
01FIN	510005	Federal Express	500.00	500.00	-
01FIN	510005	Postage	1,000.00	1,000.00	-
01FIN	510005	Payroll/AP Checks	500.00	500.00	-
01FIN	510005	General supplies	1,180.00	1,180.00	-
01FIN	510010	General small tools	700.00	700.00	-
01FIN	510010	Water Bottle Service	800.00	800.00	-
01FIN	520020	OSC	1,160.00	1,160.00	-
01FIN	520020	TROY Group - Check Printer Maintenance	200.00	200.00	-
01FIN	530000	Audit Services	53,500.00	53,500.00	-
01FIN	530000	SAP Support	1,200.00	1,200.00	-
01FIN	530000	GFOA Budget Submission Fee	575.00	575.00	-
01FIN	530000	GFOA ACFR Submission Fee	610.00	610.00	-
01FIN	530000	Weedy Lot inserting/stuffing services	12,000.00	12,000.00	-
01FIN	540005	Request is the same level as prior year funded	15,000.00	15,000.00	-
01FIN	550010	Government Treasurers' Organization of Texas (GTOT) Gilbert and Wesley	150.00	150.00	-
01FIN	550010	Texas Society of Certified Public Accountants (TSCPA) (2)	660.00	660.00	-
01FIN	550010	Texas State Board of Public Accountants (2)	200.00	200.00	-
01FIN	550010	Government Finance Officers Association	595.00	595.00	-
01FIN	550010	Government Finance Officers Association of Texas	100.00	100.00	-
01FIN	550010	Wall Street Journal	480.00	480.00	-
01FIN	550010	Kiplinger Letter	50.00	50.00	-
01FIN	550010	GTOT Investment Policy Re-Certification	-	-	-
01FIN	550010	Grant Professionals Membership	765.00	765.00	-
01FIN	550010	GFOA - Sarah for CGFO program	150.00	150.00	-
01FIN	560012	Request is the same level as prior year funded	100.00	100.00	-
01FIN	560014	Grant Administrator - Cell Phone	504.00	504.00	-
01FIN	560014	Director of Finance - Cell phone	503.00	503.00	-
01FIN	560014	Chief Financial Officer - Cell phone	503.00	503.00	-
01FIN	590010	Request is the same level as prior year funded	1,459.00	1,459.00	-
01FIN	590080	Request is the same level as prior year funded	1,675.00	1,675.00	-
01FIN	590090	Request is the same level as prior year funded	38,437.00	43,378.00	-
01FIN	600010	Request is the same level as prior year funded	2,500.00	2,500.00	-
01FIN	620016	Request is the same level as prior year funded	500.00	500.00	-
01FIN	640010	Request is the same level as prior year funded	2,349.00	2,349.00	-
01FIN	660045	Request is $350 more than prior year funded	2,000.00	2,200.00	-

City Attorney's Office

Department Description

The City Attorney's Office provides in-house legal services to the Mayor, City Council, the City Manager, and other City employees. The office of the City Attorney is created by the City Charter, which provides that the City Attorney shall represent the City of Victoria in all litigation and controversies and shall prosecute in person or by an assistant all cases brought before the Municipal Court. It is also the duty of the City Attorney to approve in writing the form and legality of all papers, documents, contracts, and other legal instruments of the City. The City Attorney's office drafts all ordinances and resolutions considered by City Council.

Organization Chart



Department Mission

To guide the City of Victoria with thoughtful and effective legal expertise while striving to reduce legal exposure and unnecessary administrative burden.



Goals and Objectives

Our goals and objectives fall under Economic Opportunity section of the 2035 Comprehensive Plan.

- Maintain continuity of service to clients by providing sound, legal advice by:
  - Provide timely response to clients when facing a rapidly increasing workload by utilizing online and cloud based programs.
  - Reduce unnecessary workload to create a greater level of efficiency and legal expertise.
  - Providing prompt expert advice to City Council and City departments regarding legal issues.

FY 2024 Highlights

- Worked with staff to update the City's Social Media Policy and completed staff training.
- Completion and adoption of the UDO.
- Completed training for the newly adopted Junk Vehicle Ordinance.
- Presented Employment Law for Management training at Leadership Academy.
- City Attorney's office got a refresh with new paint and flooring.
- Each attorney was able to attend one additional conference.
- Worked to establish Codes of Conduct for Elected and Appointed Officials.

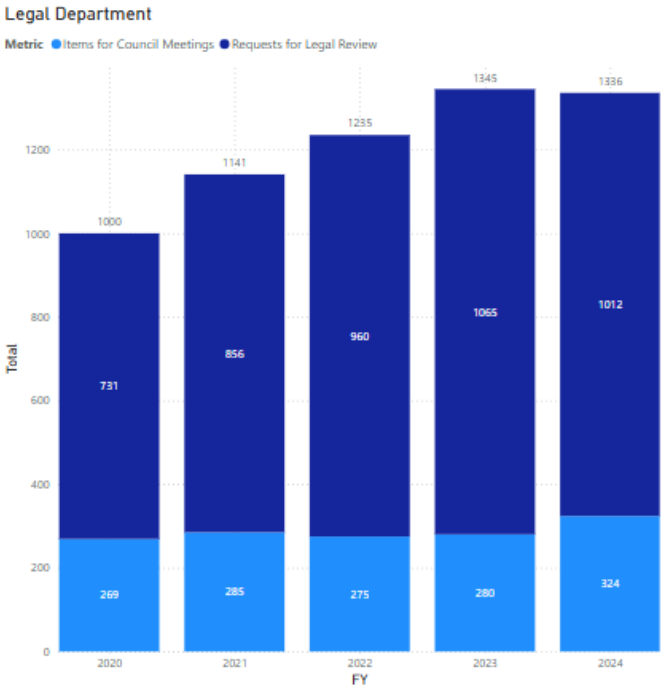


Performance Metrics

FY

2020 2024

Category	2020	2021	2022	2023	2024	Total
Actual	**1000**	**1141**	**1235**	**1345**		**4721**
Items for Council Meetings	269	285	275	280		**1109**
Requests for Legal Review	731	856	960	1065		**3612**
Projected					**1336**	**1336**
Items for Council Meetings					324	**324**
Requests for Legal Review					1012	**1012**
Total	**1000**	**1141**	**1235**	**1345**	**1336**	**6057**



Metrics show a steady pattern of consistent workload for our department.



Departmental Efficiencies

- Maintain entirely online workload utilizing Clio, iCompass, Docusign, Teams, and Zoom to increase communication and streamline workflow. Allow the department to work remotely when necessary, conduct meetings electronically, and best meet the needs of clients.
- Increase specialized attorney training to maximize staff's legal expertise.
- Utilized the expertise of outside council on specific matters or projects to maximize the City's position in all legal matters.
- Installation of water filtration system to reduce cost and waste of water bottles.
- Work collaboratively with the City Manager's Office to utilize a shared Executive Assistant to address staffing needs while eliminating one full time position.

FY 2025 Budget Highlights

The City Attorney's Office budget request equals $643,515, an increase of $52,768 or 8.93 percent, compared to Fiscal Year 2024 Adopted Budget, $590,747. The Fiscal Year 2025 budget includes no one time expenses and $643,515 in recurring expenses, an increase of $52,768 or 8.93 percent, from last year's recurring budget. Of the $643,515 budget, 78% is for personnel, 21% for maintenance and operations, and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 590,747	$ 643,515	$ 52,768	8.93%
One time	-	-	-	0.00%
Total	**$ 590,747**	**$ 643,515**	**$ 52,768**	**8.93%**

Personnel increase is due to $40,808 in baseline adjustments and an increase of $6,675 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Interdepartmental increased due to technology charges. Capital Outlay includes replacement computer that has reached end of life.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 454,487	$ 501,970	47,483	10.45%
▾ Maintenance and Operations	134,260	137,545	3,285	2.45%
▸ Supplies	5,000	5,000	0	0.00%
▸ Maintenance	5,525	5,812	287	5.19%
▸ Contractual Services	77,300	77,300	0	0.00%
▸ Other Charges	22,850	22,850	0	0.00%
▸ Interdepartmental	23,585	26,583	2,998	12.71%
▸ Capital Outlay	2,000	4,000	2,000	100.00%
Total	$ 590,747	$ 643,515	52,768	8.93%

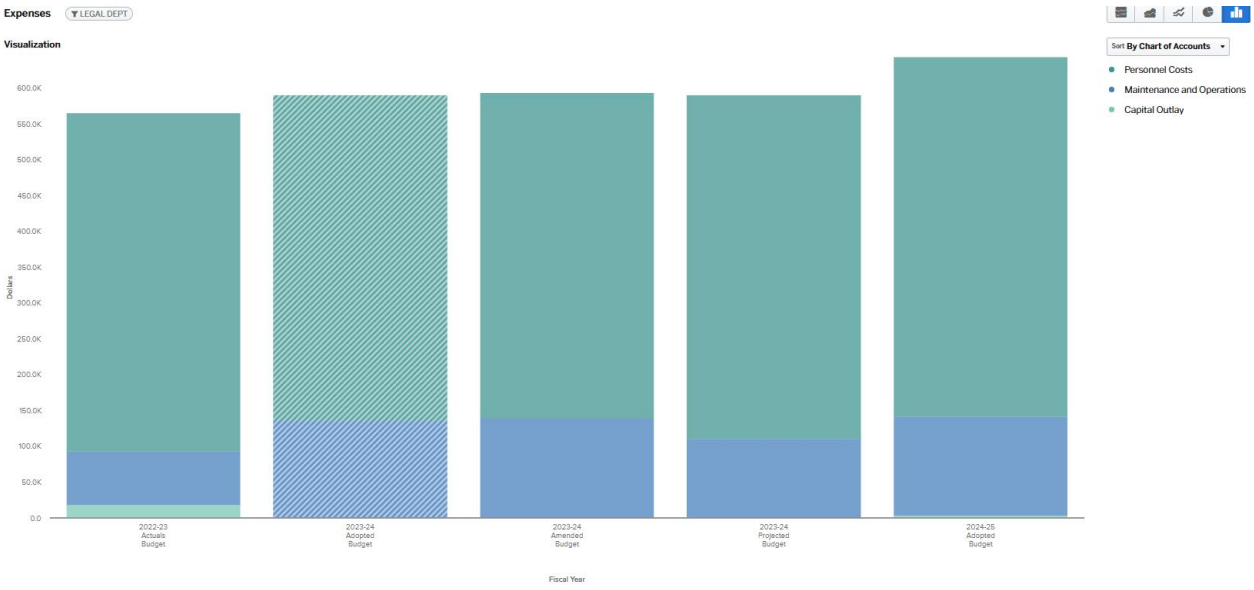
Department One Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 454,487	$ 501,970	47,483	10.45%
▾ Maintenance and Operations	134,260	137,545	3,285	2.45%
▸ Supplies	5,000	5,000	0	0.00%
▸ Maintenance	5,525	5,812	287	5.19%
▸ Contractual Services	77,300	77,300	0	0.00%
▸ Other Charges	22,850	22,850	0	0.00%
▸ Interdepartmental	23,585	26,583	2,998	12.71%
▸ Capital Outlay	2,000	4,000	2,000	100.00%
Total	$ 590,747	$ 643,515	52,768	8.93%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

The City Attorney's Office will continue to striveto provide effective and efficient legal counsel to the City of Victoria, and is looking forward to possible City Hall renovations starting in 2025!!

Department Full-Time Employees

City Attorney's Office

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
City Attorney's Office	4	3	3	3	3
COUNT	4	3	3	3	3

- In Fiscal Year 2022, one (1) Administrative Assistant was eliminated.

Department High-Level Descriptions of Personnel:

City Attorney (1) - Chief legal advisor and general counsel to City, City Council, VSTDC and HFC.

Assistant City Attorney (2) - Assistant Legal Advisor, providing primary legal responsibility to select City departments, Boards and Commissions.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

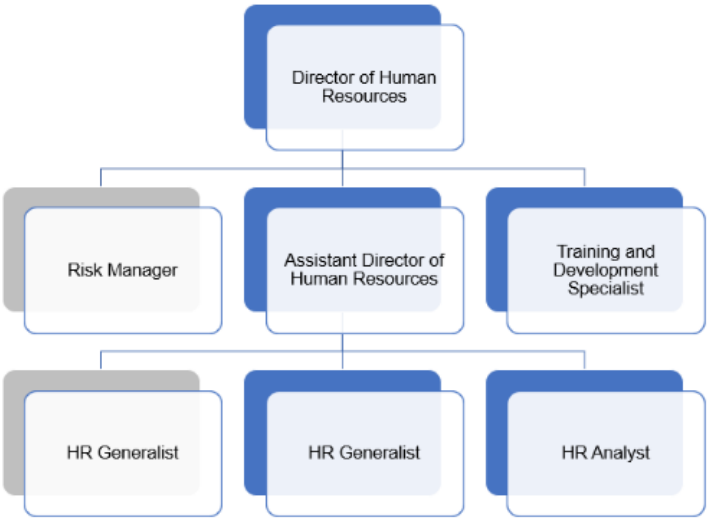
Department	Account	Description	Requested	Approved Recurring	Approved One time
01LEG	**500000**	**Dollar Amount**	**$ 165,722.00**	**$ 148,220.00**	**$ -**
01LEG	500105	3% Across-the-Board Pay Program	6,675.00	6,675.00	-
01LEG	510005	Request is the same level as prior year funded	5,000.00	5,000.00	-
01LEG	520017	Clio software annual subscription fee	3,312.00	3,312.00	-
01LEG	520020	Printer maintenance contract	2,500.00	2,500.00	-
01LEG	530000	Outside counsel services	65,000.00	65,000.00	-
01LEG	540005	Request is the same level as prior year funded	18,850.00	18,850.00	-
01LEG	550010	Request is the same level as prior year funded	3,000.00	3,000.00	-
01LEG	550015	Westlaw charges for online legal research and code book updates ($15,000)	10,500.00	10,500.00	-
01LEG	560012	Request is the same level as prior year funded	100.00	100.00	-
01LEG	560014	Request is the same level as prior year funded	1,700.00	1,700.00	-
01LEG	590010	Request is the same level as prior year funded	113.00	113.00	-
01LEG	590080	Request is the same level as prior year funded	150.00	150.00	-
01LEG	590090	Request is the same level as prior year funded	23,322.00	26,320.00	-
01LEG	600010	Periodic legal notices as required	500.00	500.00	-
01LEG	620010	Council Meal Relations New to FY 2025	500.00	-	-
01LEG	620016	Request is the same level as prior year funded	500.00	500.00	-
01LEG	950120	Office Furniture	20,000.00	-	-
01LEG	950500	Replace Laptop # 22296 per IT	2,000.00	2,000.00	-
01LEG	950500	Replace Laptop # 22848 per IT	2,000.00	2,000.00	-

Human Resources

Department Description

The City's Human Resources Department supports efforts to attract, develop and retain a diverse, well-qualified and productive workforce that provide services that enhance the livability of our community. We provide internal support to employees for new hire on-boarding, policy development and interpretation, time entry and payroll functions, benefit management, performance evaluation management, and employee training and development.

Organization Chart



Note: Blocks in gray are budgeted in other fund.





Department Mission

Enhancing Livability is our calling, but our true passion lies in supporting our employees and creating an environment for our employees to thrive. We focus on taking care of our employees so they can take care of our community. With everything that we do, we look to create a working environment that stimulates team spirit, passion, engagement, innovation, fulfillment, safety, and achievement, to instill a performance culture based upon making the City of Victoria the Employer of Choice.



Goals and Objectives

Our goals and objectives fall under Economic Opportunity section of the 2035 Comprehensive Plan.

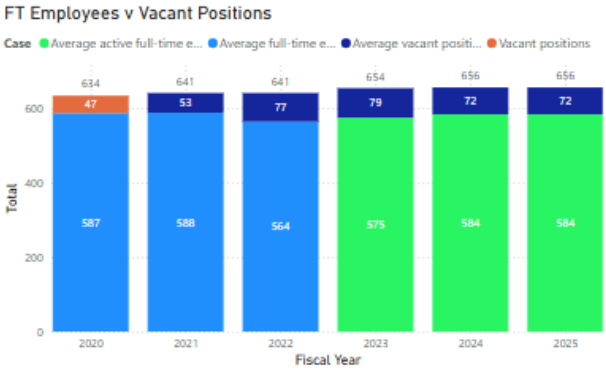
- Foster, cultivate, and preserve a culture that embraces employee engagement to create value for our employees.
- Provide a level of customer service to exceed the expectation of employees and residents of Victoria.
- Provide adequate and equitable compensation structures to support employee retention, job satisfaction, and talent acquisition.
- Provide internal services with integrity to enlighten residents and employees of our morality stadards.
- Provide training opportunities, career paths, and succession planning for guidance among current and possible future employees.
- Ensure employees have a safe and friendly work environment to provide a healthy, work life balance.

FY 2024 Highlights

- Implemented an online Personnel Action Form for managers to streamline the process and be more efficient for internal employee actions on promotion, reclassification, new hires, resignation, and adjustments.
- Put into practice an online Performance Evaluation, to identify training, development needs, quality of City services, and increased communication between Supervisors and their Employees.
- Streamlined New Employee Orientation through the onboarding process, providing new hires with training and education videos that included overviews of our Purchasing, Information Technology and Safety Policies.
- Two leadership academies - one in spring and one in fall, each hosting 25 of our top leaders. With an impressive 90% of our leadership ranks having participated in the leadership academy by the conclusion of the 2024 year, we are fostering a culture of continuous growth and development at the highest levels.
- Implementation of the pay adjustment program and Health Savings Account (HSA) employer contribution of $250.
- Executive Recruitment included Police Chief, Fire Chief, Fire Marshal, Parks and Recreation Director and Assistant Parks and Recreation Director.

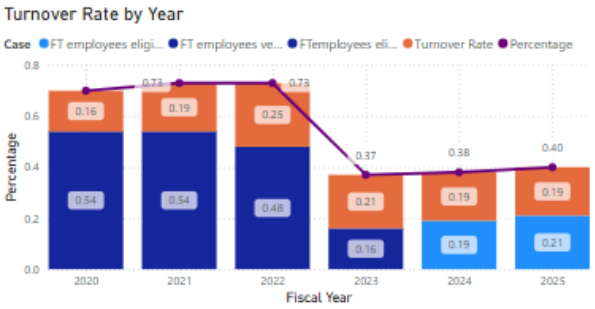


Performance Metrics

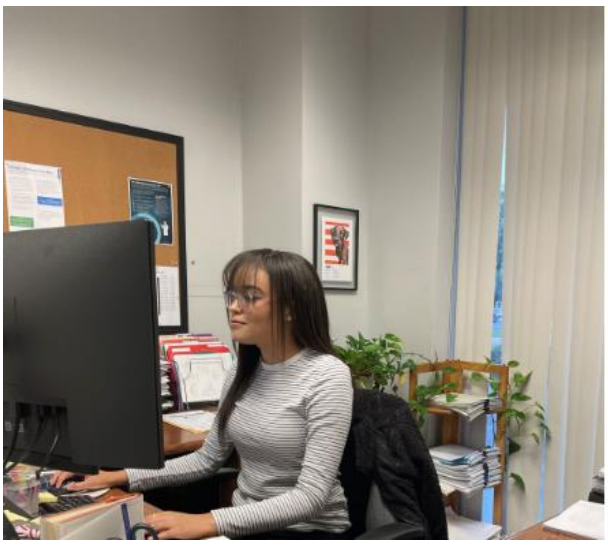


Type	2020	2021	2022	2023	2024	2025	Total
Actual	**634**	**641**	**641**	**654**			**2570**
Average active full-time employees				575			**575**
Average full-time employees	587	588	564				**1739**
Average vacant positions		53	77	79			**209**
Vacant positions	47						**47**
Estimate						**656**	**656**
Average active full-time employees						584	**584**
Average vacant positions						72	**72**
Projected					**656**		**656**
Average active full-time employees					584		**584**
Average vacant positions					72		**72**
Total	**634**	**641**	**641**	**654**	**656**	**656**	**3882**

Type	2020	2021	2022	2023	2024	2025	Total
Actual	**0.70**	**0.73**	**0.73**	**0.37**			**2.53**
FT employees vested for retirement	0.54	0.54	0.48				**1.56**
FTemployees eligible to retire				0.16			**0.16**
Turnover Rate	0.16	0.19	0.25	0.21			**0.81**
Estimate						**0.40**	**0.40**
FT employees eligible to retire						0.21	**0.21**
Turnover Rate						0.19	**0.19**
Projected					**0.38**		**0.38**
FT employees eligible to retire					0.19		**0.19**
Turnover Rate					0.19		**0.19**
Total	**0.70**	**0.73**	**0.73**	**0.37**	**0.38**	**0.40**	**3.31**



- There are 656 Full time positions, with an additional 35 Part time positions.
- Police Department make up 25% of the workforce.
- Fire Department make up 20% of the workforce.



Departmental Efficiencies

- Hiring events to market our brand and promote COV. Allowing our Recruiters and Department to provide interested candidates with on-the-spot interviews and contingent job offers, expediting the hiring process.
- Implemented NeoGov's pre-boarding and onboarding modules. This efficiency cuts down the time a new employee spends with Human Resources on their first day of employment.
- Implementation of the Perform module with NeoGov, allowing for on-line performance evaluation process for probationary and annual performance evaluations, saving time and going paperless.

FY 2025 New Programs/Initiatives

- Develop a Hiring / Referral Incentive program to assist with the recruitment and retention of qualified applicants to fill vacant positions within the City.
- Develop a Compensation Manual that provides the guidelines and explanations of different incentives and methods of validation.
- Resolve issues with NeoGov's time and attendance system while proceeding with implementation of E-forms, the final module in NeoGov's system.
- Finalize standard format for job descriptions across all departments.
- Develop consistency in hiring practices to include training for hiring managers.



FY 2025 Budget Highlights

The Human Resources budget request equals $647,895, an increase of $25,248 or 4.05 percent, compared to Fiscal Year 2024 Adopted Budget, $622,647. The Fiscal Year 2025 budget includes $0 in one time expenses and $647,895 in recurring expense, an increase of $35,348 or 5.77 percent, from last year's recurring budget. Of the $647,895 budget, 75% is for personnel, 24% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 612,547	$ 647,895	$ 35,348	5.77%
One time	10,100	-	(10,100)	-100.00%
Total	**$ 622,647**	**$ 647,895**	**$ 25,248**	**4.05%**

Personnel increase is due to $33,798 in baseline adjustments and $12,974 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Contractual services decreased mainly due to Incident Management Platform. Interdepartmental increase due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 441,554	$ 488,326	46,772	10.59%
▾ Maintenance and Operations	164,993	157,569	-7,424	-4.50%
▸ Supplies	9,000	9,000	0	0.00%
▸ Maintenance	3,000	3,000	0	0.00%
▸ Contractual Services	90,850	79,125	-11,725	-12.91%
▸ Other Charges	21,300	21,300	0	0.00%
▸ Interdepartmental	40,843	45,144	4,301	10.53%
▸ Capital Outlay	16,100	2,000	-14,100	-87.58%
Total	$ 622,647	$ 647,895	25,248	4.05%

Department One Time Expenses

Data

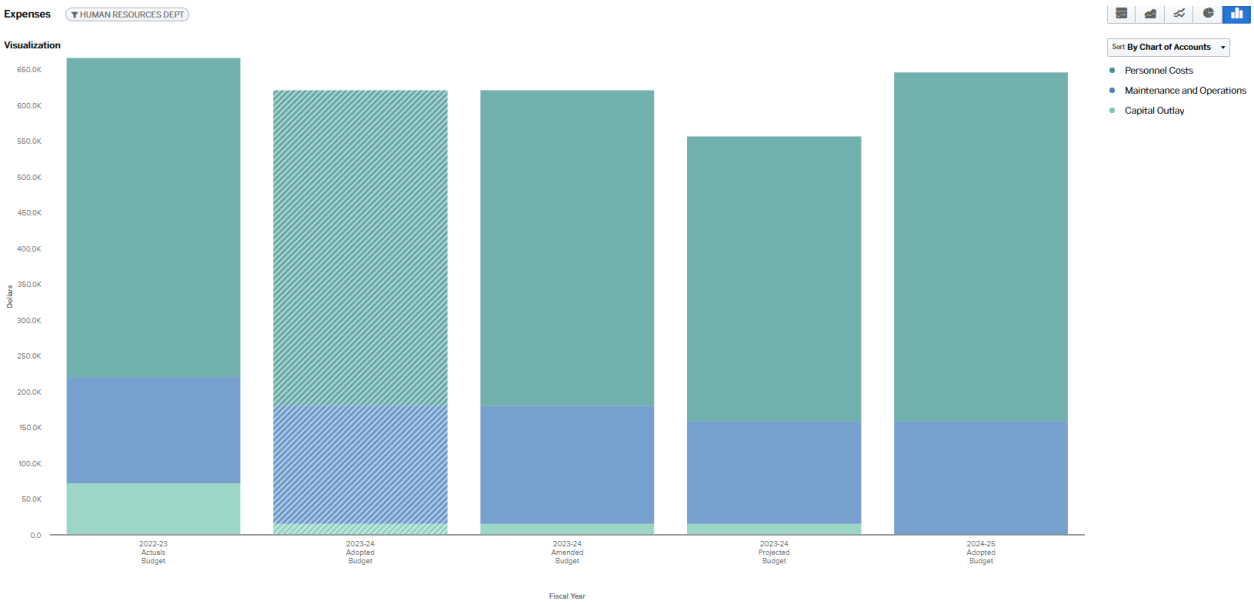
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 10,100	$ 0	-10,100	-100.00%
Total	$ 10,100	$ 0	-10,100	-100.00%

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 441,554	$ 488,326	46,772	10.59%
▾ Maintenance and Operations	164,993	157,569	-7,424	-4.50%
▸ Supplies	9,000	9,000	0	0.00%
▸ Maintenance	3,000	3,000	0	0.00%
▸ Contractual Services	90,850	79,125	-11,725	-12.91%
▸ Other Charges	21,300	21,300	0	0.00%
▸ Interdepartmental	40,843	45,144	4,301	10.53%
▸ Capital Outlay	6,000	2,000	-4,000	-66.67%
Total	$ 612,547	$ 647,895	35,348	5.77%

Total Expenditures for Corresponding Fiscal Year Presented





Department Full-Time Employees

Human Resources

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Human Resources	4	5	5	5	5
COUNT	4	5	5	5	5

- In Fiscal Year 2022, added one (1) Training Specialist.

Department High-Level Descriptions of Personnel:

Director of Human Resources (1) - Provides leadership and direction to the personnel practices of the City. Administers major programs in the areas of benefits, recruiting, compensation, payroll, employee records, performance reviews, employee relations, communications, employee safety and workers compensation. Provides leadership and direction to the HR/Safety Department.

Human Resources Manager (1) - Designs, coordinates, administers, and implements various human resources programs such as compensation, benefits, performance management, training, and employee relations to effectively manage, retain, and develop the City of Victoria's team of employees. Work closely with the Director of Human Resources and other members of the HR department and City departments to ensure accuracy and efficiency of the City's payroll processing and application of the City's benefit programs.

Sr. Payroll and Benefits Specialist (1) - Designs, coordinates, administers, and implements various human resources programs such as compensation, benefits, and performance management. Works closely with the HR Manager and other members of the Human Resources department and City departments to ensure the accuracy and efficiency of the City's payroll processing and assures compliance with State and Federal reporting requirements.

HR Generalist (1) - Designs, coordinates, administers, and implements various human resources programs such as recruitment, selection, and employee relations to effectively staff and retain the City of Victoria's team of employees. Responsible for establishing and maintaining resources (colleges, high schools, trade schools, Workforce Solutions, etc.) to promote the City as an Employer of Choice and to provide a sufficient pool of qualified candidates for various positions. Works closely with the Director of Human Resources and other members of the Human Resources department and City departments to ensure that appropriate candidates are communicated with and taken through the hiring process effectively and efficiently.

Training and Development Specialist (1) - Designs, coordinates, administers, and implements strategies for training initiatives, including leadership and employee development, at all levels. Responsible for establishing and maintaining employee development that helps promote the City as an Employer of Choice. Works closely with the Director of Human Resources and other members of the Human Resources/Safety department and City departments to ensure that training and development of employee population is connected to the City’s vision and goals.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

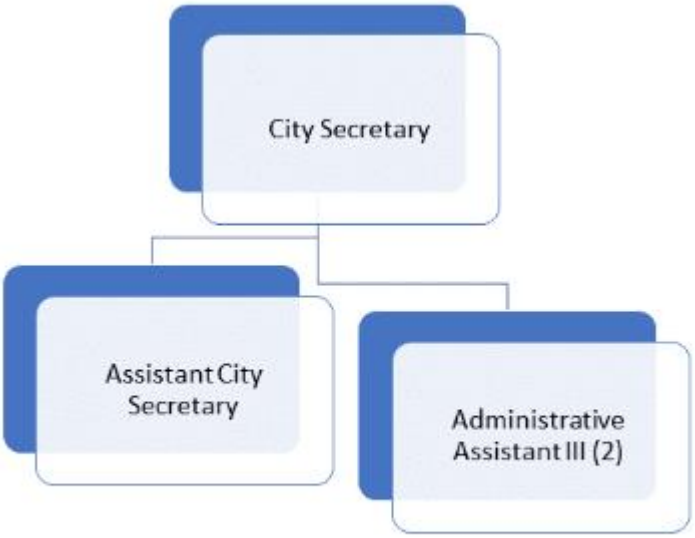
Department	Account	Description	Requested	Approved Recurring	Approved One time
01HUM	**500000**	**Dollar Amount**	**$ 259,442.00**	**$ 172,543.00**	**$ -**
01HUM	500105	3% Across-the-Board Pay Program	12,974.00	12,974.00	-
01HUM	500105	Request add Administrative Assistant positions	60,500.00	-	-
01HUM	510005	Request is the same level as prior year funded	6,000.00	6,000.00	-
01HUM	510010	ID proximity cards and shipping costs.	2,000.00	2,000.00	-
01HUM	510010	ID badge printer expenses including ink/ribbon	500.00	500.00	-
01HUM	510010	Water for office	500.00	500.00	-
01HUM	520017	Adobe Acrobat Pro license - New request in FY 2025	200.00	-	-
01HUM	520020	Maintenance of typewriter and other office equipment	3,000.00	3,000.00	-
01HUM	530000	Records Consultant Inc (Document Imaging Proposal)	17,000.00	-	-
01HUM	530000	Shred-it. 6x's a year at an estimated $75	450.00	450.00	-
01HUM	530000	Shred-it for purged record retention files	300.00	300.00	-
01HUM	530000	Employee counseling services for work-related events, if needed.	1,000.00	1,000.00	-
01HUM	530000	Worksteps review of physical requirements of current job requirements	750.00	750.00	-
01HUM	530000	WorkShield	11,500.00	10,000.00	-
01HUM	530000	Records retention and imaging service for termed employee files.	4,000.00	2,500.00	-
01HUM	530005	Outside employment legal council, as needed.	12,000.00	10,000.00	-
01HUM	530042	Post employment physicals	18,800.00	18,800.00	-
01HUM	530042	Fire department pre-employment screenings	12,500.00	12,500.00	-
01HUM	530042	Police Officer pre-employment screenings	6,500.00	6,500.00	-
01HUM	530042	Pre-employment drug screen for safety sensitive positions (other than police/fire)	1,350.00	1,350.00	-
01HUM	530042	Pre-employment DOT drug & alcohol screening for license CDL drivers	3,000.00	3,000.00	-
01HUM	530042	Pre-employment screenings for criminal, credit, and driving backgrounds.	6,000.00	6,000.00	-
01HUM	530042	Police and Fire psychological evaluations	4,625.00	4,625.00	-
01HUM	530050	Request is $8,000 more than prior year funded	18,000.00	10,000.00	-
01HUM	540005	Request is the same level as prior year funded	6,300.00	6,300.00	-
01HUM	540020	Mileage reimbursement - New request in FY 2025	500.00	-	-
01HUM	550010	Request is the same level as prior year funded	2,000.00	2,000.00	-
01HUM	560010	Request is the same level as prior year funded	500.00	500.00	-
01HUM	560012	Request is the same level as prior year funded	250.00	250.00	-
01HUM	560014	Request is the same level as prior year funded	600.00	600.00	-
01HUM	590010	Request is the same level as prior year funded	916.00	916.00	-
01HUM	590080	Request is the same level as prior year funded	2,066.00	2,066.00	-
01HUM	590090	Request is the same level as prior year funded	33,456.00	37,757.00	-
01HUM	600010	Advertising for City job fairs and various job fair handouts.	3,000.00	3,000.00	-
01HUM	640010	Request is the same level as prior year funded	4,405.00	4,405.00	-
01HUM	950500	Replace HR computer #22684	2,000.00	2,000.00	-

City Secretary's Office

Department Description

The City Secretary's Office serves as the official repository for all permanent documents of the City; transcribes and preserves the City Council, Victoria Sales Tax Development Corporation, and Victoria Housing Finance Corporation minutes; issues birth certificates of individuals who were born in Texas and death certificates for deaths that occurred in Victoria County; issues various types of licenses, permits, registers alarm systems; and compiles the agenda for the City Council and various other City boards or commissions. The City Secretary serves as the records management officer; the sole registrar of birth and death certificates in Victoria County; and the City Secretary is charged with the responsibility of administering all City elections for elected officials (Mayor and Council) as well as bond or charter amendment elections.

Organization Chart





Department Mission

The mission of the City Secretary's Office is to support government transparency by recording and maintaining all official city documents and City Council legislative actions; to provide courteous and knowledgeable customer service to all citizens and staff; and fulfill all responsibilities of the office in a professional manner.



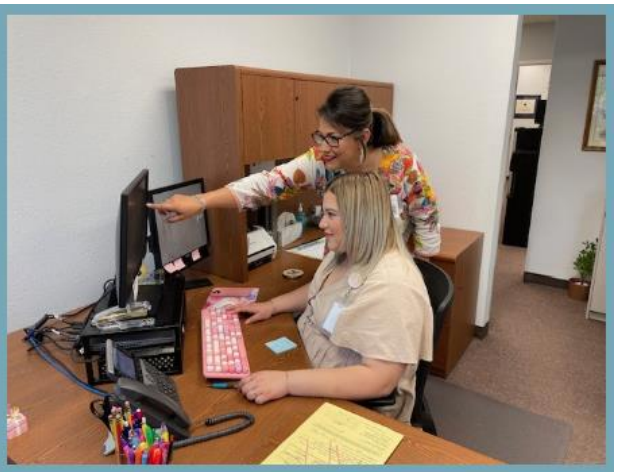
Goals and Objectives

Our goals and objectives fall under Economic Opportunity section of the 2035 Comprehensive Plan.

- Obtain the Exemplary Five Star Award from the State Vital Statistics Unit of the Department of State Health Services by meeting or exceeding qualifications based on timeliness, accuracy, training, and security through a concerted effort by staff striving for excellence. The award is given on an annual basis.
- Administer a fair election resulting in the wishes of the community being heard at the polls.
- Provide a level of customer service which exceeds the expectations of residents of Victoria and enhances the quality of life.
- Provide staff with professional development opportunities to increase knowledge of all aspects of department responsibilities.

FY 2024 Highlights

- Completed two large records retention projects that included scanning and the disposition of records which created additional storage space.
- Conducted trainings on records retention and the use of the iCompass software to write agenda item memos for City leadership.
- Earned the Department of State Health Services, Vital Statistics Unit, 2023 Five Star Award for meeting or exceeding qualifications based on timeliness, accuracy, training, and security in regard to vital statistics registration.
- Implemented new software for the issuance of permits and licenses.



Performance Metrics



The minutes written metrics indicates that 47 sets of minutes were written FY2023, a projected 50 minutes will be written in FY2024, and an estimated 50 minutes will be written in FY2025. The projection and estimation are based on scheduled meeting which could vary based on cancelations and special called meetings.

The yearly garage sale graph indicates that 1,356 permits were issued in FY2023, a projected 1,450 permits will be issued in FY2024, and an estimated 1,450 will be issued in FY2025. Garage sale permits have seen a slow increase since falling in FY2020 and FY2021 due to the pandemic but have not reached pre-pandemic levels.

The issuance of certified copies of vital statistics in FY2023 was 10,134 with 10,400 certified copies projected to be issued in FY2024, and 10,400 certified copies are estimated to be issued in FY2025. The registration of vital statistics lowered slightly in FY2023 to 3,053, is estimated to be 3,100 in FY 2024, and projected to be 3,100 in FY 2025.

Public Information requests have increased over the last few years with FY2023 having 1,348 requests, FY2024 projected at 1,450, and FY2025 estimated at 1,450. The increase can partially be credited to staff doing a better job of placing all requests, no matter how received, into the software used to track requests.

The total transactions for FY2023 were 12,819, are estimated to be 13,000 in FY2024, and projected to be 13,000 in FY2025. This metrics includes all types if transactions processed by the City Secretary's Office, excluding the registration of vital statistics.



Departmental Efficiencies

- Staff implemented new procedures for scanning identification used to request vital records which saves time, paper, and printer ink.
- Phase I of the records retention project resulted in an online inventory of records in the vault which makes searching for records and disposing of records more efficient.
- Phase II of the records retention project resulted in permanent records being scanned in for ease of search and for efficiency when fulfilling public information requests.

FY 2025 New Programs/Initiatives

- Continue filing and issuance of vital statistics records in accordance with Texas DSHS regulations while exceeding requirements to earn the Exemplary Five Star Award.
- Enhance administration of the Citywide records management program, including more training for departmental staff.
- Increase training for iCompass users to streamline the processes used for agenda management.
- Training for staff to maintain a high level of customer service and to facilitate professional development of staff.



FY 2025 Budget Highlights

The City Secretary's Office budget request equals $411,338, an increase of $8,068 or 2.00 percent, compared to Fiscal Year 2024 Adopted budget, $411,338. The Fiscal Year 2025 budget includes no one-time expenses and $411,338 in recurring expense, an increase of $8,068 or 2.00 percent, from last year's recurring budget. Of the $411,338 budget, 67% is for personnel, 32% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 403,270	$ 411,338	$ 8,068	2.00%
One time	-	-	-	0.00%
Total	**$ 403,270**	**$ 411,338**	**$ 8,068**	**2.00%**

Personnel increase is the net result of a $365 decrease in baseline adjustments and $6,999 for FY 2025 Pay Program. (Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior year, as well as longevity and TMRS rate that will be captured in this fiscal year.)

Interdepartmental increased due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 269,548	$ 276,182	6,634	2.46%
▾ Maintenance and Operations	129,522	131,156	1,634	1.26%
▸ Supplies	14,200	14,200	0	0.00%
▸ Maintenance	4,550	4,750	200	4.40%
▸ Contractual Services	72,675	70,705	-1,970	-2.71%
▸ Other Charges	11,180	11,255	75	0.67%
▸ Interdepartmental	26,917	30,246	3,329	12.37%
▸ Capital Outlay	4,200	4,000	-200	-4.76%
Total	$ 403,270	$ 411,338	8,068	2.00%

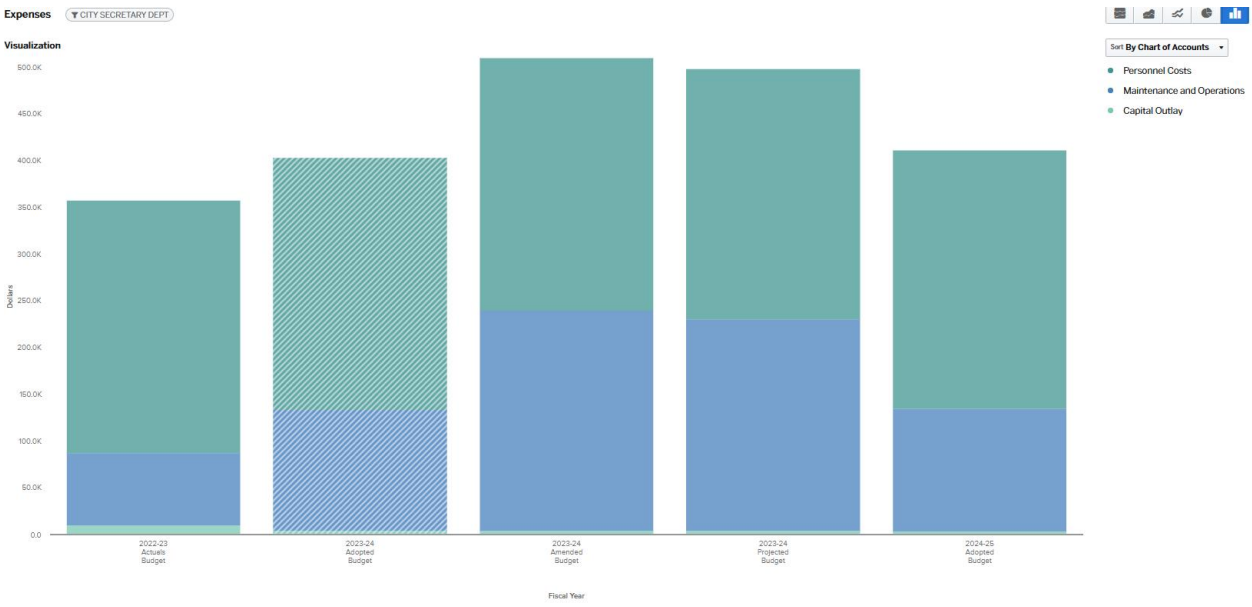
Department One Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025)*

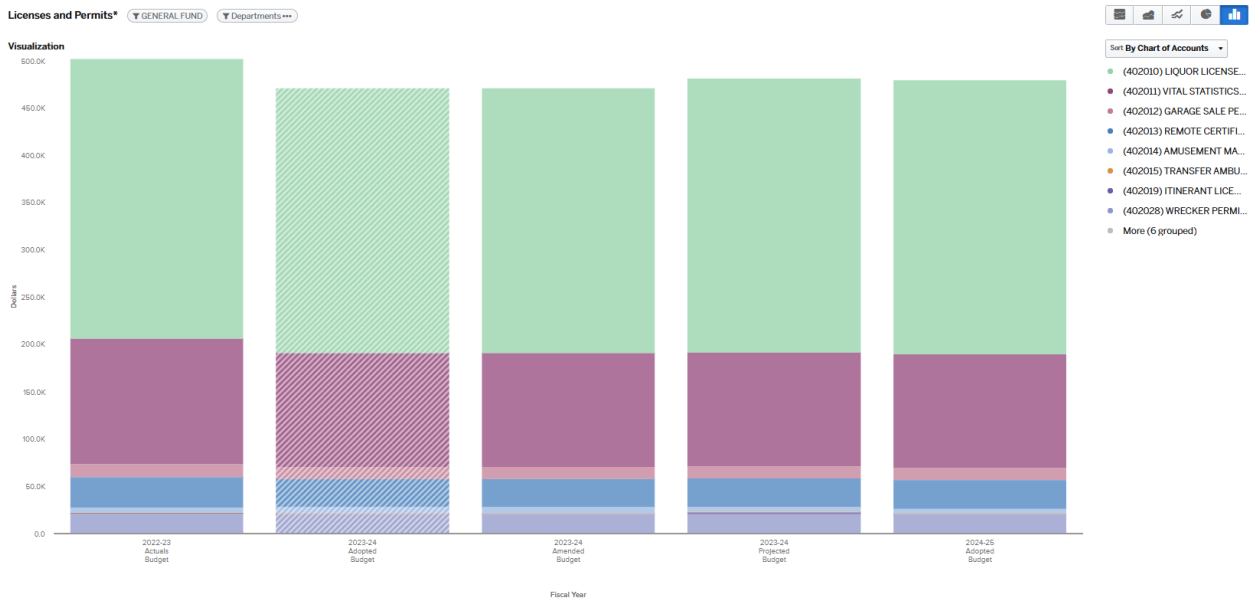
Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
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▸ Maintenance	4,550	4,750	200	4.40%
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▸ Interdepartmental	26,917	30,246	3,329	12.37%
▸ Capital Outlay	4,200	4,000	-200	-4.76%
Total	$ 403,270	$ 411,338	8,068	2.00%

Total Expenditures for Corresponding Fiscal Year Presented







FY 2025 and Beyond

- May 2025 Election
- One additional full-time staff to work on public information requests and records retention
- Larger and improved office space
- Additional professional training for staff in vital statistics and municipal clerk duties

City Secretary Full-Time Employees

City Secretary

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
City Secretary	3	4	4	4	4
COUNT	3	4	4	4	4

- In Fiscal Year 2022, added one (1) Administrative Assistant III.

Department High-Level Descriptions of Personnel:

City Secretary (1) – Supervises staff of the City Secretary's Office; maintains the department budget; attends and prepares minutes for meetings of the City Council and VSTDC; interacts with the public and staff concerning City ordinances and vital statistics regulations; receives, reviews, registers, and scans vital statistics; must be available to issue burial transit permits 24/7; administers Acknowledgements of Paternity; explains and issues permits and licenses; maintains compliance with the Open Meetings Act; files, scans, and researches official documents; prepares daily cash reports and deposit in the absence of the assistant; directs customers to the appropriate department or government agency; custodian of the City seal; attests official's signatures on legal documents; establishes and enforces department policies; serves as the local registrar of Victoria County; serves as the Records Manager for the City; administers oaths of Office; and oversees City elections.

Assistant City Secretary (1) - Assumes the City Secretary responsibilities in her absence; assists with training; receives, reviews, registers, and scans vital statistics; inventories vital statistics paper daily; performs notary services; administers Acknowledgements of Paternity; explains and issues permits and licenses; interacts with the public and staff concerning City ordinances and vital statistics regulations; prepares and maintains titles and license for City vehicles; must be available, in the absence of the City Secretary, to issue burial transit permits 24/7; assists with compliance of the Open Meetings Act; assists with filing, scanning, and research of City documents; prepares monthly reports; prepares daily cash reports and deposit; and directs customers to the appropriate department or government agency.

Administrative Assistant III (2) – Receives, reviews, registers, and scans vital statistics; administers Acknowledgements of Paternity; explains and issues permits and licenses; interacts with the public and staff concerning City ordinances and vital statistics regulations; prepares invoices for funeral homes and liquor licenses; inventories vital statistics paper daily; assists with scanning of official documents; prepares monthly reports; and directs customers to the appropriate department or government agency.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01SEC	**500000**	**Dollar Amount**	**$ 139,526.00**	**$ 142,155.00**	**$ -**
01SEC	500105	3% Across-the-Board Pay Program	6,999.00	6,999.00	-
01SEC	510005	Request is $500 more than prior year funded	9,500.00	9,000.00	-
01SEC	510005	Banknote Security Paper for Vital Record Issuance - B 6 Certificate Paper (8 1/2 x 11) and B7 Certificate Paper (8 1/2 X 14) - Sole Source	5,000.00	5,000.00	-
01SEC	510045	Shirts for staff	200.00	200.00	-
01SEC	520017	Garage sale permit software	3,600.00	3,600.00	-
01SEC	520017	Digital signage software	150.00	150.00	-
01SEC	520020	Copier Maintenance	800.00	1,000.00	-
01SEC	530000	City Council Election for Districts 5, District 6, and Mayor	60,000.00	60,000.00	-
01SEC	530000	Full-Service Supplentation Subscription (Code Codification)	4,570.00	4,570.00	-
01SEC	530000	Municode Annual Admin Support Fee	500.00	500.00	-
01SEC	530000	Online Code hosting subscription	1,140.00	1,140.00	-
01SEC	530000	Ordbank subscription	510.00	510.00	-
01SEC	530000	Ordlink subscription	360.00	360.00	-
01SEC	540005	TMCCP Advanced Institute□	1,400.00	1,400.00	-
01SEC	540005	TMCA Election Law Seminar	1,300.00	1,300.00	-
01SEC	540005	TMCA Seminar	1,300.00	1,300.00	-
01SEC	540005	Texas Open Meeting Act Training or Public Information Act Training	1,000.00	1,000.00	-
01SEC	540005	Records retention training city-wide from TSLAC	1,300.00	1,300.00	-
01SEC	540005	Coastal Bend Municipal Clerks Chapter Meetings	250.00	250.00	-
01SEC	540005	TMCA Webinars	1,000.00	1,000.00	-
01SEC	540005	TCMA William "King" Cole series	1,200.00	1,200.00	-
01SEC	540020	Request is the same level as prior year funded	50.00	50.00	-
01SEC	550010	International Municipal Clerks (IIMC) Dues - A. Hilbrich	225.00	225.00	-
01SEC	550010	Texas Municipal Clerks Association Dues - A. Hilbrich and S. West	250.00	250.00	-
01SEC	550010	Election Law Manual Update	120.00	120.00	-
01SEC	550010	Texas Municipal Clerks handbook	110.00	110.00	-
01SEC	550010	Coastal Bend Municipal Clerks Chapter Dues - A. Hilbrich	50.00	50.00	-
01SEC	560012	Request is the same level as prior year funded	100.00	100.00	-
01SEC	560014	Request is the same level as prior year funded	525.00	525.00	-
01SEC	590010	Request is the same level as prior year funded	818.00	818.00	-
01SEC	590080	Request is the same level as prior year funded	200.00	200.00	-
01SEC	590090	Request is the same level as prior year funded	25,899.00	29,228.00	-
01SEC	600010	Request is the same level as prior year funded	700.00	700.00	-
01SEC	620016	Recognition Plaques for Boards and Commission Members	1,000.00	1,000.00	-
01SEC	660045	Request is the same level as prior year funded	2,400.00	3,000.00	-
01SEC	950500	Two (2) credit card machines with pin pads	1,000.00	-	-
01SEC	950500	Upgrade Computer # 22844	2,000.00	2,000.00	-
01SEC	950500	Upgrade Computer # 22299 with 2 in 1 notebook	2,000.00	2,000.00	-

Communications & Public Affairs

Department Description

The Communications and Public Affairs Department is responsible for the planning and implementation of the City of Victoria's communication efforts, working collaboratively across all departments for both internal and external communication needs. We accomplish these efforts through our various communication methods, including TV15 public access government cable channel, social media, website, alerts center, media relations, creative print and digital content, newsletters, city app, Citizens Academy educational program, and community engagement events.

Organization Chart





Department Mission

The City of Victoria Communications & Public Affairs strives to provide relevant, accessible communication with its residents and employees. Through creative and modern means, the team aims to provide timely, accurate information in cohesive ways to meet the needs of a diverse population and foster positive, productive engagement with its citizens.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Develop informative, relevant, creative programs and content.
- Identify information gaps and educational needs within the community, and maximize use of modern technologies to address them.
- Increase civic engagement through education of city programs and resources, and community engagement efforts.

FY 2024 Highlights

Awards:

- (1) 1st place - 3 City/County Marketing Association (3CMA National): Green Ribbon Project;
- (3) Texas Association of Municipal Information Officers (TAMIO), including 1st place - "Outside the Newsroom!"

Public Safety Full-Scale Training Exercise

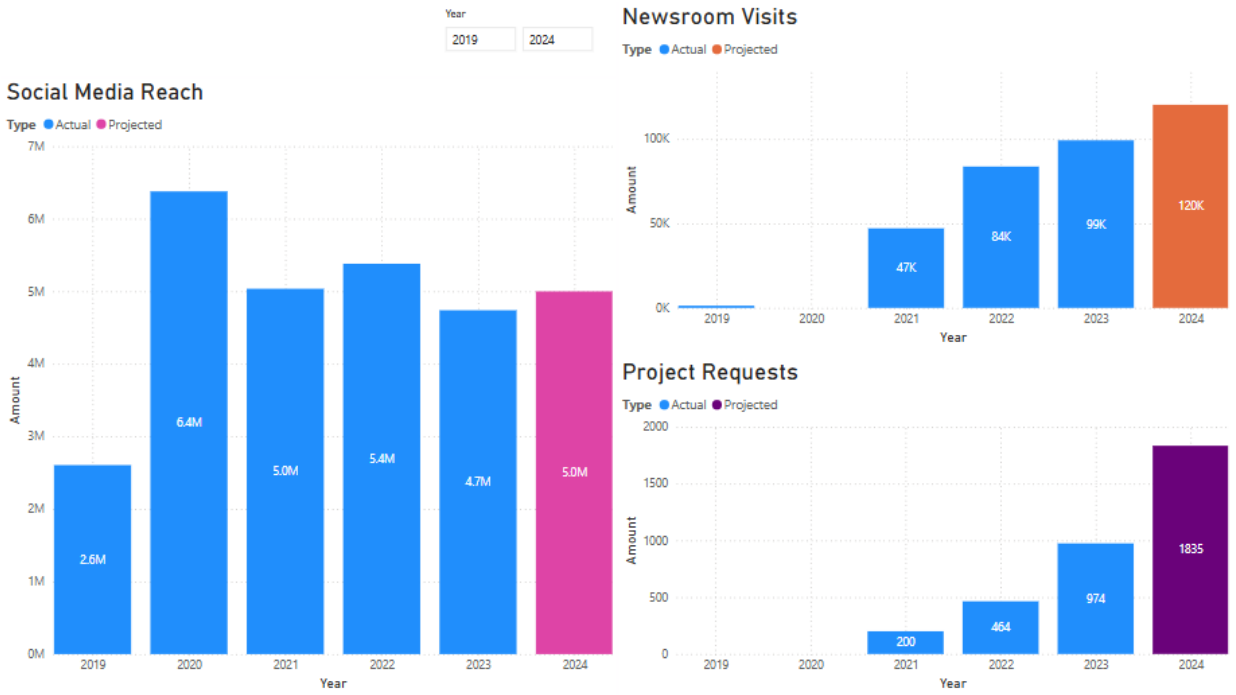
"Newsroom" buildout on the city's website as a centralized source of key information for residents (www.victoriatx.gov/newsroom; also a button on the homepage).

8 Distinguished Citizens Recognized in Nov., 2023; Citizens Academy Alumni Luncheon in Nov., 2023; 2024 Citizens Academy Program in Jan., 2024.

Educational Development: Lauren graduated from City's Leadership Academy, Ashley completed the Texas Municipal League's Leadership Aademy, and Sam's stories were featured in the Texas Municipal League's Texas Town & City Magazine



Performance *Metrics*



The number of project requests began to be tracked in 2021.

The total project requests completed increased significantly (52%) between 2022 and 2023 as a result of department improvements made, coupled with the team's efforts to improve efficiency, resulted in a significant increase in projects, and the result can still be seen in 2024 (47% increase projected).

The social media reach graph shows Communications' social media channel reach across time, which peaked during COVID, and has leveled out thereafter. Citywide data across all city social media platforms are tracked for annual report.



Departmental Efficiencies

Crew van with roll-out ramp has reduced staff fuel costs and improved response times.

Reorganized digital media position to multimedia producer to manage all phases of the team's production and video projects, reducing outsource costs and improving brand consistency.

Reorganized multimedia specialist to brand manager/graphic designer to oversee the city's brand efforts, reducing outsource costs.

FY 2025 New Programs/Initiatives

Remote livestreaming, live broadcasting continuity

Programming to engage the Citizens Academy Alumni

City Branding

Employee Training

New creative, educational & promotional content



FY 2025 Budget Highlights

The Communications & Public Affairs budget request equals $723,232, an increase of $41,724 or 6.12 percent, compared to Fiscal Year 2024 Adopted Budget, $681,508. The Fiscal Year 2025 budget includes no one-time expense and $723,232 in recurring expense, an increase of $41,724 or 6.12 percent, from last year's recurring budget. Of the $723,232 budget, 77% is for personnel, 23% for maintenance and operations and 0% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 681,508	$ 723,232	$ 41,724	6.12%
One time	-	-	-	0.00%
Total	**$ 681,508**	**$ 723,232**	**$ 41,724**	**6.12%**

Personnel increase is due to $17,720 in baseline adjustments and an increase of $14,472 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*
Recurring increase is mainly due to annual increase in software maintenance and public relations program enhancements. Interdepartmental increased due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 525,050	$ 557,242	32,192	6.13%
▾ Maintenance and Operations	156,458	165,990	9,532	6.09%
▸ Supplies	6,900	6,774	-126	-1.83%
▸ Maintenance	72,843	77,515	4,672	6.41%
▸ Contractual Services	18,100	18,100	0	0.00%
▸ Other Charges	23,897	26,342	2,445	10.23%
▸ Interdepartmental	34,718	37,259	2,541	7.32%
Total	$ 681,508	$ 723,232	41,724	6.12%

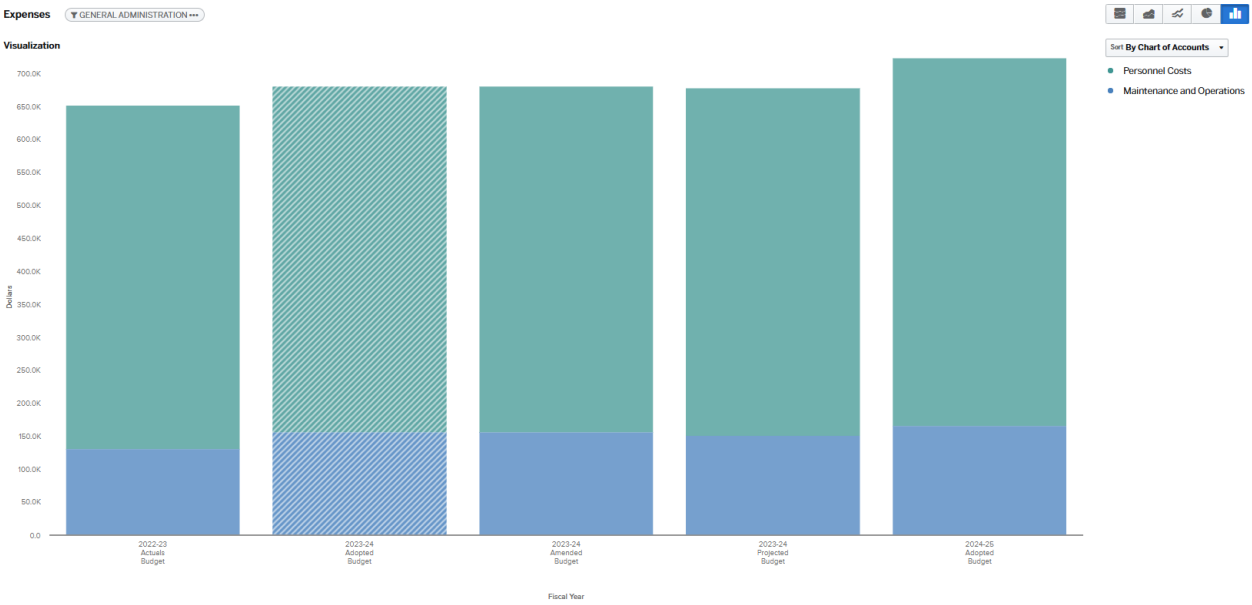
Department One Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025)*

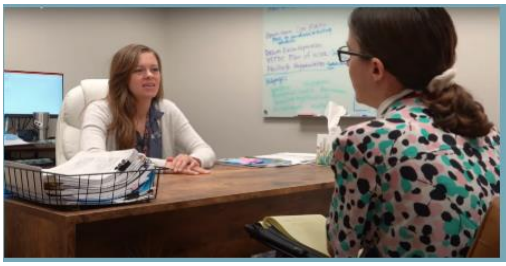
Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 525,050	$ 557,242	32,192	6.13%
▾ Maintenance and Operations	156,458	165,990	9,532	6.09%
▸ Supplies	6,900	6,774	-126	-1.83%
▸ Maintenance	72,843	77,515	4,672	6.41%
▸ Contractual Services	18,100	18,100	0	0.00%
▸ Other Charges	23,897	26,342	2,445	10.23%
▸ Interdepartmental	34,718	37,259	2,541	7.32%
Total	$ 681,508	$ 723,232	41,724	6.12%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Communications Embedded Program (Staff)
- AV Equipment Upgrades, Technological Improvements
- Citizens Academy, CA Alumni, Brand Ambassadors
- Recurring Educational Series in Varying Formats
- Community Engagement
- Studio & Department Suite Build-Out at City Hall (PEG)
- City Branding

Department Full-Time Employees

01PIO/VTV

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Communications and Public Affairs	5	5	7	7	7
COUNT	5	5	7	7	7

- In Fiscal Year 2021, one (1) position was reorganized from Print Shop.
- In Fiscal Year 2023, one (1) position was reorganized from Police.
- In Fiscal Year 2023, one (1) Administrative Assistant was added.
- In Fiscal Year 2024, one (1) position was reorganized from Digital Media Specialist to Multimedia Producer.

Department High-Level Descriptions of Personnel:

Director (1) – Responsible for leading public communication strategies, crisis communications, media relations, community affairs and the development of strategic messaging for all City departments.

Videographer (1) – Responsible for the development and production of video and audio programming used to inform citizens of City activities and services and development of new Vtv15 channel programming. Supports other departments with video, as well as all other Council workshop production, audio and technical needs of the organization.

Brand Manager/Graphic Designer (1) – Responsible for researching, designing and overseeing the city's brand and associated efforts to help all departments ensure consistency and alignment with the organization's goal of enhancing livability for Victoria residents.

Multimedia Producer (1) – Responsible for overseeing all video projects ensuring they're up to quality standards, including TV15 programming.

Communications Specialist (1) – Responsible for media relations coordination and the writing and publishing of written communications to our staff, media and the public.

Public Safety Communications Manager (1) - Responsible for the coordination of all police and fire-related community affairs and communication efforts.

Administrative Assistant III (1) - Provide high-level administrative support by conducting research, preparing statistical reports, handling information requests, and performing clerical functions such as preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01PIO	**500000**	**Dollar Amount**	**$ 356,370.00**	**$ 124,029.00**	**$ -**
01PIO	500105	3% Across-the-Board Pay Program	12,503.00	12,503.00	-
01PIO	500105	Request add (3) Communication Specialist positions	192,816.00	-	-
01PIO	510005	Request is $1,000 more than prior year funded	2,500.00	1,500.00	-
01PIO	510010	Request is $100 more than prior year funded	1,000.00	1,000.00	-
01PIO	510015	Request is the same level as prior year funded	500.00	274.00	-
01PIO	520017	Sprout Social Annual Renewal	30,000.00	15,458.00	-
01PIO	520017	Constant Contact email marketing (10-15k subscribers) (price increase)	2,725.00	2,725.00	-
01PIO	520017	iStock photo gallery video plus photo package	1,840.00	1,840.00	-
01PIO	520017	Switcher Studio HD streaming software	1,200.00	1,200.00	-
01PIO	520017	Meltwater media and public relations monitoring	15,000.00	15,000.00	-
01PIO	520017	Monday.com team project management annual	1,920.00	1,920.00	-
01PIO	520017	Canva Pro	2,500.00	120.00	-
01PIO	520017	Vimeo Starter Package	1,268.00	1,268.00	-
01PIO	520017	NextDoor Archiving (Page Freezer)	660.00	660.00	-
01PIO	520017	Everbridge - Mass Notification System	15,198.00	-	-
01PIO	520017	Grammarly - Business for 3 staff members	1,260.00	1,260.00	-
01PIO	520020	Toner, paper, maintenance for printer/copier w/ coastal supplies	800.00	800.00	-
01PIO	540005	Request is $5,400 more than prior year funded	14,900.00	9,500.00	-
01PIO	550010	Chamber luncheons 12/year, multiple staff	850.00	850.00	-
01PIO	550010	Victoria Advocate, 3CMA Associate Membership, TAMIO, AP Stylebook	2,445.00	2,445.00	-
01PIO	550010	TATOA video programming statewide organization membership for A. Strevel	150.00	150.00	-
01PIO	550010	Victoria Professional Express Network membership for A. Strevel	147.00	147.00	-
01PIO	560012	Request is the same as prior year funded	50.00	50.00	-
01PIO	560014	(7) annual mobile phone service for all comms staff members (new one for admin asst. III)	2,850.00	2,850.00	-
01PIO	560014	Additional (3) mobile phone service for new comms specialist positions and admin. asst. III	1,620.00	-	-
01PIO	560014	Pep-link FirstNet & T-Mobile Sim cards for remote internet device that was PEG-funded.	600.00	-	-
01PIO	590025	Crew Van Lease Payment	11,215.00	11,067.00	-
01PIO	590090	Request is the same level as prior year funded	20,917.00	23,606.00	-
01PIO	620016	Request is $100 more than prior year funded	350.00	250.00	-
01PIO	620020	Annual Awards submissions, Social media promotions of educational content, videos, informative posts, podcasts, etc.	2,000.00	2,000.00	-
01PIO	620020	Citizens Academy Hosted	8,500.00	7,500.00	-
01PIO	620020	Public Relation events, materials	1,500.00	1,500.00	-
01PIO	620020	Citizens Academy Alumni Luncheon	2,000.00	2,000.00	-
01PIO	640010	Request is the same level as prior year funded	2,586.00	2,586.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01VTV	**500000**	**Dollar Amount**	**$ 56,774.00**	**$ 56,434.00**	**$ -**
01VTV	500105	3% Across-the-Board Pay Program	1,969.00	1,969.00	-
01VTV	510005	Request is the same level as prior year funded	2,000.00	2,000.00	-
01VTV	510010	Request is the same level as prior year funded	2,000.00	2,000.00	-
01VTV	520017	WeTransfer pro for large video, photo file sharing use	150.00	150.00	-
01VTV	520017	Annual (3) Adobe Creative Cloud Suite licenses	3,000.00	3,000.00	-
01VTV	520017	WonderShare mp4 converter for AJ, Shane and George	150.00	150.00	-
01VTV	520017	Swagit CaptionLive Standard Licensing English 50 transcription service: Real-time automated captioning license and services in English for up to 50 mtgs per year. Includes post mtg cleanup of captions and may include cleanup for transcripts if we have Sound Search feature. Cost based on a 3-hour avg. mtg. duration at $110/hr. Unedited transcript included and cleanup available upon request....closed captions added to post-meeting archive video content, transcript provided, based on avg. 2-hr meeting duration, 4-hour turnaround. ($14,335)	14,335.00	14,335.00	-
01VTV	520017	Swagit live streaming services for public meetings ($16,500)	17,500.00	17,500.00	-
01VTV	520017	LogMeIn software license	340.00	-	-
01VTV	520017	Cap cut-video/editing creating App	130.00	130.00	-
01VTV	530000	Rushworks annual system assurance program for A-List/VDesk	4,400.00	4,400.00	-
01VTV	530000	Texas Parks & Wildlife content, general content	1,000.00	1,000.00	-
01VTV	530000	Spanish translation services "The Spanish Group" for written content, PSA's, etc.	800.00	800.00	-
01VTV	530000	third-party marketing agencies for video, digital media support	9,000.00	9,000.00	-

Police and Dispatch

Department Description

The Police Department consists of 36 civilians and 131 licensed personnel, for a total authorized strength of 167.

Administrative Bureau:

The **Administrative Bureau** serves the department in Public Relations, Policy Review, Accreditation, Research and Planning, and Budget Oversight.

Support Services Division is charged with providing hiring, training, community outreach, budgetary oversight, logistical support and technical assistance to all areas of the Police Department. These units of the Police Department fall under the Support Services Division: Recruitment, Community Engagement Unit, Training Unit, Quartermaster Section, Records/Case Prep Section, PIO Team, and Telecommunications Section. The 911 Call Center is a 24-hour operation and acts as the nerve center for emergency operations.

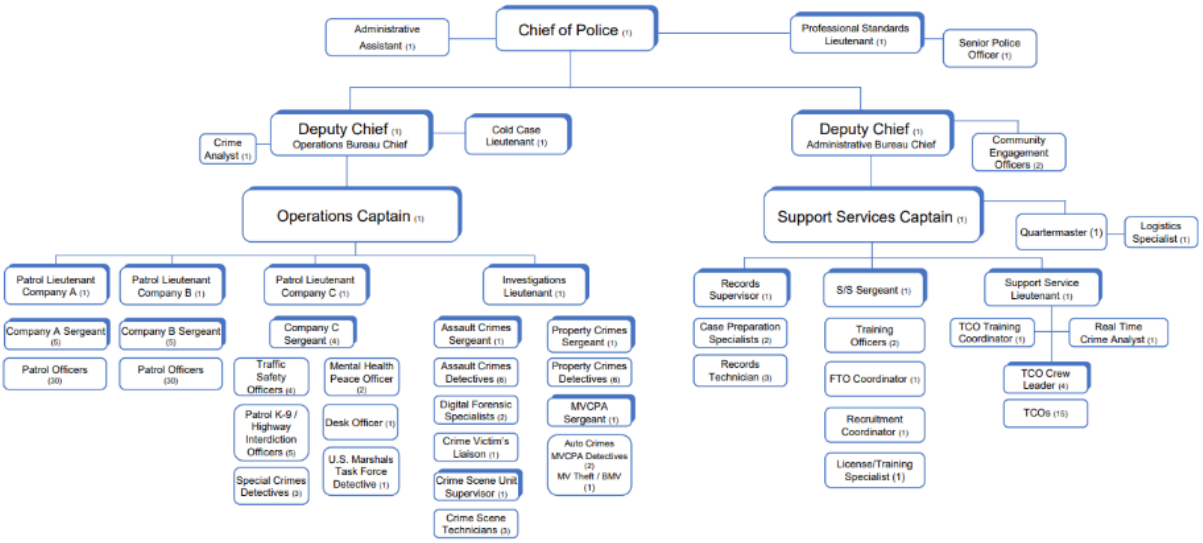
Operations Bureau:

The **Operations Bureau** is made up of the Patrol Division and the Investigations Division.

Patrol Division is made up of Patrol, Traffic Safety Unit, Mental Health Unit, and the K9 Unit. The Traffic Safety Unit investigates vehicle and fatality crashes, conducts traffic and DWI enforcement, performs community traffic safety education, and implements special enforcement operations based on the community's needs. This Unit also performs escorts for funerals and oversized loads on the roadway. The Mental Health Unit is the liaison between the Gulf Bend Center and the VPD to provide crisis intervention and crisis prevention services throughout the community and support the patrol officers. The K9 Unit, Special Crimes Unit, a U.S. Marshal's Service Task Force Officer, and Highway Interdiction Team (HIT) support patrol and conduct drug interdiction in town and on the highways.

Investigations Division is responsible for the follow-up investigation of all Class I and Class II crimes assigned. It provides a liaison with the various courts and the District Attorney's Office. The division includes a Crimes Against Persons Team, a Property Crime Team, Digital Forensics Units, an Auto Theft Task Force, a Crime Scene Unit, a Crime Analyst, a Crime Victims' Liaison, and the Crime Stoppers Program.

Organization Chart





Department Mission

To reduce crime and the fear of crime through outstanding police services in partnership with the community.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Respond to priority one calls for service in 6 minutes or less.
- Reduce overall crimes to include traffic related accidents by 3%.
- Enhance operation capabilities through technological advancements, such as the Real Time Crime Center and Automated Fingerprint Identification System (AFIS).
- Recruit, hire, and train personnel to fill existing vacancies, emphasizing a low vacancy rate and building a diverse workforce that reflects the city's population.
- Organize Community events focused on outreach and education about crime-related issues.
- Maintain Investigation overall case clearance rate of above 40%.

FY 2024 Highlights

Created partnership events centered around interactions with the public, including Lunch and Learn with the VFD, 2nd Annual Up and Coming Female Leadership Conference, Camp Keimryn, and Casting with Cops with the Victoria Police Foundation.



Lunch and Learn is a public safety event in partnership with VFD that occurs once a month and has grown by approx. 80 participants. This is another excellent platform to engage the citizens of Victoria through these interactive and informative engagements.

Up and Coming Female Leadership Conference in partnership with the VFD, Office of Emergency Management, Victoria Police Foundation and UHV will prepare young females with vital, essential skills they need to prepare them for college and/or the workforce throughout this interactive, fun, and professional 4-day conference.

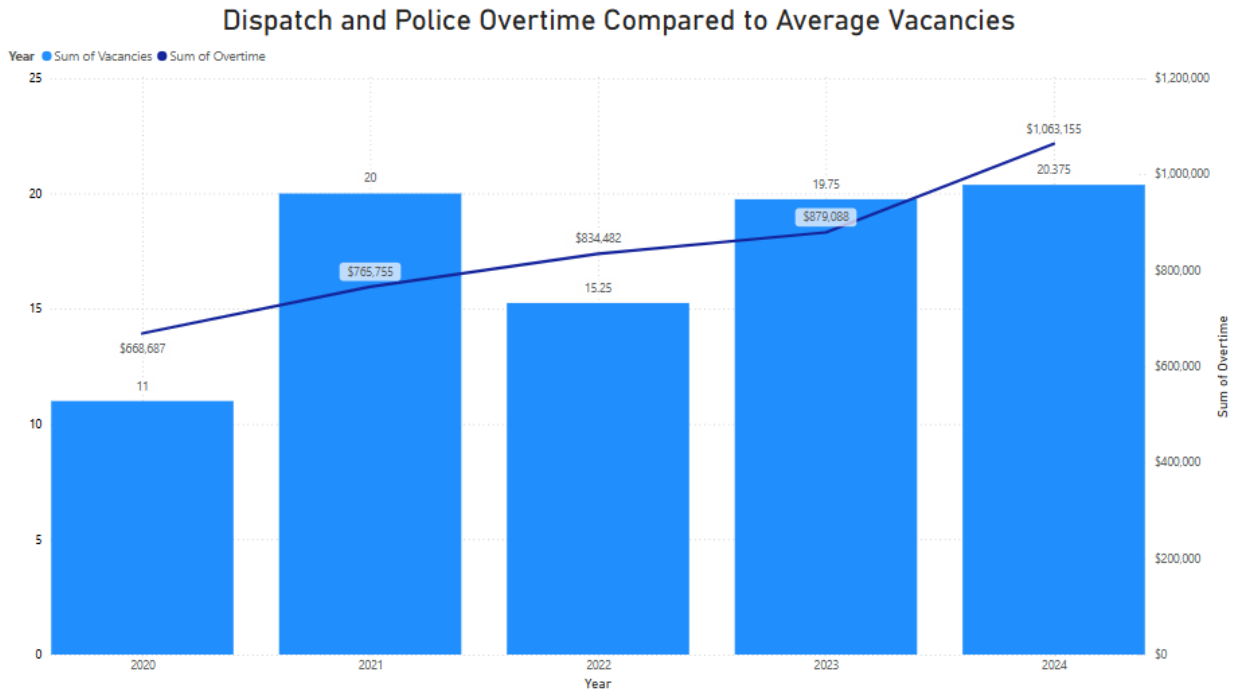


Click the image to the left to view the Hocus Pocus Halloween PSA.

CEU was awarded 3rd place for a Halloween Public Safety Announcement by the Texas Association of Telecommunications Officers Government Programming Awards for the Halloween Ghostbusters video. This award was due to the hard work of Sergeant Adam Banda, Senior Patrol Officer John Turner, and Public Safety Communications Manager Lauren Meaux.

Implement the VPD health awareness patch program that consists of 15 patches to raise awareness of various illness in conjuction with the Victoria Police Foundation.

Performance Metrics



Page 1

Dispatch and Police Overtime Compared to Vacancies: The columns is the average amount of vacancies with the line the amount of overtime used by dispatch and police.

Page 2

Detective Cases Assigned 2023 Compared to 2024 (Jan 1st – May 31st): The number of cases assigned to the detectives with the blue being 2024 and the yellow being 2023.

Average Percentage Change for Detectives 2023 Compared to 2024: This is the average percentage change for investigation detectives of the number of cases assigned in 2024 compared to 2023.

Page 3

Class One Crimes Statistics: Class One Crimes include Aggravated Assault, Burglary, Murder, Motor Vehicle Theft, Robbery, Sexual Assault, and Theft. Overall, Class One crimes have decreased over the past five years.

Class One Crimes Property/Violent Crimes: This is a breakdown of the Class One Crimes by Property (Burglary, Motor Vehicle Theft, and Theft) and Violent (Aggravated Assault, Murder, Robbery and Sexual Assault).

Number of Cases by Year and Type: This graph discusses how the number of Burglary of Motor Vehicles and the number of guns stolen from those vehicles have changed over the past five years.

Page 4

Adult Arrest and Juvenile Detention: The number of arrests and detentions decreased during COVID and has slowly started to increase again. However, the number of arrests and detentions are still lower than four/five years ago.

Response Time to Priority One Calls: Priority One Calls have a goal response time of under 7 minutes. Over the past five years, Priority One Calls have been steadily decreasing.

Officer Response to Traffic Crashes within the City: This line graph shows the number of traffic crashes that occurred within city limits over the past five years.



Departmental Efficiencies

Desk Officer—Maintaining an officer at the police department full-time, Monday through Friday, to handle walk-in reporting has reduced the call load for officers and overall response times. In addition, it continues to increase our level of customer service and availability.

New Cold Case Lieutenant - position that focuses on investigating unsolved cases. This has relieved current detectives to concentrate their time and effort on current cases.

License Plate Readers - strengthen the Highway Interdiction Team by providing the unit with advanced technology and equipment.

FY 2025 New Programs/Initiatives

Enhance operation capabilities through technological advancements including the Real Time Crime Center and Automated Fingerprint Identification System (AFIS).

Implement Blue in the School (BITS): This is a community involvement program that involves uniformed police officers visiting local schools to teach fundamental lessons on good citizenship. Many young people in our city are unaware of the essential principles of integrity, honesty, respect, responsibility, and caring at home. During these interactive classroom sessions, officers will engage students with role-playing scenarios and open discussions about making positive choices.

Create a supervisor position pertaining to juveniles in need of supervision.



FY 2025 Budget Highlights

The combined Police and Dispatch budget request equals $18,032,609, an increase of $642,779 or 3.70 percent, compared to Fiscal Year 2024 Adopted Budget, $17,389,830. The Fiscal Year 2025 budget includes $528,967 in one-time expenses and $17,503,642 in recurring expenses, an increase of $413,779, or 2.42 percent, from last year's recurring budget. Of the $18,032,609 budget, 78% is for personnel, 20% for maintenance and operations, and 2% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 17,089,863	$ 17,503,642	$ 413,779	2.42%
One time	299,967	528,967	229,000	76.34%
Total	**17,389,830**	**18,032,609**	**642,779**	**3.70%**

Personnel increase is the net result of a $261,987 decrease in baseline adjustments, an increase of $295,591 for FY 2025 Market/STEP Pay Program, and $74,143 for FY 2025 General Population Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

The Notable Recurring Expense increases are software maintenance $87,100, I.T. departmental charges $63,486, scheduled computer replacements $100,700, and the Leonardo license plate reader software maintenance/warranty $20,667.

Notable One-Time expenses are the data migration from the New World software, $125,000; replacement Motorola radios, $217,500; and capital replacement charges (vehicle equipment & installation), $147,000.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 13,951,586	$ 14,059,333	107,747	0.77%
▾ Maintenance and Operations	3,231,917	3,556,764	324,847	10.05%
▸ Supplies	663,205	689,430	26,225	3.95%
▸ Maintenance	631,983	722,033	90,050	14.25%
▸ Contractual Services	251,605	371,060	119,455	47.48%
▸ Other Charges	262,615	260,450	-2,165	-0.82%
▸ Interdepartmental	1,422,509	1,513,791	91,282	6.42%
▸ Capital Outlay	206,327	416,512	210,185	101.87%
Total	$ 17,389,830	$ 18,032,609	642,779	3.70%

Department One-Time Expenditures

Data

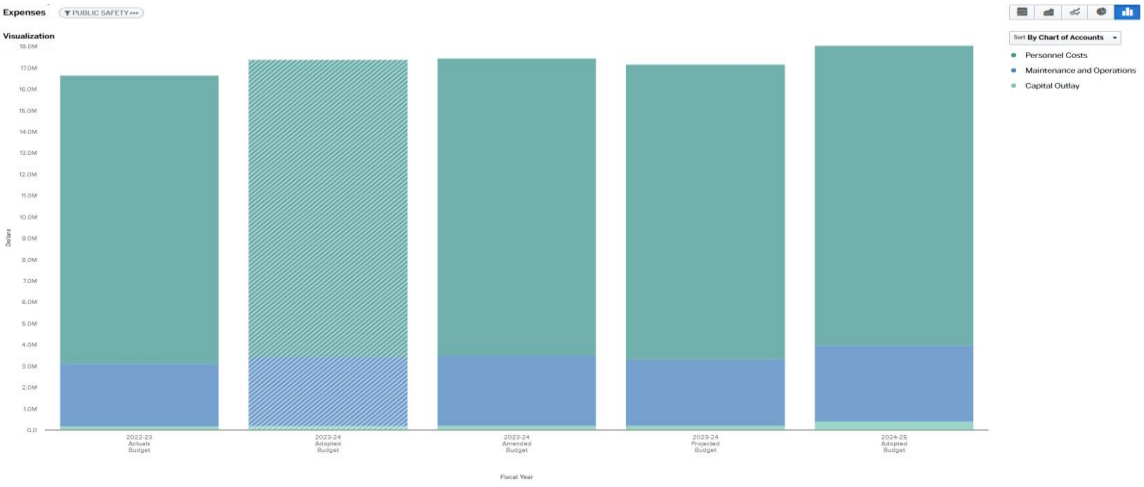
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 154,880	$ 280,060	125,180	80.82%
▸ Supplies	7,880	8,060	180	2.28%
▸ Contractual Services	0	125,000	125,000	--
▸ Interdepartmental	147,000	147,000	0	0.00%
▸ Capital Outlay	145,087	248,907	103,820	71.56%
Total	$ 299,967	$ 528,967	229,000	76.34%

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 13,951,586	$ 14,059,333	107,747	0.77%
▾ Maintenance and Operations	3,077,037	3,276,704	199,667	6.49%
▸ Supplies	655,325	681,370	26,045	3.97%
▸ Maintenance	631,983	722,033	90,050	14.25%
▸ Contractual Services	251,605	246,060	-5,545	-2.20%
▸ Other Charges	262,615	260,450	-2,165	-0.82%
▸ Interdepartmental	1,275,509	1,366,791	91,282	7.16%
▸ Capital Outlay	61,240	167,605	106,365	173.69%
Total	$ 17,089,863	$ 17,503,642	413,779	2.42%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

In Fall 2025, the New Public Safety Headquarters Building will be complete.

The Real-Time Crime Center is to come in Fall 2025 with the new building.

Blue In The School (BITS) will be implemented in the near future.

Department Full-Time Employees

Police and 911 Dispatch

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Police - Licensed Staff	130	130	131	131	131
Police - Civilian Staff	38	37	36	36	36
COUNT	**168**	**167**	**167**	**167**	**167**

- In Fiscal Year 2021, four (4) new officer positions were added as part of the COPS Grant.
- In Fiscal Year 2022, one (1) officer was reorganized to Deputy Chief.
- In Fiscal Year 2022, one (1) Police Clerk position was eliminated.
- In Fiscal Year 2023, Records Supervisor, was reorganized to the Communications & Public Affairs Department.
- In Fiscal Year 2023, one (1) Telecommunication Operator was reorganized to Crime Scene Unit Supervisor.
- In Fiscal Year 2023, one (1) Sergeant was added.
- In Fiscal Year 2024, one (1) Sergeant funded by MVCPA Grant opened a Sergeant position to increase by one (1), reduce Captain positions by one (1) allowing an increase of one (1) additional Lieutenant position.
- In Fiscal Year 2024, one (1) Public Safety Communications Manager was eliminated and one (1) Real-Time Crime Center Analyst was added
- In Fiscal Year 2024, one (1) Public Safety Communications Manager was eliminated and one (1) Real-Time Crime Center Analyst was added.

Department High-Level Descriptions of Personnel:

Chief of Police (1) - Department Director, responsible for the planning, organizing and directing of the City's Police Department functions.

Deputy Chief (2) - Aids in the planning, organizing and directing of the Police Department. Serves as Acting Chief of Police in the absence of the Chief.

Captain (2) - Oversees and manages a major unit (division) of the Police Department and provides senior level supervision. Serves as the Acting Chief in the absence of the Chief and Deputy Chief.

Lieutenant (7) - Supervises and ensures work quality and adherence to established policies and procedures. Assumes complete charge in the absence of a superior officer and shall promote the goals and objectives of the Victoria Police Department.

Sergeant (18) - Under general supervision of a Lieutenant or Captain, this leadership position supervises, assigns, reviews and participates in the work of employees responsible for a variety of law enforcement programs.

Patrol Officer, Detective, K9, Highway Interdiction Team, and Desk Officer/Balliff (95) - Conducts preliminary investigations and responds to emergency and nonemergency requests and enforces all City ordinances and State and Federal laws.

Records/Case Preparation Supervisor (1) - Manage the operations of the City's police records division by assisting in developing and implementing departmental policies, serving as the administrator for the department's Public Safety software, and ensuring the efficient and accurate processing of police records. Supervises the operations of the City's police case preparation division by assisting in developing criminal case preparation and processing.

Records Technician (3) - Performs all general and specialized clerical work for a unit/section/division of the Victoria Police Department.

Case Preparation Specialist (2) - Ensures efficient and accurate preparation of police cases by utilizing extensive knowledge of the necessary items of evidence, videos, reports, processes, and verifications to submit accurate, complete criminal cases for prosecution.

Crime Scene Unit Supervisor (1) - Supervises the operations of the police department's crime scene unit by maintaining appropriate daily staffing levels to meet workload requirements and ensuring personnel follow correct operating procedures related to crime scene best practices.

Crime Scene Technician (3) - Civilian police work which involves providing various non-emergency police service activities, including: performing identification services to the Police Department, serving as the official custodian of property.

Crime Victim Liaison (1) – Civilian position to protect the rights of, and provide services to, victims and survivors of violent crimes and crimes that create hardships, to alleviate the psychological and emotional trauma incurred as a result of violent crime.

Administrative Assistant (1) – Provides high-level administrative support by conducting research, preparing statistical reports, handling information requests, and performing clerical functions such as preparing correspondence, receiving visitors, arranging conference calls, and scheduling meetings.

License/Training Specialist (1) – Provides administrative support to the Training Unit. Files, maintains, processes, and records all TCOLE documentation. Monitors and records field training logs and facilitates training calendar schedule requests.

Crime Analyst (1) - Uses knowledge of administrative, tactical, and strategic crime analysis to review and analyze crime reports, interpret patterns and trends, disseminate information, and make recommendations related to possible suspects, potential crimes, location of future crimes, and methods of operation.

Digital Forensic Specialist (2) - Officers who retrieve information from cell phones, computers, and other digital storage devices to be used in criminal investigations or as evidence in cases of cyber crimes.**Recruitment Coordinator (1)** - Officer who conducts employment searches through electronic and other sourcing methods of qualified candidates. Customizes screening and initial contact of applicants to determine qualification and interest level. Attends and participates in job fairs, community activities, and other public recruitment events.

FTO Coordinator (1) - Field Training Officer who manages and monitors officer's progress while in the field training program.

Quartermaster (1) - Officer who provides support, supplies, and uniforms to personnel. Processes procurement paperwork for the department.

Logistics Specialist (1) - Assists Quartermaster with distribution and storage of equipment and inventory.

Real-Time Crime Center Analyst (1) - The real-time crime center analyst uses advanced data analytics and technology to provide immediate, actionable intelligence to support law enforcement entities during ongoing incidents and investigations.

Crew Leader (4) - Supervises a crew of operators responsible for directing appropriate responses to emergency and non-emergency requests.

Telecommunications Training Coordinator (1) operations of the Telecommunications Center.

Telecommunication Operator (TCO) (15) - Directs appropriate response to emergency and non-emergency requests.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01POL	**500000**	**Dollar Amount**	**$ 4,937,450.00**	**$ 3,625,813.00**	**$ 527,167.00**
01POL	500105	3% Across-the-Board Pay Program	35,825.00	35,825.00	-
01POL	500105	STEP & Market for Public Safety Pay Program	295,591.00	295,591.00	-
01POL	500105	Request add Police Records Technician position	49,712.00	-	-
01POL	510005	Request is $2,700 more than prior year funded	48,700.00	51,400.00	-
01POL	510010	Crime Scene Unit Evidence/Crime Scene supplies.	20,000.00	13,460.00	-
01POL	510010	Investigations Drug testers	5,000.00	5,000.00	-
01POL	510010	Road Flares-Patrol.	7,141.00	7,141.00	-
01POL	510010	Patrol	12,820.00	12,820.00	-
01POL	510010	Support Services Division	9,380.00	9,380.00	-
01POL	510010	Topaz IDGem Electronic Signature Pad w/fingerprint sensor-sex offender registry	650.00	850.00	-
01POL	510010	Canon MegaTank G3270 All-In-One wireless printer	200.00	-	-
01POL	510010	Quartermaster	22,490.00	15,949.00	-
01POL	510010	Misc. other materials/operating expenses that occur throughout the year	38,000.00	38,000.00	-
01POL	510010	2-Def-Tech launcher carry bags/cases. Must have to carry/store the launchers.	700.00	-	700.00
01POL	510010	Patrol - Bike lights. (1,800)	1,800.00	-	-
01POL	510010	40 - Individual medical pouch replacements.	3,400.00	-	3,400.00
01POL	510010	2 - WRAP systems with helmets.	3,600.00	-	-
01POL	510010	1-Motorola multi-unit radio charger (charger bank). J. Allen/Quartermaster.	1,300.00	-	1,300.00
01POL	510015	Request is the same level as prior year funded	267,315.00	266,655.00	-
01POL	510040	Request is $1,330 more than prior year funded	13,580.00	13,580.00	-
01POL	510045	Request is $4,350 more than prior year funded	123,000.00	119,000.00	-
01POL	510085	Request is $33,025 more than prior year funded	85,000.00	65000	-
01POL	510100	Training and Recertifications for SWAT and Crisis Negotiation Team combined, nine different classes with multiple attendees, yearly training conference for select members.	27,950.00	27,950.00	-
01POL	510100	Memberships, Texas Tactical Police Officers Association (TTPOA), Texas Narcotics Officers Association (TNOA), Texas Association of Hostage Negotiators (TAHN)	1,320.00	1,320.00	-
01POL	510100	Call-out Uniforms for Special Weapons and Tactics Team (SWAT) and Crisis Negotiation Team (CNT)	10,500.00	10,500.00	-
01POL	510100	Misc. Equipment	9,445.00	10,305.00	-
01POL	510100	2-Rocksolar Weekender 80W portable power station	260.00	-	260.00
01POL	510100	Sniper gear/equipment.	600.00	-	600.00
01POL	520005	Request is the same level as prior year funded	5,000.00	5,000.00	-
01POL	520017	Central Square Annual Maint	247,611.00	137,996.00	-
01POL	520017	Axon (Taser, BWC & In-Car & Evidence.com Cloud storage) contract.	241,000.00	241,000.00	-
01POL	520017	Add 10 Axon in car video systems for 10 requested replacement/new vehicles	85,000.00	85,000.00	-
01POL	520017	Brazos Ticket writer	10,000.00	10,000.00	-
01POL	520017	Leonardo License Plate Recognition	33,067.00	33,067.00	-
01POL	520017	Neverfail Software	2,420.00	2,420.00	-
01POL	520017	Adobe Creative Cloud Annual Subscription	4,420.00	4,420.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01POL	520017	GPS Tracker service for MVCPA (Cash Match)	1,200.00	1,200.00	-
01POL	520017	Callyo Covert Phone Service package for CID's Special Crimes	4,013.00	4,013.00	-
01POL	520017	GPS Covert Tracking system for CID's Special Crimes.	2,190.00	2,190.00	-
01POL	520017	Universal Forensic Extraction Device (UFED-Cellebrite), Digital Forensics Unit (DFU) Two Licenses CID's Cyber Crimes unit	14,200.00	14,200.00	-
01POL	520017	Magnet Forensics AXIOM, (DFU) Digital Forensics Unit	12,470.00	12,470.00	-
01POL	520017	Amped 5 video enhancement software for CID's Crime Analyst.	1,575.00	1,575.00	-
01POL	520017	K9 Tracking software for Patrol. Pack track.	700.00	700.00	-
01POL	520017	NetCloud software.	8,600.00	8,600.00	-
01POL	520017	Benchmark Analytics	11,300.00	11,300.00	-
01POL	520017	Traffic Safety Bosch CDR Software license	1,500.00	1,500.00	-
01POL	520017	Gray Key (DFU) Advance License	33,250.00	33,250.00	-
01POL	520017	Netmotion	15,929.00	15,929.00	-
01POL	520017	Grammarly Business Account - license for 3 @ $180 yr. ea., for a total of $540	540.00	540.00	-
01POL	520017	Redaction Veritone for Public Safety	18,000.00	18,000.00	-
01POL	520017	Collective Data Software Renewal	2,050.00	2,050.00	-
01POL	520017	Trimble Scanner Software expires December 2025	2,100.00	2,100.00	-
01POL	520017	ARC GIS Mapping	1,415.00	1,415.00	-
01POL	520017	Genetec software for entry doors (electronic access/scan).	20,000.00	20,000.00	-
01POL	520017	Assisted Patrol Cell phone tracker software.	2,000.00	2,000.00	-
01POL	520017	Canva licenses (2)	1,200.00	1,200.00	-
01POL	520020	Copier maintenance PD	4,600.00	4,600.00	-
01POL	520025	Mini-bike maintenance (used at driving course).	1,500.00	1,500.00	-
01POL	520025	Motorola radio repair	3,500.00	3,500.00	-
01POL	520250	Shooting Range Maintenance including road.	1,500.00	900.00	-
01POL	520250	Car washes for the entire fleet for the year.	9,700.00	9,100.00	-
01POL	530000	Lab Services from private labs for cases that need evidence processed faster than DPS	5,000.00	5,000.00	-
01POL	530000	DNA Testing	10,000.00	10,000.00	-
01POL	530000	Alarm Company for the warehouse for Crime Scene	1,800.00	1,800.00	-
01POL	530000	Towing Fees	11,000.00	11,000.00	-
01POL	530000	Criminal history reports and other professional services that arise.	16,370.00	16,370.00	-
01POL	530000	Transcription Services	1,500.00	1,500.00	-
01POL	530000	Counseling Services for employees/officers	1,000.00	1,000.00	-
01POL	530000	The Last One (TLO-TransUnion: search engine for detectives to look up vital info on suspects.)	4,020.00	4,020.00	-
01POL	530000	Records Section/Admin Section: Shredding on-site	6,270.00	6,270.00	-
01POL	530000	New World conversion of old case records.	125,000.00	-	125,000.00
01POL	530030	Request is the same level as prior year funded	60,000.00	55,000.00	-
01POL	530045	Request is the same level as prior year funded	20,000.00	15,000.00	-
01POL	540005	Operations Bureau training total (Patrol and Investigations)	99,000.00	90,900.00	-
01POL	540005	Administrative Bureau training total (Support Services Division)	24,400.00	16,300.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01POL	540005	Departmental leadership development and supervisory training	30,000.00	21,900.00	-
01POL	540005	Cadet Academy Training	34,000.00	25,900.00	-
01POL	550010	Investigations Div: for LEADS ONLINE	15,685.00	15,685.00	-
01POL	550010	All other subscriptions and memberships in Investigations division.	2,200.00	2,200.00	-
01POL	550010	Texas Commission on Law Enforcement Data Distribution System (TCLEDDS)	2,685.00	2,685.00	-
01POL	550010	International Association of Law Enforcement Firearms Instructors (IALEFI X3 (firearms instructors · $165)	165.00	165.00	-
01POL	550010	Support Services RAD Instructor re-cert	475.00	475.00	-
01POL	550010	Support Services Crime Prev Assoc.	60.00	60.00	-
01POL	550010	Administrative Best Practices yearly fee	2,400.00	2,400.00	-
01POL	550010	Administrative International Association of Chiefs of Police Network (IACP.Net)	1,225.00	1,225.00	-
01POL	550010	Administrative Go Daddy domains	75.00	75.00	-
01POL	550010	Administrative Police One	8,000.00	8,000.00	-
01POL	550010	Administrative Texas Law Enforcement Records Association (TLERA) membership-Records Supv	100.00	100.00	-
01POL	550010	Administrative Texas Chiefs of Police Association (TPCA)membership Chief Y	375.00	375.00	-
01POL	550010	Administrative Victoria Advocate	160.00	160.00	-
01POL	550010	Administrative USPS	350.00	350.00	-
01POL	550010	Administrative IALEFI membership J. Allen	55.00	55.00	-
01POL	560010	Request is the same level as prior year funded	18,400.00	18,400.00	-
01POL	560012	Request is the same level as prior year funded	1,500.00	1,500.00	-
01POL	560014	Request is the same level as prior year funded	67,278.00	38,600.00	-
01POL	560014	Internet/cellular service for LPR trailer to communicate	960.00	960.00	-
01POL	560014	Air Card/internet for 2 requested patrol laptops for Field Training Officers	1,440.00	1,440.00	-
01POL	560018	Request is the same level as prior year funded	1,200.00	1,200.00	-
01POL	560022	Request is the same level as prior year funded	21,000.00	27,000.00	-
01POL	570010	Request is the same level as prior year funded	6,300.00	6,300.00	-
01POL	590010	Request is the same level as prior year funded	17,212.00	17,212.00	-
01POL	590020	After Market costs for leased vehicles	147,000.00	-	147,000.00
01POL	590025	#202 Replacement - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	# 211 Replacement - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	#232 Replacement - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	#251 Replacement - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	#286 Replacement - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	NEW - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	NEW - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	NEW - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	NEW - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	NEW - Ford Interceptor Utility	28,500.00	-	-
01POL	590025	FY 2021 Lease Program	51,037.00	51,037.00	-
01POL	590025	FY 2022 Lease Program	86,298.00	86,298.00	-
01POL	590025	FY 2023 Lease Program	70,789.00	70,789.00	-
01POL	590025	FY 2024 Lease Program	89,500.00	95,149.00	-
01POL	590030	Request is the same level as prior year funded	64,487.00	64,487.00	-
01POL	590040	Request is the same level as prior year funded	49,828.00	49,828.00	-
01POL	590045	Request is the same level as prior year funded	170,830.00	170,830.00	-
01POL	590050	Request is the same level as prior year funded	31,502.00	42,735.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01POL	590070	Request is the same level as prior year funded	1,721.00	1,715.00	-
01POL	590075	Request is the same level as prior year funded	73,782.00	77,401.00	-
01POL	590080	Request is the same level as prior year funded	5,191.00	5,191.00	-
01POL	590090	Request is the same level as prior year funded	448,085.00	505,681.00	-
01POL	600010	Public Service Announcements: Crime prevention messages for the community	5,000.00	5,000.00	-
01POL	600010	National Night Out	2,800.00	2,800.00	-
01POL	600010	Advertisement for Police Officer / other positions	6,000.00	6,000.00	-
01POL	600010	Job Fair registration fees for Recruiting	1,150.00	1,150.00	-
01POL	600010	Civilian Police Academy	5,000.00	5,000.00	-
01POL	610010	Request is the same level as prior year funded	10,000.00	10,000.00	-
01POL	620016	Annual Awards Banquet	5,300.00	5,300.00	-
01POL	620016	Recognition bars	4,700.00	4,700.00	-
01POL	620020	Casting with Cops fishing event	2,000.00	2,000.00	-
01POL	620020	Lunch and Learn community event	1,500.00	1,500.00	-
01POL	620020	Youth Programs, Bike Rodeos and various other community involvement events	5,000.00	5,000.00	-
01POL	620020	Media luncheon	1,500.00	1,500.00	-
01POL	620020	Marketing/advertising for Public Safety Headquarters	15,000.00	-	-
01POL	630110	Request is the same level as prior year funded	60,699.00	67,274.00	-
01POL	950120	Desk, Chair and VOIP phone for new records position if approved.	2,700.00	-	-
01POL	950300	Replacement Motorola Radios - Police & Fire (54 of 435)	274,050.00	-	217,500.00
01POL	950500	Genetec Access Control Server/Storage at Public Safety Headquarters	75,000.00	-	-
01POL	950500	Replace Computer # 21802 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 21804 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 21943 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 21945 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 21995 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22231 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22232 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22233 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22234 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22235 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22236 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22237 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22238 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22239 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22241 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22574 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22575 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22576 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22686 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Computer # 22687 per IT	1,200.00	1,200.00	-
01POL	950500	Replace Laptop # 22240 per IT	2,000.00	2,000.00	-
01POL	950500	Replace Laptop # 22242 per IT	2,000.00	2,000.00	-
01POL	950500	Replace Laptop # 22243 per IT	2,000.00	2,000.00	-
01POL	950500	Replace Laptop # 22244 per IT	2,000.00	2,000.00	-
01POL	950500	Replace Laptop # 22245 per IT	2,000.00	2,000.00	-
01POL	950500	Replace MDT # 22345 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22346 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22347 per IT	4,500.00	4,500.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01POL	950500	Replace MDT # 22348 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22349 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22350 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22351 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22352 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22353 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22354 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22355 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22356 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22357 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22358 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22359 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22360 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22361 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22362 per IT	4,500.00	4,500.00	-
01POL	950500	Replace MDT # 22363 per IT	4,500.00	4,500.00	-
01POL	950500	Replace Tablet # 22297 per IT	2,000.00	2,000.00	-
01POL	950500	Replace Tablet # 22298 per IT	2,000.00	2,000.00	-
01POL	950500	Replace Tablet # 22688 per IT	2,000.00	2,000.00	-
01POL	950500	Replace Tablet # 22809 per IT	2,000.00	2,000.00	-
01POL	950500	Replace Server (VMHost050/051) per IT	27,000.00	27,000.00	-
01POL	950500	12- Dell 24" monitors for Investigations.	3,200.00	-	-
01POL	950500	1 - Computer for AFIS terminal (Crime Scene Unit electronic fingerprint processing).	3,000.00	-	-
01POL	950500	Epson Perfection V850 scanner for Automated Fingerprint Identification System (AFIS) terminal (Crime Scene Unit).	1,320.00	-	-
01POL	950500	1-Laptop computers for off-site work at crime scenes, for logging in evidence collected and other reporting.	2,200.00	-	-
01POL	950500	1-Laptop for Field Training Officers to use in the car while cadet uses the in-car computer to type reports.	2,200.00	-	-
01POL	950500	1 - New computer for new Records Technician position ($1,200), 2 computer monitors, 24" ($260), desk top scanner $2,000.	3,460.00	-	-
01POL	950500	NEW PROGRAM 10 - Mobile Data Computers (MDT) & Cradle Points	60,000.00	-	-
01POL	950600	2 Lidars - Stalker	5,100.00	5,100.00	-
01POL	950600	10 - Motorola mobile radios	91,000.00	-	-
01POL	950600	53 - Motorola Impress 2 Lithium Ion portable radio batteries.	4,859.00	-	4,859.00
01POL	950600	2- Def-Tech Launchers (4-shot - Patrol).	6,000.00	-	6,000.00
01POL	950600	Patrol-2 - Code 3 Police bike, (1) 21"frame & (1) 17" (Bike Patrol) PATROL.	3,320.00	-	-
01POL	950905	10 - Replacement body armor plates to replace expired. KS	6,805.00	6,805.00	-
01POL	950905	20 - Batteries and 4 Chargers for radio conversion	6,100.00	-	6,100.00
01POL	950905	10 - Invision Headsets for radios. To complete conversion of team radios.	10,448.00	-	10,448.00
01POL	950905	5- SWAT GLOCK 45 MOS with optics and holsters. FY 25. KS	4,000.00	-	4,000.00

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01POL1	**500000**	**Dollar Amount**	**$ 196,719.00**	**$ 189,090.00**	**$ 1,800.00**
01POL1	500105	3% Across-the-Board Pay Program	38,318.00	38,318.00	-
01POL1	510005	Request is the same level as prior year funded	3,420.00	5,920.00	-
01POL1	510010	4 - 50" tv monitors for wall in Real Time Crime Center (RTCC)	1,800.00	-	1,800.00
01POL1	510010	Misc. equipment, headsets, cables, batteries, supplies, and materials throughout the year for the operation of the unit.	6,000.00	6,000.00	-
01POL1	510010	Replacement heavy duty (24 hour a day) chairs for dispatchers.	2,000.00	2,000.00	-
01POL1	520005	Request is the same level as prior year funded	2,000.00	2,000.00	-
01POL1	520005	Micron air filters for dispatch center.	1,134.00	-	-
01POL1	520017	Priority Dispatch (The PD part). Fire Dept pays the remainder.	8,448.00	8,448.00	-
01POL1	520017	Eventide Software Maint	7,050.00	7,050.00	-
01POL1	520017	GenWatch Software Maint	3,000.00	3,000.00	-
01POL1	520017	Zetron Software Maint	5,500.00	5,500.00	-
01POL1	520020	Copier maintenance	3,300.00	3,300.00	-
01POL1	520020	Deep cleaning of Dispatch consoles	2,700.00	-	-
01POL1	540005	Request is $7,000 more than prior year funded	32,000.00	25,000.00	-
01POL1	550010	Association of Public Safety Communications Officials (APCO) subscriptions/memberships/certifications	951.00	951.00	-
01POL1	550010	Southwest Texas Regional Advisory Council (STRAC) MSAT satellite phone in the event that all phones go down	1,000.00	1,000.00	-
01POL1	550010	CritiCall Dispatcher testing for applicants	3,400.00	2,996.00	-
01POL1	570010	Request is the same level as prior year funded	13,700.00	13,700.00	-
01POL1	590070	Request is the same level as prior year funded	1,137.00	1,133.00	-
01POL1	590080	Request is the same level as prior year funded	843.00	843.00	-
01POL1	590090	Request is the same level as prior year funded	45,824.00	51,714.00	-
01POL1	600010	Recruiting advertisement for TCO positions digital bill boards.	1,550.00	1,543.00	-
01POL1	630110	Request is the same level as prior year funded	6,744.00	7,474.00	-
01POL1	950500	Replacement computer #21758 per IT	1,200.00	-	-
01POL1	950500	New computer for Real Time Crime Center (RTCC)	1,200.00	1,200.00	-
01POL1	950120	4 computer monitors, 24"	500.00	-	-
01POL1	950120	Desk top scanner	2,000.00	-	-

Fire Department

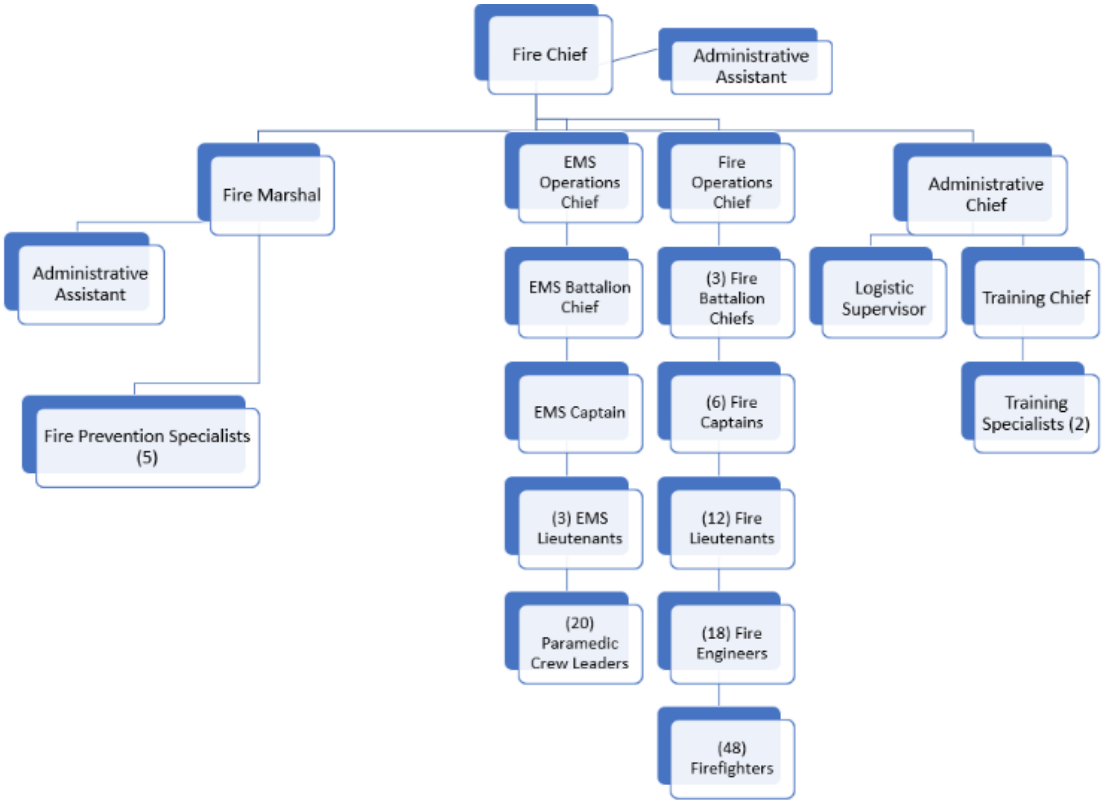
Department Description

The Victoria Fire Department is a community-oriented all-hazards department whose goal is to enhance the quality of life for those we serve—providing a wide range of services, including Fire, Rescue, Hazardous Materials, and Emergency Medical Response to the city and county of Victoria, responding to 890 square miles and approximately 13,000 requests for service annually from six fire stations strategically located throughout the City of Victoria.

Since 2016, the department has achieved the Texas Fire Chiefs Association Best Practices designation, one of only 30 Fire Departments in the state to achieve this status. Additionally, the department was awarded the American Heart Association's Mission Lifeline Gold and Target Heart Attack designation.

Our department is staffed with 128 uniform personnel and two civilians. It is at the forefront of technology, implementing body cameras for our personnel and the latest Emergency Medical Service advancements, such as providing blood transfusions in the field. We strive to exceed expectations with every interaction and remain committed to protecting and serving our community with excellence, compassion, and integrity.

Organization Chart







Department Mission

To Preserve Life and Property with Dedicated and Caring Service.



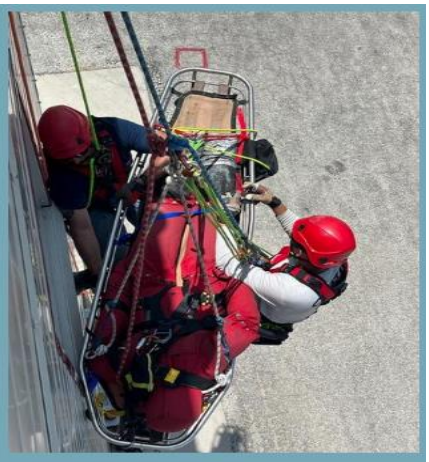
Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

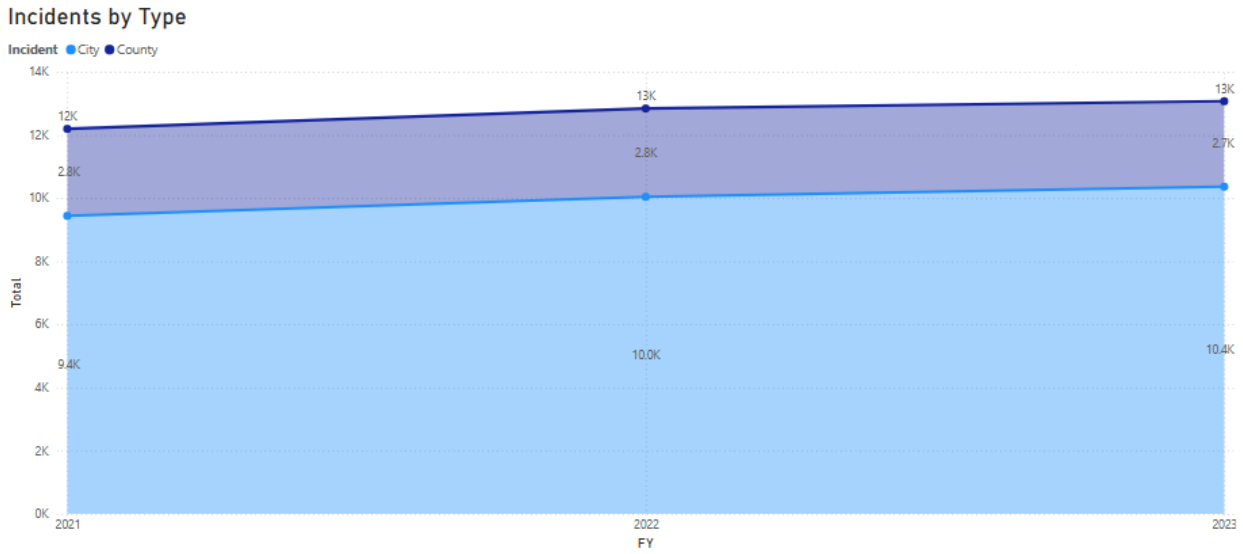
- Committed to serving our city, its residents, and visitors with professionalism, dedication, and compassion
- Dedicated to improving our department's efficiency and effectiveness and maintaining a high level of operational readiness through the implementation of new technologies and practices and better utilizing our resources to provide the best possible service to the community
- Continue community engagement in various community events and provide programs to increase awareness of fire safety, and medical emergencies
- Continue recruitment strategies to lower vacancies within the department

FY 2024 Highlights

- We enhanced our training capabilities by installing a confined space training prop and securing a car prop that simulates a car fire at our training facility
- Developed a partnership with Magnolia Beach Fire to provide Emergency Medical Technician training as a part of our fire academy
- First Responder Academy with over 40 participants
- Fire Training Academy with over 125 applicants for the next Academy
- The Hands-Only CPR initiative to date has trained 750 people, putting us on track to exceed our 2024 goal of training over 2000 people
- Partnered with UT Health Sciences for in-person stroke education
  - Improve recognition and symptoms of stroke
  - Teledoc to consult with a neurologist from the field



Performance Metrics



Slide 1: Incident Location City vs County- This graph shows a breakdown of the total amount of calls for FY21, FY22, and FY23. The graph displays the number of calls that took place in the city and the number of calls that took place in the county. For example, FY 23 had 13073 total calls, with 10366 in the city and 2707 in the county.

Slide 2: Response by Units - This graph displays the number of responses that each unit had. It is common to have multiple units respond to a single incident, which is why there are considerably more responses than there are incidents.

Slide 3: Call Time by Areas -

Call Time by Areas – This graph displays the total number of hours out of each fiscal year that each unit was on a response.

Slide 4: ROSC Rates - This chart shows the percentage of return of spontaneous circulation for patients who were in cardiac arrest. ROSC occurs when an individuals heart beats on it's own without assistance from the paramedics.

Slide 5: UHU Performance by Units –

UHU Performance by Units – This chart shows the percentage of the fiscal year that each medic unit was on a response. In order to maintain good response standards, we aim to have units on response less than 30% of the time.



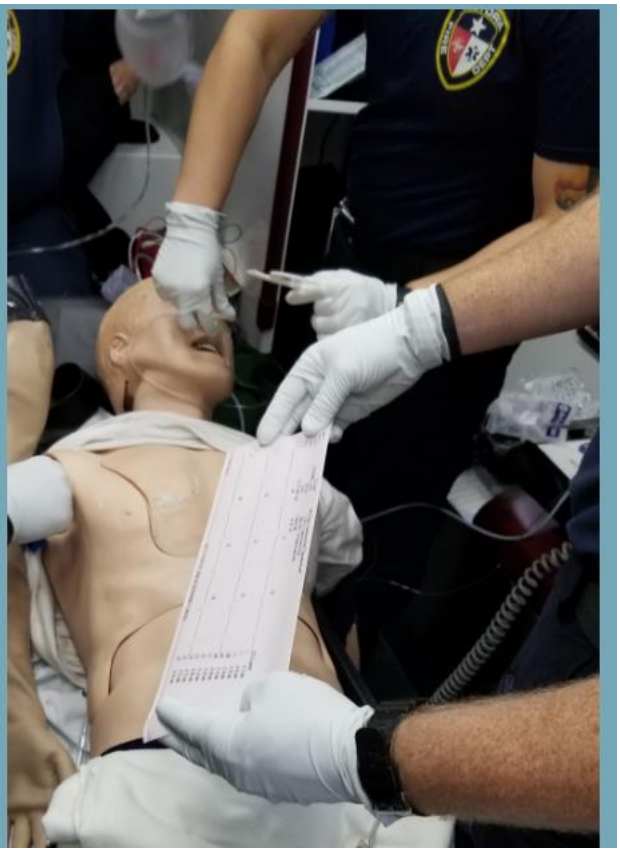
Departmental Efficiencies

- Community Paramedic Program: This program reaches out to residents dependent on the 911 system. The paramedic networks with local organizations and identifies equipment and services offered. The medic then identifies and engages residents who rely on the 911 system. The medic advocates for the resident's well-being and acts as a bridge between the local organizations and the needs of those dependent on the 911 system.
- Reorganize the department to enhance the safety of our members and better address the community's needs.
- Address and updated Leave procedures to reduce overtime.
- Participated in aviation exercises to test existing aviation procedures and address any challenges for aviation emergencies.

FY 2025 New Programs/Initiatives

Community engagement and education will continue to be priorities in FY25.

- Community Risk Reduction Program
- Public Access Defibrillator and Pulse Point Program – Program that builds off the success of the Hands-Only CPR Program
  - Increase participation
  - Improve CPR survivability rate by 2026
- Smoke Detector Blitzes
  - Saturday mornings
  - Educate home and rental owners
  - 90% of households by 2026
- Special Events Program
  - Reduce dependency on 911 resources
  - Increase resource availability for emergencies
- Automatic Vehicle Locator (AVL) for our heavy apparatus to reduce response times
- Apparatus Replacement
- Start the planning process to relocate Station 5



FY 2025 Budget Highlights

The Fire Department budget request equals $16,589,329, an increase of $645,602 or 4.05 percent, compared to Fiscal Year 2024 Adopted Budget, $15,943,727. The Fiscal Year 2025 budget includes $638,522 in one-time expense and $15,950,807 in recurring expense, an increase of $1,064,580 or 7.15 percent, from last year's recurring budget. Of the $16,589,329 budget, 77% is for personnel, 19% for maintenance and operations and 4% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 14,886,227	$ 15,950,807	$ 1,064,580	7.15%
One time	1,057,500	638,522	(418,978)	-39.62%
Total	**$ 15,943,727**	**$ 16,589,329**	**$ 645,602**	**4.05%**

Personnel increase of $731,501 is the net result of a $15,887 decrease in baseline adjustments, $290,432 Market/STEP Pay Program, $437,509 for Overtime Pay Program and $19,447 FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, and longevity and TMRS rate that will be captured in this fiscal year.)*

Major impacts on our FY25 budget are related to facility maintenance of existing fire stations and the purchase of emergency response vehicles. Stations have seen a significant increase in cost increase due to age and inflation, including heating and air conditioning repair, garage door maintenance, and plumbing maintenance. The asset replacement schedule calls for replacing maintenance costs for an ambulance and a fire engine in fiscal year 2025.

Additional revenue from training partnerships continues to provide additional funding to support the drill field development and other training opportunities. In just the past five years, the fire department has generated enough revenue to cover the original cost of the drill field.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 11,974,697	$ 12,706,198	731,501	6.11%
▾ Maintenance and Operations	3,686,229	3,184,939	-501,290	-13.60%
▸ Supplies	673,229	733,464	60,235	8.95%
▸ Maintenance	257,600	263,706	6,106	2.37%
▸ Contractual Services	577,350	828,304	250,954	43.47%
▸ Other Charges	120,775	137,625	16,850	13.95%
▸ Interdepartmental	2,057,275	1,221,840	-835,435	-40.61%
▸ Capital Outlay	282,801	698,192	415,391	146.88%
Total	$ 15,943,727	$ 16,589,329	645,602	4.05%

Department One-Time Expenditures

Data

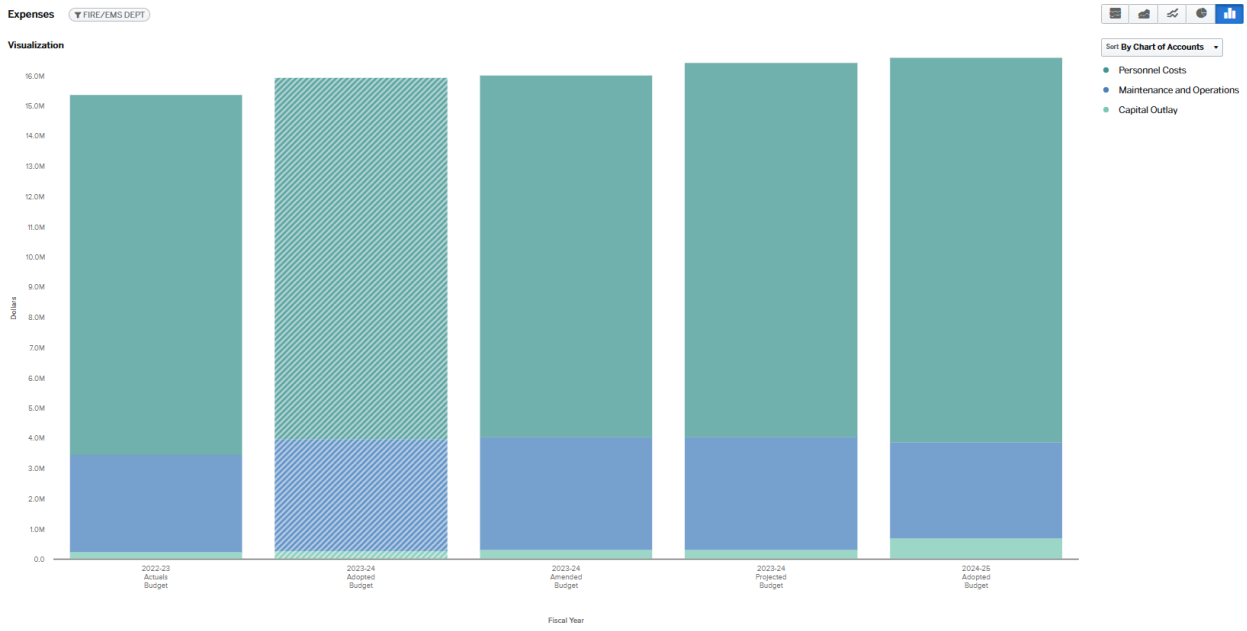
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 896,000	$ 11,880	-884,120	-98.67%
▸ Supplies	0	10,600	10,600	--
▸ Maintenance	11,000	1,280	-9,720	-88.36%
▸ Interdepartmental	885,000	0	-885,000	-100.00%
▸ Capital Outlay	161,500	626,642	465,142	288.01%
Total	$ 1,057,500	$ 638,522	-418,978	-39.62%

Department Recurring Expenditures

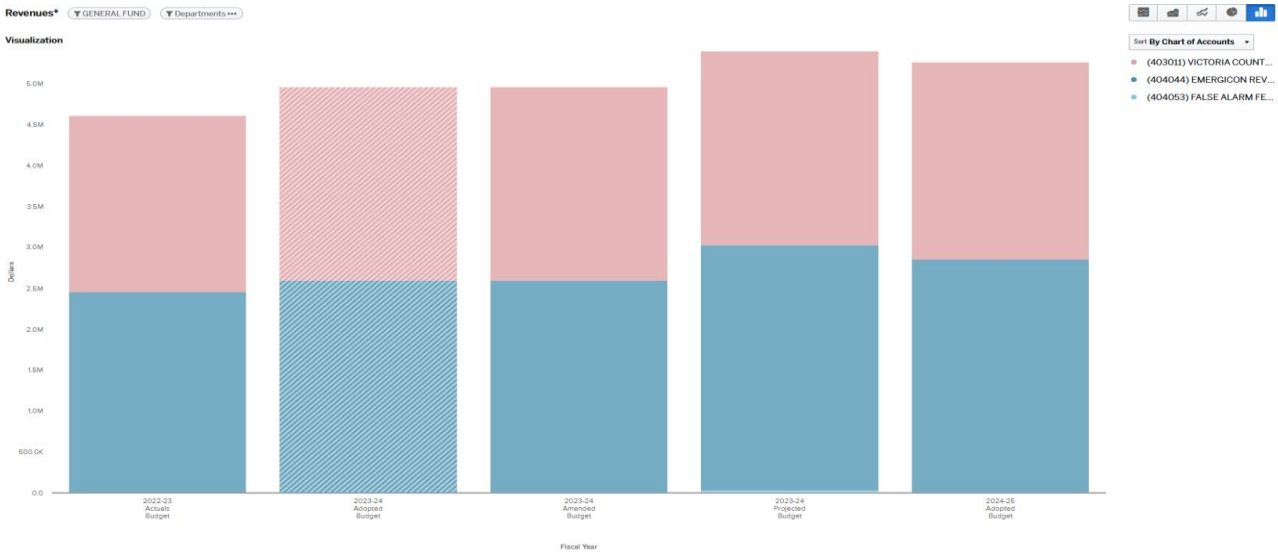
Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 11,974,697	$ 12,706,198	731,501	6.11%
▾ Maintenance and Operations	2,790,229	3,173,059	382,830	13.72%
▸ Supplies	673,229	722,864	49,635	7.37%
▸ Maintenance	246,600	262,426	15,826	6.42%
▸ Contractual Services	577,350	828,304	250,954	43.47%
▸ Other Charges	120,775	137,625	16,850	13.95%
▸ Interdepartmental	1,172,275	1,221,840	49,565	4.23%
▸ Capital Outlay	121,301	71,550	-49,751	-41.01%
Total	$ 14,886,227	$ 15,950,807	1,064,580	7.15%

Total Expenditures for Corresponding Fiscal Year Presented



Revenues for Corresponding Fiscal Year Presented





Department Full-Time Employees

Fire

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Fire - Licensed Staff	127	128	128	128	128
Fire - Civilian Staff	3	2	2	2	2
COUNT	**130**	**130**	**130**	**130**	**130**

- In Fiscal Year 2022, converted one (1) Civilian Inventory Specialist position to a certified Quality Improvement Specialist position.
- In Fiscal Year 2023, converted one (1) fire fighter postion to a Training Specialist position.
- In Fiscal Year 2024, converted one (1) certified fire fighter position to a fulltime Logisitics Specialist position.
- In Fiscal Year 2024, converted one (1) certified fire fighter position to an EMS Supervisor Position.

Department High-Level Descriptions of Personnel:

The Fire Department proposes minor reorganization to improve efficiency and allow for more effective operations. The plan calls for reorganizing one (1) Logistics Specialist portion to a Fire Prevention Specialist I, thus increasing the number of commercial inspections completed annually. Additionally, we plan to move t the Assistant Chief positions from the Fire Marshal Division to Emergency Medical Services. The Emergency Medical Services Division accounts for approximately 73% of our call volume. As this Division grows, providing a well-defined chain of command is crucial. The Fire Marshal positions will be reclassified as an F6 pay grade, providing additional savings.

Command Staff (10): This includes the Fire Chief, (3) Assistant Chiefs, five (5) Battalion Chiefs, and (1) Fire Marshal. The command staff is responsible for managing the respective divisions of the Fire Department (Fire Operations, EMS Operations, and Administration).

Field Supervisors (22)—This includes Captains and Lieutenants. The field supervisors are responsible for leading the non-officer personnel in day-to-day operations and delivering services.

Fire Fighters / Paramedics (86) - Provide community firefighting, Emergency Medical Services., and technical rescue services.

Fire Prevention Specialist (5): These individuals conduct inspections, plan reviews, investigations, and life safety education.

Training Staff (2) community education programs.

Administration Staff (2) - Support day-to-day operations of the Administration, Operations, and FMO divisions.

Quality Assurance (1) - Manage quality systems to ensure accurate dispatch procedures and data reports and manage video files from field operations.

MIH Paramedic (1) - Provide Mobile Integrated Healthcare (MIH) services to specific client demographics.

Logistics Specialist (1) - Ensures apparatus and equipment are maintained and ready for service.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01FIR	**500000**	**Dollar Amount**	**$ 7,168,208.00**	**$ 3,991,997.00**	**$ 638,522.00**
01FIR	500105	3% Across-the-Board Pay Program	19,447.00	19,447.00	-
01FIR	500105	STEP & Market for Public Safety Pay Program	290,432.00	290,432.00	-
01FIR	500105	Request add (3) Lieutenants, (3) Drivers, and (3) Firefighter/EMT positions	684,152.00	-	-
01FIR	500105	Request add (2) Inspector positions	128,544.00	-	-
01FIR	500120	Additional Extra Straight Pay for Fire Pay Program	35,001.00	35,001.00	-
01FIR	500125	Additional Premium Pay for Fire Pay Program	402,508.00	402,508.00	-
01FIR	510005	Request is the same level as prior year funded	11,000.00	12,500.00	-
01FIR	510010	Fire Hose	12,000.00	12,000.00	-
01FIR	510010	Rehab Supplies	3,000.00	3,000.00	-
01FIR	510010	Replacement Tools	19,500.00	18,000.00	-
01FIR	510010	Firefighting Foam & Bio Rem (increased cost to meet EPA requirements).	8,500.00	8,500.00	-
01FIR	510010	Fire Marshal Office equipment and supplies.	5,000.00	5,000.00	-
01FIR	510010	Items for Brush 3 winch	1,500.00	-	1,500.00
01FIR	510010	2 Battery powered chain saws for the fire apparatus.	1,800.00	1,800.00	-
01FIR	510010	2 Electric Vehicle car fire single-use fire blankets.	3,500.00	3,500.00	-
01FIR	510012	Replacement suits & equipment/Kore Kooler Rehab Chairs & replacement bags	3,500.00	3,500.00	-
01FIR	510012	PEAC - WMD (Palmtop Emergency Action for Chemical-Weapons of Mass Destruction) License (license for Tier II reports and mapping).	1,500.00	1,500.00	-
01FIR	510013	Additional Training for Swift Water Rescue Team (taught in house)	4,000.00	4,000.00	-
01FIR	510014	Request is $500 more than prior year funded	28,000.00	27,500.00	-
01FIR	510015	Request is the same level as prior year funded	133,213.00	153,312.00	-
01FIR	510025	Disposable Medical Supplies	253,000.00	236,000.00	-
01FIR	510025	Oxygen Supplies	3,300.00	3,300.00	-
01FIR	510025	Non-Disposable Equipment	10,450.00	10,450.00	-
01FIR	510025	Whole Blood Program	22,000.00	22,000.00	-
01FIR	510025	Out of Cycle Consumables	3,250.00	3,250.00	-
01FIR	510030	Maintenance for facility landscaping	3,000.00	3,000.00	-
01FIR	510030	Update and replace landscaping at station 2.	7,300.00	-	7,300.00
01FIR	510035	Replacement beds are 9 per year	4,452.00	4,452.00	-
01FIR	510035	Office furniture for the new PSHQ building.	20,000.00	-	-
01FIR	510045	Annual replacements for expiring sets of Personal Protective Equipment (12 sets)	56,700.00	56,700.00	-
01FIR	510045	Personal Protective Equipment Inspections	38,200.00	38,200.00	-
01FIR	510045	Personal Protective Equipment (gloves, helmets, boots, hoods)	19,200.00	19,200.00	-
01FIR	510045	Station Wear (135 members at $450 for annual uniform order)	65,000.00	65,000.00	-
01FIR	510045	Emblems (replace badges and brass)	5,000.00	5,000.00	-
01FIR	510045	Honor Guard	2,200.00	2,200.00	-
01FIR	510045	Nine additional sets of Personal Protective Equipment	54,728.00	-	-
01FIR	510045	Set of uniforms for 9 additional employees for Fire Operation	9,900.00	-	-
01FIR	510045	Set of uniforms for 2 additional employees in the FMD (Fire Marshall Division).	2,200.00	-	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01FIR	510045	Replacement Personal Protective Equipment for the fire investigators.	8,159.00	-	-
01FIR	510045	Replacement body armor for the Fire Marshal's Division. 2 sets expiring in FY25.	1,800.00	-	1,800.00
01FIR	520005	Request is $10,200 more than prior year funded	75,200.00	65,000.00	-
01FIR	520010	Outsourcing Annual Inspections previously done by Building Services	2,200.00	2,200.00	-
01FIR	520010	AC Filters (price increase).	2,000.00	2,000.00	-
01FIR	520010	HVAC Maintenance	7,900.00	7,900.00	-
01FIR	520017	ESO/Firehouse/HD (Health Data Exchange) Combined/ESO Equipment Inspection Software(contract). Amount reflects combining all ESO package into one line item.	38,000.00	38,000.00	-
01FIR	520017	Fire Roster (contract) - Price increase per person and added additional 10 members to cover departments part time employees.	5,200.00	5,200.00	-
01FIR	520017	APX Pre-Planning Software - Price increase, quote available	9,200.00	9,200.00	-
01FIR	520017	(20) basic licenses (7) professional licenses for EMS Body Cam Program and FMO Inspector BWC program. Advised by rep that there are no projected cost increases for software. Added additional license for Chief Fox in '23. Budget increased to reflect change. Rep says cost/contract should be good until 1/14/2026.	8,250.00	8,250.00	-
01FIR	520017	Knox Connect Software for Key Secures and MedVaults	1,300.00	1,300.00	-
01FIR	520017	NetCloud Package	3,800.00	3,800.00	-
01FIR	520017	Netmotion VPN	13,033.00	13,033.00	-
01FIR	520017	Operative IQ - Controlled Substance Accountability Software (contract) No changes in pricing from '23 fiscal year	3,800.00	3,800.00	-
01FIR	520017	EMS Supply distribution Software (contract)	2,250.00	2,250.00	-
01FIR	520017	Blazestack - Fire investigation software	2,500.00	2,500.00	-
01FIR	520017	Imprivata Software Maint	-	-	-
01FIR	520017	Brazos Ticket writer for the Fire Marshal's Office	1,993.00	1,993.00	-
01FIR	520017	Unmanned Aircraft System (Drone) Program	6,500.00	6,500.00	-
01FIR	520017	Bluebeam Plan review software for FMO NEW PROGRAM	2,000.00	2,000.00	-
01FIR	520020	Request is the same level as prior year funded	2,500.00	2,500.00	-
01FIR	520025	Line item reduction from previous fiscal year - new packs funded in FY23.	5,000.00	-	-
01FIR	520025	Gas Detector Maintenance	500.00	500.00	-
01FIR	520025	Small engine repair	1,000.00	500.00	-
01FIR	520025	AEDs, Lucas (x4), Power Cot (x8), Bariatric Cot (x2) , and Power load systems (x5). (5% price increase and additional Power load system). (Point of sale service contract with (2) new Lucas devices would lower this amount by roughly $3800)	47,500.00	45,200.00	-
01FIR	520025	Holmatro Maintenance (price increase) (contract)	8,200.00	6,350.00	-
01FIR	520025	Breathing Air Compressor Maintenance	14,000.00	13,300.00	-
01FIR	520025	Fire Extinguisher Maintenance	1,200.00	800.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01FIR	520025	Radio and Station Alerting Maintenance	2,500.00	2,000.00	-
01FIR	520025	Refurbish 2 intake ball valves instead of replacement	1,500.00	-	-
01FIR	520025	Annual service of MOG50 oxygen compressor	3,850.00	3,850.00	-
01FIR	520025	Tempus Maintenance Contract for (8) Tempus Cardiac Monitors	12,857.00	12,500.00	-
01FIR	520025	Stream light Rail Mounted Tac Light for Glock x 4	680.00	-	680.00
01FIR	520025	Safari land Holster with tac light.	600.00	-	600.00
01FIR	520025	SCBA (Self-Contained Breathing Apparatus) identifiers for the new SCBA	4,200.00	-	-
01FIR	530000	Medical Director Fees for Primary and Associate Medical Director (contract)	32,400.00	32,400.00	-
01FIR	530000	TCFP (Texas Commissions on Fire Protection) Best Practices	2,500.00	2,500.00	-
01FIR	530000	Application Licenses (Canva, Survey Monkey, Go Daddy)	500.00	500.00	-
01FIR	530000	Counseling Services	1,000.00	1,000.00	-
01FIR	530000	Hose, Ground Ladder, Fire Pump Testing (Required by NFPA annually) (Contract) Price increase from vendor.	13,000.00	13,000.00	-
01FIR	530000	CLEA (Clinical Legal Education Association)	180.00	180.00	-
01FIR	530000	TDSHS EMS (Texas Department of State Health Services) Service Renewal every 2 years (renewed in 2026) Due 5/31/2026	-	-	-
01FIR	530000	Mowing Contract (our part of the annual contract) increased based on contract.	30,436.00	30,436.00	-
01FIR	530000	Forensic Lab testing for fire scene investigation	1,000.00	1,000.00	-
01FIR	530000	Annual Aerial Ladder testing (Required by NFPA)	1,600.00	1,600.00	-
01FIR	530000	Digitize current building plans for storage. One-time project.	5,500.00	-	-
01FIR	530040	Immunizations/New Hire Physicals	6,000.00	6,000.00	-
01FIR	530040	Physicals for Firefighters	82,000.00	77,000.00	-
01FIR	530040	One Test Cancer Screening Test	19,650.00	19,650.00	-
01FIR	540005	Reference Materials	3,500.00	-	-
01FIR	540005	Honor Guard Academy	3,000.00	3,000.00	-
01FIR	540005	Conferences - Fire and EMS general.	29,500.00	25,091.00	-
01FIR	540005	EMS Training - ACLS (Advanced Cardiac Life Support), PALS (Pediatric Advanced Life Support), PHTLS (Prehospital Trauma Life Support), and AMLS (Advanced Medical Life Support).	3,923.00	3,923.00	-
01FIR	540005	Vehicles for Extrication	3,300.00	3,300.00	-
01FIR	540005	Firefighter Professional/Career Development	3,000.00	3,000.00	-
01FIR	540005	Blue Card Instructor Re-Certification added an instructor for a total of four.	4,000.00	4,000.00	-
01FIR	540005	Blue Card CE and new officers.	2,875.00	-	-
01FIR	540005	Citizens Responder Program	2,000.00	2,000.00	-
01FIR	540005	DSHS/TCFP renewals and certifications - TCFP Annual (127): $10,000; TCFP Special (40): $4,500; DSHS (30): $4,500; Tactical Paramedic - Cert. (8): $3,000.	22,000.00	18,000.00	-
01FIR	540005	CE Software for EMS/Fire CE	15,276.00	15,276.00	-
01FIR	540005	Paramedic Class reimbursement (1 students at $5,000 each)	-	-	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01FIR	540005	Entry Level testing/processing. Annual $750 and 50 tests @55.00.	2,500.00	2,500.00	-
01FIR	540005	CPR recertification 1/2 of the dept. per year.	350.00	350.00	-
01FIR	540005	Command staff professional development.	9,800.00	9,800.00	-
01FIR	540005	Fire Marshal Division professional development.	14,555.00	13,500.00	-
01FIR	540005	NFPA 1403 Live Fire Instructor Course.	7,610.00	7,610.00	-
01FIR	540005	Cadaver Lab for 5 members.	1,650.00	1,650.00	-
01FIR	540005	Recruiting items.	2,000.00	-	-
01FIR	550010	Memberships for Adm, Training, FMO	1,500.00	1,500.00	-
01FIR	550010	Cable for Stations (contract)	6,000.00	6,000.00	-
01FIR	550010	NFPA for FMO access	600.00	600.00	-
01FIR	550010	Publications	200.00	200.00	-
01FIR	550010	Golden Crescent RAC Membership	500.00	500.00	-
01FIR	550010	VCS Services for Range Global Sat Phone in Mobile Command Post.	1,000.00	1,000.00	-
01FIR	550010	Translation Services for field operators	625.00	625.00	-
01FIR	550010	Texas Fire Marshal's Association Excellence in Fire Prevention Application Fee	200.00	200.00	-
01FIR	550010	ICC Subscription for the Fire Marshal's Division.	750.00	750.00	-
01FIR	560010	Request is the same level as prior year funded	5,575.00	5,575.00	-
01FIR	560012	Request is the same level as prior year funded	500.00	500.00	-
01FIR	560014	Annual cell phone service.	29,700.00	29,700.00	-
01FIR	560014	Six (6) Medic units to use in conjunction with Pulsar Hospital Communications app	2,772.00	2,772.00	-
01FIR	560040	Request is the same level as prior year funded	366,877.00	357,086.00	-
01FIR	570010	Request is the same level as prior year funded	67,500.00	73,000.00	-
01FIR	570020	Request is the same level as prior year funded	14,000.00	14,000.00	-
01FIR	590010	Request is the same level as prior year funded	12,224.00	12,224.00	-
01FIR	590020	Additional Engine/Pumper	1,047,099.00	-	-
01FIR	590020	Additional Ambulance	423,435.00	-	-
01FIR	590025	Brush Truck Payment (4 of 7) ($30,103)	-	-	-
01FIR	590025	Engine Payment (4 of 7) ($116,642)	-	-	-
01FIR	590025	Ford Explorer lease year 4 (Replaces #900)	7,286.00	7,286.00	-
01FIR	590025	Ford F150 Crew lease year 4 (Replaces #910)	6,703.00	6,703.00	-
01FIR	590025	Ford F350 Crew lease year 4 (Replaces #970)	7,719.00	7,719.00	-
01FIR	590025	Ford F150 Crew lease year 4 (Replaces #993)	6,702.00	6,702.00	-
01FIR	590025	Ford F150 EXT-Cab SWB lease year 1 (replace unit #922).	10,600.00	-	-
01FIR	590025	Ford F150 EXT-Cab SWB lease year 1 (replace unit #924).	10,600.00	-	-
01FIR	590025	Compact SUV for additional Inspector.	7,300.00	-	-
01FIR	590025	Compact SUV for additional Inspector.	7,300.00	-	-
01FIR	590025	Ford Explorer for Fire Chief	16,000.00	-	-
01FIR	590025	FY 2024 order - 4dr Front Wheel Drive	7,590.00	7,590.00	-
01FIR	590030	Request is the same level as prior year funded	36,900.00	36,900.00	-
01FIR	590040	Request is the same level as prior year funded	83,516.00	83,516.00	-
01FIR	590045	Request is the same level as prior year funded	286,322.00	286,322.00	-
01FIR	590050	Request is the same level as prior year funded	52,714.00	71,510.00	-
01FIR	590070	Request is the same level as prior year funded	13,426.00	13,383.00	-
01FIR	590075	Request is the same level as prior year funded	42,663.00	43,756.00	-
01FIR	590080	Request is the same level as prior year funded	898.00	898.00	-
01FIR	590090	Request is the same level as prior year funded	248,325.00	280,245.00	-
01FIR	610015	Bush Truck Payment (4 of 7) ($30,103)	30,103.00	30,103.00	-
01FIR	610015	Engine Payment (4 of 7) ($116,642)	116,642.00	116,642.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01FIR	610015	SCBA replacement program, Year 2 of 5.	131,546.00	131,546.00	-
01FIR	610015	Request new to FY24-25	190,000.00	190,000.00	-
01FIR	610016	Cardiac Monitor Replacement Payment (4 of 5)	45,000.00	45,000.00	-
01FIR	620016	New Hire/Promotional/Retirement Ceremony.	2,000.00	2,000.00	-
01FIR	620016	Testing Process and Retiree Social Events	500.00	500.00	-
01FIR	620016	Annual Awards Event	2,000.00	2,000.00	-
01FIR	620020	Educational Handouts/Materials	3,000.00	3,000.00	-
01FIR	620020	Fire Prevention Awards	450.00	450.00	-
01FIR	620020	Fire Prevention and Life Safety Programs	3,500.00	3,500.00	-
01FIR	620020	The smoke detector program will partner with neighborhood clean-up projects.	1,000.00	1,000.00	-
01FIR	620020	Recruitment billboards and advertisement.	800.00	800.00	-
01FIR	640020	Request is $400 more than prior year funded	4,200.00	4,200.00	-
01FIR	900110	Repair and paint the inside of Station 4.	18,000.00	-	18,000.00
01FIR	900110	Roof repairs station 5.	1,300.00	-	1,300.00
01FIR	900110	Roof coating station 3 (option 2) would extend the roof's life by ten years.	22,795.00	-	22,795.00
01FIR	900110	Roof coating for the drill field classroom building.	11,495.00	-	11,495.00
01FIR	900110	Repair bathroom title and leak at station 3.	7,500.00	-	7,500.00
01FIR	900120	Station 2 equipment yard/attic unit annual replacement program.	53,400.00	-	-
01FIR	900120	Station 2-bedroom wing annual replacement program.	14,000.00	-	-
01FIR	900120	Station 2 mini-split-unit SCBA room annual replacement program.	3,900.00	-	-
01FIR	900120	Station 2 mini-split unit Electrical Room annual replacement program.	4,900.00	-	-
01FIR	900120	Station 4 mini-split Electrical Room	4,600.00	-	-
01FIR	900150	Remove and replace the sidewalk at the front entry station 1.	5,300.00	-	-
01FIR	900150	Remove and build new sidewalk at station 3 for the side entry.	5,000.00	-	-
01FIR	900150	Remove and replace part of the rear apparatus driveway at station 3.	11,950.00	-	-
01FIR	900150	Rebuild monument signs at Station 2.	16,000.00	-	-
01FIR	950120	Station furniture (1 set of living furniture per year)	11,500.00	-	-
01FIR	950300	Replacement Motorola Radios - Police & Fire (54 of 435)	160,950.00	-	217,500.00
01FIR	950400	Stair-chair replacement schedule	74,000.00	-	74,000.00
01FIR	950400	Tempus Maintenance Contract for (8) Tempus Cardiac Monitors.	12,600.00	12,600.00	-
01FIR	950400	Replacement of current Pentax Video Laryngoscopes with the UE Laryngoscope.	5,600.00	-	5,600.00
01FIR	950400	Knox Med Vault Wi-fi upgrades	6,500.00	-	6,500.00
01FIR	950400	Replacement for 2(of 4) Lucas with 7 year service contract replacement schedule	65,000.00	-	65,000.00
01FIR	950500	3 Additional Mobile Data Terminals (MDT) for fire apparatus	16,500.00	-	-
01FIR	950500	1 Replacement computer for the SCBA fit testing machine.	1,200.00	1,200.00	-
01FIR	950500	Replace computer #21414 annual IT replacement program	1,200.00	1,200.00	-
01FIR	950500	Replace computer #22293 annual IT replacement program	1,200.00	1,200.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

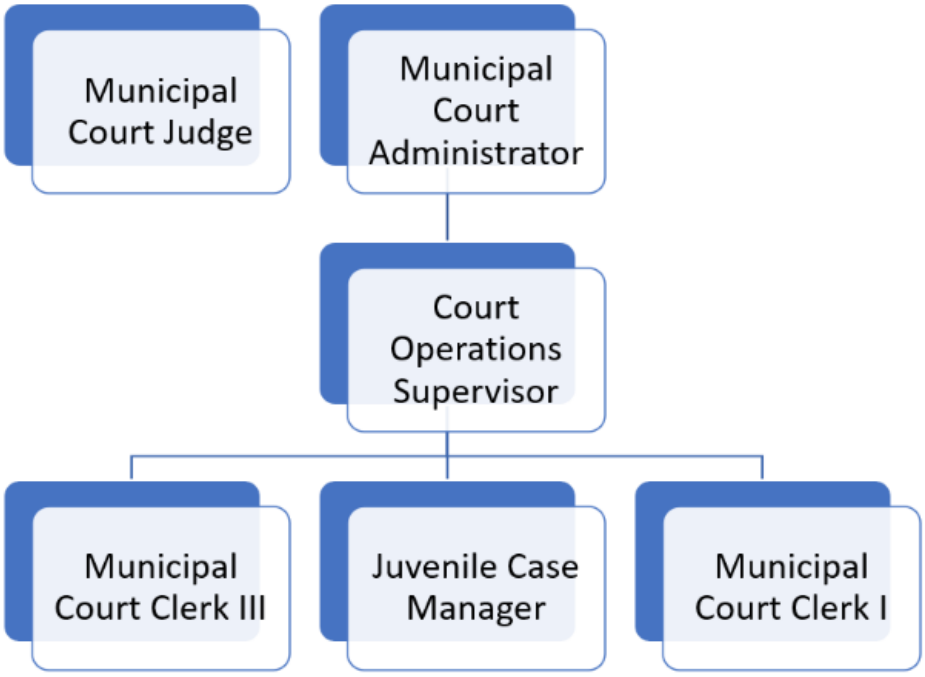
Department	Account	Description	Requested	Approved Recurring	Approved One time
01FIR	950500	Replace computer #22294 annual IT replacement program	1,200.00	1,200.00	-
01FIR	950500	Replace computer #22295 annual IT replacement program	1,200.00	1,200.00	-
01FIR	950500	Replace laptop #20998 annual IT replacement program	2,000.00	2,000.00	-
01FIR	950500	2 Additional computers for the additional fire inspectors.	2,600.00	-	-
01FIR	950500	1 Additional computer and drop for station 3	1,800.00	-	-
01FIR	950500	Cell phone boosters for stations 4 and 6.	7,000.00	-	-
01FIR	950600	Radio batteries to be replaced Year 2 of 2.	8,000.00	-	8,000.00
01FIR	950600	KNOX Key Defender, Single Assembly and mounting bracket	4,700.00	-	4,700.00
01FIR	950600	KNOX Key Defender, Single Assembly, and mounting bracket	1,842.00	-	1,842.00
01FIR	950600	Replace generator at station 4.	125,000.00	-	125,000.00
01FIR	950600	Fire nozzles and valve replacement price increase FY25.	5,000.00	5,000.00	-
01FIR	950600	Thermal Imaging Cameras	6,500.00	6,500.00	-
01FIR	950600	PPV (Positive Pressure Fan) fan (capital replacement cycle) (coop. agreement) Increase of an additional 10 % projected	7,000.00	7,000.00	-
01FIR	950600	1 Replacement gas dryers or washer(annual replacement program)	2,500.00	2,500.00	-
01FIR	950600	Electric rotary rescue saw w/diamond blade.	1,950.00	1,950.00	-
01FIR	950600	Upgrade to 21 AB4 cameras with associated 5 year contract	23,000.00	23,000.00	-
01FIR	950600	2 Replacement Rescue Randy manikins for training.	5,000.00	5,000.00	-
01FIR	950600	2 Additional Body Cameras for Fire Inspectors.	2,570.00	-	2,570.00
01FIR	950600	4 Additional body cameras for the Operations BC and EMS Captain.	5,140.00	-	5,140.00
01FIR	950600	$12,000 High pressure system for wild-land 1. (grant eligible) ($12,000)	-	-	-
01FIR	950600	Replacement rescue tools	48,000.00	-	48,000.00
01FIR	950600	Warn 12-S winch for Brush 3 to use for self-extraction	1,700.00	-	1,700.00

Municipal Court

Department Description

The City of Victoria Municipal Court strives to provide professional court proceedings that follow all applicable laws and ensure that the rights of all persons are observed. The Municipal Court processes and adjudicates class "C" misdemeanor criminal cases that occur within the territorial limits of the City of Victoria. The Municipal Court handles cases from the Police Department, Fire Marshal's Office, Code Enforcement, Victoria County Animal Services, and through citizen complaints. The City of Victoria Municipal Court focuses on three main functions: Customer Service, Court Operations, and Administrative functions.

Organization Chart



Note: Municipal Court Judge is appointed by Council, and not considered full-time employee.



Department Mission

The City of Victoria Municipal Court strives to serve every individual with respect and upholds the principles of justice for the betterment of our community.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Provide strategic and operational direction for the operations of the Municipal Court to ensure access to justice and timeliness in case processing.
- Leverage innovative solutions to expand court services and enhance process efficiencies.
- Deter criminal behavior and reduce recidivism to enhance public safety and quality of life for Victoria residents and visitors through educational outreach initiatives.

FY 2024 Highlights

Access to Justice
Ongoing outreach and open docket initiative providing expanded access to justice through creative docketing.

Spring Internship collaboration with UHV developed a self-help legal resource webpage and flyer in conjunction with the Victoria Public Library and City Attorney's office.

Continued partnership with Billy T. Cattan Recovery Outreach Center.

Process Improvement Efficiencies
Maria Bell received the Distinguished Service Award from the Texas Court Clerks Association for efforts on improving workflow management.

Tara Tinney achieved her Level I Certified Clerk Certification.

David Baker completed the City of Victoria Spring Leadership Academy.

Community Outreach
Awarded annual grants to 7 Child Safety organizations totaling $50,710



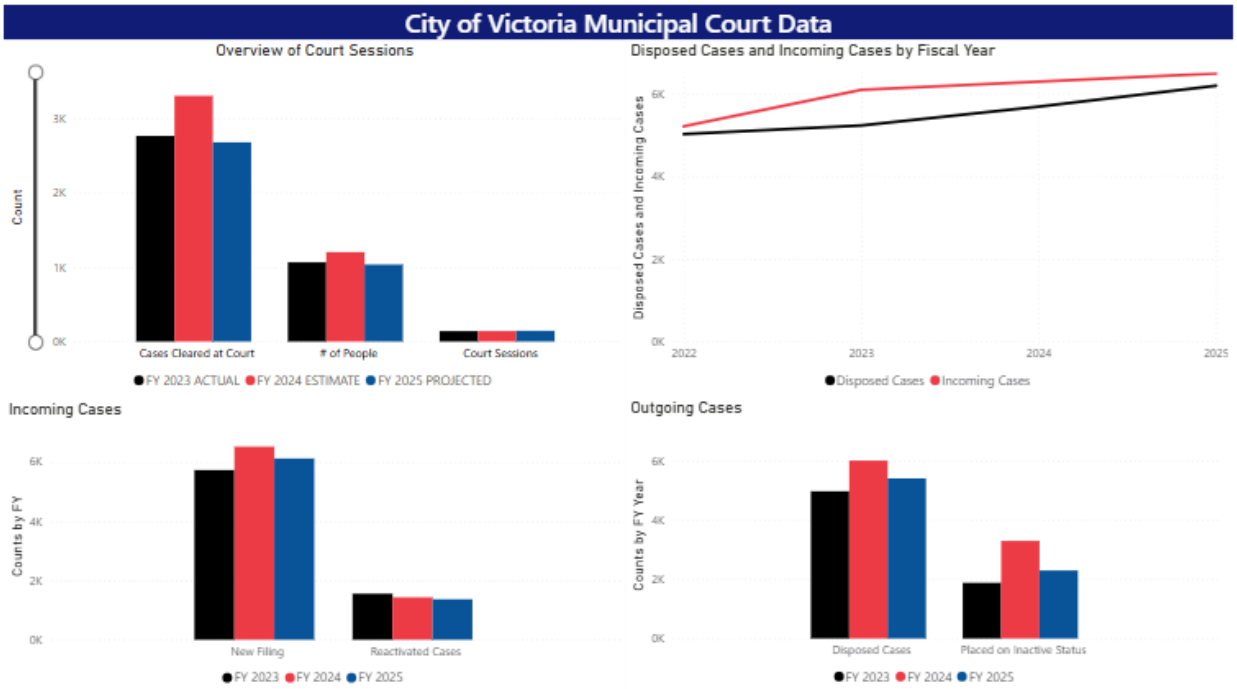
Hosted Spring community-wide car seat inspection event in collaboration with Target for greater visibility and held onsite car seat inspections throughout the year.

Hosted a Booster Seat Initiative on campus at Hopkins Elementary in partnership with Texas A&M Agrilife Passenger Safety KidSafe Initiative.

4th consecutive award recipient of the Municipal Traffic Safety Initiatives award for Medium-sized Municipal Courts for 2024 for educational programming on the dangers of impaired driving.

New Technicians will be certified during a Child Passenger Safety Technician training in September. Fall Car seat inspection event to be held in Target parking lot.

Performance Metrics



Court Sessions Scheduled: This graphic depicts # of people who appeared in court and # of cases resolved at each court session scheduled throughout each FY. Please note: One person could have two or more cases at a court session. FY 2025 projections are based on a 3-year average. This number only includes cases heard before the Municipal Court Judge in open court.

Incoming vs Disposed Case Filing Chart: This graphic depicts the # of new cases being filed each year vs the # of cases being disposed. These numbers do not include the reactivated or inactive cases.

Incoming Cases: The Incoming cases graphic depicts # of new cases coming into the court from filing agencies, and reactivated cases. A reactivated case is defined as a case that was previously placed on an inactive status but an event occured so that the case can proceed to disposition.

Outgoing Cases: The outgoing cases graphic depicts the # of disposed cases being resolved annually as well as cases placed on inactive status. An inactive case is defined as a case that will no take no further action until an event restores the case to the court's active pending caseload.



Departmental Efficiencies

Implementation of Electronic warrant management through court's Case Management system.

Streamline Pre-Trial procedures by transitioning Prosecutor to Electronic Pre-Trial Packet Review.

FY 2025 New Programs/Initiatives

Establish and Implement a Youth Diversion Program effective January 1, 2025 and expand community partners.

Implement Trial Court Performance Measures using CourTools from the National Center for State Courts.

Prepare for move to new Municipal Court facility with opening of Public Safety Headquarters in fall of 2025.



FY 2025 Budget Highlights

The Municipal Court Department budget request equals $526,385, an increase of $11,475 or 2.23 percent, compared to Fiscal Year 2024 Adopted Budget, $514,910. The Fiscal Year 2025 budget includes no one time expense and $526,385 in recurring expense, an increase of $11,475, or 2.23 percent, from last year's recurring budget. Of the $526,385 budget, 73% is for personnel, 26% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 514,910	$ 526,385	$ 11,475	2.23%
One time	-	-	-	0.00%
Total	**$ 514,910**	**$ 526,385**	**$ 11,475**	**2.23%**

Personnel increase of $2,481 is the net result of a $5,646 decrease in baseline adjustments and $8,127 for the FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirees that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Maintenance increased due to increases in software maintenance. Interdepartmental increased due to technology charges.

Capital Outlay decreased due to a reduced number of computer replacements being recommended by IT.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 382,339	$ 384,820	2,481	0.65%
▾ Maintenance and Operations	125,371	136,665	11,294	9.01%
▸ Supplies	8,400	8,400	0	0.00%
▸ Maintenance	71,956	77,998	6,042	8.40%
▸ Contractual Services	2,575	3,090	515	20.00%
▸ Other Charges	11,535	12,410	875	7.59%
▸ Interdepartmental	30,905	34,767	3,862	12.50%
▸ Capital Outlay	7,200	4,900	-2,300	-31.94%
Total	$ 514,910	$ 526,385	11,475	2.23%

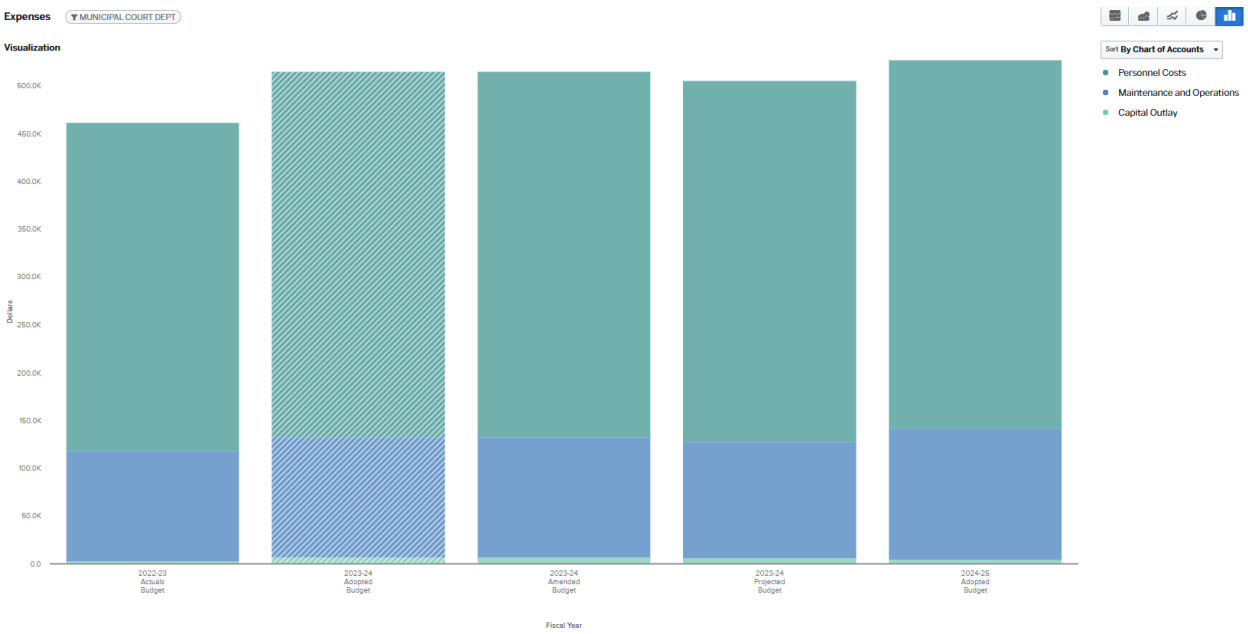
Department One Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025).*

Department Recurring Expenditures

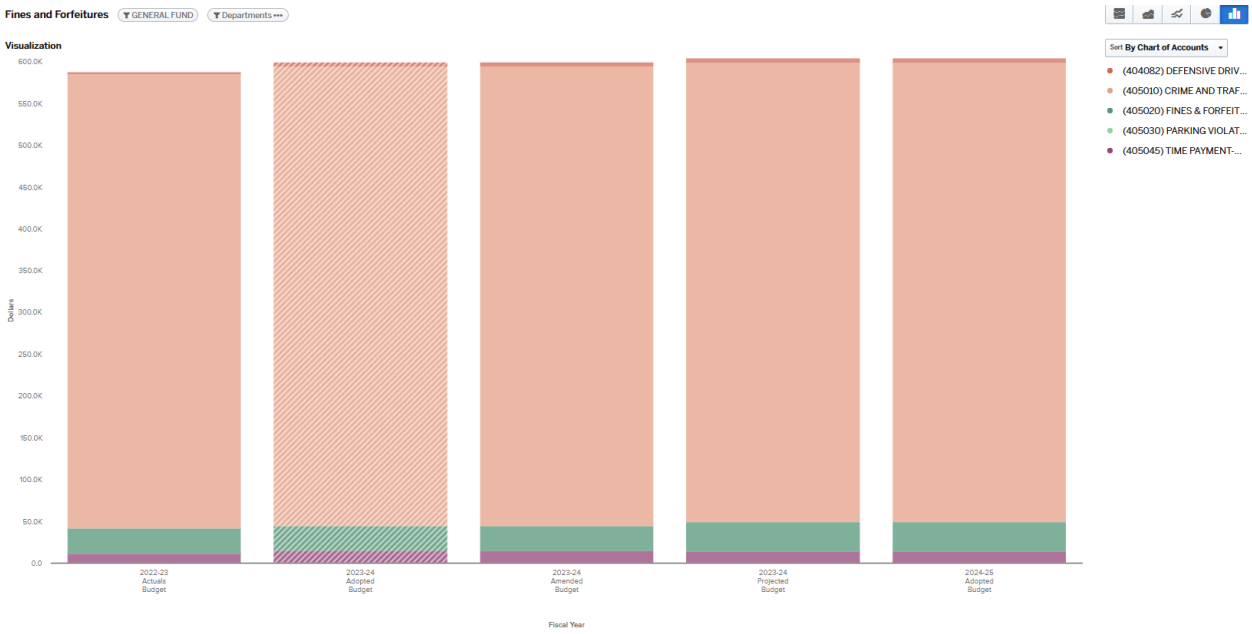
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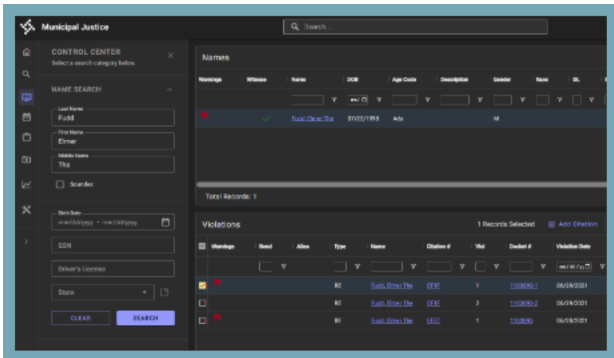
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▸ Interdepartmental	30,905	34,767	3,862	12.50%
▸ Capital Outlay	7,200	4,900	-2,300	-31.94%
Total	$ 514,910	$ 526,385	11,475	2.23%

Total Expenditures for Corresponding Fiscal Year Presented



Revenue for Corresponding Fiscal Year Presented





FY 2025 and Beyond

Data Dashboard for trackable Court Data utilizing Power BI.

Migration to SaaS and Municipal Justice 10 Case Management Software to prepare for the transition to a cloud-based software system.

Implementation of online juror management portal for internal and external usage.

Evaluate Court Translation services through usage of AI-driven technologies.

Department Full-Time Employees

Municipal Court

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Municipal Court	5	5	5	5	5
COUNT	5	5	5	5	5

- No major changes in recent years.

Note: Count does not include part-time Judge.

Department High-Level Descriptions of Personnel:

Municipal Court Administrator (1) - Professionally administers Municipal Court operations; plans, directs and reviews the activities and operations of the Municipal Court including non-judicial functions of the court system, personnel management, development and implementation of policy and procedures, program and project management, budgeting, case flow management, responding to public inquiries and record maintenance. Coordinates court programs with Municipal Judge and Prosecutor; explains and implements new laws or technologies relating to the operation of the Municipal Court.

Court Operations Supervisor (1) - Responsible for performing administrative and supervisory management work in assisting the Municipal Court Administrator in planning, organizing, and directing the administrative functions of Municipal Court. Supervisory responsibilities include, but are not limited to establishing expectations, monitoring work quality, providing training, conducting performance evaluations, and coaching and mentoring staff. Oversees court operations to ensure efficient and effective case flow management.

Juvenile Case Manager (1) - Assists the court in administering the court's juvenile/minor dockets and in supervising its court orders in juvenile cases. Supervises and monitors all aspects of juvenile cases. Coordinates educational outreach activities. Performs a wide variety of specialized clerical duties in support of the Municipal Court including the initiation, processing, and maintenance of legal documents, correspondence and statistics; and provide information and assistance to the public. Works closely with judge, court staff, defendants, and community referral agencies.

Municipal Court Clerk I/III (2) - Provides highly complex case processing and coordination of judicial activities in the Municipal Court. Work includes providing customer service and administrative support; performing data entry, file maintenance, intake and disbursements of money owed to the court; and scheduling court proceedings. Performs a wide variety of administrative duties in support of the municipal court including the initiation, processing, and maintenance of legal documents, preparation of correspondence and statistics; and provision of information and assistance to the public.

Part-time:

Municipal Court Judge (1) - Responsible for presiding over trials and all other court proceedings, for performing certain magistrate functions, and for the general administration of the court related to the court processes and procedures.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

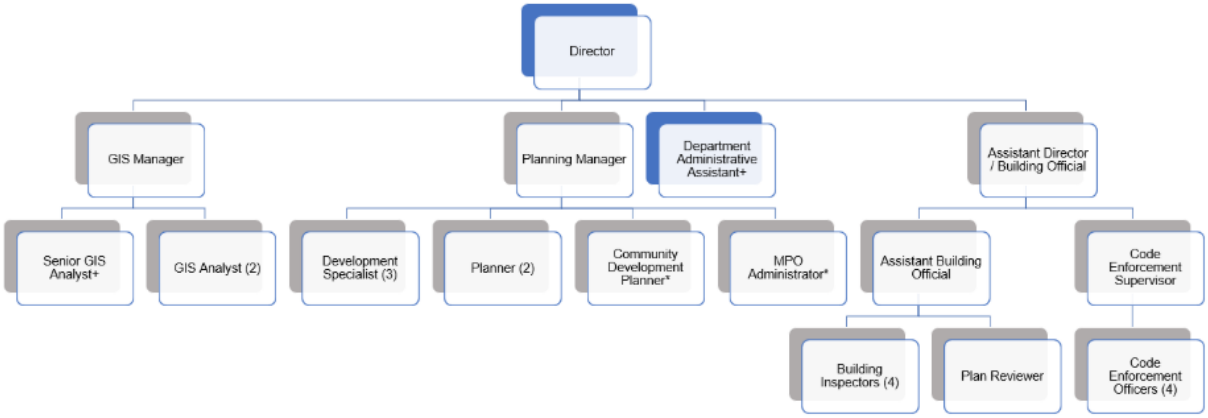
Department	Account	Description	Requested	Approved Recurring	Approved One time
01MUN	**500000**	**Dollar Amount**	**$ 226,840.00**	**$ 149,692.00**	**$ -**
01MUN	500105	3% Across-the-Board Pay Program	8,127.00	8,127.00	-
01MUN	500105	Request add Court Clerk position	45,203.00	-	-
01MUN	510005	Request is the same level as prior year funded	7,500.00	7,500.00	-
01MUN	510010	Cleaning and sanitation supplies; other small tools/supplies	300.00	300.00	-
01MUN	510010	Water services for breakroom	350.00	300.00	-
01MUN	510045	Request is $200 more than prior year funded	500.00	300.00	-
01MUN	520005	Request is the same level as prior year funded	2,000.00	2,000.00	-
01MUN	520017	Tyler Technologies recurring maintenance fees - move to SaaS	88,265.00	63,243.00	-
01MUN	520017	Annual Subscription to Adobe Acrobat DC	200.00	200.00	-
01MUN	520017	Lexus Nexis Accurint for Skip tracing	3,475.00	3,475.00	-
01MUN	520017	Annual Subscription to Snap Engage live chat	2,000.00	2,000.00	-
01MUN	520017	Canva Annual Subscription	120.00	120.00	-
01MUN	520017	Sole - Department Header Package for Website - Civic Plus	5,500.00	-	-
01MUN	520017	Online Jury Management System	6,000.00	6,000.00	-
01MUN	520017	PCI Compliance Tyler Payments	360.00	360.00	-
01MUN	530000	Online Jury Management System Implementation	5,000.00	-	-
01MUN	520020	Request is the same level as prior year funded	600.00	600.00	-
01MUN	530000	Court Interpreter fees for languages other than Spanish or jail interpretations	1,000.00	1,000.00	-
01MUN	530000	Language Line Interpreter	350.00	350.00	-
01MUN	540005	Mandatory Regional Seminars for Judge, Prosecutor, and all Court Personnel	8,000.00	8,000.00	-
01MUN	540005	Mandatory Texas Court Clerks Association Conference	1,000.00	1,000.00	-
01MUN	540005	Additional training for Court Staff including Judge, Prosecutor and Court Personnel	1,000.00	1,000.00	-
01MUN	540020	Mileage for Court Staff traveling to/from City facilities	150.00	150.00	-
01MUN	550010	Texas Court Courts Association (TCCA) memberships for Court Staff	275.00	275.00	-
01MUN	550010	National Association of Court Management (NACM) membership	150.00	150.00	-
01MUN	550010	Chamber Luncheons to send Judge Heinold, Tiffany Totah, and/or Maria Bell	400.00	400.00	-
01MUN	550010	Victoria Advocate	150.00	150.00	-
01MUN	550010	Texas Municipal Court Association (TMCA) Membership	150.00	150.00	-
01MUN	550010	Texas City Managers Association (TCMA) Membership	135.00	135.00	-
01MUN	560012	Request is the same level as prior year funded	125.00	125.00	-
01MUN	560014	Request is the same level as prior year funded	1,100.00	1,615.00	-
01MUN	590010	Request is the same level as prior year funded	337.00	337.00	-
01MUN	590070	Request is the same level as prior year funded	24.00	24.00	-
01MUN	590080	Request is the same level as prior year funded	500.00	500.00	-
01MUN	590090	Request is the same level as prior year funded	30,044.00	33,906.00	-
01MUN	600010	Request is $300 more than prior year funded	800.00	500.00	-
01MUN	620020	Request is $250 more than prior year funded	750.00	500.00	-
01MUN	950500	Court Computer Replacement - #19912	1,200.00	1,200.00	-
01MUN	950500	Window Computer Replacement - #22685	1,200.00	1,200.00	-
01MUN	950500	Replacement Laptop #22663	2,500.00	2,500.00	-

Development Services Administration

Department Description

The Development Administration budget covers administration activities of the Development Services Department.

Organization Chart



- *Note: Blocks in gray are budgeted in other department.*
- * Grant funded position.
- + Partially grant funded position.



Department Mission

We will provide sound professional advice and technical expertise to assist and guide elected and appointed officials, City management, the development community and citizens in planning, preserving, and developing a great city.

We will apply City codes fairly and consistently in the provision of development review, permitting, inspection and code enforcement services. We have a duty to enforce City codes to ensure a safe and healthy environment; but we will balance that duty with a commonsense approach to development and a problem-solving, facilitative attitude.

We will maintain a state-of-the-art Geographic Information System that meets or exceeds the needs and expectations of our customers.

We are in the business of solving problems today, while planning for tomorrow.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan

- Development Services is comprised of the following divisions: Planning, Code Enforcement, Building Inspections and Geographic Information Systems.
- Development Services' goal is to promote the safety, livability, and economic vitality of the City.
  - Application of programs, procedures and codes, specifically administration of Chapter 21 and the implementation of the 2035 Comprehensive Plan as effectively as possible.

FY 2025 Budget Highlights

The Development Services Administration budget request equals $241,014, an increase of $16,077 or 7.15 percent, compared to Fiscal Year 2024 Adopted Budget, $224,937. The Fiscal Year 2025 budget includes $10,200 in one-time expenses and $230,814 in recurring expense, an increase of $5,877 or 2.61 percent, from last year's recurring budget. Of the $241,014 budget, 88% is for personnel, 6% for maintenance and operations and 6% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 224,937	$ 230,814	$ 5,877	2.61%
One time	-	10,200	10,200	100.00%
Total	**$ 224,937**	**$ 241,014**	**$ 16,077**	**7.15%**

Personnel increase of $3,477 is the net result of a $2,293 decrease in baseline adjustments and an increase of $5,770 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Interdepartmental increased due to technology charges. One-time expense increase of $10,200 is due to copier equipment being replaced with a new copier for the department.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 209,687	$ 213,164	3,477	1.66%
▾ Maintenance and Operations	15,250	14,450	-800	-5.25%
▸ Supplies	4,750	4,750	0	0.00%
▸ Maintenance	2,250	2,250	0	0.00%
▸ Contractual Services	1,800	1,800	0	0.00%
▸ Other Charges	6,450	5,650	-800	-12.40%
▸ Capital Outlay	0	13,400	13,400	--
Total	$ 224,937	$ 241,014	16,077	7.15%

Department One Time Expenditures

Data

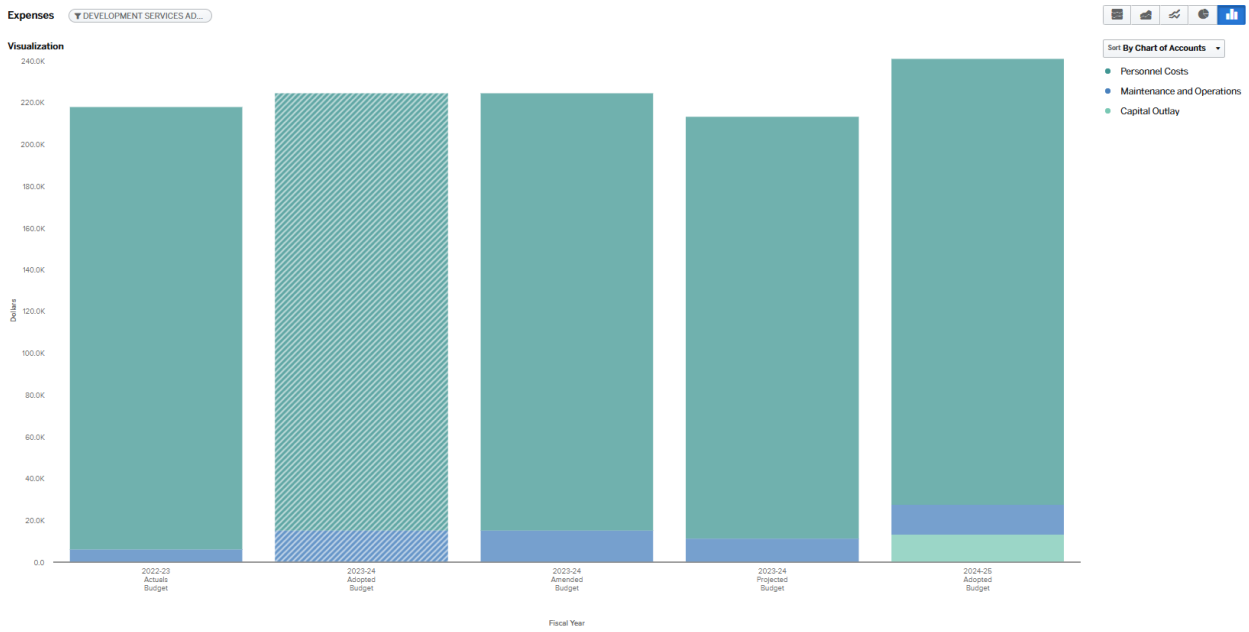
	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
(01DEV) DEVELOPMENT SERVICES ADMINISTRATION	$ 0	$ 10,200	10,200	--
Total	$ 0	$ 10,200	10,200	--

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 209,687	$ 213,164	3,477	1.66%
▾ Maintenance and Operations	15,250	14,450	-800	-5.25%
▸ Supplies	4,750	4,750	0	0.00%
▸ Maintenance	2,250	2,250	0	0.00%
▸ Contractual Services	1,800	1,800	0	0.00%
▸ Other Charges	6,450	5,650	-800	-12.40%
▸ Capital Outlay	0	3,200	3,200	--
Total	$ 224,937	$ 230,814	5,877	2.61%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- New Comprehensive Plan
- 2025-2029 Community Development Block Grant Consolidated Plan
- FY 2027 - 2030 Transportation Improvement Program (TIP)

Department Full-Time Employees

Development Services Administration

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Development Services Administration	2	2	2	2	2
COUNT	2	2	2	2	2

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Director of Development Services (1) - Responsible for the complete oversight of the Development Services Department which includes the Planning, Code Enforcement, Development Center (Inspections), and GIS divisions.

Administrative Assistant (1) - Provides administrative support to the department, including processing all bills and provides customer service support for Code Enforcement Division.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

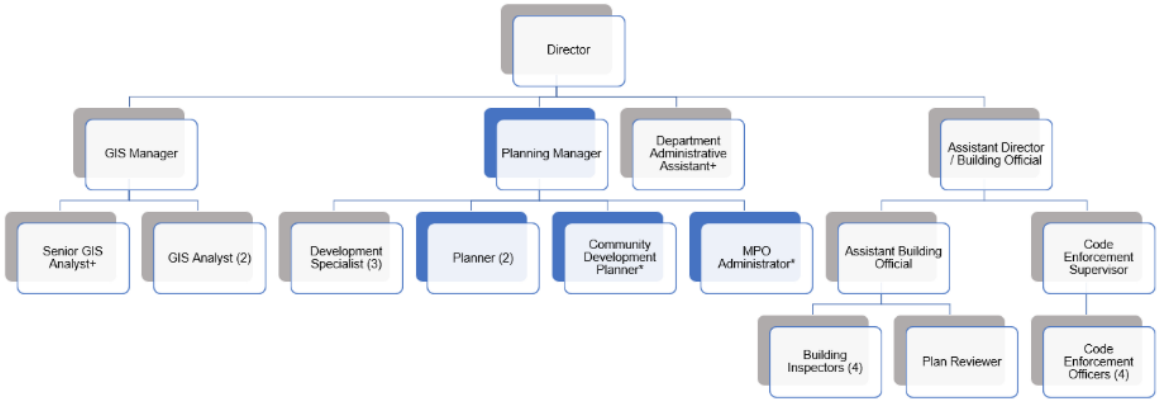
Department	Account	Description	Requested	Approved Recurring	Approved One time
01DEV	**500000**	**Dollar Amount**	**$ 33,620.00**	**$ 23,420.00**	**$ 10,200.00**
01DEV	500105	3% Across-the-Board Pay Program	5,770.00	5,770.00	-
01DEV	510005	Request is the same level as prior year funded	4,250.00	4,250.00	-
01DEV	510010	Request is the same level as prior year funded	500.00	500.00	-
01DEV	520020	Request is the same level as prior year funded	2,250.00	2,250.00	-
01DEV	530000	Request is the same level as prior year funded	1,200.00	1,200.00	-
01DEV	540005	Texas APA, Director	1,500.00	1,500.00	-
01DEV	540005	National APA, Director	2,000.00	2,000.00	-
01DEV	540005	Misc. Travel, SGR, continuing education	1,200.00	1,200.00	-
01DEV	550010	APA/AICP Dues, Director	900.00	900.00	-
01DEV	550010	TML Dues	50.00	50.00	-
01DEV	560014	Request is the same level as prior year funded	600.00	600.00	-
01DEV	950120	Replace Ricoh MP C4503 #19864 Per IT	10,200.00	-	10,200.00
01DEV	950500	Replace Tablet #22184 per IT for Director	2,000.00	2,000.00	-
01DEV	950500	Replace Computer # 22191 per IT for Administrative Assistant	1,200.00	1,200.00	-

Planning

Department Description

The Planning Division is responsible for development review, long-range planning activities, and the coordination and implementation of the Comprehensive Plan - Plan 2035. The Planning Division also manages two federal grants: the Community Development Block Grant (CDBG) and Metropolitan Planning Organization (MPO).

Organization Chart



- *Note: Blocks in gray are budgeted in other department.*
- * Grant funded position.
- + Partially grant funded position.



Department Mission

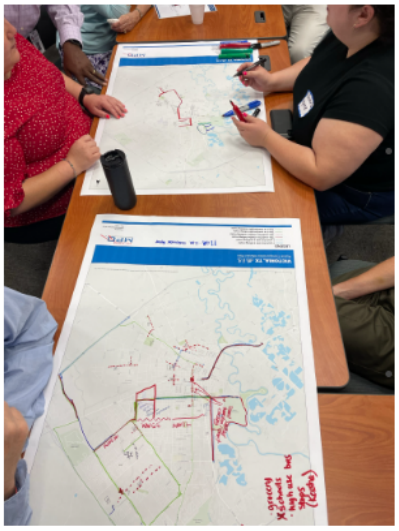
We will provide sound professional advice and technical expertise to assist, and guide elected and appointed officials, City management, the development community, and citizens in planning, preserving, and developing a great city.

We will apply City Codes fairly and consistently in the provision of development review, permitting, inspection, and code enforcement services. We have a duty to enforce City Codes to ensure a safe and healthy environment; but, we will balance that duty with a commonsense approach to development and a problem-solving, facilitative attitude.

We will maintain a state-of-the-art Geographic Information System that meets or exceeds the needs and expectations of our customers.

We are in the business of solving problems today, while planning for tomorrow.

Goals and Objectives



Our goals and objectives fall under the Land Development section of the 2035 Comprehensive Plan.

Planning Services

Plan a well thought out and vibrant City that promotes the safety, livability, and economic vitality.

1. Implement the City's Comprehensive Plan 2035.
2. Continue to provide quarterly progress reports on the implementation of Plan 2035.
3. Implement the newly adopted Unified Development Ordinance (UDO).

Metropolitan Planning Organization

Administer the MPO grant, complying with all federal and state mandates.

1. Coordinate with local, regional, state, and federal transportation planning partners to promote the safe and efficient movement of peoples and goods.
2. Support transportation planning and policy efforts through a continuous, collaborative, and comprehensive planning process.
3. Adopt the 2050 Metropolitan Transportation Plan (MTP) and begin plan implementation.

Community Development Block Grant

- Administer the CDBG grant, complying with all federal and state mandates.
  1. Coordinate with local, regional, state, and federal community development planning partners to promote the development of viable urban communities, suitable living environments, and economic opportunities for principally low- and moderate-income persons.
  2. Distribute annual grants to eligible recipients that can be used to revitalize neighborhoods, expand affordable housing, provide economic opportunities, and improve community facilities and services, primarily for low- and moderate-income persons.

FY 2024 Highlights

Planning Services

- Adopted the Unified Development Ordinance (UDO).
- Continued the implementation of the 2035 Comprehensive Plan.

Metropolitan Planning Organization (MPO)

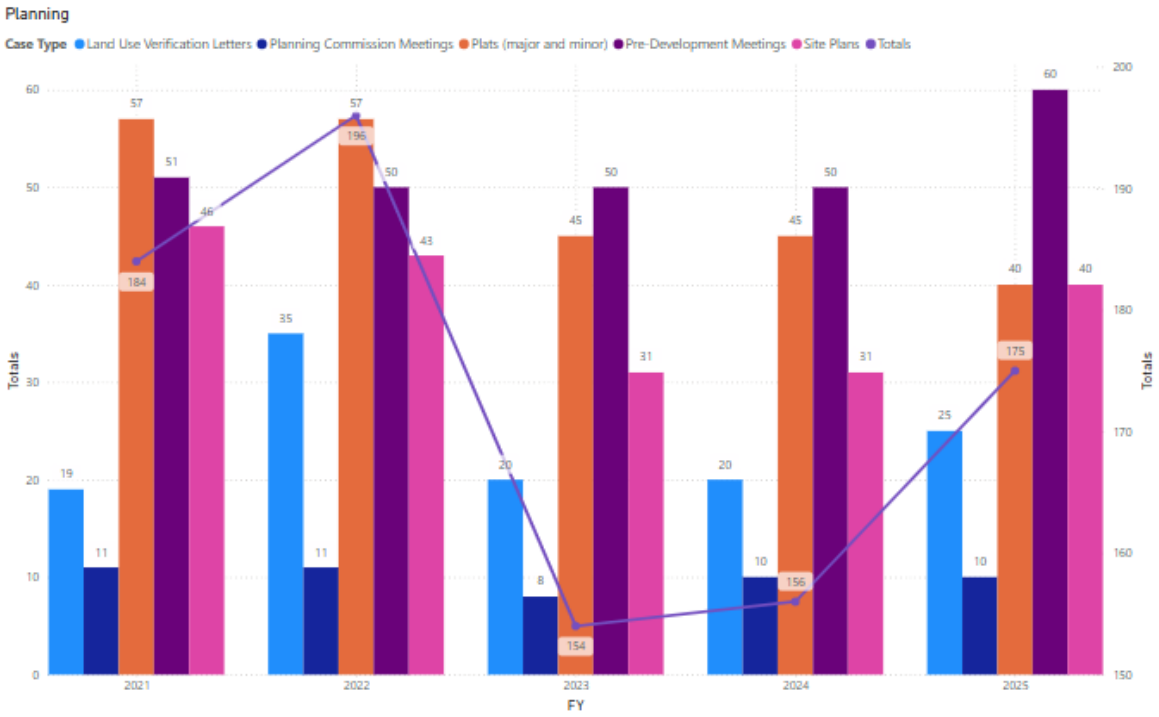
- Adopted the Active Transportation Plan.
- Began development on the 2050 Metropolitan Transportation Plan (MTP).
- Developed the FY 2023- 2025 Transportation Improvement Program (TIP).

Community Development Block Grant

- Implemented the 2023 Annual Action Plan.
- Provided down payment assistance for 1 new homeowner.
- Collaborated with Code Enforcement Division in the demolition and clearance of substandard buildings.



Performance Metrics



Planning

Theses metrics show the division's yearly tasks performed to ensure efficient planning and development within the city.

Planning Commission Meeting

These metrics represent the number of planning commission meetings held during a given fiscal year. With the adoption of the Unified Development Ordinance (UDO), we anticipate the need for planning commission meetings to decrease over the next couple years due to the improved code changes.

Land Use Verification Letters.

These metrics represent the number of land use verification letters requested during a given fiscal year. These letters are mostly commonly requested when a property is being sold or refinanced and the potential finance company or new owner wants to verify the property was developed in accordance with the city codes and regulations at the time the property was developed.

Site Plans

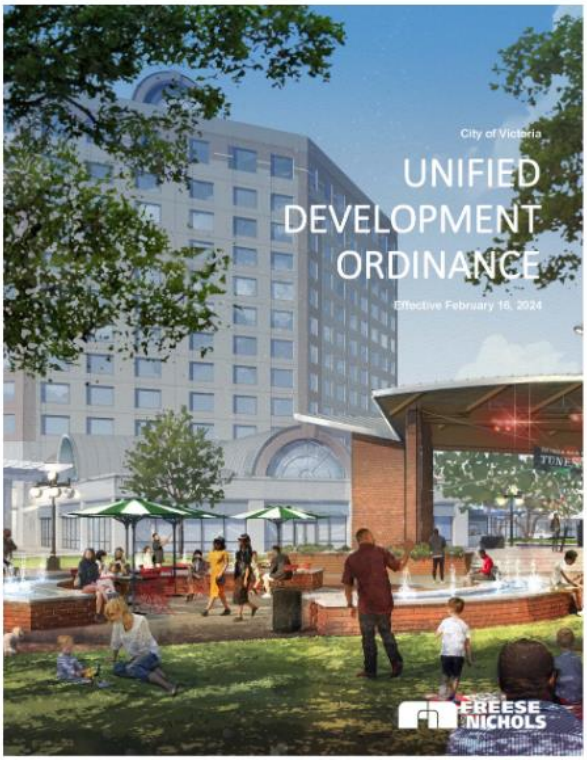
These metrics represent the number of site plans submitted and reviewed during a given fiscal year. Site plans are required for all new commercial development. Site plans can also be required when commerical developments expand their properties for example: by expanding their parking, adding additional structures, or expanding their current structures.

Plats (Major and Minor)

These metrics represent the number of major and minor plats submitted and reviewed during a given fiscal year. Major plats are subdivisions of land that may include construction of public infrastructure, subdivisions greater than four lots, or may need a variance because the plat cannot meet the minimum requirements of the code. Major plats requires approval from the planning commission. Minor plats are subdivisions of land that consists of four lots or less, have access to public infrastructure, and do not require a variance. Minor plats are administratively approved.

Pre-Development Meetings

These metrics represent the number of pre-development meetings held during a given fiscal year. These meetings are held on a weekly basis to allow developers to meet with city staff to discuss their potential projects. City staff is able to provide feedback on the potiential projects, give requirements, or talk through any potiential issues they may see with the project. These meetings have been proven to be beneficial in streamlining the development process for developers. Staff has seen an increase in developers requesting these meetings.



Departmental Efficiencies

- The new Unified Development Ordinance codifies existing efficiencies and creates new efficiencies.
- TxDOT will be completing the MPO's safety plan.
- Converting the Planning Technician position to a professional Planner position has allowed us to streamline tasks and take on work with minimal salary increase.

FY 2025 New Programs/Initiatives

Planning Services

- Continued implementation of the Unified Development Ordinance (UDO).

Metropolitan Planning Organization

- Implementation and programming of the 2050 Metropolitan Transportation Plan (MTP).
- Victoria MPO Safety Action Plan
- Victoria Transit Route Study and Coordination

Community Development Block Grant

- Owner-Occupied Home Rehabilitation Program
- Demolition and Clearance Program
- Public Service Activities
- Public Facility Activities
- Create a "community bulletin board" housed on the CDBG website for programs and services being provided by local nonprofits



FY 2025 Budget Highlights

The Planning budget request equals $292,462, an increase of $15,643 or 5.65 percent, compared to Fiscal Year 2024 Adopted Budget, $276,819. The Fiscal Year 2025 budget includes no one time expenses and $292,462 in recurring expense, an increase of $15,643 or 5.65 percent, from last year's recurring budget. Of the $292,462 budget, 74% is for personnel, 24% for maintenance and operations and 2% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 276,819	$ 292,462	$ 15,643	5.65%
One time	-	-	-	0.00%
Total	**$ 276,819**	**$ 292,462**	**$ 15,643**	**5.65%**

Personnel increase is due to $279 in baseline adjustments and an increase of $5,356 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Capital increase is due to 3 scheduled computer replacements. Interdepartmental increase is due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 211,524	$ 217,159	5,635	2.66%
▾ Maintenance and Operations	65,295	69,303	4,008	6.14%
▸ Supplies	1,200	1,200	0	0.00%
▸ Contractual Services	980	380	-600	-61.22%
▸ Other Charges	13,665	13,665	0	0.00%
▸ Interdepartmental	49,450	54,058	4,608	9.32%
▸ Capital Outlay	0	6,000	6,000	--
Total	$ 276,819	$ 292,462	15,643	5.65%

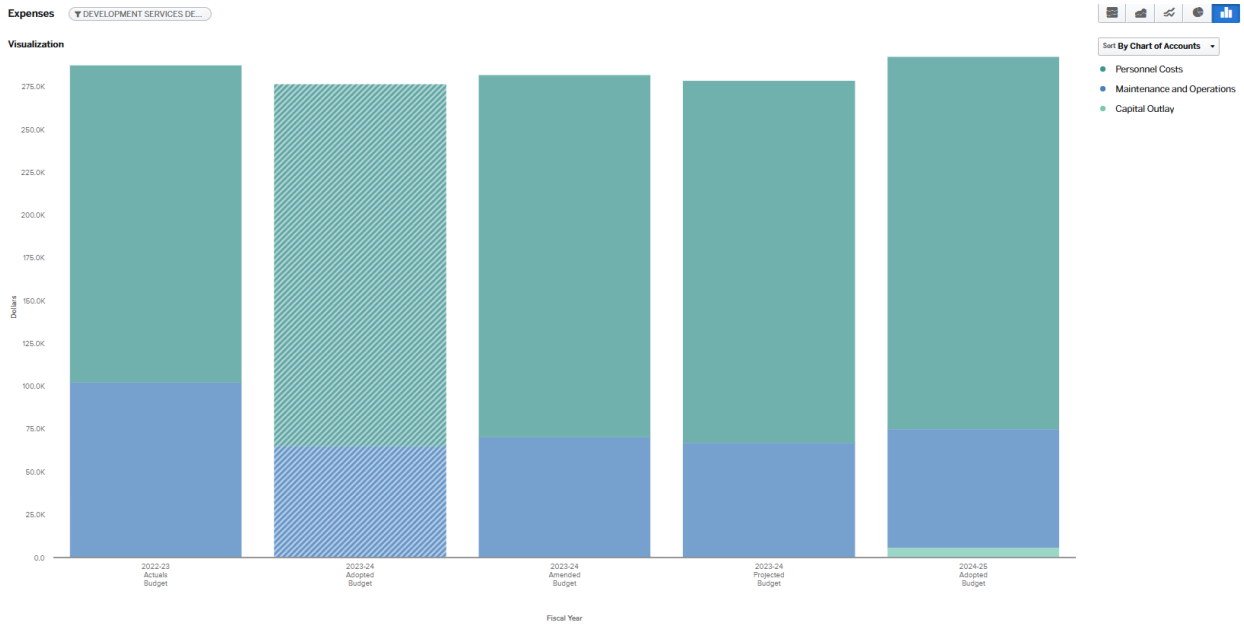
Department One Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025)*

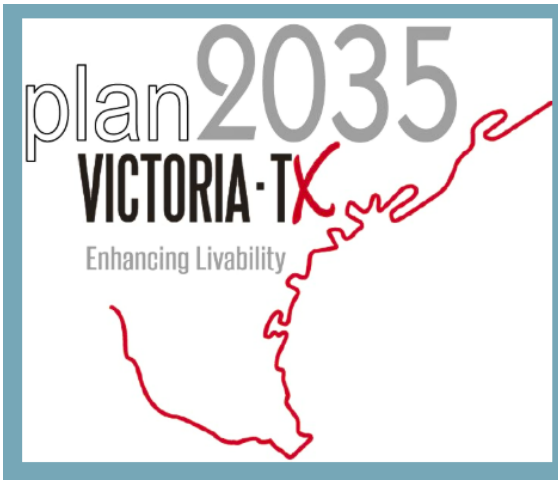
Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 211,524	$ 217,159	5,635	2.66%
▾ Maintenance and Operations	65,295	69,303	4,008	6.14%
▸ Supplies	1,200	1,200	0	0.00%
▸ Contractual Services	980	380	-600	-61.22%
▸ Other Charges	13,665	13,665	0	0.00%
▸ Interdepartmental	49,450	54,058	4,608	9.32%
▸ Capital Outlay	0	6,000	6,000	--
Total	$ 276,819	$ 292,462	15,643	5.65%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- New Comprehensive Plan.
- FY 2027- 2030 Transportation Improvement Program (TIP) and monitoring performance-based transportation planning metrics.
- Community Development Block Grant (CDBG): 2025 -2029 Consolidated Plan, Citizen Participation Plan, and Fair Housing and Equal Opportunity (FHEO) planning and policy updates.

Department Full-Time Employees

Planning

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Planning Services	5	5	5	5	5
COUNT	**5**	**5**	**5**	**5**	**5**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Planning Manager (1) - Provides oversight to grant management, performs long-range planning, oversees current planning and development review, and over sees the permitting and development center.

MPO Administrator (1) - MPO grant funded- Administers MPO grant funds and provides transportation services.

Community Development Planner (1) - CDBG grant funded- Administers the CDBG grant and provides community development planning services.

Planner (2) - Performs current planning, development review, and provides assistance to Planning Commission.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01PLA	**500000**	**Dollar Amount**	**$ 76,751.00**	**$ 80,659.00**	**$ -**
01PLA	500105	3% Across-the-Board Pay Program	5,356.00	5,356.00	-
01PLA	510005	Request is the same level as prior year funded	500.00	500.00	-
01PLA	510010	Request is the same level as prior year funded	600.00	600.00	-
01PLA	510045	Request is $100 more than prior year funded	200.00	100.00	-
01PLA	540005	Planning Commissioners' State APA Conference	2,500.00	2,500.00	-
01PLA	540005	State APA Conference	4,000.00	4,000.00	-
01PLA	540005	AICP Education Courses for Celeste	500.00	500.00	-
01PLA	550010	APA Dues for Planning Commissioners	750.00	750.00	-
01PLA	550010	APA/AICP Dues for Celeste, Maggie, Tyler, and David (MPO cannot pay for dues)	2,200.00	2,200.00	-
01PLA	550010	Victoria Advocate Subscription	215.00	215.00	-
01PLA	560012	Request is the same level as prior year funded	380.00	380.00	-
01PLA	560014	Request is the same level as prior year funded	600.00	-	-
01PLA	590010	Request is the same level as prior year funded	486.00	486.00	-
01PLA	590070	Request is the same level as prior year funded	639.00	637.00	-
01PLA	590080	Request is the same level as prior year funded	100.00	100.00	-
01PLA	590090	Request is the same level as prior year funded	35,861.00	40,471.00	-
01PLA	600010	Request is the same level as prior year funded	3,500.00	3,500.00	-
01PLA	640010	Request is the same level as prior year funded	12,364.00	12,364.00	-
01PLA	950500	Replace tablet #22189 per IT for Planning Manager	2,000.00	2,000.00	-
01PLA	950500	Replace tablet #22187 per IT for Planner	2,000.00	2,000.00	-
01PLA	950500	Replace tablet #22190 per IT for Planner	2,000.00	2,000.00	-

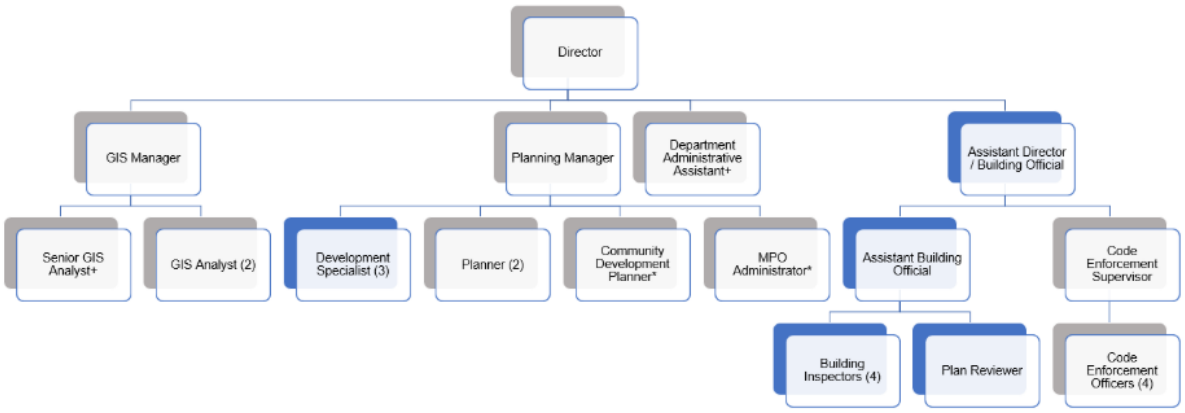
Development Center

Department Description

The Inspections Division is known as the Development Center and is responsible for all permitting and inspection activities within the City of Victoria. It is the one-stop shop for all development related issues. It ensures all construction activities are completed in a manner that is up to current construction standards and codes in order to preserve life and the safe use of buildings.

The Development Center serves as the customer service hub. It is the one stop needed for anyone, from homeowner to developer, to begin any development process. It manages all phases of the development review process, including the approval of subdivision plats, site plans, and building permits for issuance. Staff is responsible for residential and commercial building plan review, conducting building and trade inspections, floodplain management and other engineering issues related to development.

Organization Chart



- *Note: Blocks in gray are budgeted in other department.*
- * Grant funded position.
- + Partially grant funded position.



Department Mission

We will provide sound professional advice and technical expertise to assist and guide elected and appointed officials, City management, the development community and citizens in planning, developing, preserving and growing a great city.

We will apply City codes fairly and consistently in the provision of development review, permitting, inspection and code enforcement services - balancing our duty to ensure a safe and healthy environment with our commitment to facilitate development.

We will maintain a state-of-the-art Geographic Information System that meets or exceeds the needs and expectations of our customers.

We are in the business of solving problems today, while planning for tomorrow.

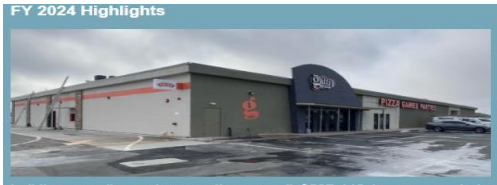
Goals and Objectives



• Administer Chapter 21 of the Code of Ordinances and all applicable development regulations to promote the safety, livability, and economic vitality of the City.

1. Provide sound professional advice and technical expertise to assist and guide elected and appointed officials, City management, the development community, and citizens in planning, preserving, and developing a great city.
2. Apply City codes fairly and consistently in the provision of development review, permitting, inspection, and code enforcement services.
3. Study 2024 ICC latest edition codes to maintain a running log of code changes on three-year spans vs current six-year spans.
4. Finalize participation of 2024 code cycle hearings.
5. Continue ISO best practices.
6. Implement new permitting software that will provide greater efficiency and access to development community.
7. Continue ICC certifications for inspections staff.
8. Attend continuing education classes to remain up to date on construction means and methods as well as code applications.
9. Continue educating the public on implementation of the UDO.

FY 2024 Highlights



- Continued enforcement of the adopted 2021 Building Codes and adopted 2023 National Electrical Code.

- Performed 6,584 inspections during FY2023 and are projected to perform roughly 8,000 inspections during FY2024 with this number increasing in FY2025 based on incoming large-scale projects.

- Department issued 3,462 permits, including 63 new single-family building permits, 21 new commercial building permits, and generating overall $527,446 in revenue during FY 2023; Current YTD values during FY 2024 are as follows: 1,317 permits, including 18 new single-family building permits, 12 new commercial building permits, and generating overall $271,242 in revenue with six and a half months left in FY 2024.

- Plan review timeline is being maintained at 10 business days for most commercial projects, one of the fastest turn-around times for permit issuance in the state.

- Completed adoption and implementation of UDO including requirement for general contractors to carry liability insurance.

- ISO action plan implemented to maintain the BCEGS insurance classification rating.

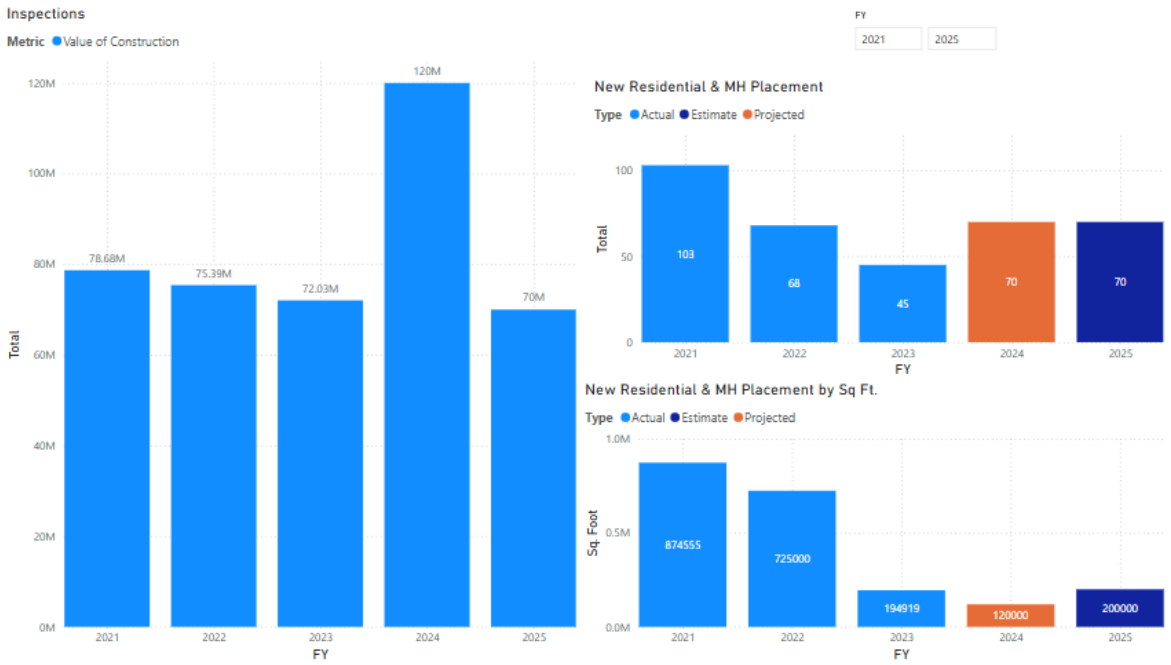
- Completion of notable remodel/new business projects including Murdoch's, Longhorn Steakhouse, Freddy's Steakhouse, and Mr. Gatti's.

- Progress in downtown revitalization including new De Leon Plaza.

- Certifications obtained within the department: Assistant Building Official obtained international certification as a Building Official; Inspector certifications: Residential Energy Inspector.

Major Commercial Permits
Mission Valley Elementary School
Longhorn Steakhouse
Freddy's Frozen Custard
Mr. Gatti's Pizza
VicTech Factory
Navarro Divided Suites
Victoria Crossing - Retail Strip Center
Medical Offices Shell Building - Spring Green Blvd
C.O.V. - Public Safety Headquarters
V.C. - Student Success Center
Fireworks Distribution Center

Performance Metrics



Value of Construction

This metric represents the total valuation of construction for commercial development within the city during a given fiscal year.

New Residential and MH Placement

This metric represents the total number of new residential and manufactured home (MH) placements permits issued during a given fiscal year.

New Residential and MH Placement by Sq Ft

This metric represents the total square footage (sq ft) reported by those pulling new residential and manufactured home (MH) placement permits during a given fiscal year.

Inspections

This metric represents all the inspections performed by the Development Center during a given fiscal year. These inspections can include technical inspections, CIO inspections, inspections for building permits, driveway and sidewalk inspections, or inspections for MEP permits.

Commercial Inspection for Occupancy (CIO)

This metric represents all commercial inspection for occupancy (CIO) performed by the Development Center during a given fiscal year. These inspections

Plan Reviews

This metric represents plan reviews submitted and reviewed by the Development Center during a given fiscal year. Plan reviews are required for commercial developments within the city. In special circumstances, the Development Center may be asked to perform a plan review for development outside city limit, for example the new Mission Valley elementary school project.

Permits

This metric represents all permits issued by the Development Center during a given fiscal year. These permits include building permits for residential and commercial, floodplain, signs, and MEP permits just name a few.



Departmental Efficiencies

The Development Center serves as the customer service hub. It is the one stop needed for anyone, from homeowner to developer, to begin any development process.

Plan review timeline is being maintained at 10 business days for most commercial projects, one of the fastest turn-around times for permit issuance in the state.

Utilizing Proctored Self-Test program for employee certifications eliminating drive time and cost for staff to travel to out-of-town locations.

Participating in International Code Council (ICC) code hearings to streamline building codes for more effective and efficient code application with cost effectiveness in mind.

Converting from EnerGov to My Government Online will reduce downtime and allow for quicker processing of permits.

Review updated building codes on three-year cycle vs current six-year cycle to better track changes.

FY 2025 New Programs/Initiatives

In conjunction with the Geographic Information System Division, (GIS) implemented the process to Laserfiche Building Construction Plans into electronic file storage for better storage capabilities and to locate plans easier as well as reduce congested and unmanageable storage of plans, as required by records retention laws.

Expand the possibility of reviewing some construction documents digitally, as well as receiving items digitally for permanent storage into servers.

Implementation of new permitting software will enhance the efficiency of permit issuance, tracking, reporting, field capabilities, etc.

Have planned in-house lunch trainings scheduled to enhance understanding of complex code-related issues.



FY 2025 Budget Highlights

The Development Center budget request equals $1,013,672, an increase of $38,558 or 3.95 percent, compared to Fiscal Year 2024 Adopted Budget, $975,114. The Fiscal Year 2025 budget includes $19,400 in one-time expenses and $994,272 in recurring expense, an increase of $29,158 or 3.02 percent, from last year's recurring budget. Of the $1,013,672 budget, 76% is for personnel, 22% for maintenance and operations and 2% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 965,114	$ 994,272	$ 29,158	3.02%
One time	10,000	19,400	9,400	94.00%
Total	**$ 975,114**	**$ 1,013,672**	**$ 38,558**	**3.95%**

Personnel increase of $13,290 is the net result of a $6,809 decrease in baseline adjustments and an increase of $20,099 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Maintenance increase is due to the recurring EnerGov permitting software maintenance fee. Interdepartmental increase is due to technology charges. One-time expense is for carpet replacement and the fee for the implementation of the new permitting software of MyGovernmentOnline to replace the EnerGov permitting software.

Department Expenditures

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 761,983	$ 775,273	13,290	1.74%
▾ Maintenance and Operations	209,531	219,199	9,668	4.61%
▸ Supplies	18,030	20,156	2,126	11.79%
▸ Maintenance	47,450	46,850	-600	-1.26%
▸ Contractual Services	19,145	16,930	-2,215	-11.57%
▸ Other Charges	21,540	21,540	0	0.00%
▸ Interdepartmental	103,366	113,723	10,357	10.02%
▸ Capital Outlay	3,600	19,200	15,600	433.33%
Total	$ 975,114	$ 1,013,672	38,558	3.95%

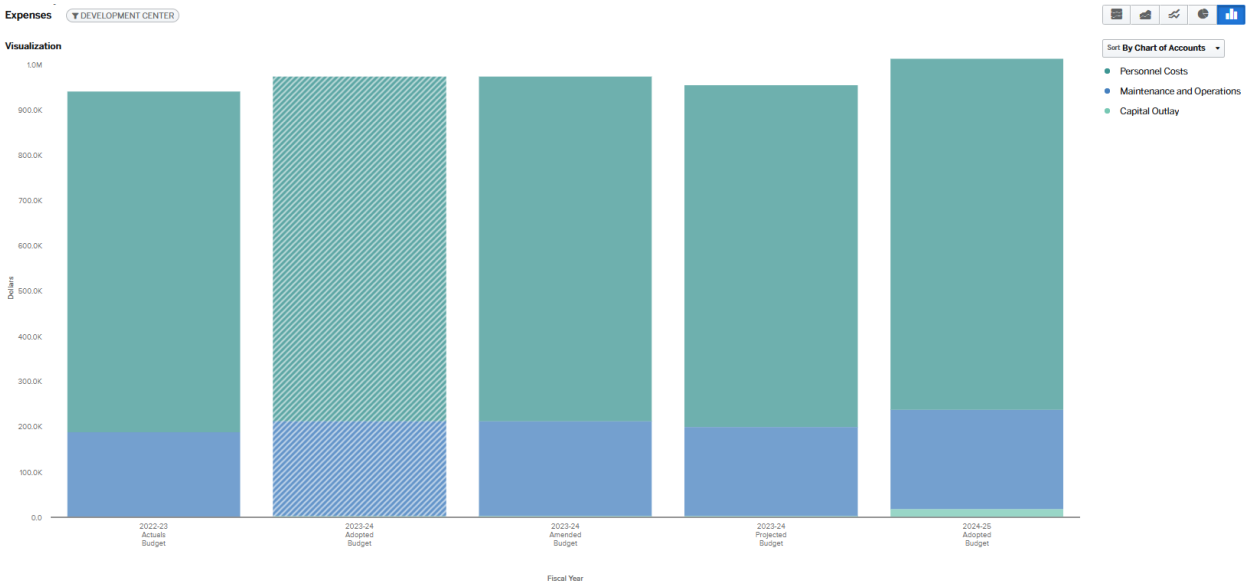
Department One Time Expenditures

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Maintenance and Operations	$ 10,000	$ 9,400	-600	-6.00%
▸ Capital Outlay	0	10,000	10,000	--
Total	$ 10,000	$ 19,400	9,400	94.00%

Department Recurring Expenditures

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 761,983	$ 775,273	13,290	1.74%
▾ Maintenance and Operations	199,531	209,799	10,268	5.15%
▸ Supplies	18,030	20,156	2,126	11.79%
▸ Maintenance	37,450	37,450	0	0.00%
▸ Contractual Services	19,145	16,930	-2,215	-11.57%
▸ Other Charges	21,540	21,540	0	0.00%
▸ Interdepartmental	103,366	113,723	10,357	10.02%
▸ Capital Outlay	3,600	9,200	5,600	155.56%
Total	$ 965,114	$ 994,272	29,158	3.02%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- We will continue to be the center of information as it pertains to all things development related and provide essential information for all developers, big and small.
- Move to 100% digital submission process.
- Keep ICC codes up-to-date.
- We have set goals for our inspection staff to obtain additional inspection certifications. These will help our ISO rating for the City of Victoria.

Department Full-Time Employees

Development Center/Inspections

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Development Center/Inspections	10	10	10	10	10
COUNT	**10**	**10**	**10**	**10**	**10**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Assistant Director/Building Official (1) - Assists in directing department and oversees all Development Center and Code Enforcement day-to-day operations**.**

Assistant Building Official (1) - Oversees Building Inspections and enforcement of building codes.

Plan Reviewer (1) - Reviews commercial building plans for compliance with adopted building codes.

Building Inspectors (4) - Inspects construction activity within the City for compliance with adopted building codes.

Development Specialist (3) - Coordinates development review for compliance with all applicable codes.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

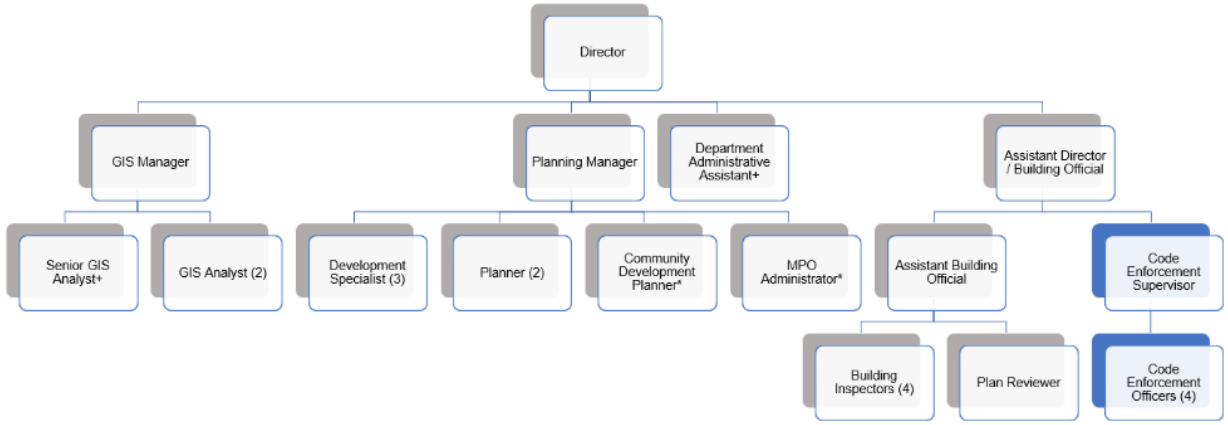
Department	Account	Description	Requested	Approved Recurring	Approved One time
01INS	**500000**	**Dollar Amount**	**$ 258,030.00**	**$ 239,098.00**	**$ 19,400.00**
01INS	500105	3% Across-the-Board Pay Program	20,099.00	20,099.00	-
01INS	510005	Request is the same level as prior year funded	6,500.00	6,500.00	-
01INS	510010	Request is the same level as prior year funded	4,000.00	4,000.00	-
01INS	510015	Request is the same level as prior year funded	6,930.00	9,056.00	-
01INS	510045	Request is $150 more than prior year funded	750.00	600.00	-
01INS	520017	MyGovernment Online	45,000.00	35,600.00	-
01INS	520018	Implementation cost	9,400.00	-	9,400.00
01INS	520020	Request is the same level as prior year funded	1,850.00	1,850.00	-
01INS	540005	B. King	1,960.00	1,960.00	-
01INS	540005	A. Ramos	1,860.00	1,860.00	-
01INS	540005	C. Mullins	1,960.00	1,960.00	-
01INS	540005	D. Gomez	1,500.00	1,500.00	-
01INS	540005	L Wood	1,500.00	1,500.00	-
01INS	540005	R. Hernandez	1,500.00	1,500.00	-
01INS	540005	E. Briseno	1,500.00	1,500.00	-
01INS	540005	L. Gildon	1,860.00	1,860.00	-
01INS	540005	R. Madrid	3,000.00	3,000.00	-
01INS	540005	C. Menchaca	1,200.00	1,200.00	-
01INS	540005	J. Allison	1,860.00	1,860.00	-
01INS	540020	Request is New to FY 2025	250.00	-	-
01INS	550010	E. Briseno	55.00	55.00	-
01INS	550010	B. King	55.00	55.00	-
01INS	550010	ICC Annual Dues and Certifications Renewals	500.00	500.00	-
01INS	550010	TFMA/CFM renewal memberships	400.00	400.00	-
01INS	550010	BOAT - Building Officials Assoc. Tx, Annual Due	50.00	50.00	-
01INS	550010	Victoria Builders Association Annual Dues	575.00	575.00	-
01INS	550010	C. Mullins Plumbing License renewal	55.00	55.00	-
01INS	560012	Request is the same level as prior year funded	400.00	530.00	-
01INS	560014	AirCards for Inspectors	-	-	-
01INS	560014	Request is the same level as prior year funded	3,745.00	3,400.00	-
01INS	590010	Request is the same level as prior year funded	2,231.00	2,231.00	-
01INS	590025	Prior Year Lease Program	6,431.00	6,431.00	-
01INS	590070	Request is the same level as prior year funded	829.00	826.00	-
01INS	590075	Request is the same level as prior year funded	3,383.00	3,658.00	-
01INS	590080	Request is the same level as prior year funded	893.00	893.00	-
01INS	590090	Request is the same level as prior year funded	78,456.00	88,541.00	-
01INS	600010	Request is the same level as prior year funded	150.00	150.00	-
01INS	640010	Request is the same level as prior year funded	11,143.00	11,143.00	-
01INS	660045	Request is the same level as prior year funded	15,000.00	13,000.00	-
01INS	900110	Replace carpet with the vinyl in Development Center	10,000.00	-	10,000.00
01INS	950500	Replace Asset #22116 for Jeff Allinson	1,200.00	1,200.00	-
01INS	950500	Replace Asset #22287 for Laramie Gildon	1,200.00	1,200.00	-
01INS	950500	Replace Asset #22290 for Corey Mullins	1,200.00	1,200.00	-
01INS	950500	Replace Asset #22286 for Walter King	1,200.00	1,200.00	-
01INS	950500	Replace Asset #22289 for Eli Briseno	1,200.00	1,200.00	-
01INS	950500	Replace Asset# 22288 for Abiel Ramos	1,200.00	1,200.00	-
01INS	950500	Replace Tablet #22285 per IT for Assistant Director	2,000.00	2,000.00	-

Code Enforcement

Department Description

Code Enforcement strives to promote a higher quality of life by promoting awareness of common code violations, including educating citizens to promote voluntary compliance with City codes to stabilize and reverse the deterioration of neighborhoods.

Organization Chart



- *Note: Blocks in gray are budgeted in other department.*
- * Grant funded position.
- + Partially grant funded position.



Department Mission

We will provide sound professional advice and technical expertise to assist, and guide elected and appointed officials, City management, the development community, and citizens in planning, preserving, and developing a great city.

We will apply City Codes fairly and consistently in the provision of development review, permitting, inspection, and code enforcement services. We have a duty to enforce City Codes to ensure a safe and healthy environment; but, we will balance that duty with a commonsense approach to development and a problem-solving, facilitative attitude.

We will maintain a state-of-the-art Geographic Information System that meets or exceeds the needs and expectations of our customers.

We are in the business of solving problems today, while planning for tomorrow.



Goals and Objectives

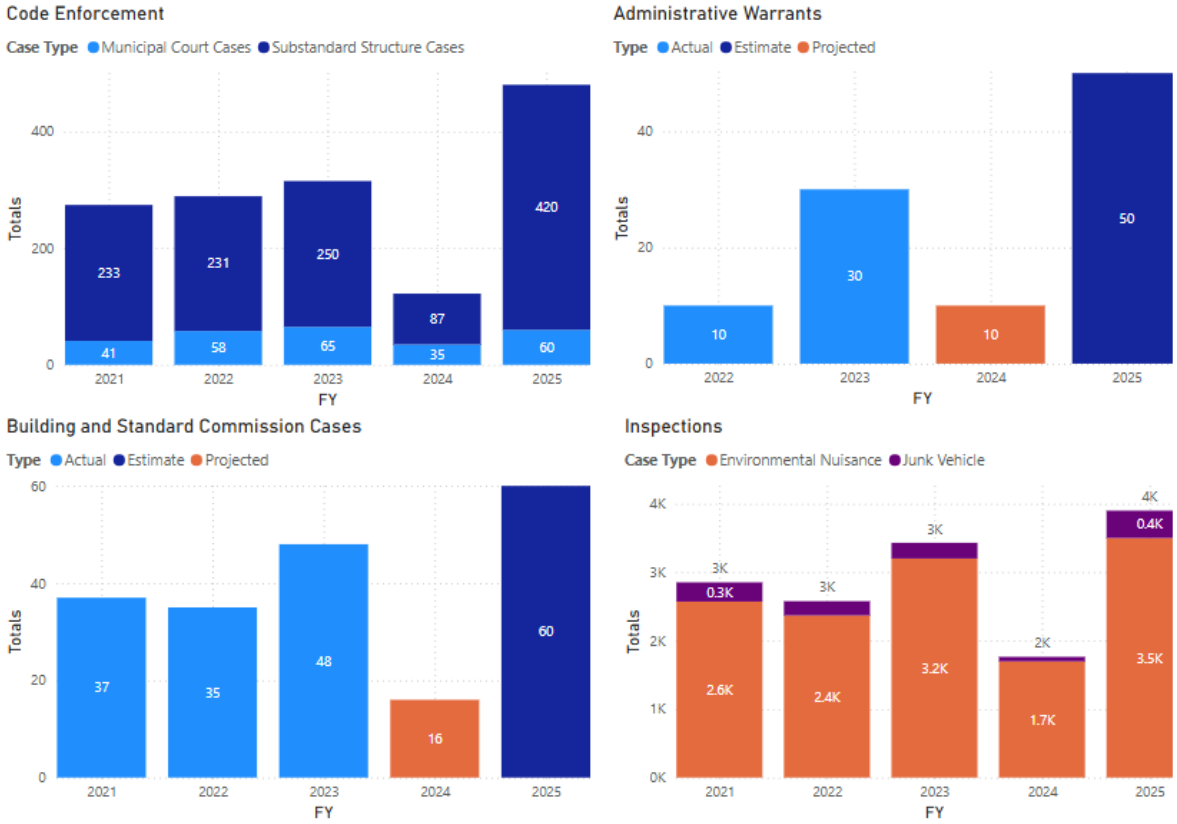
- Diligently enforce municipal codes, the International Property Maintenance Code and Chapter 683 as they pertain to environmental nuisance violations, sub-standard structures, and junk vehicles to promote the safety, livability, and economic vitality.
  1. To work through our enforcement processes with the Building Standards Commission and Municipal Court. Our focus is to enforce codes with consistency, to educate our customers, and to enforce the codes and abate efficiently. We strive to follow the principles of the 2035 Comprehensive Plan.
  2. Prioritize our focus on main corridors, neighborhood revitalization, downtown, and to combine our efforts with the Environmental Services Community Appearance Division and Keep Victoria Beautiful. We will initiate and assist with target area sweeps and Code Enforcement neighborhood sweeps and utilize grant opportunities such as CDBG and the Main Street Program to promote rehabilitation, civic pride, public health and safety, and keep Victoria beautiful for future generations.

FY 2024 Highlights



- ENVIRONMENTAL
  - Created 1,502 environmental nuisance cases
- SUBSTANDARD BUILDINGS
  - Worked 78 Substandard Building cases
  - Presented 16 Building Standards Commission cases, with 12 ordered demolitions.
  - There were 10 structures with voluntary compliance and 2 orders for repair.
  - Worked with Community Development Block Grant (CDBG) Demolition Program. Identified opportunities for property owners that qualify for assistance with demolishing structures.
- JUNK VEHICLES
  - Created 55 Junk Vehicle cases.
  - Worked with the Legal department in updating the junk vehicle process to remedy noncompliance and incorporate warrants for enforcement. The benefit being a broader scope of nuisance vs. non-nuisance vehicles and includes enforcement order procedures from Municipal Court.
- MUNICIPAL COURT
  - Initiated 28 municipal court cases ranging from substandard structures, dilapidated fences, unpaved surfaces, and weedy lots.
- ORGANIZATIONAL DEVELOPMENT
  - Promoted staff member to Code Enforcement Officer II. This gives the Division the most experienced officers the City of Victoria has ever had. We now have 3 Senior Officers and a Code II Officer. With the highly trained staff, we're able to cross train in all aspects of code to coincide with our future goals and enforcement.
- SPECIAL PROJECT AREAS
  - Collaborated with the Environmental Services Department to align our sweeps with the neighborhood cleanups. Silver City had a boost of community interaction along with our staff addressing nuisance property and substandard structures in the area.
  - Our office has also started participating with public outreach events such as Victoria Police Department's Community meeting, Citizen's Academy, and presenting to new homeowners through the Habitat for Humanity program.

Performance Metrics



Code Enforcement staff has continued to put focus on thoroughfares and high traffic areas. In doing so we have increased the productivity of weedy lots, junk and nuisances' properties. We also found opportunities for qualified property owners to utilize the Community Development Block Grant has assisted with putting more focus on distressed Commercial properties. After identifying areas of opportunity within our junk vehicle process, we can utilize the refined ordinance to broaden the range of junk vehicle cases.



Departmental Efficiencies

- Staff has been divided into two teams to more efficiently work violations for environmental nuisance cases and Municipal Court and substandard buildings.
- Contract Labor for junk removal, mowing and cleanup has been moved to Environmental Services, with a dedicated mowing crew it results in a more efficient and quicker abatement to focus on keeping Victoria beautiful.

FY 2025 New Programs/Initiatives



- Code Enforcement and Environmental Services mowing abatement process has resulted in quicker abatement to improve beautification/enhancement while increasing Code Enforcement's field time to focus on the overall vision to keep Victoria beautiful. Our next step in this collaboration is public nuisances such as homeless encampments, illegal dumpsites, nuisance brush clearing, and other larger scale cleanups.
- Continue to expand our collaboration with programs and coalitions such as Habitat for Humanity Brush Up Program and Citizens' Academy. Position our neighborhood sweeps of areas to coincide with the street improvement and development.
- Prioritize enforcement activities on main thoroughfares, corridors, downtown, and back of fence lines. The department will initiate neighborhood sweeps where streets, drainage, and projects are in progress. Project areas such as Dairy Rd, Red River, and others are a great gateway into the neighborhoods it surrounds.
- Cross training and certification of Senior Officers in broader scope of areas of the International Property Maintenance Code or International Residential Code. This will assist our focus on dilapidated/abandoned structures that require exterior repairs or repair orders from the Building Standards Commission. This would also include approaching multifamily dwellings such as duplexes and four-plex developments. The goal is 60 cases by 2026.
  - With the promotion to our Code Enforcement Officer II, it will allow us to continue focus on additional Municipal Court case filings utilizing the administrative warrants process and working with the Municipal Court to utilize court of records process for more difficult cases. The Goal is 60 court cases by 2026.
- With our newly adopted Junk vehicle ordinance, it allows us to utilize the statutory process but expand a broader scope for nuisance vs. non-nuisance vehicles. With the new process, it will also allow us to retrieve enforcement orders from a municipal court proceeding for difficult properties. Our goals are to increase some focus on the junk vehicles to improve beautification/enhancement throughout the City.

FY 2025 Budget Highlights

The Code Enforcement budget request equals $566,648, an increase of $6,875 or 1.23 percent, compared to Fiscal Year 2024 Adopted Budget, $559,773. The Fiscal Year 2025 budget includes no one time expenses and $566,648 in recurring expense, an increase of $17,375 or 3.16 percent, from last year's recurring budget. Of the $566,648 budget, 55% is for personnel, 43% maintenance and operations, and 2% capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 549,273	$ 566,648	$ 17,375	3.16%
One time	10,500	-	(10,500)	-100.00%
Total	**$ 559,773**	**$ 566,648**	**$ 6,875**	**1.23%**

Personnel increase of $547 is the net result of a $7,742 decrease in baseline adjustments and an increase of $8,289 for FY 2025 Pay Program. (Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)

Capital purchases include 5 new computers. Interdepartmental increased due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 313,796	$ 314,342	546	0.17%
▾ Maintenance and Operations	242,977	242,306	-671	-0.28%
▸ Supplies	16,308	16,936	628	3.85%
▸ Maintenance	8,350	1,350	-7,000	-83.83%
▸ Contractual Services	138,575	138,575	0	0.00%
▸ Other Charges	14,875	14,825	-50	-0.34%
▸ Interdepartmental	64,869	70,620	5,751	8.87%
▸ Capital Outlay	3,000	10,000	7,000	233.33%
Total	$ 559,773	$ 566,648	6,875	1.23%

Department One Time Expenditures

Data

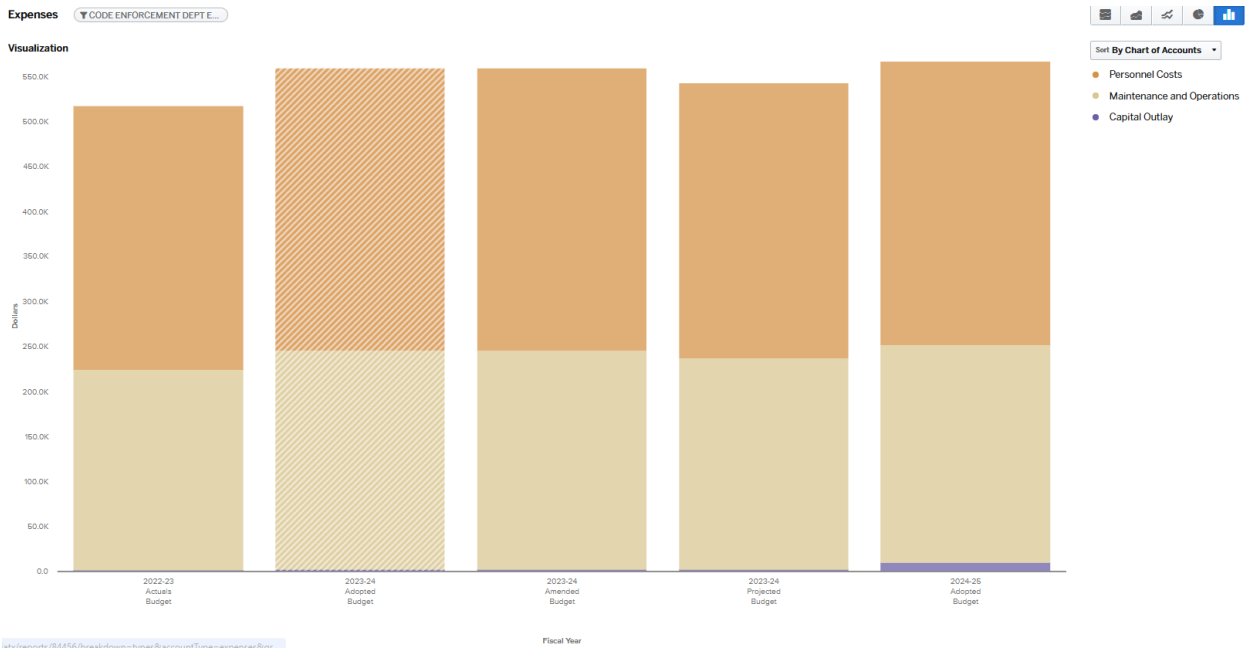
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 7,500	$ 0	-7,500	-100.00%
▸ Maintenance	7,500	0	-7,500	-100.00%
▸ Capital Outlay	3,000	0	-3,000	-100.00%
Total	$ 10,500	$ 0	-10,500	-100.00%

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 313,796	$ 314,342	546	0.17%
▾ Maintenance and Operations	235,477	242,306	6,829	2.90%
▸ Supplies	16,308	16,936	628	3.85%
▸ Maintenance	850	1,350	500	58.82%
▸ Contractual Services	138,575	138,575	0	0.00%
▸ Other Charges	14,875	14,825	-50	-0.34%
▸ Interdepartmental	64,869	70,620	5,751	8.87%
▸ Capital Outlay	0	10,000	10,000	--
Total	$ 549,273	$ 566,648	17,375	3.16%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

Neighborhood Tool Lending program. With the benefit of conferences in other cities, we're able to collaborate and identify best practices. An area of opportunity would be programs for homeowners or renters that do not have the tools or proper equipment for compliance. Something as simple as a lawn mower may be difficult to obtain. A Neighborhood Tool Lending program could be a benefit for compliance.

Cities such as a Temple, Round Rock and San Antonio have successful tool lending centers to assist citizens.

Department Full-Time Employees

Code Enforcement

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Code Enforcement	5	5	5	5	5
COUNT	**5**	**5**	**5**	**5**	**5**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Code Enforcement Supervisor (1) - Responsible for supervision of the Code Enforcement division.

Senior Code Enforcement Officer (3) - Responsible for enforcement of codes, related to substandard structures/escalations.

Code Enforcement Officer II (1) - Responsible for enforcement of codes, primarily related to nuisance violations.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

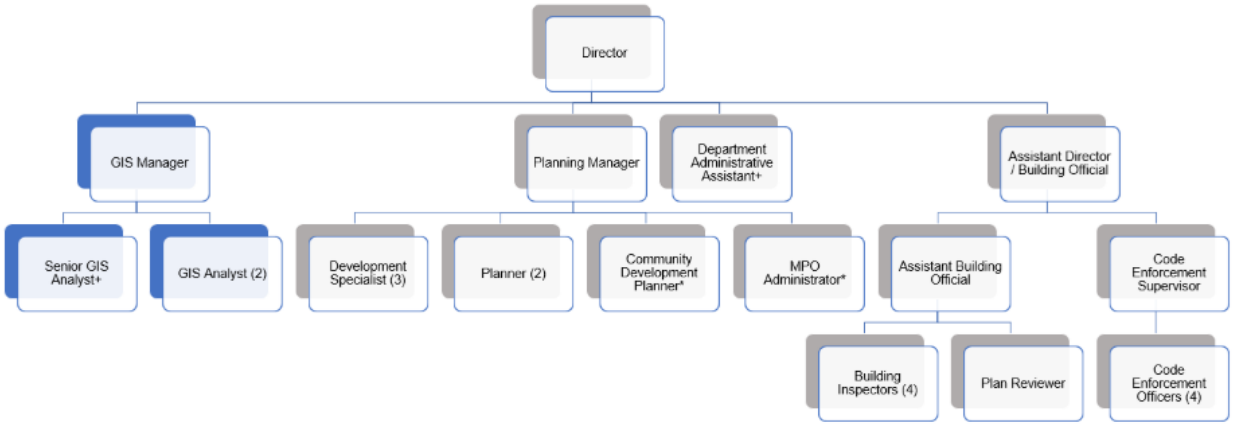
Department	Account	Description	Requested	Approved Recurring	Approved One time
01INS1	**500000**	**Dollar Amount**	**$ 318,816.00**	**$ 260,595.00**	**$ -**
01INS1	500105	3% Across-the-Board Pay Program	8,289.00	8,289.00	-
01INS1	510005	Request is the same level as prior year funded	8,500.00	8,500.00	-
01INS1	510010	Request is the same level as prior year funded	3,500.00	3,500.00	-
01INS1	510015	Request is the same level as prior year funded	3,808.00	4,436.00	-
01INS1	510045	Request is the same level as prior year funded	500.00	500.00	-
01INS1	520017	MyGovernment Online	500.00	500.00	-
01INS1	520020	Request is the same level as prior year funded	850.00	850.00	-
01INS1	530000	title searches for BSC, increased b/c commercial are higher and we're doing more	6,500.00	6,500.00	-
01INS1	530000	lock smith services, special services for warrants	2,500.00	2,500.00	-
01INS1	540005	2 CEO to attend CEAT ($3000)	3,000.00	3,000.00	-
01INS1	540005	1 BPI / BOAT Conference Irving Tx ($2000)	2,000.00	2,000.00	-
01INS1	550010	CEAT Membership	450.00	450.00	-
01INS1	550010	TDLR License - $75 x5	375.00	375.00	-
01INS1	560012	Request is the same level as prior year funded	75.00	75.00	-
01INS1	560014	Request is the same level as prior year funded	4,500.00	4,500.00	-
01INS1	590025	Unit #822 Ford Escape - Year 5 Lease Program 2020	4,966.00	4,966.00	-
01INS1	590025	Unit #821 Ford Escape - Year 5 Lease Program 2020	4,967.00	4,967.00	-
01INS1	590025	Unit #823 Chevy Equinox - Year 2 Lease Program 2024	6,000.00	6,529.00	-
01INS1	590025	Replace Unit #829 - 66k miles Lease Program 2025	7,300.00	-	-
01INS1	590025	Replace Unit #830 - 35k miles Lease Program 2025	7,300.00	-	-
01INS1	590030	Request is the same level as prior year funded	953.00	953.00	-
01INS1	590040	Request is the same level as prior year funded	1,086.00	1,086.00	-
01INS1	590045	Request is the same level as prior year funded	3,724.00	3,724.00	-
01INS1	590050	Request is the same level as prior year funded	559.00	758.00	-
01INS1	590070	Request is the same level as prior year funded	117.00	117.00	-
01INS1	590075	Request is the same level as prior year funded	1,023.00	1,105.00	-
01INS1	590080	Request is the same level as prior year funded	500.00	500.00	-
01INS1	590090	Request is the same level as prior year funded	38,437.00	43,378.00	-
01INS1	600010	Request is the same level as prior year funded	9,000.00	9,000.00	-
01INS1	640010	Request is the same level as prior year funded	2,537.00	2,537.00	-
01INS1	650010	Request is New to FY 2025	25,000.00	-	-
01INS1	730970	Request is $25,000 more than prior year funded	150,000.00	125,000.00	-
01INS1	950500	Replace Laptop #22597 (Acquired 2020)	2,000.00	2,000.00	-
01INS1	950500	Replace Laptop #22598 (Acquired 2020)	2,000.00	2,000.00	-
01INS1	950500	Replace Laptop #22599 (Acquired 2020)	2,000.00	2,000.00	-
01INS1	950500	Replace Laptop #22600 (Acquired 2020)	2,000.00	2,000.00	-
01INS1	950500	Replace Laptop #22601 (Acquired 2020)	2,000.00	2,000.00	-

Geographic Information System

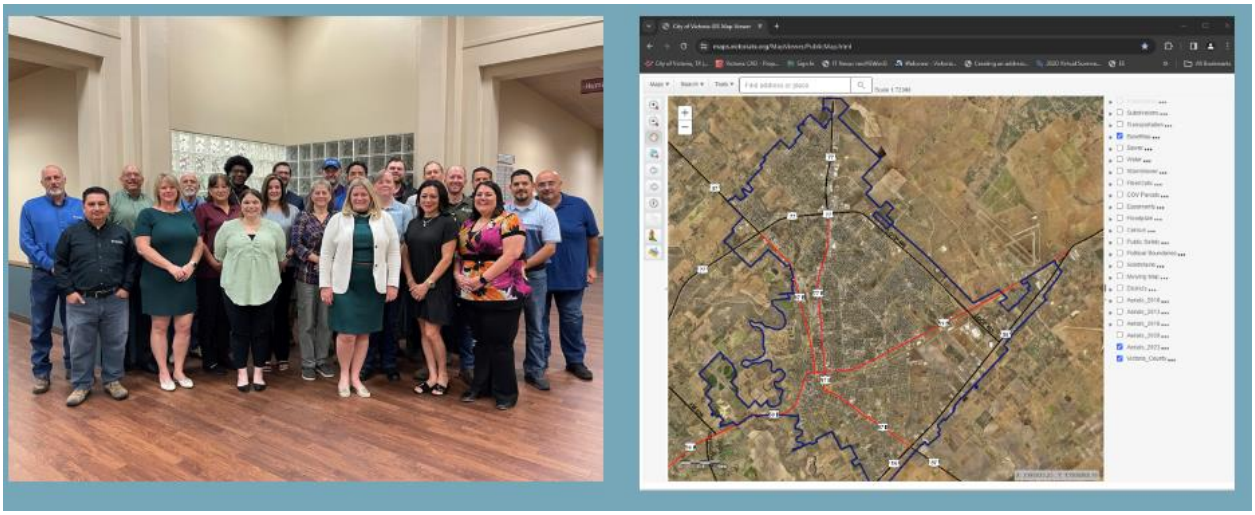
Department Description

The Geographic Information Systems (GIS) Division of the Development Services Department maintains a state-of-the-art computer mapping system responsible for all City data describing physical features on a map.

Organization Chart



- *Note: Blocks in gray are budgeted in other department.*
- * Grant funded position.
- + Partially grant funded position.



Department Mission

We will provide sound professional advice and technical expertise to assist and guide elected and appointed officials, City management, the development community and citizens in planning, preserving, and developing a great city.

We will apply City codes fairly and consistently in the provision of development review, permitting, inspection and code enforcement services. We have a duty to enforce City codes to ensure a safe and healthy environment; but we will balance that duty with a commonsense approach to development and a problem-solving, facilitative attitude.

We will maintain a state-of-the-art Geographic Information System that meets or exceeds the needs and expectations of our customers.

We are in the business of solving problems today, while planning for tomorrow.



Goals and Objectives

- Maintain a state-of-the-art GIS.
  1. Continue upgrading the City's GIS system with online story maps, new data sets and online features.
  2. Further utilize field mapping capabilities to enhance accuracy of data provided.
  3. Continued enhancements to ArcGIS Portal offering City departments as well as citizens a resource in which to download and view GIS data more readily.

FY 2024 Highlights

Cityworks Integration - Phase 2

- Building & Equipment Services
- Environmental Services
- Parks & Recreation Department
- Built and developed additional datasets needed for the implementation of GIS in Cityworks with additional city departments.

Utility Billing Office Collaboration

- Begin collaborating with Utility Billing Office in establishing workflows and procedures for collection of automated water meter data.

CDBG-MIT Grant

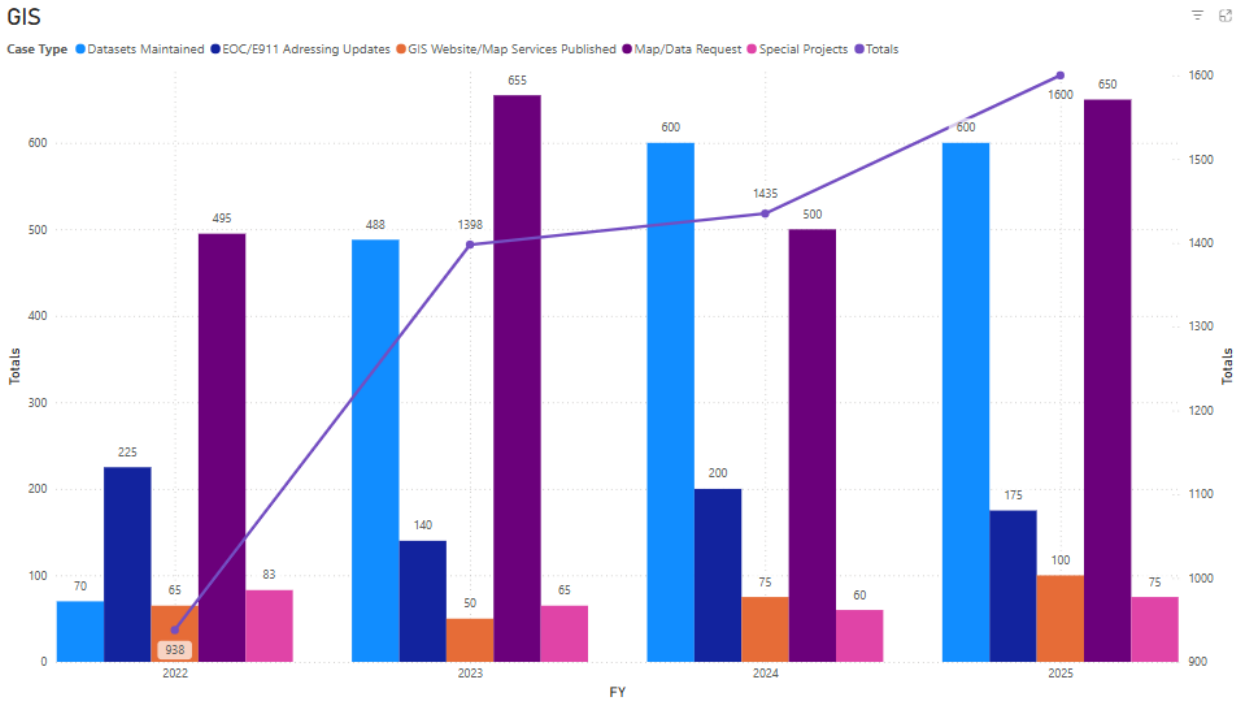
- Assisted city Grant administrator and Ardurra consulting with mapping needed for completion of MIT grant application.



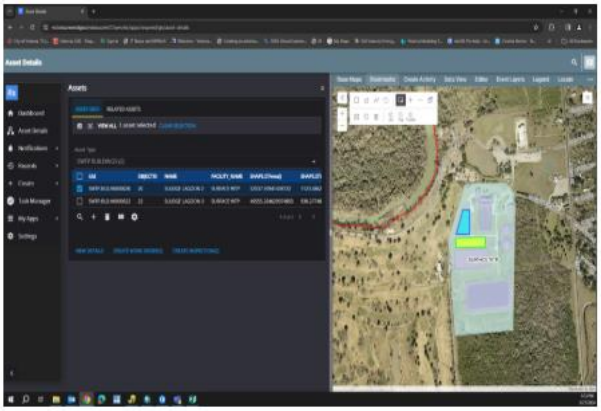




Performance Metrics



The metrics above visually demonstrates the increased demand for GIS services throughout City departments. Over the past year, 3 additional departments have migrated to Cityworks. This migration required the development of multiple datasets needed to facilitate the workorder system. The metrics demonstrate the growth GIS sustained due to the added workload.



Departmental Efficiencies

Gather, create and build new datasets needed for integration of Cityworks GIS-centric workorder system. Staff created plan for continued updating and maintenance in SDE (Spatial Database Engine).

Utilize ESRI Field Mapping application to streamline GPS (Global Positioning System) data collection in the field. Coordinate with Utilities department to develop workflow for data collection to be imported into GIS software.

Analyze procedures for more efficient processes in scanning and storing building plans to Laserfiche.

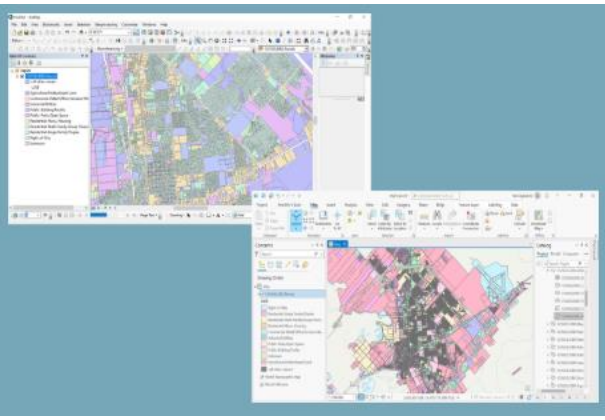
FY 2025 New Programs/Initiatives

Microsoft SQL Server Upgrade
Upgrade SQL Server 2014 to SQL Server 2019

ArcGIS Software Upgrade
Upgrade ArcGIS Software 10.8.1 to 11.1

Conversion of ArcMap Map Services to ArcPro ensuring seamless Web Sharing prior to software upgrades

Coordinate with consultant in developing impervious cover layer for future billing implementation



FY 2025 Budget Highlights

The GIS budget request equals $409,910, an increase of $46,714 or 12.86 percent, compared to Fiscal Year 2024 Adopted Budget, $363,196. The Fiscal Year 2025 budget includes $45,000 in one-time expenses and $364,910 in recurring expense, an increase of $1,714 or 0.47 percent, from last year's recurring budget. Of the $409,910 budget, 76% is for personnel, 12% for maintenance and operations, and 12% capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 363,196	$ 364,910	$ 1,714	0.47%
One time	-	45,000	45,000	0.00%
Total	**$ 363,196**	**$ 409,910**	**$ 46,714**	**12.86%**

Personnel increase of $3,866 is the net result of a $4,538 decrease in baseline adjustments and an increase of $8,404 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

One-time expense includes large scanner and updating the GIS server.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 309,629	$ 313,495	3,866	1.25%
▾ Maintenance and Operations	43,067	48,415	5,348	12.42%
▸ Supplies	2,000	2,000	0	0.00%
▸ Maintenance	22,095	25,935	3,840	17.38%
▸ Contractual Services	8,422	8,360	-62	-0.74%
▸ Other Charges	10,550	12,120	1,570	14.88%
▸ Capital Outlay	10,500	48,000	37,500	357.14%
Total	$ 363,196	$ 409,910	46,714	12.86%

Department One Time Expenditures

Data

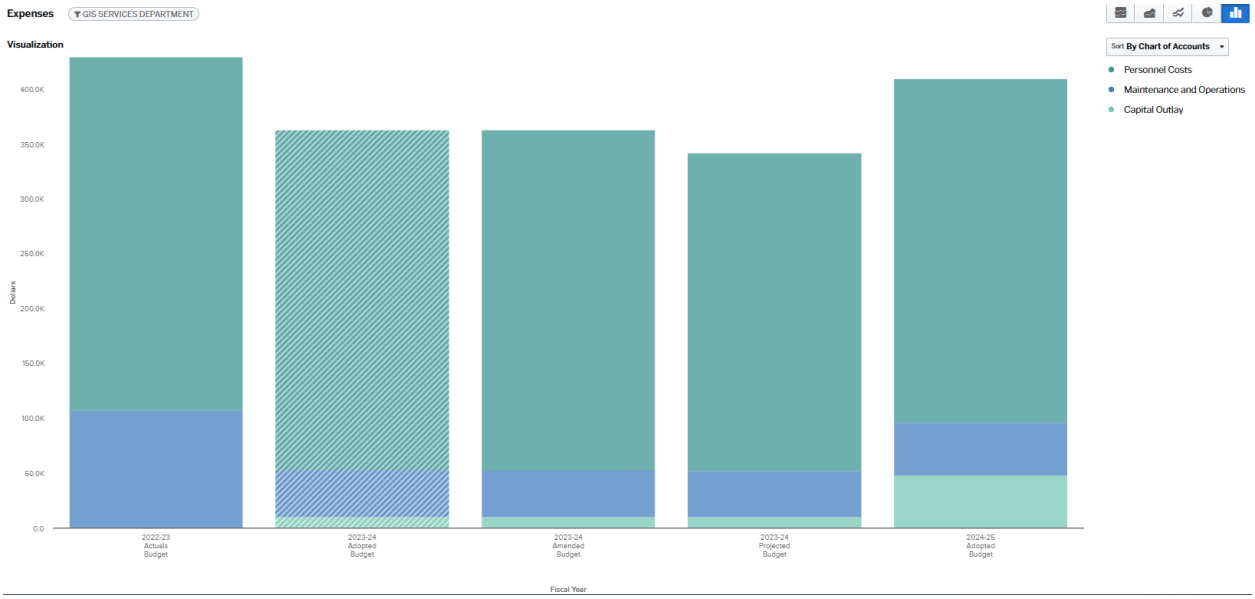
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 0	$ 45,000	45,000	--
Total	$ 0	$ 45,000	45,000	--

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 309,629	$ 313,495	3,866	1.25%
▾ Maintenance and Operations	43,067	48,415	5,348	12.42%
▸ Supplies	2,000	2,000	0	0.00%
▸ Maintenance	22,095	25,935	3,840	17.38%
▸ Contractual Services	8,422	8,360	-62	-0.74%
▸ Other Charges	10,550	12,120	1,570	14.88%
▸ Capital Outlay	10,500	3,000	-7,500	-71.43%
Total	$ 363,196	$ 364,910	1,714	0.47%

Total Expenditures for Corresponding Fiscal Year Presented





Department Full-Time Employees

GIS

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Geographic Information System (GIS)	4	4	4	4	4
COUNT	4	4	4	4	4

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

GIS Manager (1) - Manages the GIS Division

Senior GIS Analyst (1) - Maintains GIS data sets and completes special project

GIS Analyst II (2) - Maintains GIS data sets

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

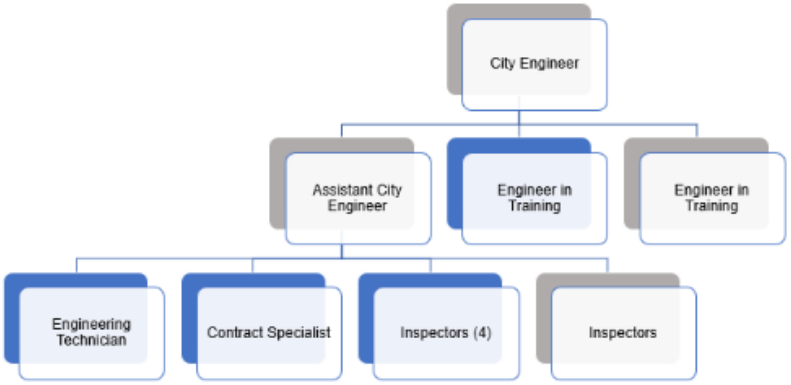
Department	Account	Description	Requested	Approved Recurring	Approved One time
01GIS	**500000**	**Dollar Amount**	**$ 146,881.00**	**$ 59,819.00**	**$ 45,000.00**
01GIS	500105	3% Across-the-Board Pay Program	8,404.00	8,404.00	-
01GIS	510005	Request is the same level as prior year funded	2,000.00	2,000.00	-
01GIS	520017	ArcGIS Desktop Advanced Concurrent Use Primary Maintenance - 1	3,475.00	3,475.00	-
01GIS	520017	ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance - x4	5,600.00	5,600.00	-
01GIS	520017	ArcGIS Desktop Basic Concurrent Use Primary Maintenance - 1	810.00	810.00	-
01GIS	520017	ArcGIS Desktop Basic Concurrent Use Secondary Maintenance - x4	2,320.00	2,320.00	-
01GIS	520017	ArcGIS Spatial Analyst for Desktop Concurrent Use Primary Maintenance - 1	580.00	580.00	-
01GIS	520017	ArcGIS 3D Analyst for Desktop Concurrent Use Primary Maintenance - 1	580.00	580.00	-
01GIS	520017	ArcGIS Network Analyst for Desktop Concurrent Use Primary Maintenance - 1	580.00	580.00	-
01GIS	520017	ArcGIS for Server Enterprise Standard Maintenance - 1	5,885.00	5,885.00	-
01GIS	520017	Annual Maintenance for Map Viewer ITN for ArcGIS - 1	2,150.00	2,150.00	-
01GIS	520017	Annual Maintenance for NewEdge Unique ID Tool for ArcGIS - 1	1,875.00	1,875.00	-
01GIS	520017	GPS-Virtual Reference Station (VRS)	1,000.00	1,000.00	-
01GIS	520017	GPS-Annual Maintenance for Trimble Terraflex	480.00	480.00	-
01GIS	520017	Zicks-Secure File Storage	600.00	600.00	-
01GIS	530000	Custom applications on desktop, mobile and website updates	8,000.00	8,000.00	-
01GIS	530000	CityWorks Integration per IT	42,000.00	-	-
01GIS	540005	South Central Arc User Group (SCAUG) Annual Conference and Training	2,860.00	2,860.00	-
01GIS	540005	ESRI User Conference and Training	5,830.00	5,830.00	-
01GIS	540005	TNRIS Annual Texas GIS Forum & Training Conference	2,310.00	2,310.00	-
01GIS	550010	URISA Dues for GIS Manager	175.00	175.00	-
01GIS	550010	URISA Dues for Senior GIS Analyst	175.00	175.00	-
01GIS	550010	South Central Arc Users Group (SCAUG) Memberships - GIS Staff	200.00	200.00	-
01GIS	550010	Current GISP recertification for 3-year renewal	570.00	570.00	-
01GIS	560014	Request is the same level as prior year funded	422.00	360.00	-
01GIS	950500	Replace Workstation # 22683 - A. Fatland	3,000.00	3,000.00	-
01GIS	950120	42" Large Format Scanner	15,000.00	-	15,000.00
01GIS	950510	SQL Server 2019 (Upgrade for GIS Server)	30,000.00	-	30,000.00

Engineering

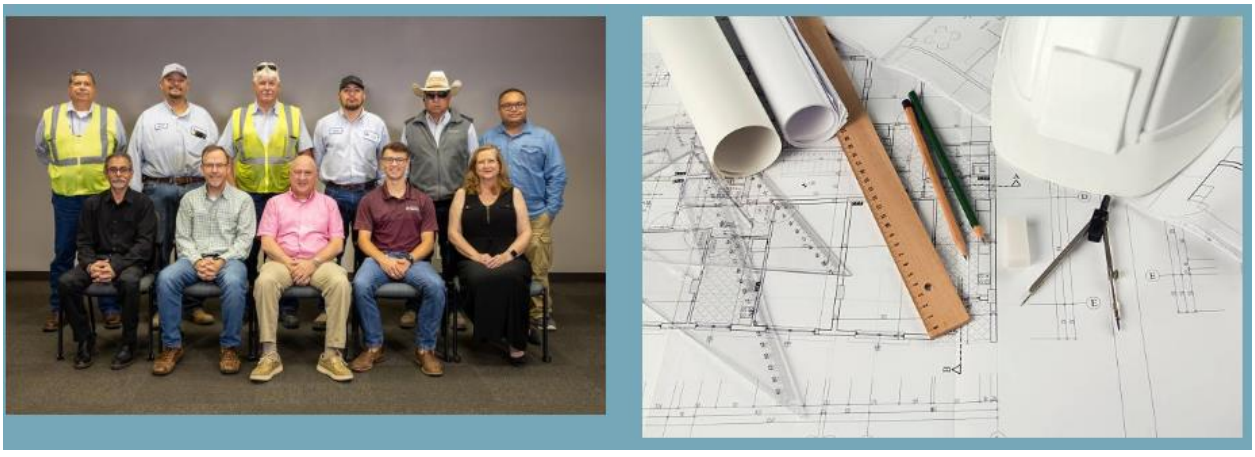
Department Description

The Engineering Department provides design review of private subdivisions submitted by consulting engineers to include the review of water, sanitary sewer, storm sewer, streets and traffic. Provides in-house design of water line replacement, sanitary sewer line replacement, drainage improvements and street improvements. Provides in-house inspection of all construction projects. Provides technical support to all other City departments as requested, much like a consulting firm. Review and approve all private development site plans for compliance to the Driveway Ordinance, Storm Water Master Plan and other site development related ordinances. Write commercial tap applications of water and sanitary sewer for the Utility Billing Office. Administration of all construction contracts. In collaboration with the Geographical Information Systems Division of the Development Services Department, maintain the water, sanitary sewer, and storm sewer infrastructure inventory and mapping.

Organization Chart



Note: Blocks in gray are budgeted in other fund.





Goals and Objectives

Our goals and objectives fall under Growth Capacity and Infrastructure in the 2035 Comprehensive Plan.

- Provide engineering services to all City Departments.
  - Review proposed developments and site improvements.
  - Verify that that reviews and upcoming projects meet all codes and ordinances.
- Maintain Stormwater Master Plan.
- Assist in the development of the Capital Improvements Plan.
  - Prepare scope of work for capital improvement projects.
  - Prepare budget estimates for capital improvement projects.
  - Update and maintain the Street Inventory.
- Improve in-house design capabilities.
- Eliminate bidding and construction management fees from consultant contracts.

Department Mission

Promote innovative engineering services for the public by installing sound health, safety, and welfare practices to public works projects, while maintaining a high standard of integrity and ethics. Enhance citizens' livability through improved projects.

FY 2024 Highlights

Completed in-house design of 2024 Residential Street Project, 2024 Mill and Overlay Project, and Emerald Hills Sanitary Sewer Line Rehabilitation, Pleasant Green Street Reconstruction, Vine St. Waterline Replacement.

Completed DeLeon Plaza Expansion.

Completed Ben Wilson Street Corridor Project (US Hwy 59 Business to Airline Road).

Completed Dairy Road Reconstruction Project.

Completed Crestwood Drive Reconstruction Project PH III.

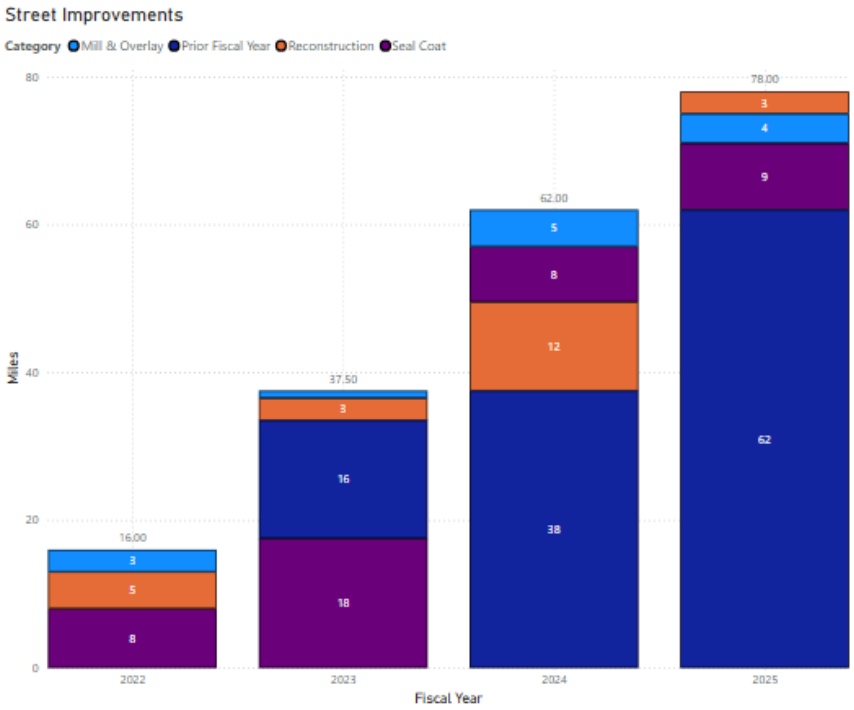
College Park Street Reconstruction Project.

Tanglewood Subdivision Street Reconstruction Project PH I.

Bon-Aire Subdivision Utilities Reconstruction Project.



Performance Metrics



Type	2022	2023	2024	2025	Total
Actual	**16.00**	**37.50**			**53.50**
Mill & Overlay	3.00	1.00			**4.00**
Prior Fiscal Year	0.00	16.00			**16.00**
Reconstruction	5.00	3.00			**8.00**
Seal Coat	8.00	17.50			**25.50**
Estimate				**78.00**	**78.00**
Mill & Overlay				4.00	**4.00**
Prior Fiscal Year				62.00	**62.00**
Reconstruction				3.00	**3.00**
Seal Coat				9.00	**9.00**
Projected			**62.00**		**62.00**
Mill & Overlay			5.00		**5.00**
Prior Fiscal Year			37.50		**37.50**
Reconstruction			12.00		**12.00**
Total	**16.00**	**37.50**	**62.00**	**78.00**	**193.50**

- This bar chart represents the cumulative miles of street improvements for FY2022 through FY2025.

FY 2025 New Programs/Initiatives

Begin in-house design of 2025 Residential Street Project and 2025 Mill and Overlay Project.

Vine Street Rehabilitation.

NE Water Street Water Line Replacement Project.

Anthony Road Sanitary Sewer Line Replacement Project.

Bon -Aire Subdivision Street Reconstruction PH I.





Departmental Efficiencies

- Reduce consultant fees by utilizing staff to:
  - Increase in-house design.
  - Perform bidding and constructiion management phase services.
  - Perform street inventory and and condition rating.
- In-house CADD training to facilitate design services and departmental presentations.

FY 2025 Budget Highlights

The Engineering budget request equals $847,229, an increase of $38,632 or 4.78 percent, compared to Fiscal Year 2024 Adopted Budget, $808,597. The Fiscal Year 2025 budget includes no one-time expenses and $847,229 in recurring expense, an increase of $38,632 or 4.78 percent, from last year's recurring budget. Of the $847,229 budget, 81% is for personnel, 18% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 808,597	$ 847,229	$ 38,632	4.78%
One time	-	-	-	0.00%
Total	**$ 808,597**	**$ 847,229**	**$ 38,632**	**4.78%**

Personnel increase of $27,012 is due to $11,749 in baseline adjustments and an increase of $15,263 for FY 2025 Pay Program. (*Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year*.)

Increase to maintenance and operations is mainly due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 662,411	$ 689,423	27,012	4.08%
▾ Maintenance and Operations	142,986	153,006	10,020	7.01%
▸ Supplies	26,245	28,337	2,092	7.97%
▸ Maintenance	6,500	8,280	1,780	27.38%
▸ Contractual Services	5,060	5,060	0	0.00%
▸ Other Charges	10,258	10,258	0	0.00%
▸ Interdepartmental	94,923	101,071	6,148	6.48%
▸ Capital Outlay	3,200	4,800	1,600	50.00%
Total	$ 808,597	$ 847,229	38,632	4.78%

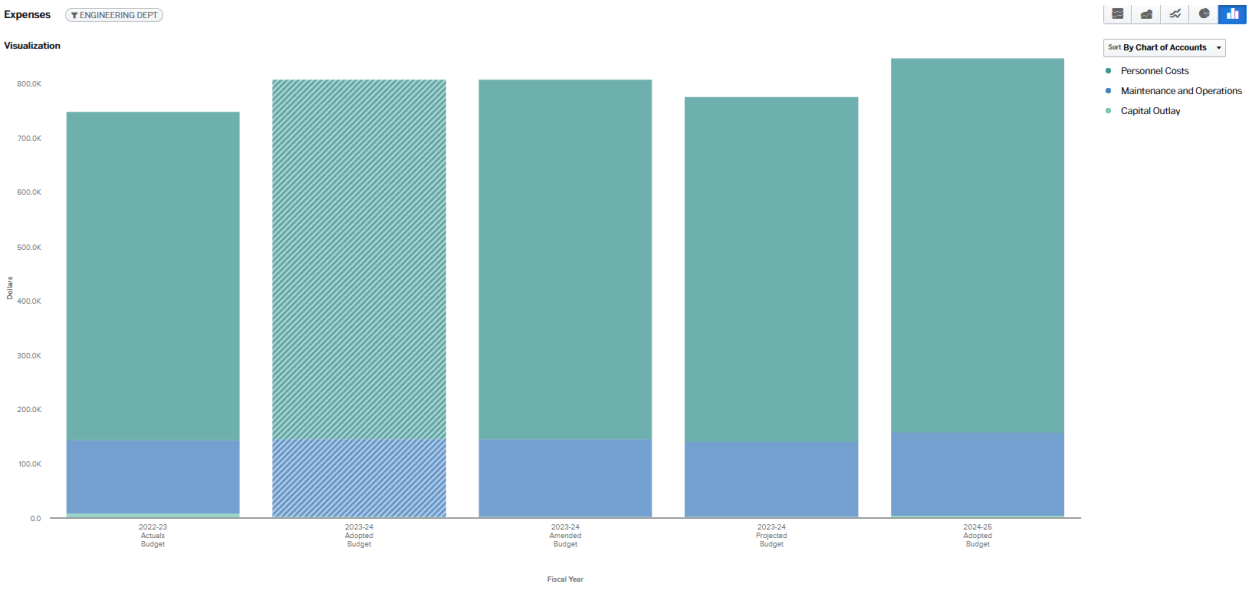
Department One Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025)*

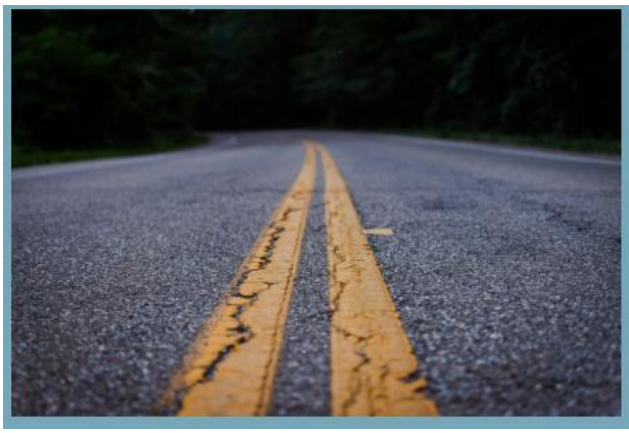
Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 662,411	$ 689,423	27,012	4.08%
▾ Maintenance and Operations	142,986	153,006	10,020	7.01%
▸ Supplies	26,245	28,337	2,092	7.97%
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▸ Capital Outlay	3,200	4,800	1,600	50.00%
Total	$ 808,597	$ 847,229	38,632	4.78%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Guy Grant Rd - Mockingbird Ln to Salem Rd
- North St Phases 3A & 3B
- Bon Aire Street & Drainage Improvements Phases I & II
- I/I Reduction Projects

Department Full-Time Employees

Engineering

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Engineering	7	6	7	7	7
COUNT	7	6	7	7	7

- In Fiscal Year 2021, one (1) Engineering Inspector was eliminated after employee resigned.
- In Fiscal Year 2022, City Engineer position was reorganized to Director of Public Works/City Engineer, eliminating one (1) head count.
- In Fiscal Year 2023, added one (1) Engineer in Training.

Department High-Level Descriptions of Personnel:

Engineer in Training (1) - Performs technical engineering work in the supervision, design, review, and completion of construction, engineering, drainage/flood control, traffic control, utilities, and other civil engineering infrastructure projects.

Engineering Technician (1) - Prepare computer-aided design for construction projects. Prepare maps and exhibits for CIP. Maintain Street and Drainage Inventory, construction plans, maps and other records in Engineering office.

Contract Administrator (1) - Prepare contracts for proposal solicitation. Review and track invoices for construction projects. Verify insurance and bonding with relation to contracts. Keep accurate and accessible files.

Construction Inspectors (4) - Inspect construction projects, including subdivision developments, for compliance to plans and specifications. Keep daily reports and verify pay quantities submitted by contractor. Resolve citizen issues during project construction.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

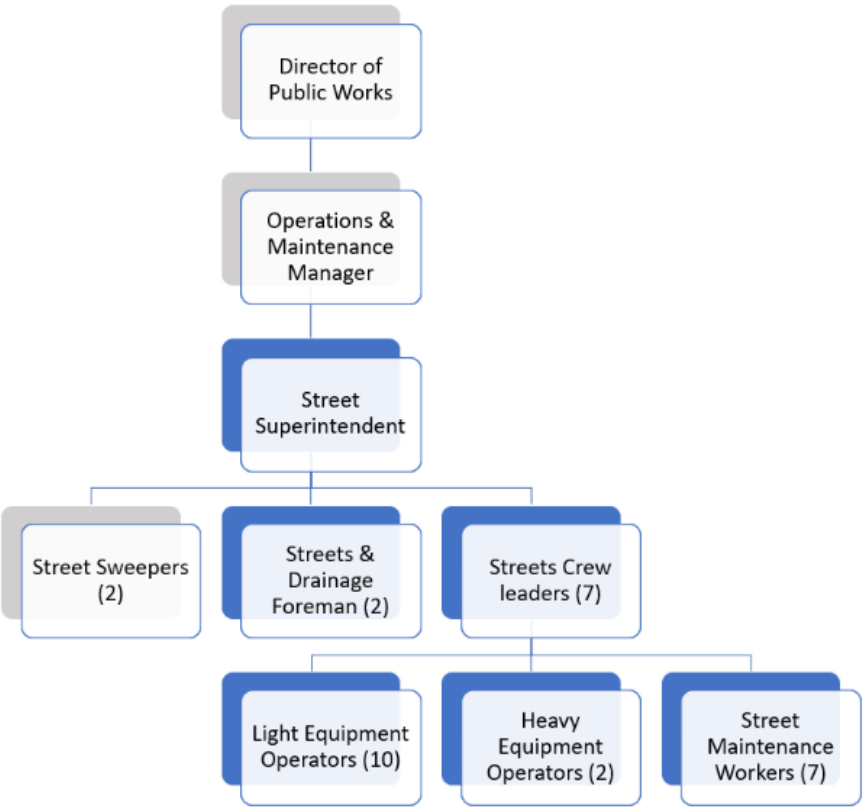
Department	Account	Description	Requested	Approved Recurring	Approved One time
01ENG	**500000**	**Dollar Amount**	**$ 164,829.00**	**$ 173,069.00**	**$ -**
01ENG	500105	3% Across-the-Board Pay Program	15,263.00	15,263.00	-
01ENG	510005	Request is the same level as prior year funded	6,000.00	6,000.00	-
01ENG	510010	Request is the same level as prior year funded	2,000.00	2,000.00	-
01ENG	510015	Request is the same level as prior year funded	15,950.00	18,042.00	-
01ENG	510045	Uniforms (6 inspectors) 6 ea. @ $305. Priced increased for new inspector position.	1,800.00	1,800.00	-
01ENG	510045	Shirts for engineering staff (6) 6 ea. @ $30. Priced increased for new engineer position.	165.00	165.00	-
01ENG	510045	Public Works Engineering caps 20 ea. @ $12 and safety glasses (@ 15.00 each)	330.00	330.00	-
01ENG	520017	MicroStation maintenance agreement	5,600.00	5,600.00	-
01ENG	520017	Trimble TerraFlex Software	1,480.00	1,480.00	-
01ENG	520020	Misc. repairs to survey and inspector equipment	200.00	200.00	-
01ENG	520020	Ricoh copier maintenance	1,000.00	1,000.00	-
01ENG	540005	City Engineer - Continue Education Units (15)	1,500.00	1,500.00	-
01ENG	540005	Assistant City Engineer - Continue Education Units (15)	1,500.00	1,500.00	-
01ENG	540005	Public Works Engineers (2) - Continue Education Units (15)	3,000.00	3,000.00	-
01ENG	540005	Water Utilities School - Inspector (1)	575.00	575.00	-
01ENG	540005	Professional Engineer License Renewal (4)	160.00	160.00	-
01ENG	540020	City Engineer	300.00	300.00	-
01ENG	540020	Assistant City Engineer	300.00	300.00	-
01ENG	540020	Public Works Engineers (2)	1,000.00	1,000.00	-
01ENG	550010	American Society of Civil Engineers (4)	1,623.00	1,623.00	-
01ENG	550010	Texas Society of Professional Engineers (4)	-	-	-
01ENG	560012	Request is the same level as prior year funded	300.00	300.00	-
01ENG	560014	Request is the same level as prior year funded	4,760.00	4,760.00	-
01ENG	590010	Request is the same level as prior year funded	1,656.00	1,656.00	-
01ENG	590025	FY 2020 Lease Program Cost	11,089.00	11,089.00	-
01ENG	590025	FY 2022 Lease Program Cost	6,403.00	6,403.00	-
01ENG	590030	Request is the same level as prior year funded	2,668.00	2,668.00	-
01ENG	590040	Request is the same level as prior year funded	3,875.00	3,875.00	-
01ENG	590045	Request is the same level as prior year funded	13,372.00	13,372.00	-
01ENG	590050	Request is the same level as prior year funded	2,523.00	3,423.00	-
01ENG	590070	Request is the same level as prior year funded	647.00	645.00	-
01ENG	590080	Request is the same level as prior year funded	231.00	231.00	-
01ENG	590090	Request is the same level as prior year funded	40,841.00	46,091.00	-
01ENG	620016	Flowers, gifts for retirement, etc. ($150)	150.00	150.00	-
01ENG	620016	Add brown bag luncheons on quarterly basis	150.00	150.00	-
01ENG	640010	Standard 700 Main building rental charges	11,618.00	11,618.00	-
01ENG	950500	Replace Computer 21783 per IT	1,200.00	1,200.00	-
01ENG	950500	Replace Computer 22568 per IT	1,200.00	1,200.00	-
01ENG	950500	Replace Computer 22569 per IT	1,200.00	1,200.00	-
01ENG	950500	Replace Computer 22570 per IT	1,200.00	1,200.00	-

Streets

Department Description

The Street Department is responsible for maintaining 342 miles of City Streets, along with sidewalks and drainage systems. In the process of doing this we perform such duties as pothole patching, street sweeping, curb and sidewalk repairs, removal of tree limbs and other debris from City right-of-ways, cleaning ditches, street failure repairs, utility cut repairs, leveling up sections of uneven streets throughout the city and installing curb drains (crowsnests). We also administer an outsourced drainage mowing contract.

Organization Chart



Note: Blocks in gray are budgeted in other fund.



Department Mission

To perform proper maintenance of street and drainage systems in order to reduce flooding; and improve ride quality of the streets, with an emphasis on providing exceptional customer service.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Maintain and improve the drainage system by
  - Cleaning storm sewer, street sweeping, re-grading and cleaning roadside ditches;
  - Repairing major outfalls.
- Improve the Street Assessment PCI scores.

FY 2024 Highlights

- Major in-house repair to the twin 90" corrugated metal pipes off Edinburgh.
- Cleared West Outfall of debris and trees south of Airline Road.
- In-house street sweeping of major arterials and collectors on monthly basis and beginning residential streets by zones.
- Repaired the brick paver medians on Sam Houston.
- Corrected concrete pavement failures on John Stockbauer and on Lone Tree Road with expansion joint installations.
- Cleaned and reshaped Bridle Ridge Detention Basin that improved area drainage.



Performance Metrics

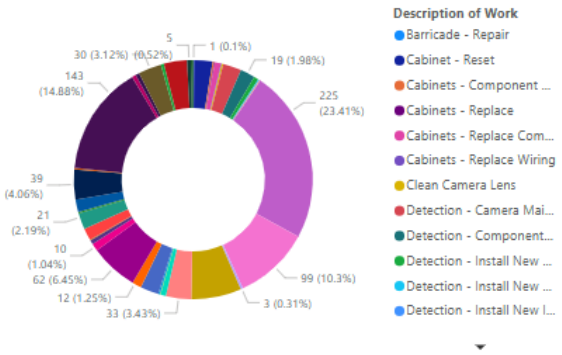
of Total Work Orders

# of Work Orders
961

WO Category	# of Work Orders
TRAFFIC CONTROL	961
Total	**961**

Description of Work	# of Work Orders
Barricade - Repair	1
Cabinet - Reset	24
Cabinets - Component Maintenance	2
Cabinets - Replace	1
Cabinets - Replace Components	8
Cabinets - Replace Wiring	1
Clean Camera Lens	2
Detection - Camera Maintenance	24
Detection - Components Inspection	19
Detection - Install New Camera	6
Detection - Install New Camera Wire	1
Detection - Install New Injector	1
Total	**961**

# of Work Orders by Description of Work



Assets by Group	CABINETS	STREET LIGHTS	TRAFFIC POLE	TRAFFIC POLES	TRAFFIC SIGNS	Total
Traffic	36	8	517	322	78	**961**
Total	**36**	**8**	**517**	**322**	**78**	**961**

- Crack seal hot mix streets to preserve ride quality and reduce moisture entering and reducing strength of bas.
- Roadside ditch cleaning operations adding linear feet by completing full streets and small areas in lieu of isolated pieces. Improves overall storm drainage function and reduces potential flooding.
- Storm sewer cleaning by zones that includes inlets and junction boxes. One crew and one vector truck performing the cleaning operations.
- Street resurfacing includes seal coat/ONYX and mill/overlay. Meeting goals of CIP.

FY 2025 New Programs/Initiatives

Develop methods and schedules with crews in anticipation of new Drainage Rate Analysis.





Departmental Efficiencies

- Provided in-house barricading and traffic control for the Laurent Underpass Mural Painting Project.
- Concrete crew increased productivity and project scopes with use of concrete mix truck.
- Defined sweeping schedule with in-house sweepers versus waiting on contractor.

FY 2025 Budget Highlights

The Street Department budget request equals $7,823,451, an increase of $1,382 or 0.02%, compared to Fiscal Year 2024 Adopted Budget, $7,822,069. The Fiscal Year 2025 budget includes $2,855,859 one-time expenses and $4,967,592 in recurring expense, a decrease of $98,319 or 1.94%, from last year's recurring budget. Of the $7,823,451 budget, 19% is for personnel, 80% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 5,065,911	$ 4,967,592	$ (98,319)	-1.94%
One time	2,756,158	2,855,859	99,701	3.62%
Total	**$ 7,822,069**	**$ 7,823,451**	**$ 1,382**	**0.02%**

Personnel decrease of $125,503 is the net result of a $163,174 decrease due to frozen positions, $5,015 decrease in baseline adjustments and an increase of $42,686 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Interdepartmental increase is due to technology charges. Transfer into Construction Fund includes a dump truck and vibratory roller. One Time expenditures for the Crack Seal Program.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,662,363	$ 1,536,860	-125,503	-7.55%
▾ Maintenance and Operations	6,148,056	6,277,591	129,535	2.11%
▸ Supplies	121,357	141,929	20,572	16.95%
▸ Maintenance	1,002,757	1,002,757	0	0.00%
▸ Contractual Services	50,160	46,160	-4,000	-7.97%
▸ Other Charges	10,930	10,930	0	0.00%
▸ Interdepartmental	354,694	602,956	248,262	69.99%
▸ Transfers	4,608,158	4,472,859	-135,299	-2.94%
▸ Capital Outlay	11,650	9,000	-2,650	-22.75%
Total	$ 7,822,069	$ 7,823,451	1,382	0.02%

Department One Time Expenses

Data

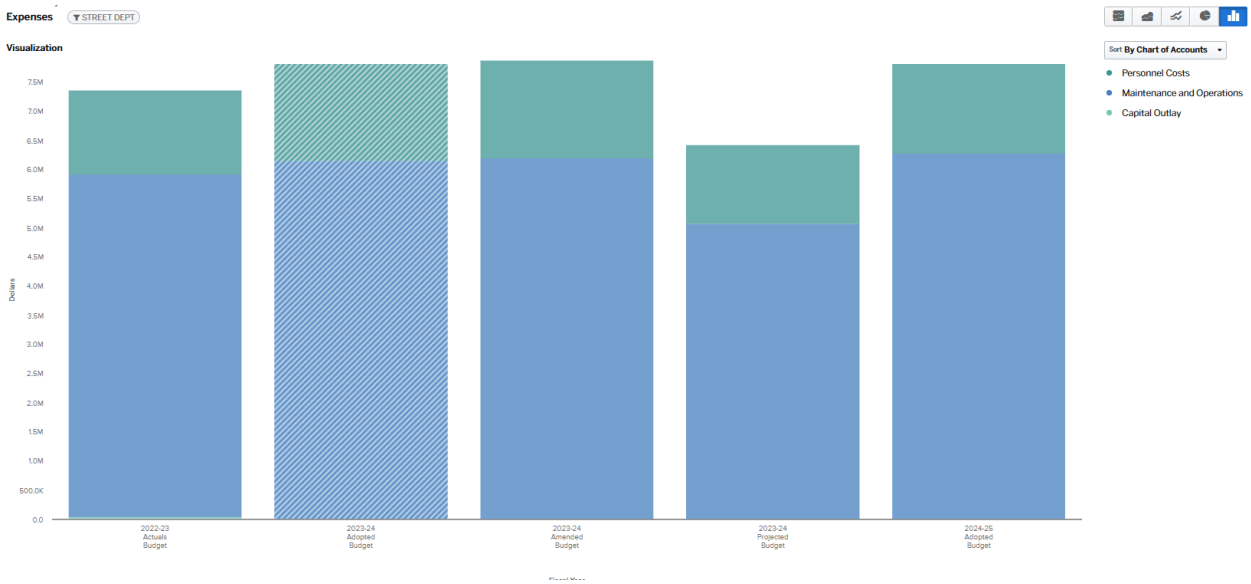
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 2,756,158	$ 2,855,859	99,701	3.62%
▸ Maintenance	200,000	200,000	0	0.00%
▸ Interdepartmental	0	235,000	235,000	--
▸ Transfers	2,556,158	2,420,859	-135,299	-5.29%
Total	$ 2,756,158	$ 2,855,859	99,701	3.62%

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,662,363	$ 1,536,860	-125,503	-7.55%
▾ Maintenance and Operations	3,391,898	3,421,732	29,834	0.88%
▸ Supplies	121,357	141,929	20,572	16.95%
▸ Maintenance	802,757	802,757	0	0.00%
▸ Contractual Services	50,160	46,160	-4,000	-7.97%
▸ Other Charges	10,930	10,930	0	0.00%
▸ Interdepartmental	354,694	367,956	13,262	3.74%
▸ Transfers	2,052,000	2,052,000	0	0.00%
▸ Capital Outlay	11,650	9,000	-2,650	-22.75%
Total	$ 5,065,911	$ 4,967,592	-98,319	-1.94%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Full development of the Drainage Rate Study and project selection meeting the goals of the Master Drainage Plan Update.
- Initiate a seal coat crew utilizing a double applied asphalt sealant with no aggregate.
- Finalize a stategy for Drainage Outfall cleaning and reshaping utilizing in-house and contract services.

Streets

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Street	29	29	29	29	29
COUNT	29	29	29	29	29

- In Fiscal Year 2025, four (4) positions where frozen.

Department High-Level Descriptions of Personnel:

Street Superintendent (1) - Plan, organize, and establish procedures for construction, operation and maintenance of streets and storm drainage system. Supervise the hiring, training, evaluation and promotion of personnel. Approve requisitions and purchase orders. Administer sweeping and mowing contracts. Develop Street Department budget and work closely with other City Departments.

General Foremen (2) - Schedule, monitor and evaluate work of Street Department crews. Plan and assign work in order to accomplish in-house deadlines. Investigate public service requests and determine cause and need for corrective action. Observe and enforce safety rules.

Crew Leader (7) - Lead work activities of equipment operators and maintenance workers and train crew members. Respond to complaints and work requests from the public. Complete performance reviews of subordinates.

Heavy Equipment Operator (2) - Inspect and operate heavy maintenance/construction equipment. Assist the work of a crew who constructs, maintains and repairs street and storm drainage system. Fill in during the absence of Crew Leader.

Light Equipment Operator (10) - Inspect and operate light maintenance/construction equipment. Assist the work of a crew who constructs, maintains and repairs street and storm drainage system.

Street Maintenance Worker (7) - Provide manual labor following basic routines directed by a Crew Leader whose crew constructs, maintains and repairs street and storm drainage system.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01STR	**500000**	**Dollar Amount**	**$ 7,417,842.00**	**$ 3,473,418.00**	**$ 2,855,859.00**
01STR	500105	3% Across-the-Board Pay Program	42,686.00	42,686.00	-
01STR	510005	Request is the same level as prior year funded	2,500.00	2,500.00	-
01STR	510010	Small tools	10,000.00	10,000.00	-
01STR	510010	Traffic safety devices	8,000.00	8,000.00	-
01STR	510010	Wet or dry diamond blades for concrete saws	7,200.00	7,200.00	-
01STR	510010	Nozzles for Vacuum Truck and Jet Machine	2,500.00	2,500.00	-
01STR	510015	Request is the same level as prior year funded	83,157.00	104,029.00	-
01STR	510025	Request is the same level as prior year funded	1,300.00	1,300.00	-
01STR	510045	Request is the same level as prior year funded	6,400.00	6,400.00	-
01STR	520005	Request is the same level as prior year funded	2,000.00	2,000.00	-
01STR	520020	Request is the same level as prior year funded	400.00	400.00	-
01STR	520025	Vacuum Truck Components	5,000.00	5,000.00	-
01STR	520025	600' - 1" Blue Piranha Jetter Hose for Vacuum Truck	2,000.00	2,000.00	-
01STR	520025	Gutter Brooms for Street Sweepers	4,500.00	-	-
01STR	520025	Street Sweeper Components	5,000.00	-	-
01STR	520105	Request is the same level as prior year funded	340,000.00	340,000.00	-
01STR	520107	Crack Seal Program	250,000.00	-	200,000.00
01STR	520115	Storm Sewer Maintenance	60,000.00	60,000.00	-
01STR	520116	Drainage Mowing Contracts	393,357.00	393,357.00	-
01STR	530000	Miscellaneous survey requests and easement acquisitions	10,000.00	10,000.00	-
01STR	540005	Tuition, transportation, meals and lodging while attending seminars and conferences	2,000.00	2,000.00	-
01STR	540005	CDL Reimbursement	830.00	830.00	-
01STR	540005	811 Summit - Texas Railroad Commission & Line Location Regulation Conference	500.00	500.00	-
01STR	540005	American Public Works Association (APWA) Membership for Street Superintendent	750.00	750.00	-
01STR	540005	National Storm Water Course for 2 Crew Leaders ($2,000)	250.00	250.00	-
01STR	540005	On-line CDL training for new hire employees ($5,000)	-	-	-
01STR	540005	2025 World of Asphalt Manager & O&M Manager	2,500.00	2,000.00	-
01STR	540020	Request is the same level as prior year funded	3,000.00	3,000.00	-
01STR	560012	Request is the same level as prior year funded	50.00	50.00	-
01STR	560014	Request is the same level as prior year funded	6,110.00	6,110.00	-
01STR	590010	Request is the same level as prior year funded	21,679.00	21,679.00	-
01STR	590020	Replacement of Gradall unit #403	570,000.00	-	-
01STR	590020	Replacement of M2-106 DUMP TRUCK unit #436	160,000.00	-	-
01STR	590020	Replacement of Ingersoll-Rand DD24 Vibrating Roller Unit #453	75,000.00	-	75,000.00
01STR	590020	Replacement of M2-106 DUMP TRUCK unit #435	160,000.00	-	160,000.00
01STR	590025	FY 2020 Program	14,832.00	14,830.00	-
01STR	590025	FY 2021 Program	8,397.00	8,395.00	-
01STR	590025	FY 2022 Program	15,957.00	15,955.00	-
01STR	590030	Request is the same level as prior year funded	29,044.00	29,044.00	-
01STR	590040	Request is the same level as prior year funded	46,454.00	46,454.00	-
01STR	590045	Request is the same level as prior year funded	159,253.00	159,253.00	-
01STR	590050	Request is the same level as prior year funded	27,756.00	37,653.00	-
01STR	590070	Request is the same level as prior year funded	1,447.00	1,442.00	-
01STR	590075	Request is the same level as prior year funded	8,458.00	9,145.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

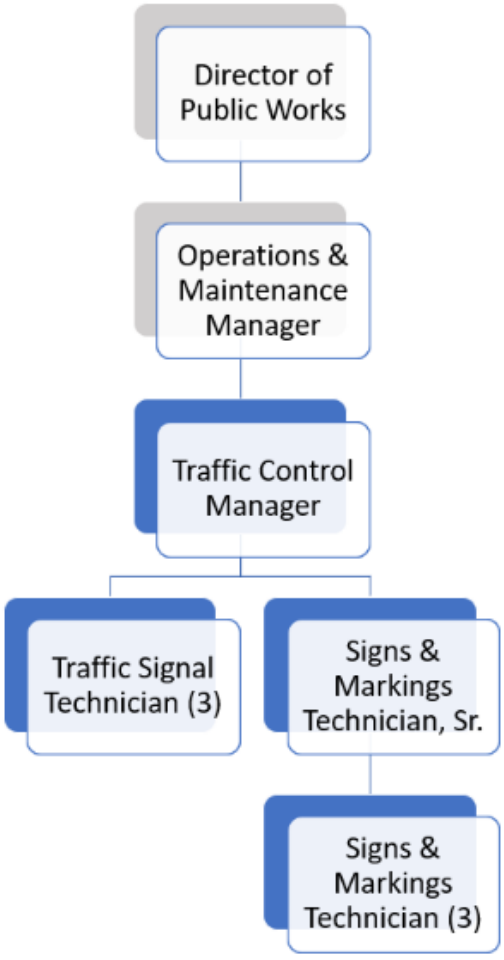
Department	Account	Description	Requested	Approved Recurring	Approved One time
01STR	590080	Request is the same level as prior year funded	500.00	500.00	-
01STR	590090	Request is the same level as prior year funded	20,917.00	23,606.00	-
01STR	610010	Dozer rental for pushing material at Fordyce and other projects	21,500.00	21,500.00	-
01STR	610010	Maintainer rental	8,500.00	8,500.00	-
01STR	620016	Retirement, gifts, flowers	1,800.00	1,600.00	-
01STR	650010	Request is the same level as prior year funded	4,000.00	-	-
01STR	720300	2025 CIP Funding Year	2,052,000.00	2,052,000.00	-
01STR	720300	2025 CIP Funding Year	2,556,158.00	-	2,420,859.00
01STR	950500	10 - Air Cards for Lap Tops and iPads	-	-	-
01STR	950500	GPS tracking system for (2) sweepers.	-	-	-
01STR	950600	3 - Vibratory Plate Medium Compactor	7,500.00	7,500.00	-
01STR	950600	STIHL Chop saw TS 420	1,500.00	1,500.00	-
01STR	950600	Top Hat 20HH Utility Trailer, replacing Unit #15122	8,000.00	-	-
01STR	950600	7724 Tandem Axel Jet Trailer, replacing Unit # 428	105,000.00	-	-
01STR	950600	JUSTRITE 28674 275G Tote Containment - for tack oil and solvents cleaners	9,200.00	-	-
01STR	950600	3 - Swenson EV Box Spreader	71,000.00	-	-

Traffic Control

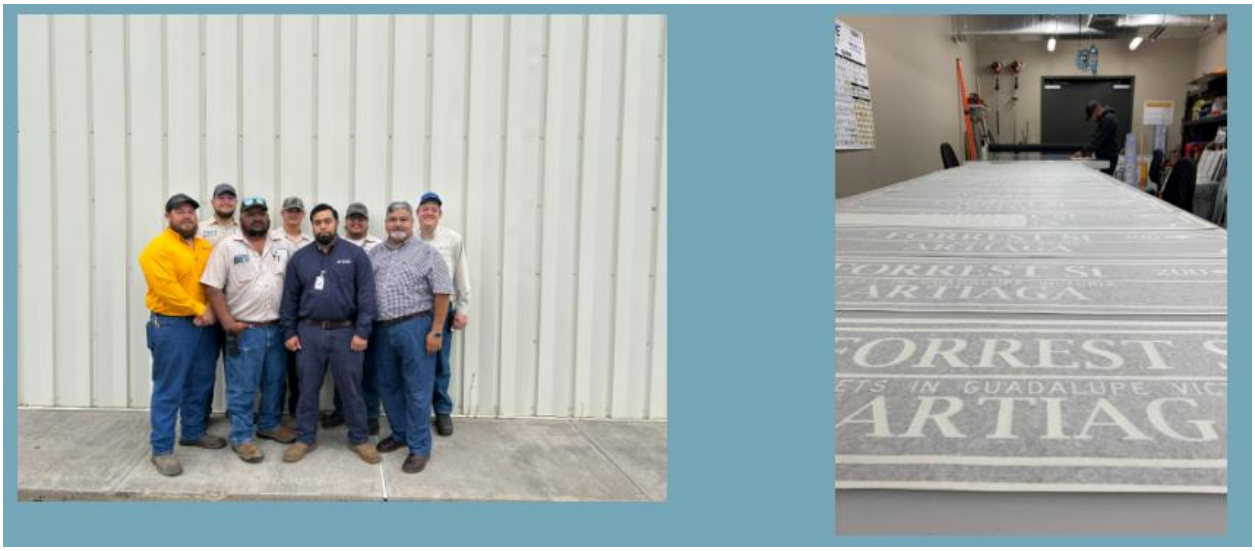
Department Description

The Traffic Control Division's primary responsibility is to ensure the safe and efficient movement of traffic throughout the City of Victoria and maintain all necessary equipment. That equipment includes: roadway lighting fixtures, signalized intersections, solar school zone, hike & bike, warning, stop sign flashers, Welcome to Victoria signs, street name, warning & regulatory signs, pavement markings and striping, EMS preemption systems, traffic signal communication systems, traffic controllers, video vehicle detection systems, traffic signal battery backup units, driver feedback signs, advanced traffic management systems and sign fabrication software and equipment.

Organization Chart



Note: Blocks in gray are budgeted in other fund.



Department Mission

Maintain a roadway network which accommodates the safe and efficient flow of traffic in, through, and around Victoria for its citizens as indicated in the mobility section of the City of Victoria's 2035 Comprehensive Plan.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Improve traffic flow for motoring and pedestrian public by
  - Quickly repsonding to all traffic concerns brought forth by the public
- Improve traffic flow efficiency
  - Ensure vehicle detection is functioning at optimal levels to improve traffic flow efficiency
- Update traffic wireless communication infrastructure
  - Phasing out outdated legacy systems and implementing cutting-edge technologies to offline intersections
- Ability to keep a better inventory of our system
  - Geo reference all signs and poles into CityWorks work order system

FY 2024 Highlights

- Installed new Hike and Bike trail pedestrian crosswalks systems at Airline, Miori and Ben Jordan.
- Installed 138 new Bicentennial Historical Street name signs downtown.
- Restripe 5 miles of streets that included main lanes, stop bars and crosswalks.
- Replaced 3 traffic control T-2 cabinets; Ben Wilson/ Airline, Port Lavaca Hwy/Laurent and Ben Wilson/Red River.
- Replaced bad conduit and conductor wire at Navarro/Colorado, Main/Crestwood and Stockbauer/Mockingbird.
- Sealed and restriped Community Center Parking lot witha new asphalt slurry.



Performance Metrics

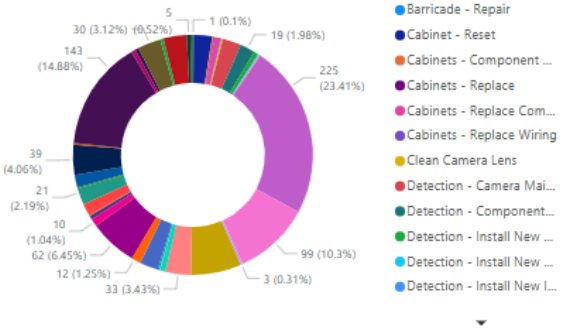
of Total Work Orders

# of Work Orders
961

WO Category	# of Work Orders
TRAFFIC CONTROL	961
Total	**961**

Description of Work	# of Work Orders
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Cabinet - Reset	24
Cabinets - Component Maintenance	2
Cabinets - Replace	1
Cabinets - Replace Components	8
Cabinets - Replace Wiring	1
Clean Camera Lens	2
Detection - Camera Maintenance	24
Detection - Components Inspection	19
Detection - Install New Camera	6
Detection - Install New Camera Wire	1
Detection - Install New Injector	1
Total	**961**

# of Work Orders by Description of Work



Assets by Group	CABINETS	STREET LIGHTS	TRAFFIC POLE	TRAFFIC POLES	TRAFFIC SIGNS	Total
Traffic	36	8	517	322	78	**961**
Total	**36**	**8**	**517**	**322**	**78**	**961**

- Additional Traffic signals added in the City
- Reponses to service request on both signal and traffic sign issues
- Replacement of signs and poles due to knockdowns and/or out of current standards.
- Replacing and/or upgrading of signal heads and crosswalk beacons that have failed and obsolete.



Departmental Efficiencies

- IMSA Certification and outsource training programs for signal and sign techs to improve the working knowledge of daily operations.
- Sign CAD training to improve overall staff efficiency of production and fabrication of City signs.
- New sign fabrication table - reduced the sign production time. (Downtown sign project)

FY 2025 New Programs/Initiatives

- Improve traffic signal timing on Houston HWY and Main St.
- Replace back plates on signal heads at 40 intersections to the new black w/ yellow outline.
- Replace 20% of aging school zone flashers.
- New AI detection system for congested intersections.
- Implement new style traffic control cabinet that reduces size and complexity of internal components.



FY 2025 Budget Highlights

The Traffic Department budget request equals $2,218,449 a decrease of $65,347 or 2.86%, compared to Fiscal Year 2024 Adopted Budget, $2,283,796. The Fiscal Year 2025 budget includes one time expenses of $82,000, and $2,136,449 in recurring expense, an increase of $62,653 or 3.02%, from last year's recurring budget. Of the $2,218,449 budget, 25% is for personnel, 74% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 2,073,796	$ 2,136,449	$ 62,653	3.02%
One time	210,000	82,000	(128,000)	-60.95%
Total	**$ 2,283,796**	**$ 2,218,449**	**$ (65,347)**	**-2.86%**

Personnel increase is due to $12,003 in baseline adjustments and an increase of $13,469 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Contractual Services decreased due to no striping program. Interdepartmental increased due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 535,197	$ 560,669	25,472	4.76%
▾ Maintenance and Operations	1,744,199	1,653,580	-90,619	-5.20%
▸ Supplies	206,839	208,236	1,397	0.68%
▸ Maintenance	317,425	411,425	94,000	29.61%
▸ Contractual Services	1,100,750	905,000	-195,750	-17.78%
▸ Other Charges	7,630	7,630	0	0.00%
▸ Interdepartmental	111,555	121,289	9,734	8.73%
▸ Capital Outlay	4,400	4,200	-200	-4.55%
Total	$ 2,283,796	$ 2,218,449	-65,347	-2.86%

Department One Time Expenditures

Data

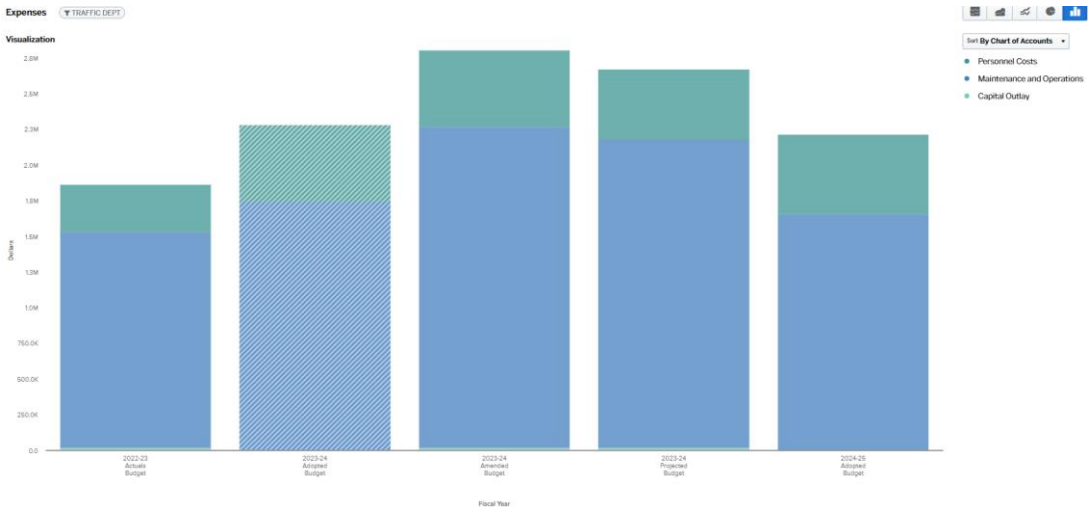
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 210,000	$ 82,000	-128,000	-60.95%
▸ Maintenance	0	82,000	82,000	--
▸ Contractual Services	210,000	0	-210,000	-100.00%
Total	$ 210,000	$ 82,000	-128,000	-60.95%

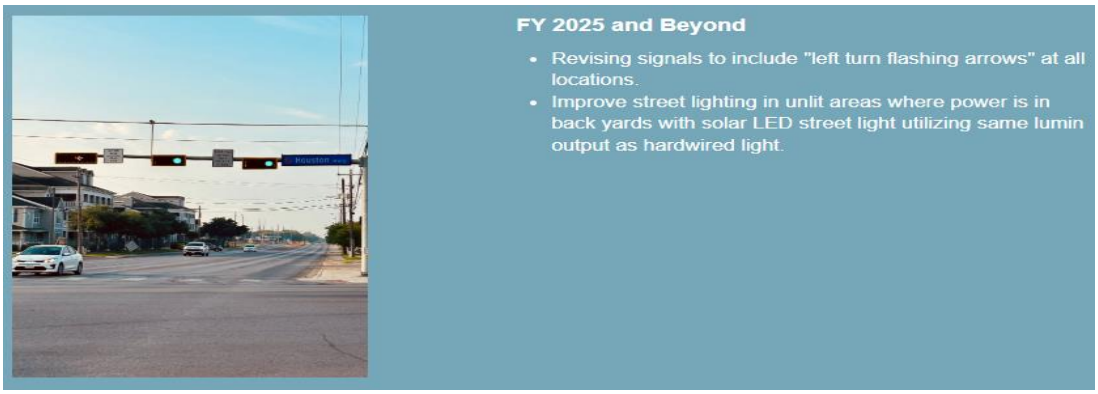
Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 535,197	$ 560,669	25,472	4.76%
▾ Maintenance and Operations	1,534,199	1,571,580	37,381	2.44%
▸ Supplies	206,839	208,236	1,397	0.68%
▸ Maintenance	317,425	329,425	12,000	3.78%
▸ Contractual Services	890,750	905,000	14,250	1.60%
▸ Other Charges	7,630	7,630	0	0.00%
▸ Interdepartmental	111,555	121,289	9,734	8.73%
▸ Capital Outlay	4,400	4,200	-200	-4.55%
Total	$ 2,073,796	$ 2,136,449	62,653	3.02%

Total Expenditures for Corresponding Fiscal Year Presented





Department Full-Time Employees

Traffic

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Traffic Control	9	9	9	9	9
COUNT	9	9	9	9	9

- No major changs in recent years.

Department Descriptions of Personnel:

Traffic Control Manager (1) - Oversee Traffic Operations including all traffic signals, signs and markings. Manage signal technicians and signs and markings technicians. Prepare budget.

Signal Technician (4) - Troubleshoot traffic signals. Able to diagnose signal errors and repair.

Senior Signs & Markings Technician (1) - Coordinate signs and marking technicians to ensure signs are current and meet MUTCD guidelines. Assist Traffic Control Manager with daily operations.

Signs & Markings Technician (3) - Prepare and craft signs, install signs, keep records of new installations, and determine damaged or faded signs due for replacement.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

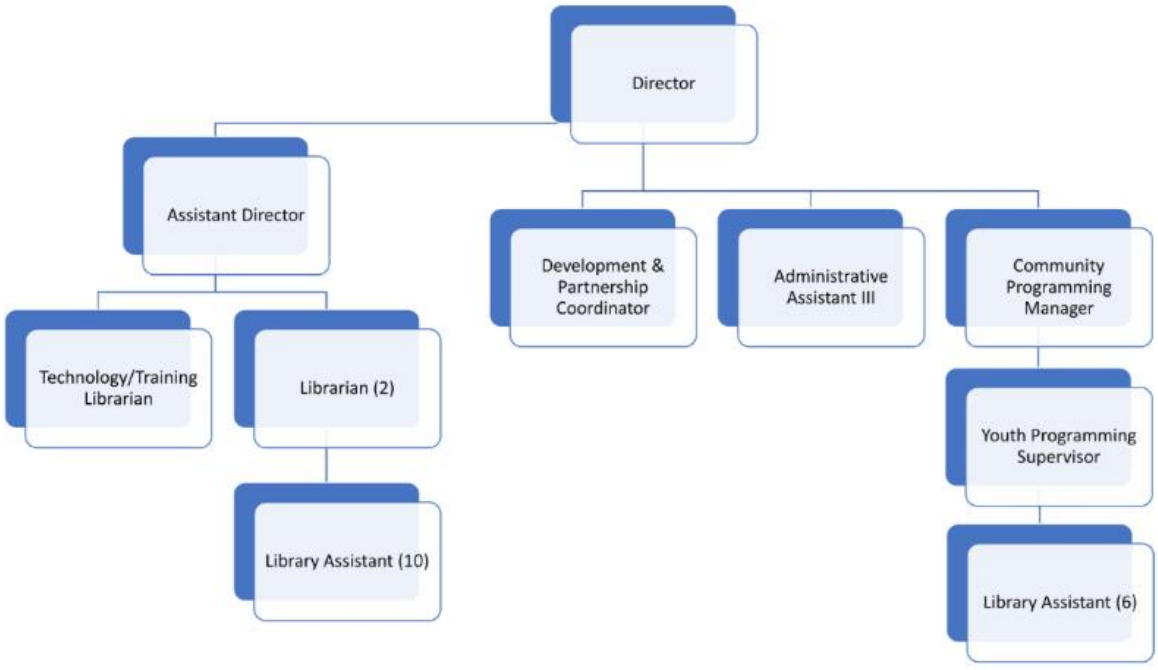
Department	Account	Description	Requested	Approved Recurring	Approved One time
01TRA	**500000**	**Dollar Amount**	**$ 2,087,287.00**	**$ 1,589,249.00**	**$ 82,000.00**
01TRA	500105	3% Across-the-Board Pay Program	13,469.00	13,469.00	-
01TRA	500105	Request add Traffic Signal Technician position	57,139.00	-	-
01TRA	500105	Request add Signs and Markings Technician position	47,980.00	-	-
01TRA	510005	Request is the same level as prior year funded	1,500.00	1,500.00	-
01TRA	510010	Request is the same level as prior year funded	9,000.00	9,000.00	-
01TRA	510015	Request is the same level as prior year funded	17,639.00	19,036.00	-
01TRA	510025	Request is the same level as prior year funded	1,000.00	1,000	-
01TRA	510045	Request is the same level as prior year funded	2,700.00	2,700.00	-
01TRA	510070	Request is the same level as prior year funded	175,000.00	175,000.00	-
01TRA	520005	Request is the same level as prior year funded	1,500.00	1,500.00	-
01TRA	520017	Sign CAD, Corel Draw & ATMS Systems	20,425.00	20,425.00	-
01TRA	520025	Request is $1,000 more than prior year funded	1,500.00	1,000.00	-
01TRA	520120	Traffic Signal Controllers	31,000.00	31,000.00	-
01TRA	520120	Traffic Signal Cabinets	84,000.00	84,000.00	-
01TRA	520120	Traffic Signal Heads, Pedestrian (PED)	76,500.00	76,500.00	-
01TRA	520120	Vehicle detection equipment & conductor wire for four intersections.	106,000.00	40,000.00	66,000.00
01TRA	520120	UPS & Battery back-up equipment & supplies	46,000.00	30,000.00	16,000.00
01TRA	520125	Replacement LED Luminaires and street light maintenance supplies and hardware	20,000.00	20,000.00	-
01TRA	520125	Changing old Light over to LED's	25,000.00	25,000.00	-
01TRA	530000	Traffic Engineering Consultants & contractors. Increase in budget due to additional studies needed. This funding will also include contractors making needed repairs to system that current staff cannot complete. Needing to tighten mast arms around city that get rotated from gale winds.	20,000.00	10,000.00	-
01TRA	530003	Striping Program for emergency projects as needed	50,000.00	-	-
01TRA	540005	International Municipal Signal Association (IMSA) Training	12,000.00	6,500.00	-
01TRA	540005	CDL Reimbursement	200.00	-	-
01TRA	550010	International Municipal Signal Association (IMSA) Dues	630.00	630.00	-
01TRA	560012	Request is the same level as prior year funded	50.00	50.00	-
01TRA	560014	Request is the same level as prior year funded	2,700.00	2,950.00	-
01TRA	570010	Request is the same level as prior year funded	878,000.00	892,000.00	-
01TRA	590010	Request is the same level as prior year funded	12,940.00	12,940.00	-
01TRA	590020	Unit #508 - 2008 bucket truck replacement	270,000.00	-	-
01TRA	590025	FY 2024 Lease Program	9,200.00	12,819.00	-
01TRA	590030	Request is the same level as prior year funded	8,524.00	8,524.00	-
01TRA	590040	Request is the same level as prior year funded	9,554.00	9,554.00	-
01TRA	590045	Request is the same level as prior year funded	32,758.00	32,758.00	-
01TRA	590050	Request is the same level as prior year funded	6,180.00	8,384.00	-
01TRA	590070	Request is the same level as prior year funded	588.00	586.00	-
01TRA	590075	Request is the same level as prior year funded	3,383.00	3,658.00	-
01TRA	590080	Request is the same level as prior year funded	125.00	125.00	-
01TRA	590090	Request is the same level as prior year funded	28,303.00	31,941.00	-
01TRA	620016	Request is $100 more than prior year funded	600.00	500.00	-
01TRA	950500	Replace Computer # 22302 - per I.T.	1,200.00	1,200.00	-
01TRA	950500	Replace Laptop # 22303 - per I.T.	2,000.00	2,000.00	-
01TRA	950500	(2) new iPad and rugged cases	1,000.00	1,000.00	-

Library

Department Description

Victoria Public Library offers access to a wide variety of materials, technology, and opportunities for social connection and learning. Our programming, geared to all ages, provides something for everyone from early literacy learning at our story times to exposure to the arts and music through our variety of craft and live music events. Our building provides access to technology and Wi-Fi, with meeting and conversation spaces for tutoring, connecting, and idea sharing.

Organization Chart





Department Mission

The Victoria Public Library supports lifelong literacy by providing a welcoming space, services, and programs that prioritize access to technology and resources; fostering community support for learning, reading, and personal development; and serving as a reliable anchor for the diverse heritage and culture of our community.



Goals and Objectives

Improve Access and Technology
Provide access to information in traditional and changing formats and assess, identify, and address barriers to better support patron experience.

Foster Community Awareness and Support
Improve public awareness of resources and services to increase patron loyalty and satisfaction.

Inspire Personal Development
Provide resources and programs necessary for personal, educational, and professional development.

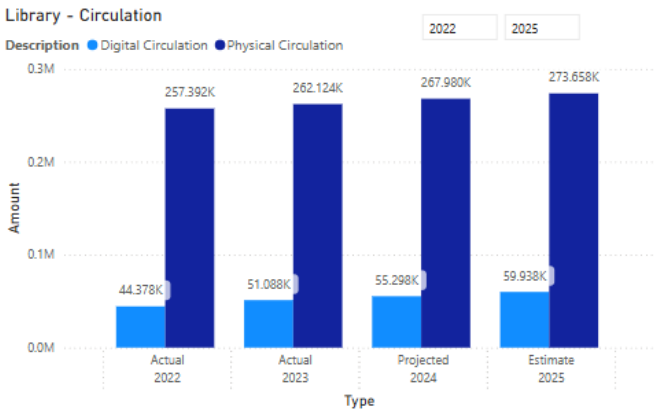
Serve as a Community Anchor
Play a vital role in connecting and transforming the community by supporting economic vitality and enhancing civic and cultural engagement.

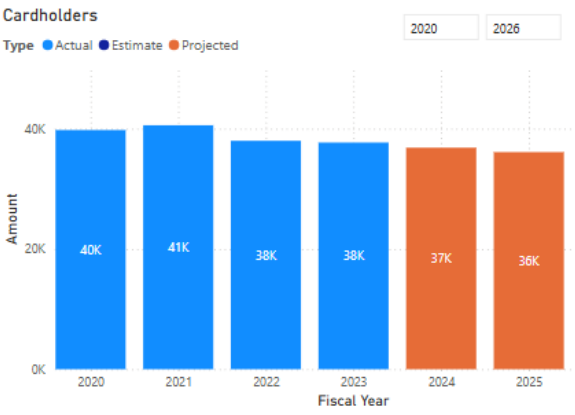
FY 2024 Highlights

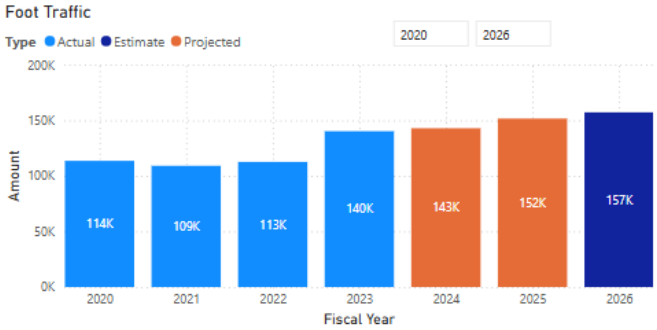
- Completed installation of the Anytime Pickup Locker.
- The Library Card Sign Up Program increased partnerships with local businesses and gave patrons a discount on purchases when they showed their library card.
- Awarded the 2023 Texas Municipal Library Directors Association's "Achievement of Excellence" award.
- Replacement of aging library materials return bin.

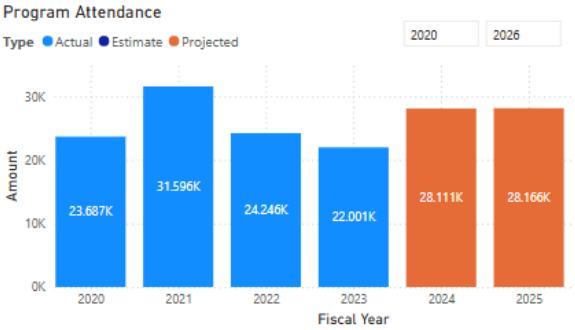


Performance Metrics

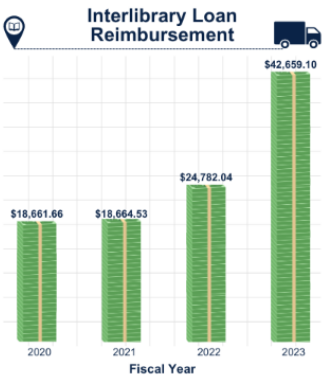








- Library circulation for 2022 - 2023 shows an increase in both digital and physical material circulation. Data projections expect this trend to continue into 2025.
- Foot traffic at the library continues to increase , with data projecting continued increases in foot traffic.
- Cardholders continue to hover at around 38 thousand. Data predicts this to decrease over time, but the library expects this number to stay more stable than projected with longer card activation periods and activities planned to promote library cards.
- Program attendance from 2022 to 2023 decreased. We expect this number to have a significant uptick in FY2024 and FY2025.



Departmental Efficiencies

- Re-configured the service desk to decrease the footprint and increase available square footage for books, materials, and services.
- For FY23, the library recieved a reimbursement of $42,659.10 for our 6,138 Interlibrary Loan Lends. This funding goes into the General Fund as a reimbursement for services rendered.
- Recieved a Shelf Management wand which will quickly locate lost, trace, missing, or claimed-returned items. This RFID tool will decrease staff time normally spent looking for these items by hand.

FY 2025 New Programs/Initiatives

Configuration of AV Equipment

- Installation of control panel and AV equipment in the Bronte room.

Desktop Kiosk Self Check

- Replace 10-year old self check machine that no longer accepts software updates. The self-service machine prevents the library from requiring extra staff members.

3D Printer

- This is an increasingly popular service and source of revenue. Current 3D Printer is approximately 9-years old and replacement parts are no longer available.

Configuration of AV Equipment



AV Installation

Replace the ten year old self-check machine.



500D Desktop Kiosk Self-Check

Replace the approximately nine year-old 3D printer.



Bambu Lab X1-Carbon Combo 3D Printer

FY 2025 Budget Highlights

The Library budget request equals $2,594,184, an increase of $142,163 or 5.80% percent, compared to Fiscal Year 2024 Adopted Budget, $2,452,021. The Fiscal Year 2025 budget includes $109,551 in one-time expenses and $2,484,633 in recurring expenses, an increase of $106,251 or 4.47% percent, from last year's recurring budget. Of the $2,594,184 budget, 58% is for personnel, 32% for maintenance and operations and 10% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 2,378,382	$ 2,484,633	$ 106,251	4.47%
One time	73,639	109,551	35,912	48.77%
Total	**$ 2,452,021**	**$ 2,594,184**	**$ 142,163**	**5.80%**

Personnel increase of $62,620 is the net result of a $21,414 decrease in baseline adjustments, an increase of $48,012 for Minimum Wage Program, and an increase of $36,022 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Interdepartmental increased due to technology charges. Recurring capital increased due to purchasing more library materials. One time consists of office machinery, updated server, replacement of HVAC unit, and installation of audio equipment.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,445,131	$ 1,507,751	62,620	4.33%
▾ Maintenance and Operations	748,251	820,682	72,431	9.68%
▸ Supplies	57,549	60,646	3,097	5.38%
▸ Maintenance	59,137	60,185	1,048	1.77%
▸ Contractual Services	131,271	173,220	41,949	31.96%
▸ Other Charges	175,679	162,537	-13,142	-7.48%
▸ Interdepartmental	324,615	364,094	39,479	12.16%
▸ Capital Outlay	258,639	265,751	7,112	2.75%
Total	$ 2,452,021	$ 2,594,184	142,163	5.80%

Department One Time Expenditres

Data

Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 0	$ 40,000	40,000	--
▸ Contractual Services	0	40,000	40,000	--
▸ Capital Outlay	73,639	69,551	-4,088	-5.55%
Total	$ 73,639	$ 109,551	35,912	48.77%

Department Recurring Expenditures

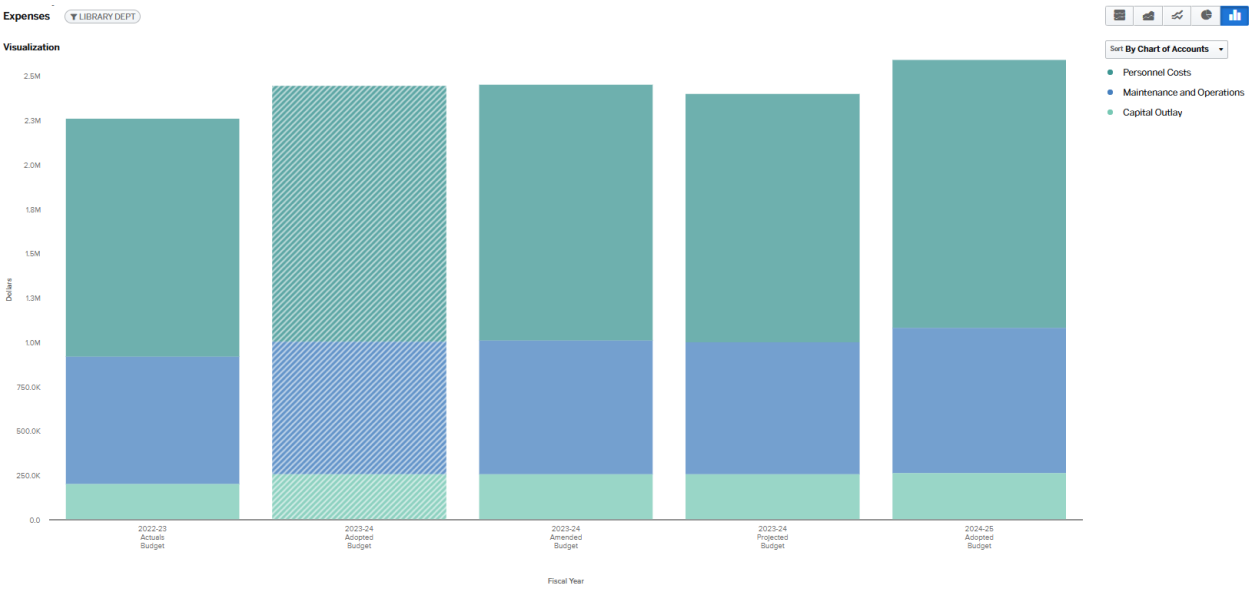
Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,445,131	$ 1,507,751	62,620	4.33%
▾ Maintenance and Operations	748,251	780,682	32,431	4.33%
▸ Supplies	57,549	60,646	3,097	5.38%
▸ Maintenance	59,137	60,185	1,048	1.77%
▸ Contractual Services	131,271	133,220	1,949	1.48%
▸ Other Charges	175,679	162,537	-13,142	-7.48%
▸ Interdepartmental	324,615	364,094	39,479	12.16%
▸ Capital Outlay	185,000	196,200	11,200	6.05%
Total	$ 2,378,382	$ 2,484,633	106,251	4.47%

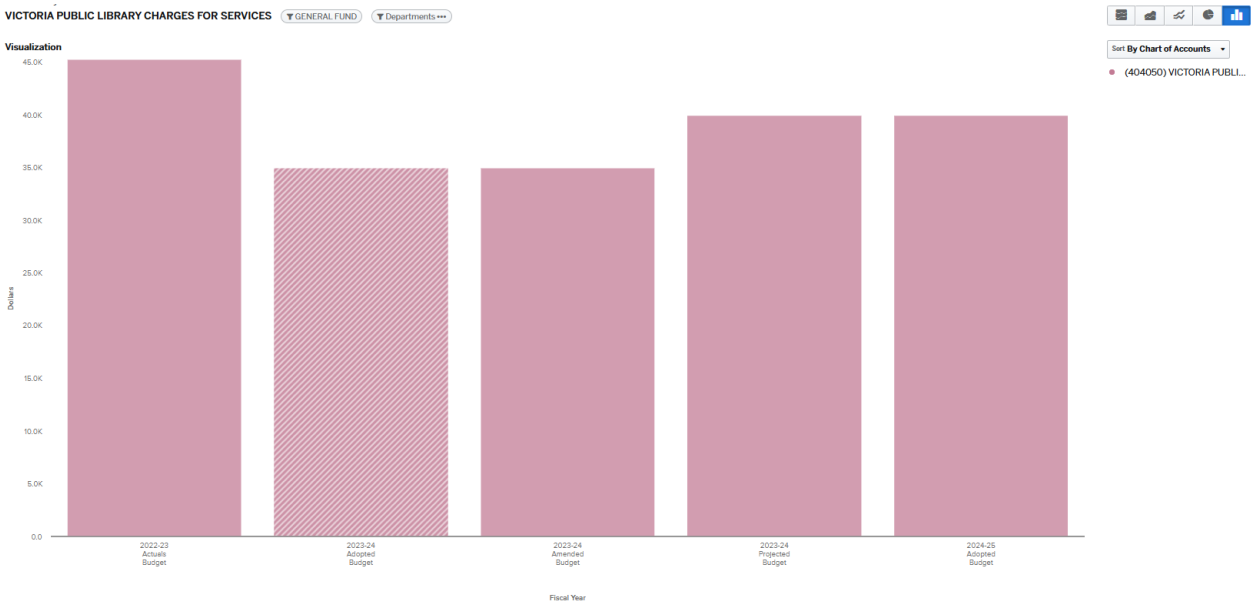
Total Expenditures for Corresponding Fiscal Year Presented

Expenses LIBRARY DEPT

Visualization



Revenue for Corresponding Fiscal Year Presented





Department Full-Time Employees

Library

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Library	27	25	25	25	25
COUNT	**27**	**25**	**25**	**25**	**25**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Director (1) - Plans, directs, manages and oversees all activities and operations of the Library while ensuring that excellent library service is met while achieving the Library's and City of Victoria's long-term strategic goals. Develops and oversees budget to support Library goals. Directly supervises the Assistant Director, Library Programs Manager, Development and Partnership Coordinator and Administrative Assistant.

Assistant Director (1) - Under the direction of the Library Director, this position is accountable for the effective delivery of public library services, ensuring the efficient management, operation, and strategic alignment of library services. Directly supervises the Technology/Training

Librarian, 2 librarians,10 library assistants, and 1 part-time staff member in the access and technical services departments. Oversees budgeting, acquisition and preparation of materials, and interlibrary loan services.

Library Programs Manager (1) – Directly supervises the Youth Programs Supervisor and 6 library assistants who are responsible for planning and leading all library activities, services and programs. Provides graphic design and creative visual concepts used in library publications, website, display, signs, and other projects that engage and inform intended audience.

Development and Partnership Coordinator (1) - Responsible for creating and overseeing efforts to identify, establish, and maintain relationships with current and prospective supporters, donors, and volunteers, provide performance management feedback relating to strategic and budgetary goals, and provide foundation building assistance to the Director and Management team.

Youth Programs Supervisor (1) - Supervises 3 library assistants. Responsible for the planning and implementation of youth programming services.Provides graphic design and creative visual concepts used in library publications, website, display, signs and other projects that engage and inform intended audience.

Technology/Training Librarian (1) - Supervises 5 part-time staff members who shelve materials. Trains staff in the performance of their duties as required to meet the library's goals. Assists patrons in the use of standard computer software and technology. Maintenance of computerized software and online catalog. Assists Director in major technology-based projects such as software assessment and purchasing and as a liaison with the IT Department.

Librarian (2) – Performs professional library work necessary for operation. Aids at the service desk by fielding information requests from the public in person, over the phone, email, and through the library’s bibliographic database. Assigned to review, select and purchase assigned collections of library materials.

Library Assistants (16) – Supports the Library Services division by performing varied paraprofessional duties involved in operating a library. This position requires extensive work directly with the public in their use of library services, programs, materials, and facilities.

Administrative Assistant (1) - Serves as the assistant to the Director by performing advanced level administrative duties. Provides frontline customer service by serving as the primary administrator for the department. Maintains personnel records, budget information, and purchases all materials for library operation.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01LIB	**500000**	**Dollar Amount**	**$ 1,185,561.00**	**$ 1,060,916.00**	**$ 109,551.00**
01LIB	500105	3% Across-the-Board Pay Program	36,022.00	36,022.00	-
01LIB	500105	Minimum Wage Increase Program	48,012.00	48,012.00	-
01LIB	510005	Request is $13,135 more than prior year funded	70,135.00	60,000.00	-
01LIB	510015	Request is the same level as prior year funded	549.00	646.00	-
01LIB	520005	Request is $1,540 more than prior year funded	15,000.00	14,000.00	-
01LIB	520010	Request is the same level as prior year funded	3,000.00	3,000.00	-
01LIB	520017	Biblionix Apollo Automation annual subscription	14,800.00	14,800.00	-
01LIB	520017	Meeting room reservation software	2,600.00	2,600.00	-
01LIB	520017	Comprise Software	3,725.00	3,725.00	-
01LIB	520017	Altarama Deskstats has decreased in price due to COVID free licenses.	1,200.00	1,200.00	-
01LIB	520017	Adobe Creative Cloud (4 licenses)	850.00	850.00	-
01LIB	520017	Meriplex Faronics Deep Freeze Renewal	525.00	525.00	-
01LIB	520017	Bibliotheca Gate and Self-Check Maintenance	7,200.00	7,200.00	-
01LIB	520017	Canva Pro	1,200.00	1,200.00	-
01LIB	520017	Mobile Device Management System (JAMF) Subscription	250.00	250.00	-
01LIB	520020	DISC Cleaning Machine Warranties (2 machines)	1,040.00	1,040.00	-
01LIB	520020	Copier / Printer Maintenance	6,795.00	6,795.00	-
01LIB	520020	Miscellaneous Uncovered Equipment	2,000.00	2,000.00	-
01LIB	520020	Disc cleaning supplies disc cleaning pad and cleaning solution	1,000.00	1,000.00	-
01LIB	530000	Configuration of AV equipment in the Bronte Room per IT	40,000.00	-	40,000.00
01LIB	530000	Interlibrary Loan Courier Annual Service	2,200.00	2,200.00	-
01LIB	530000	Baker & Taylor Title Source II Acquisition Software for material purchases.	2,700.00	2,700.00	-
01LIB	530000	Classification Web Cataloging Publication	550.00	550.00	-
01LIB	530000	Elevator Maintenance Agreement	3,400.00	3,400.00	-
01LIB	530000	Annual Carpet, Rubber, & Tile Floor Cleaning	3,200.00	3,200.00	-
01LIB	530000	Biannual Window Washing	2,000.00	2,000.00	-
01LIB	530000	E-rate Consulting (12% of total funding received. We are only requesting funding for internet service this year, so this line is decreasing.)	900.00	900.00	-
01LIB	530000	Irrigation Maintenance	4,000.00	4,000.00	-
01LIB	530000	Fire Alarm inspection and maintenance	900.00	900.00	-
01LIB	530000	Stanley Automatic door maintenance	600.00	600.00	-
01LIB	540005	Texas Library Association (TLA) Annual Conference Attendance for 5 Staff Members	7,000.00	7,000.00	-
01LIB	540005	Other Training; online webinars, day trip workshops and mileage for selected staff	1,300.00	1,300.00	-
01LIB	540020	Request is $100 less than prior year funded	300.00	300.00	-
01LIB	550010	Director's Professional Memberships American Library Association (ALA) & (TLA)	400.00	400.00	-
01LIB	550010	Assistant Director's Professional Memberships (ALA & TLA)	300.00	300.00	-
01LIB	550010	Staff Memberships for TLA	700.00	700.00	-
01LIB	550010	TML Membership	50.00	50.00	-
01LIB	550020	Direct Order Magazine & Serial Subscriptions	650.00	650.00	-
01LIB	550020	Microforms	3,220.00	3,220.00	-
01LIB	550020	Newspapers	4,700.00	4,700.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

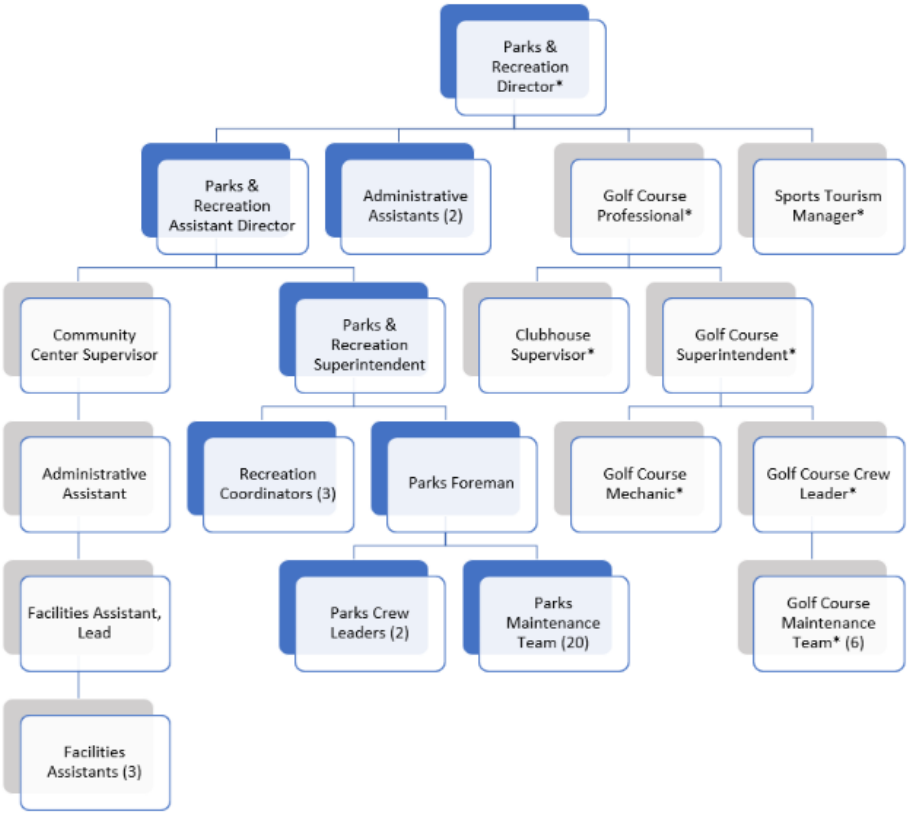
Department	Account	Description	Requested	Approved Recurring	Approved One time
01LIB	550020	Periodicals/Magazines (EBSCO)	4,657.00	4,657.00	-
01LIB	550025	OverDrive Platform & E-Books & Audio	42,500.00	42,500.00	-
01LIB	550025	Databases (TexShare and Direct Pay)	17,560.00	17,560.00	-
01LIB	550025	Patron Point - customer relations management software	10,000.00	10,000.00	-
01LIB	550025	Hoopla (Streaming Audio, Video, E-books)	15,000.00	15,000.00	-
01LIB	550025	Niche Academy	3,700.00	3,700.00	-
01LIB	550025	Cloud Library	42,500.00	42,500.00	-
01LIB	560010	Request is the same level as prior year funded	1,000.00	1,000.00	-
01LIB	560012	Request is the same level as prior year funded	250.00	250.00	-
01LIB	560014	Request is the same level as prior year funded	600.00	600.00	-
01LIB	560018	Request is the same level as prior year funded	1,870.00	1,870.00	-
01LIB	560022	Request is the same level as prior year funded	2,500.00	2,000.00	-
01LIB	570010	Request is the same level as prior year funded	55,000.00	56,300.00	-
01LIB	590010	Request is the same level as prior year funded	6,846.00	6,846.00	-
01LIB	590025	FY 2022 Lease Program Cost	4,966.00	4,966.00	-
01LIB	590030	Request is the same level as prior year funded	667.00	667.00	-
01LIB	590040	Request is the same level as prior year funded	704.00	704.00	-
01LIB	590045	Request is the same level as prior year funded	2,413.00	2,413.00	-
01LIB	590050	Request is the same level as prior year funded	455.00	617.00	-
01LIB	590080	Request is the same level as prior year funded	2,698.00	2,698.00	-
01LIB	590090	Request is the same level as prior year funded	305,866.00	345,183.00	-
01LIB	600010	Request is $500 more than prior year funded	3,000.00	3,000.00	-
01LIB	610010	Request is $5,000 more than prior year funded	50,000.00	50,000.00	-
01LIB	620016	Request is the same level as prior year funded	1,000.00	1,000.00	-
01LIB	650020	Request is the same level as prior year funded	2,500.00	2,500.00	-
01LIB	660045	Request is the same level as prior year funded	750.00	750.00	-
01LIB	700080	Request is the same level as prior year funded	1,500.00	1,500.00	-
01LIB	900120	Replace RTU-2	27,100.00	-	27,100.00
01LIB	950120	Smart TV 75"	1,000.00	-	1,000.00
01LIB	950120	Replace Copier #20727 per IT	5,300.00	-	5,300.00
01LIB	950120	Bambu Lab X1-Carbon Combo 3D Printer	1,451.00	-	1,451.00
01LIB	950120	500D Desktop Kiosk self check	8,700.00	-	8,700.00
01LIB	950120	(1) CloudCheck tablets and RFID workstation	4,000.00	-	4,000.00
01LIB	950120	Library Information Desk	44,335.00	-	-
01LIB	950500	Replace #21311 computer	1,200.00	1,200.00	-
01LIB	950510	Replace server VM host #053	22,000.00	-	22,000.00
01LIB	950700	Requesting a $10,000 increase in the print line due to demands in Large Print.	195,000.00	195,000.00	-

Parks & Recreation

Department Description

Victoria Parks & Recreation is the community hub of sport activities and outdoor enthusiasts. Maintaining 900 acres of parkland and more than 100 outdoor facilities and amenities, diverse options are available for the community and visitors to maintain a healthy and active lifestyle. In addition, our facilities serve as the home for local universities, colleges, and schools competitive sports leagues Year round programming and events for all ages creates social and competitive opportunities for sports leagues, tournaments, nature lovers, families, and anyone looking to build community and foster connections. We strive to provide quality parks through daily maintenance and repairs while being mindful to support conservation of our natural resources.

Organization *Chart*



Note: Blocks in gray are budgeted in other funds.
* Position are split funded





Department Mission

The mission of the Parks and Recreation Department is to enhance opportunities for the well-being of the community through recreation, tourism, and environmental stewardship.



Goals and Objectives

Our goals and objectives fall under the Recreation and Amenities section of the 2035 Comprehensive Plan.

- Implement Parks Master Plan by
  - identifying a coonsultant to devleop an RFQ for park designs and concepts in the near future
- Brings all "Parks to standard" by investing in existing parks by
  - establishing a template for parks signage and rule ordinance to bring uniformity in such signage at all parks.
- Increase parks maintenance training and awareness in use of equipment, chemical application and splash pad operations
  - provide training on chemial applications, playgrounds, and splash pad certifications
- Implement parks maintenance plan
  - Reduce deferred maintenance and repair needs throughout the park system.

Recreation Division

Hosted over 130 recreational programs

Conducted 4 movie nights in the parks with 500 attendees

Supported two youth hunting programs with the Port of Victoria with 10 youth hunters

Supported 30 partnered events throughout the city (e.g. KVB, Main Street, Library, Kiwanis Riverside Ride, American Heart Association 5K, etc.)

Hosted 4th of July Fireworks Celebration at Riverside Park with 1500 attendees.

Hosted Parade of Lights with 125 floats at 7,000 attendees

Hosted the annual Easter Egg Hunt with partner TownSquare Media and 300 attendees



Parks Division

Opened the Duck Pond and Dog Park

Renovated Brownson Park and Ethel Lee Tracy Splash pad

Secured a contract for Ethel Lee Tracy new public restroom

Implemented the City Works Maintenance Software program

Supported Queen City Park Revitalization efforts - clean ups

Completed an internal parks maintenance assessment plan

Sports Tourism

Completed the Sports Facilities Assessment and began the Community Center Master Plan

Hosted a 40-team Texas Flag Football Association tournament bringing in 200 room nights

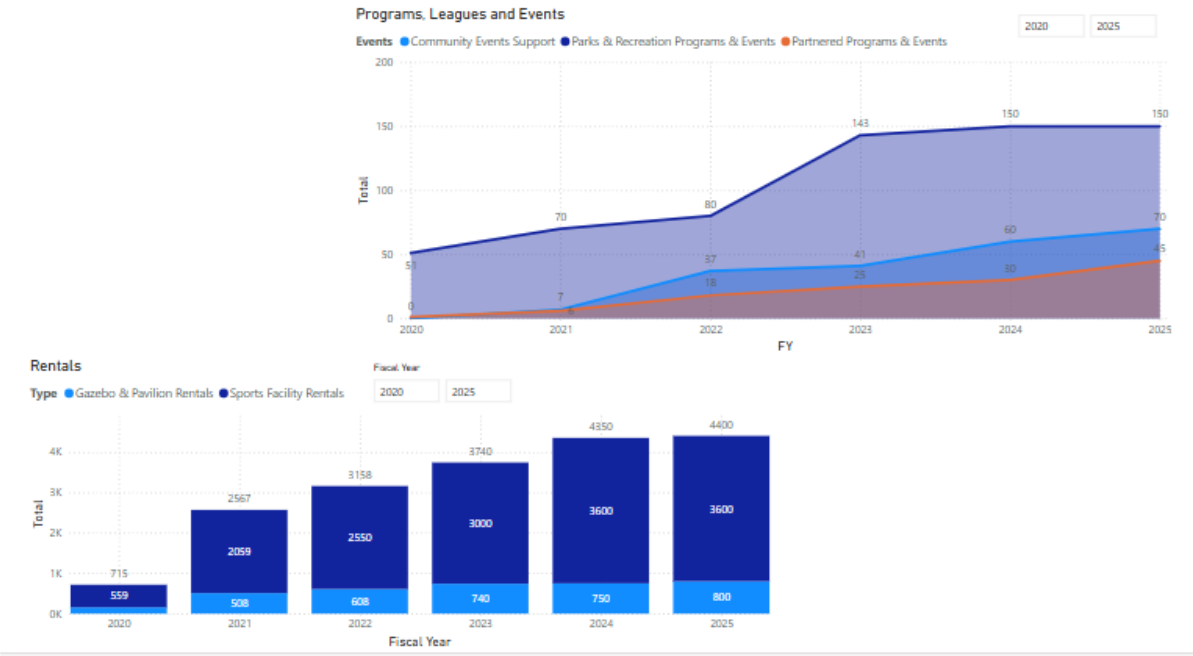
Hosted the third TAAF Winter Games of Texas with over 1,800 athletes and granted a two-year extension in '25 and '26

Hosted second year of American Junior Golf Association and secured two more years

Secured over 40 tournaments and events with 3,000-plus room nights

Supported VYSO soccer program with 1300 soccer players and added another 12U Field

Performance Metrics



In the aftermath of Covid, programs/leagues, partnered events and community support are continuing to grow in demand and community engagement. The recreation team continues to build consistency in scheduled and creating networking through social media outreach.

Rentals are also up since the end of Covid. In 2023 the parks department rolled out the usage of a new recreation registration software. This data is more fluidly reporting then the prior registration and reservation vendor. Currently fields and pavilions are continuing to see interest in services for use and play.



Departmental Efficiencies

- Implemented the City Works Maintenance scheduling software(See, Click, Fix) which resulted in faster response time to park maintenance
- Made improvements in the mowing schedule/process to assist with time management and achieve targeted goals
- Removed 0.75 miles of control posts and cables reducing hours of lawn care services
- Continued to do more in-house repairs saving us over $50,000 annually in contractual fees
- Improved in-house machine maintenance resources to save equipment repair fees and down time off-site
- Updated rental spaces with signage to include a QR code for better customer service access to park information
- Implemented RV Park combinations locks to the electrical panel for guests to have 24/7 check in options
- Increased Sponsorship and Advertising to support Recreation programs by $3,000

FY 2025 New Programs/Initiatives

Update Facility Fees and Charges under Chapter 24 Article 2

Create new partnership for kayaking on the river to replace the Flow Paddle Company

Implement the parks maintenance plan for deferred maintenance

Increase fitness progam opportunities through contracted partnerships

Work with Engineering on RFQ for parks projects

Complete a design and construction document process for Children Park and Riverside Splash pad renovations

Establish two new partnerships in sports tourism

Increase sponsorship and advertising revenue for recreational programs



FY 2025 Budget Highlights

The Parks & Recreation budget request equals $3,687,791 an increase of $151,053 or 4.27% percent compared to Fiscal Year 2024 Adopted Budget of $3,536,738. The Fiscal Year 2025 budget includes $553,450 in one-time expenses and $3,134,341 in recurring expenses, an increase of $83,703 or 2.74% percent from last year's recurring budget. Of the $3,687,791 budget, 55% is for personnel, 31% for maintenance and operations and 14% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 3,050,638	$ 3,134,341	$ 83,703	2.74%
One time	486,100	553,450	67,350	13.86%
Total	**$ 3,536,738**	**$ 3,687,791**	**$ 151,053**	**4.27%**

Personnel increase of $62,620 is the net result of a $21,414 decrease in baseline adjustments, an increase of $36,224 for Minimum Wage Program and an increase of $46,133 for FY 2025 Pay Program. Personnel increase is due to $3,699 in baseline adjustments and an increase of $46,133 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Contractual Services decreased due to in-house mowing. Intradepartmental increased due to technology charges.

One-time expenses include Pine Street Playground equipment, reactivate Queen City with Playground, Maintenance equipment for Lawncare and attachments to equipment to enhance park maintenance.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,942,231	$ 2,010,606	68,375	3.52%
▾ Maintenance and Operations	1,146,207	1,144,935	-1,272	-0.11%
▸ Supplies	364,488	365,800	1,312	0.36%
▸ Maintenance	90,000	84,787	-5,213	-5.79%
▸ Contractual Services	472,352	466,158	-6,194	-1.31%
▸ Other Charges	34,755	34,755	0	0.00%
▸ Interdepartmental	184,612	193,435	8,823	4.78%
▸ Capital Outlay	448,300	532,250	83,950	18.73%
Total	$ 3,536,738	$ 3,687,791	151,053	4.27%

Department One-Time Expenditures

Data

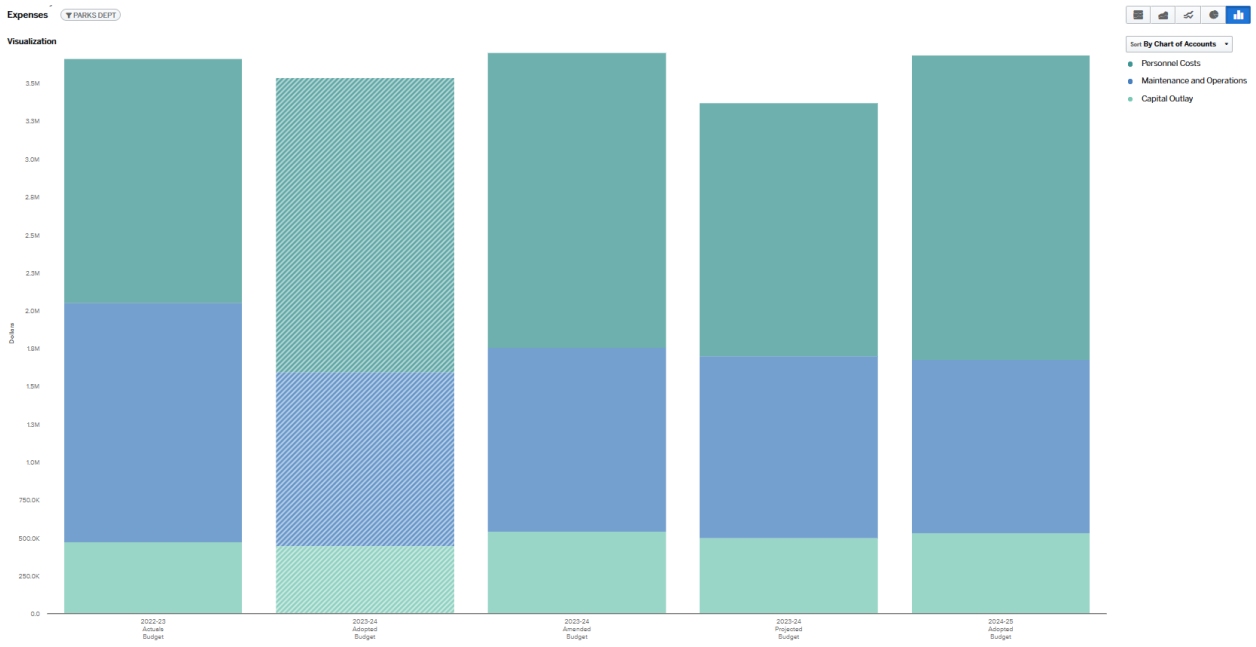
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 45,000	$ 28,000	-17,000	-37.78%
▸ Supplies	29,000	15,000	-14,000	-48.28%
▸ Maintenance	16,000	5,000	-11,000	-68.75%
▸ Contractual Services	0	8,000	8,000	--
▸ Capital Outlay	441,100	525,450	84,350	19.12%
Total	$ 486,100	$ 553,450	67,350	13.86%

Department Recurring Expenditures

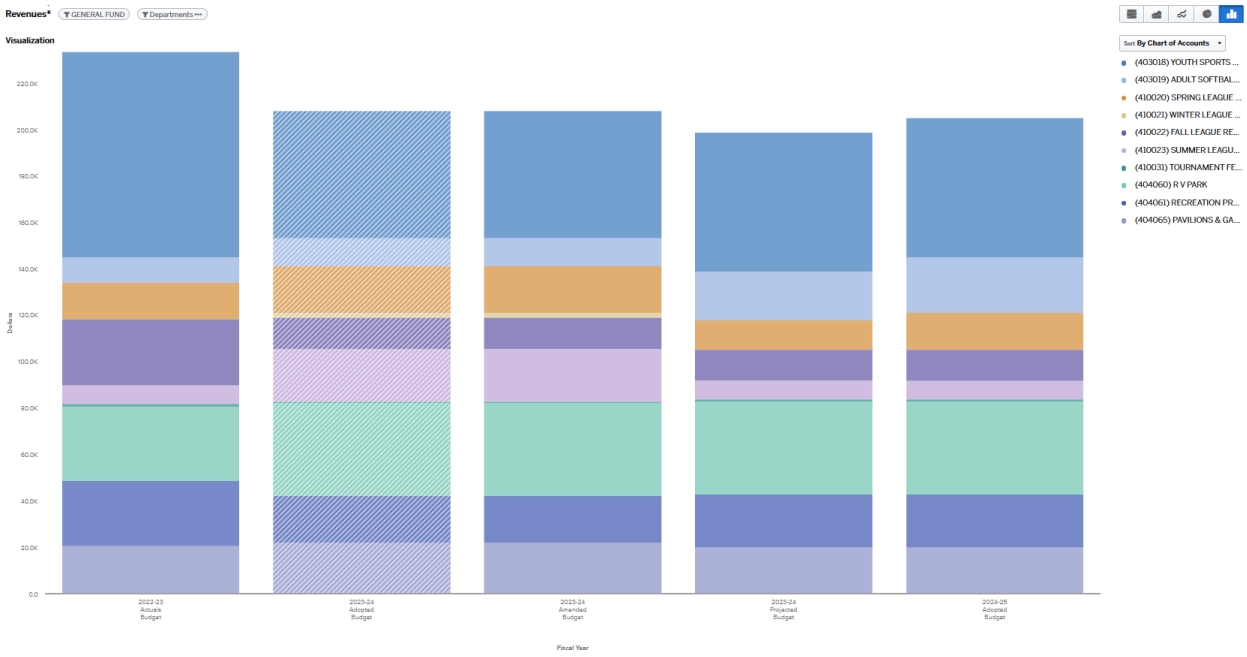
Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,942,231	$ 2,010,606	68,375	3.52%
▾ Maintenance and Operations	1,101,207	1,116,935	15,728	1.43%
▸ Supplies	335,488	350,800	15,312	4.56%
▸ Maintenance	74,000	79,787	5,787	7.82%
▸ Contractual Services	472,352	458,158	-14,194	-3.00%
▸ Other Charges	34,755	34,755	0	0.00%
▸ Interdepartmental	184,612	193,435	8,823	4.78%
▸ Capital Outlay	7,200	6,800	-400	-5.56%
Total	$ 3,050,638	$ 3,134,341	83,703	2.74%

Total Expenditures for Corresponding Fiscal Year Presented



Revenue for Corresponding Fiscal Year Presented





Department Full-Time Employees

Parks and Recreation

Dept	FY2022	FY2023	FY2024	FY2025
Count				
Parks & Recreation	30	31	31	31
COUNT	**30**	**31**	**31**	**31**

- In Fiscal Year 2023, one (1) part-time position was transitioned to full-time.

Department High-Level Descriptions of Personnel:

Director (1) – Responsible for the planning, organizing, and directing of the City's Parks and Recreation Department.

Assistant Director (1) – Assists the Director in planning, organizing, and direction of the Parks and Recreation Divisions. Serves as acting Parks and Recreation Director in the absence of the Director.

Parks & Recreation Superintendent (1) – Accountable for the execution of the planning, organizing, and direction of maintenance and recreation activities.

Parks Foreman (1) – Provides assistance to the Parks Superintendent in administration, planning, development, and maintenance activities. Serves as acting Parks Superintendent in the absence of the Parks & Recreation Superintendent.

Crew Leaders (2) – Leads and participates in the work of crews performing equipment operations, manual labor and semi-skilled tasks in the construction, maintenance and repair of the City's parks, recreation facilities and buildings.

Parks Workers Level 1-3 (20) – Performs maintenance duties related to the maintenance of parks, grounds, ballfields, facilities, and buildings.

Recreation Coordinator (3) – Plans, develops, schedules, and facilitates athletic leagues, events, and programs.

Administrative Assistant (2) – Manages contracts, answers phones, generates requisitions and APVs, and processes administrative paperwork.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01PAR	**500000**	**Dollar Amount**	**$ 2,133,777.00**	**$ 1,206,791.00**	**$ 553,450.00**
01PAR	500105	3% Across-the-Board Pay Program	46,832.00	46,832.00	-
01PAR	500105	Minimum Wage Increase Program	36,224.00	36,224.00	-
01PAR	500105	Request (2) Maintenance Workers positions	82,047.00	-	-
01PAR	510005	Request is the same level as prior year funded	7,000.00	7,000.00	-
01PAR	510010	Equipment and Machine Maintenance and Service.	10,000.00	10,000.00	-
01PAR	510010	Cleaning Supplies, Small Tools, Eye glasses, Safety Gear, Custodial Supplies, Miscellaneous Supplies, and Preventative Maintenance Supplies	90,000.00	90,000.00	-
01PAR	510010	Irrigation & Electrical Supplies	10,000.00	10,000.00	-
01PAR	510015	Request is the same level as prior year funded	48,988.00	54,800.00	-
01PAR	510025	First Aid Kits	1,500.00	1,500.00	-
01PAR	510025	Chlorine and Acid (Cost for three splash pads)	23,500.00	18,500.00	-
01PAR	510030	Turf Herbicide, Fertilizer, Mulch, Roses, Granite, Sand, Clay, etc.	55,000.00	55,000.00	-
01PAR	510030	Soccer Field Turf Management Program (herbicide, fertilizer, and overseed)	24,000.00	24,000.00	-
01PAR	510030	Tree replacement and add to one park a year	6,000.00	-	-
01PAR	510030	Ball Calcimine Clay and Top dressing for Youth Complex, Lowe/Rip	15,000.00	-	15,000.00
01PAR	510031	Chlorine and Acid (Cost for three splash pads)	8,000.00	8,000.00	-
01PAR	510045	Request is $3,500 more than prior year funded	12,000.00	12,000.00	-
01PAR	510065	Fall Sports Tournaments and Leagues	4,000.00	4,000.00	-
01PAR	510065	Winter Sports Tournaments and Leagues	2,000.00	2,000.00	-
01PAR	510065	Spring tournaments and Leagues	4,000.00	4,000.00	-
01PAR	510065	Summer Tournaments and Leagues.	2,500.00	2,500.00	-
01PAR	510065	Fall Community Programs & Events	7,000.00	7,000.00	-
01PAR	510065	Winter Community Programs & Events	4,500.00	4,500.00	-
01PAR	510065	Spring Community Programs & Events	5,000.00	-	-
01PAR	510065	Summer Community Programs & Events	7,000.00	7,000.00	-
01PAR	510065	Umpire & Referee Certifications	500.00	500.00	-
01PAR	510065	Kayak Clinics	750.00	750.00	-
01PAR	510065	Park Movie Nights. Movie rights are $650 per movie per showing.	3,000.00	3,000.00	-
01PAR	510065	Pop-up Parks - equipment replacement.	750.00	750.00	-
01PAR	510065	Youth Hunting Program & Education	3,500.00	3,500.00	-
01PAR	510065	Misc. Supplies and Partnership Programs/Events.	3,500.00	3,500.00	-
01PAR	510065	Ribbon Cutting Events - Park Projects	2,000.00	2,000.00	-
01PAR	510075	4th of July Fireworks	15,000.00	15,000.00	-
01PAR	520005	Request is the same level as prior year funded	15,000.00	15,000.00	-
01PAR	520017	Mosquito Sprayer Software	1,500.00	1,500.00	-
01PAR	520017	Recreation Software (split with Community Center)	6,417.00	6,417.00	-
01PAR	520017	Adobe Illustrator 1 License per IT	370.00	370.00	-
01PAR	520017	Perry Weather Lightning Detection System Youth Sports Complex	2,700.00	-	-
01PAR	520020	Request is the same level as prior year funded	1,500.00	1,500.00	-
01PAR	520220	Hike and Bike Trail light bulbs - $2,000 more than prior year funded	7,000.00	5,000.00	-
01PAR	520220	Park and playground lighting upgrades to LED lighting on Hike and Bike Trail	16,000.00	-	-
01PAR	520250	Playground replacement parts	11,000.00	6,000.00	-
01PAR	520250	Sports court netting & equipment	6,000.00	6,000.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01PAR	520250	Park Amenities	25,000.00	15,000.00	-
01PAR	520250	Control Posts repair	5,000.00	5,000.00	-
01PAR	520250	Park Signage - increase & update	3,000.00	3,000.00	-
01PAR	520250	Public Space Building Maintenance in Parks	10,000.00	5,000.00	-
01PAR	520250	Riverside Stadium Batter Box	5,000.00	-	5,000.00
01PAR	520250	Duck Pond and Dog Park Amenities to add, replace or repair	25,000.00	10,000.00	-
01PAR	530000	7 City Parks Mowing Contract (1 of 3 Renewals)	31,059.00	31,059.00	-
01PAR	530000	Trinity Fields Mowing Contract (Final Renewal)	12,090.00	12,090.00	-
01PAR	530000	Pleasant Green Mowing Contract (Final Renewal)	4,480.00	4,480.00	-
01PAR	530000	Evergreen Cemetery Mowing Contract (2 of 3 Renewals)	56,388.00	51,388.00	-
01PAR	530000	Evergreen Cemetery Tree Maintenance	10,000.00	10,000.00	-
01PAR	530000	Brinks	3,240.00	3,240.00	-
01PAR	530000	Bug Mobile	1,000.00	1,000.00	-
01PAR	530000	Ultra Violet (UV) Light Service Contract for Splash Pads	10,000.00	5,000.00	-
01PAR	530000	Bee Removal	1,000.00	1,000.00	-
01PAR	530000	Grease Trap Cleaning at Sports Complex	1,500.00	1,500.00	-
01PAR	530000	Backflow Testing	6,500.00	6,500.00	-
01PAR	530000	Annual Tidal Barrel Gasket Replacement	2,500.00	2,500.00	-
01PAR	530000	Towing for abandon RV's at Riverside RV Park	500.00	500.00	-
01PAR	530000	Sidewalk Repair smaller trip hazards and cracks throughout park system	15,000.00	10,000.00	-
01PAR	530000	Tree Pruning and maintenance throughout parks	8,000.00	-	8,000.00
01PAR	540005	Texas Recreation and Parks Society (TRAPS) Conference	6,500.00	6,500.00	-
01PAR	540005	National Recreation and Parks Association (NRPA) Conference Atlanta	10,000.00	8,900.00	-
01PAR	540005	Texas Turf Grass School July and December Sessions	3,000.00	3,000.00	-
01PAR	540005	Additional Webinars for maintenance, recreation and events.	1,000.00	1,000.00	-
01PAR	540005	East Region (TRAPS) Meeting	400.00	400.00	-
01PAR	540005	Certified Pool Operator	1,200.00	1,200.00	-
01PAR	540005	Vector Training	500.00	500.00	-
01PAR	540005	Sports Tourism Conference Texas Amateur Athletic Federation (TAAF) Texas	1,200.00	1,200.00	-
01PAR	550010	TAAF City Membership	200.00	200.00	-
01PAR	550010	TRAPS Memberships	500.00	500.00	-
01PAR	550010	Canva	120.00	120.00	-
01PAR	550010	Sam's Club Membership	100.00	100.00	-
01PAR	550010	NRPA Membership (20 staff plus 10 board members) ($875)	900.00	900.00	-
01PAR	550010	Greater Gulf Coast Parks and Recreation Directors Association	140.00	140.00	-
01PAR	550010	Texas Turf Grass Membership (4)	400.00	400.00	-
01PAR	550010	Texas Department of Agriculture - TDA license	500.00	500.00	-
01PAR	550010	American Society of Composers Authors & Publishers (ASCAP) Music Licensing	840.00	98.00	-
01PAR	550010	Broadcast Music Inc. (BMI) Music Licensing	840.00	97.00	-
01PAR	550010	Mosquito (Frontier Precision) Annual Subscription	2,000.00	2,000.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01PAR	560010	Request is the same level as prior year funded	2,000.00	2,000.00	-
01PAR	560012	Request is the same level as prior year funded	300.00	300.00	-
01PAR	560014	Request is the same level as prior year funded	8,700.00	6,801.00	-
01PAR	570010	Request is the same level as prior year funded	208,100.00	208,100.00	-
01PAR	590010	Request is the same level as prior year funded	3,619.00	3,619.00	-
01PAR	590025	Replace 836 Truck	9,150.00	-	-
01PAR	590025	Replace 838 Truck	11,550.00	-	-
01PAR	590025	Replace Truck 897	11,550.00	-	-
01PAR	590025	Replace Tahoe 899	16,000.00	-	-
01PAR	590025	FY 2020 Lease Program	8,903.00	8,903.00	-
01PAR	590025	FY 2022 Lease Program	20,631.00	13,566.00	-
01PAR	590025	FY 2023 Lease Program	8,431.00	8,431.00	-
01PAR	590025	FY 2024 Lease Program	10,100.00	10,100.00	-
01PAR	590030	Request is the same level as prior year funded	7,749.00	7,749.00	-
01PAR	590040	Request is the same level as prior year funded	11,047.00	11,047.00	-
01PAR	590045	Request is the same level as prior year funded	39,657.00	39,657.00	-
01PAR	590050	Request is the same level as prior year funded	7,532.00	10,218.00	-
01PAR	590075	Request is the same level as prior year funded	7,114.00	12,823.00	-
01PAR	590080	Request is the same level as prior year funded	1,535.00	1,535.00	-
01PAR	590090	Request is the same level as prior year funded	58,294.00	65,787.00	-
01PAR	600010	Event/Job Postings on social media	2,000.00	2,000.00	-
01PAR	600010	Swag/Giveaways	2,000.00	1,000.00	-
01PAR	600010	Recreation Advertising and promotional bumps	2,000.00	1,000.00	-
01PAR	610010	Commercial Equipment Rental	3,000.00	3,000.00	-
01PAR	610010	Tree Trimming Lift Rental	2,000.00	2,000.00	-
01PAR	620016	Department Trainings, Meetings, Morale, & Luncheons	2,300.00	2,300.00	-
01PAR	620016	Commission Workshops for 9 Commissioners and supporting staff	200.00	200.00	-
01PAR	620016	Employee Recognition	500.00	500.00	-
01PAR	650010	Sports Officials (Softball, Kickball, Basketball, Flag Football, etc.)	51,000.00	39,000.00	-
01PAR	650010	Labor Max	50,000.00	39,000.00	-
01PAR	650010	Recreation Program Instructors	12,000.00	12,000.00	-
01PAR	660045	Request is the same level as prior year funded	3,240.00	5,700.00	-
01PAR	900150	Pine Street Park renovations per master plan	388,000.00	-	330,450.00
01PAR	900150	Windscreen replacement ballfields at Youth Sports Complex	30,000.00	-	30,000.00
01PAR	900150	Bathrooms Renovation Project	10,000.00	-	10,000.00
01PAR	900150	Youth Sports Complex Canopy Replacement - 1 pod per year at 14K for structures.	14,000.00	-	14,000.00
01PAR	900150	Queen City Park reactivation to the park	60,000.00	-	60,000.00
01PAR	950120	Riverside Stadium Audio Upgrade	4,000.00	-	-
01PAR	950500	Replace Computer # 22045 to Laptop - per IT	2,000.00	1,200.00	-
01PAR	950500	Replace Computer # 22572 - per IT	1,200.00	1,200.00	-
01PAR	950500	Replace Computer # 22573 - per IT	1,200.00	1,200.00	-
01PAR	950500	Replace Computer # 22586 to Laptop - per IT	2,000.00	2,000.00	-
01PAR	950500	Replace Laptop #ITL21416 - per IT	2,000.00	1,200.00	-
01PAR	950600	Batwing Finish Mower attachment for Tractor	35,000.00	-	10,000.00
01PAR	950600	Batwing Rough Mower Attachment for Tractor	35,000.00	-	9,000.00
01PAR	950600	Front end bucket attachment for New Holland Tractor	7,000.00	-	7,000.00
01PAR	950600	Attachment Broom 64" angle broom to clean park roads	11,000.00	-	11,000.00
01PAR	950600	Stump Grinder Attachment	12,000.00	-	12,000.00

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01PAR	950600	Leaf Vacuum for Dog Park and Duck Pond maintenance	12,000.00	-	12,000.00
01PAR	950600	Light Plants	50,000.00	-	20,000.00

General Fund Non-Departmental

Department Description

The Non-departmental budget includes expenses that cannot be attributed to a specific department, or for services that apply to all departments within the General Fund. The diverse allocations captured in this cost center include the General Fund portion of liability and property insurance, subsidy to Emergency Management Operations and Texas Zoo, cost allocations to Victoria County Tax Office and Victoria County Appraisal District, and overhead charges to various internal service departments which provide service to General Fund Departments.

Department Mission

The mission of the City of Victoria is to provide City services that enhance the liability of our community.

Goals and Objectives

- To fund outside entities; such as Appraisal District, Texas Zoo, and Victoria Office of Emergency Management.
- To build and maintain the framework upon which our community prepares for, responds to, and recovers from natural or man-made disaster or significant emergencies.

FY 2025 Budget Highlights

The Non-Departmental budget request equals $2,104,098, a decrease of $281,249 or 11.79 percent, compared to Fiscal Year 2024 Adopted Budget, $2,385,347. The Fiscal Year 2025 budget includes no one time expenses and $2,104,09 in recurring expense, an increase of $85,751 or 4.25 percent, from last year's recurring budget. Increase is mainly due to increase to Appraisal District.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 2,018,347	$ 2,104,098	$ 85,751	4.25%
One time	367,000	-	(367,000)	-100.00%
Total	**$ 2,385,347**	**$ 2,104,098**	**$ (281,249)**	**-11.79%**

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 2,497	$ 2,497	0	0.00%
▾ Maintenance and Operations	2,382,850	2,101,601	-281,249	-11.80%
▸ Maintenance	30,000	30,000	0	0.00%
▸ Contractual Services	717,791	747,212	29,421	4.10%
▸ Other Charges	82,578	88,666	6,088	7.37%
▸ Interdepartmental	1,018,481	1,035,723	17,242	1.69%
▸ Transfers	534,000	200,000	-334,000	-62.55%
Total	$ 2,385,347	$ 2,104,098	-281,249	-11.79%

Department One-Time Expenditures

Data

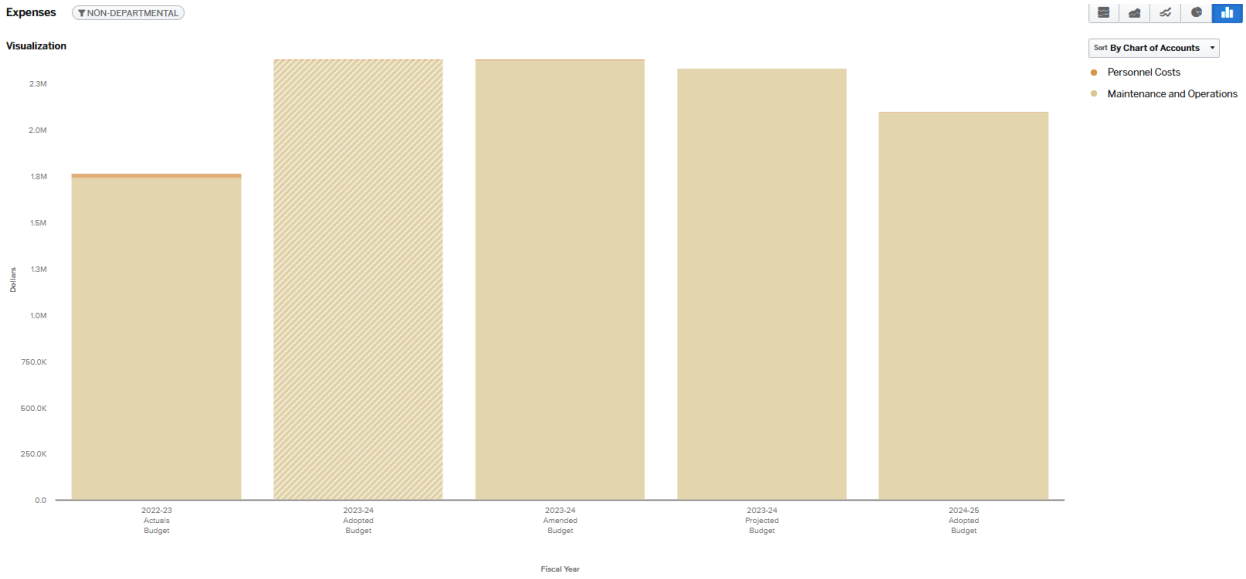
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 367,000	$ 0	-367,000	-100.00%
▸ Contractual Services	33,000	0	-33,000	-100.00%
▸ Transfers	334,000	0	-334,000	-100.00%
Total	$ 367,000	$ 0	-367,000	-100.00%

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 2,497	$ 2,497	0	0.00%
▾ Maintenance and Operations	2,015,850	2,101,601	85,751	4.25%
▸ Maintenance	30,000	30,000	0	0.00%
▸ Contractual Services	684,791	747,212	62,421	9.12%
▸ Other Charges	82,578	88,666	6,088	7.37%
▸ Interdepartmental	1,018,481	1,035,723	17,242	1.69%
▸ Transfers	200,000	200,000	0	0.00%
Total	$ 2,018,347	$ 2,104,098	85,751	4.25%

Total Expenditures for Corresponding Fiscal Year Presented



Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
01NON	**500000**	**Dollar Amount**	**$ 2,024,745.00**	**$ 2,104,098.00**	**$ -**
01NON	500700	Request is the same level as prior year funded	2,497.00	2,497.00	-
01NON	520005	Request is the same level as prior year funded	30,000.00	30,000.00	-
01NON	530000	Postmaster Box Rental	1,460.00	1,460.00	-
01NON	550010	Annual Dues - Golden Crescent Regional Planning Commission (GCRPC)	38,010.00	38,010.00	-
01NON	550010	Annual Dues - Texas Municipal League (TML)	7,046.00	7,046.00	-
01NON	550010	Annual Dues - Alliance I69	2,875.00	2,875.00	-
01NON	550010	Annual Dues - Chamber of Commerce	1,860.00	1,860.00	-
01NON	550010	Annual Dues - Polk Directories	1,500.00	1,500.00	-
01NON	550010	Annual Dues - Leadership Victoria	1,425.00	1,425.00	-
01NON	590055	Request is the same level as prior year funded	148,211.00	148,211.00	-
01NON	590065	Request is the same level as prior year funded	336,690.00	377,933.00	-
01NON	590085	Request is the same level as prior year funded	31,390.00	31,390.00	-
01NON	590100	Request is the same level as prior year funded	95,017.00	107,974.00	-
01NON	620012	Request is the same level as prior year funded	15,000.00	15,000.00	-
01NON	620016	Service Award - Breakfast	1,800.00	1,800.00	-
01NON	620016	Service Award - Gifts & Certificates	1,650.00	1,650.00	-
01NON	620016	Other Employee Events	6,000.00	6,000.00	-
01NON	620016	Host Texas Municipal League (TML) or Boards	2,500.00	2,500.00	-
01NON	620020	State of the City Address	9,000.00	9,000.00	-
01NON	630105	Request is the same level as prior year funded	18,288.00	19,000.00	-
01NON	630120	Request is the same level as prior year funded	36,576.00	35,121.00	-
01NON	630130	Request is the same level as prior year funded	326,946.00	293,639.00	-
01NON	630190	Request is the same level as prior year funded	6,930.00	5,727.00	-
01NON	630200	Request is the same level as prior year funded	18,433.00	16,728.00	-
01NON	660040	Request is the same level as prior year funded	20,000.00	20,000.00	-
01NON	670050	Request is the same level as prior year funded	100,000.00	100,000.00	-
01NON	690010	Request is the same level as prior year funded	23,100.00	23100	-
01NON	690020	Request is the same level as prior year funded	540,541.00	602,652.00	-
01NON	720600	Request is the same level as prior year funded	200,000.00	200,000.00	-

Stabilization Fund

Department Description

This fund will be utilized for one-time programs/expenditures and major capital projects to reduce the use of long-term debt where possible. The funding sources are transfers from the City's funds using excess fund balance or working capital balance. This fund will also be used to offset any fund balance/working capital deficits below the reserve policy for each fund. Appropriations from this fund will be made at the discretion of City Council during the budget process and fiscal year as needs arise.

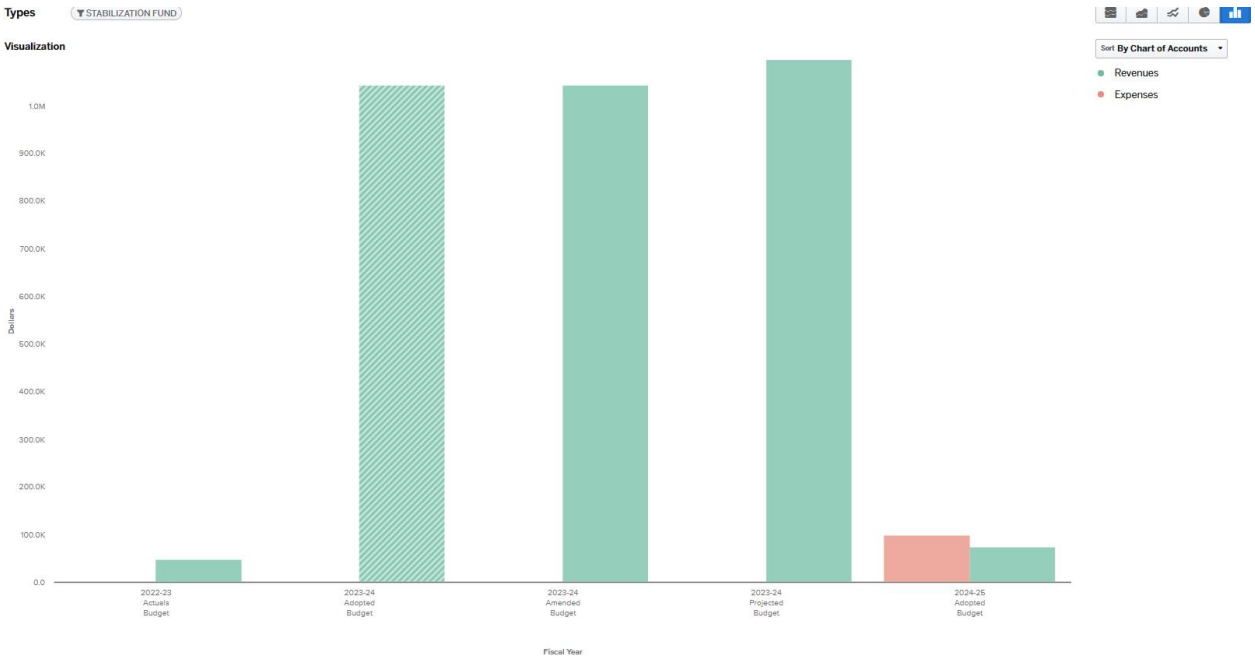
Pro Forma Schedule of Fund Balance Position

Stabilization Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$1,000,000	$1,048,538	$2,144,688
BEGINNING FUND BALANCE	**$1,000,000**	**$1,048,538**	**$2,144,688**
Revenues			
Other Financing Sources	$0	$1,000,000	$0
Interest Income	$48,538	$96,150	$75,000
REVENUES	**$48,538**	**$1,096,150**	**$75,000**
Expenses			
Supplies	$0	$0	$0
Transfers	$0	$0	$100,000
EXPENSES	**$0**	**$0**	**$100,000**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$1,048,538	$2,144,688	$2,119,688
ENDING FUND BALANCE	**$1,048,538**	**$2,144,688**	**$2,119,688**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenditures will be funded with Fund Balance.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Stabilization Fund One Time Revenues and Expenses

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Revenues	$ 1,044,000	$ 75,000	-969,000	-92.82%
▾ Expenses	0	100,000	100,000	--
▸ Maintenance and Operations	0	100,000	100,000	--
Revenues Less Expenses	$ 1,044,000	$ -25,000	-1,069,000	-102.39%

FY 2025 Budget Highlights

The Stabilization Fund budget revenue equals $75,000, a decrease of $969,000 or 92.82 percent, compared to Fiscal Year 2024 Adopted Budget, $1,044,000. The Fiscal Year 2025 budget includes $75,000 in one-time revenues and $0 in recurring revenues. Decrease is mainly due to no transfers from outside funds.

Department Revenues

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ Other Financing Sources	$ 1,000,000	$ 0	-1,000,000	-100.00%
(490301) TRANSFER FROM GENERAL FUND MISCELLANEOUS REVENUES	334,000	0	-334,000	-100.00%
(490302) TRANSFER FROM WATER & WASTEWATER MISCELLANEOUS	334,000	0	-334,000	-100.00%
(490304) TRANSFER FROM SOLID WASTE MISCELLANEOUS	332,000	0	-332,000	-100.00%
▾ Interest Income	44,000	75,000	31,000	70.45%
(480010) INTEREST REVENUE	44,000	75,000	31,000	70.45%
Total	$ 1,044,000	$ 75,000	-969,000	-92.82%

Expenditures by Classification

The Stabilization Fund budget request equals $100,000, an increase of $100,000 or 100.00 percent, compared to Fiscal Year 2024 Adopted Budget, $0. The Fiscal Year 2025 budget includes $100,000 in one-time expenditures and $0 in recurring expenditures. Increase is mainly due to one-time transfer for Health Fund.

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Maintenance and Operations	$ 0	$ 100,000	100,000	--
Total	$ 0	$ 100,000	100,000	--

Special Revenue Combined Pro Forma Schedule

Department Description

Federal/State grant funds are used to account for revenue and expenditures of various State and Federal grants. These include traffic safety, crime prevention, law enforcement, public safety, air quality, emergency management and planning grants.

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 4,148,229	$ 5,234,779	$ 5,234,779	$ 4,192,287
American Rescue Plan (ARPA)	2,984,128	3,612,755	3,612,755	152,000
Harvey Mitigation	154,000	-	-	-
CDBG-MIT Grant	-	-	-	-
TEDEM ASR Grant	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 7,286,357**	**$ 8,847,534**	**$ 8,847,534**	**$ 4,344,287**
REVENUES				
Proceeds:				
CDBG Grant	$ 566,898	$ 1,057,913	$ 1,057,913	$ 551,333
Public, Educational & Government Television (PEG)	150,000	150,000	147,000	150,000
MPO Grant	358,000	358,000	358,000	265,000
COPS Grant	-	52,125	52,125	-
Motel Tax Fund	2,056,400	2,056,400	2,120,617	1,905,000
CVB Fund	650,000	650,000	750,000	890,500
Economic Development	585,359	585,359	611,040	690,326
Harvey Funding for CIP	-	-	-	-
Harvey Mitigation	-	2,989,867	2,989,867	-
Emergency Management	200,000	200,000	200,000	200,000
Other Special Revenue Funds	559,005	1,266,432	1,250,742	1,896,292
Miscellaneous Revenue	-	4,275	4,275	-
Fees	171,000	181,500	181,500	171,000
CDBG-MIT Grant (COG)	19,524,883	19,524,883	19,524,883	15,357,445
TEDEM ASR Grant	6,032,399	-	-	-
American Rescue Plan (ARPA) Interest	50,000	148,000	148,000	-
Interest Income	250	250	12,502	250
Total Revenues	**$ 30,904,194**	**$ 29,225,004**	**$ 29,408,464**	**$ 22,077,146**
TOTAL FUNDS AVAILABLE	**$ 38,190,551**	**$ 38,072,538**	**$ 38,255,998**	**$ 26,421,433**
EXPENDITURES				
CDBG Grant	$ 566,898	$ 1,057,913	$ 1,057,913	$ 551,333
Public, Educational & Government Television (PEG)	43,000	43,000	43,000	196,386
MPO Grant	358,000	358,000	358,000	265,000
COPS Grant	-	52,125	52,125	-
Motel Tax Fund	2,242,304	2,336,916	2,403,407	2,038,602
CVB Fund	842,121	1,141,996	1,114,365	1,042,437
Economic Development	585,359	615,365	611,040	701,537
Harvey CIP	154,000			-
Harvey Mitigation	-	2,989,867	2,989,867	-
American Rescue Plan (ARPA) - Program Exp	962,419	1,689,046	1,689,046	-
American Rescue Plan (ARPA) - CIP Transfer	2,071,709	2,071,709	1,919,709	152,000
Emergency Management	206,915	206,915	230,751	237,400
CDBG-MIT Grant	11,777,229	11,777,229	19,524,883	15,357,445
TEDEM ASR Grant	6,032,399	-	-	-
Other Special Revenue Expenses	833,520	1,948,401	1,917,605	2,143,825
Total Expenditures	**$ 26,675,873**	**$ 26,288,482**	**$ 33,911,711**	**$ 22,685,965**
ENDING FUND BALANCE				
Other Grant Fund Balance	$ 3,767,024	$ 4,036,402	$ 4,192,287	$ 3,735,469
ARPA Fund Balance	-	-	152,000	-
H. Harvey Fund Balance	-	-	-	-
CDBG-MIT Fund Balance	7,747,654	7,747,654	-	-
TEDEM ASR Fund Balance	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ 11,514,678**	**$ 11,784,056**	**$ 4,344,287**	**$ 3,735,469**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Special Revenue Funds

Fiscal Year 2025

- Motel Tax Fund
- Convention & Visitors Bureau Fund (CVB)
- Economic Development Fund
- American Rescue Plan Act Grant Fund (ARPA)
- Community Development Block Grant Fund (CDBG)
- Public, Educational and Government Television (PEG) Fund
- Metropolitan Planning Organization (MPO) Grant Fund
- Motor Vehicle Crime Prevention Authority (Auto Theft) Grant Fund
- Forfeiture Fund
- Gulf Bend Mental Health Task Force
- Fire Academy Fund
- Municipal Court Special Revenue Fund
- Records Preservation Fund
- Emergency Management Fund
- CDBG-MIT (Mitigation) Fund
- GCRPC Grant Fund
- Police Grants Fund
- Library Special Revenue Fund
- Boating Access Grant Fund
- Homeland Security Grant Fund

Other Special Revenue Funds

Prior Year Activity Only (No 2024-2025 Budget)

- GCRAC Trauma Grant Fund
- HOME Program Fund
- Bicentennial Celebration Fund
- LEOSE Police Grant Fund
- LEOSE Fire Grant Fund
- TCEQ Air-Quality Planning Grant Fund
- Justice Assistance Grant (JAG) Funds
- K-9 Unit Program Fund
- Fire Department Grants
- Environmental Services Special Revenue Fund
- Parks Special Revenue Fund
- Community Oriented Policing Services (COPS) Grant Fund
- Fire Department Special Revenue Fund
- Community Development Block Grant - CARES Act
- Hurricane Harvey Mitigation Grant Fund
- COVID-19 Fund
- Police Department Special Revenue Fund
- Opioid Abatement Fund
- Texas Department of Emergency Management (TDEM) Fund

Motel Tax Fund

Department Description

The Motel Tax Fund accounts for proceeds collected from all lodging properties that are legally restricted to expenditures for specific purposes, per Texas Tax Code Chapter 351 and City Ordinance.

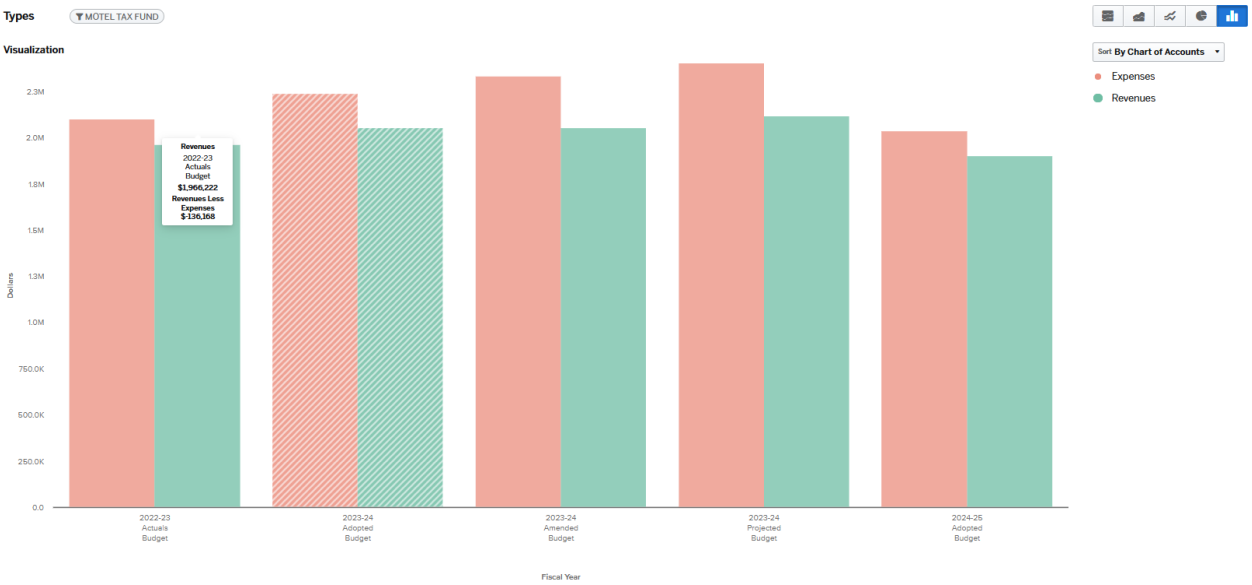
Department Mission

State legislation allows Texas cities to impose a maximum of seven percent of room charge tax on hotels and motels operating within their city limits. This tax is used to promote the arts, tourism and conventions. The City of Victoria currently imposes a seven percent tax.

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Proposed 2024-25 vs 2023-2024 Variance
BEGINNING FUND BALANCE						
Undesignated Fund Balance	$ 2,191,372	$ 2,258,624	$ 2,258,624	$ 1,975,834	$ -	$ (215,538)
Total Fund Balance, October 1	**$ 2,191,372**	**$ 2,258,624**	**$ 2,258,624**	**$ 1,975,834**	**$ -**	**$ (215,538)**
REVENUES						
Motel Tax Receipts	$ 1,900,000	$ 1,900,000	$ 1,832,320	$ 1,850,000	$ (67,680)	$ (50,000)
Interest Income	45,000	45,000	105,000	55,000	60,000	10,000
Miscellaneous	111,400	111,400	183,297	-	71,897	(111,400)
Total Revenues	**$ 2,056,400**	**$ 2,056,400**	**$ 2,120,617**	**$ 1,905,000**	**$ 64,217**	**$ (151,400)**
TOTAL FUNDS AVAILABLE	**$ 4,247,772**	**$ 4,315,024**	**$ 4,379,241**	**$ 3,880,834**	**$ 64,217**	**$ (366,938)**
EXPENDITURES						
Personnel & Benefits	$ 52,125	$ 52,125	$ 52,126	$ 53,439	$ 1	$ 1,314
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Contractual Services	627,000	688,901	757,227	393,500	68,326	(233,500)
Other Charges	-	-	-	-	-	-
Interdepartmental	-	-	-	-	-	-
Transfers	1,392,679	1,492,679	1,505,519	1,477,663	12,840	84,984
Capital	170,500	103,211	88,534	114,000	(14,677)	(56,500)
Main Street Program	-	-	-	-	-	-
Total Expenditures	**$ 2,242,304**	**$ 2,336,916**	**$ 2,403,406**	**$ 2,038,602**	**$ 66,491**	**$ (203,702)**
ENDING FUND BALANCE						
Undesignated Fund Balance - COV	$ 1,604,374	$ 1,582,486	$ 1,580,667	$ 1,473,786	$ (1,819)	$ (130,589)
Undesignated Fund Balance - Outside Agencies	401,094	395,622	395,167	368,446	(455)	(32,647)
Total Fund Balance, September 30	**$ 2,005,468**	**$ 1,978,108**	**$ 1,975,834**	**$ 1,842,232**	**$ (2,274)**	**$ (163,236)**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



FY 2025 Budget Highlights

The Motel Tax budget revenue equals $1,905,000, a decrease of $151,400 or 7.36 percent, compared to Fiscal Year 2024 Adopted Budget, $2,056,400. The Fiscal Year 2025 budget includes no one time revenues and $1,905,000 in recurring revenues. Decrease is mainly due to current trends.

Department Revenue

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Motel Tax Receipts	$ 1,900,000	$ 1,850,000	-50,000	-2.63%
Interest Income	45,000	55,000	10,000	22.22%
Miscellaneous	111,400	0	-111,400	-100.00%
Total	$ 2,056,400	$ 1,905,000	-151,400	-7.36%

Department Expenditures

The Motel Tax budget request equals $2,038,602, a decrease of $203,702 or 9.08 percent, compared to Fiscal Year 2024 Adopted Budget, $2,242,304. The Fiscal Year 2025 budget includes $154,000 in one-time expenses and $1,884,602 in recurring expense, an increase of $104,798 or 5.89 percent, from last year's recurring budget.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 1,779,804	$ 1,884,602	$ 104,798	5.89%
One time	462,500	154,000	(308,500)	-66.70%
Total	**$ 2,242,304**	**$ 2,038,602**	**$ (203,702)**	**-9.08%**

One Time expenditures includes funding for Bicentennial Celebration and items for Youth Sports Complex.

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 52,125	$ 53,439	1,314	2.52%
▾ Maintenance and Operations	2,019,679	1,871,163	-148,516	-7.35%
▸ Contractual Services	925,000	943,500	18,500	2.00%
▸ Transfers	742,679	752,663	9,984	1.34%
▸ Motel Tax Fund Grants	352,000	175,000	-177,000	-50.28%
▸ Capital Outlay	170,500	114,000	-56,500	-33.14%
Total	$ 2,242,304	$ 2,038,602	-203,702	-9.08%

Department One-Time Expenditures

Data

Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 292,000	$ 40,000	-252,000	-86.30%
▸ Contractual Services	75,000	0	-75,000	-100.00%
▸ Motel Tax Fund Grants	217,000	40,000	-177,000	-81.57%
▸ Capital Outlay	170,500	114,000	-56,500	-33.14%
Total	$ 462,500	$ 154,000	-308,500	-66.70%

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 52,125	$ 53,439	1,314	2.52%
▾ Maintenance and Operations	1,727,679	1,831,163	103,484	5.99%
▸ Contractual Services	850,000	943,500	93,500	11.00%
▸ Transfers	742,679	752,663	9,984	1.34%
▸ Motel Tax Fund Grants	135,000	135,000	0	0.00%
Total	$ 1,779,804	$ 1,884,602	104,798	5.89%

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
15MOT	**500000**	**Dollar Amount**	**$ 1,903,779.00**	**$ 1,831,163.00**	**$ 154,000.00**
15MOT	530000	Local HOT & Compliance Enhance	28,500.00	28,500.00	-
15MOT	670001	Hot Fund Program	135,000.00	135,000.00	-
15MOT	670050	South Texas Zoo	100,000.00	100,000.00	-
15MOT	670080	Transfer to Convention Visitors' Bureau	650,000.00	725,000.00	-
15MOT	670120	Texas Amateur Athletic Federation (TAAF) Regional Swim Meet (Host)	6,000.00	6,000.00	-
15MOT	670120	S.P.O.R.T.S Conference	3,600.00	-	-
15MOT	670120	TAAF Winter Games Contract	5,000.00	5,000.00	-
15MOT	670120	TAAF Winter Games Expenses	15,000.00	15,000.00	-
15MOT	670120	American Junior Golf Association (Year 3)	50,000.00	50,000.00	-
15MOT	670120	Christmas Parade and 4th of July events	14,000.00	14,000.00	-
15MOT	670445	Bicentennial Celebration	40,000.00	-	40,000.00
15MOT	721200	Transfer to Community Center Building Fund	150,000.00	50,000.00	-
15MOT	721300	Transfer to Community Center Fund	300,000.00	400,000.00	-
15MOT	721301	Transfer to Economic Development Fund	292,679.00	302,663.00	-
15MOT	900150	Replace 4 scoreboards at Youth Sports Complex (YSC)	60,000.00	-	60,000.00
15MOT	900150	Replace 3 Ballfield Gators at YSC	54,000.00	-	54,000.00

Convention & Visitor's Bureau – Combine Pro Forma

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget	Fiscal Year 2023-24 Amended vs. Projected Variance	Fiscal Year Proposed 2024-25 vs 2023-24 Variance
BEGINNING FUND BALANCE						
Undesignated Fund Balance	$ 300,087	$ 582,061	$ 582,061	$ 217,696	$ -	$ (82,391)
Total Fund Balance, October 1	**$ 300,087**	**$ 582,061**	**$ 582,061**	**$ 217,696**	**$ -**	**$ (82,391)**
REVENUES						
Convention & Visitors Bureau	$ 650,000	$ 650,000	$ 650,000	$ 725,000	$ -	$ 75,000
Bootfest 2023	-	-	-	-	-	-
Fall Festival 2024	-	-	100,000	165,500	100,000	165,500
Total Revenues	**$ 650,000**	**$ 650,000**	**$ 750,000**	**$ 890,500**	**$ 100,000**	**$ 240,500**
TOTAL FUNDS AVAILABLE	**$ 950,087**	**$ 1,232,061**	**$ 1,332,061**	**$ 1,108,196**	**$ 100,000**	**$ 158,109**
EXPENDITURES						
Convention & Visitors Bureau	$ 798,496	$ 1,098,371	$ 1,070,740	$ 781,012	$ (27,631)	$ (17,484)
Bootfest 2023	-	-	-	-	-	-
Fall Festival 2024	43,625	43,625	43,625	261,425	-	217,800
Total Expenditures	**$ 842,121**	**$ 1,141,996**	**$ 1,114,365**	**$ 1,042,437**	**$ (27,631)**	**$ 200,316**
ENDING FUND BALANCE						
Undesignated Fund Balance	$ 107,966	$ 90,065	$ 217,696	$ 65,759	$ 127,631	$ (42,207)
Total Fund Balance, September 30	**$ 107,966**	**$ 90,065**	**$ 217,696**	**$ 65,759**	**$ 127,631**	**$ (42,207)**

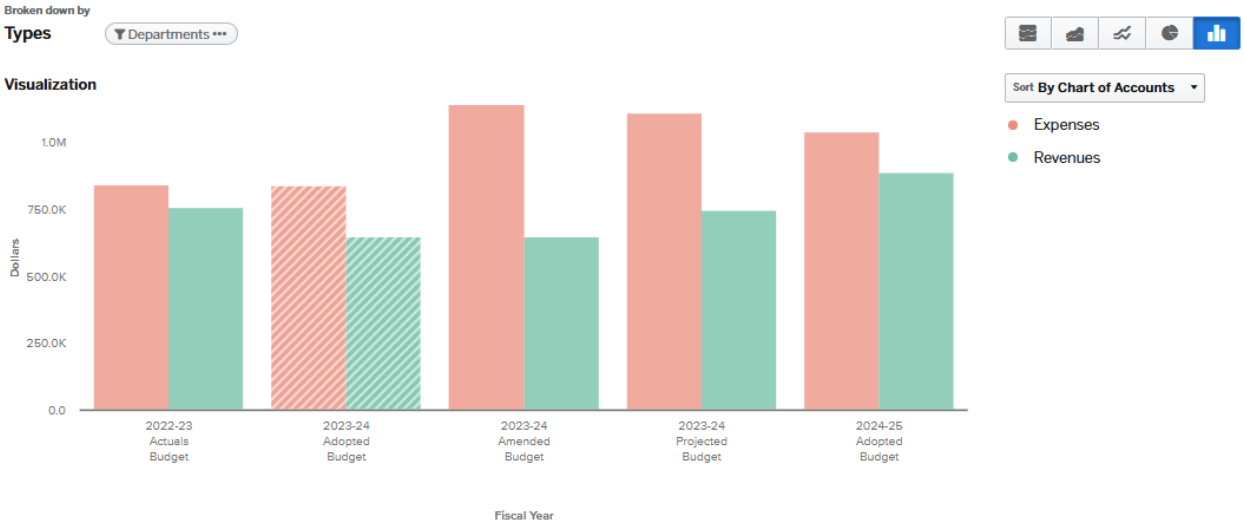
- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenues and Total Expenditures will be funded with Fund Balance (excess amount over the minimum Fund Balance Requirement).

Click the links below for a breakdown of the respective Working Capital Position Schedule:

Convention & Visitors Bureau

Fall Festival Program

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



FY 2025 Budget Highlights

The Convention & Visitors Bureau revenue equals $890,500, an increase of $240,500 or 37.00 percent, compared to Fiscal Year 2024 Adopted Budget, $650,000. The Fiscal Year 2025 budget includes no one time revenues and $890,500 in recurring revenues. Increase mainly due to the addition of Tejas Fest beginning with Program Year 2024.

Department Revenues

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Beer Sales	$ 0	$ 90,000	90,000	--
▸ Other Financing Sources	650,000	795,000	145,000	22.31%
▸ Miscellaneous	0	5,500	5,500	--
Total	$ 650,000	$ 890,500	240,500	37.00%

Department Expenditures

The Convention & Visitors Bureau budget request equals $1,042,437, an increase of $200,316 or 23.79 percent, compared to Fiscal Year 2024 Adopted Budget, $842,121. The Fiscal Year 2025 budget includes $261,4255 in one-time expenses and $781,012 in recurring expense, a decrease of $17,484 or 2.19 percent, from last year's recurring budget. One time is due to addition of Tejas Fest beginning with Program Year 2024.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 798,496	$ 781,012	$ (17,484)	-2.19%
One time	43,625	261,425	217,800	499.26%
Total	**$ 842,121**	**$ 1,042,437**	**$ 200,316**	**23.79%**

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ SPECIAL REVENUE - FALLFEST	$ 43,625	$ 261,425	217,800	499.26%
▾ SPECIAL REVENUE - HOT FUNDS	798,496	781,012	-17,484	-2.19%
(67CVB) CONVENTION & VISTOR'S BUREAU	798,496	781,012	-17,484	-2.19%
Total	$ 842,121	$ 1,042,437	200,316	23.79%

Department One Time Expenditures

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 0	$ 25,000	25,000	--
▸ Maintenance and Operations	43,625	236,425	192,800	441.95%
Total	$ 43,625	$ 261,425	217,800	499.26%

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 347,171	$ 350,050	2,879	0.83%
▾ Maintenance and Operations	451,325	430,962	-20,363	-4.51%
▸ Supplies	2,500	2,500	0	0.00%
▸ Maintenance	500	500	0	0.00%
▸ Contractual Services	7,825	11,690	3,865	49.39%
▸ Other Charges	406,500	379,000	-27,500	-6.77%
▸ Interdepartmental	32,000	35,272	3,272	10.22%
▸ Transfers	2,000	2,000	0	0.00%
Total	$ 798,496	$ 781,012	-17,484	-2.19%

Click the links below for more information on each department and their respective budget requests for FY 2025.

CVB

Fall Festival

Convention and Visitor's Bureau Additional Pro Forma

Convention & Visitors Bureau - Pro Forma Schedule

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget	Fiscal Year 2023-24 Amended vs. Projected Variance	Fiscal Year Proposed 2024-25 vs 2023-24 Variance
BEGINNING FUND BALANCE						
Undesignated Fund Balance	$ 256,462	$ 538,436	$ 538,436	$ 117,696	$ -	$ (138,766)
Total Fund Balance, October 1	**$ 256,462**	**$ 538,436**	**$ 538,436**	**$ 117,696**	**$ -**	**$ (138,766)**
REVENUES						
Motel Tax Fund Transfer	$ 650,000	$ 650,000	$ 650,000	$ 725,000	$ -	$ 75,000
Miscellaneous	-	-	-	-	-	-
Total Revenues	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 725,000**	**$ -**	**$ 75,000**
TOTAL FUNDS AVAILABLE	**$ 906,462**	**$ 1,188,436**	**$ 1,188,436**	**$ 842,696**	**$ -**	**$ (63,766)**
EXPENDITURES						
Personnel & Benefits	$ 347,171	$ 347,171	$ 341,146	$ 350,050	$ (6,025)	$ (2,879)
Supplies	2,500	3,250	3,369	2,500	119	-
Maintenance	500	500	500	500	-	-
Contractual Services	7,825	76,170	76,033	11,690	(137)	3,865
Other Charges	406,500	437,225	415,887	379,000	(21,338)	(27,500)
Interdepartmental	32,000	32,000	31,750	35,272	(250)	3,272
Transfers	2,000	2,000	2,000	2,000	-	-
Capital	-	200,055	200,055	-	-	-
Total Expenditures	**$ 798,496**	**$ 1,098,371**	**$ 1,070,740**	**$ 781,012**	**$ (27,631)**	**$ (17,484)**
ENDING FUND BALANCE						
Undesignated Fund Balance	$ 107,966	$ 90,065	$ 117,696	$ 61,684	$ 27,631	$ (46,282)
Total Fund Balance, September 30	**$ 107,966**	**$ 90,065**	**$ 117,696**	**$ 61,684**	**$ 27,631**	**$ (46,282)**

- Fiscal Year 2023-24 Projected Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Fall Festival - Pro Forma Schedule

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget	Fiscal Year 2023-24 Amended vs. Projected Variance	Fiscal Year Proposed 2023-25 vs 2023-24 Variance
BEGINNING FUND BALANCE						
Undesignated Fund Balance	$ 43,625	$ 43,625	$ 43,625	$ 100,000	$ -	$ 56,375
Total Fund Balance, October 1	**$ 43,625**	**$ 43,625**	**$ 43,625**	**$ 100,000**	**$ -**	**$ 56,375**
REVENUES						
Bootfest Program - 2023	$ -	$ -	$ -	$ -	$ -	$ -
Fall Festival - 2024	-	-	100,000	165,500	100,000	165,500
Total Revenues	**$ -**	**$ -**	**$ 100,000**	**$ 165,500**	**$ 100,000**	**$ 165,500**
TOTAL FUNDS AVAILABLE	**$ 43,625**	**$ 43,625**	**$ 143,625**	**$ 265,500**	**$ 100,000**	**$ 221,875**
EXPENDITURES						
Bootfest Program - 2023	$ -	$ -	$ -	$ -	$ -	$ -
Fall Festival - 2024	43,625	43,625	43,625	261,425	-	217,800
Total Expenditures	**$ 43,625**	**$ 43,625**	**$ 43,625**	**$ 261,425**	**$ -**	**$ 217,800**
ENDING FUND BALANCE						
Undesignated Fund Balance	$ -	$ -	$ 100,000	$ 4,075	$ 100,000	$ 4,075
Total Fund Balance, September 30	**$ -**	**$ -**	**$ 100,000**	**$ 4,075**	**$ 100,000**	**$ 4,075**

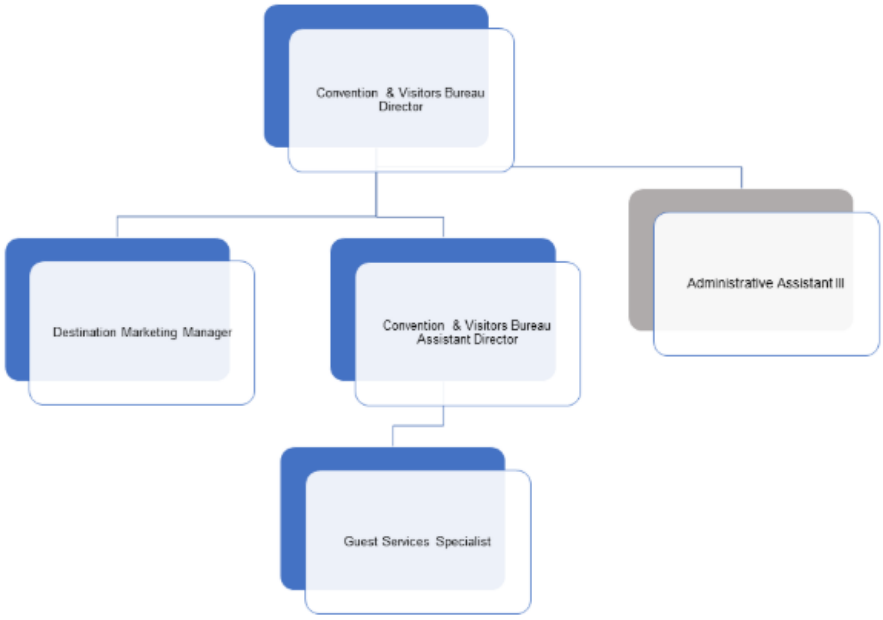
- Fiscal Year 2023-24 Projected Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Convention and Visitor's Bureau

Department Description

The City of Victoria Convention and Visitors Bureau (CVB) serves to help both visitors and residents discover Victoria. Funded by hotel occupancy taxes, the department's primary goal is to increase overnight hotel occupancy. The CVB does this by promoting our rich history, outdoor recreation, and local attractions and events to bring tourists to Victoria. The CVB services sports events and meetings, support that leads to measurable hotel occupancy and economic impact. The CVB plays an important role in helping Victoria residents enjoy their own community, informing them of upcoming events and promoting local experiences. This not only leads to enhancing our residents' quality of life but increases local support for our tourism partners.

Organization Chart



Note: Blocks in gray are budgeted in other department.



Department Mission

To foster economic development in Victoria by positioning it as one of the premier midsize-market destinations for leisure travel, meetings and conventions, and sports tournaments through strategic marketing, sales, and destination development programs.



Goals and Objectives

- Increase visitation to Victoria from leisure travel
- Impact the Victoria economy through convention and meeting, sports, and group tour travel and ensure positive experiences for those groups
- Enhance existing and create additional promotional events, activities and contests to engage Victoria residents
- Help Victoria tourism partners improve their marketing and operations

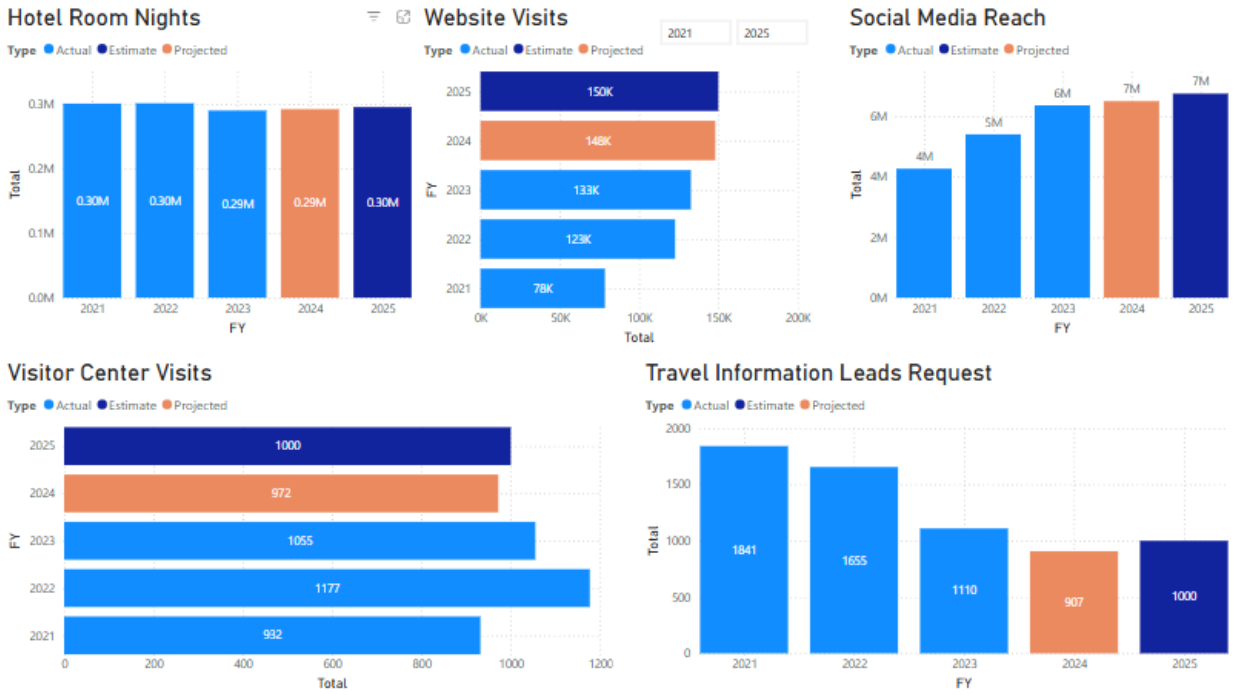
FY 2024 Highlights

- Completed tourism rebranding project
- Organized and presented Victoria Day of Caring community-wide service event on April 13, 2024
- Organized and presented Downtown Victoria April 13, 2024 events; Home of the Six Flags Market and De Leon Plaza Ribbon Cutting & Statue Unveiling
- Finalized planning for and presented Bicentennial Ball held on April 13, 2024
- Completed Martin de Leon & Patricia de la Garza statue project
- Conducted Bicentennial Old Victoria Trolley Tours
- Completed revised Victoria wayfinding sign program



- Organized inaugural Tejas Fest, scheduled for October 4-5, 2024 in Downtown Victoria
- Supported planning and organization of major Downtown Victoria events, including Chick-fil-A 5K, Downtown Rhythms & Hot Rod Tour of Texas, and Victoria Red Dirt BBQ & Music Festival
- Continued direct support for City and partner events with payment for live music artists, transportation services, and advertisement purchase

Performance Metrics



Both website users and social media reach increased for another consecutive year. Hotel room nights increased slightly for FY2024, and with new events and improved tourism marketing branding, we anticipate to see another increase in room nights for FY2025. Both visitor center visits and travel information lead requests saw slight decreases in FY2024. While we predict those figures to increase slightly for FY2025, those numbers, especially travel information lead requests, may remain modest due to the availability of current visitor center facilities and the changing nature in which travelers receive information (physical vs. digital).



Departmental Efficiencies

- Partnered with existing downtown retailer and market organizer to present April 13 Home of the Six Flags Market and vendor component of October 2024 Tejas Fest, cutting staff time that would be spent to organize such an event
- Partnered with existing Bikes, Trikes & Powerwheels car show event to coincide with October 2024 Tejas Fest in Downtown Victoria, cutting staff time that would be spent to organize such an event
- Engaged with Tourism Advisory Board HOT Funds Awards Subcommittee to assist with revising HOT Funds Awards policy, cutting down director time spent on project

FY 2025 New Programs/Initiatives

- Guide development of local hotel lodging association
- Develop short-term rental registration program
- Redevelop Coastal Texas Barbecue Trail promotion
- Carry out significant digital marketing campaign
- Grow Music Friendly Community efforts with workshops and symposiums
- Foster regional collaborations for tourism marketing
- Develop local ambassador program for Victoria residents



FY 2025 Budget Highlights

The Convention & Visitors Bureau budget request equals $781,012, a decrease of $17,484 or 2.19 percent, compared to Fiscal Year 2024 Adopted Budget, $798,496. The Fiscal Year 2025 budget includes $0 in one-time expenses and $781,012 in recurring expense, a decrease of $17,484 or 2.19 percent, from last year's recurring budget. Of the $781,012 budget, 45% is for personnel, 55% for maintenance and operations.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 798,496	$ 781,012	$ (17,484)	-2.19%
One time	-	-	-	0.00%
Total	**$ 798,496**	**$ 781,012**	**$ (17,484)**	**-2.19%**

Personnel increase of $2,879 is the net result of a $6,449 decrease in baseline adjustments and an increase of $9,328 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Contractual Services increased due to storage unit needs. Interdepartmental increased due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 347,171	$ 350,050	2,879	0.83%
▾ Maintenance and Operations	451,325	430,962	-20,363	-4.51%
▸ Supplies	2,500	2,500	0	0.00%
▸ Maintenance	500	500	0	0.00%
▸ Contractual Services	7,825	11,690	3,865	49.39%
▸ Other Charges	406,500	379,000	-27,500	-6.77%
▸ Interdepartmental	32,000	35,272	3,272	10.22%
▸ Transfers	2,000	2,000	0	0.00%
Total	$ 798,496	$ 781,012	-17,484	-2.19%

Department One-Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 347,171	$ 350,050	2,879	0.83%
▾ Maintenance and Operations	451,325	430,962	-20,363	-4.51%
▸ Supplies	2,500	2,500	0	0.00%
▸ Maintenance	500	500	0	0.00%
▸ Contractual Services	7,825	11,690	3,865	49.39%
▸ Other Charges	406,500	379,000	-27,500	-6.77%
▸ Interdepartmental	32,000	35,272	3,272	10.22%
▸ Transfers	2,000	2,000	0	0.00%
Total	$ 798,496	$ 781,012	-17,484	-2.19%

Total Expenditures for Corresponding Fiscal Year Presented





Department Full-Time Employees

Convention & Visitors Bureau

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Convention & Visitors Bureau	4	4	4	4	4
COUNT	**4**	**4**	**4**	**4**	**4**

- In Fiscal Year 2022, the Group Sales and Services Manager position was reorganized to an Assistant Director position.

Department High-Level Descriptions of Personnel:

Director (1) - Responsible for the overall strategy of all departmental efforts, including marketing, outreach, and strategic partnerships. Responsible for developing and monitoring the department's budget, and ensures the funds are allocated in accordance with the department's goals and objectives.

Assistant Director (1) - Manages community outreach efforts for the department, including trainings and local ambassador development. Leverages economic development designations from the Office of the Governor. Serves as another "face" for the department along with the Director, speaking on camera, radio, etc. and making local media appearances.

Destination Marketing Manager (1) - Develops the department's annual marketing plan and places advertisements in a variety of mediums, working with our creative agencies to develop those ads. Responsible for the design and updating of major printed materials (visitor guide, visitor map, etc.).

Guest Services Specialist (1) - Manages the visitor center and is often the first person to meet guests. Fulfills travel information requests and manages our in-market contract brochure restock services. Arranges services for qualifying groups.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
67CVB	**500000**	**Dollar Amount**	**$ 584,008.00**	**$ 440,290.00**	**$ -**
67CVB	500105	3% Across-the-Board Pay Program	9,328.00	9,328.00	-
67CVB	510005	Office supplies	970.00	970.00	-
67CVB	510005	Water	530.00	530.00	-
67CVB	510005	Shipping supplies	1,000.00	1,000.00	-
67CVB	520020	Request is the same level as prior year funded	500.00	500.00	-
67CVB	540005	Texas Association of Convention & Visitor Bureaus (TACVB) Annual Conference	5,000.00	5,000.00	-
67CVB	540005	TACVB Winter Conference	4,250.00	250.00	-
67CVB	540005	Texas Travel Alliance (TTA) Travel & Tourism College	2,000.00	2,000.00	-
67CVB	540005	TTA Travel Summit	2,750.00	2,750.00	-
67CVB	540020	Request is the same level as prior year funded	750.00	500.00	-
67CVB	550010	Texas Hotel Lodging Association Group Membership	11,500.00	10,645.00	-
67CVB	550010	STR reporting subscription	3,750.00	3,750.00	-
67CVB	550010	TACVB annual membership	1,225.00	1,225.00	-
67CVB	550010	Texas Travel Alliance annual membership	875.00	875.00	-
67CVB	550010	Texas Independence Trail Region membership	250.00	250.00	-
67CVB	550010	Texas Coastal Bend Regional Tourism Council membership	200.00	200.00	-
67CVB	550010	Victoria Advocate subscription	55.00	55.00	-
67CVB	560010	Request is the same level as prior year funded	1,025.00	1,080.00	-
67CVB	560012	Request is the same level as prior year funded	800.00	800.00	-
67CVB	560014	Request is the same level as prior year funded	2,000.00	1,810.00	-
67CVB	590010	Request is the same level as prior year funded	1,398.00	1,398.00	-
67CVB	590055	Request is the same level as prior year funded	2,093.00	2,093.00	-
67CVB	590065	Request is the same level as prior year funded	4,756.00	5,339.00	-
67CVB	590080	Request is the same level as prior year funded	250.00	250.00	-
67CVB	590090	Request is the same level as prior year funded	20,917.00	23,606.00	-
67CVB	600010	Digital advertising	95,000.00	95,000.00	-
67CVB	600010	Physical display advertising	48,000.00	30,000.00	-
67CVB	600010	Social media advertising and management	40,000.00	40,000.00	-
67CVB	600010	Video development and advertising	10,000.00	10,000.00	-
67CVB	600010	Print advertising	31,000.00	31,000.00	-
67CVB	600010	Creative development	10,000.00	10,000.00	-
67CVB	600010	Promotional items	15,000.00	15,000.00	-
67CVB	600010	Promotional campaigns	15,000.00	15,000.00	-
67CVB	600010	Advertising partnerships	15,000.00	15,000.00	-
67CVB	600010	Website hosting and support fees	6,500.00	6,500.00	-
67CVB	600010	Email marketing	2,500.00	2,500.00	-
67CVB	600015	Postage for fulfilling travel information requests	2,500.00	2,500.00	-
67CVB	600015	Postage for brochure distribution to regional partners	1,500.00	1,500.00	-
67CVB	600050	Sports tournament direct support	12,500.00	10,500.00	-
67CVB	600050	Lodging for TAAF Winter Games staff and liaisons	7,500.00	7,500.00	-
67CVB	600050	Sports sales packed development	10,000.00	10,000.00	-
67CVB	600060	Visitor guide printing	10,000.00	5,000.00	-
67CVB	600060	Visitor map printing	5,000.00	5,000.00	-
67CVB	600060	Old Victoria Driving Tour guide printing	5,000.00	5,000.00	-
67CVB	600060	Rack card printing	1,500.00	1,500.00	-
67CVB	600060	Tri-fold guide printing	3,500.00	3,500.00	-
67CVB	600070	Hotel brochure rack filling services	3,000.00	2,250.00	-
67CVB	600070	Downtown brochure rack filling services	2,250.00	2,250.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
67CVB	600080	Meetings and group tour advertising	15,000.00	7,500.00	-
67CVB	600080	Event transportation	10,000.00	2,500.00	-
67CVB	600080	VTX Art Walk Transportation	5,000.00	5,000.00	-
67CVB	620020	Street dances live music event support	10,000.00	4,000.00	-
67CVB	620020	Live music for VPL Jams	2,500.00	2,500.00	-
67CVB	620020	Meals and supplies for quarterly Tourism Advisory Board	1,500.00	1,500.00	-
67CVB	620020	Chamber of Commerce Annual Banquet sponsorship	2,000.00	2,000.00	-
67CVB	640010	Request is the same level as prior year funded	2,586.00	2,586.00	-
67CVB	640020	Storage unit rental	8,000.00	8,000.00	-
67CVB	720700	Transfer Health Fund	2,000.00	2,000.00	-
67CVB	900150	Wayfinding Signs (Old Victoria Driving Tour)	10,000.00	-	-
67CVB	900150	City Gateway Signage (US 59)	85,000.00	-	-

Fall Festival

Department Description

The 2024 Fall Community Festival is an essential component of the City of Victoria's planning efforts for the 2024 Bicentennial celebration. The festival will take place the first weekend in October in 2024, Friday and Saturday, and will serve as a reintroduction of a free community gathering since the discontinuation of Bootfest in 2022. The event will focus on our rich heritage and will feature live music, children's activities, numerous food and merchandise vendors, and multiple other activities. The event will take place in DeLeon Plaza and will take full advantage of the newly renovate space and amphitheater. Additionally, multiple areas of Downtown Victoria will be activated through well-planned partnerships with local businesses.

Department Mission

The mission of the Fall Community Festival is to provide a safe, high-quality, and family-friendly entertainment experience that generates significant economic impact in Victoria, enhances the quality of life for all residents, and celebrates our city's rich, multi-cultural heritage.



Goals and Objectives

- Provide a safe experience for all festival attendees.
- Positively impact the Victoria economy.
- Provide a high-quality entertainment experience.
- Increase awareness of Victoria as a destination for experiencing high-quality events.

FY 2025 Budget Highlights

The Fall Festival budget request equals $261,425, an increase of $217,800 or 499.26 percent, compared to Fiscal Year 2024 Adopted Budget, $43,625. The Fiscal Year 2025 budget includes $261,425 in one-time expenses and $0 in recurring expense, an increase of $217,800 or 499.26 percent, from last year’s one time budget.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 0	$ 25,000	25,000	--
▾ Maintenance and Operations	43,625	236,425	192,800	441.95%
▸ Contractual Services	43,625	207,925	164,300	376.62%
▸ Other Charges	0	10,000	10,000	--
▸ Cost of Goods Sold	0	18,500	18,500	--
Total	$ 43,625	$ 261,425	217,800	499.26%

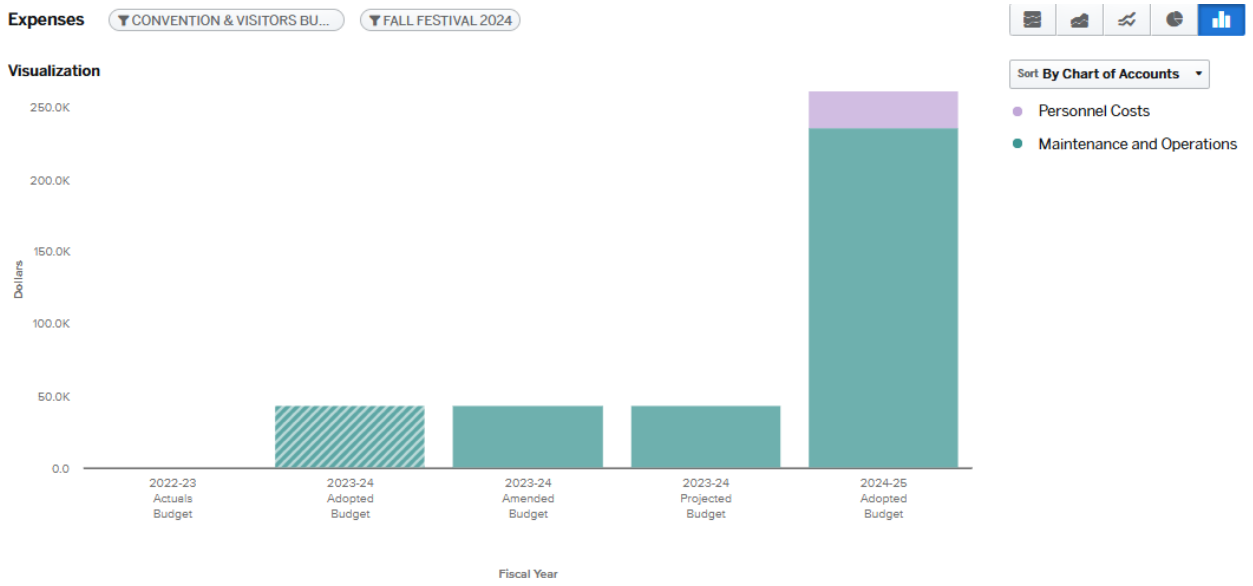
Department One Time Expenditures

Data

Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 0	$ 25,000	25,000	--
▾ Maintenance and Operations	43,625	236,425	192,800	441.95%
▸ Contractual Services	43,625	207,925	164,300	376.62%
▸ Other Charges	0	10,000	10,000	--
▸ Cost of Goods Sold	0	18,500	18,500	--
Total	$ 43,625	$ 261,425	217,800	499.26%

Department Recurring *(None for Fiscal Year 2024 or 2025)*

Total Expenditures for Corresponding Fiscal Year Presented





Economic Development Fund Pro Forma

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 59,478	$ 59,478	$ 59,478
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 59,478**	**$ 59,478**	**$ 59,478**
REVENUES				
Transfer from Motel Tax Fund	$ 292,679	$ 292,679	$ 305,519	$ 302,663
Victoria Sales Tax Development Corp.	292,680	292,680	305,520	387,663
Total Revenues	**$ 585,359**	**$ 585,359**	**$ 611,040**	**$ 690,326**
TOTAL FUNDS AVAILABLE	**$ 585,359**	**$ 644,837**	**$ 670,518**	**$ 749,804**
EXPENDITURES				
Economic Development Program	$ 209,729	$ 209,729	$ 222,967	$ 199,520
Main Street Program	375,630	405,636	388,073	502,017
Total Expenditures	**$ 585,359**	**$ 615,365**	**$ 611,040**	**$ 701,537**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 29,472	$ 59,478	$ 48,267
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ 29,472**	**$ 59,478**	**$ 48,267**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



FY 2025 Budget Highlights

The Economic Development budget revenue equals $690,326, an increase of $104,967 or 17.93 percent, compared to Fiscal Year 2024 Adopted Budget, $585,359. The Fiscal Year 2025 budget includes no one time revenues and $690,326 in recurring revenues. Increase is mainly due to additional programs being funded, i.e., maintenance services in house.

Economic Development Revenues

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ Other Financing Sources	$ 585,359	$ 690,326	104,967	17.93%
(490308) TRANSFER FROM SALES TAX DEV CORP	292,680	387,663	94,983	32.45%
(490310) TRANSFER-MOTEL TAX-OPERATING REVENUE	292,679	302,663	9,984	3.41%
Total	$ 585,359	$ 690,326	104,967	17.93%

Expenditures by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 321,675	$ 420,853	99,178	30.83%
▾ Maintenance and Operations	263,684	202,634	-61,050	-23.15%
▸ Supplies	27,910	28,264	354	1.27%
▸ Contractual Services	173,180	106,073	-67,107	-38.75%
▸ Other Charges	34,820	31,360	-3,460	-9.94%
▸ Interdepartmental	27,774	36,937	9,163	32.99%
▸ Capital Outlay	0	78,050	78,050	--
Total	$ 585,359	$ 701,537	116,178	19.85%

Expenditures by Cost Center

Data

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
(064EDD) ECONOMIC DEVELOPMENT DIRECTOR	$ 209,729	$ 199,520	-10,209	-4.87%
(064MSP) MAIN STREET PROGRAM	375,630	502,017	126,387	33.65%
Total	$ 585,359	$ 701,537	116,178	19.85%

Click the links below for more information on each department and their respective budget requests for FY 2025.

Economic Development

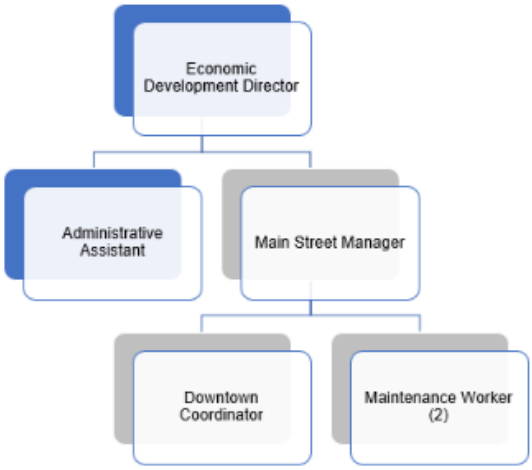
Main Street Program

Economic Development

Department Description

The Economic Development department is a fairly new department that was created with the intention to help retain, attract, and expand the business community and overall enhance the quality of life in Victoria. The Economic Development department is possible through an agreement between the Victoria Sales Tax Development Corporation and the City of Victoria. The Economic Development department oversees the Victoria Main Street program as well. With the two divisions combined the staff will be responsible for Victoria Main Street Board, Victoria Sales Tax Development Board, Tax Increment Reinvestment Zone Board and the Cultural District Board.

Organization Chart



Note: Blocks in gray are budgeted in other department.



Department Mission

The mission of the Economic Development department is to foster economic growth through collaboration and innovation for the continued prosperity of our community.



Goals and Objectives

Our goals and objectives fall under the Economic Opportunity section of the 2035 Comprehensive Plan.

- Increase and diversify retailers in Victoria.
  - Proactively seek out new businesses or developers that can provide retail or services needed in Victoria.
  - Be more responsive to businesses and developers by providing a direct line of contact with the City and access to available resources.
  - Provide a better menu of available resources and/or incentives for prospective businesses and developers.
  - Look to diversify and grow the local tax base to keep our economy strong.
  - Continue to work with the Retail Coach to attract new retail businesses to the area.
- Promote Victoria as a great place to live and/or start a business.
  - Promote and enhance the area as a regional trade center to increase our sales tax and hotel occupancy tax revenue.
- Build a more diverse employment sector in Victoria.
  - Look to grow a more diverse employment sector to not be dependent on energy-related sectors by working closely with local training or education organizations.
  - Seek out small manufacturing sites that are attractive to future developers.

FY 2024 Highlights

Attended Retail Live, ICSC Las Vegas and ICSC-Red River.

- Visited with 29 retailer contacts, with 5 retailers opened, 5 still showing interest and 19 ongoing follow up calls.
- Boot Barn, Murdoch's, Chick-fil-A, Freddy's Frozen Custard, Crumbl Cookie, Stir Soda, PJ's Coffee all opened in winter/fall of 2023.

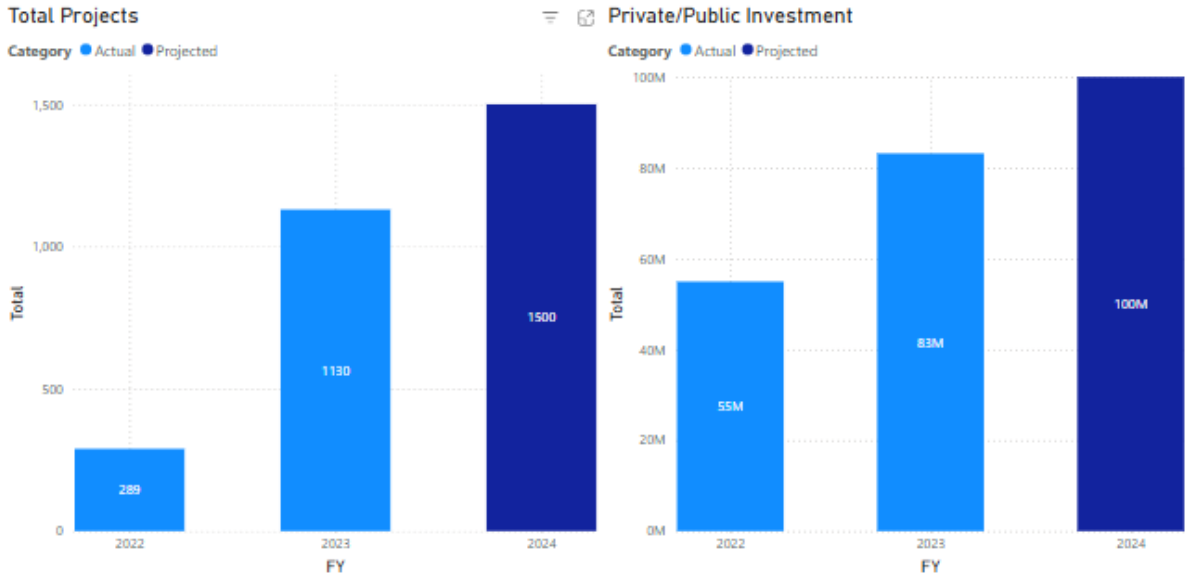
Broke ground on the Deleon Plaza expansion project in July of 2023 and project was complete April 2024.

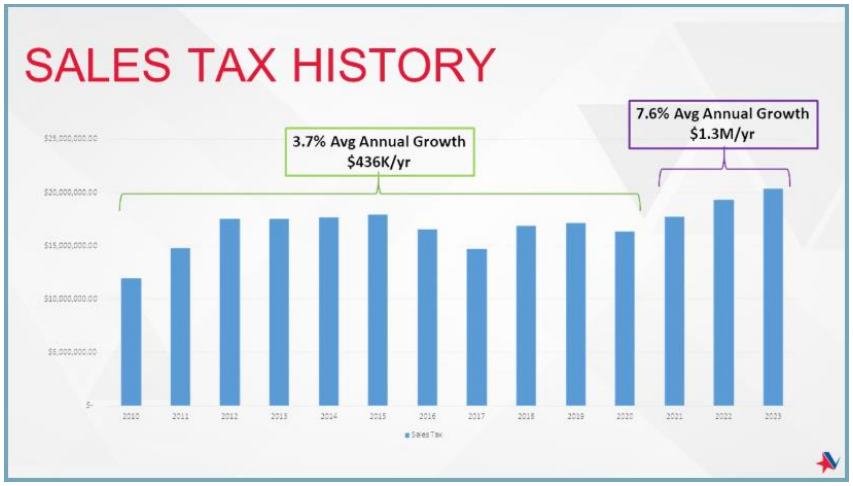
Victoria Sales Tax Development Corporation Notable Projects:

- Mid-Coast Construction Academy and Workforce Solutions Grant Award
- VA Clinic
- Billy T Cattan-Hope Ranch
- VicTec-Lone Tree Industrial Park
- Victoria Mall- Murdoch's and Longhorn Steak House

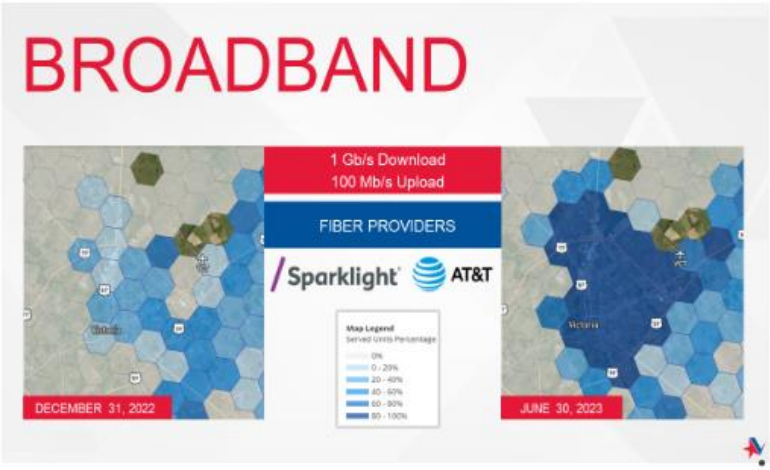


Performance Metrics





Departmental Efficiencies



Administratively, Main Street staff will gain efficiencies by managing the reservation and event consultation process for reserving the De Leon Plaza area for special events. There are several events that take place at the plaza that impact the downtown businesses and with this process handled in house, we can more effectively communicate to the businesses and help guide the event coordinators in a way that creates a successful event and more revenues for the businesses.

Effectively promote the new Economic Development website to remote workers and entrepreneurs. Efficiencies include:

- One stop shop for Entrepreneurs and Small Business owner to find the information they need to conduct business with the City of Victoria. This will also contain all the links to the local, state, and federal resources they need to be succesful as a small business.
- The website will be designed in a way that showcases our community in a way that tells our story and that we are truly a safe place to live, relocate to or start a business.
- The website will also be simple and easy to find the resources developers, remote workers, small business owners or entrepreneurs need for their journey.

FY 2025 New Programs/Initiatives

Begin to develop an entrepreneurship continuum or flow chart that guides the entrepreneur step by step how to make their idea or product come to fruition. This will be a group led project involving several key community partners to ensure the success of the entrepreneur.

Develop a more robust PACE training program to get local contractors and lenders certified to handle PACE program projects. This will also include promotion of the incentive program to local and non-local developers once a complete list of eligible contractors and lenders are available to complete the project.

Begin conversations with small business owners on how the City can become a better partner when starting up small businesses so that becoming a top 10 place to start a business is more achievable. This will be achieved by seeking feedback from local businesses via surveys and townhall discussions.



FY 2025 Budget Highlights

The Economic Development budget request equals $199,520, a decrease of $10,209 or 4.87 percent, compared to Fiscal Year 2024 Adopted Budget, $209,729. The Fiscal Year 2025 budget includes no one time expenses and $199,520 in recurring expense, a decrease of $10,209 or 4.87 percent, from last year's recurring budget. Of the $199,520 budget, 79% is for personnel, 20% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 209,729	$ 199,520	$ (10,209)	-4.87%
One time	-	-	-	0.00%
Total	**$ 209,729**	**$ 199,520**	**$ (10,209)**	**-4.87%**

Personnel increase is due to $1,451 in baseline adjustments and an increase of $4,492 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Contractual Services decreased due to moving services in-house and interdepartmental increased due to technology charges.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 155,482	$ 158,523	3,041	1.96%
▾ Maintenance and Operations	54,247	38,997	-15,250	-28.11%
▸ Supplies	1,750	1,500	-250	-14.29%
▸ Contractual Services	25,805	10,805	-15,000	-58.13%
▸ Other Charges	13,055	13,055	0	0.00%
▸ Interdepartmental	13,637	13,637	0	0.00%
▸ Capital Outlay	0	2,000	2,000	--
Total	$ 209,729	$ 199,520	-10,209	-4.87%

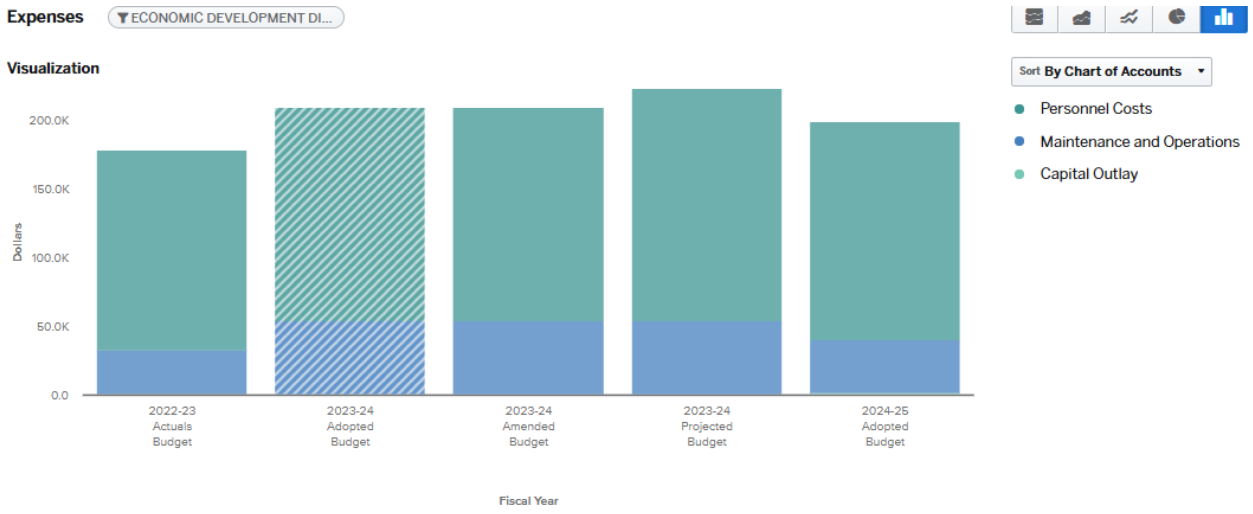
Department One Time Expenditures *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 155,482	$ 158,523	3,041	1.96%
▾ Maintenance and Operations	54,247	38,997	-15,250	-28.11%
▸ Supplies	1,750	1,500	-250	-14.29%
▸ Contractual Services	25,805	10,805	-15,000	-58.13%
▸ Other Charges	13,055	13,055	0	0.00%
▸ Interdepartmental	13,637	13,637	0	0.00%
▸ Capital Outlay	0	2,000	2,000	--
Total	$ 209,729	$ 199,520	-10,209	-4.87%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- We look to develop a robust Business Retention and Expansion program while working closely with VEDC.
- Look to establish the Entrepreneurship Ecosystem by 2025.
- Develop and market a simple 5-10 step process or things to consider when starting a business in Victoria.
- Look forward to some exciting announcements involving the Victoria Mall and industrial projects within the City limits.
- Will work closely with small manufacturers who would want to move or expand their production line to Victoria.

Department Full-Time Employees

Economic Development

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Economic Development	0	0	2	2	2
COUNT	**0**	**0**	**2**	**2**	**2**

- In Fiscal Year 2023, the Economic Director was reorganized from City Manager Department.
- In Fiscal Year 2023, one (1) Administrative Assistant was added.

Department High-Level Descriptions of Personnel:

Economic Development Director (1) - The Economic Development Director oversees the Economic Development Department and the Main Street Program. The director's responsibility is to help attract, retain and expand retail business in Victoria.

Administrative Assistant (1) - The Administrative Assistant will provide clerical assistance to Economic Development, Main Street and the Convention and Visitors Bureau. Their responsibilities will be to answer phones, pay invoices and help with contract execution.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

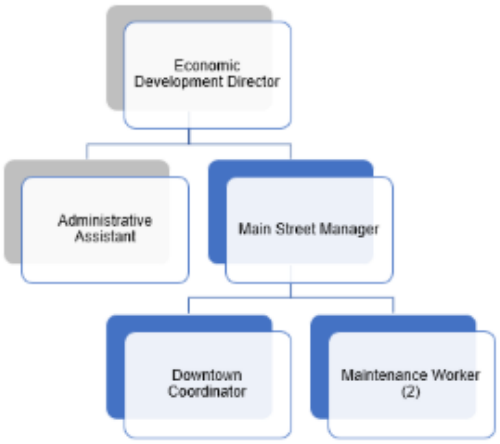
Department	Account	Description	Requested	Approved Recurring	Approved One time
064EDD	**500000**	**Dollar Amount**	**$ 103,277.00**	**$ 46,558.00**	**$ -**
064EDD	500105	3% Across-the-Board Pay Program	4,492.00	4,492.00	-
064MSP	500105	Minimum Wage Increase Program	5,561.00	5,561.00	-
064EDD	510005	Request is the same level as prior year funded	500.00	500.00	-
064EDD	510010	Request is $8,000 more than prior year funded	9,000.00	1,000.00	-
064EDD	510015	Request is New to FY 2025	500.00	-	-
064EDD	510045	Maintenance Worker Shirts, caps and jackets	1,500.00	-	-
064EDD	530000	Branding/marketing services for department	25,000.00	-	-
064EDD	530000	Tree Trimming Contract	10,000.00	10,000.00	-
064EDD	540005	Lonestar Community Development Institute	1,500.00	1,500.00	-
064EDD	540005	International Council of Shopping Centers (ICSC) Red River Conference	750.00	750.00	-
064EDD	540005	Texas City Management Association (TCMA) Conference	2,500.00	2,500.00	-
064EDD	540005	Texas Economic Development Council Annual Conference	1,000.00	1,000.00	-
064EDD	540005	Retail Live Conference	750.00	750.00	-
064EDD	540005	Texas Economic Development Council Courses (5 classes per year)	750.00	750.00	-
064EDD	540005	Texas Municipal League Economic Development Conference	750.00	750.00	-
064EDD	540005	Texas Municipal League Annual Conference	1,000.00	1,000.00	-
064EDD	540020	Request is the same level as prior year funded	300.00	300.00	-
064EDD	550010	Texas Economic Development Council (TEDC)	550.00	550.00	-
064EDD	550010	International Economic Development Council (IEDC)	455.00	455.00	-
064EDD	550010	International Council of Shopping Centers (ICSC)	250.00	250.00	-
064EDD	550010	Texas City Management Association (TCMA) Conference	200.00	-	-
064EDD	560012	Request is the same level as prior year funded	20.00	20.00	-
064EDD	560014	Cell phone for Maintenance workers (2)	1,570.00	-	-
064EDD	560014	Cell phone for Director	785.00	785.00	-
064EDD	590025	FY 2024 Lease Program	9,164.00	-	-
064EDD	600010	Website	6,500.00	-	-
064EDD	600010	Marketing materials, pamphlets, tradeshow swag or promotional items ($5,000)	1,000.00	-	-
064EDD	620020	Chamber events and other speaking engagements	5,000.00	2,500.00	-
064EDD	640010	Request is the same level as prior year funded	13,637.00	13,637.00	-
064EDD	950500	Replace tablet #22771 per IT	2,000.00	2,000.00	-
064EDD	950500	iPad for Maintenance Worker	785.00	-	-

Main Street Program

Department Description

Victoria Main Street Program is a department made up of administrative staff and a 501c3 board of directors. Together, City administration and the 501c3 board, Victoria Main Street Program is responsible for collaboratively achieving goals and objectives detailed in the Downtown Master Plan. This department provides resources, guidance and incentives for business development/retention, preservation, special events and programming in Downtown Victoria. This is the third year for the Victoria Main Street Program to operate under the City of Victoria. Victoria Main Street Program also became nationally accredited through Main Street America and the Texas Historical Commission in 2021.

Organization Chart



Note: Blocks in gray are budgeted in other department.



Department Mission

Through leadership and the use of the Main Street Program, the Victoria Main Street Program will ensure that downtown contributes to the community's overall quality of life by providing opportunities for economic growth as well as for entertainment and personal enjoyment.



Goals and Objectives

Our goals and objectives fall under the Economic Opportunity section of the 2035 Comprehensive Plan.

Goal 1: Exceptional Services for Event Organizers

- **Objective:** Increase the number of event reservations for De Leon Plaza by 25% within one year.
- **Metrics:** Number of event reservations, revenue generated from events, customer satisfaction surveys.

Goal 2: Recruiting Diverse Businesses

- **Objective:** Attract at least 3 new businesses from diverse backgrounds to the downtown area within one year.
- **Metrics:** Number of new businesses opened, diversity index of businesses, economic impact analysis.

Goal 3: Capital Improvements Planning

- **Objective:** Develop a detailed plan for capital improvements related to wayfinding within the downtown districts by August 2025.
- **Metrics:** Completion of the wayfinding plan, stakeholder feedback on the plan.

Goal 4: Community Engagement

- **Objective:** Establish partnerships with at least five community organizations to support downtown revitalization efforts within one year.
- **Metrics:** Number of partnerships formed, participation in community events, social media engagement.

Goal 5: Parking Infrastructure

- **Objective:** Enter into at least two shared public-private partnerships to increase parking opportunities by at least 45 space.
- **Metrics:** Parking occupancy rates, traffic flow data, cost-benefit analysis of parking improvements.

FY 2024 Highlights

We have seen a significant year for growth within the Main Street Program. We saw large increases across multiple areas including:

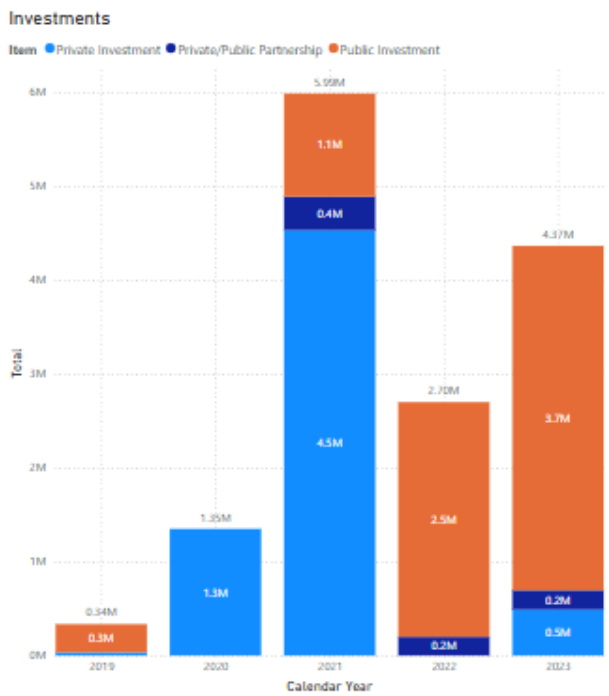
- Businesses starts
- Visitorship
- Facade and Building Improvement grant projects
- Events hosted within Main Street
- Full and Part-time jobs

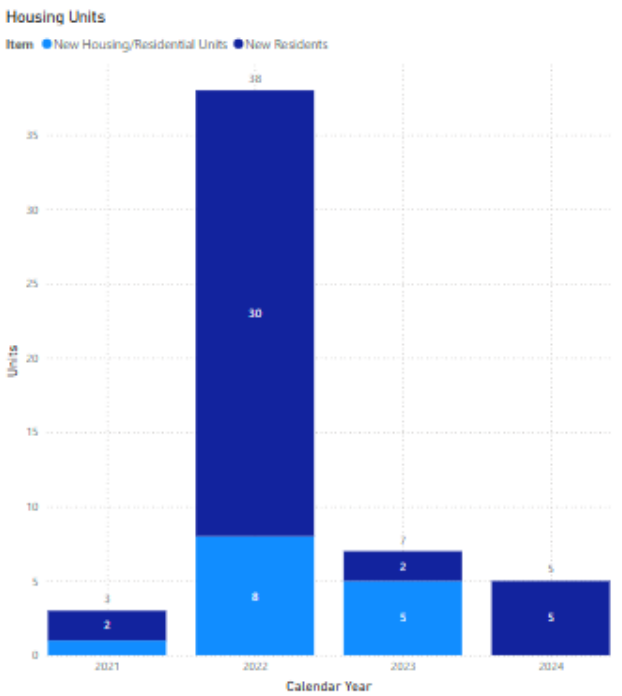
One of the most highly anticipated projects of the year was completed; the De Leon Plaza Expansion. We have already started to see hugely impactful effects from the project. Event organizers can leverage the new, permanent amenities to provide larger format events with greater quality that in turn attract larger crowds.

Main Street has also implemented updates to the City Hall courtyard that created additional space for small to medium-sized event organizers to activate that would not necessitate street-blocks.



Performance Metrics





Main Street continues an upward trend in growth with an increase in many programs administered by the department. We have seen an increase in facade grant projects that improve the aesthetics of the downtown area. We have also experienced an expansion of the Arts and Culture district as well as the establishment of the Entertainment District. We can see a direct result of these programs and incentives in the number of events hosted by businesses and event organizers within the Main Street boundaries.

Departmental Efficiencies



Victoria Main Street Program has added 2 Downtown Maintenance Workers to bring facility and district maintenance in-house to reduce turn around time and address needs in a timely manner.

Staff has taken on the reservation process for De Leon Plaza with an updated Special Events Permitting Application tailored specifically to the Plaza.

Staff implemented standardized street-blocking policies that encourage more collaboration between event organizers and business owners.

Focus for event programming is geared more toward facilitating effective event planning for organizers versus planning and implementing Main Street/City hosted events.

Staff has implemented Main Street Meet-Ups that facilitate more direct access to staff and allows staff to direct efforts to address issues in a more proactive manner.

FY 2025 New Programs/Initiatives

- Create a Public Art Policy to increase the amount of quality art throughout the Arts and Cultural District.
- Assist the board of directors to create a resources guide for prospective and existing businesses.
- Enter into shared parking agreements to increase accessible on street parking throughout downtown area.
- Develop improved parking management for existing infrastructure.
- Develop effective waste/trash management in anticipation of future growth and continued activation of vacant buildings.
- Develop an increased digital presence to aid in marketing and navigation of the Main Street district, Entertainment District, and Arts and Cultural District.



FY 2025 Budget Highlights

The Main Street budget request equals $502,017, an increase of $126,387 or 33.65 percent, compared to the Fiscal Year 2024 Adopted Budget, $375,630. The Fiscal Year 2025 budget includes $74,000 in one-time expenses and $428,017 in recurring expenses, an increase of $52,387 or 13.95 percent, from last year's budget. Of the $502,017 budget, 52% is for personnel, 33% for maintenance and operations and 15% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 375,630	$ 428,017	$ 52,387	13.95%
One time	-	74,000	74,000	100.00%
Total	**$ 375,630**	**$ 502,017**	**$ 126,387**	**33.65%**

Personnel increase is due to $84,061 in baseline adjustments, $5,561 for Minimum Wage Program, and $6,515 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, and retirements that took place in the prior fiscal year that will be captured in this fiscal year.)*

Maintenance and Operations decreased due to a reduction in Professional Services costs.

One Time Expenses includes seasonal decor for the expanded plaza and City Hall as well as public safety items needed for the facilitation of larger events held within Main Street.

Department Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 166,193	$ 262,330	96,137	57.85%
▾ Maintenance and Operations	209,437	163,637	-45,800	-21.87%
▸ Supplies	26,160	26,764	604	2.31%
▸ Contractual Services	147,375	95,268	-52,107	-35.36%
▸ Other Charges	21,765	18,305	-3,460	-15.90%
▸ Interdepartmental	14,137	23,300	9,163	64.82%
▸ Capital Outlay	0	76,050	76,050	--
Total	$ 375,630	$ 502,017	126,387	33.65%

Department One Time Expenditures

Data

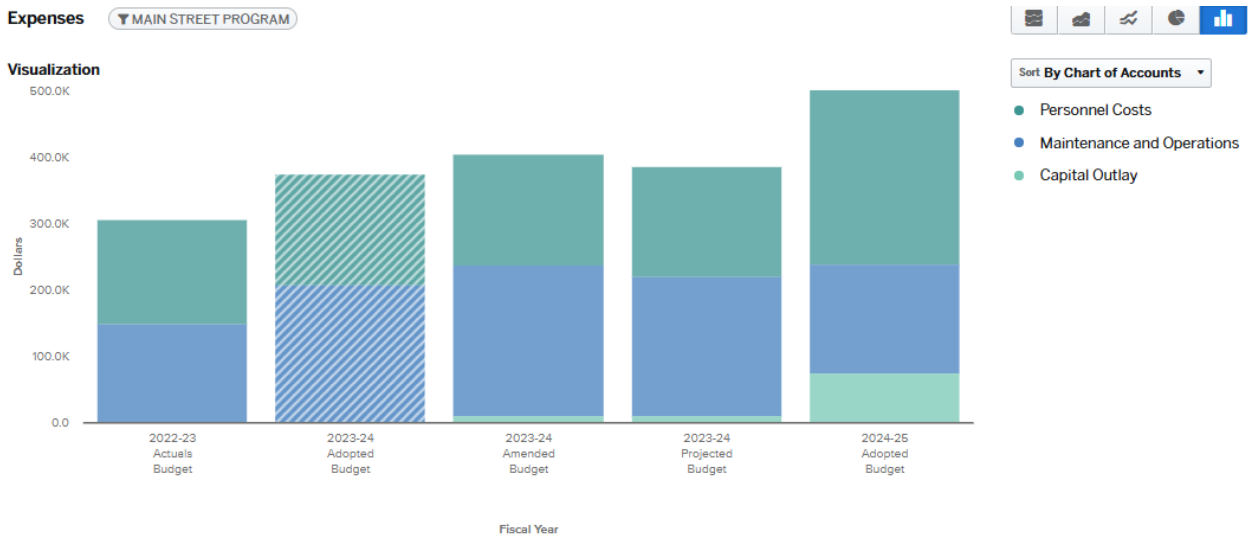
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 0	$ 0	0	0.00%
▾ Expenses	0	74,000	74,000	--
▸ Capital Outlay	0	74,000	74,000	--
Revenues Less Expenses	$ 0	$ -74,000	-74,000	--

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 166,193	$ 262,330	96,137	57.85%
▾ Maintenance and Operations	209,437	163,637	-45,800	-21.87%
▸ Supplies	26,160	26,764	604	2.31%
▸ Contractual Services	147,375	95,268	-52,107	-35.36%
▸ Other Charges	21,765	18,305	-3,460	-15.90%
▸ Interdepartmental	14,137	23,300	9,163	64.82%
▸ Capital Outlay	0	2,050	2,050	--
Total	$ 375,630	$ 428,017	52,387	13.95%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Develop an updated fee structure to accommodate the facilitation of events throughout the Entertainment District which includes De Leon Plaza and the new, permanent amenities and associated services.
- Develop marketing and navigational materials for visitors to the Main Street/Entertainment/Arts & Cultural Districts
- Develop streetscape designs for Goodwin entrance into Downtown Victoria.
- Develop a more robust communication outreach program to recruit businesses and event organizers to Main Street.
- Implement updated wayfinding signage throughout downtown.
- Work with developers and property owners to increase opportunities for downtown residential living space.

Department Full-Time Employees

Main Street Program

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Main Street Program	2	2	2	2	4
COUNT	**2**	**2**	**2**	**2**	**4**

- In Fiscal Year 2022, Main Street Director was reorganized to Main Street Manager.
- In Fiscal Year 2023, two (2), personnel were moved from Hot Funds, to Economic Development Fund.
- In Fiscal Year 2024, two (2), maintenance workers were added, taking full effect in FY 2025.

Department High-Level Descriptions of Personnel:

Main Street Manager (1) - Manages all contracts and incentives programs. This person is responsible for the economic development of downtown Victoria, managing the Downtown Coordinator and assisting with the goals and objectives of the Main Street Board of Directors and Cultural District board of Advisors.

Downtown Coordinator (1) - Manages all marketing and promotional materials, event facilitation, public relations for downtown business and property owners. Plans, organizes, and directs special events to draw people and/or businesses to downtown. Manages the downtown business inventory and website content.

Downtown Maintenance Worker (2) - Manages the maintenance of City properties throughout the Main Street district as well as assists with implementation of event activities such as delivers/collects barricades, performs pre- and post-event inspections of City properties, etc.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
064MSP	**500000**	**Dollar Amount**	**$ 428,002.00**	**$ 172,202.00**	**$ 74,000.00**
064MSP	500105	Minimum Wage Increase Program	5,561.00	5,561.00	-
064MSP	500105	3% Across-the-Board Pay Program	6,515.00	6,515.00	-
064MSP	510005	Request is the same level as prior year funded	750.00	750.00	-
064MSP	510010	Request is $9,396 less than prior year funded	10,514.00	13,514.00	-
064MSP	510015	Request is New to FY 2025	500.00	500.00	-
064MSP	510030	Request is $7,000 more than prior year funded	12,000.00	10,000.00	-
064MSP	510045	Request is the same level as prior year funded	500.00	2,000.00	-
064MSP	530000	Annual Christmas Tree install and removal	28,793.00	28,793.00	-
064MSP	530000	Building Brands Marketing Services	13,500.00	13,500.00	-
064MSP	530000	Large Scale Event Trash Services	14,000.00	14,000.00	-
064MSP	530000	Wayfinding Sign Design	5,000.00	5,000.00	-
064MSP	530000	Rebranding Study/Website Design	20,000.00	-	-
064MSP	530000	Main Street building facade light maintenance and replacement	6,000.00	6,000.00	-
064MSP	530125	Tunes at Noon, Food Truck Friday, Ghost tours, workshops, grand openings.	6,000.00	6,000.00	-
064MSP	530125	Merry on Main/Christmas Tree Lighting Ceremony	45,000.00	19,000.00	-
064MSP	530125	Small Business Fair	1,000.00	1,000.00	-
064MSP	540005	Main Street Manager - Texas Downtown Association Conference	1,000.00	1,000.00	-
064MSP	540005	Main Street Manager - Main Street America National Conference	3,500.00	3,500.00	-
064MSP	540005	Main Street Manager - Real Places Conference	1,500.00	1,500.00	-
064MSP	540005	Texas Travel Industry Association (TTA) Conference	1,000.00	1,000.00	-
064MSP	540005	Texas Association of Convention Visitor Bureaus (TACVB) Conference	500.00	500.00	-
064MSP	540005	Downtown Coordinator - Texas Downtown Conference	1,000.00	1,000.00	-
064MSP	540020	Request is the same level as prior year funded	500.00	500.00	-
064MSP	550010	Texas Historical Commission Main Street Annual Membership	2,565.00	2,565.00	-
064MSP	550010	Constant Contact Subscription	900.00	900.00	-
064MSP	550010	Canva Teams Annual Subscription (Team of 2)	240.00	240.00	-
064MSP	550010	Texas Downtown Membership	600.00	600.00	-
064MSP	560014	Request is the same level as prior year funded	1,375.00	1,975.00	-
064MSP	590025	Request is New to FY 2025	9,163.00	9,163.00	-
064MSP	590080	Request is the same level as prior year funded	500.00	500.00	-
064MSP	600010	Street Pole Banners	5,400.00	-	-
064MSP	600010	Promotional Items	5,000.00	-	-
064MSP	620020	Request is the same level as prior year funded	7,500.00	5,000.00	-
064MSP	640010	Request is the same level as prior year funded	13,637.00	13,637.00	-
064MSP	900150	Small City Hall Lamppost Refinishing	4,000.00	-	-
064MSP	900150	Large City Hall Lamppost Refinishing	14,000.00	-	-
064MSP	900150	City Hall Time Clock Replacement	10,000.00	-	-
064MSP	900150	Type III Barricades (required for major street blocking by PD)	2,050.00	2,050.00	-
064MSP	900150	Christmas Decor for Newly Expanded Plaza	45,000.00	-	45,000.00
064MSP	900150	Seasonal Decor for Bandstand (Decorated once a quarter)	4,000.00	-	4,000.00
064MSP	900150	Christmas decor for City Hall Courtyard (20' pre-lit Christmas Tree)	25,000.00	-	25,000.00
064MSP	900150	Streetscape Improvement Design (Juan Linn/Santa Rosa and Goodwin Streets)	45,000.00	-	-

American Rescue Plan Act (ARPA) Grant Fund

Department Description

The American Rescue Plan Act of 2021 is a $1.9 trillion economic stimulus bill passed by the 117th United States Congress and signed into law by President Joe Biden on March 11, 2021, to speed up the United States' recovery from the economic and health effects of the COVID-19 pandemic and the ongoing recession. The City of Victoria was allocated $14,508,296 to be paid out over two years. Funds can be used to support public health expenditures; address negative economic impacts caused by the public health emergency; replace lost revenue; provide premium pay for essential workers; and invest in water, sewer, and broadband infrastructure.

Pro Forma Schedule of Fund Balance Position

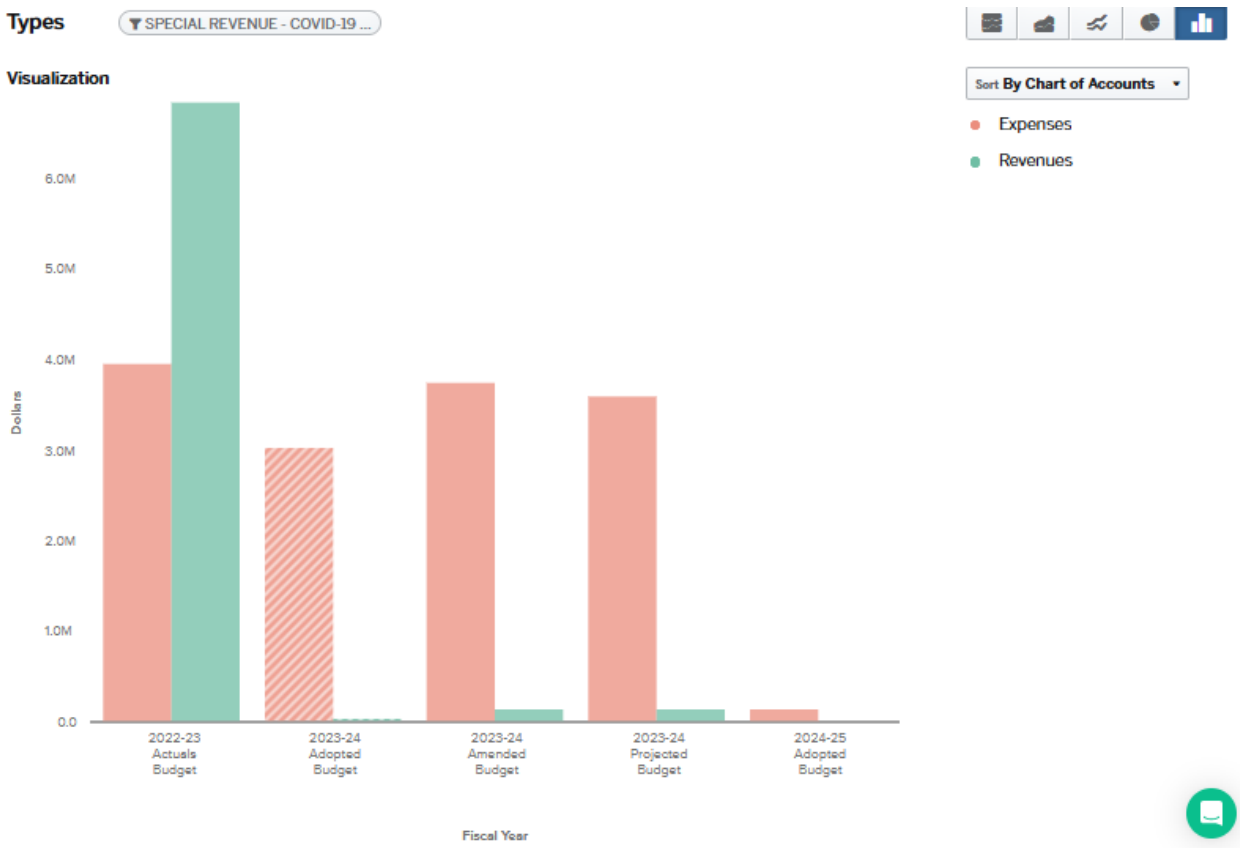
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 2,984,128	$ 3,089,909	$ 3,089,909	$ 152,000
Reserved for Encumbrances	-	522,846	522,846	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 2,984,128**	**$ 3,612,755**	**$ 3,612,755**	**$ 152,000**
REVENUES				
Grant Proceeds - US Treasury	$ -	$ -	$ -	$ -
Interest Income	50,000	148,000	148,000	-
Total Revenues	**$ 50,000**	**$ 148,000**	**$ 148,000**	**$ -**
TOTAL FUNDS AVAILABLE	**$ 3,034,128**	**$ 3,760,755**	**$ 3,760,755**	**$ 152,000**
EXPENDITURES				
Personnel	$ -	$ -	$ -	$ -
Office Supplies	-	-	-	-
Software Maintenance	-	52,674	52,674	-
Other Maintenance	-	-	-	-
Equipment	-	22,100	22,100	-
Capital Replacement Charges	-	151,107	151,107	-
Hazard Material Cleanup	-	-	-	-
Professional Services	-	1,395,086	1,395,086	-
Other Grant Expenses	-	-	-	-
Economic Development	-	33,334	33,334	-
Other Structures	962,419	34,745	34,745	-
CIP Transfer	2,071,709	2,071,709	1,919,709	152,000
Total Expenditures	**$ 3,034,128**	**$ 3,760,755**	**$ 3,608,755**	**$ 152,000**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ 152,000	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ 152,000**	**$ -**

Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds - US Treasury	$ 6,496,514	$ -	$ -	$ -	$ -
Interest Revenue	347,696	50,000	148,000	148,000	-
Total Revenues	**$ 6,844,210**	**$ 50,000**	**$ 148,000**	**$ 148,000**	**$ -**
EXPENDITURES					
Personnel	$ 91,948	$ -	$ -	$ -	$ -
Office Supplies	7,331	-	-	-	-
Software Maintenance	41,339	-	52,674	52,674	-
Other Maintenance	37,034	-	-	-	-
Equipment	31,390	-	22,100	22,100	-
Capital Replacement Charges	-	-	151,107	151,107	-
Hazard Material Cleanup	500,000	-	-	-	-
Professional Services	-	-	1,395,086	1,395,086	-
Other Grant Expenses	750,000	-	-	-	-
Economic Development	66,666	-	33,334	33,334	-
Other Structures	1,414,879	962,419	34,745	34,745	-
CIP Transfer	1,031,671	2,071,709	2,071,709	1,919,709	152,000
Total Expenditures	**$ 3,972,257**	**$ 3,034,128**	**$ 3,760,755**	**$ 3,608,755**	**$ 152,000**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Community Development Block Grant Fund (CDBG)

Department Description

The Community Development Block Grant Fund is used to account for the proceeds of federal block grants and the disbursements of such on community development and housing needs. Funds may be used only as designated in grant applications and according to federal block grant guidelines, such as funding to non-profit agencies that provide housing and supportive services to families with low to moderate incomes.

Pro Forma Schedule of Fund Balance Position

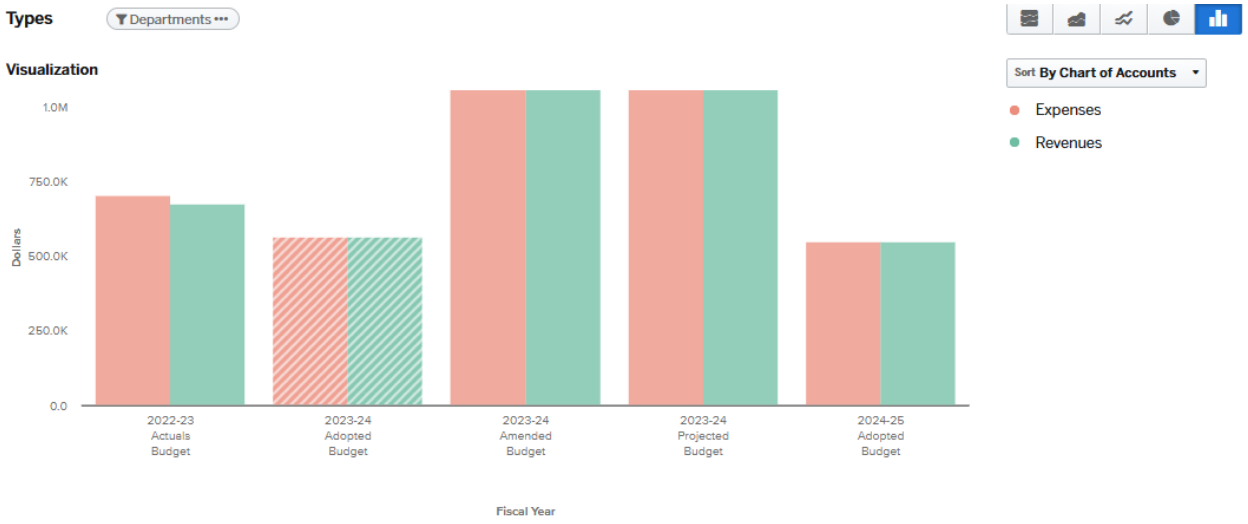
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ 566,898	$ 1,057,913	$ 1,057,913	$ 551,333
Total Revenues	**$ 566,898**	**$ 1,057,913**	**$ 1,057,913**	**$ 551,333**
TOTAL FUNDS AVAILABLE	**$ 566,898**	**$ 1,057,913**	**$ 1,057,913**	**$ 551,333**
EXPENDITURES				
Personnel	$ 69,901	$ 70,132	$ 70,132	$ 71,280
Office Expense	31,497	27,267	27,267	28,987
Educational Development	10,000	14,000	14,000	10,000
Affordable Housing	-	138,963	138,963	-
Demolition	-	187,020	187,020	25,000
Public Service Agencies	85,000	521,336	521,336	82,500
Public Improvements	-	-	-	95,559
Unallocated Budget	-	1,695	1,695	-
Public Facilities	370,500	97,500	97,500	238,007
Total Expenditures	**$ 566,898**	**$ 1,057,913**	**$ 1,057,913**	**$ 551,333**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 677,504	$ 566,898	$ 1,057,913	$ 1,057,913	$ 551,333
Miscellaneous Revenue	-	-	-	-	-
Total Revenues	**$ 677,504**	**$ 566,898**	**$ 1,057,913**	**$ 1,057,913**	**$ 551,333**
EXPENDITURES					
Personnel	$ 72,105	$ 69,901	$ 70,132	$ 70,132	$ 71,280
Office Expense	10,629	31,497	27,267	27,267	28,987
Educational Development	9,513	10,000	14,000	14,000	10,000
Affordable Housing	-	-	138,963	138,963	-
Demolition	82,009	-	187,020	187,020	25,000
Public Service Agencies	506,712	85,000	521,336	521,336	82,500
Public Improvements	-	-	-	-	95,559
Unallocated Budget	-	-	1,695	1,695	-
Public Facilities	25,015	370,500	97,500	97,500	238,007
Total Expenditures	**$ 705,983**	**$ 566,898**	**$ 1,057,913**	**$ 1,057,913**	**$ 551,333**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Public, Educational & Government Television

Department Description

The Communications and Public Affairs Department is responsible for the planning and implementation of the City of Victoria's communication efforts, working collaboratively across all departments for both internal and external communication needs. We accomplish these efforts through our various communication methods, including TV15 public access government cable channel, social media, website, alerts center, media relations, creative print and digital content, newsletters, city app, Citizens Academy educational program, and community engagement events.



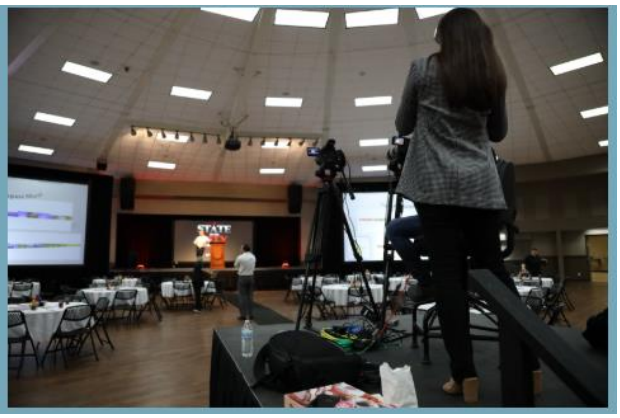


Department Mission

The City of Victoria Communications & Public Affairs strives to provide relevant, accessible communication with its residents and employees. Through creative and modern means, the team aims to provide timely, accurate information in cohesive ways to meet the needs of a diverse population and foster positive, productive engagement with its citizens.

FY 2024 Highlights

- Improved remote broadcasting and livestreaming capabilities for city events coverage, regular TV15 cable programming and emergency response
- Coordinated activities to engage the new Citizens Academy Alumni group
- Citywide Branding analysis
- "Outside the Newsroom" educational video series
- Bicentennial celebration content and promotional support





Goals and Objectives

- Develop informative, relevant, and creative programs and content.
- Identify information gaps and educational needs within the community, and maximize use of modern technologies to address them.
- Increase civic engagement through education of city programs, resources, and community engagement efforts.

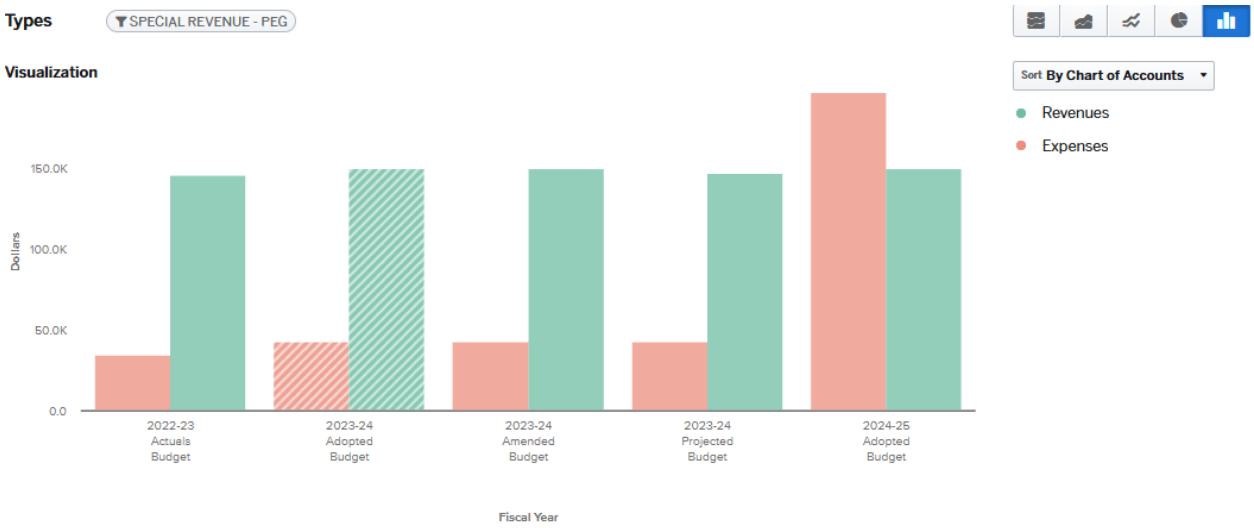
FY 2025 Budget Highlights

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 968,214	$ 1,055,873	$ 1,055,873	$ 1,159,873
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 968,214**	**$ 1,055,873**	**$ 1,055,873**	**$ 1,159,873**
REVENUES				
Franchise Proceeds	$ 125,000	$ 125,000	$ 109,000	$ 125,000
Miscellaneous	25,000	25,000	38,000	25,000
Total Revenues	**$ 150,000**	**$ 150,000**	**$ 147,000**	**$ 150,000**
TOTAL FUNDS AVAILABLE	**$ 1,118,214**	**$ 1,205,873**	**$ 1,202,873**	**$ 1,309,873**
EXPENDITURES				
Computer Hardware / Software	$ 12,700	$ 27,531	$ 27,531	$ 23,487
Communications Equipment	20,000	9,169	9,169	32,949
Office Equipment	7,300	3,300	3,300	9,950
Building Improvements	-	-	-	5,000
Other Equipment	3,000	3,000	3,000	25,000
Transfer-Construction	-	-	-	100,000
Total Expenditures	**$ 43,000**	**$ 43,000**	**$ 43,000**	**$ 196,386**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ 1,075,214	$ 1,162,873	$ 1,159,873	$ 1,113,487
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ 1,075,214**	**$ 1,162,873**	**$ 1,159,873**	**$ 1,113,487**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Total Revenues for Corresponding Fiscal Year Presented

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Taxes and Franchise Fees	$ 125,000	$ 125,000	0	0.00%
▸ Interest Income	25,000	25,000	0	0.00%
Total	$ 150,000	$ 150,000	0	0.00%

Total Expenditures for Corresponding Fiscal Year Presented

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Maintenance and Operations	$ 0	$ 100,000	100,000	--
▾ Capital Outlay	43,000	96,386	53,386	124.15%
▾ Capital	43,000	96,386	53,386	124.15%
(900110) BUILDINGS & IMPROVEMENTS	0	5,000	5,000	--
(950120) OFFICE EQUIPMENT, INSTR, APPARATUS	7,300	9,950	2,650	36.30%
(950300) COMMUNICATIONS EQUIPMENT	20,000	32,949	12,949	64.74%
(950500) COMPUTER EQUIPMENT-HARDWARE	7,700	18,487	10,787	140.09%
(950510) COMPUTER EQUIPMENT-SOFTWARE	5,000	5,000	0	0.00%
(950900) OTHER EQUIPMENT	3,000	25,000	22,000	733.33%
Total	$ 43,000	$ 196,386	153,386	356.71%



Metropolitan Planning Organization (MPO)

Department Description

The Victoria Metropolitan Planning Organization (MPO) is a transportation planning agency that prioritizes how federal transportation funding will be spent in the region.

Pro Forma Schedule of Fund Balance Position

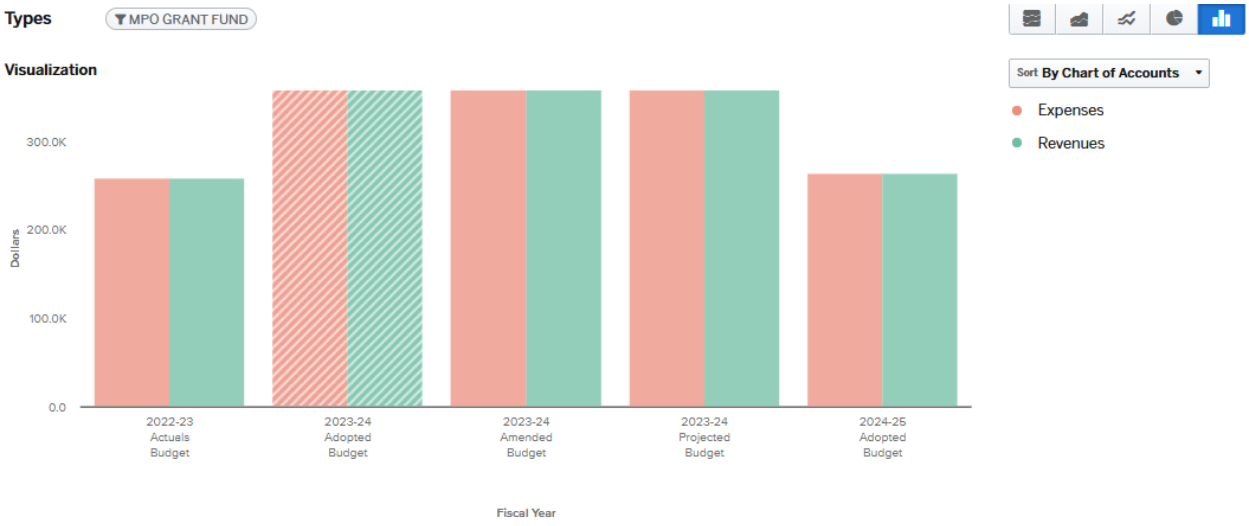
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ 358,000	$ 358,000	$ 358,000	$ 265,000
Total Revenues	**$ 358,000**	**$ 358,000**	**$ 358,000**	**$ 265,000**
TOTAL FUNDS AVAILABLE	**$ 358,000**	**$ 358,000**	**$ 358,000**	**$ 265,000**
EXPENDITURES				
Personnel	$ 115,323	$ 115,121	$ 115,121	$ 121,931
Office Expense	22,979	22,979	22,979	25,169
Professional Services	200,198	200,400	200,400	101,500
Educational Development	15,000	15,000	15,000	15,400
Equipment	4,500	4,500	4,500	1,000
Total Expenditures	**$ 358,000**	**$ 358,000**	**$ 358,000**	**$ 265,000**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 259,444	$ 358,000	$ 358,000	$ 358,000	$ 265,000
Total Revenues	**$ 259,444**	**$ 358,000**	**$ 358,000**	**$ 358,000**	**$ 265,000**
EXPENDITURES					
Personnel	$ 119,655	$ 115,323	$ 115,121	$ 115,121	$ 121,931
Office Expense	3,222	22,979	22,979	22,979	25,169
Professional Services	125,000	200,198	200,400	200,400	101,500
Educational Development	8,751	15,000	15,000	15,000	15,400
Equipment	2,815	4,500	4,500	4,500	1,000
Total Expenditures	**$ 259,444**	**$ 358,000**	**$ 358,000**	**$ 358,000**	**$ 265,000**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented





Motor Vehicle Crime Prev. Auth. (Auto Theft)

Department Description

The Auto Theft Grant is used to account for the funding received through the Texas Motor Vehicle Crime Prevention Authority (MVCPA) to provide personnel costs, training, supplies and equipment used by the Victoria Police Department to help reduce automobile theft. The MVCPA has fostered a statewide cooperative network of law enforcement groups, prosecutors, insurance industry representatives, local tax assessor-collectors, and concerned citizens to combat vehicle theft and burglary through enforcement, prevention, public information, and education initiatives. In addition to providing guidance and oversight, MVCPA awards financial grants to agencies, organizations, and concerned parties in an effort to raise public awareness of vehicle theft and burglary and implement education and prevention initiatives.

Pro Forma Schedule of Fund Balance Position

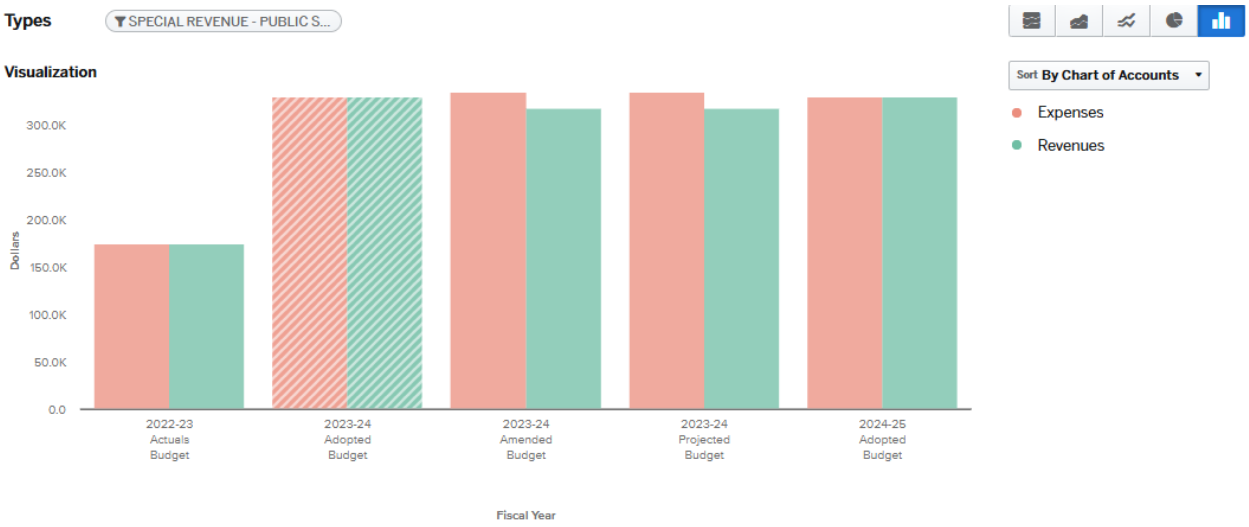
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 15,943	$ 15,943	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 15,943**	**$ 15,943**	**$ -**
REVENUES				
Grant Proceeds	$ 273,663	$ 262,379	$ 262,379	$ 275,894
Local Match	57,084	52,086	52,086	55,179
Miscellaneous Revenue	-	4,855	4,855	-
Total Revenues	**$ 330,747**	**$ 319,320**	**$ 319,320**	**$ 331,073**
TOTAL FUNDS AVAILABLE	**$ 330,747**	**$ 335,263**	**$ 335,263**	**$ 331,073**
EXPENDITURES				
Personnel	$ 285,722	$ 235,656	$ 235,656	$ 285,353
Equipment	25,000	47,990	47,990	28,000
Supplies	15,170	20,183	20,183	11,465
Vehicles	-	27,000	27,000	-
Educational Development	4,855	4,434	4,434	6,255
Total Expenditures	**$ 330,747**	**$ 335,263**	**$ 335,263**	**$ 331,073**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 136,986	$ 273,663	$ 262,379	$ 262,379	$ 275,894
Local Match	34,138	57,084	52,086	52,086	55,179
Miscellaneous Revenue	5,000	-	4,855	4,855	-
Total Revenues	**$ 176,124**	**$ 330,747**	**$ 319,320**	**$ 319,320**	**$ 331,073**
EXPENDITURES					
Personnel	$ 161,132	$ 285,722	$ 235,656	$ 235,656	$ 285,353
Equipment	1,660	25,000	47,990	47,990	28,000
Supplies	9,573	15,170	20,183	20,183	11,465
Vehicles	-	-	27,000	27,000	-
Educational Development	3,758	4,855	4,434	4,434	6,255
Total Expenditures	**$ 176,124**	**$ 330,747**	**$ 335,263**	**$ 335,263**	**$ 331,073**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Forfeiture Fund

Department Description

The Forfeiture Fund is used to account for receipt and disbursement of monies awarded to the City by the court system. Money and property confiscated in drug-related cases are the sources of these funds. Both federal and state courts have programs in place. The monies, by law and court order, must be spent on certain activities within the Police Department.

Pro Forma Schedule of Fund Balance Position

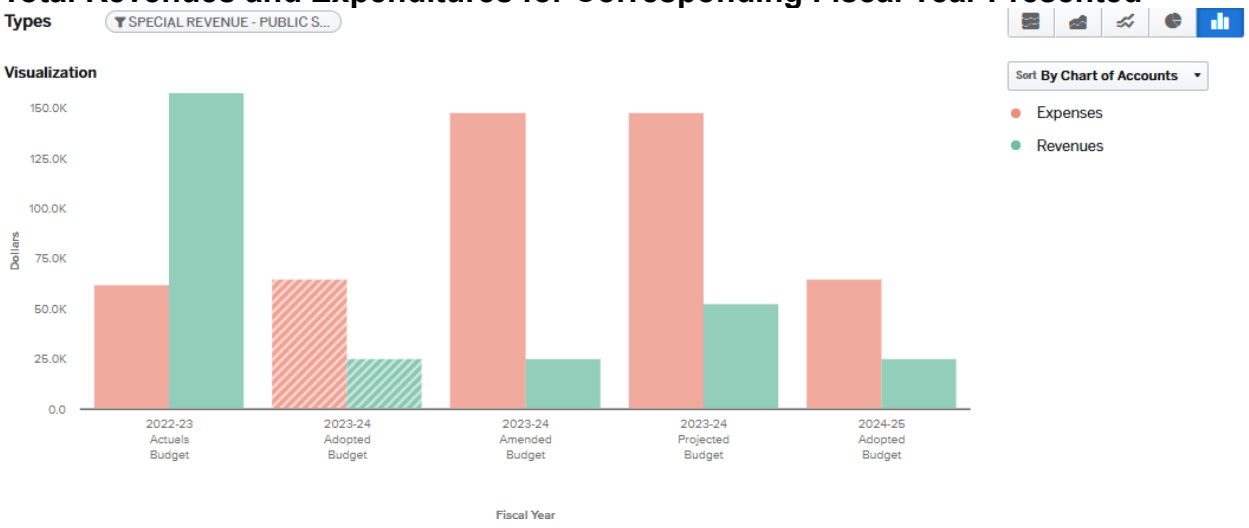
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 237,190	$ 365,858	$ 365,858	$ 270,366
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 237,190**	**$ 365,858**	**$ 365,858**	**$ 270,366**
REVENUES				
Grant Proceeds	$ 25,000	$ 25,000	$ 40,106	$ 25,000
Interest Income	250	250	12,502	250
Total Revenues	**$ 25,250**	**$ 25,250**	**$ 52,608**	**$ 25,250**
TOTAL FUNDS AVAILABLE	**$ 262,440**	**$ 391,108**	**$ 418,466**	**$ 295,616**
EXPENDITURES				
Small Tools & Supplies	$ -	$ 7,963	$ 7,963	$ -
Software Maintenance	30,000	30,000	30,000	30,000
Educational Development	10,000	10,000	10,000	10,000
Office Equipment	5,000	5,000	5,000	5,000
Vehicles	-	41,492	41,492	-
Computer Hardware/Software	5,000	10,000	10,000	10,000
Buildings & Improvement	5,000	-	-	-
Other Equipment	10,000	43,645	43,645	10,000
Total Expenditures	**$ 65,000**	**$ 148,100**	**$ 148,100**	**$ 65,000**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ 197,440	$ 243,008	$ 270,366	$ 230,616
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ 197,440**	**$ 243,008**	**$ 270,366**	**$ 230,616**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 103,222	$ 25,000	$ 25,000	$ 40,106	$ 25,000
Miscellaneous Revenue	43,838	-	-	-	-
Interest Income	10,422	250	250	12,502	250
Total Revenues	**$ 157,483**	**$ 25,250**	**$ 25,250**	**$ 52,608**	**$ 25,250**
EXPENDITURES					
Small Tools & Supplies	$ -	$ -	$ 7,963	$ 7,963	$ -
Software Maintenance	-	30,000	30,000	30,000	30,000
Educational Development	-	10,000	10,000	10,000	10,000
Office Equipment	1,962	5,000	5,000	5,000	5,000
Vehicles	38,372	-	41,492	41,492	-
Computer Hardware/Software	-	5,000	10,000	10,000	10,000
Buildings & Improvement	-	5,000	-	-	
Other Equipment	21,674	10,000	43,645	43,645	10,000
Total Expenditures	**$ 62,007**	**$ 65,000**	**$ 148,100**	**$ 148,100**	**$ 65,000**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Gulf Bend Fund

Department Description

The Gulf Bend Mental Health Task Force Fund is used to account for funds from the Gulf Bend Center, the local mental health authority appointed by the Texas Department of State Health Services under Texas statutes, to reimburse the City for the services of a mental health peace officer. The City was invited to assist in the founding of a multi-agency task force to more effectively serve individuals who are experiencing mental health crises. Two Mental Health Officers are funded by this grant.

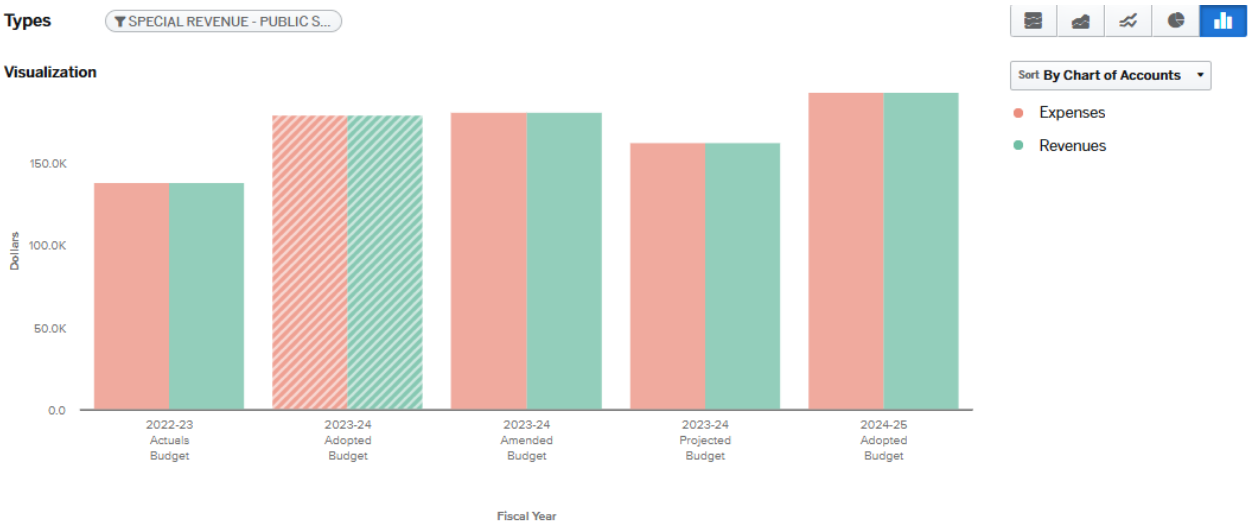
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ 162,357	$ 163,724	$ 163,046	$ 193,110
Local Match	17,670	17,670	-	-
Miscellaneous Revenue	-	-	-	-
Total Revenues	**$ 180,027**	**$ 181,394**	**$ 163,046**	**$ 193,110**
TOTAL FUNDS AVAILABLE	**$ 180,027**	**$ 181,394**	**$ 163,046**	**$ 193,110**
EXPENDITURES				
Personnel	$ 162,357	$ 162,357	$ 154,279	$ 182,830
Mileage Reimbursement	13,150	13,150	2,880	5,760
Cellular Telephone	1,150	1,150	1,150	1,150
Data Lines	910	910	910	910
Communications	2,460	2,460	2,460	2,460
Educational Development	-	1,367	1,367	-
Total Expenditures	**$ 180,027**	**$ 181,394**	**$ 163,046**	**$ 193,110**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 137,269	$ 162,357	$ 163,724	$ 163,046	$ 193,110
Local Match	1,459	17,670	17,670	-	-
Miscellaneous Revenue	-	-	-	-	-
Total Revenues	**$ 138,728**	**$ 180,027**	**$ 181,394**	**$ 163,046**	**$ 193,110**
EXPENDITURES					
Personnel	$ 126,306	$ 162,357	$ 162,357	$ 154,279	$ 182,830
Mileage Reimbursement	7,755	13,150	13,150	2,880	5,760
Cellular Telephone	1,138	1,150	1,150	1,150	1,150
Data Lines	910	910	910	910	910
Communications	2,620	2,460	2,460	2,460	2,460
Educational Development	-	-	1,367	1,367	-
Total Expenditures	**$ 138,728**	**$ 180,027**	**$ 181,394**	**$ 163,046**	**$ 193,110**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Fire Academy Fund

Department Description

The Fire Academy Fund is used to account for funds received to support the fire academy. The Victoria Fire Department (VFD) offers a basic firefighter academy that combines online coursework with hands-on training days. The 20-week VFD Fire academy includes 468 hours of training with 100 firefighting skills to master. It is the goal of the VFD Fire Academy to prepare graduates with the skills needed to complete written testing from the State over basic fire suppression, a certifiable status with the Texas Commission on Fire Protection. The program provides an intensive physical training aspect to ensure students are well prepared for the firefighting profession. By the end of the program, students will have the necessary skills, training, discipline, knowledge and confidence to enter the workforce when hired by a fire department and face the challenges of a career in firefighting. The City of Victoria Fire Department provides coordinators to oversee the operations of the program, while members of VFD serve as instructors.

Pro Forma Schedule of Fund Balance Position

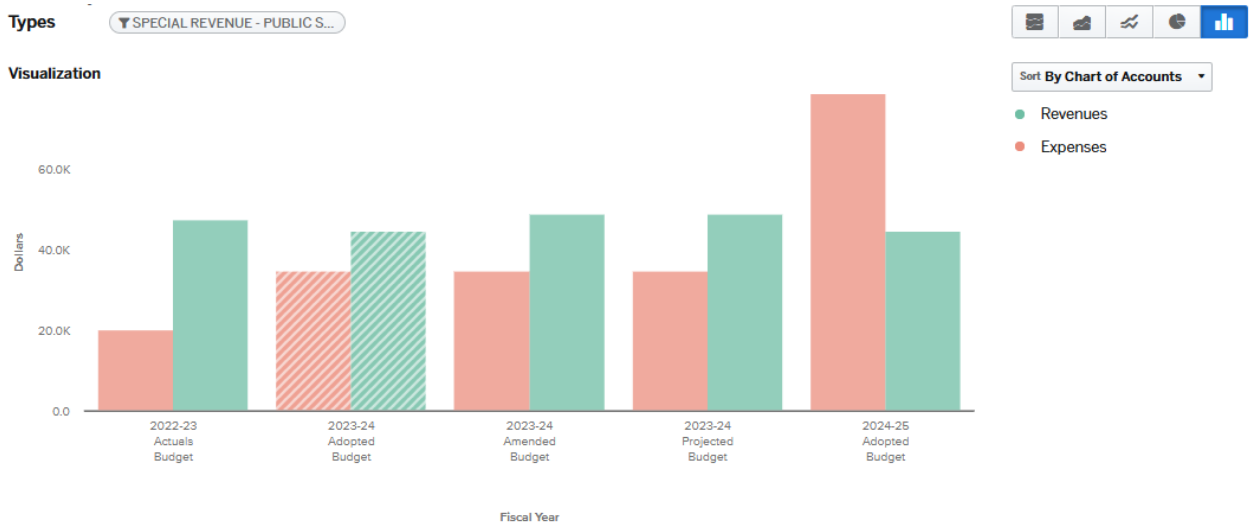
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 44,847	$ 103,975	$ 103,975	$ 118,150
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 44,847**	**$ 103,975**	**$ 103,975**	**$ 118,150**
REVENUES				
Registration Fees	$ 45,000	$ 45,000	$ 45,000	$ 45,000
Miscellaneous Revenue	-	4,275	4,275	-
Total Revenues	**$ 45,000**	**$ 49,275**	**$ 49,275**	**$ 45,000**
TOTAL FUNDS AVAILABLE	**$ 89,847**	**$ 153,250**	**$ 153,250**	**$ 163,150**
EXPENDITURES				
Personnel	$ -	$ -	$ -	$ 14,900
Uniforms & Clothing	3,400	3,400	3,400	3,400
Professional Services	-	-	-	4,000
Other Supplies	-	-	-	25,000
Educational Development	31,700	31,700	31,700	31,700
Total Expenditures	**$ 35,100**	**$ 35,100**	**$ 35,100**	**$ 79,000**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ 54,747	$ 118,150	$ 118,150	$ 84,150
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ 54,747**	**$ 118,150**	**$ 118,150**	**$ 84,150**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Registration Fees	$ 47,673	$ 45,000	$ 45,000	$ 45,000	$ 45,000
Miscellaneous Revenue	-	-	4,275	4,275	-
Total Revenues	**$ 47,673**	**$ 45,000**	**$ 49,275**	**$ 49,275**	**$ 45,000**
EXPENDITURES					
Personnel	$ -	$ -	$ -	$ -	$ 14,900
Uniforms & Clothing	2,588	3,400	3,400	3,400	3,400
Professional Services	-	-	-	-	4,000
Other Supplies	7,590	-	-	-	25,000
Equipment	5,829	-	-	-	-
Educational Development	4,284	31,700	31,700	31,700	31,700
Total Expenditures	**$ 20,292**	**$ 35,100**	**$ 35,100**	**$ 35,100**	**$ 79,000**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Municipal Court Special Revenue Fund

Department Description

The Municipal Court Special Revenue Fund is used to account for funds generated from Municipal Court fees. The Local Consolidated Fee is collected on all fine-only misdemeanor offenses, including criminal violation of a municipal ordinance. The money may only be used for the purposes provided by Local Government Code 134.151(a): Municipal Court Building Security Fund - may only be used for security personnel, services, and items related to buildings that house the operation of municipal court; Local Truancy Prevention and Diversion Fund - may only be used to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses relating to the position of juvenile case manager. Money may not be used to supplement the income of an employee whose primary role is not juvenile case manager; Municipal Court Technology Fund - may only be used to finance the purchase of or to maintain technological enhancements for a municipal court; Municipal Jury Fund - may only be used by municipality to fund juror reimbursements and otherwise finance jury services. Also accounted for in this fund is the Child Safety Fine; a fine collected on all Rules of the Road violations occurring within an active school zone. In a municipality with a population of less than 850,000, the money collected must be used for a school crossing guard program if the municipality operates one. If the municipality does not operate a school crossing guard program, or if the money received from court costs from municipal court cases exceeds the amount necessary to fund the school crossing guard program, the municipality may expend the money for programs designed to enhance child safety, health, or nutrition or for programs designed to enhance public safety and security. In addition, Victoria County has elected to collect an optional child safety fee for registering a vehicle in the county. A portion of this fee is sent to the City of Victoria for use under the same guidelines as the Child Safety Fine.

Pro Forma Schedule of Fund Balance Position

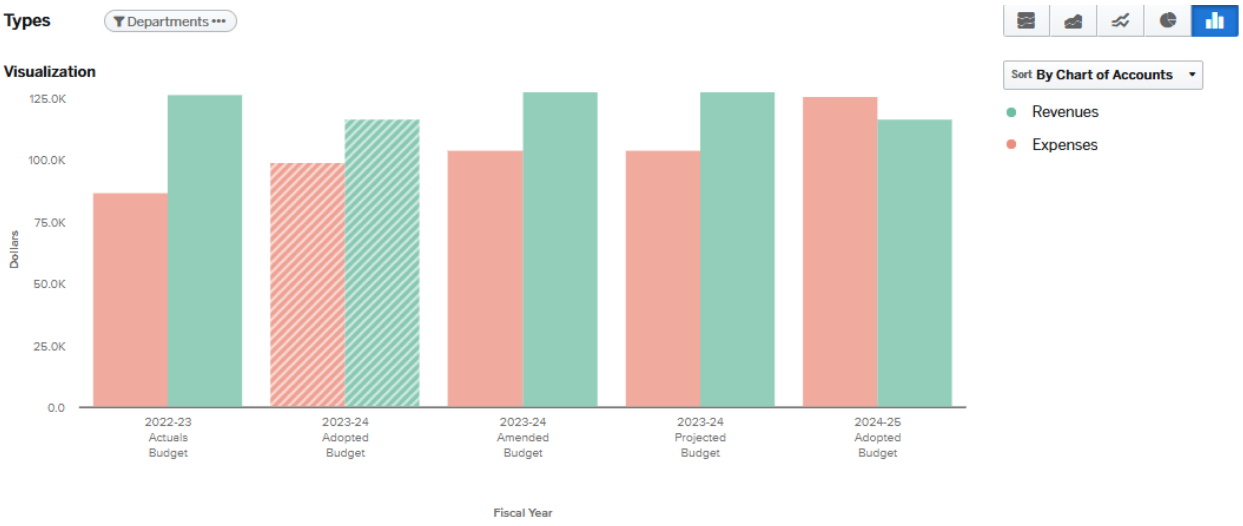
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 241,222	$ 255,652	$ 255,652	$ 278,937
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 241,222**	**$ 255,652**	**$ 255,652**	**$ 278,937**
REVENUES				
Fines & Fees	$ 117,000	$ 127,500	$ 127,500	$ 117,000
Other Financing Sources	-	-	-	-
Interest Income	-	-	-	-
Total Revenues	**$ 117,000**	**$ 127,500**	**$ 127,500**	**$ 117,000**
TOTAL FUNDS AVAILABLE	**$ 358,222**	**$ 383,152**	**$ 383,152**	**$ 395,937**
EXPENDITURES				
Personnel	$ -	$ -	$ -	$ -
Professional Services	7,000	7,000	7,000	12,000
Software Maintenance	-	-	-	-
Information Technology Charges	15,000	15,000	15,000	16,928
Educational Development	2,825	2,825	2,825	6,250
Office Expense	22,680	22,680	22,680	20,855
Child Safety Grant Program	50,710	55,510	55,510	70,000
Equipment	1,200	1,200	1,200	-
Total Expenditures	**$ 99,415**	**$ 104,215**	**$ 104,215**	**$ 126,033**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ 258,807	$ 278,937	$ 278,937	$ 269,904
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ 258,807**	**$ 278,937**	**$ 278,937**	**$ 269,904**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Fines & Fees	$ 126,800	$ 117,000	$ 127,500	$ 127,500	$ 117,000
Other Financing Sources	-	-	-	-	-
Interest Income	-	-	-	-	-
Total Revenues	**$ 126,800**	**$ 117,000**	**$ 127,500**	**$ 127,500**	**$ 117,000**
EXPENDITURES					
Personnel	$ -	$ -	$ -	$ -	$ -
Professional Services	9,613	7,000	7,000	7,000	12,000
Software Maintenance	-	-	-	-	-
Information Technology Charges	15,000	15,000	15,000	15,000	16,928
Educational Development	3,285	2,825	2,825	2,825	6,250
Office and Other Supplies	6,390	16,780	16,780	16,780	14,105
Advertising	150	2,000	2,000	2,000	2,400
Printing	11	1,600	1,600	1,600	1,100
Public Relations	529	2,300	2,300	2,300	3,250
Child Safety Grant Program	52,280	50,710	55,510	55,510	70,000
Equipment	(301)	1,200	1,200	1,200	-
Total Expenditures	**$ 86,957**	**$ 99,415**	**$ 104,215**	**$ 104,215**	**$ 126,033**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Records Preservation Fund

Department Description

The Records Preservation Fund is used to account for the preservation fee charged per issuance of a birth or death record by the local registrar. Funds may be used to preserve vital records maintained by the registrar, to pay for training regarding vital statistics, or to ensure the safety and security of vital statics records.

Pro Forma Schedule of Fund Balance Position

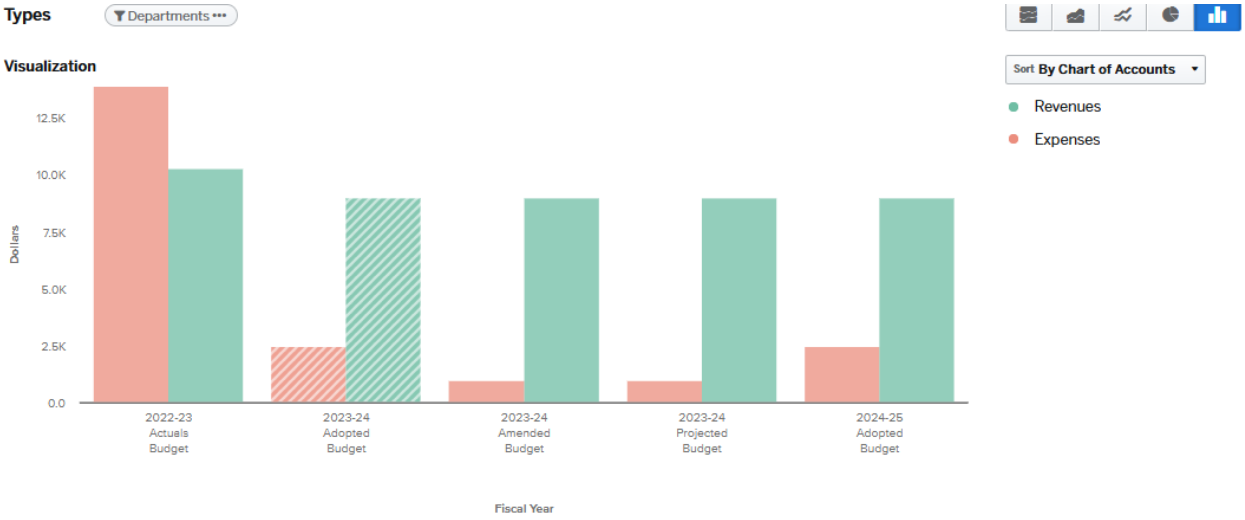
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 51,410	$ 66,553	$ 66,553	$ 74,553
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 51,410**	**$ 66,553**	**$ 66,553**	**$ 74,553**
REVENUES				
Fees	$ 9,000	$ 9,000	$ 9,000	$ 9,000
Interest Income	-	-	-	-
Total Revenues	**$ 9,000**	**$ 9,000**	**$ 9,000**	**$ 9,000**
TOTAL FUNDS AVAILABLE	**$ 60,410**	**$ 75,553**	**$ 75,553**	**$ 83,553**
EXPENDITURES				
Professional Services	-	-	-	-
Educational Development	1,500	-	-	1,500
Office Supplies	1,000	1,000	1,000	1,000
Total Expenditures	**$ 2,500**	**$ 1,000**	**$ 1,000**	**$ 2,500**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ 57,910	$ 74,553	$ 74,553	$ 81,053
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ 57,910**	**$ 74,553**	**$ 74,553**	**$ 81,053**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Fees	$ 10,296	$ 9,000	$ 9,000	$ 9,000	$ 9,000
Interest Income	-	-	-	-	-
Total Revenues	**$ 10,296**	**$ 9,000**	**$ 9,000**	**$ 9,000**	**$ 9,000**
EXPENDITURES					
Professional Services	$ 13,879	$ -	$ -	$ -	$ -
Educational Development	-	1,500	-	-	1,500
Office Supplies	-	1,000	1,000	1,000	1,000
Total Expenditures	**$ 13,879**	**$ 2,500**	**$ 1,000**	**$ 1,000**	**$ 2,500**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Emergency Management Fund

Department Description

The Emergency Management Fund is used to account for the funds related to the operations of the Victoria City/County Office of Emergency Management (OEM). Funding for the OEM is made available partially through the State of Texas as well as through the interlocal agreement between the City of Victoria and Victoria County. The program is managed by Victoria County, with an equalization payment calculated at the end of each fiscal year for the City's portion of the funding.

Pro Forma Schedule of Fund Balance Position

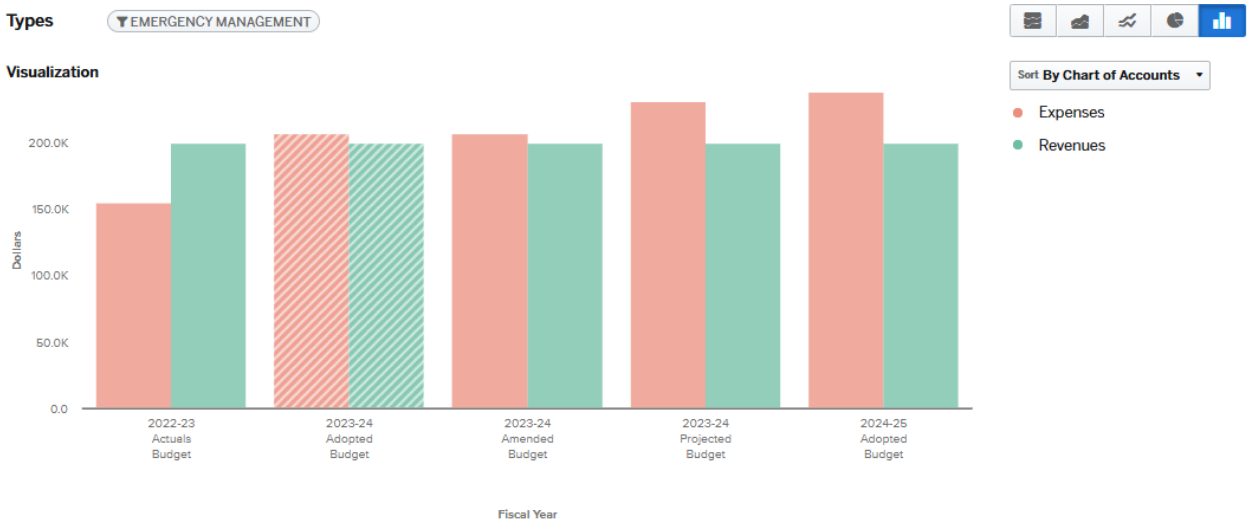
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 16,387	$ 68,151	$ 68,151	$ 37,400
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 16,387**	**$ 68,151**	**$ 68,151**	**$ 37,400**
REVENUES				
Local Proceeds - City	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Local Proceeds - County	-	-	-	-
Total Revenues	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**
TOTAL FUNDS AVAILABLE	**$ 216,387**	**$ 268,151**	**$ 268,151**	**$ 237,400**
EXPENDITURES				
Office Expense	$ -	$ -	$ -	$ -
Victoria County Cost Share	206,652	206,652	230,443	237,137
Communication Charges	263	263	263	263
Print Shop Fees	-	-	45	-
Total Expenditures	**$ 206,915**	**$ 206,915**	**$ 230,751**	**$ 237,400**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ 9,472	$ 61,236	$ 37,400	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ 9,472**	**$ 61,236**	**$ 37,400**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Local Proceeds - City	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
Local Proceeds - County	-	-	-	-	-
Total Revenues	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**
EXPENDITURES					
Office Expense	$ 30	$ -	$ -	$ -	$ -
Victoria County Cost Share	154,779	206,652	206,652	230,443	237,137
Communication Charges	263	263	263	263	263
Print Shop Fees	158	-	-	45	-
Total Expenditures	**$ 155,230**	**$ 206,915**	**$ 206,915**	**$ 230,751**	**$ 237,400**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



CDBG Mitigation (CDBG-MIT) Fund

Department Description

The CDBG Mitigation (CDBG-MIT) Fund accounts for HUD CDBG Mitigation funds received to build and implement structural and non-structural projects, programs, and partnerships that reduce the risks and impacts of future natural disasters.

Pro Forma Schedule of Fund Balance Position

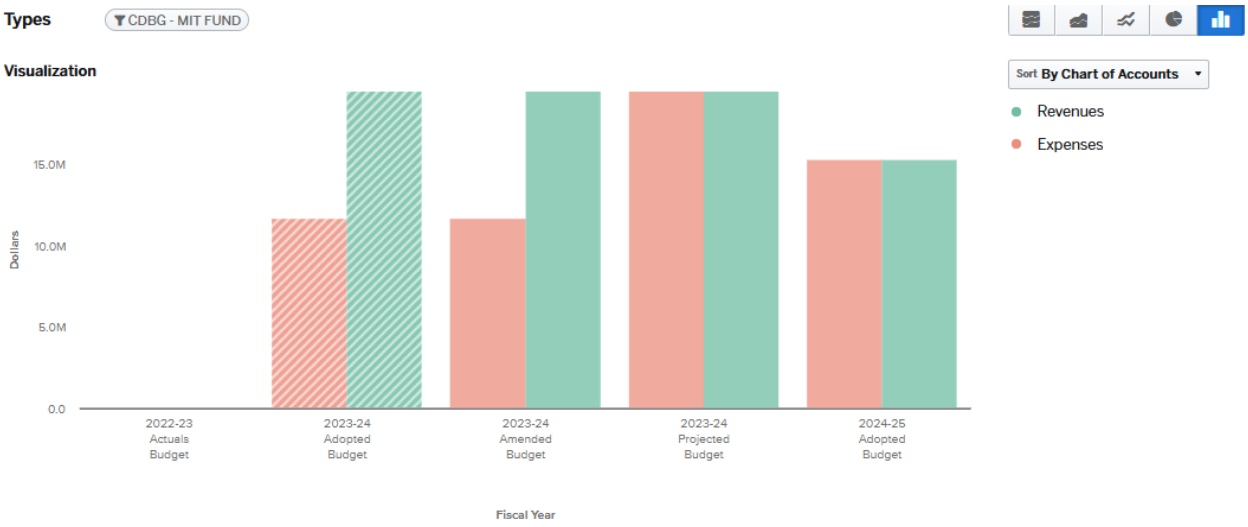
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ 19,524,883	$ 19,524,883	$ 19,524,883	$ 15,357,445
Total Revenues	**$ 19,524,883**	**$ 19,524,883**	**$ 19,524,883**	**$ 15,357,445**
TOTAL FUNDS AVAILABLE	**$ 19,524,883**	**$ 19,524,883**	**$ 19,524,883**	**$ 15,357,445**
EXPENDITURES				
Infrastructure Projects	$ 11,777,229	$ 11,777,229	$ 19,524,883	$ 15,357,445
Total Expenditures	**$ 11,777,229**	**$ 11,777,229**	**$ 19,524,883**	**$ 15,357,445**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ 7,747,654	$ 7,747,654	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ 7,747,654**	**$ 7,747,654**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ -	$ 19,524,883	$ 19,524,883	$ 19,524,883	$ 15,357,445
Total Revenues	**$ -**	**$ 19,524,883**	**$ 19,524,883**	**$ 19,524,883**	**$ 15,357,445**
EXPENDITURES					
Infrastructure Projects	$ -	$ 11,777,229	$ 11,777,229	$ 19,524,883	$ 15,357,445
Total Expenditures	**$ -**	**$ 11,777,229**	**$ 11,777,229**	**$ 19,524,883**	**$ 15,357,445**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



GCRPC Grant Fund

Department Description

The Golden Crescent Regional Planning Commission (GCRPC) Grant Fund is used to account for funds received from the GCRPC to construct and install a Citizen Recycling Station that will provide citizens an avenue to recycle residential solid waste and to decrease the amount of waste hauled to the landfill. Also, the fund is used to account for funds received from GCRPC to be used in relation to the 911 system Public Safety Answering Point (PSAP) facilities and personnel.

Pro Forma Schedule of Fund Balance Position

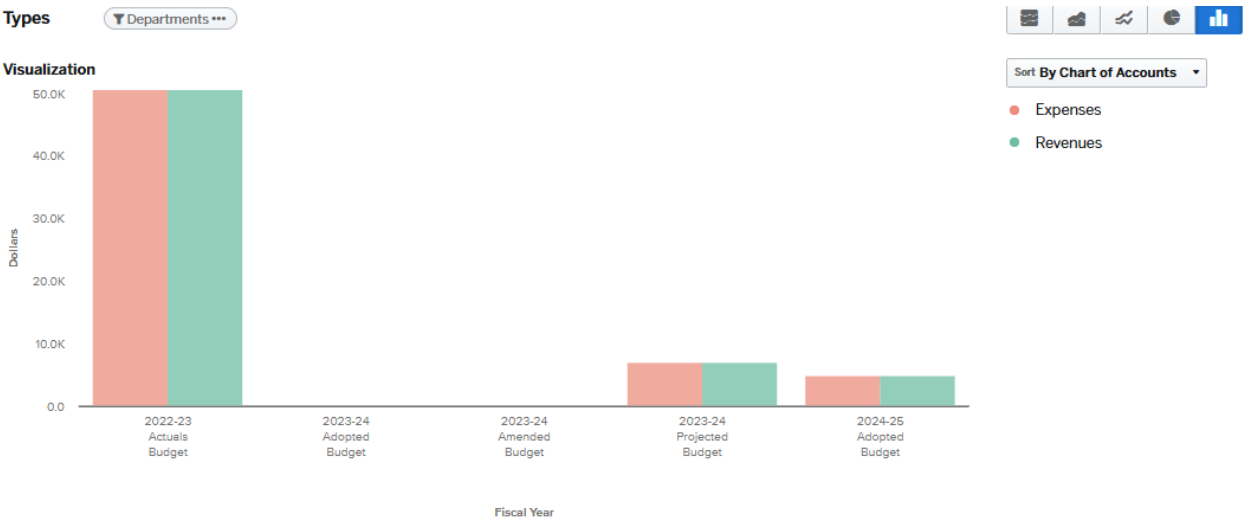
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ -	7,168	$ 5,041
Interest Income	-	-	-	-
Total Revenues	**$ -**	**$ -**	**7,168**	**$ 5,041**
TOTAL FUNDS AVAILABLE	**$ -**	**$ -**	**7,168**	**$ 5,041**
EXPENDITURES				
Office Equipment	$ -	$ -	7,168	$ 5,041
Machinery & Equipment	-	-	-	-
Total Expenditures	**$ -**	**$ -**	**7,168**	**$ 5,041**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 39,531	$ -	$ -	$ 7,168	$ 5,041
Transfer from General Fund	10,366				
Interest Income	804	-	-	-	-
Total Revenues	**$ 50,701**	**$ -**	**$ -**	**$ 7,168**	**$ 5,041**
EXPENDITURES					
Office Equipment	$ 38,405	$ -	$ -	$ 7,168	$ 5,041
Public Relations	2,196	-	-	-	-
Machinery & Equipment	10,100	-	-	-	-
Total Expenditures	**$ 50,701**	**$ -**	**$ -**	**$ 7,168**	**$ 5,041**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Police Grants Fund

Department Description

The Police Grant Fund is used to account for funds received from the Office of the Attorney General of Texas for the "Internet Crimes Against Children Task Force Program", funds received from Texas Department of Transportation for the Selective Traffic Enforcement Program (STEP), and funds received from the Victoria 100 Club and the disbursement of such on public safety equipment, etc.

Pro Forma Schedule of Fund Balance Position

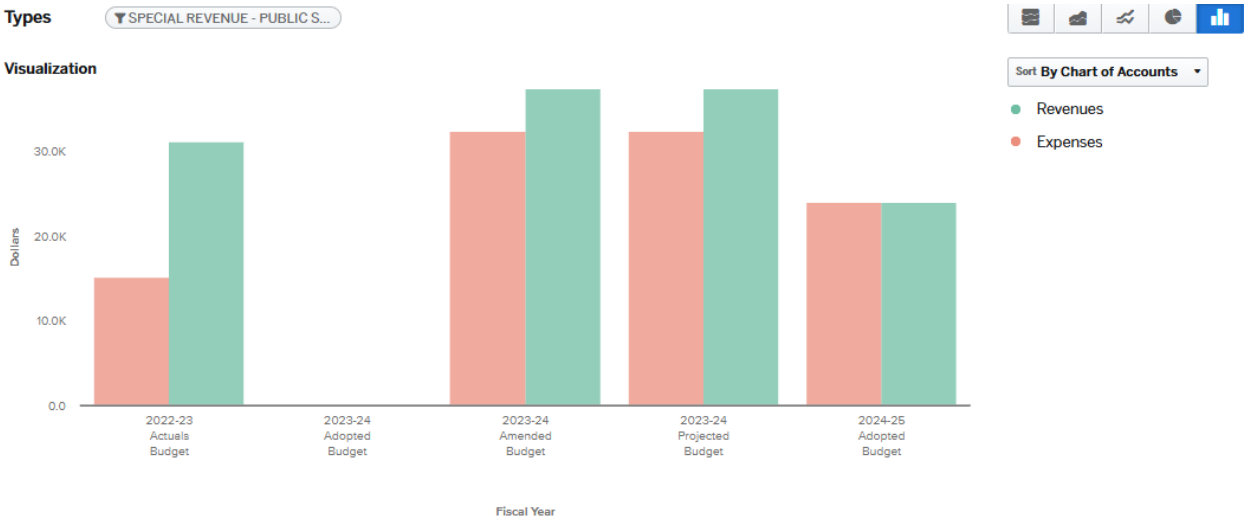
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ 30,921	$ 30,921	$ 18,862
Local Proceeds	-	-	-	-
Local Match	-	6,518	6,518	5,264
Total Revenues	**$ -**	**$ 37,439**	**$ 37,439**	**$ 24,126**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 37,439**	**$ 37,439**	**$ 24,126**
EXPENDITURES				
Personnel	$ -	$ 32,489	$ 32,489	$ 24,126
Small Tools & Supplies	-	4,950	4,950	-
Other Equipment	-	-	-	-
Total Expenditures	**$ -**	**$ 37,439**	**$ 37,439**	**$ 24,126**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 11,804	$ -	$ 30,921	$ 30,921	$ 18,862
Local Proceeds	16,016	-	-	-	-
Local Match	3,493	-	6,518	6,518	5,264
Total Revenues	**$ 31,313**	**$ -**	**$ 37,439**	**$ 37,439**	**$ 24,126**
EXPENDITURES					
Personnel	$ 15,297	$ -	$ 32,489	$ 32,489	$ 24,126
Small Tools & Supplies	-	-	4,950	4,950	-
Other Equipment	16,016	-	-	-	-
Total Expenditures	**$ 31,313**	**$ -**	**$ 37,439**	**$ 37,439**	**$ 24,126**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Library Special Revenue Fund

Department Description

Used to account for funds received through grants, local proceeds, and donations specifically for the library.

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 20,310	$ 20,310	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 20,310**	**$ 20,310**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ 43,839	$ 43,839	$ 32,064
Local Proceeds	-	16,324	16,324	-
Total Revenues	**$ -**	**$ 60,163**	**$ 60,163**	**$ 32,064**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 80,473**	**$ 80,473**	**$ 32,064**
EXPENDITURES				
Software Maintenance	$ -	$ 500	$ 500	$ -
Office Supplies & Licenses	-	-	-	-
Small Tools & Supplies	-	36,080	36,080	3,140
Professional Services	-	7,600	7,600	-
Other Structures	-	34,129	34,129	28,924
Educational Development	-	2,164	2,164	-
Total Expenditures	**$ -**	**$ 80,473**	**$ 80,473**	**$ 32,064**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ -	$ -	$ 43,839	$ 43,839	$ 32,064
Local Proceeds	28,208	-	16,324	16,324	-
Miscellaneous Revenue	15,457	-	-	-	-
Total Revenues	**$ 43,665**	**$ -**	**$ 60,163**	**$ 60,163**	**$ 32,064**
EXPENDITURES					
Software Maintenance	$ -	$ -	$ 500	$ 500	$ -
Office Supplies & Licenses	4,339	-	-	-	-
Small Tools & Supplies	15,665	-	36,080	36,080	3,140
Professional Services	15,680	-	7,600	7,600	-
Other Structures	7,266	-	34,129	34,129	28,924
Educational Development	714	-	2,164	2,164	-
Total Expenditures	**$ 43,665**	**$ -**	**$ 80,473**	**$ 80,473**	**$ 32,064**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Boating Access Grant Fund

Department Description

Used to account for funds received from the Texas Parks and Wildlife Department for planning activities needed to rebuild a concrete boat ramp, enlarge dock with ADA railing, install picnic shelter with lighting near boat dock, and build two parking lots to improve access, safety capacity and comfort at Riverside Park on the Guadalupe River, near Victoria, Texas.

Pro Forma Schedule of Fund Balance Position

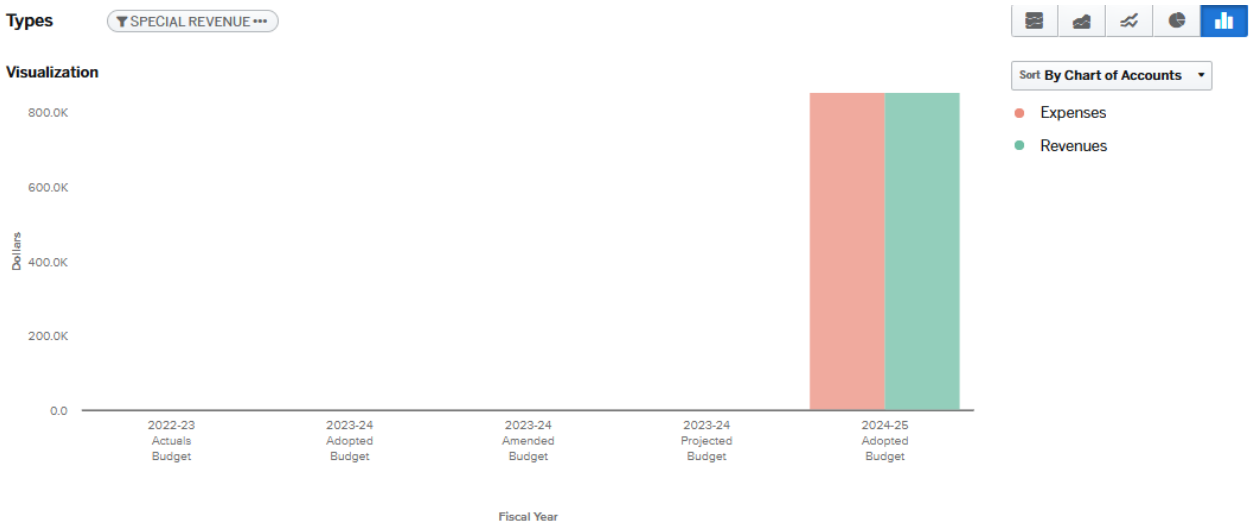
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ -	$ -	$ 499,969
Local Match	-	-	-	354,796
Total Revenues	**$ -**	**$ -**	**$ -**	**$ 854,765**
TOTAL FUNDS AVAILABLE	**$ -**	**$ -**	**$ -**	**$ 854,765**
EXPENDITURES				
Professional Services	$ -	$ -	$ -	$ 84,500
Construction	-	-	-	770,265
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ 854,765**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ -	$ -	$ -	$ -	499,969
Local Match	-	-	-	-	354,796
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**854,765**
EXPENDITURES					
Professional Services	$ -	$ -	$ -	$ -	84,500
Construction	-	-	-	-	770,265
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**854,765**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Homeland Security Grant Fund

Department Description

The Homeland Security Grant is used to support the implementation of Homeland Security strategies to address the identified planning, organization, equipment, training and exercise needs for acts of terrorism and other catastrophic events. Funds have recently been used to purchase the necessary equipment to enhance the City's Police and Fire Departments. This fund is also used to account for overtime paid to police officers working Department of Justice task force operations.

Pro Forma Schedule of Fund Balance Position

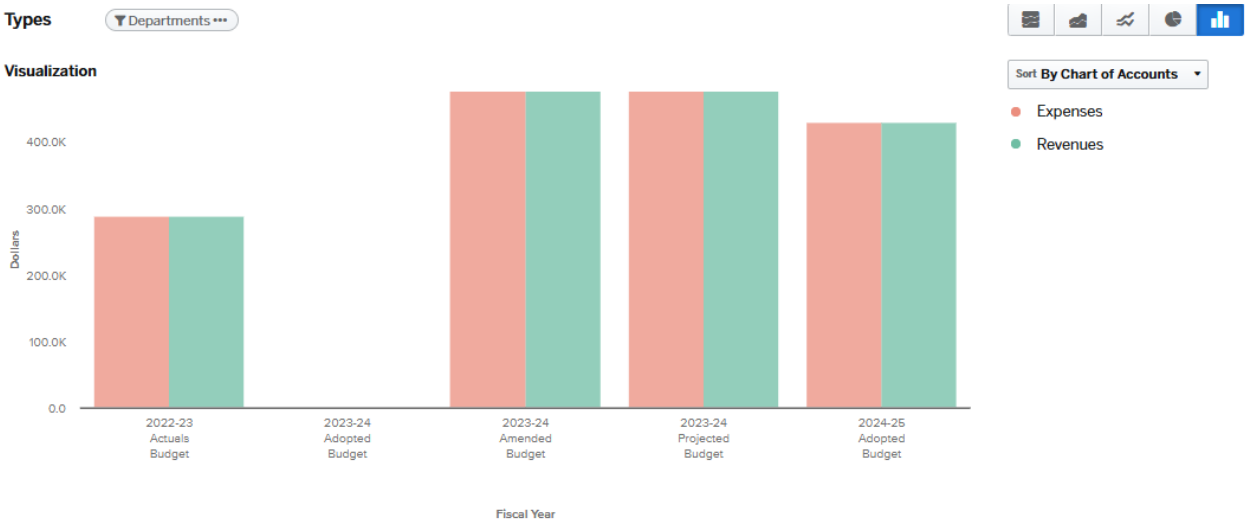
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ 474,938	$ 474,938	$ 431,113
Local Proceeds	-	1,179	1,179	-
Total Revenues	**$ -**	**$ 476,117**	**$ 476,117**	**$ 431,113**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 476,117**	**$ 476,117**	**$ 431,113**
EXPENDITURES				
Personnel	$ -	$ 175,981	$ 175,981	$ 287,075
Supplies	-	-	-	17,768
Educational Development	-	-	-	5,665
Other Equipment	-	300,136	300,136	120,605
Total Expenditures	**$ -**	**$ 476,117**	**$ 476,117**	**$ 431,113**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 284,567	$ -	$ 474,938	$ 474,938	$ 431,113
Local Proceeds	5,138	-	1,179	1,179	-
Total Revenues	**$ 289,705**	**$ -**	**$ 476,117**	**$ 476,117**	**$ 431,113**
EXPENDITURES					
Personnel	$ 134,106	$ -	$ 175,981	$ 175,981	$ 287,075
Supplies	29,376	-	-	-	17,768
Educational Development	-	-	-	-	5,665
Other Equipment	126,223	-	300,136	300,136	120,605
Total Expenditures	**$ 289,705**	**$ -**	**$ 476,117**	**$ 476,117**	**$ 431,113**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



GCRAC Trauma Grant Fund

Department Description

The Golden Crescent Regional Advisory Council (GCRAC) Grant Fund is used to account for funds received from the Golden Crescent Regional Advisory Council to purchase supplies and equipment for the Victoria Fire Department and EMS services.

Pro Forma Schedule of Fund Balance Position

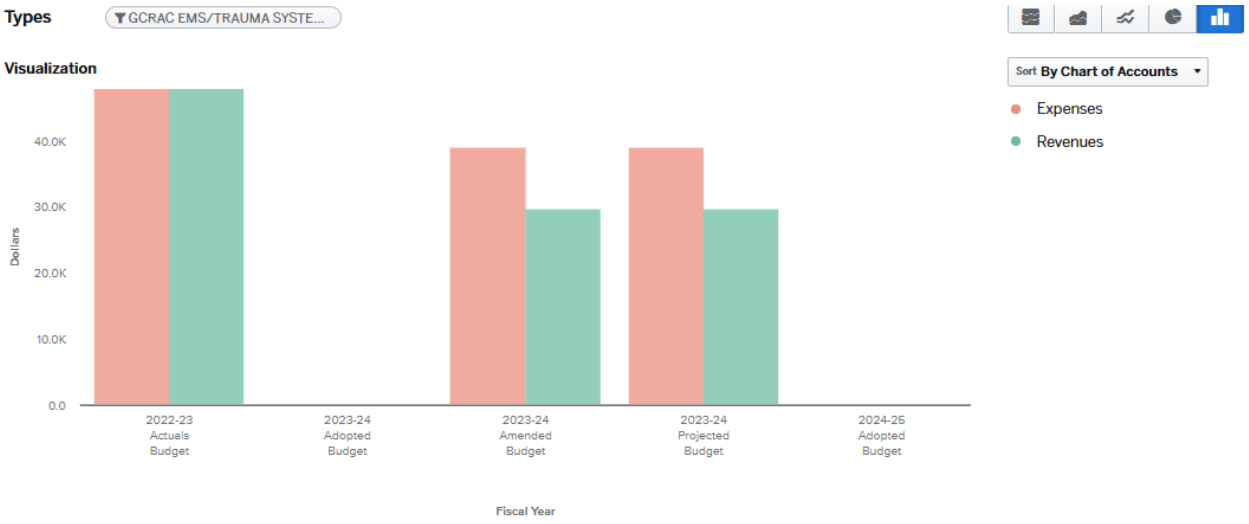
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 9,389	$ 9,389	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 9,389**	**$ 9,389**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ 29,902	$ 29,902	$ -
Total Revenues	**$ -**	**$ 29,902**	**$ 29,902**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 39,291**	**$ 39,291**	**$ -**
EXPENDITURES				
Educational Development	$ -	$ 20,302	$ 20,302	$ -
Medical Supplies	$ -	$ 18,989	$ 18,989	$ -
Equipment	-	-	-	-
Total Expenditures	**$ -**	**$ 39,291**	**$ 39,291**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 48,029	$ -	$ 29,902	$ 29,902	$ -
Total Revenues	**$ 48,029**	**$ -**	**$ 29,902**	**$ 29,902**	**$ -**
EXPENDITURES					
Educational Development	$ 31,997	$ -	$ 20,302	$ 20,302	$ -
Medical Supplies	16,032	-	18,989	18,989	-
Total Expenditures	**$ 48,029**	**$ -**	**$ 39,291**	**$ 39,291**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



HOME Program Fund

Department Description

The HOME Investment Partnerships Program (HOME Program) Fund is used to account for funds received from the Texas Department of Housing and Community Affairs (TDHCA) to reconstruct substandard owner-occupied single-family residential units.

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES				
Administration Expenses	$ -	$ -	$ -	$ -
Buildings & Improvements	-	-	-	-
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 776,190	$ -	$ -	$ -	$ -
Total Revenues	**$ 776,190**	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES					
Administration Expenses	$ 70,000	$ -	$ -	$ -	$ -
Buildings & Improvements	706,190	-	-	-	-
Total Expenditures	**$ 776,190**	**$ -**	**$ -**	**$ -**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Bicentennial Fund

Department Description

The Bicentennial Celebration Fund is used to account for funds received through local proceeds and donations specifically to use for the bicentennial celebration.

Pro Forma Schedule of Fund Balance Position

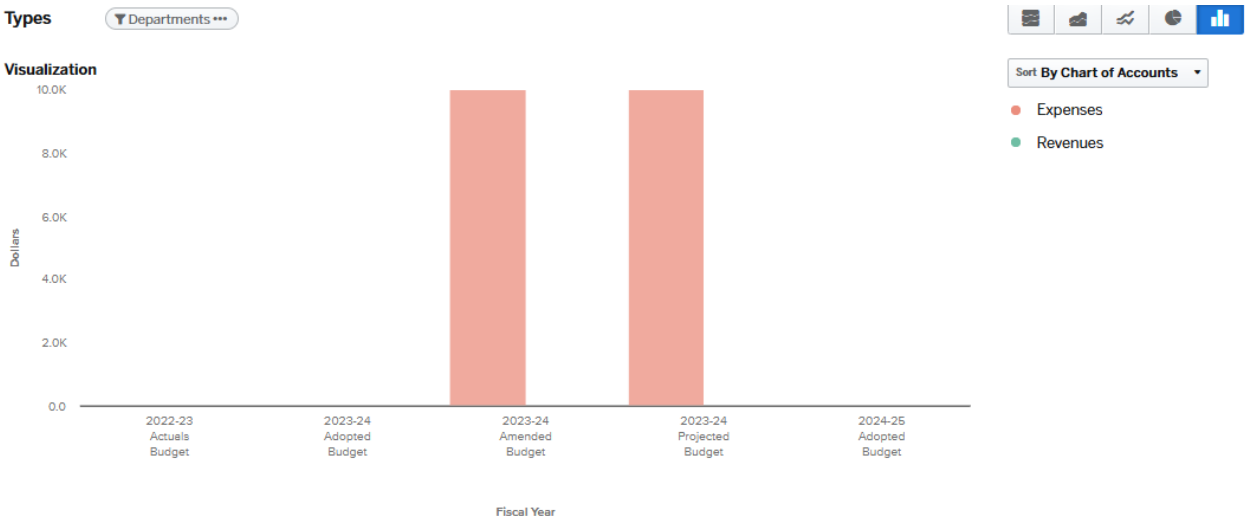
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 71,000	$ 71,000	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 71,000**	**$ 71,000**	**$ -**
REVENUES				
Miscellaneous Revenues	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 71,000**	**$ 71,000**	**$ -**
EXPENDITURES				
Transfer-Other Funds	$ -	$ 61,000	$ 61,000	$ -
Other Structures	-	10,000	10,000	-
Total Expenditures	**$ -**	**$ 71,000**	**$ 71,000**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Miscellaneous Revenues	$ -	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES					
Transfer-Other Funds	$ -	$ -	$ 61,000	$ 61,000	$ -
Other Structures	-	-	10,000	10,000	-
Total Expenditures	**$ -**	**$ -**	**$ 71,000**	**$ 71,000**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



LEOSE Police Grant Fund

Department Description

The Law Enforcement Officer Standards Education Police Grant (LEOSE) is used to account for the funds received to provide for the continuing education of persons licensed under Chapter 1701, Occupations Code, Law Enforcement Officers, or to provide the necessary training, as determined by the agency head, to full-time, fully paid law enforcement support personnel.

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ 34,255	$ 34,255	$ -
Total Revenues	**$ -**	**$ 34,255**	**$ 34,255**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 34,255**	**$ 34,255**	**$ -**
EXPENDITURES				
Educational Development	$ -	$ 34,255	$ 34,255	$ -
Total Expenditures	**$ -**	**$ 34,255**	**$ 34,255**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 17,229	$ -	$ 34,255	$ 34,255	$ -
Total Revenues	**$ 17,229**	**$ -**	**$ 34,255**	**$ 34,255**	**$ -**
EXPENDITURES					
Educational Development	$ 17,229	$ -	$ 34,255	$ 34,255	$ -
Total Expenditures	**$ 17,229**	**$ -**	**$ 34,255**	**$ 34,255**	**$ -**

LEOSE Fire Grant Fund

Department Description

The Law Enforcement Officer Standards Education Fire Grant (LEOSE) is used to account for funds received to provide for the continuing education of persons licensed under Chapter 1701, Occupations Code, Law Enforcement Officers, or to provide the necessary training, as determined by the agency head, to full-time, fully paid personnel.

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	-
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**-**
REVENUES				
Grant Proceeds	$ -	$ 4,706	$ 4,706	$ -
Total Revenues	**$ -**	**$ 4,706**	**$ 4,706**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 4,706**	**$ 4,706**	**$ -**
EXPENDITURES				
Educational Development	$ -	$ 4,706	$ 4,706	$ -
Total Expenditures	**$ -**	**$ 4,706**	**$ 4,706**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	-
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**-**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 2,946	$ -	$ 4,706	$ 4,706	$ -
Total Revenues	**$ 2,946**	**$ -**	**$ 4,706**	**$ 4,706**	**$ -**
EXPENDITURES					
Educational Development	$ -	$ -	$ 4,706	$ 4,706	$ -
Total Expenditures	**$ -**	**$ -**	**$ 4,706**	**$ 4,706**	**$ -**

TCEQ Air Quality Planning Grant Fund

Department Description

The TCEQ Air Quality Planning Grant is used to account for funds received in order for the City to conduct air quality planning activities within the City/County of Victoria. This includes the identifying, inventorying, and monitoring of current air pollution levels; the modeling of future air pollution levels; and the identification and quantitation of potential pollution reduction through voluntary controls.

Pro Forma Schedule of Fund Balance Position

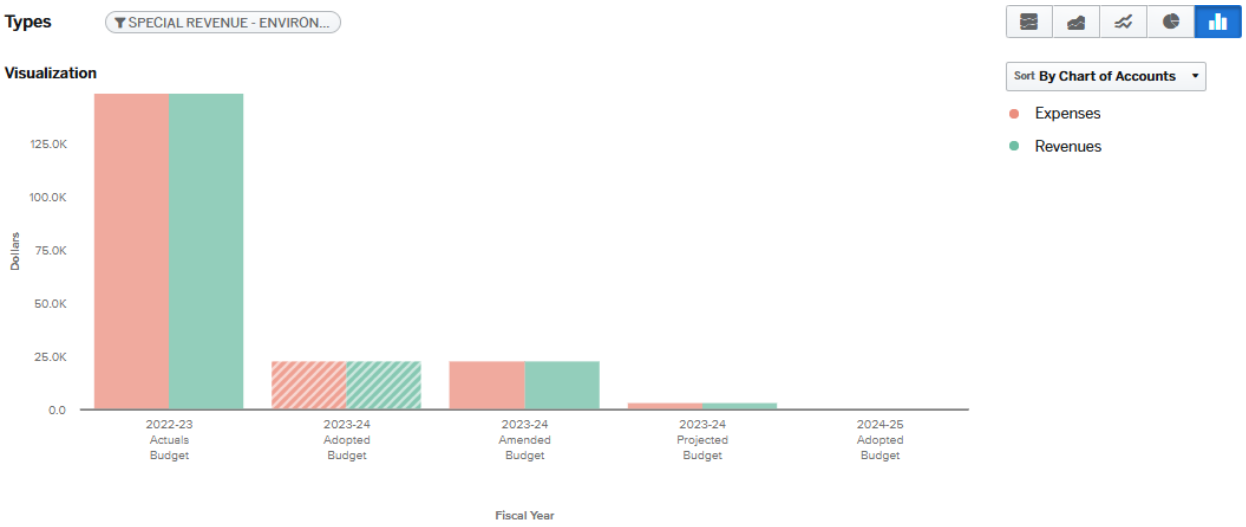
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ 23,231	$ 23,231	$ 3,615	$ -
Total Revenues	**$ 23,231**	**$ 23,231**	**$ 3,615**	**$ -**
TOTAL FUNDS AVAILABLE	**$ 23,231**	**$ 23,231**	**$ 3,615**	**$ -**
EXPENDITURES				
Personnel	$ 4,456	$ 4,456	$ 3,615	$ -
Professional Services	18,775	18,775	-	-
Total Expenditures	**$ 23,231**	**$ 23,231**	**$ 3,615**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 148,765	$ 23,231	$ 23,231	$ 3,615	$ -
Total Revenues	**$ 148,765**	**$ 23,231**	**$ 23,231**	**$ 3,615**	**$ -**
EXPENDITURES					
Personnel	$ 11,733	$ 4,456	$ 4,456	$ 3,615	$ -
Professional Services	137,032	18,775	18,775	-	-
Total Expenditures	**$ 148,765**	**$ 23,231**	**$ 23,231**	**$ 3,615**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Justice Assistance Grant (JAG) Fund

Department Description

The Justice Assistance Grant Fund is used to account for the proceeds of the Justice Assistance Grant and the disbursement of such on public safety equipment. The JAG program is the leading source of Federal justice funding to State and Local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution, indigent defense, courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives and mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Local Proceeds	$ -	$ 14,251	$ 14,251	$ -
Local Match	-	448	448	-
Total Revenues	**$ -**	**$ 14,699**	**$ 14,699**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 14,699**	**$ 14,699**	**$ -**
EXPENDITURES				
Supplies	$ -	$ 9,199	$ 9,199	$ -
Educational Development	-	-	-	-
Communications & Equipment	-	-	-	-
Other Equipment	-	5,500	5,500	-
Total Expenditures	**$ -**	**$ 14,699**	**$ 14,699**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Local Proceeds	$ 12,615	$ -	$ 14,251	$ 14,251	$ -
Local Match	55	-	448	448	-
Total Revenues	**$ 12,671**	**$ -**	**$ 14,699**	**$ 14,699**	**$ -**
EXPENDITURES					
Supplies	$ 3,057	$ -	$ 9,199	$ 9,199	$ -
Communications & Equipment	9,614	-	-	-	-
Other Equipment	-	-	5,500	5,500	-
Total Expenditures	**$ 12,671**	**$ -**	**$ 14,699**	**$ 14,699**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



K-9 Unit Program Fund

Department Description

The K-9 Unit Program is used to track the expenditures related to the Police Department K-9 Unit. In the past donations have been received from the American Petroleum Institute, Victoria Crime Stoppers and Victoria Lions Club to purchase K-9 Unit dogs.

Pro Forma Schedule of Fund Balance Position

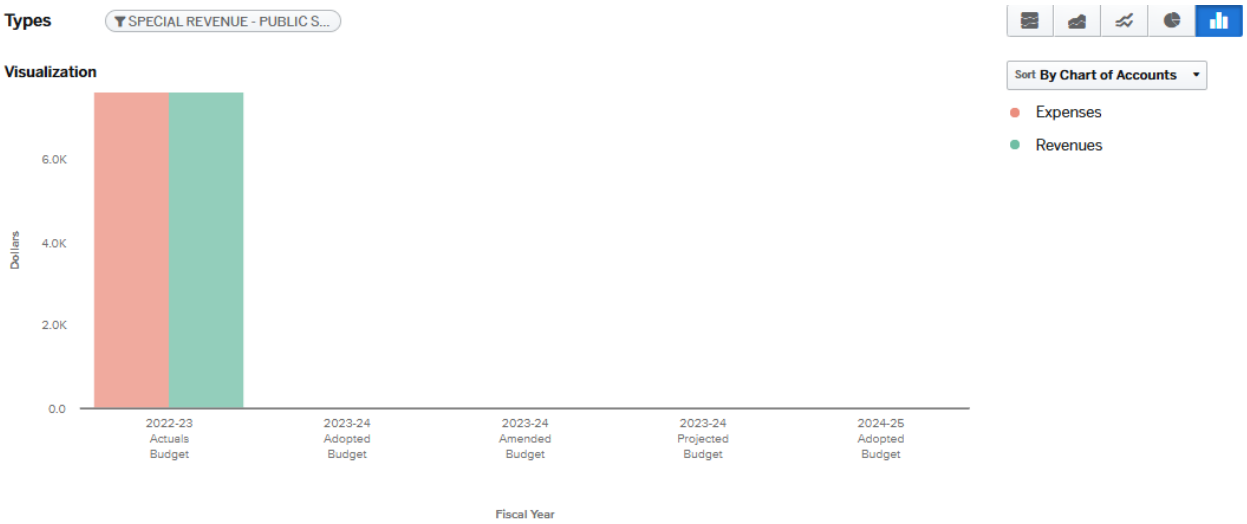
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES				
Dog Supplies	$ -	$ -	$ -	$ -
Other Equipment	-	-	-	-
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 129	$ -	$ -	$ -	-
Local Proceeds	7,500	-	-	-	-
Total Revenues	**$ 7,629**	**$ -**	**$ -**	**$ -**	-
EXPENDITURES					
Dog Supplies	$ 129	$ -	$ -	$ -	-
Other Equipment	7,500	-	-	-	-
Total Expenditures	**$ 7,629**	**$ -**	**$ -**	**$ -**	-

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Fire Department Grants

Department Description

Used to account for funds received by the Fire Department. In the past, funds have been received from the Invista Helping Heroes program for the purchase of upgraded equipment.

Pro Forma Schedule of Fund Balance Position

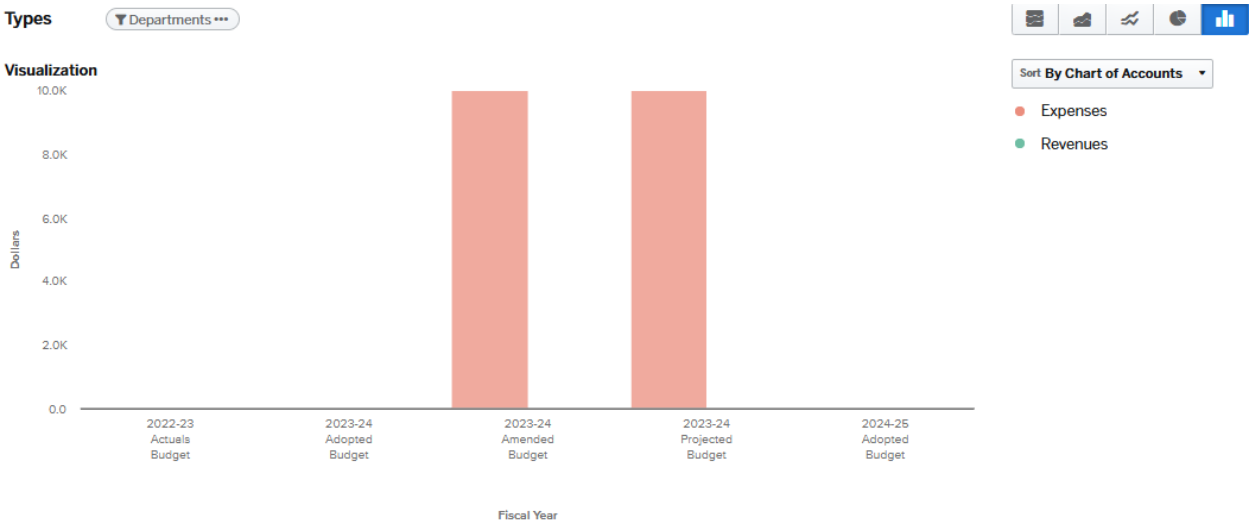
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 10,000	$ 10,000	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 10,000**	**$ 10,000**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 10,000**	**$ 10,000**	**$ -**
EXPENDITURES				
Equipment	$ -	$ 10,000	$ 10,000	$ -
Total Expenditures	**$ -**	**$ 10,000**	**$ 10,000**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ -	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES					
Equipment	$ -	$ -	$ 10,000	$ 10,000	$ -
Total Expenditures	**$ -**	**$ -**	**$ 10,000**	**$ 10,000**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Environmental Services Special Revenue Fund

Department Description

Used to account for funds received to be used for various programs which educate students and the public and provide curricular experiences that give rise to lifelong learning, citizenship and environmental stewardship, which enhance the livability of Victoria by beautification through a sense of pride and ownership.

Pro Forma Schedule of Fund Balance Position

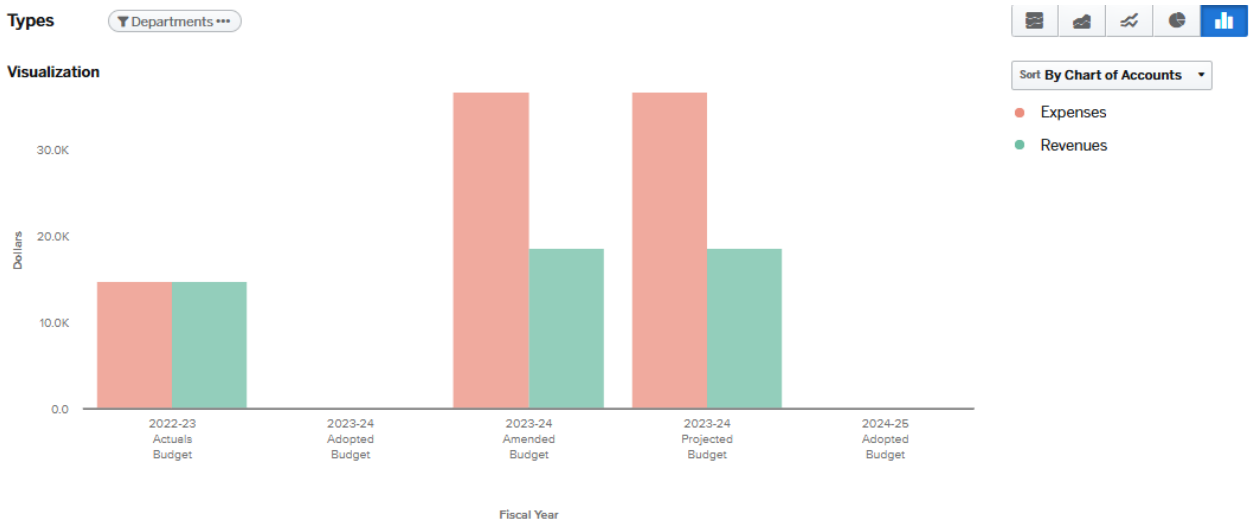
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 18,065	$ 18,065	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 18,065**	**$ 18,065**	**$ -**
REVENUES:				
Federal Grant Proceeds	$ -	$ -	$ -	$ -
Local Grant Proceeds	-	18,615	18,615	-
Miscellaneous Revenues	-	3	3	-
Total Revenues	**$ -**	**$ 18,618**	**$ 18,618**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 36,683**	**$ 36,683**	**$ -**
EXPENDITURES				
Professional Services	$ -	$ 6,731	$ 6,731	$ -
Small Tools & Supplies	-	1,082	1,082	-
Public Relations	-	23,769	23,769	-
Keep Victoria Beautiful	-	5,101	5,101	-
Total Expenditures	**$ -**	**$ 36,683**	**$ 36,683**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Federal Grant Proceeds	$ -	$ -	$ -	$ -	$ -
Local Grant Proceeds	14,801	-	18,615	18,615	-
Miscellaneous Revenues	6	-	3	3	-
Total Revenues:	**$ 14,807**	**$ -**	**$ 18,618**	**$ 18,618**	**$ -**
EXPENDITURES					
Professional Services	$ 2,000	$ -	$ 6,731	$ 6,731	$ -
Small Tools & Supplies	1,470	-	1,082	1,082	-
Public Relations	8,278	-	23,769	23,769	-
Keep Victoria Beautiful	3,060	-	5,101	5,101	-
Total Expenditures	**$ 14,807**	**$ -**	**$ 36,683**	**$ 36,683**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Parks Special Revenue Fund

Department Description

Used to account for funds received through grants, local proceeds and donations specifically for use for programs, projects and improvements to the City's parks and recreational facilities.

Pro Forma Schedule of Fund Balance Position

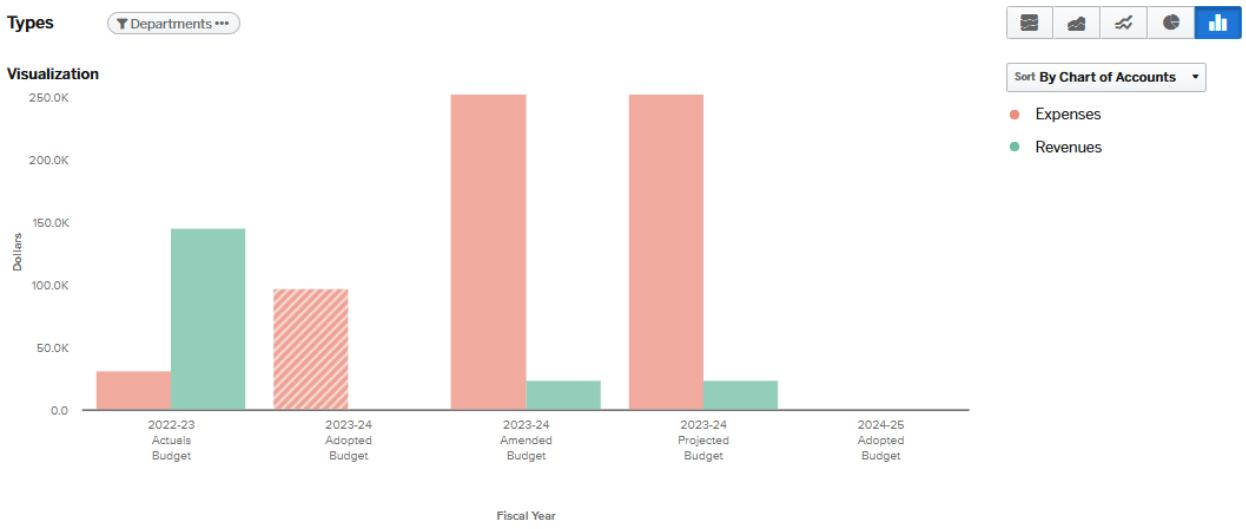
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 97,500	$ 228,432	$ 228,432	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 97,500**	**$ 228,432**	**$ 228,432**	**$ -**
REVENUES				
Capital Contributions	$ -	$ 16,500	$ 16,500	$ -
Local Proceeds	-	2,832	2,832	-
Miscellaneous Revenue	-	4,882	4,882	-
Total Revenues	**$ -**	**$ 24,214**	**$ 24,214**	**$ -**
TOTAL FUNDS AVAILABLE	**$ 97,500**	**$ 252,646**	**$ 252,646**	**$ -**
EXPENDITURES				
Supplies	$ -	$ 143,035	$ 143,035	$ -
Recreational Supplies	-	-	-	-
Professional Services	-	12,111	12,111	-
Other Structures	97,500	97,500	97,500	-
Total Expenditures	**$ 97,500**	**$ 252,646**	**$ 252,646**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Capital Contributions	$ -	$ -	$ 16,500	$ 16,500	$ -
Local Proceeds	112,000	-	2,832	2,832	-
Miscellaneous Revenue	33,694	-	4,882	4,882	-
Total Revenues	**$ 145,694**	**$ -**	**$ 24,214**	**$ 24,214**	**$ -**
EXPENDITURES					
Supplies	$ -	$ -	$ 143,035	$ 143,035	$ -
Recreational Supplies	-	-	-	-	-
Fireworks	10,000	-	-	-	-
Professional Services	7,958	-	12,111	12,111	-
Other Structures	13,840	97,500	97,500	97,500	-
Total Expenditures	**$ 31,798**	**$ 97,500**	**$ 252,646**	**$ 252,646**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Community Oriented Policing Serv. (COPS) Fund

Department Description

The Community Oriented Policing Services Grant (COPS Hiring Program) provides funding to hire entry-level career law enforcement officers in order to increase community policing capacities and support crime prevention efforts. COPS provides 75 percent of entry-level salaries and fringe benefits of four newly hired full-time officers, up to $125,000 per officer, over the three-year grant program. The City is required to keep the officers for year four, paying all associated costs for these officers with City funds.

Pro Forma Schedule of Fund Balance Position

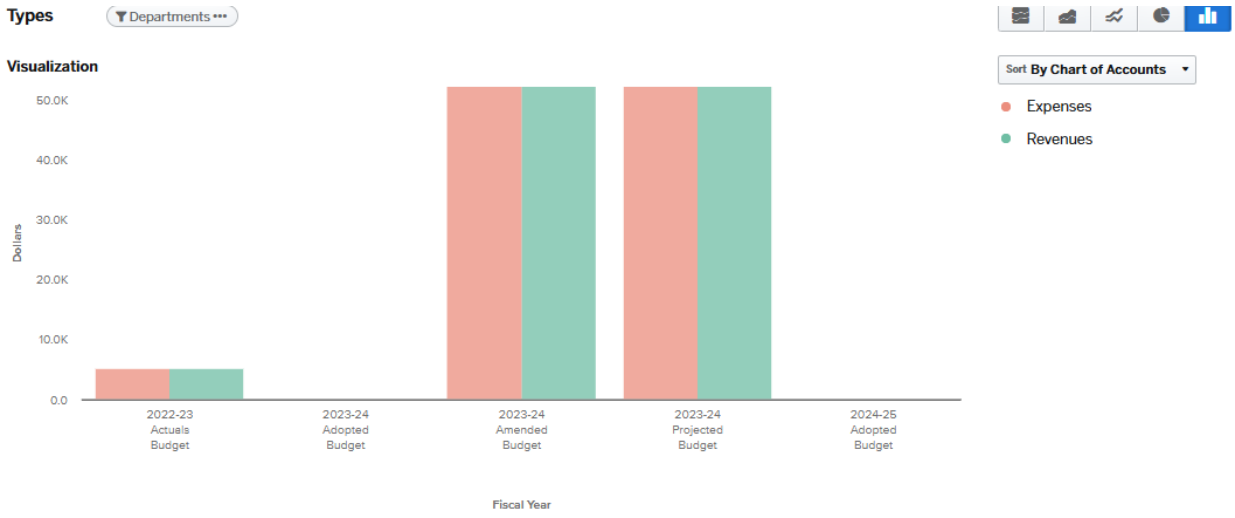
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ 52,125	$ 52,125	$ -
Local Match	-	-	-	-
Total Revenues	**$ -**	**$ 52,125**	**$ 52,125**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 52,125**	**$ 52,125**	**$ -**
EXPENDITURES				
Personnel	$ -	$ 52,125	$ 52,125	$ -
Total Expenditures	**$ -**	**$ 52,125**	**$ 52,125**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 5,317	$ -	$ 52,125	$ 52,125	$ -
Local Match	-	-	-	-	-
Total Revenues	**$ 5,317**	**$ -**	**$ 52,125**	**$ 52,125**	**$ -**
EXPENDITURES					
Personnel	$ 5,317	$ -	$ 52,125	$ 52,125	$ -
Total Expenditures	**$ 5,317**	**$ -**	**$ 52,125**	**$ 52,125**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Fire Department Special Revenue Fund

Department Description

Used to account for funds received through grants, local proceeds and donations specifically to use for programs and equipment for the Fire Department.

Pro Forma Schedule of Fund Balance Position

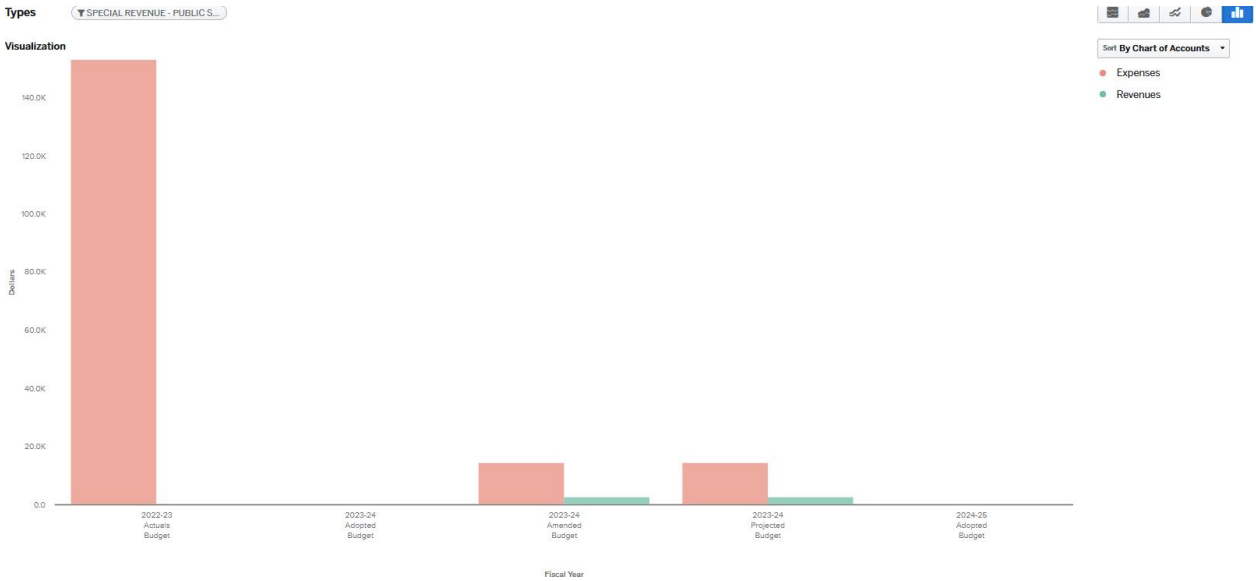
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 11,865	$ 11,865	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 11,865**	**$ 11,865**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ -	$ -	$ -
Local Proceeds	-	1,807	1,807	-
Miscellaneous Revenue	-	911	911	-
Total Revenues	**$ -**	**$ 2,718**	**$ 2,718**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 14,583**	**$ 14,583**	**$ -**
EXPENDITURES				
Supplies	$ -	$ 665	$ 665	$ -
Public Relations	-	6,432	6,432	-
Other Structures	-	486	486	-
Equipment	-	7,000	7,000	-
Total Expenditures	**$ -**	**$ 14,583**	**$ 14,583**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ -	$ -	$ -	$ -	$ -
Local Proceeds	384	-	1,807	1,807	-
Miscellaneous Revenue	-	-	911	911	-
Total Revenues	**$ 384**	**$ -**	**$ 2,718**	**$ 2,718**	**$ -**
EXPENDITURES					
Supplies	$ 2,467	$ -	$ 665	$ 665	$ -
Public Relations	1,050	-	6,432	6,432	-
Other Structures	88,971	-	486	486	-
Equipment	60,544	-	7,000	7,000	-
Total Expenditures	**$ 153,032**	**$ -**	**$ 14,583**	**$ 14,583**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



CDBG CARES Act Grant Fund

Department Description

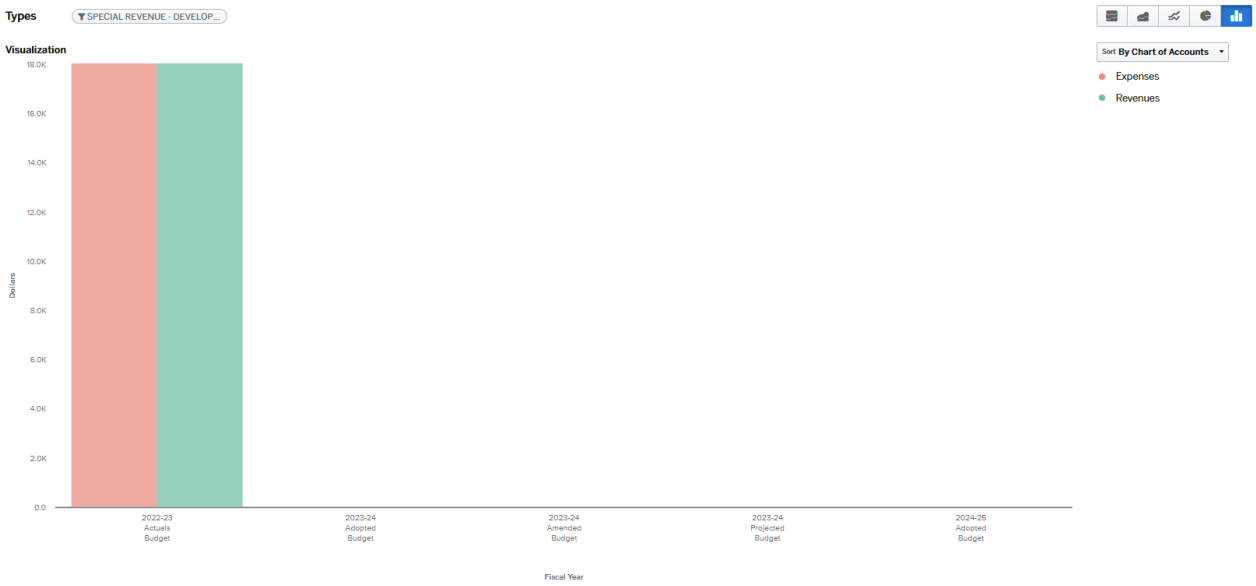
The City of Victoria was fortunate to receive a special allocation to our Community Development Block Grant Funds from the U.S. Department of Housing and Urban Development (HUD) that was used to respond to the COVID-19 pandemic. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, 20, to respond to the effects of this historic public health crisis. The CARES Act provided a total of $832,365.00.

Pro Forma Schedule of Fund Balance Position

	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES				
Personnel	$ -	$ -	$ -	$ -
Eviction Prevention	-	-	-	-
Flu Shots	-	-	-	-
Public Facilities	-	-	-	-
Public Service Agencies	-	-	-	-
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Hurricane Harvey Mitigation Grant Fund

Department Description

The Hazard Mitigation Grant Fund is used to account for funds awarded to the City for various hazard mitigation projects. The City was awarded grant funds through FEMA's Hazard Mitigation Grant Program for Hurricane Harvey to fund two projects, the Library Wind Shutters Project and the Police Station and Community Center Generators Project, with the City being required to pay a 25% match on these projects. The U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant - Disaster Recovery awarded funds for the Flood Gate Replacement Project and Storm Water Pump Stations Project on the Guadalupe River, as well as funds for a Flood Buyout Program; these projects are funded 100% by HUD. The City was also awarded funds through the U.S. Department of Housing and Urban Development's (HUD) HOME Program which are combined with CDBG funds to assist with construction of low-income housing.

Pro Forma Schedule of Fund Balance Position

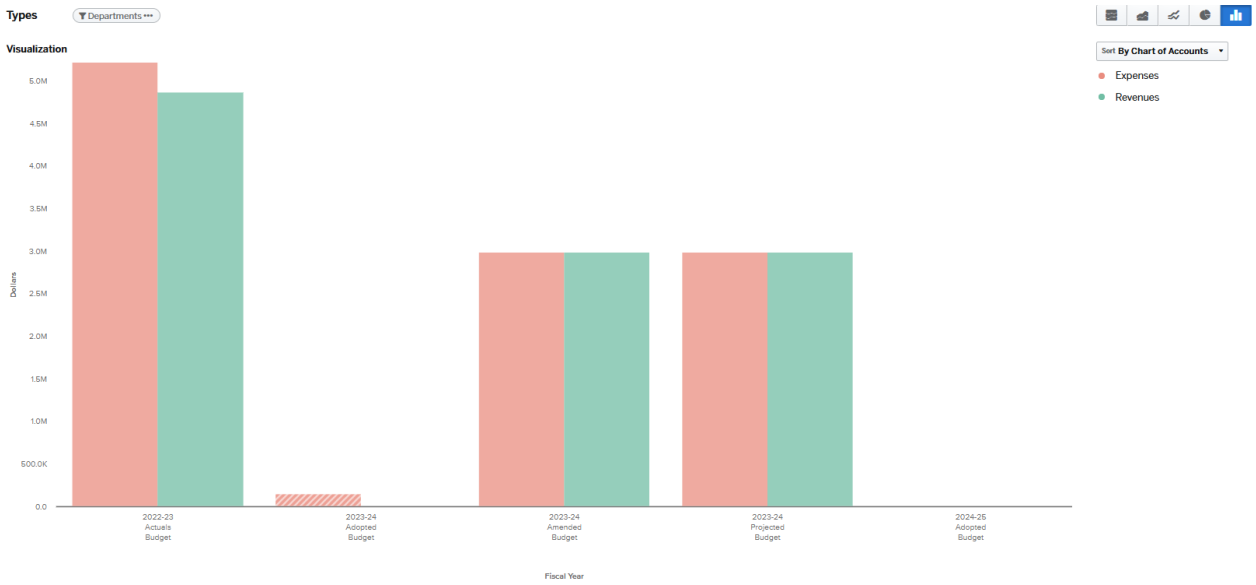
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ 154,000	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ 154,000**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ 2,989,867	$ 2,989,867	$ -
Transfer - Local Match	-	-	-	-
Total Revenues	**$ -**	**$ 2,989,867**	**$ 2,989,867**	**$ -**
TOTAL FUNDS AVAILABLE	**$ 154,000**	**$ 2,989,867**	**$ 2,989,867**	**$ -**
EXPENDITURES				
HOME Program	$ -	$ -	$ -	$ -
Infrastructure Projects	154,000	873,789	873,789	-
Buyout Program	-	2,116,078	2,116,078	-
Generators	-	-	-	-
Library Window Film	-	-	-	-
Total Expenditures	**$ 154,000**	**$ 2,989,867**	**$ 2,989,867**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ 4,871,785	$ -	$ 2,989,867	$ 2,989,867	$ -
Transfer - Local Match	-	-	-	-	-
Total Revenues	**$ 4,871,785**	**$ -**	**$ 2,989,867**	**$ 2,989,867**	**$ -**
EXPENDITURES					
HOME Program	$ -	$ -	$ -	$ -	$ -
Infrastructure Projects	4,887,782	154,000	873,789	873,789	-
Buyout Program	325,430	-	2,116,078	2,116,078	-
Generators	-	-	-	-	-
Library Window Film	-	-	-	-	-
Total Expenditures	**$ 5,213,212**	**$ 154,000**	**$ 2,989,867**	**$ 2,989,867**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



COVID-19 Fund

Department Description

Used to account for funds received from the Coronavirus Relief Fund which was established by the CARES Act. These funds may only be used to cover costs that are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019.

Pro Forma Schedule of Fund Balance Position

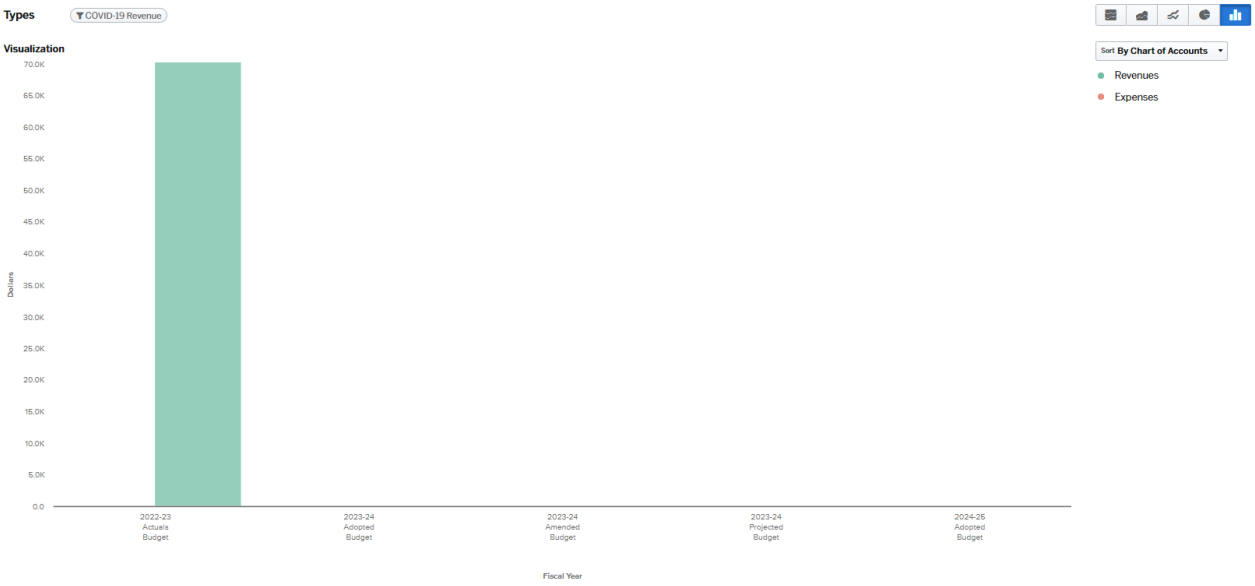
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds - HHS	$ -	$ -	$ -	$ -
Grant Proceeds - CRF	-	-	-	-
Grant Proceeds - FEMA	-	-	-	-
Grant Proceeds - DOJ	-	-	-	-
Interest Income	-	-	-	-
Total Revenues	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES				
Professional Services				
Cellular Telephone and Data Lines Expense	$ -	$ -	$ -	$ -
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds - HHS	$ -	$ -	$ -	$ -	$ -
Grant Proceeds - CRF	70,271	-	-	-	-
Grant Proceeds - FEMA	-	-	-	-	-
Grant Proceeds - DOJ	-	-	-	-	-
Local Match	-	-	-	-	-
Total Revenues:	**$ 70,271**	**$ -**	**$ -**	**$ -**	**$ -**
EXPENDITURES					
Professional Services	$ -	$ -	$ -	$ -	$ -
Cellular Telephone and Data Lines Expense	-	-	-	-	-
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Police Department Special Revenue Fund

Department Description

Used to account for funds received through grants, local proceeds and donations specifically to use for programs and equipment for the Police Department.

Pro Forma Schedule of Fund Balance Position

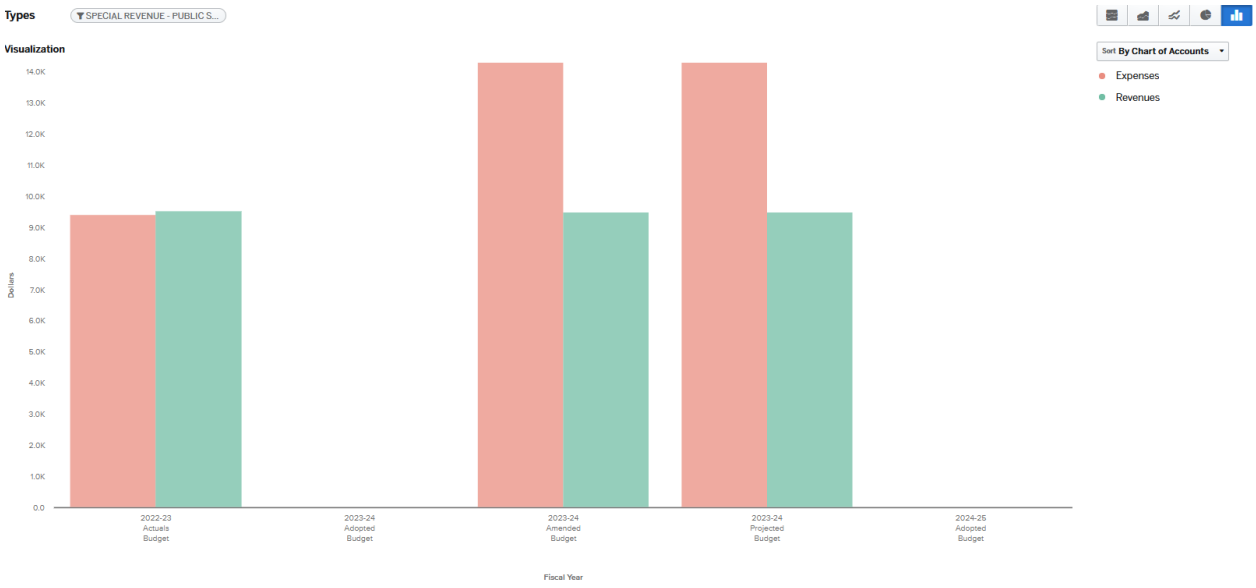
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 6,993	$ 6,993	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 6,993**	**$ 6,993**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ -	$ -	$ -
Local Proceeds	-	-	-	-
Miscellaneous Revenue	-	9,490	9,490	-
Total Revenues	**$ -**	**$ 9,490**	**$ 9,490**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 16,483**	**$ 16,483**	**$ -**
EXPENDITURES				
Supplies	$ -	$ 14,283	$ 14,283	$ -
Public Relations	-	2,200	2,200	-
Equipment	-	-	-	-
Total Expenditures	**$ -**	**$ 16,483**	**$ 16,483**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ -	$ -	$ -	$ -	$ -
Local Proceeds	9,526	-	-	-	-
Miscellaneous Revenue	-	-	9,490	9,490	-
Total Revenues	**$ 9,526**	**$ -**	**$ 9,490**	**$ 9,490**	**$ -**
EXPENDITURES					
Supplies	$ 387	$ -	$ 14,283	$ 14,283	$ -
Public Relations	-	-	2,200	2,200	-
Equipment	9,018	-	-		-
Total Expenditures	**$ 9,405**	**$ -**	**$ 16,483**	**$ 16,483**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Opioid Abatement Fund

Department Description

Used to account for funds received from the opioid abatement settlements to use for education, prevention, and treatment of opioid abuse.

Pro Forma Schedule of Fund Balance Position

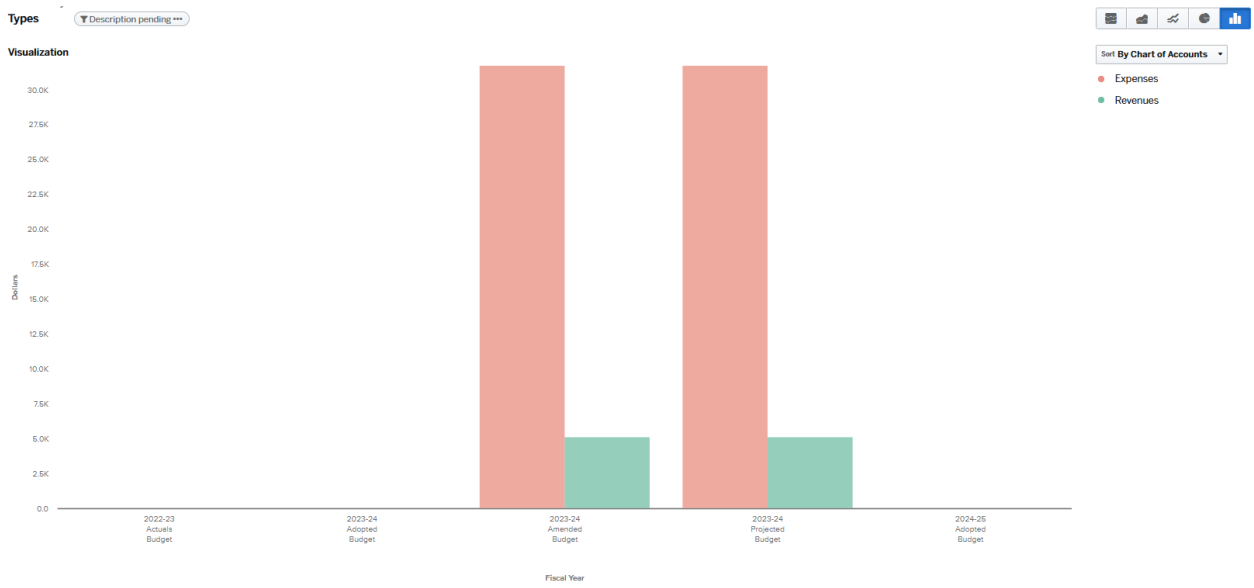
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ 26,557	$ 26,557	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ 26,557**	**$ 26,557**	**$ -**
REVENUES				
Grant Proceeds	$ -	$ 5,166	$ 5,166	$ -
Total Revenues	**$ -**	**$ 5,166**	**$ 5,166**	**$ -**
TOTAL FUNDS AVAILABLE	**$ -**	**$ 31,723**	**$ 31,723**	**$ -**
EXPENDITURES				
Supplies	$ -	$ 31,723	$ 31,723	$ -
Total Expenditures	**$ -**	**$ 31,723**	**$ 31,723**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ -	$ -	$ 5,166	$ 5,166	$ -
Total Revenues	**$ -**	**$ -**	**$ 5,166**	**$ 5,166**	**$ -**
EXPENDITURES					
Supplies	$ -	$ -	$ 31,723	$ 31,723	$ -
Total Expenditures	**$ -**	**$ -**	**$ 31,723**	**$ 31,723**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Texas Department of Emergency Management TDEM

Department Description

The Texas Department of Emergency Management (TDEM) Fund accounts for funds received for the City of Victoria's Aquifer Storage and Recovery (ASR) Well project.

Pro Forma Schedule of Fund Balance Position

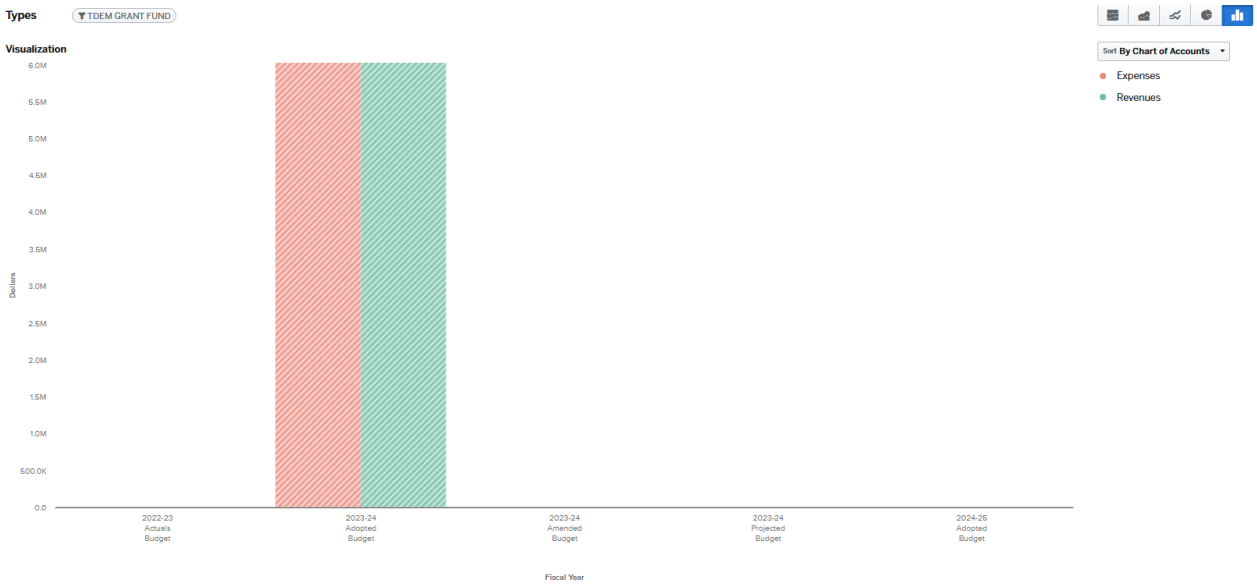
	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
BEGINNING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
TOTAL FUND BALANCE , OCTOBER 1	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES				
Grant Proceeds	$ 6,032,399	$ -	$ -	$ -
Total Revenues	**$ 6,032,399**	**$ -**	**$ -**	**$ -**
TOTAL FUNDS AVAILABLE	**$ 6,032,399**	**$ -**	**$ -**	**$ -**
EXPENDITURES				
Infrastructure Projects	$ 6,032,399	$ -	$ -	$ -
Total Expenditures	**$ 6,032,399**	**$ -**	**$ -**	**$ -**
ENDING FUND BALANCE				
Undesignated Fund Balance	$ -	$ -	$ -	$ -
Reserved for Encumbrances	-	-	-	-
Reserved for Noncurrent Assets	-	-	-	-
TOTAL FUND BALANCE, SEPTEMBER 30	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 Amended Budget is adjusted for actual audited amounts, encumbrances and Council approved budget amendments.

Total Revenues and Expenditures for Corresponding Fiscal Year Presented

	Fiscal Year 2022-23 Actual Rev/Exp	Fiscal Year 2023-24 Original Budget	Fiscal Year 2023-24 Amended Budget	Fiscal Year 2023-24 Projected Actual	Fiscal Year 2024-25 Adopted Budget
REVENUES					
Grant Proceeds	$ -	$ 6,032,399	$ -	$ -	$ -
Total Revenues	**$ -**	**$ 6,032,399**	**$ -**	**$ -**	**$ -**
EXPENDITURES					
Infrastructure Projects	$ -	$ 6,032,399	$ -	$ -	$ -
Total Expenditures	**$ -**	**$ 6,032,399**	**$ -**	**$ -**	**$ -**

Total Revenues and Expenditures for Corresponding Fiscal Year Presented



Debt Service Pro Forma Schedule

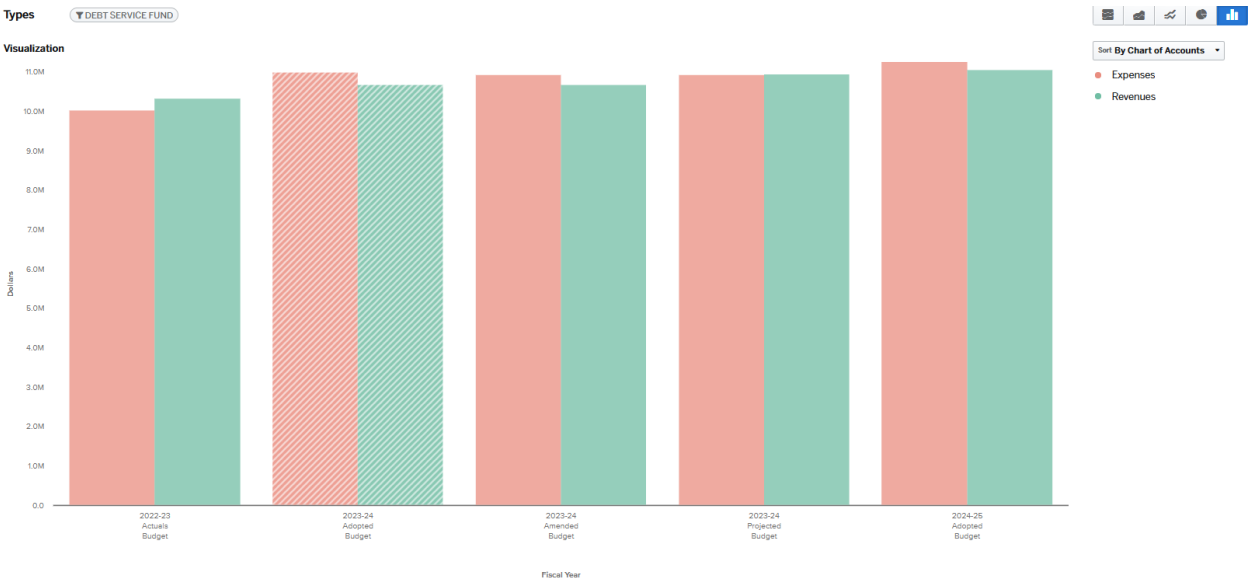
Pro Forma Schedule of Fund Balance Position

Debt Service Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$1,106,617	$1,413,076	$1,424,309
BEGINNING FUND BALANCE	**$1,106,617**	**$1,413,076**	**$1,424,309**
Revenues			
Taxes and Franchise Fees	$10,084,827	$10,593,677	$9,892,647
Other Financing Sources	$0	$0	$1,000,000
Interest Income	$251,931	$356,178	$175,000
REVENUES	**$10,336,758**	**$10,949,855**	**$11,067,647**
Expenses			
Debt Service	$10,030,299	$10,938,622	$11,250,512
EXPENSES	**$10,030,299**	**$10,938,622**	**$11,250,512**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$1,413,076	$1,424,309	$1,241,444
ENDING FUND BALANCE	**$1,413,076**	**$1,424,309**	**$1,241,444**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The FY 2025 Budget assumes the following: 3.7% growth in the Net Taxable Appraised Values; overall tax rate of 47.07¢, decrease of 1.91¢ from last year; M&O tax rate of 29.79¢, decrease of 0.01¢; and, debt tax rate of 17.28¢, decrease of 1.75¢.

Revenues vs Expenses



Debt Service Revenues

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Taxes and Franchise Fees	$ 10,539,129	$ 9,892,647	-646,482	-6.13%
▸ Other Financing Sources	0	1,000,000	1,000,000	--
▾ Interest Income	150,000	175,000	25,000	16.67%
(480010) INTEREST REVENUE	150,000	175,000	25,000	16.67%
Total	$ 10,689,129	$ 11,067,647	378,518	3.54%

- Revenues increased over the prior year budget is mainly the net effect of Redemption Program, new improvements in the amount of $170K, and an increase in tax taxable appraised values of 3.7%.

Expenditures by Cost Center

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ GENERAL/CERTIFICATE OF OBLIGATION	$ 10,990,359	$ 11,250,512	260,153	2.37%
(21NON2023) CO BOND ISSUE 2023	170,450	171,950	1,500	0.88%
(21NON2024) CO BOND ISSUE 2024	4,045,283	4,559,500	514,217	12.71%
(21NON23REF) GO REDEEMING BOND 2023	232,000	1,000	-231,000	-99.57%
(21NON13ARF) GO BOND ISSUE 2013A-REFUNDING	1,013,300	31,000	-982,300	-96.94%
(21NON15REF) GO BOND ISSUE 2015-REFUNDING	1,554,650	1,560,250	5,600	0.36%
(21NON17REF) GO BOND ISSUE 2017-REFUNDING	2,369,250	2,377,750	8,500	0.36%
(21NON19REF) CO BOND ISSUE 2019-REFUNDING	637,850	641,350	3,500	0.55%
(21NON2012) CO BOND ISSUE 2012	247,562	246,468	-1,094	-0.44%
(21NON2014) CO BOND ISSUE 2014	415,262	385,662	-29,600	-7.13%
(21NON2015) CO BOND ISSUE 2015	174,026	173,276	-750	-0.43%
(21NON2019) CO BOND ISSUE 2019	130,726	132,526	1,800	1.38%
(21NON2025) CO BOND ISSUE 2025	0	469,780	469,780	--
(21NONRDM) BOND REDEMPTION PROGRAM	0	500,000	500,000	--
Total	$ 10,990,359	$ 11,250,512	260,153	2.37%

Expenditures by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 10,990,359	$ 11,250,512	260,153	2.37%
▾ Debt Service	10,990,359	11,250,512	260,153	2.37%
(660010) PRINCIPAL - BOND SERVICE	9,474,283	7,443,780	-2,030,503	-21.43%
(660020) INTEREST	1,504,076	3,794,732	2,290,656	152.30%
(660030) AGENTS FEE	6,000	6,000	0	0.00%
(660050) ARBITRAGE REBATE PMT	6,000	6,000	0	0.00%
Total	$ 10,990,359	$ 11,250,512	260,153	2.37%

- Interest increased mainly due to last year CO Bond issue.

Gov Construction Fund Pro Forma Schedule

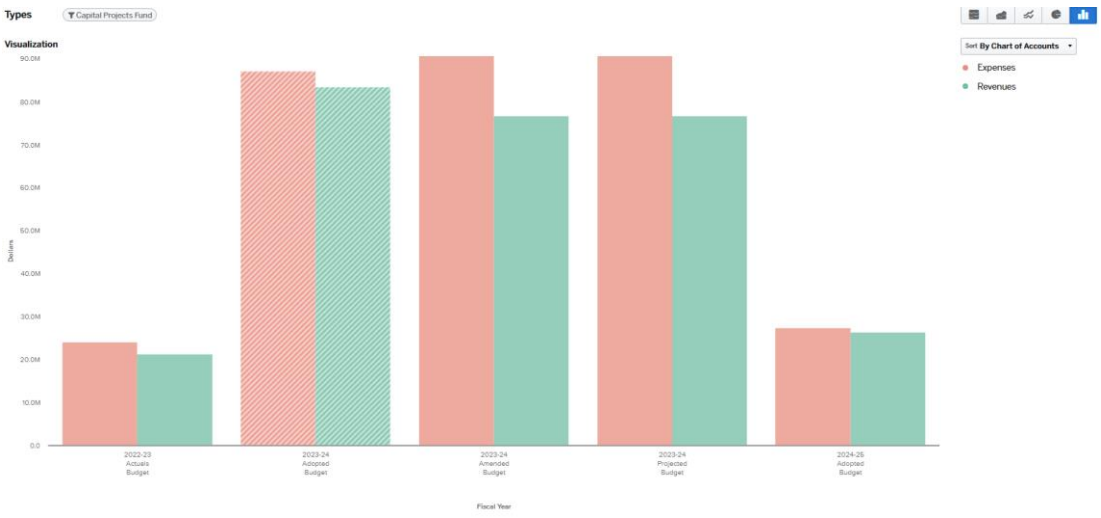
Pro Forma Schedule of Fund Balance Position

GF Construction - combined

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$18,443,664	$15,628,991	$1,738,139
BEGINNING FUND BALANCE	**$18,443,664**	**$15,628,991**	**$1,738,139**
Revenues			
Interdepartmental	$292,182	$292,182	$0
Other Financing Sources	$20,102,645	$74,209,081	$26,412,133
Interest Income	$989,394	$2,272,185	$10,000
REVENUES	**$21,384,221**	**$76,773,448**	**$26,422,133**
Expenses			
Capital	$1,340,442	$0	$0
Construction	$19,126,554	$86,369,968	$26,695,516
Supplies	$0	$0	$0
Contractual Services	$144,949	$111,708	$500,000
Other Charges	$0	$0	$0
Interdepartmental	$0	$313,624	$0
Transfers	$3,512,736	$3,869,000	$260,268
Debt Service	$74,211	$0	$0
EXPENSES	**$24,198,893**	**$90,664,300**	**$27,455,784**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$15,628,992	$1,738,139	$704,488
ENDING FUND BALANCE	**$15,628,992**	**$1,738,139**	**$704,488**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenues and Total Expenditures will be funded with Fund Balance (excess amount over the minimum Fund Balance requirement).

Revenues vs Expenditures

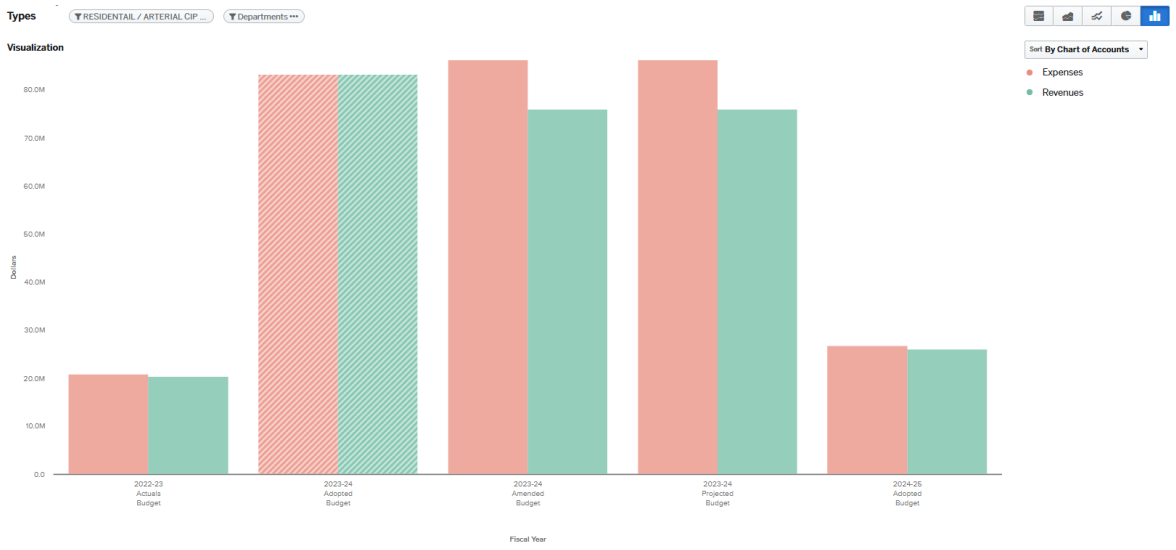


Pro Forma Schedule of Fund Balance Position - General Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$12,056,807	$11,499,223	$1,344,407
BEGINNING FUND BALANCE	**$12,056,807**	**$11,499,223**	**$1,344,407**
Revenues			
Other Financing Sources	$19,637,077	$73,966,789	$26,157,865
Interest Income	$740,490	$2,043,364	$0
REVENUES	**$20,377,567**	**$76,010,153**	**$26,157,865**
Expenses			
Capital	$62,195	$0	$0
Construction	$19,049,697	$86,164,968	$26,695,516
Contractual Services	$9,073	$0	$0
Other Charges	$0	$0	$0
Transfers	$1,739,976	$0	$102,268
Debt Service	$74,211	$0	$0
EXPENSES	**$20,935,151**	**$86,164,968**	**$26,797,784**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$11,499,223	$1,344,407	$704,488
ENDING FUND BALANCE	**$11,499,223**	**$1,344,407**	**$704,488**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenues and Total Expenditures will be funded with Fund Balance (excess amount over the minimum Fund Balance requirement).

Revenues vs Expenditures



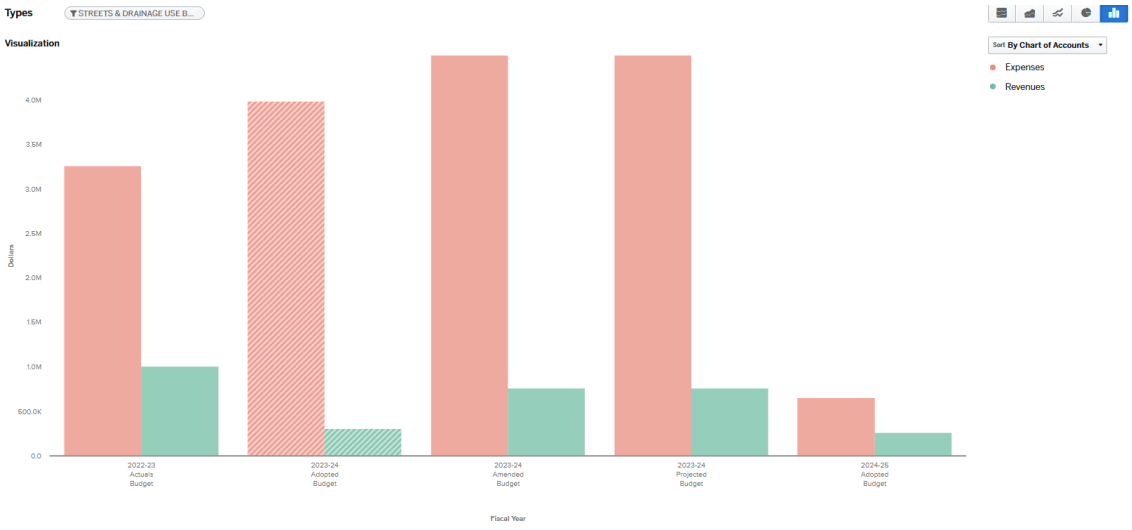
Revenues
The decrease in revenues is mainly due to decrease in bond sale.
Expenditures
The decrease in expenditures is based on current CIP program.

Pro Forma Schedule of Fund Balance Position - TxDOT Overpass Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$6,386,857	$4,129,768	$393,732
BEGINNING FUND BALANCE	**$6,386,857**	**$4,129,768**	**$393,732**
Revenues			
Interdepartmental	$292,182	$292,182	$0
Other Financing Sources	$465,567	$242,292	$254,268
Interest Income	$248,904	$228,821	$10,000
REVENUES	**$1,006,654**	**$763,295**	**$264,268**
Expenses			
Capital	$1,278,248	$0	$0
Construction	$76,858	$205,000	$0
Supplies	$0	$0	$0
Contractual Services	$135,877	$111,708	$500,000
Interdepartmental	$0	$313,624	$0
Transfers	$1,772,760	$3,869,000	$158,000
EXPENSES	**$3,263,742**	**$4,499,332**	**$658,000**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$4,129,768	$393,732	$0
ENDING FUND BALANCE	**$4,129,768**	**$393,732**	**$0**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenues and Total Expenditures will be funded with Fund Balance (excess amount over the minimum Fund Balance requirement).

Revenues vs Expenditures



Revenues
The decrease in revenues is mainly due to current CIP Program.

Expenditures
The decrease in expenditures is based on current CIP Program.

Water/Wastewater Fund Combined Pro Forma Schedule

Pro Forma Schedule of Working Capital Position

Utility Fund - combined

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$21,361,708	$31,892,486	$13,753,131
BEGINNING FUND BALANCE	**$21,361,708**	**$31,892,486**	**$13,753,131**
Revenues			
Intergovernmental	$0	$0	$0
Charges for Services	$26,564,243	$26,806,000	$26,595,000
Other Financing Sources	$17,996,504	$11,682,674	$13,345,000
Interest Income	$1,133,231	$1,045,656	$350,000
Miscellaneous	$65,285	$47,471	$10,000
REVENUES	**$45,759,263**	**$39,581,801**	**$40,300,000**
Expenses			
Capital	$346,677	$1,998,926	$800,100
Construction	$9,209,362	$27,207,827	$13,320,000
Supplies	$2,134,329	$1,985,123	$2,389,140
Maintenance	$1,027,412	$2,748,515	$2,761,514
Contractual Services	$2,546,722	$3,915,789	$3,196,863
Other Charges	$84,393	$105,625	$140,657
Interdepartmental	$1,380,427	$1,980,868	$1,429,606
Transfers	$6,337,199	$6,694,374	$8,833,900
Inventory	$0	$0	$0
Personnel & Benefits	$5,684,613	$5,993,409	$6,732,583
Debt Service	$6,477,351	$5,090,700	$5,088,350
EXPENSES	**$35,228,485**	**$57,721,155**	**$44,692,713**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$31,892,486	$13,753,131	$9,360,417

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenues and Total Expense will be funded with Working Capital Balance (excess amount over the minimum Working Capital Balance requirement).

Click the link below for a breakdown of the respective Working Capital Position Schedule:

Operating Fund

Utility Debt Service

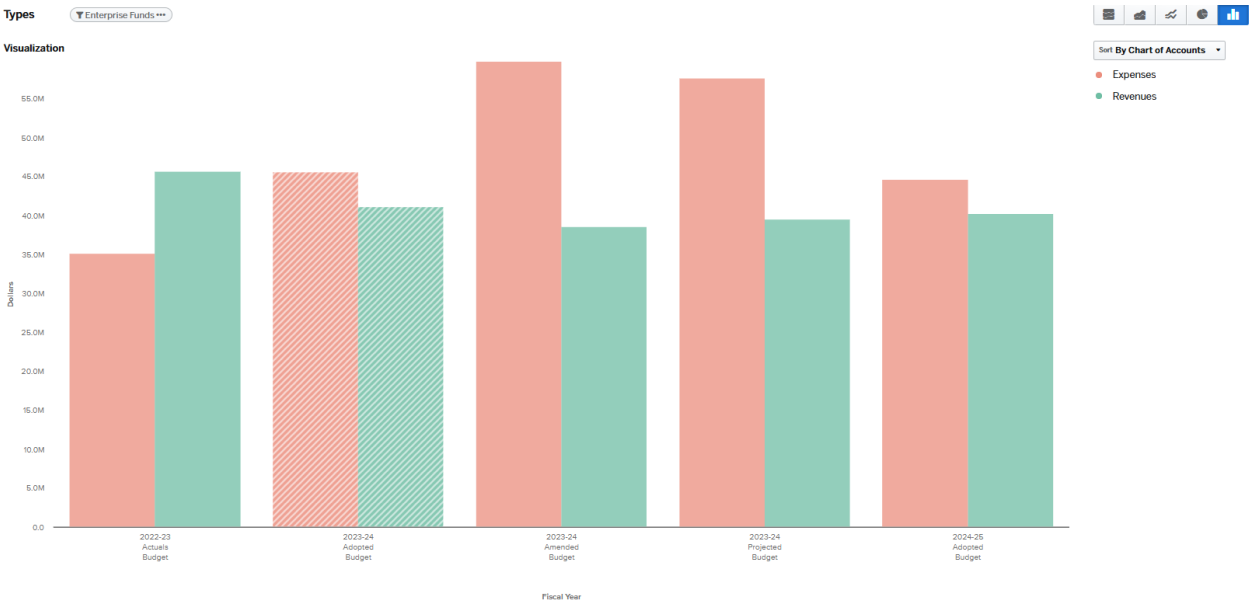
Utility Construction

Baseline Analysis

Baseline analysis is utilized to identify the starting point. In order to get the baseline budget, the total budget is reduced by one-time funds to get the recurring baseline budget. This allows users to look at the information that is to be considered and analyzed to establish a starting point, which future progress can be assessed or compared.

For baseline analysis, see *FY25 Budget - Major Funds Baseline Analysis* page.

Revenues vs Expenses



Revenue vs. Expenses One Time

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 14,429,554	$ 13,345,000	-1,084,554	-7.52%
Other Financing Sources	14,369,554	13,345,000	-1,024,554	-7.13%
Interest Income	60,000	0	-60,000	-100.00%
Expenses	21,553,202	20,505,950	-1,047,252	-4.86%
Maintenance and Operations	5,588,879	6,812,450	1,223,571	21.89%
Capital Outlay	15,964,323	13,693,500	-2,270,823	-14.22%
Revenues Less Expenses	$ -7,123,648	$ -7,160,950	-37,302	-0.52%

Revenues vs. Expenses Recurring

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 26,733,000	$ 26,955,000	222,000	0.83%
Charges for Services	26,624,000	26,595,000	-29,000	-0.11%
Interest Income	99,000	350,000	251,000	253.54%
Miscellaneous	10,000	10,000	0	0.00%
Expenses	24,090,358	24,186,763	96,405	0.40%
Personnel Costs	6,827,461	6,732,583	-94,878	-1.39%
Maintenance and Operations	16,485,297	17,027,580	542,283	3.29%
Supplies	1,969,891	2,341,290	371,399	18.85%
Maintenance	1,619,483	1,645,214	25,731	1.59%
Contractual Services	2,577,703	2,650,563	72,860	2.83%
Other Charges	138,827	138,657	-170	-0.12%
Interdepartmental	1,354,093	1,429,606	75,513	5.58%
Transfers	3,733,900	3,733,900	0	0.00%
Debt Service	5,091,400	5,088,350	-3,050	-0.06%
Capital Outlay	777,600	426,600	-351,000	-45.14%
Revenues Less Expenses	$ 2,642,642	$ 2,768,237	125,595	4.75%

Department Revenues

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Charges for Services	$ 26,624,000	$ 26,595,000	-29,000	-0.11%
Other Financing Sources	14,369,554	13,345,000	-1,024,554	-7.13%
Interest Income	159,000	350,000	191,000	120.13%
Miscellaneous	10,000	10,000	0	0.00%
Total	$ 41,162,554	$ 40,300,000	-862,554	-2.10%

- Charges for Services decreased mainly due to sales.
- Other Financing Sources decreased mainly do to not less construction transfers, due to CIP program.
- Interest increase is mainly due to operating interest income.

Water and Sewer Rate Tables

Meter Size	*FY 2025 Water "Base Rates"*	*FY 2024 Water "Base Rates"*
3/4"	$18.21	$18.21
1"	$45.55	$45.55
1 1/2"	$91.07	$91.07
2"	$145.72	$145.72
3"	$291.44	$291.44
4"	$455.37	$455.37
6"	$910.73	$910.73
8"	$2,913.33	$2,913.33
10"	$ 4,553.64	$ 4,553.64

Meter Size	*FY 2025 Sewer "Base Rates"*	*FY 2024 Sewer "Base Rates"*
3/4"	$22.68	$22.68
1"	$56.71	$56.71
1 1/2"	$113.44	$113.44
2"	$181.48	$181.48
3"	$362.97	$362.97
4"	$567.13	$567.13
6"	$1,134.25	$1,134.25
8"	$3,629.61	$3,629.61
10"	$ 5,670.27	$ 5,670.27

Gallons per Month	*FY 2025 Water "Variable Rates"*	*FY 2024 Water "Variable Rates"*
0 - 2,000	$0.00	$0.00
3,000 - 10,000	$2.25	$2.25
11,000 - 25,000	$2.50	$2.50
>25,000	$3.15	$3.15

Gallons per Month	*FY 2025 Water "Variable Rates"*	*FY 2024 Water "Variable Rates"*
0 - 2,000	$0.00	$0.00
3,000 - 10,000	$2.50	$2.50
11,000 - 25,000	$2.55	$2.55
>25,000	$2.75	$2.75

Department Expenses by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 6,827,461	$ 6,732,583	-94,878	-1.39%
▾ Maintenance and Operations	22,074,176	23,840,030	1,765,854	8.00%
▸ Supplies	1,981,441	2,389,140	407,699	20.58%
▸ Maintenance	2,253,953	2,761,514	507,561	22.52%
▸ Contractual Services	3,029,703	3,196,863	167,160	5.52%
▸ Other Charges	138,827	140,657	1,830	1.32%
▸ Interdepartmental	1,870,093	1,429,606	-440,487	-23.55%
▸ Transfers	7,708,759	8,833,900	1,125,141	14.60%
▸ Debt Service	5,091,400	5,088,350	-3,050	-0.06%
▾ Capital Outlay	16,741,923	14,120,100	-2,621,823	-15.66%
▸ Capital	2,397,369	800,100	-1,597,269	-66.63%
▸ Construction	14,344,554	13,320,000	-1,024,554	-7.14%
Total	$ 45,643,560	$ 44,692,713	-950,847	-2.08%

Department Expenses by Cost Center

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ UTILITIES	$ 26,207,606	$ 26,284,363	76,757	0.29%
(41ENV) ENVIRONMENTAL DEPARTMENT	69,306	70,285	979	1.41%
(41NON) WWW-NON DEPARTMENTAL	3,603,845	3,258,282	-345,563	-9.59%
(41PLT) WATER PLANT	5,426,449	4,687,747	-738,702	-13.61%
(41PRE) PRE TREATMENT DEPT	676,055	671,363	-4,692	-0.69%
(41UBO) UTILITY BILLING OFFICE	1,213,354	1,168,037	-45,317	-3.73%
(41WAT) WATER	5,963,207	6,804,876	841,669	14.11%
(41WST) WASTEWATER	5,475,847	5,128,359	-347,488	-6.35%
(41WWP) WASTEWATER TREATMENT PLANT	3,779,543	4,495,414	715,871	18.94%
▸ UTILITIES 3044	2,596,655	2,021,500	-575,155	-22.15%
▸ UTILITY CONSTRUCTION	11,747,899	11,298,500	-449,399	-3.83%
▸ UTILITY DEBT SERVICE	5,091,400	5,088,350	-3,050	-0.06%
Total	$ 45,643,560	$ 44,692,713	-950,847	-2.08%

Click the links below for more information on each department and their respective budget requests for FY 2025.

Utility Billing Office

Water

Water Plant

Wastewater

Wastewater Plant

Pretreatment

Environmental

Non-departmental

Debt

Water/Wastewater Fund Additional Pro Forma Schedule

Pro Forma Schedule of Working Capital Position - Operating Fund

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 14,808,101	$ 15,261,656	$ 15,261,656	$ 13,388,603	$ -	$ (1,419,498)
Designated Working Capital	-	920,998	920,998	-	-	-
Total Working Capital, October 1	**$ 14,808,101**	**$ 16,182,654**	**$ 16,182,654**	**$ 13,388,603**	**$ -**	**$ (1,419,498)**
REVENUES:						
Water Department	$ 13,785,000	$ 13,785,000	$ 13,958,000	$ 13,775,000	$ 173,000	$ (10,000)
Wastewater Department	12,839,000	12,839,000	12,848,000	12,820,000	9,000	(19,000)
Miscellaneous - Operating	134,000	134,000	913,277	385,000	779,277	251,000
Total Revenues	**$ 26,758,000**	**$ 26,758,000**	**$ 27,719,277**	**$ 26,980,000**	**$ 961,277**	**$ 222,000**
TOTAL FUNDS AVAILABLE	**$ 41,566,101**	**$ 42,940,654**	**$ 43,901,932**	**$ 40,368,603**	**$ 961,277**	**$ (1,197,498)**
EXPENSES:						
UBO Department Expense	$ 1,213,354	$ 1,213,354	$ 1,199,075	$ 1,168,037	$ (14,279)	$ (45,317)
Water Department Expense	5,963,207	6,486,999	5,728,881	6,804,876	(758,118)	841,669
Water Plant Expense	5,426,449	5,540,242	5,399,045	4,687,747	(141,197)	(738,702)
Wastewater Department Expense	5,475,847	5,599,715	4,547,490	5,128,359	(1,052,225)	(347,448)
Wastewater Treatment Plant Expense	3,779,543	4,286,991	4,223,745	4,495,414	(63,246)	715,871
Pre-Treatment Depart. Expense	676,055	681,302	653,126	671,363	(28,176)	(4,692)
Environmental Depart. Expense	69,306	87,306	86,920	70,285	(386)	979
Non-Departmental Expense	3,603,845	3,603,845	3,584,345	3,258,282	(19,500)	(345,563)
Transfer to Debt Service Fund	5,091,400	5,091,400	5,090,700	5,088,350	(700)	(3,050)
Total Expenses	**$ 31,299,006**	**$ 32,591,155**	**$ 30,513,328**	**$ 31,372,713**	**$ (2,077,827)**	**$ 73,707**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 10,267,095	$ 10,349,499	$ 13,388,603	$ 8,995,891	$ 3,039,104	$ (1,271,205)
Total Working Capital, September 30	**$ 10,267,095**	**$ 10,349,499**	**$ 13,388,603**	**$ 8,995,891**	**$ 3,039,104**	**$ (1,271,205)**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - Utility Debt Services

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ -	$ -	$ -	$ -	$ -	$ -
Designated Working Capital	-	-	-	-	-	-
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, October 1	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
REVENUES						
Transfer From Operating Fund	$ 5,091,400	$ 5,091,400	$ 5,090,700	$ 5,088,350	$ (700)	$ (3,050)
Total Revenues	**$ 5,091,400**	**$ 5,091,400**	**$ 5,090,700**	**$ 5,088,350**	**$ (700)**	**$ (3,050)**
TOTAL FUNDS AVAILABLE	**$ 5,091,400**	**$ 5,091,400**	**$ 5,090,700**	**$ 5,088,350**	**$ (700)**	**$ (3,050)**
EXPENSES						
Principal Payment	$ 3,305,000	$ 3,305,000	$ 3,305,000	$ 3,435,000	$ -	$ 130,000
Interest Expense	1,779,400	1,779,400	1,779,400	1,646,350	-	(133,050)
Agent Fees	7,000	7,000	6,300	7,000	(700)	-
Issue Cost	-	-	-	-	-	-
Arbitrage	-	-	-	-	-	-
Refunding Bond Payment	-	-	-	-	-	-
Total Expenses	**$ 5,091,400**	**$ 5,091,400**	**$ 5,090,700**	**$ 5,088,350**	**$ (700)**	**$ (3,050)**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ -	$ -	$ -	$ -	$ -	$ -
Designated Working Capital	-	-	-	-	-	-
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, September 30	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.

Pro Forma Schedule of Working Capital Position - Utility Construction

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Reserved CIP Working Capital	$ 760,835	$ 15,709,832	$ 15,709,832	$ 364,528	$ -	$ (396,307)
Total Working Capital, October 1	**$ 760,835**	**$ 15,709,832**	**$ 15,709,832**	**$ 364,528**	**$ -**	**$ (396,307)**
REVENUES:						
Sales Tax Development Corporation	$ -	$ 1,787,505	$ 1,787,505	$ 1,220,000	$ -	$ 1,220,000
Transfer from Water/Wastewater Fund	4,612,155	3,597,770	3,597,770	6,100,000	-	1,487,845
Transfer from TEDEM Grant Fund	6,032,399	6,032,399	6,032,399	-	-	(6,032,399)
Transfer from CDBG- MIIT Grant Fund	3,700,000	-	-	6,000,000	-	2,300,000
Interest Income	60,000	444,850	444,850	-	-	(60,000)
Total Revenues	**$ 14,404,554**	**$ 11,862,524**	**$ 11,862,524**	**$ 13,320,000**	**$ -**	**$ (1,084,554)**
TOTAL FUNDS AVAILABLE	**$ 15,165,389**	**$ 27,572,356**	**$ 27,572,356**	**$ 13,684,528**	**$ -**	**$ (1,480,861)**
PROJECT EXPENSES:						
Capital Improvement Project Fund 3044	$ 2,596,655	$ 3,768,671	$ 3,768,671	$ 2,021,500	$ -	$ (575,155)
Capital Improvement Project Fund 3046	11,747,899	23,439,156	23,439,156	11,298,500	-	(449,399)
Total Project Expenses	**$ 14,344,554**	**$ 27,207,827**	**$ 27,207,827**	**$ 13,320,000**	**$ -**	**$ (1,024,554)**
ENDING WORKING CAPITAL						
Reserved CIP Working Capital	$ 820,835	$ 364,528	$ 364,528	$ 364,528	$ -	$ (456,307)
Total Working Capital, September 30	**$ 820,835**	**$ 364,528**	**$ 364,528**	**$ 364,528**	**$ -**	**$ (456,307)**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - 3044 Utility Construction

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Reserved for Capital Improvement Projects	$ 71,093	$ 956,170	$ 956,170	$ 75,120	$ -	$ 4,027
Total Working Capital, October 1	**$ 71,093**	**$ 956,170**	**$ 956,170**	**$ 75,120**	**$ -**	**$ 4,027**
REVENUES						
Transfer from Water/Wastewater Fund	$ 2,596,655	$ 2,870,000	$ 2,870,000	$ 2,021,500	$ -	$ (575,155)
Interest Income	10,000	17,622	17,622	-	-	(10,000)
Total Revenues	**$ 2,606,655**	**$ 2,887,622**	**$ 2,887,622**	**$ 2,021,500**	**$ -**	**$ (585,155)**
TOTAL FUNDS AVAILABLE	**$ 2,677,748**	**$ 3,843,792**	**$ 3,843,792**	**$ 2,096,620**	**$ -**	**$ (581,128)**
EXPENSES:						
DeLeon Plaza Project	$ -	$ 160,080	$ 160,080	$ -	$ -	$ -
Stormwater Drainage Rate Project	-	384,224	384,224	-	-	-
Duck Pond Waterfall Project	-	158,081	158,081	-	-	-
Dog Park Sign	-	49,872	49,872	-	-	-
Dryer Equipment Project	-	10,975	10,975	-		-
Dairy Road Project	-	135,439	135,439	-	-	-
Residential Projects	1,280,000	2,010,209	2,010,209	1,434,070	-	154,070
Delmar Drive Project	326,655	-	-	-	-	(326,655)
Citywide LED Project	250,000	250,000	250,000	250,000	-	-
Public Safety Building Project	609,791	609,791	609,791	-	-	(609,791)
Lone Tree Acres Project	130,209	-	-	-		
Odem Street	-	-	-	337,430	-	337,430
Total Expenses	**$ 2,596,655**	**$ 3,768,671**	**$ 3,768,671**	**$ 2,021,500**	**$ -**	**$ (444,946)**
ENDING WORKING CAPITAL						
Reserved for Capital Improvement Projects	$ 81,093	$ 75,120	$ 75,120	$ 75,120	$ -	$ (5,973)
Total Working Capital, September 30	**$ 81,093**	**$ 75,120**	**$ 75,120**	**$ 75,120**	**$ -**	**$ (5,973)**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - 3046 Utility Construction

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Reserved for Capital Improvement Projects	$ 689,742	$ 14,753,662	$ 14,753,662	$ 289,408	$ -	$ (400,334)
Total Working Capital, October 1	**$ 689,742**	**$ 14,753,662**	**$ 14,753,662**	**$ 289,408**	**$ -**	**$ (400,334)**
REVENUES						
Sales Tax Development Corporation	$ -	$ 1,787,505	$ 1,787,505	$ 1,220,000	$ -	$ 1,220,000
Transfer from Water/Wastewater Fund	2,015,500	727,770	727,770	4,078,500	-	2,063,000
Transfer from TEDEM Grant Fund	6,032,399	6,032,399	6,032,399	-	-	(6,032,399)
Transfer from CDBG-MIT Grant Fund	3,700,000	-	-	6,000,000	-	2,300,000
Interest Income	50,000	427,228	427,228	-	-	(50,000)
Total Revenues	**$ 11,797,899**	**$ 8,974,902**	**$ 8,974,902**	**$ 11,298,500**	**$ -**	**$ (499,399)**
TOTAL FUNDS AVAILABLE	**$ 12,487,641**	**$ 23,728,564**	**$ 23,728,564**	**$ 11,587,908**	**$ -**	**$ (99,065)**
EXPENSES:						
ASR Construction Phase III Project	$ -	$ 86,213	$ 86,213	$ -	$ -	$ -
Tanglewood Utility Project	-	2,312,104	2,312,104	-	-	-
Bone Aire Utility Project	-	5,206,139	5,206,139	-	-	-
College Park Utility Project	-	1,947,017	1,947,017	-	-	-
Laurent Sanitary Line Replacement Project	-	1,475,052	1,475,052	-	-	-
Rosenquest Sewer Line Project	-	709,775	709,775	-	-	-
DeLeon Plaza Project	-	490,000	490,000	-	-	-
County Club Sanitary Line Replacement Project	-	1,678,955	1,678,955	-	-	-
Emerald Hill Subs. Engineer Sanitary Line Project	-	1,050	1,050	-	-	-
Water Meter Replacement Project	-	621,099	621,099	-	-	-
Dairy Road Reconstruction Projec	-	833,852	833,852	-	-	-
CIP Utility Program	2,015,500	1,805,500	1,805,500	4,078,500	-	2,063,000
CIP ASR Well Program	6,032,399	6,032,399	6,032,399	-	-	(6,032,399)
CIP Water SCADA Program	3,700,000	-	-	6,000,000	-	2,300,000
CIP Regional WWTR Project 1, Ph. I	-	-	-	1,220,000	-	1,220,000
Transfer to Water/Wastewater Fund	-	240,000	240,000	-	-	-
Total Expenses	**$ 11,747,899**	**$ 23,439,156**	**$ 23,439,156**	**$ 11,298,500**	**$ -**	**$ (449,399)**
ENDING WORKING CAPITAL						
Reserved for Capital Improvement Projects	$ 739,742	$ 289,408	$ 289,408	$ 289,408	$ -	$ (450,334)
Total Working Capital, September 30	**$ 739,742**	**$ 289,408**	**$ 289,408**	**$ 289,408**	**$ -**	**$ (450,334)**

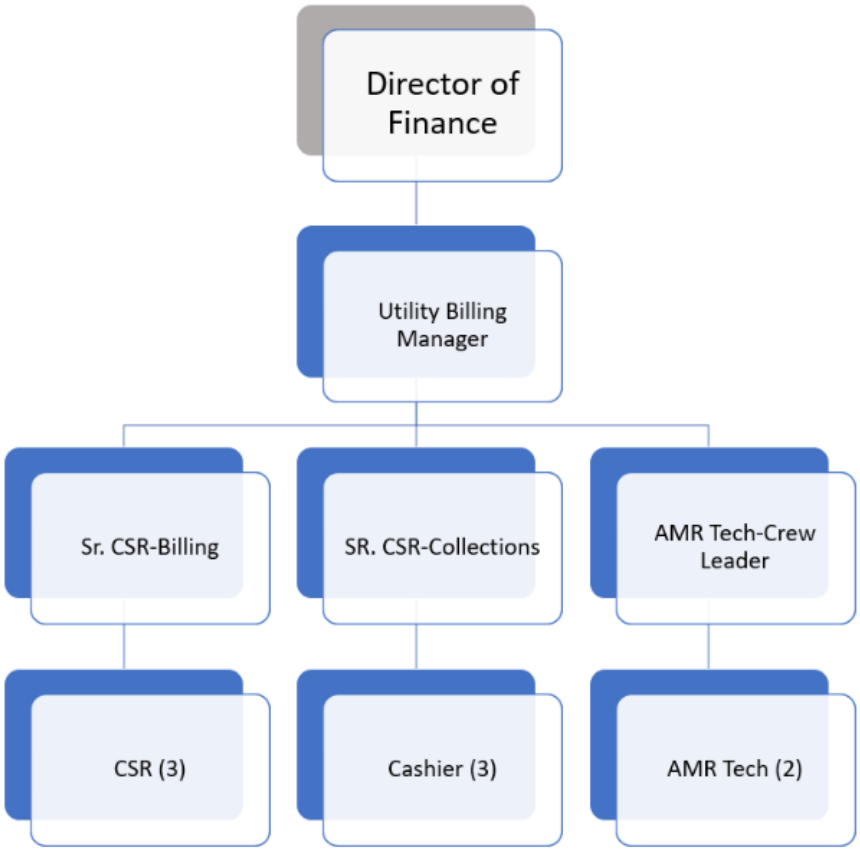
- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Utility Billing Office

Department Description

The Utility Billing Office, which is an integral operation for the Water and Environmental Funds, is responsible for the creation, maintenance and administration of the City's water, sewer and garbage utility billing accounts; this includes reading, billing water meters and collecting the revenue for services on a monthly basis, which provides adequate cash flow for the Water and Environmental Fund operations.

Organization Chart



Note: Blocks in gray are budgeted in other city funds.





Department Mission

Utility Billing Office mission is to provide excellent, friendly, and professional customer service to the citizens and customers of Victoria while maintaining an accurate and efficient utility billing system.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

Provide an efficient and effective work environment

- Provide excellent customer service
- Collect billing in a timely manner
- Keep staff educated and trained on new processes and procedures when opportunities arise

Ensure accurate meter readings and billing

- Maintain and replace broken water meters and batteries

Replace 10% of our water meter inventory (23,000 est. inventory)

- Assist with managing the Water Replacement Program with the Department of Utilites

Keep meter inventory stocked

- Pull inactive meters that haven't been used after 1 year and recycle them for future use

Reduce postage cost

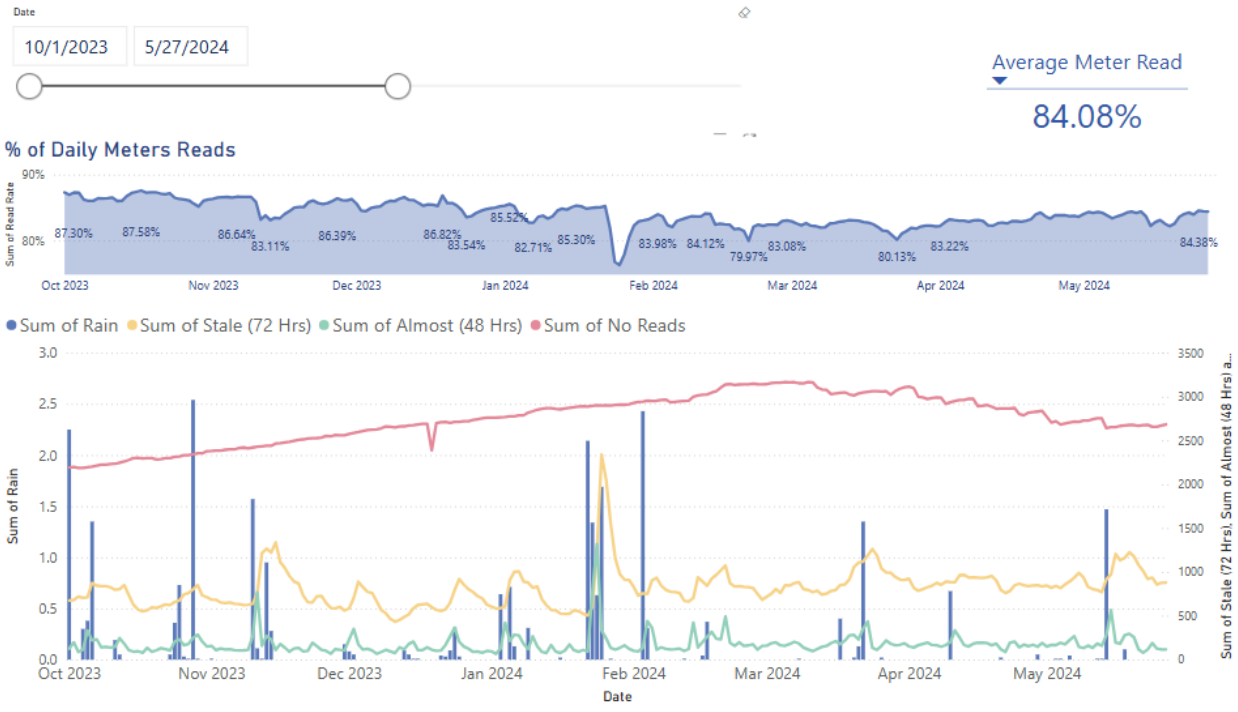
- Promote and advertise paperless billing through the customer portal and with bill inserts

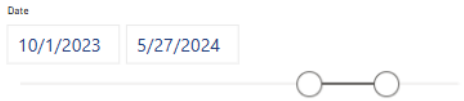
FY 2024 Highlights

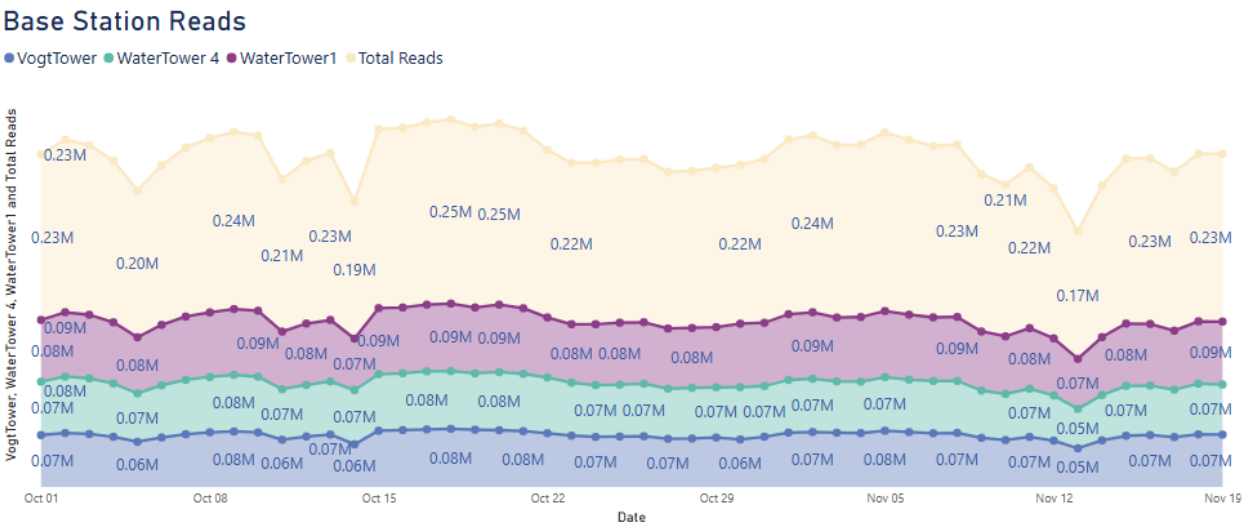
- Installed a security light for the backside entrace at UBO.
- Began meter replacement program to replace 1,700 non working meters and batteries.
- UBO Manager completed the Leadership Academy class.
- Collaborated with Public Works to set up an education table in UBO to provide water conservation tips and to promote customers to register for water tracking through Waterwise.
- Completed required annual Texas Water Development Board conservation report, water use and water loss survey.
- Began working with Development Services in establishing procedures to collect and update all new meter data in GIS.
- Implemented overnight call center during January freeze to respond to customers emergency request to shut water off due to broken water lines and turning off water meters before water froze.



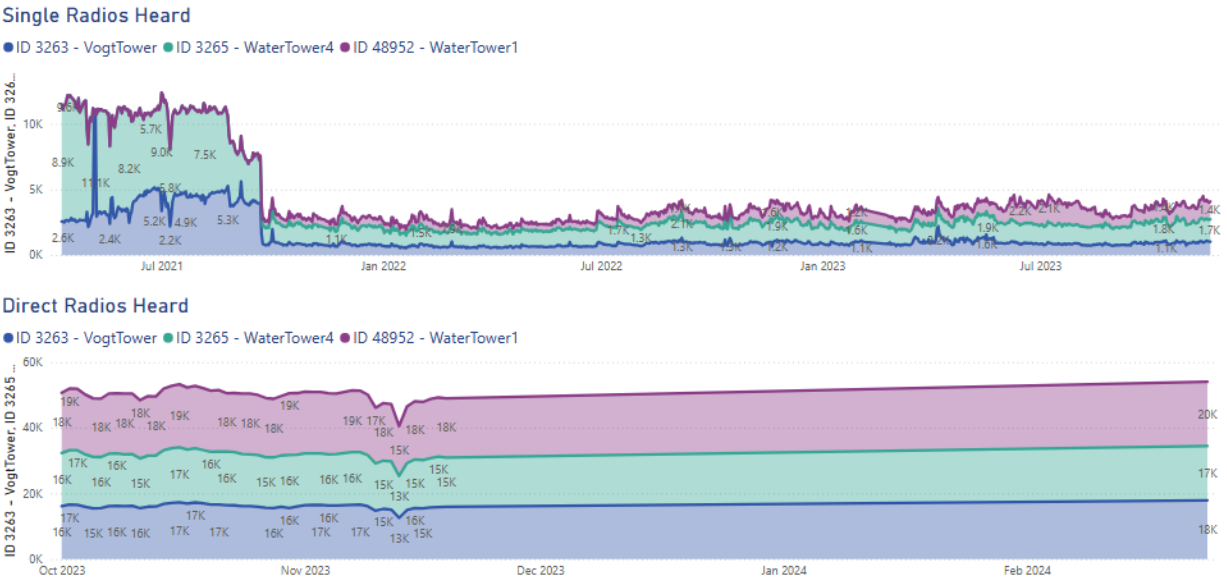
Performance Metrics











The sum of "no reads" fluctuate daily, due to new meters and batteries being installed and old batteries and meters dying out.



Departmental Efficiencies

Issued laptops to manager and supervisors to be available to work from home after hours or during emergencies such as freeze.

Working with Development Services by providing a report to update all GPS points for water meters on the GIS map.

Working with the print shop to cross train the use of new folding maching to save cost of outsourcing mailing utility bills.

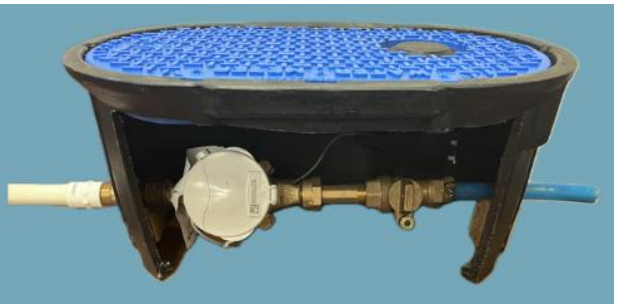
Implemented the Sensus leak report to CityWorks, which:

- Allows Customer Service Representatives to reach out to customers daily to discuss potential leaks
- Reduces time spent on investigating individual accounts before creating work orders
- Reduces water loss
- Reduces the time spent by Automatic Meter Reader techs having to go out to each location

Working with the Public Information Office by providing customer emails for City notifications, which will save on mail-out cost and time.

FY 2025 New Program/Initiatives

- Cross train the automatic meter reading techs and utility techs with each others duties to reduce the time spent on fixing meter or valve issues at a location.
- Implement the second phase of the AMR replacement program to replace 1700 more non working meters and batteries.



FY 2025 Budget Highlights

The Utility Billing Office budget request equals $1,168,037, a decrease of $45,317 or 3.73 percent, compared to Fiscal Year 2024 Adopted Budget, $1,213,354. The Fiscal Year 2025 budget includes one time expenses of $10,900 and $1,157,137 in recurring expense, an increase of $28,252 or 2.50 percent, from last year's recurring budget. Of the $1,168,037 budget, 61% is for personnel, 38% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 1,128,885	$ 1,157,137	$ 28,252	2.50%
One time	84,469	10,900	(73,569)	-87.10%
Total	**$ 1,213,354**	**$ 1,168,037**	**$ (45,317)**	**-3.73%**

Personnel increase of $21,205 is the net result of a $6,619 decrease in baseline adjustments, an increase of $11,543 for Minimum Wage Program, and an increase of $16,281 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Supplies increased by $3,766 due to an increase in postage, decrease in the one-time expense and increase in fuel costs.

Maintenance decreased by $4,969 primarily due to not renewing satori software maintenance.

Contractual Service increased by $1,550 due to professional services and payment processor fee line items.

Other charges increased by $785 primarily to fund quarterly luncheons for employee appreciation and team building.

Interdepartmental increased by $7,915 due to I.T charges.

Transfers decreased due to a one-time expense for an envelope printer.

Capital Outlay decreased $46,865 due to the difference of the one-time expense for bill stuffing machine and new Ricoh printer.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 688,556	$ 709,761	21,205	3.08%
▾ Maintenance and Operations	464,133	444,476	-19,657	-4.24%
▸ Supplies	169,906	173,672	3,766	2.22%
▸ Maintenance	101,465	96,496	-4,969	-4.90%
▸ Contractual Services	37,895	39,445	1,550	4.09%
▸ Other Charges	18,585	19,370	785	4.22%
▸ Interdepartmental	107,578	115,493	7,915	7.36%
▸ Transfers	28,704	0	-28,704	-100.00%
▸ Capital Outlay	60,665	13,800	-46,865	-77.25%
Total	$ 1,213,354	$ 1,168,037	-45,317	-3.73%

Department One-Time Expenses

Data

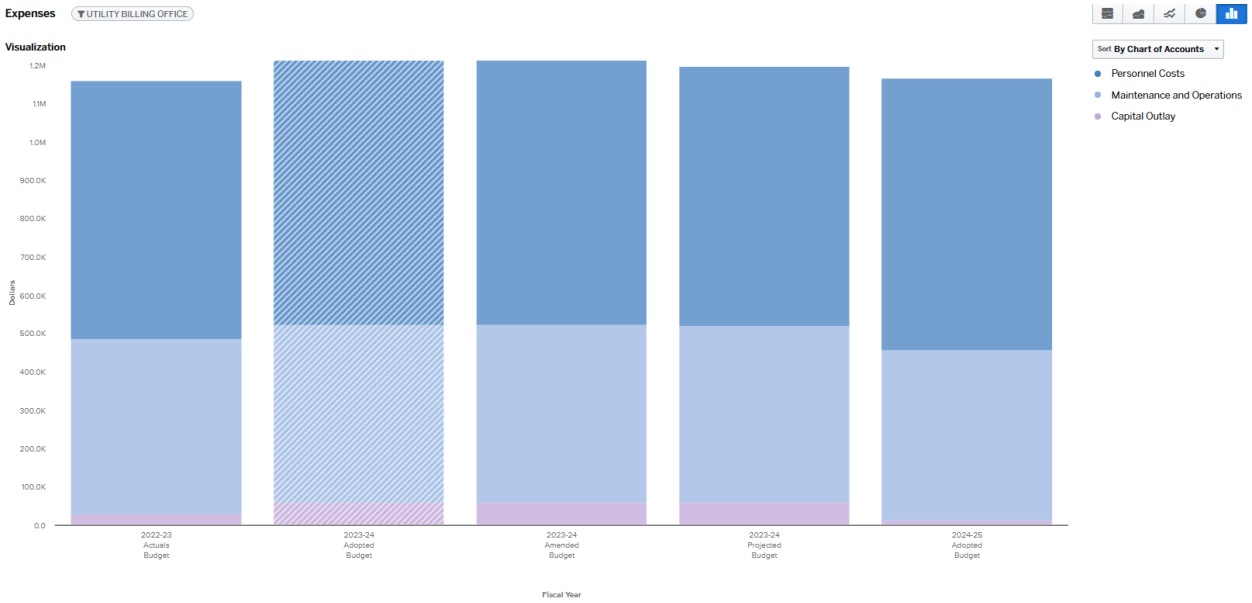
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 32,204	$ 700	-31,504	-97.83%
▸ Supplies	3,500	700	-2,800	-80.00%
▸ Transfers	28,704	0	-28,704	-100.00%
▸ Capital Outlay	52,265	10,200	-42,065	-80.48%
Total	$ 84,469	$ 10,900	-73,569	-87.10%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 688,556	$ 709,761	21,205	3.08%
▾ Maintenance and Operations	431,929	443,776	11,847	2.74%
▸ Supplies	166,406	172,972	6,566	3.95%
▸ Maintenance	101,465	96,496	-4,969	-4.90%
▸ Contractual Services	37,895	39,445	1,550	4.09%
▸ Other Charges	18,585	19,370	785	4.22%
▸ Interdepartmental	107,578	115,493	7,915	7.36%
▸ Capital Outlay	8,400	3,600	-4,800	-57.14%
Total	$ 1,128,885	$ 1,157,137	28,252	2.50%

Total Expenditures for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Continue the meter replacement program to install non working meters.
- To explore new billing software.
- Implement a meter change out program to change out larger meters to improve usage accuracy and limit water loss.
- Have AMR techs obtain a Class C Distribution license.

Department Full-Time Employees

Utility Billing Office

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Utility Billing	12	12	12	12	12
COUNT	**12**	**12**	**12**	**12**	**12**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

UBO Manager (1) - Oversees billing, collections, and administration of the City's water, sewer and garbage accounts. Also opens and closes water accounts, takes payments, and answers customer billing questions and concerns over the phone and in person while providing a high degree of customer service. Reconciles the end-of-month and completes water use & loss surveys for the TWDB.

Senior Customer Service Billing Representative (1) - Oversees customer service representatives. Works with difficult customer service cases. Updates all meter readings, processes bills twice a week, opens and closes water accounts in person and over the phone. Takes payments over the phone. Completes monthly reports.

Senior Customer Service Collections Representative (1) - Oversees cashiers. Works with difficult customer service cases. Completes daily reconciliation reports for deposits. Opens and closes water accounts in person and over the phone, takes payments over the phone. Completes monthly reports.

Customer Service Representatives (3) - Opens and closes water accounts in person and over the phone, takes payments over the phone. Completes and closes out open work orders. Scan in and attach work orders, pay plans and new account applications into our billing software and Laserfiche.

Cashiers (3) - Collect payments, balance money daily, file work orders, scan in and attach work orders into the billing software and answer customer billing questions.

AMR Tech-Crew Leader (1) - Oversees AMR service techs. Fix and repair meters to be read by satellite. Drive-by reads, turn off meters for nonpayment, turn meters on and off for move-in and move-outs. Lock meters for unauthorized usage, and provide excellent customer service in person and over the phone. Prepare reports and schedule AMR techs.

AMR Techs (2) - Fix and repair meters to be read by satellite. Turn off meters for nonpayment, turn meters on and off for move-in and move-outs. Lock meters for unauthorized usage, and provide excellent customer service in person.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41UBO	**500000**	**Dollar Amount**	**$ 476,451.00**	**$ 475,200.00**	**$ 10,900.00**
41UBO	500105	3% Across-the-Board Pay Program	16,281.00	16,281.00	-
41UBO	500105	Minimum Wage Increase Program	11,543.00	11,543.00	-
41UBO	510005	Request is $5,000 more than prior year funded	155,000.00	155,000.00	-
41UBO	510010	Request is the same level as prior year funded	4,300.00	4,300.00	-
41UBO	510010	Replace refrigerator	700.00	-	700.00
41UBO	510015	Request is the same level as prior year funded	10,688.00	12,254.00	-
41UBO	510045	Request is the same level as prior year funded	1,418.00	1,418.00	-
41UBO	520005	No funds requested decrease of $700 from prior year funded	-	1,418.00	-
41UBO	520017	Aqua Metric Sensus Maintenance	50,942.00	50,942.00	-
41UBO	520017	Harris Inhance ICIS	35,000.00	35,000.00	-
41UBO	520020	Automatic Mail Opener	625.00	625.00	-
41UBO	520020	Laser Jet IV Printer	225.00	225.00	-
41UBO	520020	Drive Through Teller Equipment	1,970.00	1,970.00	-
41UBO	520020	Receipt Printers (5)	500.00	500.00	-
41UBO	520020	Ricoh Monthly Maintenance	1,000.00	1,000.00	-
41UBO	520020	Equipment maintenance-Relay 7000 bill folding and insert machine	4,816.00	4,816.00	-
41UBO	530000	Armored Car Service	10,000.00	10,000.00	-
41UBO	540005	Texas Water Utility Association (TWUA) Customer Service Rep	1,000.00	1,000.00	-
41UBO	540005	Obtain C Distribution License	600.00	600.00	-
41UBO	540005	Texas Water Utility Association (TWUA) Meetings for Staff	500.00	500.00	-
41UBO	540005	Annual Team Building/Customer Service Workshop	500.00	500.00	-
41UBO	550010	Texas Water Utility Association (TWUA), American Water Works Association (AWWA)	360.00	360.00	-
41UBO	550010	Waterwise domain	70.00	70.00	-
41UBO	560010	Request is the same amount as prior year funded	750.00	750.00	-
41UBO	560012	Request is the same amount as prior year funded	485.00	485.00	-
41UBO	560014	Request is the same amount as prior year funded	4,500.00	3,750.00	-
41UBO	560022	Request is New to FY2025	460.00	460.00	-
41UBO	590010	Request is the same amount as prior year funded	4,808.00	4,808.00	-
41UBO	590025	FY 2020 Program	5,299.00	5,299.00	-
41UBO	590025	FY 2022 Program	12,768.00	12,768.00	-
41UBO	590030	Request is the same amount as prior year funded	476.00	476.00	-
41UBO	590040	Request is the same amount as prior year funded	2,302.00	2,302.00	-
41UBO	590045	Request is the same amount as prior year funded	7,894.00	7,894.00	-
41UBO	590050	Request is the same amount as prior year funded	1,487.00	2,017.00	-
41UBO	590070	Request is the same amount as prior year funded	244.00	243.00	-
41UBO	590075	Request is the same amount as prior year funded	2,380.00	2,573.00	-
41UBO	590080	Request is the same amount as prior year funded	300.00	300.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

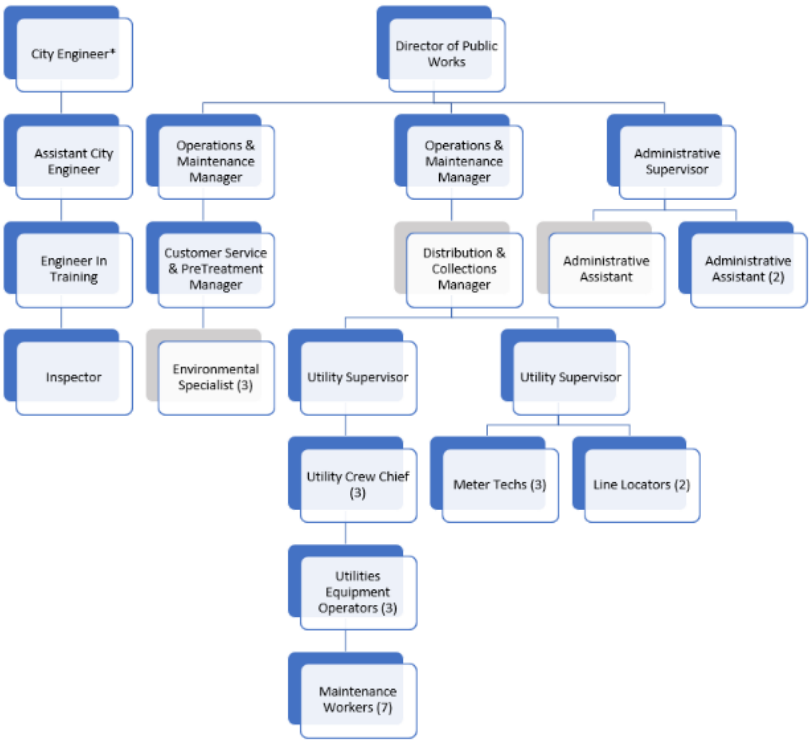
Department	Account	Description	Requested	Approved Recurring	Approved One time
41UBO	590090	Request is the same amount as prior year funded	55,957.00	63,150.00	-
41UBO	600010	Request is New to FY 2025	500.00	-	-
41UBO	620016	Request is $840 more than prior year funded	1,340.00	1,340.00	-
41UBO	640010	Request is the same amount as prior year funded	13,663.00	13,663.00	-
41UBO	660046	Request is $1,200 more than prior year funded	24,000.00	24,000.00	-
41UBO	700080	Request is the same amount as prior year funded	15,000.00	15,000.00	-
41UBO	950500	Replace Computer # 21550 - per I.T.	1,200.00	1,200.00	-
41UBO	950500	Replace Computer # 22304-per I.T.	1,200.00	1,200.00	-
41UBO	950500	Replace Computer #22305 - per I.T.	1,200.00	1,200.00	-
41UBO	950120	Replace MFP Copier - per IT	10,200.00	-	10,200.00

Water

Department Description

The Water Distribution Department is responsible for the operation and maintenance of the City's Water Distribution System which consists of a network of approximately 399 miles of underground water pipes. This department also installs water services for residential, commercial and industrial customers. Additionally, this department provides the City's regulatory required response to utility line location requests for City underground water, sewer pipes, storm water, traffic lines, electrical cables and fiber optic lines. The administrative branch of this department responds to customer complaints and maintains records for all the department's activities.

Organization Chart



Note: Blocks in gray are budgeted in other department.
** Position is split between other funds.*



Department Mission

Provide a safe and effective delivery system for potable water produced by the water treatment plant and reduce service interruptions through proper maintenance of the distribution system. Maintain accurate measuring methods of the water delivered to customers.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Improve meter accuracy
  - increase water meter testing and replacement
- Reduce loss of unbilled water
  - exercise hydrants and valves
  - repair water main breaks

FY 2024 Highlights

- Repaired 12" water main and replaced 12" water valve at N. Ben Wilson & E. North St.
- Repaired the City's 36" raw water line feeding the Surface Water Plant.
- Replaced a total of 2050 meters (1700 Contractor 350 City staff).
- Submitted Lead and Copper Report to TCEQ documenting service line material.



Performance Metrics

of Total Work Orders

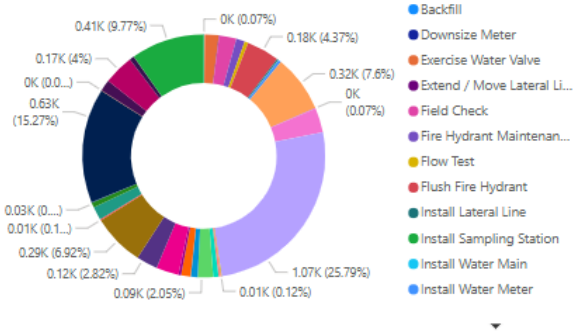
# of Work Orders
4,145

WO Category	# of Work Orders
METERS	2,827
WATER	1,311
	7
Total	**4,145**

Description of Work	# of Work Orders
Backfill	3
Downsize Meter	2
Exercise Water Valve	77
Extend / Move Lateral Line	3
Field Check	95
Fire Hydrant Maintenance	47
Flow Test	20
Flush Fire Hydrant	181
Install Lateral Line	8
Install Sampling Station	1
Install Water Main	1
Install Water Meter	16
Isolate Water Main	315
Locate Valve	3
Meter Box Repair/Replace	134
Total	**4,145**

Assets by Group	HYDRANTS	LATERAL LINES	WATER MAINS	WATER METERS	WATER VALVES	Total
Water	427	210	621	2,798	89	**4,145**
Total	**427**	**210**	**621**	**2,798**	**89**	**4,145**

# of Work Orders by Description of Work



- Reduction in water breaks due to capital project funding increasing to replace older lines.
- The increase in meter replacements from the capital meter replacement program. Replaced 1,700 residential water meters and Meter Transceiver Units (MXU).



Departmental Efficiencies

- Replaced over 180 large meter chambers (3" and above) and Meter Transceiver Units (MXU) that typically under-read actual water consumption.

FY 2025 New Programs/Initiatives

- Lower the percentage to less than 5% of "no-read" meters in our automated meter read system.
- Promote Water Wise campaign through Public Infomation Office to sign up to monitor their water consumption.
- Place message boards strategically alongmajor thoroughfares to encourage water conservation during drought stages.
- Precisely locate GPS points for valves, water meters and fire hydrants integrated into City's GIS database.



FY 2025 Budget Highlights

The Water Department budget request equals $6,804,876 an increase of $841,669 or 14.11%, compared to Fiscal Year 2024 Adopted Budget, $5,963,207. The Fiscal Year 2025 budget includes one-time expenses of $2,644,050 and $4,160,826 in recurring expense, an increase of $72,478 or 1.77%, from last year's recurring budget. Of the $6,804,876 budget, 35% is for personnel, 61% for maintenance and operations and 4% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 4,088,348	$ 4,160,826	$ 72,478	1.77%
One time	1,874,859	2,644,050	769,191	41.03%
Total	**$ 5,963,207**	**$ 6,804,876**	**$ 841,669**	**14.11%**

Personnel increase of $30,934 is the net result of a $27,305 decrease in baseline adjustments and an increase of $58,239 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

One-time expenses include:

- Construction transfer for $2,550K
- Portable message boards (2) for drought notices to public for $45K
- Trimble GPS units (2) for meter data input into Utility Billing System for $19.6K

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 2,359,125	$ 2,390,059	30,934	1.31%
▾ Maintenance and Operations	3,338,678	4,117,417	778,739	23.32%
▸ Supplies	112,204	122,694	10,490	9.35%
▸ Maintenance	572,400	572,400	0	0.00%
▸ Contractual Services	35,530	35,530	0	0.00%
▸ Other Charges	37,600	36,845	-755	-2.01%
▸ Interdepartmental	268,789	299,948	31,159	11.59%
▸ Transfers	2,312,155	3,050,000	737,845	31.91%
▸ Capital Outlay	265,404	297,400	31,996	12.06%
Total	$ 5,963,207	$ 6,804,876	841,669	14.11%

Department One Time Expenses

Data

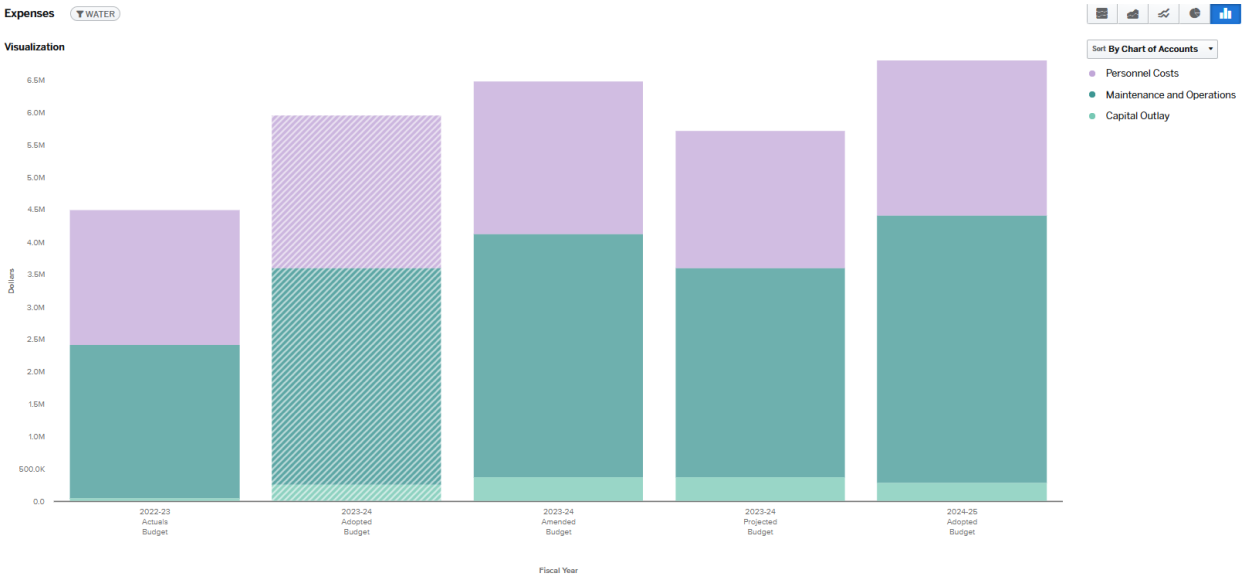
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 1,812,155	$ 2,553,050	740,895	40.88%
▸ Supplies	0	3,050	3,050	--
▸ Transfers	1,812,155	2,550,000	737,845	40.72%
▸ Capital Outlay	62,704	91,000	28,296	45.13%
Total	$ 1,874,859	$ 2,644,050	769,191	41.03%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 2,359,125	$ 2,390,059	30,934	1.31%
▾ Maintenance and Operations	1,526,523	1,564,367	37,844	2.48%
▸ Supplies	112,204	119,644	7,440	6.63%
▸ Maintenance	572,400	572,400	0	0.00%
▸ Contractual Services	35,530	35,530	0	0.00%
▸ Other Charges	37,600	36,845	-755	-2.01%
▸ Interdepartmental	268,789	299,948	31,159	11.59%
▸ Transfers	500,000	500,000	0	0.00%
▸ Capital Outlay	202,700	206,400	3,700	1.83%
Total	$ 4,088,348	$ 4,160,826	72,478	1.77%

Total Expenses for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Inflow and Infiltration Project Phase I - Manhole Rehabilitations.
- Finalyze Rate Study for Water and Wastewater rates.
- Replacement of large diameter cast iron water, over 75 years old, mains (12" and above).
- Reduce sanitary sewer service line infiltration through public outreach and minor repairs to lines.

Department Full-Time Employees

Water Department

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Water	31	31	31	31	31
COUNT	31	31	31	31	31

- In Fiscal Year 2021, one (1) Assistant Director was added and reorganized into a CIP Manager.
- In Fiscal Year 2022, Public Works Specialist was reorganized into an Assistant Director.
- In Fiscal Year 2023, Assistant Director was reorganized into an Operations & Maintenance Manager.
- In Fiscal Year 2023, CIP Manager was reorganized into a City Engineer.

Department High-Level Descriptions of Personnel:

Director of Public Works (1) - Oversees Public Works Department. Develops budget and determines future needs and path for City. Develop City-wide Capital Improvement Plan (CIP).

City Engineer (1) - Leads the Engineering Department and is a principal team member in the areas of capital projects, infrastructure design, construction, and maintenance. This position is responsible for contributing to the planning, design, and executing/managing design of the projects associated with the City's water systems, wastewater systems, transportation systems, and drainage systems. Provides professional engineering leadership and technical services in connection with planning and executing a wide variety of public works improvement programs.

Operations and Maintenance Manager (2) - Oversees and directs division managers. Customer and employee relations. Assists in work schedules and budget items for repairs to infrastructure.

Administrative Supervisor (1) - Oversee Administrative Assistants, tracks pay vouchers; in charge of hiring process for Public Works and all administrative duties.

Administrative Assistant (2) - Accept phone calls, take and enter work orders, write pay vouchers, assist staff with clerical issues.

Assistant City Engineer (1) - Oversee engineering projects, assist in CIP development, prepare budget, project design and contract management.
Customer Service Manager (1) - Oversee the pretreatment program and difficult customer service calls. Manage Customer Service and Environmental Specialists.

Engineer in Training (1) - Prepare plans and manage projects through construction. Review private development plans for compliance to adopted design standards and specifications.

Inspector (1) - Inspect construction projects, including subdivision developments, for compliance to plans and specifications. Keep daily reports and verify pay quantities submitted by contractor. Resolve citizen issues during project construction.

Utilities Supervisor (2) - Assigns, directs and controls personnel performing operation, maintenance and construction activities in the water distribution system. Recommends budget expenditures. Public relations.

Utilities Crew Chief (3) - Directs and participates in the work activities of personnel performing operation, maintenance and construction activities in the water distribution system. Public relations.

Utilities Equipment Operator (3) - Operates construction equipment and assists in the construction, operation and maintenance of the water distribution system.

Utilities Maintenance Worker (7) - Provides manual labor used in the construction, operation and maintenance of the water distribution system.

Meter Technician (3) - Installs, repairs and tests meters used to measure customer consumption.

Locator (2) - Locates and marks all buried City water lines, sewer lines, telecommunications lines, storm sewer lines and electrical lines, to minimize damage by excavators.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41WAT	**500000**	**Dollar Amount**	**$ 4,645,055.00**	**$ 1,829,006.00**	**$ 2,644,050.00**
41WAT	500105	3% Across-the-Board Pay Program	58,239.00	58,239.00	-
41WAT	510005	Office supplies	6,100.00	6,100.00	-
41WAT	510005	Part and labor to install power outlets and ethernet receptacles to cubicles.	1,250.00	-	1,250.00
41WAT	510010	Request is $2,400 less than prior year funded	53,600.00	55,400.00	-
41WAT	510010	2in Honda trash for the meter techs to pump out large meter vaults	1,800.00	-	1,800.00
41WAT	510015	Request is the same level as prior year funded	36,224.00	44,264.00	-
41WAT	510025	Request is the same level as prior year funded	6,100.00	6,100.00	-
41WAT	510045	Request is the same level as prior year funded	7,780.00	7,780.00	-
41WAT	520005	Request is the same level as prior year funded	5,100.00	5,100.00	-
41WAT	520017	RTK Network (Real Time Correction Source) for the TDC 650 GPS Trimble. The RTK is used for precise real-time positioning at the cm level for the must accurate GPS of assets in the field. TerraFlex Standard (Data Collection Software) for the TDC650 GPS Trimble. The TerraFlex allows Utilities to send the GPS coordinates of assets in the field to a cloud for the GIS team to pull from reducing down time from bring in the Trimble and manually pulling the data off the Trimble.	1,480.00	-	-
41WAT	520020	Maintenance of office equipment	1,750.00	1,750.00	-
41WAT	520020	Ricoh Multifunction office machine meter charge	1,150.00	1,150.00	-
41WAT	520025	Request is the same level as prior year funded	5,400.00	5,400.00	-
41WAT	520130	Request is the same level as prior year funded	399,000.00	399,000.00	-
41WAT	520135	Replacement and new installation of meters	250,000.00	141,700.00	-
41WAT	520135	AMI ready hydrant meter to replace aging and inaccurate hydrant meters.	18,300.00	18,300.00	-
41WAT	530000	Engineering fees - surveying fees	8,200.00	7,550.00	-
41WAT	530000	Annual onsite calibration and certification of the water meter test bench and training	9,800.00	9,150.00	-
41WAT	540005	Texas Water Utilities Association (TWUA) Regional & Annual schools	10,000.00	10,000.00	-
41WAT	540005	CDL reimbursement	800.00	800.00	-
41WAT	540005	811 Summit Conference	2,700.00	2,700.00	-
41WAT	540005	TWUA Annual School X3, Corpus Christi, Texas.	3,450.00	3,450.00	-
41WAT	540005	TWUA Southwest Regional School X3	3,450.00	3,450.00	-
41WAT	540005	GCWUA meetings	2,600.00	2,600.00	-
41WAT	540005	Customer Service Conference for CSM & Admin Supervisor	1,000.00	1,000.00	-
41WAT	540005	TCEQ certification schools needed to obtain state licenses. 12 X $400 (1 employee a month).	4,800.00	4,800.00	-
41WAT	540005	Staff - TCEQ License renewals.	1,200.00	1,200.00	-
41WAT	540020	Distribution and Collections manager	700.00	1,000.00	-
41WAT	550010	American Public Works Association Memberships	500.00	500.00	-
41WAT	550010	Director	335.00	335.00	-
41WAT	550010	Operations & Maintenance Manager	330.00	330.00	-
41WAT	550010	Staff - TWUA	2,080.00	2,080.00	-
41WAT	550010	Miscellaneous subscriptions; CSM - AWWA membership.	500.00	500.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

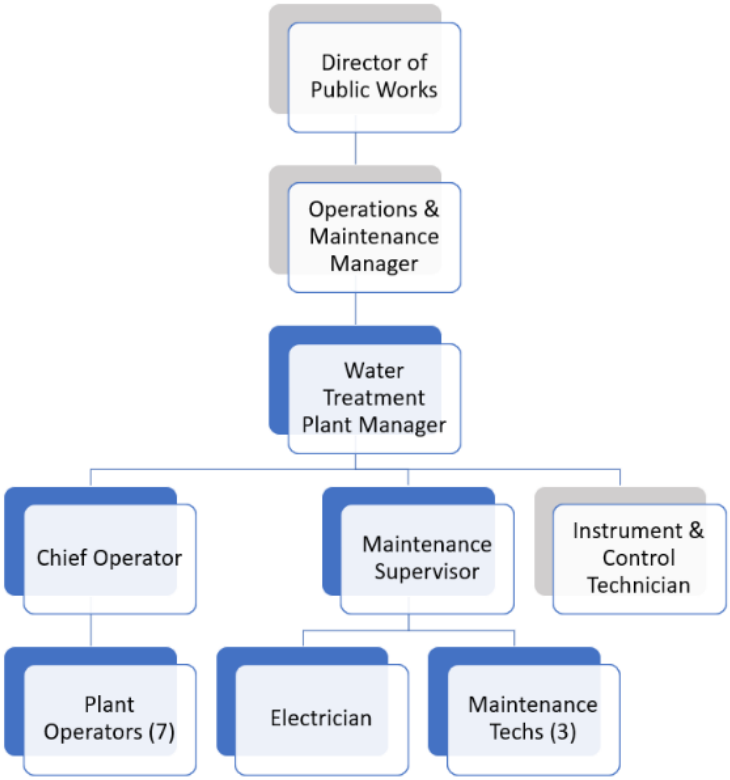
Department	Account	Description	Requested	Approved Recurring	Approved One time
41WAT	560010	Request is the same level as prior year funded	680.00	680.00	-
41WAT	560012	Request is the same level as prior year funded	150.00	150.00	-
41WAT	560014	Request is the same level as prior year funded	7,000.00	7,000.00	-
41WAT	560022	Request is the same level as prior year funded	750.00	500.00	-
41WAT	570020	Request is the same level as prior year funded	500.00	500.00	-
41WAT	590010	Request is the same level as prior year funded	34,008.00	34,008.00	-
41WAT	590025	Vehicle Lease Program FY 2020 Program	5,299.00	5,299.00	-
41WAT	590025	Vehicle Lease Program FY 2023 Program	43,199.00	43,199.00	-
41WAT	590025	Additional service vehicles for the positions	7,200.00	-	-
41WAT	590025	Vehicle Lease Program FY 2024 Program ($43,199)	19,568.00	19,568.00	-
41WAT	590030	Request is the same level as prior year funded	16,521.00	16,521.00	-
41WAT	590040	Request is the same level as prior year funded	15,915.00	15,915.00	-
41WAT	590045	Request is the same level as prior year funded	54,560.00	54,560.00	-
41WAT	590050	Request is the same level as prior year funded	12,699.00	17,227.00	-
41WAT	590070	Request is the same level as prior year funded	1,353.00	1,349.00	-
41WAT	590075	Request is the same level as prior year funded	18,292.00	19,778.00	-
41WAT	590080	Request is the same level as prior year funded	692.00	692.00	-
41WAT	590090	Request is the same level as prior year funded	43,417.00	48,998.00	-
41WAT	600010	Request is the same level as prior year funded	600.00	600.00	-
41WAT	610010	Request is the same level as prior year funded	10,000.00	10,000.00	-
41WAT	620016	Request is $300 more than prior year funded	1,600.00	1,300.00	-
41WAT	620020	Request is the same level as prior year funded	200.00	200.00	-
41WAT	640010	Request is the same level as prior year funded	22,834.00	22,834.00	-
41WAT	720300	Main Line Replacement Projects RECURRING AMOUNT	500,000.00	500,000.00	-
41WAT	720300	2025 CIP Program	2,550,000.00	-	2,550,000.00
41WAT	900150	Covered Break Area for facility	1,800.00	-	-
41WAT	900240	Emergency line replacement	200,000.00	200,000.00	-
41WAT	950120	New Cubicles to replace old desk that the meter techs and locators use.	$12,000	-	12,000.00
41WAT	950500	3 iPad's for current staffing (3X400=1200)	1,200.00	1,200.00	-
41WAT	950500	3 iPad's for additional staff if approved (3X400=1200)	1,200.00	-	-
41WAT	950500	Replace Computer #22306 per IT	1,200.00	1,200.00	-
41WAT	950500	Replace Laptop #22578 per IT	2,000.00	2,000.00	-
41WAT	950500	Replace Laptop #22579 per IT	2,000.00	2,000.00	-
41WAT	950500	New iPads & Cases	1,200.00	-	-
41WAT	950500	Replace Computer # 22124 per IT	1,200.00	-	-
41WAT	950500	Replace # 22577 per IT	1,000.00	-	-
41WAT	950500	iPad for meter tech	1,200.00	-	1,200.00
41WAT	950500	iPad for meter techs	1,200.00	-	1,200.00
41WAT	950600	Recirculation system for the MARS Meter Test bench	68,500.00	-	-
41WAT	950600	OMNI+ Verification (V2) Portable Test Water Meter	5,600.00	-	5,600.00
41WAT	950600	Aqua Tap Kit	2,300.00	-	2,300.00
41WAT	950600	2 Packrats to replace the worn out packrats on units 663 and 611.	4,100.00	-	4,100.00
41WAT	950600	2 Trimble TDC650 & 2 command units	19,600.00	-	19,600.00
41WAT	950600	2 Message Boards	45,000.00	-	45,000.00

Surface Water Treatment Plant

Department Description

The Plant Division is responsible for operating and maintaining all of the water production and treatment equipment that is required to deliver potable water to all portions of the City. These facilities consist of a River Pump Station, Raw Water Pump Station, Surface Water Treatment Plant, Two Booster and Storage Stations, Five Elevated Storage Towers and Ten Wells. The division also operates a water laboratory for process control monitoring and performs all required distribution system monitoring in accordance with State and Federal statutes.

Organization Chart



Note: Blocks in gray are budgeted in other department.



Department Mission

“Protect and manage essential water resources through the production of quality water.”



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Maintain higher water quality standards to remain in the annual Texas optimization Program
  - Treat 4,000 MGD/year and meet all Federal and State water quality requirements to serve our customers,
  - Flushing out 2,988 dead-end mains / 12 months,
  - Obtain outside funding for future Aquifer Storage and Recovery (ASR) Well.

FY 2024 Highlights

- Purchased a secondary blower to have redundancy when backwashing a filter.
- Implemented Phase 1 of 6 replacing filter media and under drains, this is projected to last 30-50 years.
- Replaced high service pump 4 of 8.
- Updated the Drought Contingency Plan and the Water Conservation Plan.



Performance Metrics

of Total Work Orders

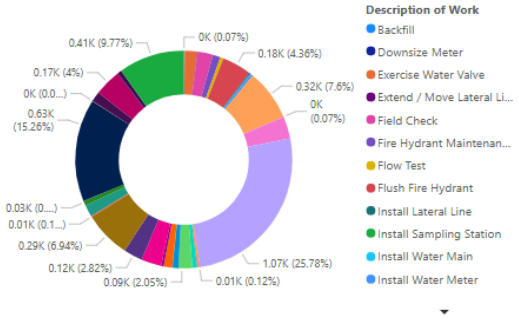
# of Work Orders
4,147

WO Category	# of Work Orders
METERS	2,828
WATER	1,312
	7
Total	**4,147**

Description of Work	# of Work Orders
Backfill	3
Downsize Meter	2
Exercise Water Valve	77
Extend / Move Lateral Line	3
Field Check	95
Fire Hydrant Maintenance	47
Flow Test	20
Flush Fire Hydrant	181
Install Lateral Line	8
Install Sampling Station	1
Install Water Main	1
Install Water Meter	16
Isolate Water Main	315
Locate Valve	3
Meter Box Repair/Replace	134
Total	**4,147**

Assets by Group	HYDRANTS	LATERAL LINES	WATER MAINS	WATER METERS	WATER VALVES	Total
Water	427	210	622	2,799	89	**4,147**
Total	**427**	**210**	**622**	**2,799**	**89**	**4,147**

# of Work Orders by Description of Work



- Metrics above based on individual work orders processed through Cityworks.
- City staff flushed 128 fire hydrants to help with ageing water.
- Field checks were made to ensure customers have superior potable water throughout the city.



Departmental Efficiencies

- Refined the chemical coagulation process by switching primary coagulants.
- Implemented a Alagaecide Program at the raw water pump station that helps better control alage and reduces chemical costs.
- Implemented a new software to better manage river flow data, river permitting and flow trending.

FY 2025 New Programs/Initiatives

- Research options for additional water rights or water storae for Victoria.
- Filter replacement program, year #2 of six year program to replace filter media and underdrains.
- Complete bioaquatic study that allows City to implement ground water exchange during droughts.



FY 2025 Budget Highlights

The Water Plant budget request equals $4,687,747, a decrease of 738,702 or 13.61%, compared to Fiscal Year 2024 Adopted Budget, $5,426,449. The Fiscal Year 2025 budget includes one-time expenses of $748,000 and $3,939,747 in recurring expense, an increase of $408,218 or 11.56%, from last year's recurring budget. Of the $4,687,747 budget, 23% is for personnel, 74% for maintenance and operations and 3% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 3,531,529	$ 3,939,747	$ 408,218	11.56%
One time	1,894,920	748,000	(1,146,920)	-60.53%
Total	**$ 5,426,449**	**$ 4,687,747**	**$ (738,702)**	**-13.61%**

Personnel increase is due to $16,004 in baseline adjustments and an increase of $26,390 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

One Time Expenses include:

- Algaecide Bulk Tank $20K
- Plant lighting $32K
- Filter Media and underdrain $91.4K
- Chlorine Dioxide program $80K
- Chlorine scrubber $56.4 K
- Sedimentation Basin parts (2nd of 6) $85K
- General motor and pump replacements $145K

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,029,298	$ 1,071,692	42,394	4.12%
▾ Maintenance and Operations	3,295,351	3,490,655	195,304	5.93%
▸ Supplies	1,047,720	1,411,227	363,507	34.70%
▸ Maintenance	850,140	560,870	-289,270	-34.03%
▸ Contractual Services	1,249,723	1,373,458	123,735	9.90%
▸ Other Charges	22,180	21,880	-300	-1.35%
▸ Interdepartmental	125,588	123,220	-2,368	-1.89%
▸ Capital Outlay	1,101,800	125,400	-976,400	-88.62%
Total	$ 5,426,449	$ 4,687,747	-738,702	-13.61%

Department One-Time Expenses

Data

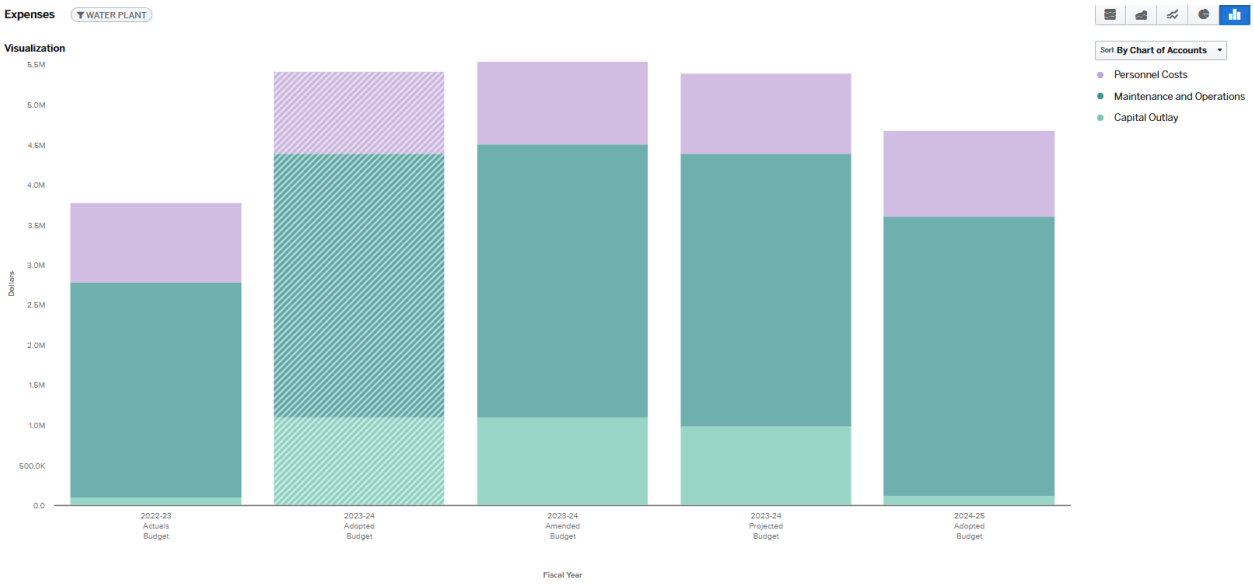
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 800,020	$ 625,000	-175,020	-21.88%
▸ Supplies	8,050	22,000	13,950	173.29%
▸ Maintenance	607,970	315,200	-292,770	-48.16%
▸ Contractual Services	184,000	287,800	103,800	56.41%
▸ Capital Outlay	1,094,900	123,000	-971,900	-88.77%
Total	$ 1,894,920	$ 748,000	-1,146,920	-60.53%

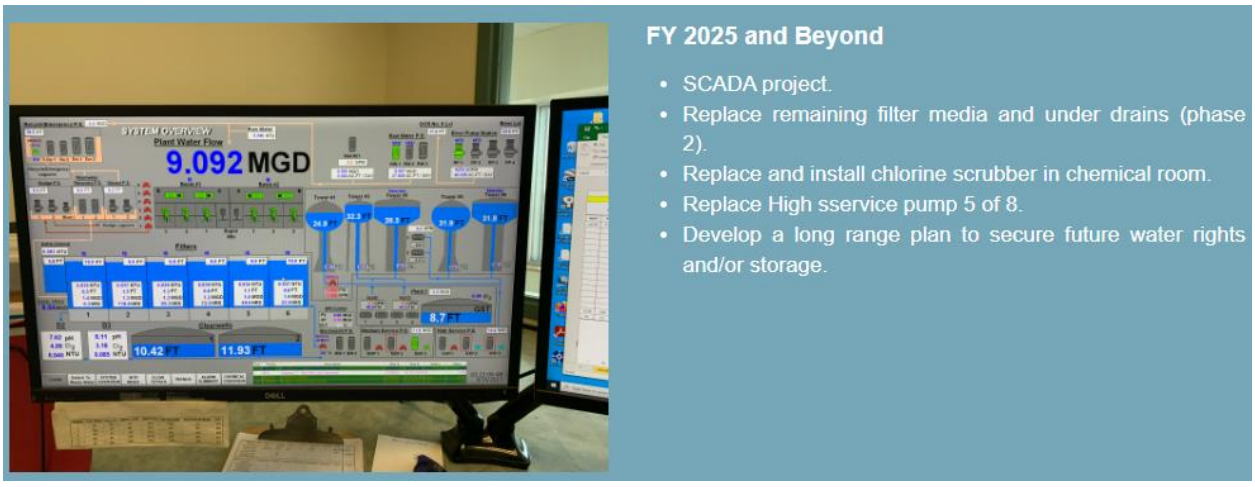
Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,029,298	$ 1,071,692	42,394	4.12%
▾ Maintenance and Operations	2,495,331	2,865,655	370,324	14.84%
▸ Supplies	1,039,670	1,389,227	349,557	33.62%
▸ Maintenance	242,170	245,670	3,500	1.45%
▸ Contractual Services	1,065,723	1,085,658	19,935	1.87%
▸ Other Charges	22,180	21,880	-300	-1.35%
▸ Interdepartmental	125,588	123,220	-2,368	-1.89%
▸ Capital Outlay	6,900	2,400	-4,500	-65.22%
Total	$ 3,531,529	$ 3,939,747	408,218	11.56%

Total Expenses for Corresponding Fiscal Year Presented





Department Full-Time Employees

Water Plant

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Water Treatment Plant	14	14	14	14	14
COUNT	**14**	**14**	**14**	**14**	**14**

- **No major changes in recent years.**

Department High-Level Descriptions of Personnel:

Water Treatment Plant Manager (1) - Responsible for plant operations and maintenance at all related facilities.

Chief Operator (1) - Responsible for operator scheduling and chemical inventories.

Maintenance Supervisor (1) - Responsible for maintenance of all plant equipment.

SWTP Construction/ Project Tech Supervisor (1) - Provides oversight of capital improvement projects including construction projects relating to City of Victoria water treatment and wastewater lift station facilities. Works closely with engineers and contractors to ensure that projects are being built as designed and to specification. Assists in the planning and scheduling of large maintenance projects.

Electrician (1) - Performs skilled electrical work in the maintenance of high voltage wiring systems and electrical equipment devices. Performs preventative maintenance on pumps, motors, and other equipment.

Operators (7) - Collect and run water quality samples, dispatch after hours calls. Flush dead-end mains.

Maintenance Tech (2) - Perform preventative maintenance and repairs on all related facilities.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41PLT	**500000**	**Dollar Amount**	**$ 4,636,443.00**	**$ 2,894,445.00**	**$ 748,000.00**
41PLT	500105	3% Across-the-Board Pay Program	26,390.00	26,390.00	-
41PLT	500105	Request add Operator position	65,400.00	-	-
41PLT	510005	Request is the same level a prior year funded	3,000.00	3,000.00	-
41PLT	510010	Request is the same level a prior year funded	36,000.00	36,000.00	-
41PLT	510015	Request is $6,000 more than prior year funded	17,020.00	10,577.00	-
41PLT	510025	Request is $588,750 more than prior year funded	1,563,750.00	1,325,000.00	-
41PLT	510030	Request is the same level as prior year funded	10,000.00	10,000.00	-
41PLT	510030	Sludge Removal Cost required by TCEQ to be emptied out every 10 years	22,000.00	-	22,000.00
41PLT	510045	Request is the same level as prior year funded	4,650.00	4,650.00	-
41PLT	520005	Request is the same level as prior year funded	5,000.00	5,000.00	-
41PLT	520010	Request is the same level as prior year funded	5,505.00	5,505.00	-
41PLT	520017	iGlobalcare for iFix & Historian Software (Co-Op)	15,000.00	15,000.00	-
41PLT	520017	Advanced support for Unity Pro S	6,500.00	6,500.00	-
41PLT	520017	iClient	4,765.00	4,765.00	-
41PLT	520020	Maintenance of Office Equip. & Multifunction Printer Maint. Service Contract	2,300.00	2,300.00	-
41PLT	520020	UPS Battery Backup - Replacements for SWTP & Offsite Facilities	2,500.00	2,500.00	-
41PLT	520020	Modicon Compact PLC Equipment - CPU's, Cards & Backplanes	8,500.00	8,500.00	-
41PLT	520025	Outsource Maintenance (Additional general maintenance)	50,000.00	50,000.00	-
41PLT	520025	Parts for all sludge collectors	38,000.00	38,000.00	-
41PLT	520025	Medium Service Pump Motor Repair	18,000.00	18,000.00	-
41PLT	520025	High Service Pump Motor Repair	18,000.00	18,000.00	-
41PLT	520025	Preventive Maintenance Kits	11,000.00	11,000.00	-
41PLT	520025	Repair or Replace 20" Check Valve for Medium Service Pump	5,000.00	5,000.00	-
41PLT	520025	Parts for PM on Chlorinators & Chlorine Vacuum Regulators	10,000.00	10,000.00	-
41PLT	520025	Replacement of Ashi, Spear valves with Chemtrol valves	8,000.00	8,000.00	-
41PLT	520025	OCV-Control Valve Repair Kit	6,500.00	6,500.00	-
41PLT	520025	MSA Gas Detector Sensor Re-builds - 6 heads CL2 & 3 - CLO2.	10,000.00	10,000.00	-
41PLT	520025	Sludge Blow Down Valve	2,600.00	2,600.00	-
41PLT	520025	Hydro Ranger Level Units & Probes. Price increase due to market inflationary costs.	6,500.00	6,500.00	-
41PLT	520025	Repairs for mower used by Plant facilities worker	500.00	500.00	-
41PLT	520025	Well Lighting - Lighting maintenance on 10 wells throughout the City	1,500.00	1,500.00	-
41PLT	520025	New Motor replacement for High / Medium / Backwash Service pumps	100,000.00	-	50,000.00
41PLT	520025	Set of valve actuators for Filters. 5 of 6 filters of replacement program started FY20-21	60,000.00	-	40,000.00
41PLT	520025	Complete Set of Basin Parts for 1 Train replacement.	135,000.00	-	85,000.00
41PLT	520025	Removal & repair of High Service Submersible pump. 2 of 3.	43,500.00	-	32,960.00
41PLT	520025	Removal & repair of Medium Service Submersible pump. 2 of 3.	38,500.00	-	27,960.00

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41PLT	520025	Removal & repair of Wash Water Recovery Submersible pump. 2 of 2.	32,500.00	-	21,960.00
41PLT	520025	Replacement of the chlorine storage room trunnions.	8,200.00	-	8,200.00
41PLT	520025	Replacement of Filter Valves. Phase 1 of 6.	23,000.00	-	12,460.00
41PLT	520025	20' sections of Suction Hoses that are used at the OCR's	24,000.00	-	13,460.00
41PLT	520025	Replacements of digital pressure gauges at 4 water towers.	8,200.00	-	8,200.00
41PLT	520025	Permanent Connections for the piping that is used at the OCR's for water transferring.	3,000.00	-	3,000.00
41PLT	520025	**Critical**Rewinding & Overhaul of motor that is used at Well #21.	12,000.00	-	12,000.00
41PLT	520250	Fence repairs for Wells / Towers	10,000.00	10,000.00	-
41PLT	520250	Concrete work to repair overflow shutes on back side of water storage tanks	3,400.00	-	-
41PLT	520250	French Drain for the Finish Water Meter Vault sump pump drainage.	2,800.00	-	-
41PLT	520250	Repair curbs by chemical tanks	1,800.00	-	-
41PLT	530000	Annual Fee's and Monitoring	113,628.00	96,147.00	-
41PLT	530000	Water Master and TCEQ Fees	12,500.00	12,500.00	-
41PLT	530000	Elevated Tower Inspection's	13,000.00	13,000.00	-
41PLT	530000	SCADA Configuration - for additional needs	10,000.00	10,000.00	-
41PLT	530000	Maintenance to Fire Sprinkler System in Chlorine Building	2,000.00	2,000.00	-
41PLT	530000	Annual Fire System Inspection	2,000.00	2,000.00	-
41PLT	530000	Differential Meter Calibrations'	3,500.00	3,500.00	-
41PLT	530000	Backflow Prevention Calibrations'	1,200.00	1,200.00	-
41PLT	530000	SCBA Certification	3,850.00	3,850.00	-
41PLT	530000	Overhead Hoist Inspection	3,500.00	3,500.00	-
41PLT	530000	Variable Frequency Drive Inspection and Parts	5,500.00	5,500.00	-
41PLT	530000	Chlorinator / regulator W & T Annual Safety Training	3,000.00	3,000.00	-
41PLT	530000	Annual Radio Tower Inspections'	3,000.00	3,000.00	-
41PLT	530000	Lightning Arrestor System Inspection/Recertification at Plant #3	6,000.00	6,000.00	-
41PLT	530000	Additional mandated required Water Sampling	20,000.00	20,000.00	-
41PLT	530000	Public Works Properties Mowing Contract	50,112.00	50,112.00	-
41PLT	530000	Servicing & calibrations of equipment used for regulatory and water quality sampling	17,000.00	17,000.00	-
41PLT	530000	Chlorine Dioxide Generator Maintenance Service	30,000.00	30,000.00	-
41PLT	530000	General Outsourced Professional Services	7,500.00	7,500.00	-
41PLT	530000	Water Quality Trackers that are anchored into our OCR's	32,000.00	14,519.00	-
41PLT	530000	Filter Media and under drains 2 of 6	185,000.00	-	91,400.00
41PLT	530000	Solution for Drinking Water Compliance	60,000.00	-	60,000.00
41PLT	530000	New Chlorine Dioxide Program (Co-Op) that includes 1 new generator	80,000.00	-	80,000.00
41PLT	530000	Contract services by McCarthy for installation of new scrubber unit	56,400.00	-	56,400.00
41PLT	540005	Request is the same level as prior year funded	18,790.00	18,790.00	-
41PLT	540020	Request is the same level as prior year funded	1,000.00	1,000.00	-
41PLT	550010	Texas Water Utilities Association (TWUA) Membership	1,040.00	1,040.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

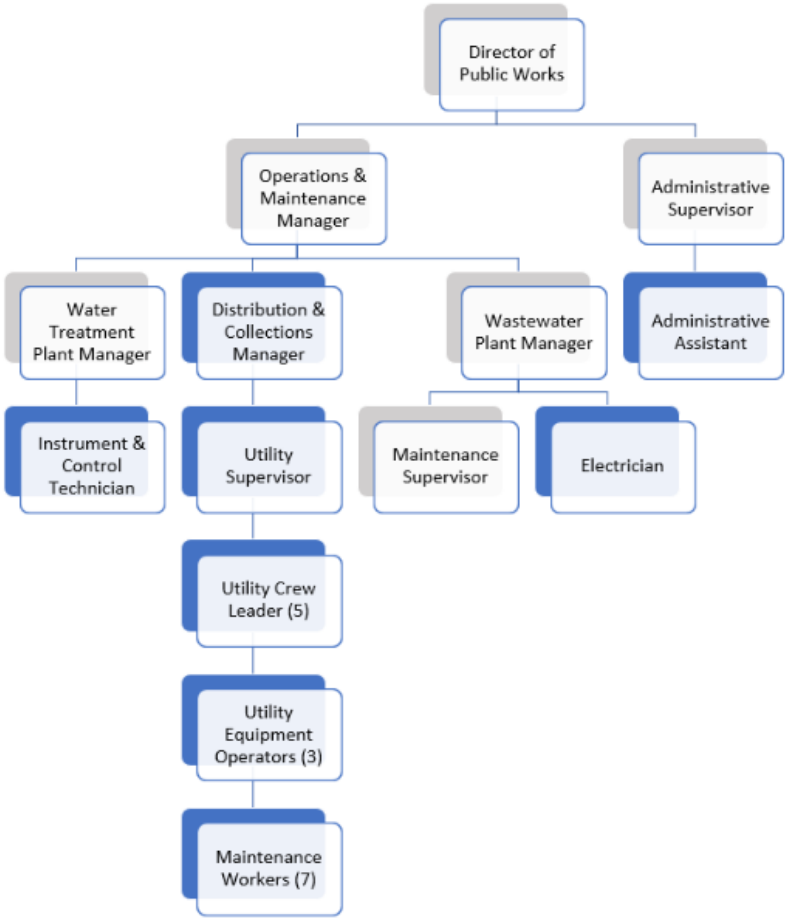
Department	Account	Description	Requested	Approved Recurring	Approved One time
41PLT	550010	American Water Works Association (AWWA) Membership	200.00	200.00	-
41PLT	560010	Request is the same level as prior year funded	400.00	400.00	-
41PLT	560012	Request is the same level as prior year funded	125.00	125.00	-
41PLT	560014	Request is the same level as prior year funded	1,625.00	1,300.00	-
41PLT	570010	Request is the same level as prior year funded	660,000.00	670,000.00	-
41PLT	590010	Request is the same level as prior year funded	18,662.00	18,662.00	-
41PLT	590025	Lease Program FY22	5,299.00	5,299.00	-
41PLT	590025	Lease Program FY23	17,724.00	6,724.00	-
41PLT	590030	Request is the same level as prior year funded	2,059.00	2,059.00	-
41PLT	590040	Request is the same level as prior year funded	3,952.00	3,952.00	-
41PLT	590045	Request is the same level as prior year funded	13,550.00	13,550.00	-
41PLT	590050	Request is the same level as prior year funded	2,557.00	3,469.00	-
41PLT	590070	Request is the same level as prior year funded	611.00	609.00	-
41PLT	590075	Request is the same level as prior year funded	2,714.00	2,934.00	-
41PLT	590080	Request is the same level as prior year funded	100.00	100.00	-
41PLT	590090	Request is the same level as prior year funded	58,360.00	65,862.00	-
41PLT	600010	Request is the same level as prior year funded	300.00	-	-
41PLT	610010	Crane Rental	10,000.00	10,000.00	-
41PLT	610010	Generator Lease	66,005.00	66,005.00	-
41PLT	610010	Pump and equipment rentals for various projects	5,000.00	5,000.00	-
41PLT	610010	Maintenance Agreement for SWTP & RAW generator.	20,000.00	20,000.00	-
41PLT	620016	Request is $150 more than prior year funded	1,000.00	850.00	-
41PLT	650010	Request is the same level as prior year funded	8,500.00	8,500.00	-
41PLT	900150	Repair of the road & ground lights around the plant	32,000.00	-	32,000.00
41PLT	900150	Concrete pad at the Raw Water Pump Station to hold Copper Sulfate in Bulk Storage	6,200.00	-	-
41PLT	900150	Concrete work to repair pipe columns at the River Pump Station.	8,600.00	-	-
41PLT	950500	Replace Computer # 22124 - per I.T.	1,200.00	1,200.00	-
41PLT	950500	Replace Computer # 22577 - per I.T.	1,200.00	1,200.00	-
41PLT	950600	Primary Coagulant Bulk Storage Tank replacement.	40,000.00	-	-
41PLT	950600	Install Primary Coagulant & Algaecide Bulk Storage Tanks	20,000.00	-	20,000.00
41PLT	950600	Replacement Chemical Feed Pump systems for Phosphate	13,000.00	-	13,000.00
41PLT	950600	Primary Algaecide Bulk Storage Tank	18,000.00	-	18,000.00
41PLT	950600	Soft start improvement project. Phase 1 of 3	22,000.00	-	22,000.00
41PLT	950600	DR3900 Spectrophotometer	8,000.00	-	8,000.00
41PLT	950600	Decant Pump Station Remodel	42,000.00	-	5,800.00
41PLT	950600	Water Laboratory pH & TDS & Conductivity meter & Probes	4,200.00	-	4,200.00
41PLT	950600	Chlorine Scrubber Unit	290,000.00	-	-

Wastewater Department

Department Description

The Wastewater Collection Department is responsible for the operation and maintenance of the City's wastewater collection system consisting of a network of approximately 350 miles of underground sewer pipes and seventeen lift stations. Additionally, this department makes taps for new customers, both residential and commercial. The administrative branch of this department responds to customer complaints and maintains records for all the department's activities.

Organization Chart



Note: Blocks in gray are funded in different cost center.





Department Mission

Provide City customers with reliable, cost-effective wastewater collection meeting all federal and state requirements.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

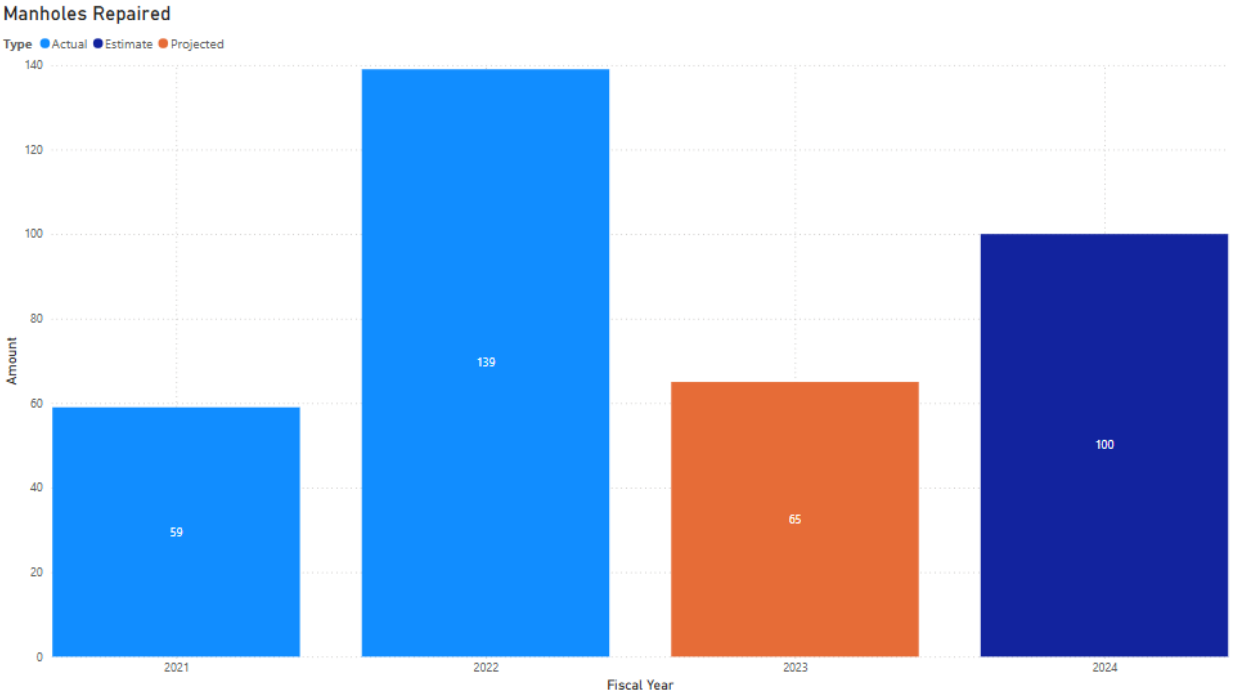
- Extend serviceable life of the sewer line reducing the needs for costly repair/replacement
  - Preventative cleaning and inspection of main lines and laterals;
  - Grease, odor and corrosion control;
  - Repair and clean sewer line, services and manholes.

FY 2024 Highlights

- Completed Inflow and Infiltration Study to reduce wastewater plant inflows and sanitary sewer overflows in the collection system.
- Chemically treated sewer mains in Country Club area to prevent root intrusion.
- Repaired sewer line services identified in the Inflow and Infiltration study.
- Pipe burst 130 ft of 6" sewer main on 1500 block on E. Stayton Street.
- Pipe burst 190' of 4" sewer main on the 600 block of W. San Antonio Street.



Performance Metrics



- Repairs to manholes including lining. Lined or repaired manholes reduces inflow and infiltration into the wastewater lines.



Departmental Efficiencies

- Reduce Grease and Odor issues
  - Applied degreaser and deodorizer to 5 additional sites
- Implemented new data GPS units
  - Accurately locate sewer services

FY 2025 New Program/Initiatives

- Precisely locate GPS points for sewer clean-outs and manholes integrated into the City's GIS database.
- New camera update to TV Camera truck will improve our sanitary sewer line cleaning and inpection in-house services.
- Provide chemical treatment to additional wastewater lines that have excessive grease build up to reduce odors and overflows.



FY 2025 Budget Highlights

The Wastewater Department budget request equals $5,128,359, a decrease of $347,488 or 6.35 percent, compared to Fiscal Year 2024 Adopted Budget, $5,475,847. The Fiscal Year 2025 budget includes one-time expenses of $2,674,300 and $2,454,059 in recurring expense, a decrease of $511,288 or 17.24%, from last year's recurring budget. Of the $5,128,359 budget, 20% is for personnel, 73% for maintenance and operations and 7% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 2,965,347	$ 2,454,059	$ (511,288)	-17.24%
One time	2,510,500	2,674,300	163,800	6.52%
Total	**$ 5,475,847**	**$ 5,128,359**	**$ (347,488)**	**-6.35%**

Personnel decrease of $166,741 is the net result of a $208,946 decrease due to frozen positions, $11,349 increase in baseline adjustments and an increase of $30,856 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

One-time expense to retrofit Unit 691 with new camera/video inspection equipment for $100K and replace roto-rooter service line cleaning unit for $5.8K.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,203,056	$ 1,036,315	-166,741	-13.86%
▾ Maintenance and Operations	3,526,691	3,758,144	231,453	6.56%
▸ Supplies	134,577	137,362	2,785	2.07%
▸ Maintenance	288,100	284,900	-3,200	-1.11%
▸ Contractual Services	98,062	84,762	-13,300	-13.56%
▸ Other Charges	14,780	14,780	0	0.00%
▸ Interdepartmental	691,172	186,340	-504,832	-73.04%
▸ Transfers	2,300,000	3,050,000	750,000	32.61%
▸ Capital Outlay	746,100	333,900	-412,200	-55.25%
Total	$ 5,475,847	$ 5,128,359	-347,488	-6.35%

Department One-Time Expenses

Data

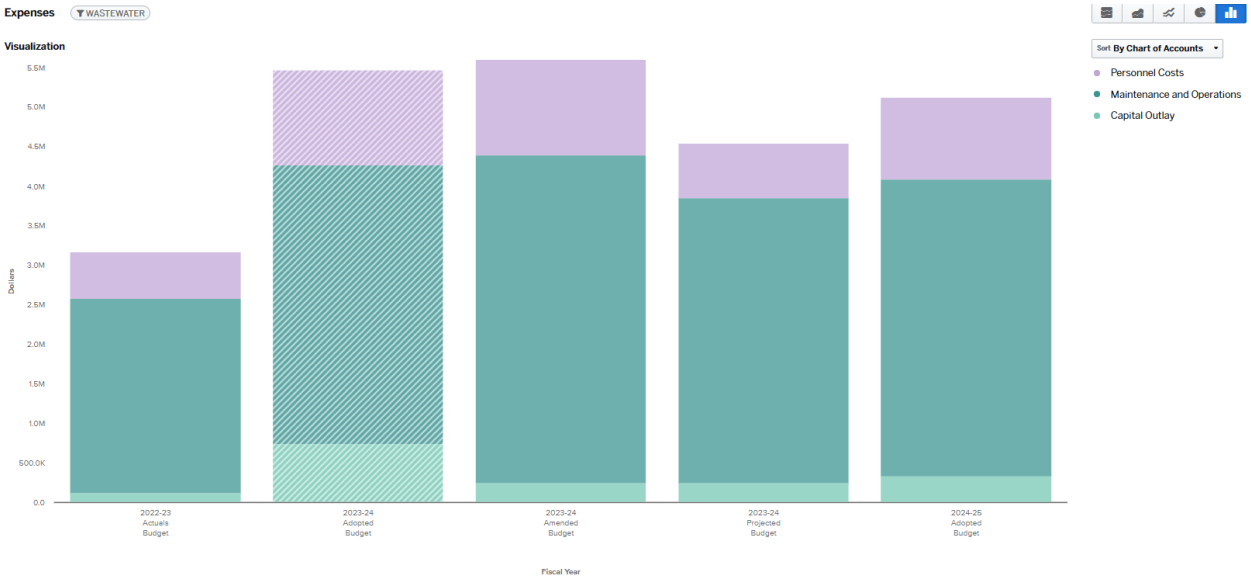
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 2,324,000	$ 2,550,000	226,000	9.72%
▸ Contractual Services	8,000	0	-8,000	-100.00%
▸ Interdepartmental	516,000	0	-516,000	-100.00%
▸ Transfers	1,800,000	2,550,000	750,000	41.67%
▸ Capital Outlay	186,500	124,300	-62,200	-33.35%
Total	$ 2,510,500	$ 2,674,300	163,800	6.52%

Department Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,203,056	$ 1,036,315	-166,741	-13.86%
▾ Maintenance and Operations	1,202,691	1,208,144	5,453	0.45%
▸ Supplies	134,577	137,362	2,785	2.07%
▸ Maintenance	288,100	284,900	-3,200	-1.11%
▸ Contractual Services	90,062	84,762	-5,300	-5.88%
▸ Other Charges	14,780	14,780	0	0.00%
▸ Interdepartmental	175,172	186,340	11,168	6.38%
▸ Transfers	500,000	500,000	0	0.00%
▸ Capital Outlay	559,600	209,600	-350,000	-62.54%
Total	$ 2,965,347	$ 2,454,059	-511,288	-17.24%

Total Expenses for Corresponding Fiscal Year Presented





Department Full-Time Employees

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Wastewater	20	20	20	20	20
COUNT	**20**	**20**	**20**	**20**	**20**

- In Fiscal Year 2025, five (5) positions where frozen.

Department High-Level Descriptions of Personnel:

Distribution & Collection Manager (1) - Provides administrative direction in the operation, maintenance and planning of the wastewater collection system. Budget development. Safety training. Public relations.

Administrative Assistant (1) - Accepts phone calls, takes and enters work orders, writes pay vouchers, assists staff with clerical issues.

Utilities Supervisor (1) - Directs and participates in the work activities of personnel performing operation, maintenance and construction activities in the wastewater collection system. Public relations.

Utilities Crew Chief (5) - Directs and participates in the work activities of personnel performing operation, maintenance and construction activities in the wastewater collection system. Public relations.

Utilities Equipment Operator (6) - Operates construction equipment and assists in the construction, operation and maintenance of the wastewater collection system.

Instrument and Control Technician (1) - Instrument and control technical issues regarding lift stations and other operational issues of water and sewer.

Maintenance Worker (5) - Provides manual labor used in the construction, operation and maintenance of the wastewater collection system.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41WST	**500000**	**Dollar Amount**	**$ 4,490,517.00**	**$ 1,448,600.00**	**$ 2,674,300.00**
41WST	500105	3% Across-the-Board Pay Program	30,856.00	30,856.00	-
41WST	510005	Request is the same level as prior year funded	4,500.00	4,500.00	-
41WST	510010	Request is $1,500 more than prior year funded	25,500.00	25,500.00	-
41WST	510015	Request is the same level as prior year funded	41,947.00	43,232.00	-
41WST	510025	Disinfectant for spill clean up	2,100.00	2,100.00	-
41WST	510025	First aid supplies & additional kits	1,300.00	1,300.00	-
41WST	510025	Hand applicated - Grease and odor control in collection system	54,000.00	54,000.00	-
41WST	510025	Hepatitis and tetanus vaccinations	1,300.00	1,300.00	-
41WST	510025	Pre-mixed stabilized fuel for small engines.	1,300.00	1,300.00	-
41WST	510045	Request is $170 more than prior year budgeted	4,300.00	4,130.00	-
41WST	520005	Request is the same level as prior year funded	2,600.00	2,600.00	-
41WST	520017	Technical support for sewer inspection system software Ikas.	200.00	200.00	-
41WST	520020	Request is the same level as prior year funded	1,500.00	1,500.00	-
41WST	520025	Annual repairs and maintenance for various tools	7,000.00	7,000.00	-
41WST	520025	Shoring equipment parts and repairs	3,000.00	3,000.00	-
41WST	520025	Core drill repairs and parts	1,000.00	1,000.00	-
41WST	520025	Sewer Inspection system equipment repairs	5,500.00	5,500.00	-
41WST	520025	Sewer cable machines engine repairs	1,500.00	1,500.00	-
41WST	520025	Repair parts for Pipe bursting machine	2,500.00	2,500.00	-
41WST	520025	3in Trash pump	2,600.00	2,600.00	-
41WST	520025	14in Chop Saw.	1,300.00	1,300.00	-
41WST	520130	Regular maintenance cost to maintain the sewer main, sewer services and manholes.	93,700.00	93,700.00	-
41WST	520130	Bedding sand.	22,500.00	22,500.00	-
41WST	520130	Sewer main line cleaning and inspection and lift station cleaning.	136,000.00	136,000.00	-
41WST	520250	Request is the same level as prior year funded	4,000.00	4,000.00	-
41WST	530000	Engineering fees for special surveys and minor engineering design.	15,000.00	15,000.00	-
41WST	530000	Treat and remove tree roots that cause stoppages in the City sewer collection system.	10,000.00	-	-
41WST	540005	Clerical staff - Texas Water Utilities Association (TWUA) Southwest Regional School	800.00	800.00	-
41WST	540005	Manager - Texas Water Utilities Association (TWUA) Southwest Regional School	800.00	800.00	-
41WST	540005	Staff - Texas Water Utilities Association (TWUA) Annual School Corpus Christi, Texas	3,150.00	3,150.00	-
41WST	540005	Texas Water Utilities Association (TWUA) Southwest Regional School	3,150.00	3,150.00	-
41WST	540005	Supervisor - Texas Water Utilities Association (TWUA) Regional School	800.00	800.00	-
41WST	540005	CDL reimbursement	600.00	600.00	-
41WST	540005	Staff - TCEQ License Renewal.	1,200.00	1,200.00	-
41WST	540005	TCEQ certification schools needed to obtain state licenses	4,800.00	800.00	-
41WST	550010	D & C Manager - AWWA, TWUA, WEF - $280.00	280.00	280.00	-
41WST	550010	Staff - Texas Water Utilities Association (TWUA)	800.00	800.00	-
41WST	550010	Miscellaneous subscriptions APWA	700.00	700.00	-
41WST	560010	Request is the same level as prior year funded	1,050.00	1,050.00	-
41WST	560012	Request is the same level as prior year funded	100.00	100.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

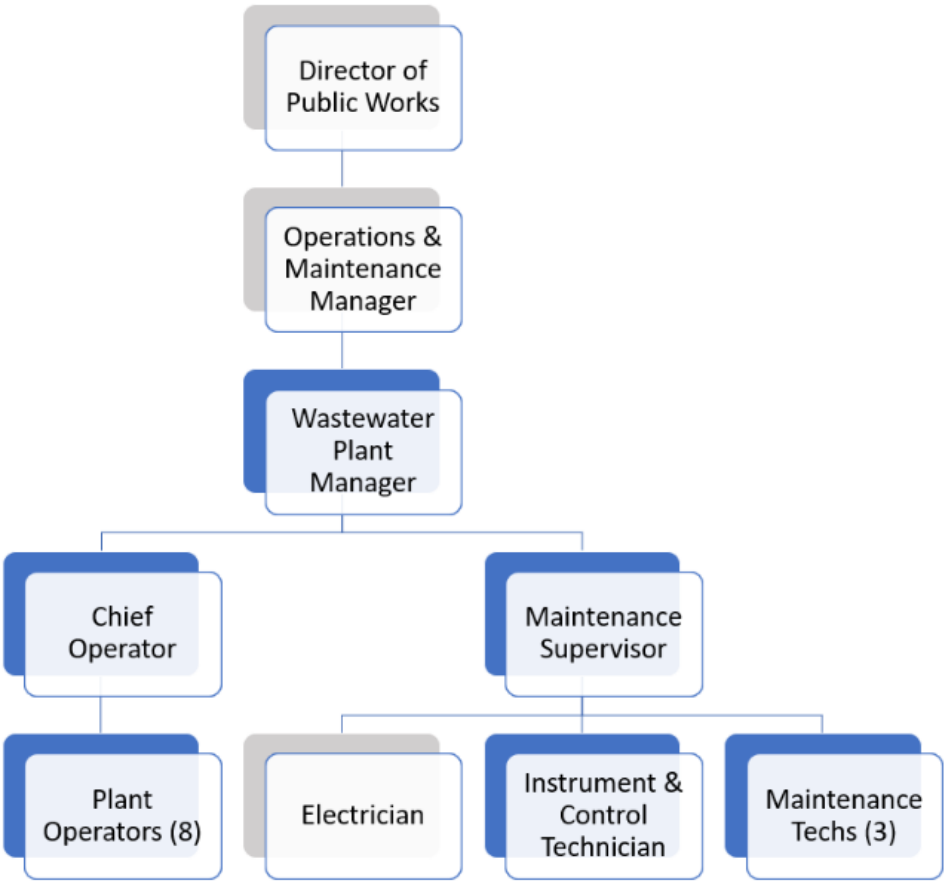
Department	Account	Description	Requested	Approved Recurring	Approved One time
41WST	560014	Request is the same level as prior year funded	3,000.00	2,700.00	-
41WST	560022	Request is the same level as prior year funded	912.00	912.00	-
41WST	570010	Request is the same level as prior year funded	65,000.00	60,000.00	-
41WST	590010	Request is the same level as prior year funded	34,548.00	34,548.00	-
41WST	590025	Vehicle Lease Program FY 2024	10,800.00	16,135.00	-
41WST	590030	Request is the same level as prior year funded	20,823.00	20,823.00	-
41WST	590040	Request is the same level as prior year funded	17,361.00	17,361.00	-
41WST	590045	Request is the same level as prior year funded	59,516.00	59,516.00	-
41WST	590050	Request is the same level as prior year funded	9,537.00	12,938.00	-
41WST	590070	Request is the same level as prior year funded	726.00	724.00	-
41WST	590075	Request is the same level as prior year funded	4,740.00	5,125.00	-
41WST	590080	Request is the same level as prior year funded	1,184.00	1,184.00	-
41WST	590090	Request is the same level as prior year funded	15,937.00	17,986.00	-
41WST	610010	Request is the same level as prior year funded	5,000.00	5,000.00	-
41WST	620016	Request is $800 more than prior year funded	2,500.00	1,700.00	-
41WST	720300	2025 Capital Improvement Program	500,000.00	500,000.00	-
41WST	720300	2025 Capital Improvement Program	2,550,000.00	-	2,550,000.00
41WST	900150	Manhole Rehab Program	205,000.00	-	-
41WST	900150	Sewer Pipe Lining Program	145,000.00	-	-
41WST	900240	Emergency Pipe Replacement	200,000.00	200,000.00	-
41WST	950500	Replace computer #22307 - per I.T.	1,200.00	1,200.00	-
41WST	950600	Jet hoses for vacuum trucks and a trailer	8,400.00	8,400.00	-
41WST	950600	Replacement for 1 of 4 Roto Rooters that are 10+ year old.	5,800.00	-	5,800.00
41WST	950600	Unit 625 Vac Truck tool box replacement.	4,900.00	-	4,900.00
41WST	950600	Retro fit of the camera van unit 691.	100,000.00	-	100,000.00
41WST	950600	Camera Cable.	5,600.00	-	5,600.00
41WST	950600	MyTana MS11-NG2 Mid-Size Inspection System.	8,000.00	-	8,000.00
41WST	950600	1 Trimble TDC650 & 1 command units.	9,800.00	-	-

Wastewater Treatment Plant

Department Description

The Wastewater Treatment Plant is responsible for the operation and maintenance of the City's wastewater treatment system which consists of a 9.6 MGD activated sludge plant and a 4.4 MGD activated sludge plant. The division is also responsible for operating and maintaining all wastewater lift stations (18) in the City, which are used to convey wastewater to the wastewater treatment plants.

Organization Chart



Note: Blocks in gray are funding in different cost center.





Department Mission

Treat wastewater from wastewater distribution system in a safe and cost-effective manner for tomorrow's future.



Goals and Objectives

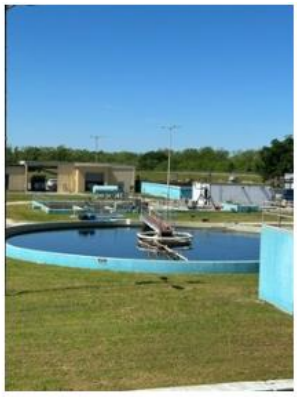
Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Meet or exceed the operating parameters set by Texas Commission on Environmental Quality (TCEQ), in a safe, cost effective manner
  - Report zero plant effluent violations;
  - To remove as much of the suspended solids as possible before releasing the remaining water (effluent), back into the environment.

FY 2024 Highlights

- Replaced pumps and valves at 77 lift station.
- Replaced Influent pump and valves at Regional WWTP.
- Completed the Inflow and Infiltration Study.
- Replaced Ultraviolet bulbs and control modules at Odem St. WWTP (Phase 1).
- Completion of Radio Replacement Program at all 44 sites for water and wastewater communications.
- Completion of electronic operations and maintenance manual for 18 wastewater lift stations.





Departmental Efficiencies

- Install aerators in lift stations to reduce grease, septic conditions, odors and lift station cleaning.
- Installation of new wiper system to help reduce how often the ultraviolet system is cleaned during disinfection.
- Electronic operations and maintenace manual for lift stations in one centralized location reducing down times for repairs.

Performance Metrics



- Monitor daily average daily flows for potential inflow and infiltration problems and for any new industrial plants with high discharges.
- Private haulers discharging waste into the treatement plant discourages illicit discharge into wastewater lines without being assessed fees for treatment.
- Number of sanitary sewer lift stations cleaned to reduce odor and grease build up in downstream lines.

FY 2025 Budget Highlights

The Wastewater Plant budget request equals $4,495,414, an increase of $715,871 or 18.94% percent, compared to Fiscal Year 2024 Adopted Budget, $3,779,543. The Fiscal Year 2025 budget includes $1,099,200 in one-time expenses and $3,396,214 in recurring expense, an increase of $28,821 or 0.86% percent, from last year's recurring budget. Of the $4,495,414 budget, 25% is for personnel, 74% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 3,367,393	$ 3,396,214	$ 28,821	0.86%
One time	412,150	1,099,200	687,050	166.70%
Total	**$ 3,779,543**	**$ 4,495,414**	**$ 715,871**	**18.94%**

Personnel decrease of $43,069 is the net result of a $49,091 decrease due to frozen position, $28,641 decrease in baseline adjustments, and an increase of $27,663 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

One Time expenses include:

- *Chlorine and sulfur dioxide leak detection system for $35K*
- *Raw pump #5, this is 3 of 5 for $128.3K*
- *Aeration gearbox replacement for $45K*
- *UV wipers, motors and cards for $56.3K*
- *Replace grit washer for $192.5K*
- *Lift station repairs to include pumps, valves and spool pieces for $225K*
- *Lift station cleaning for $171K*
- *Repairs to Odems WWP effluent line for $80K*

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,196,222	$ 1,153,153	-43,069	-3.60%
▾ Maintenance and Operations	2,368,671	3,312,661	943,990	39.85%
▸ Supplies	508,811	535,474	26,663	5.24%
▸ Maintenance	433,848	1,238,348	804,500	185.43%
▸ Contractual Services	1,238,856	1,345,386	106,530	8.60%
▸ Other Charges	25,672	25,672	0	0.00%
▸ Interdepartmental	161,484	167,781	6,297	3.90%
▸ Capital Outlay	214,650	29,600	-185,050	-86.21%
Total	$ 3,779,543	$ 4,495,414	715,871	18.94%

Department One-Time Expenses

Data

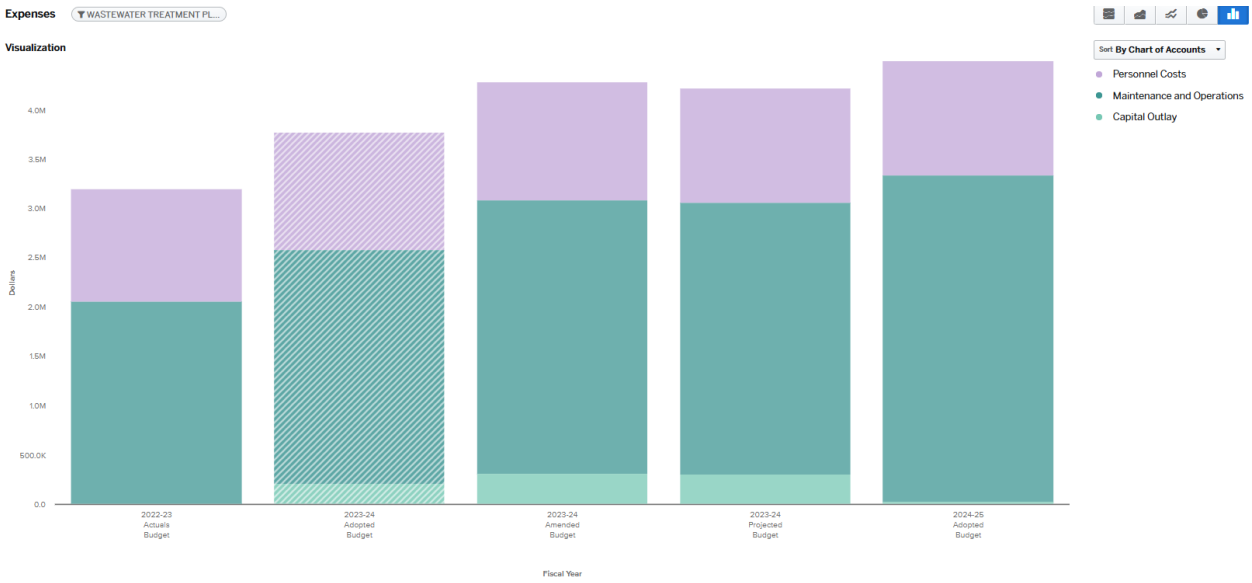
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 197,500	$ 1,074,200	876,700	443.90%
▸ Supplies	0	22,100	22,100	--
▸ Maintenance	26,500	801,100	774,600	2,923.02%
▸ Contractual Services	171,000	251,000	80,000	46.78%
▸ Capital Outlay	214,650	25,000	-189,650	-88.35%
Total	$ 412,150	$ 1,099,200	687,050	166.70%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,196,222	$ 1,153,153	-43,069	-3.60%
▾ Maintenance and Operations	2,171,171	2,238,461	67,290	3.10%
▸ Supplies	508,811	513,374	4,563	0.90%
▸ Maintenance	407,348	437,248	29,900	7.34%
▸ Contractual Services	1,067,856	1,094,386	26,530	2.48%
▸ Other Charges	25,672	25,672	0	0.00%
▸ Interdepartmental	161,484	167,781	6,297	3.90%
▸ Capital Outlay	0	4,600	4,600	--
Total	$ 3,367,393	$ 3,396,214	28,821	0.86%

Total Expenses for Corresponding Fiscal Year Presented





Department Full-Time Employees

Wastewater Plant

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Wastewater Treatment Plant	15	15	15	15	15
COUNT	**15**	**15**	**15**	**15**	**15**

- In Fiscal Year 2025, one (1) position was frozen.

Department High-Level Descriptions of Personnel:

Wastewater Plant Manager (1) - Oversee operation and maintenance of two wastewater treatment facilities along with seventeen sanitary sewer lift stations, including TCEQ reporting, budgetary responsibility, personnel safety, procurement of necessary supplies and equipment, interaction with other City departments.

Chief Operator (1) - Oversee wastewater treatment compliance for two treatment plants, including personnel shift coverages for eight shift operators, SCADA system maintenance, laboratory supplies and chemical procurement, biological toxicity testing.

Maintenance Supervisor (1) - Oversee equipment repairs for two wastewater treatment plants and seventeen lift stations, including budgetary procurement, supervision of four Maintenance Technicians.

Plant Operators (8) - Responsible for daily sampling and testing for two wastewater treatment plants and appropriate process control adjustments, including daily laboratory calculations, operation of belt filter press, vacant shift coverage.

Electrician (1) - Performs skilled electrical work in the maintenance of high voltage wiring systems and electrical equipment devices. Performs preventative maintenance on pumps, motors, and other equipment.

Instrument & Control Technician (1) - In a water treatment and wastewater pumping environment, performs highly skilled maintenance on existing instrumentation and controls systems. Performs new instrumentation and controls systems installation, programming, checkouts, and performance testing.

Maintenance Technician (2) - Perform routine maintenance and repair for all related process equipment for two wastewater treatment plants and the seventeen lift stations including, belt filter press coverage as needed.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41WWP	**500000**	**Dollar Amount**	**$ 3,944,038.00**	**$ 2,270,724.00**	**$ 1,099,200.00**
41WWP	500105	3% Across-the-Board Pay Program	27,663.00	27,663.00	-
41WWP	500105	Addition of Maintenance Technician	60,700.00	-	-
41WWP	510005	Request is $2,000 more than prior year funded	6,500.00	4,500.00	-
41WWP	510010	Safety equipment budget increased due to 2024 pricing increase	9,000.00	9,000.00	-
41WWP	510010	Lighting parts, replacing light poles and converting to LED.	6,000.00	6,000.00	-
41WWP	510010	Small tools and supplies such as shovels wrenches and fittings also adding specialized tools.	60,000.00	31,800.00	-
41WWP	510010	Paint and supplies	6,000.00	6,000.00	-
41WWP	510010	Gatorade	200.00	200.00	-
41WWP	510010	Sch80 PVC pipe fittings- Increase due to 2023 pricing increases.	8,000.00	8,000.00	-
41WWP	510010	Electrical fuses and components	2,500.00	2,500.00	-
41WWP	510010	Tarps for dump trucks	1,500.00	1,500.00	-
41WWP	510015	Request is $24,926 more than prior year funded	53,237.00	31,174.00	-
41WWP	510025	First aid supplies	1,000.00	1,000.00	-
41WWP	510025	Pulmonary function screenings	375.00	375.00	-
41WWP	510025	Bleach/ HTH	1,500.00	1,500.00	-
41WWP	510025	Hepatitis vaccinations	713.00	713.00	-
41WWP	510025	Chlorine = Budgeted number reflects last years actual usage at the current pricing. FY2024 saw 82 tons of chlorine used . Current pricing is at $2019 per ton FY24 average increase is 25% every year.	226,250.00	123,329.00	-
41WWP	510025	Sulphur Dioxide - Budget number reflects the actual usage from last year at the current pricing. We used 46 ton at $1865 per ton FY24. Expected average increase for FY25 is 10%.	86,000.00	86,000.00	-
41WWP	510025	Polymer for belt filter press	32,000.00	32,000.00	-
41WWP	510025	Lab supplies and materials	24,000.00	24,000.00	-
41WWP	510025	Aqueous ammonia	4,300.00	4,300.00	-
41WWP	510025	Line and press cleaner	525.00	525.00	-
41WWP	510025	Biological augmentation	2,625.00	2,625.00	-
41WWP	510025	De-ionized water for Lab	4,133.00	4,133.00	-
41WWP	510025	Lab glassware	1,000.00	1,000.00	-
41WWP	510025	Reagents and buffers	6,600.00	6,600.00	-
41WWP	510025	Odem St. bleach	20,000.00	20,000.00	-
41WWP	510025	IDEXX e-coli supplies	15,000.00	15,000.00	-
41WWP	510025	Lift station odor control/grease- Micro solve	70,000.00	70,000.00	-
41WWP	510025	Meter gas calibration	1,500.00	1,500.00	-
41WWP	510025	Welding gas, oxygen, acetylene, argon	5,400.00	5,400.00	-
41WWP	510025	Isco automatic sampler for Odem WWTP	13,800.00	-	13,800.00
41WWP	510025	De-ionized water system for Odem WWTP	8,300.00	-	8,300.00
41WWP	510030	Ant poison	500.00	500.00	-
41WWP	510030	Herbicide	8,000.00	4,400.00	-
41WWP	510030	Insecticide for mosquitoes	600.00	600.00	-
41WWP	510045	Request is the same level as prior year funded	7,200.00	7,200.00	-
41WWP	520005	Request is the same level as prior year funded	10,000.00	10,000.00	-
41WWP	520010	AC heat and ventilation repairs	10,000.00	7,500.00	-
41WWP	520017	Regional IFix and XL reporter support- Recurring annual fees	12,400.00	12,400.00	-
41WWP	520020	Pressure transducers	800.00	800.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41WWP	520020	Tubing and fittings	500.00	500.00	-
41WWP	520020	Chlorinator repair parts	5,000.00	5,000.00	-
41WWP	520020	Chlorine vacuum regulator maintenance	4,500.00	4,500.00	-
41WWP	520020	Chlorine vacuum regulators X2	7,200.00	7,200.00	-
41WWP	520020	Chlorine analyzer sample pumps	560.00	560.00	-
41WWP	520020	Sulphur dioxide regulators X2	7,200.00	7,200.00	-
41WWP	520020	Sulphur dioxide repair parts	5,000.00	5,000.00	-
41WWP	520020	PLC cards	3,000.00	3,000.00	-
41WWP	520020	Level controller repairs	4,000.00	4,000.00	-
41WWP	520020	Blower filters at Odem	4,500.00	4,500.00	-
41WWP	520020	UV system wiper motor, 8 in system, 2 replacements annually	4,400.00	4,400.00	-
41WWP	520020	UV system wiper control board, 8 in system, 2 replacements annually	2,400.00	2,400.00	-
41WWP	520020	Load cells for Regional Chlorine and Sulfur Dioxide scales	5,000.00	5,000.00	-
41WWP	520020	Dissolved oxygen meter repair parts	7,500.00	7,500.00	-
41WWP	520020	Replacement chlorine and sulfur dioxide leak detection system. This will keep the Regional plant in compliance with the EPA mandated risk management plan	35,000.00	-	35,000.00
41WWP	520025	Routine preventative maintenance items	4,000.00	4,000.00	-
41WWP	520025	Overhaul one raw pump. 5 in system, overhaul 1 each year	25,000.00	25,000.00	-
41WWP	520025	Overhaul one Recirculation pump. 3 in system, overhaul 1 each year	25,000.00	25,000.00	-
41WWP	520025	Rewind one electric motor	5,000.00	5,000.00	-
41WWP	520025	Overhaul 1 relift pump. 5 in system, 1 overhauled each year	20,000.00	20,000.00	-
41WWP	520025	Sump Pumps	4,500.00	4,500.00	-
41WWP	520025	Check valve repairs/replacement	10,000.00	10,000.00	-
41WWP	520025	Miscellaneous valve repairs/replacement	10,000.00	10,000.00	-
41WWP	520025	Aerator Maintenance	3,000.00	3,000.00	-
41WWP	520025	Repair/replace one aerator motor. 1 of 12 units in system.	7,000.00	7,000.00	-
41WWP	520025	Clarifier Maintenance	6,000.00	6,000.00	-
41WWP	520025	Clarifier gear drive	5,000.00	5,000.00	-
41WWP	520025	Belt filter press maintenance	18,000.00	18,000.00	-
41WWP	520025	Belt filter press and conveyor parts	18,000.00	18,000.00	-
41WWP	520025	Bar screen maintenance	12,000.00	12,000.00	-
41WWP	520025	Grit classifier lower bearing and wear shoes	8,000.00	8,000.00	-
41WWP	520025	Pump disassembly and inspection fee	4,000.00	4,000.00	-
41WWP	520025	Aerator starter replace	5,000.00	5,000.00	-
41WWP	520025	Grit vortex	8,000.00	8,000.00	-
41WWP	520025	Emergency repairs to pumps, motors, valves or electrical components	40,000.00	13,000.00	-
41WWP	520025	Large Pump VFD Replacement	10,000.00	10,000.00	-
41WWP	520025	Odem St. Non potable pump replacement.	6,000.00	6,000.00	-
41WWP	520025	Regional plant clarifier repairs	20,000.00	20,000.00	-
41WWP	520025	Regional plant relift pump soft start	3,500.00	3,500.00	-
41WWP	520025	Replacement non potable pump at Regional	23,700.00	-	23,700.00
41WWP	520025	2 ton portable electric hoist	12,300.00	-	12,300.00
41WWP	520025	Replacement raw pump #5, this is 3 of 5 pumps total	128,300.00	-	128,300.00
41WWP	520025	Isolation valves and check valve for new raw pump	30,000.00	-	30,000.00

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41WWP	520025	Regional Aerator gear box replacement, last one	45,000.00	-	45,000.00
41WWP	520025	Regional Relift building exhaust fan	4,000.00	-	4,000.00
41WWP	520025	UV wipers, wiper motors and wiper cards for Odem WWTP uv disinfection system	56,300.00	-	56,300.00
41WWP	520025	Replacement wasting pumps for Regional WWTP (Year 1 of 2)	28,000.00	-	28,000.00
41WWP	520025	2 Replacement Grit Washers for Regional WWTP	385,000.00	-	192,500.00
41WWP	520210	Regular maintenance costs increased work being done in the 18 lift stations	50,000.00	30,038.00	-
41WWP	520210	Chemical feed pump parts	4,000.00	4,000.00	-
41WWP	520210	Sump pump repair/replacement	8,000.00	8,000.00	-
41WWP	520210	Gas detector annual calibration	3,000.00	3,000.00	-
41WWP	520210	Calibration gas for confined entry gas detector	1,500.00	1,500.00	-
41WWP	520210	Hydro ranger transducers	9,000.00	9,000.00	-
41WWP	520210	Hydro ranger 200 level indicator	6,000.00	6,000.00	-
41WWP	520210	RPZ backflow preventer annual testing and repairs	3,900.00	3,900.00	-
41WWP	520210	Paint and supplies	2,500.00	2,500.00	-
41WWP	520210	Oil and grease	2,500.00	2,500.00	-
41WWP	520210	Required annual Lift station SRL certification	3,000.00	3,000.00	-
41WWP	520210	Airport flow meter calibration	350.00	350.00	-
41WWP	520210	2 Micro solve sprayers, compressor, chem pump for odor control	8,000.00	8,000.00	-
41WWP	520210	Quick connect plugs for portable generator	5,000.00	5,000.00	-
41WWP	520210	Lift station pump/valve emergency repairs per pump	225,000.00	-	225,000.00
41WWP	520210	Odem plant lift station pump repair/replacement. 5 pumps in system, 1 annually	60,000.00	-	-
41WWP	520210	Loop 175 Lift station floor drain repairs	12,700.00	-	-
41WWP	520210	Loop 175 Lift station exhaust vent replacement	11,000.00	-	11,000.00
41WWP	520250	Fence and gate repairs to 2 WWTPs and 17 lift stations. Increase in fence costs.	12,000.00	9,000.00	-
41WWP	520250	Regional plant effluent weir repairs	10,000.00	-	10,000.00
41WWP	530000	Odem UV system service call	5,000.00	5,000.00	-
41WWP	530000	Odem street storm water application and annual fee	500.00	500.00	-
41WWP	530000	TCEQ fees	114,500.00	104,710.00	-
41WWP	530000	Senate Bill 818 fees Texas Clean Rivers Program	34,000.00	34,000.00	-
41WWP	530000	Odem street storm water analysis	500.00	500.00	-
41WWP	530000	Annual sludge testing Actual pricing	2,500.00	2,500.00	-
41WWP	530000	Bio- monitor analysis increase reflect actual cost for FY2023	7,500.00	7,500.00	-
41WWP	530000	Table II analysis additional required sampling of herbicides and PCB's	11,368.00	11,368.00	-
41WWP	530000	Table III analysis increase reflects actual costs of services. Table III testing is to identify 14 types of regulated metals.	9,000.00	9,000.00	-
41WWP	530000	Shipping costs	1,000.00	1,000.00	-
41WWP	530000	Regional local limits analysis	1,200.00	1,200.00	-
41WWP	530000	Hauler local limits	350.00	350.00	-
41WWP	530000	Miscellaneous process testing	2,500.00	2,500.00	-
41WWP	530000	Instrument calibrations	2,000.00	2,000.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41WWP	530000	Annual belt filter press inspection	13,000.00	13,000.00	-
41WWP	530000	Hoist inspections and service call outs	7,000.00	7,000.00	-
41WWP	530000	Radio Tower inspection	600.00	600.00	-
41WWP	530000	Aldinger lab equipment calibration/certifications	1,000.00	1,000.00	-
41WWP	530000	SCBA certifications	2,000.00	2,000.00	-
41WWP	530000	Risk management plan	2,550.00	2,550.00	-
41WWP	530000	Required annual SRL certification	2,000.00	2,000.00	-
41WWP	530000	Odem street storm water audit	500.00	500.00	-
41WWP	530000	Cl2 and So2 leak sensor calibrations	5,000.00	5,000.00	-
41WWP	530000	Lab Testing for BOD and TSS samples.	35,360.00	25,570.00	-
41WWP	530000	Flow meter repairs	1,500.00	1,500.00	-
41WWP	530000	SCADA improvements and repairs	10,000.00	10,000.00	-
41WWP	530000	Regional plant mowing	24,800.00	24,800.00	-
41WWP	530000	Odem St. plant mowing	11,640.00	11,640.00	-
41WWP	530000	DMRQA samples for Regional and Odem	2,000.00	2,000.00	-
41WWP	530000	Carpet cleaning	850.00	850.00	-
41WWP	530000	Pest control	2,133.00	2,133.00	-
41WWP	530000	SCADA tech support	5,000.00	5,000.00	-
41WWP	530000	Chlorine contact chamber cleaning	7,500.00	7,500.00	-
41WWP	530000	Printing of waste tracking	1,800.00	1,800.00	-
41WWP	530000	Kusters service call for Odem bar screen evaluation	5,000.00	5,000.00	-
41WWP	530000	Contract lift station cleaning for deep wet well locations stations.	171,000.00	-	171,000.00
41WWP	530000	Repairs to Odem St. WWTP effluent line	80,000.00	-	80,000.00
41WWP	540005	WWTP manager AWWA and WEAT association memberships	1,000.00	1,000.00	-
41WWP	540005	Certification training for staff	7,500.00	7,500.00	-
41WWP	540005	Electrical/instrumentation training for electrician	1,500.00	1,500.00	-
41WWP	540005	Lab Certification	200.00	200.00	-
41WWP	540005	Chlorine safety training	2,500.00	2,500.00	-
41WWP	540005	MSW training for Manager and Chief Operator	800.00	800.00	-
41WWP	540005	SCADA training. Advanced SCADA training, requires out of state travel	8,000.00	4,775.00	-
41WWP	540005	CDL reimbursement	1,470.00	1,470.00	-
41WWP	540020	Request is the same level as prior year funded	1,000.00	1,000.00	-
41WWP	550010	Request is the same level as prior year funded	2,577.00	2,577.00	-
41WWP	560010	Request is the same level as prior year funded	1,200.00	1,390.00	-
41WWP	560012	Request is the same level as prior year funded	85.00	85.00	-
41WWP	560014	Request is the same level as prior year funded	2,000.00	2,000.00	-
41WWP	570010	Request is the same level as prior year funded	317,000.00	317,000.00	-
41WWP	590010	Request is the same level as prior year funded	35,548.00	35,548.00	-
41WWP	590025	Lease Program FY 2023	28,734.00	29,858.00	-
41WWP	590030	Request is the same level as prior year funded	10,949.00	10,949.00	-
41WWP	590040	Request is the same level as prior year funded	11,461.00	11,461.00	-
41WWP	590045	Request is the same level as prior year funded	39,294.00	39,294.00	-
41WWP	590050	Request is the same level as prior year funded	3,615.00	4,904.00	-
41WWP	590070	Request is the same level as prior year funded	331.00	330.00	-
41WWP	590075	Request is the same level as prior year funded	3,049.00	3,296.00	-
41WWP	590080	Request is the same level as prior year funded	200.00	200.00	-
41WWP	590090	Request is the same level as prior year funded	28,303.00	31,941.00	-
41WWP	600010	Request is the same level as prior year funded	1,500.00	1,500.00	-
41WWP	610010	Waste management	1,800.00	1,800.00	-
41WWP	610010	* Critical Crane rental	13,000.00	13,000.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

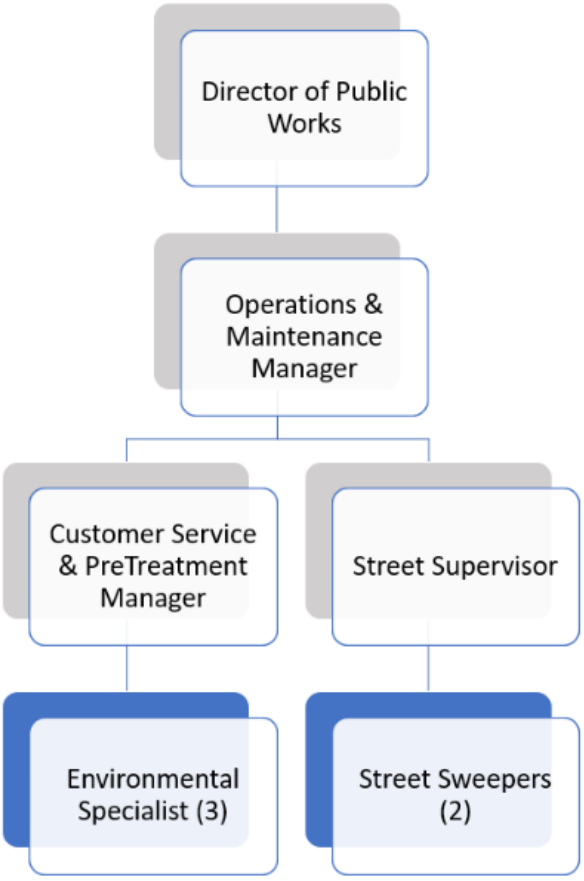
Department	Account	Description	Requested	Approved Recurring	Approved One time
41WWP	610010	Pump rental for WWTP plants	1,200.00	1,200.00	-
41WWP	610010	Pump rental for lift stations	5,500.00	5,500.00	-
41WWP	610010	Lease for Generator	94,840.00	94,840.00	-
41WWP	620016	Request is $150 more than prior year funded	1,000.00	850.00	-
41WWP	650010	Request is New to FY 2025	8,000.00	-	-
41WWP	650510	Request is the same level as prior year funded	344,000.00	344,000.00	-
41WWP	900120	Odem St. Bard Wall Pack replacement	12,500.00	-	10,000.00
41WWP	950500	New iPads & cases	1,000.00	1,000.00	-
41WWP	950500	Replace computer #22689 per IT	1,200.00	1,200.00	-
41WWP	950500	Replace computer #22690 per IT	1,200.00	1,200.00	-
41WWP	950500	Replace computer #22691 per IT	1,200.00	1,200.00	-
41WWP	950600	Four replacement light poles for Regional plant yard lighting Year 1 of 4	15,000.00	-	15,000.00
41WWP	950600	Replace Sun EV gold cart that is no longer operational	10,000.00	-	-

Pretreatment

Department Description

Mandated by local, state and federal regulations, the Pretreatment Department protects the sanitary sewer collection system from discharges that could adversely impact the Publicly Owned Treatment Plant (POTW) resulting in a permit violation and protects our waterways from illicit discharges such as oil, yard waste, paints and other hazardous materials that may enter our storm water system as a result of these illicit discharges. The team also responds to high level customer service concerns for all divisions of the Public Works Department.

Organization Chart



Note: Blocks in gray are budgeted in other fund.



Department Mission

Protect the environment in accordance with federal, state and local regulations while providing high level customer service to citizens.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

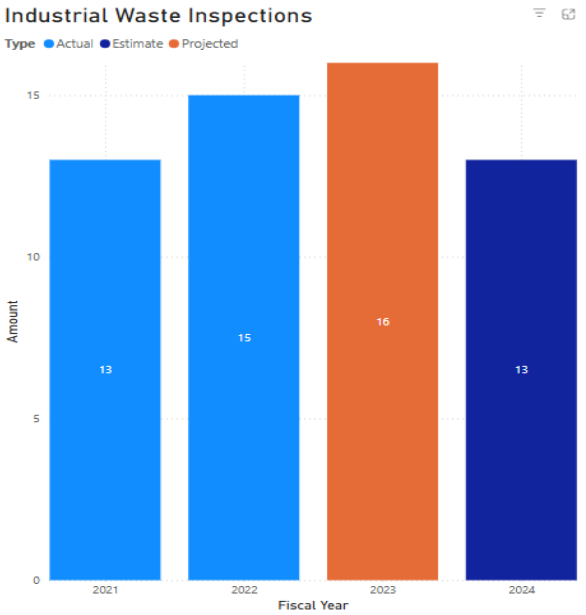
- Meet industrial pretreatment, storm water, water conservation, backflow compliance and storm water requirements as mandated by federal, state and local regulations.
  - eliminate and reduce pollutants from the collection system to meet discharge pemit requirements,
  - reduce oil and grease discharges from food establishments and commercial businesses,
  - reduce costs of wastewater treatment, meet TCEQ mandates and provide exceptional customer service that will enhance the livability for citizens of Victoria
  - develop public education activities in the community that focus on stormwater and pollution prevention, water conservation, FOG and backflow compliance,
  - initiate public information story for oil/grease program and water conservation.
- complete plan review to ensure pretreatment and storm water requirements are met.

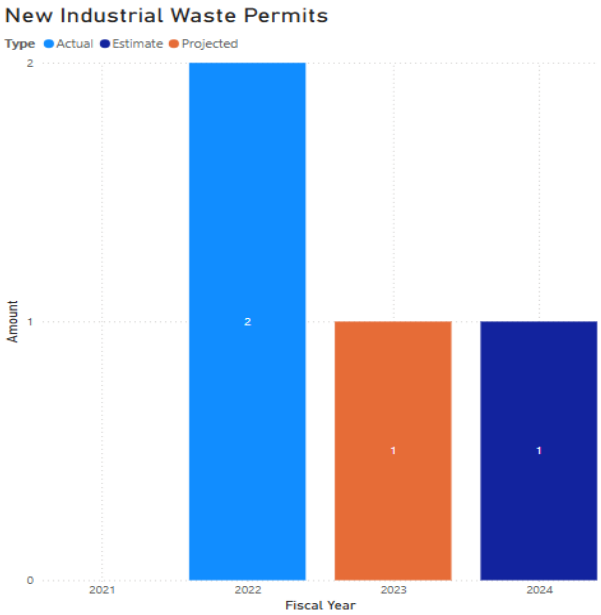
FY 2024 Highlights

- Completed the five year submittal requirement for the Drought Contingency Plan and Water Conservation Plan as per Texas Water Code Chapter 11, Title 30 Texas Administrative Code Chapter 288 and TCEQ. Presented to City Council for adoption and resolution.
- Partnered with the Utility Billing Office to provide public education on water conservation with an education station in their office.
- Partnered with Environmental Services in their community clean up events. These events assist in reducing large pollutants from entering the stormsewer system and keeps our community looking pleasing.
- Completed new Stormwater Public Service Announcement (PSA) - Only Rain Down the Drain.
- Performed required stormwater training to city departments.
- Completed 100% of industrial users inspections.
- Began permit renewals for both wastewater treatment plants.
- Began MS4 permit renewal.



Performance Metrics





- Permitted industries are required to be inspected for compliance annually. All inspections have been completed for 2024.
- No new Industrial Waste Discharge permits have been issued in 2024. One permit is pending approval by the City of Victoria.
- Department is on track to meet street sweeping goal to collect and properly dispose of debris in cubic yards.



Departmental Efficiencies

- iPads have enhanced the field inspection process by entering data and pictures on-site versus a paper document then computer input.
- Inspection camera and sludge judge has made grease interceptor inspections more efficient by providing real time documentation of any deficiencies and immediate communication to the facility.

FY 2025 New Programs/Initiatives

- Complete permit renewals for Regional Wastewater Plant and Odem Wastewater Plant.
- Complete new Municipal Separate Storm Sewer System (MS4) permit and Storm Water Management Program.



FY 2025 Budget Highlights

The Pretreatment budget request equals $671,363, a decrease of $4,692 or 0.69% percent, compared to Fiscal Year 2024 Adopted Budget, $676,055. The Fiscal Year 2025 budget includes $9,500 in one time expenses and $661,863 in recurring expense, an increase of $49,558 or 8.09% percent, from last year's recurring budget. Of the $671,363 budget, 49% is for personnel, 51% for maintenance and operations, and 0% capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 612,305	$ 661,863	$ 49,558	8.09%
One time	63,750	9,500	(54,250)	-85.10%
Total	**$ 676,055**	**$ 671,363**	**$ (4,692)**	**-0.69%**

Personnel increase is due to $11,186 in baseline adjustments and an increase of $8,234 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Compliance software for government and state reporting. $50,000.00
Consultant fees for Municipal Separate Storm Sewer System. $7,500.00

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 312,398	$ 331,818	19,420	6.22%
▾ Maintenance and Operations	354,907	339,545	-15,362	-4.33%
▸ Supplies	8,223	8,711	488	5.93%
▸ Maintenance	8,000	8,500	500	6.25%
▸ Contractual Services	301,637	279,282	-22,355	-7.41%
▸ Other Charges	13,510	15,610	2,100	15.54%
▸ Interdepartmental	23,537	27,442	3,905	16.59%
▸ Capital Outlay	8,750	0	-8,750	-100.00%
Total	$ 676,055	$ 671,363	-4,692	-0.69%

Department One-Time Expenses

Data

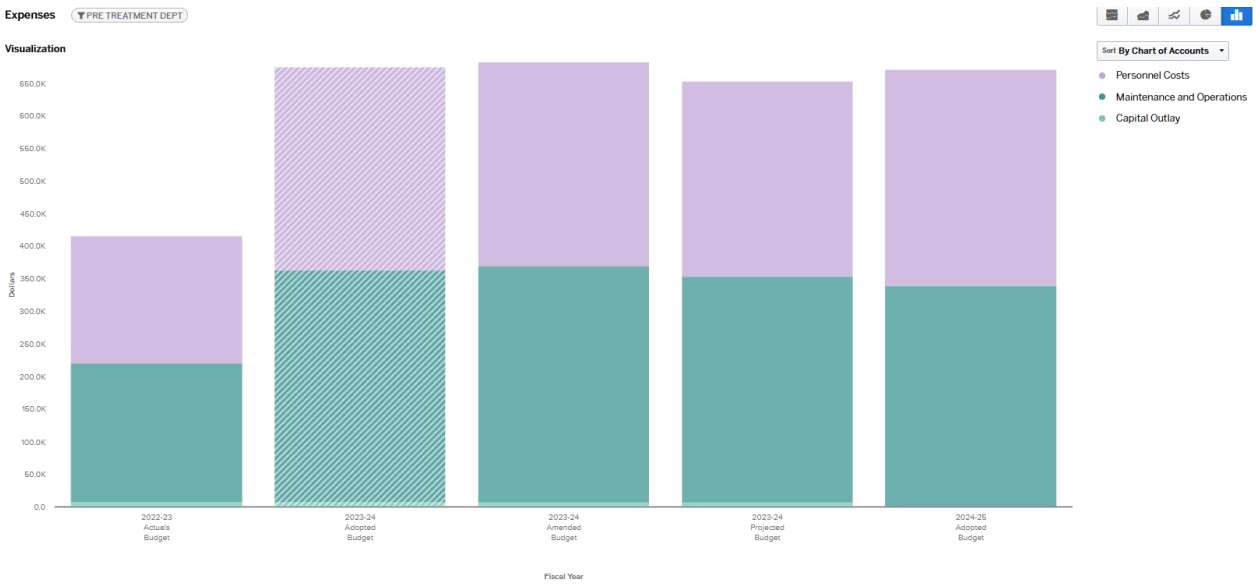
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 55,000	$ 9,500	-45,500	-82.73%
▸ Contractual Services	55,000	7,500	-47,500	-86.36%
▸ Other Charges	0	2,000	2,000	--
▸ Capital Outlay	8,750	0	-8,750	-100.00%
Total	$ 63,750	$ 9,500	-54,250	-85.10%

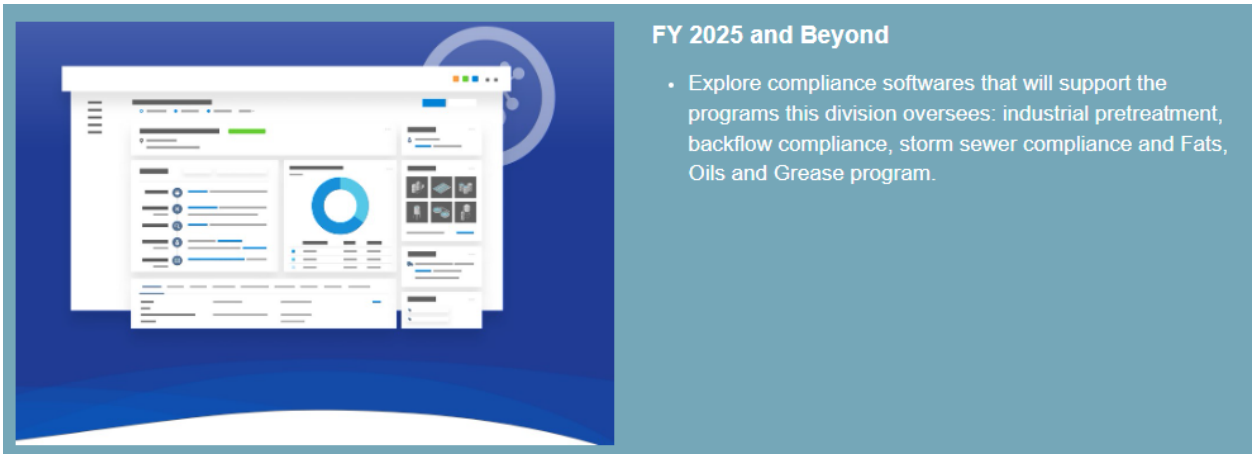
Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 312,398	$ 331,818	19,420	6.22%
▾ Maintenance and Operations	299,907	330,045	30,138	10.05%
▸ Supplies	8,223	8,711	488	5.93%
▸ Maintenance	8,000	8,500	500	6.25%
▸ Contractual Services	246,637	271,782	25,145	10.20%
▸ Other Charges	13,510	13,610	100	0.74%
▸ Interdepartmental	23,537	27,442	3,905	16.59%
Total	$ 612,305	$ 661,863	49,558	8.09%

Total Expenses for Corresponding Fiscal Year Presented





Department Full-Time Employees

PreTreatment

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
PreTreatment	3	3	5	5	5
COUNT	**3**	**3**	**5**	**5**	**5**

- In Fiscal Year 2023, two (2) sweepers were added.

Department High-Level Descriptions of Personnel:

Pretreatment Specialist (3) - Perform inspections of industrial and commercial establishments to assure compliance with local, state, and federal rules and regulations. Perform various Public Works Department customer service-related duties.

Sweeper (2) - Operate motorized street sweeping equipment in the effective, efficient cleaning of City streets, curbs, gutters, parking lots and public right-of ways; perform semi-skilled to skilled maintenance, repair, and construction work assigned to the Streets Division; operate maintenance and construction tools and equipment; perform a variety of maintenance tasks relative to assigned area of responsibility in addition to street sweeping.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41PRE	**500000**	**Dollar Amount**	**$ 526,801.00**	**$ 338,279.00**	**$ 9,500.00**
41PRE	500105	3% Across-the-Board Pay Program	8,234.00	8,234.00	-
41PRE	500105	Addition of Senior Pretreatment Specialist	70,153.00	-	-
41PRE	500105	Reorganize part time admin to Administration Assistant II	30,497.00	-	-
41PRE	510005	Request is $1,000 more than prior year funded	7,000.00	6,500.00	-
41PRE	510010	Request is the same level as prior year funded	1,000.00	1,000.00	-
41PRE	510015	Request is the same level as prior year funded	533.00	521.00	-
41PRE	510025	Request is the same level as prior year funded	100.00	100.00	-
41PRE	510045	Request is $200 more than prior year funded	800.00	590.00	-
41PRE	520017	Linko Support - Yearly Maintenance Fee	9,670.00	8,350.00	-
41PRE	520017	Adobe License	150.00	150.00	-
41PRE	520017	Klir Software or SwiftComply. Compliance software for industrial pretreatment, FOG, Backflow and stormwater compliance all in one application	50,000.00	-	-
41PRE	530000	Sampling & Monitoring of Industrial Facilities as mandated by CFR 40	12,000.00	11,000.00	-
41PRE	530000	Industrial Pretreatment Consulting Support	7,000.00	7,000.00	-
41PRE	530000	Waste Water Plant Local Limits Permit - Consulting support Fees	7,000.00	7,000.00	-
41PRE	530000	Consultant fee for new MS4 permit.	7,500.00	-	7,500.00
41PRE	530090	Street Sweeping Program - same amount as last year funded	50,000.00	50,000.00	-
41PRE	530095	Street Sweeping Disposal - $50,000 more than last year funded	75,000.00	50,000.00	-
41PRE	540005	Request is $1,500 more than last year funded	8,500.00	7,000.00	-
41PRE	550010	Request is $70 more than last year funded	430.00	360.00	-
41PRE	560012	Request is the same level as prior year funded	75.00	75.00	-
41PRE	560014	Request is the same level as prior year funded	350.00	495.00	-
41PRE	560022	Current Data use	1,080.00	360.00	-
41PRE	590025	Lease Program FY 2024 - Unit 680	7,300.00	9,156.00	-
41PRE	590080	Request is the same level as prior year funded	300.00	300.00	-
41PRE	590090	Request is the same level as prior year funded	15,937.00	17,986.00	-
41PRE	600010	Request is the same level as prior year funded	1,000.00	1,000.00	-
41PRE	600010	Public Notice ad in newspaper for new storm water permit.	2,000.00	-	-
41PRE	610015	Sweeper - lease to own program. 4yr program with 1 annual Maint agreement.	72,926.00	72,926.00	-
41PRE	610015	Sweeper - lease to own program. 4yr program with 1 annual Maint agreement.	72,926.00	72,926.00	-
41PRE	620016	Request is $150 more than prior year funded	340.00	250.00	-
41PRE	620020	New Storm Water Permit	2,000.00	-	2,000.00
41PRE	620020	Request is the same level as prior year funded	5,000.00	5,000.00	-

Water/Wastewater Environmental

Department Description

The Environmental Department represents the City in all water resource issues and actively seeks out and research additional water rights that the City may be interested in purchasing for the future.

Department Mission

To develop, secure and protect the City of Victoria water supply rights for the future.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Assist in all water resource issues for future purchases by
  - research additional water rights,
  - evaluate water rights for feasibility.

FY 2025 Budget Highlights

The Environmental budget request equals $70,285, an increase of $979 or 1.41 percent, compared to Fiscal Year 2024 Adopted Budget, $69,306. The Fiscal Year 2025 budget includes no one time expenses and $70,285 in recurring expense, an increase of $979 or 1.41 percent, from last year's recurring budget is mainly due to portion of Grant Staff. Of the $70,285 budget, 57% is for personnel, 43% for maintenance and operations and 0% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 69,306	$ 70,285	$ 979	1.41%
One time	-	-	-	0.00%
Total	**$ 69,306**	**$ 70,285**	**$ 979**	**1.41%**

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 38,806	$ 39,785	979	2.52%
▾ Maintenance and Operations	30,500	30,500	0	0.00%
▸ Contractual Services	24,000	24,000	0	0.00%
▸ Other Charges	6,500	6,500	0	0.00%
Total	$ 69,306	$ 70,285	979	1.41%

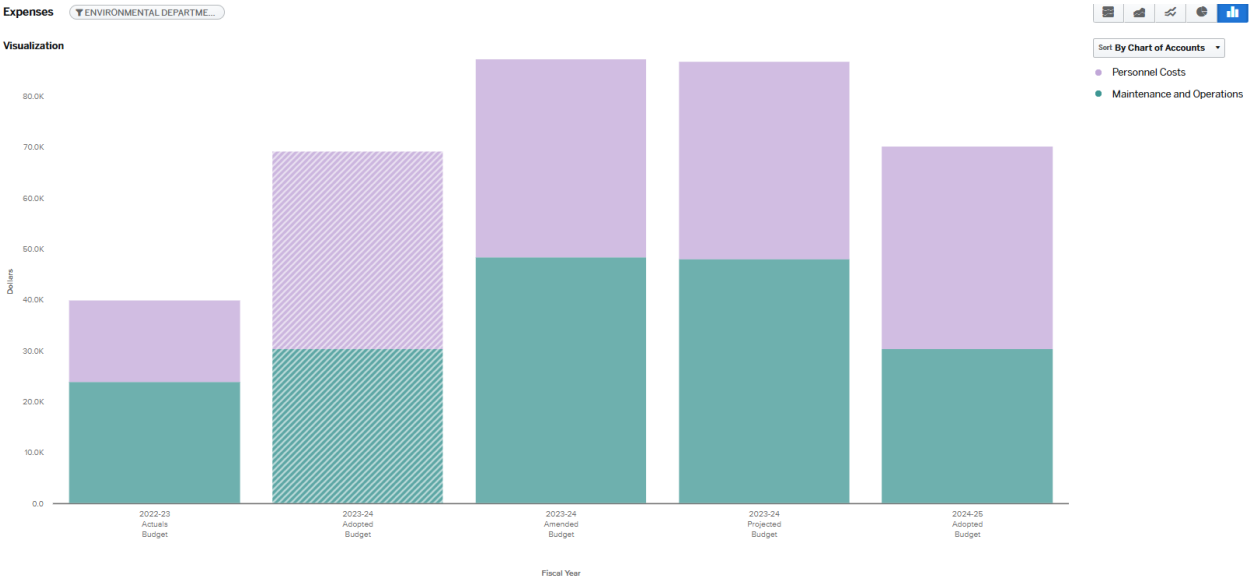
Environmental One Time Expenses *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 38,806	$ 39,785	979	2.52%
▾ Maintenance and Operations	30,500	30,500	0	0.00%
▸ Contractual Services	24,000	24,000	0	0.00%
▸ Other Charges	6,500	6,500	0	0.00%
Total	$ 69,306	$ 70,285	979	1.41%

Total Expenses for Corresponding Fiscal Year Presented



Department Full-Time Employees

- There are no full-time employees accounted for in this department.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41ENV	**500000**	**Dollar Amount**	**$ 30,500.00**	**$ 30,500.00**	**$ -**
41ENV	530000	Request is the same as prior year	24,000.00	24,000.00	-
41ENV	550010	Misc. Education classes, trainings, webinars, etc.	6,500.00	6,500.00	-

Water/Wastewater Non-Departmental

Department Description

The Water Wastewater Fund will continue to provide water and wastewater services to the residents of the City and some residents of the County.

Department Mission

The Non-Departmental Department will ensure an adequate water supply for Victoria.

Goals and Objectives

Continue to provide water and wastewater services to residents.

FY 2025 Budget Highlights

The Water/Wastewater Non-Departmental budget request equals $3,258,282, a decrease of $345,563 or 9.59% percent, compared to Fiscal Year 2024 Adopted Budget, $3,603,845. The Fiscal Year 2025 budget includes no one time expenses and $3,258,282 in recurring expense, an increase of $22,437 or 0.69% percent, from last year's recurring budget. Increase is mainly due to Building Service charges.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 3,235,845	$ 3,258,282	$ 22,437	0.69%
One time	368,000	-	(368,000)	-100.00%
Total	**$ 3,603,845**	**$ 3,258,282**	**$ (345,563)**	**-9.59%**

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Maintenance and Operations	$ 3,603,845	$ 3,258,282	-345,563	-9.59%
Contractual Services	44,000	15,000	-29,000	-65.91%
Interdepartmental	491,945	509,382	17,437	3.54%
Transfers	3,067,900	2,733,900	-334,000	-10.89%
Total	$ 3,603,845	$ 3,258,282	-345,563	-9.59%

Department One-Time Expenses

Data

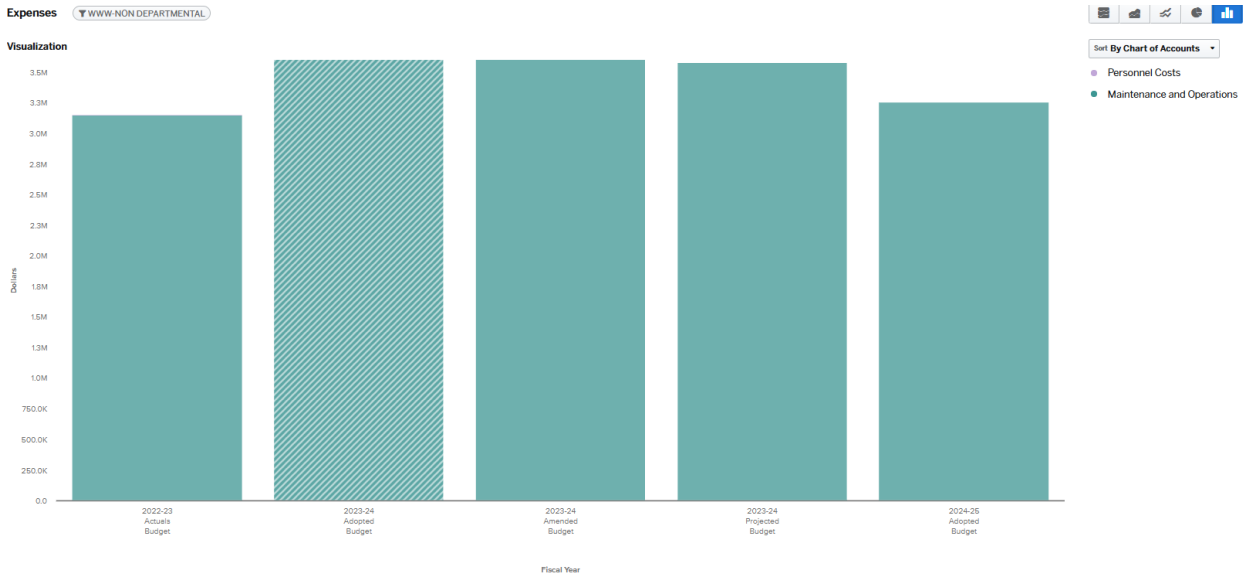
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Maintenance and Operations	$ 368,000	$ 0	-368,000	-100.00%
Contractual Services	34,000	0	-34,000	-100.00%
Transfers	334,000	0	-334,000	-100.00%
Total	$ 368,000	$ 0	-368,000	-100.00%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Maintenance and Operations	$ 3,235,845	$ 3,258,282	22,437	0.69%
Contractual Services	10,000	15,000	5,000	50.00%
Interdepartmental	491,945	509,382	17,437	3.54%
Transfers	2,733,900	2,733,900	0	0.00%
Total	$ 3,235,845	$ 3,258,282	22,437	0.69%

Total Expenses for Corresponding Fiscal Year Presented



Department Full-Time Employees

There are no full-time employees accounted for in this department.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
41NON	**500000**	**Dollar Amount**	**$ 3,241,354.00**	**$ 3,258,282.00**	**$ -**
41NON	590055	Request is the same level as prior year funded	80,734.00	80,734.00	-
41NON	590065	Request is the same level as prior year funded	183,398.00	205,853.00	-
41NON	590085	Request is the same level as prior year funded	8,228.00	8,228.00	-
41NON	590100	Request is the same level as prior year funded	65,583.00	74,526.00	-
41NON	630105	Request is the same level as prior year funded	7,057.00	7,332.00	-
41NON	630120	Request is the same level as prior year funded	14,117.00	13,556.00	-
41NON	630130	Request is the same level as prior year funded	126,190.00	113,335.00	-
41NON	630190	Request is the same level as prior year funded	2,640.00	2,182.00	-
41NON	630200	Request is the same level as prior year funded	4,007.00	3,636.00	-
41NON	660040	Request is the same level as prior year funded	15,500.00	15,000.00	-
41NON	720100	Request is the same level as prior year funded	2,703,900.00	2,703,900.00	-
41NON	720700	Request is the same level as prior year funded	30,000.00	30,000.00	-

Water/Wastewater Debt Service

Department Description

The Debt Service cost center is used to account for the receipt and disbursement of funds utilized for the retirement of utility revenue bonds of the City, including Utility System Revenue Bonds and Utility System Revenue Refunding Bonds.

FY 2025 Budget Highlights

The Water/Wastewater Debt Service budget request equals $5,088,350, a decrease of $3,050 or 0.06 percent, compared to Fiscal Year 2024 Adopted Budget, $5,091,400. The Fiscal Year 2025 budget includes no one time expenses and $5,088,350 in recurring expense, a decrease of $3,050 or 0.06 percent, from last year's recurring budget, due to reduction in debt service payment.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 5,091,400	$ 5,088,350	$ (3,050)	-0.06%
One time	-	-	-	0.00%
Total	**$ 5,091,400**	**$ 5,088,350**	**$ (3,050)**	**-0.06%**

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Maintenance and Operations	$ 5,091,400	$ 5,088,350	-3,050	-0.06%
Debt Service	5,091,400	5,088,350	-3,050	-0.06%
Total	$ 5,091,400	$ 5,088,350	-3,050	-0.06%

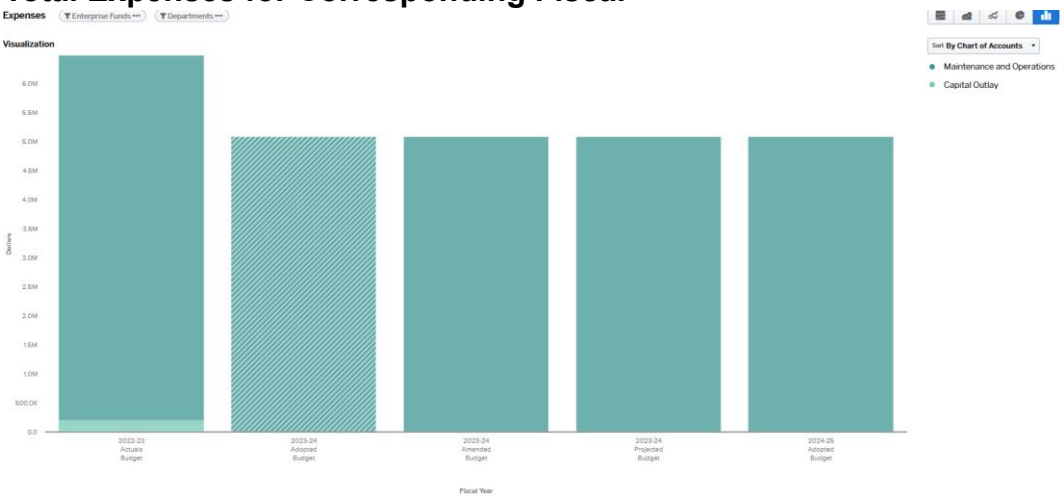
Department One-Time Expenses (None for Fiscal Year 2024 or Fiscal Year 2025)

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Maintenance and Operations	$ 5,091,400	$ 5,088,350	-3,050	-0.06%
Debt Service	5,091,400	5,088,350	-3,050	-0.06%
Total	$ 5,091,400	$ 5,088,350	-3,050	-0.06%

Total Expenses for Corresponding Fiscal



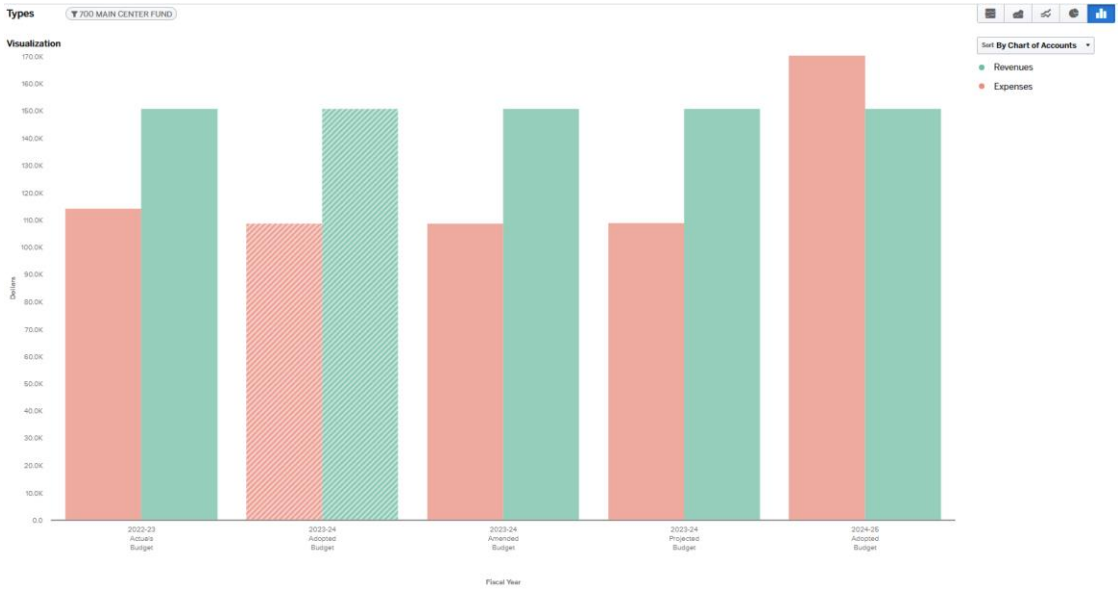
700 Main Center Fund Pro Forma Schedule

Pro Forma Schedule of Working Capital Position

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$118,530	$155,136	$197,099
BEGINNING FUND BALANCE	**$118,530**	**$155,136**	**$197,099**
Revenues			
Interdepartmental	$151,077	$151,074	$151,077
REVENUES	**$151,077**	**$151,074**	**$151,077**
Expenses			
Capital	$21,600	$2,823	$62,700
Supplies	$0	$500	$1,000
Maintenance	$0	$21,500	$22,500
Contractual Services	$42,713	$44,000	$44,000
Interdepartmental	$35,028	$25,158	$25,001
Transfers	$15,130	$15,130	$15,130
EXPENSES	**$114,471**	**$109,111**	**$170,331**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$155,136	$197,099	$177,845
ENDING FUND BALANCE	**$155,136**	**$197,099**	**$177,845**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expense will be funded with Working Capital Balance (excess amount over the minimum Working Capital Balance requirement).

Revenues vs Expenses



Revenues vs Expenses One time

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 0	$ 0	0	0.00%
Expenses	3,000	62,700	59,700	1,990.00%
Capital Outlay	3,000	62,700	59,700	1,990.00%
Capital	3,000	62,700	59,700	1,990.00%
Revenues Less Expenses	$ -3,000	$ -62,700	-59,700	-1,990.00%

Revenues vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 151,074	$ 151,077	3	0.00%
Expenses	105,888	107,631	1,743	1.65%
Maintenance and Operations	105,888	107,631	1,743	1.65%
Supplies	1,000	1,000	0	0.00%
Maintenance	22,500	22,500	0	0.00%
Contractual Services	42,100	44,000	1,900	4.51%
Interdepartmental	25,158	25,001	-157	-0.62%
Transfers	15,130	15,130	0	0.00%
Revenues Less Expenses	$ 45,186	$ 43,446	-1,740	-3.85%

Revenue Highlights

The 700 Main Center sources of funds equal $151,077, an increase of $3 or 0.00 percent, compared to Fiscal Year 2024 Adopted budget, $26,758,000. The Fiscal Year 2025 budget includes no one time revenues and $151,077 in recurring revenue, an increase of $3 or 0.00 percent from last year's recurring budget. Increase is due to adjusting transfer revenue to match transfer in.

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Interdepartmental	$ 151,074	$ 151,077	3	0.00%
(440200) VISITORS BUREAU/CHAMBER OF COMMERCE	2,586	2,586	0	0.00%
(440201) PLANNING DEPARTMENT RENTAL REVENUES	12,364	12,364	0	0.00%
(440202) ENGINEERING DEPT RENTAL REVENUES	11,618	11,618	0	0.00%
(440203) INSPECTIONS DEPT RENTAL REVENUES	11,143	11,143	0	0.00%
(440204) UTILITY BILLING OFFICE RENTAL REVENUES	13,663	13,663	0	0.00%
(440205) PRINT SHOP RENTAL REVENUES	14,727	14,727	0	0.00%
(440208) I.T. DEPARTMENT RENTAL REVENUES	12,716	12,716	0	0.00%
(440209) MAIN STREET PROGRAM RENTAL REVENUES	13,637	13,637	0	0.00%
(440210) ECONOMIC DEVELOPMENT RENTAL REVENUES	13,637	13,637	0	0.00%
(440211) CODE ENFORCEMENT	2,534	2,537	3	0.12%
(440212) ENVIRONMENTAL SERVICES	10,275	10,275	0	0.00%
(440213) PUBLIC INFORMATION OFFICE	2,586	2,586	0	0.00%
(440215) HUMAN RESOURCES	4,405	4,405	0	0.00%
(440216) FINANCE DEPARTMENT	2,349	2,349	0	0.00%
(440219) UTILITIES DEPARTMENT	22,834	22,834	0	0.00%
Total	$ 151,074	$ 151,077	3	0.00%

Department Expenses by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Maintenance and Operations	$ 105,888	$ 107,631	1,743	1.65%
Supplies	1,000	1,000	0	0.00%
Maintenance	22,500	22,500	0	0.00%
Contractual Services	42,100	44,000	1,900	4.51%
Interdepartmental	25,158	25,001	-157	-0.62%
Transfers	15,130	15,130	0	0.00%
Capital Outlay	3,000	62,700	59,700	1,990.00%
Total	$ 108,888	$ 170,331	61,443	56.43%

See **700 Main Center** page for additional details on expenses.

700 Main Center

Department Description

The 700 Main Center Fund was designed to account for the revenues and expenses of a large office complex, operated by the City as an enterprise. It is currently leasing space to several City departments.

Department Mission

The mission of the Building and Equipment Services Department at the City of Victoria is to ensure that all City Staff have safe, functional, reliable, and comfortable buildings, workspaces, vehicles, and equipment.



Goals and Objectives

Our goals and objectives fall under the Recreation and Ammenities section of the 2035 Comprehensive Plan.

- Promote and facilitate the intergration of technology
  - to effectively track and maintain building assets
- Implement a comprehensive and preventative maintenance program
  - to address the total building envelope of all city facilities
- Increase operation effectiveness & efficiency
  - to ensure the safety of staff for all proiects regarding building assets and facilities

FY 2025 Budget Highlights

The 700 Main Center budget request equals $170,331, an increase of $61,443 or 56.43 percent, compared to Fiscal Year 2024 Adopted Budget, $108,888. The Fiscal Year 2025 budget includes $62,700 in one-time expenses and $107,631 in recurring expense, an increase of $1,743 or 1.65 percent, from last year's recurring budget. Of the $170,331 budget, 0% is for personnel, 63% for maintenance and operations and 37% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 105,888	$ 107,631	$ 1,743	1.65%
One time	3,000	62,700	59,700	1,990.00%
Total	**$ 108,888**	**$ 170,331**	**$ 61,443**	**56.43%**

One-time expenses include the replacement of seven HVAC units.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 105,888	$ 107,631	1,743	1.65%
▸ Supplies	1,000	1,000	0	0.00%
▸ Maintenance	22,500	22,500	0	0.00%
▸ Contractual Services	42,100	44,000	1,900	4.51%
▸ Interdepartmental	25,158	25,001	-157	-0.62%
▸ Transfers	15,130	15,130	0	0.00%
▸ Capital Outlay	3,000	62,700	59,700	1,990.00%
Total	$ 108,888	$ 170,331	61,443	56.43%

Department One-Time Expenses

Data

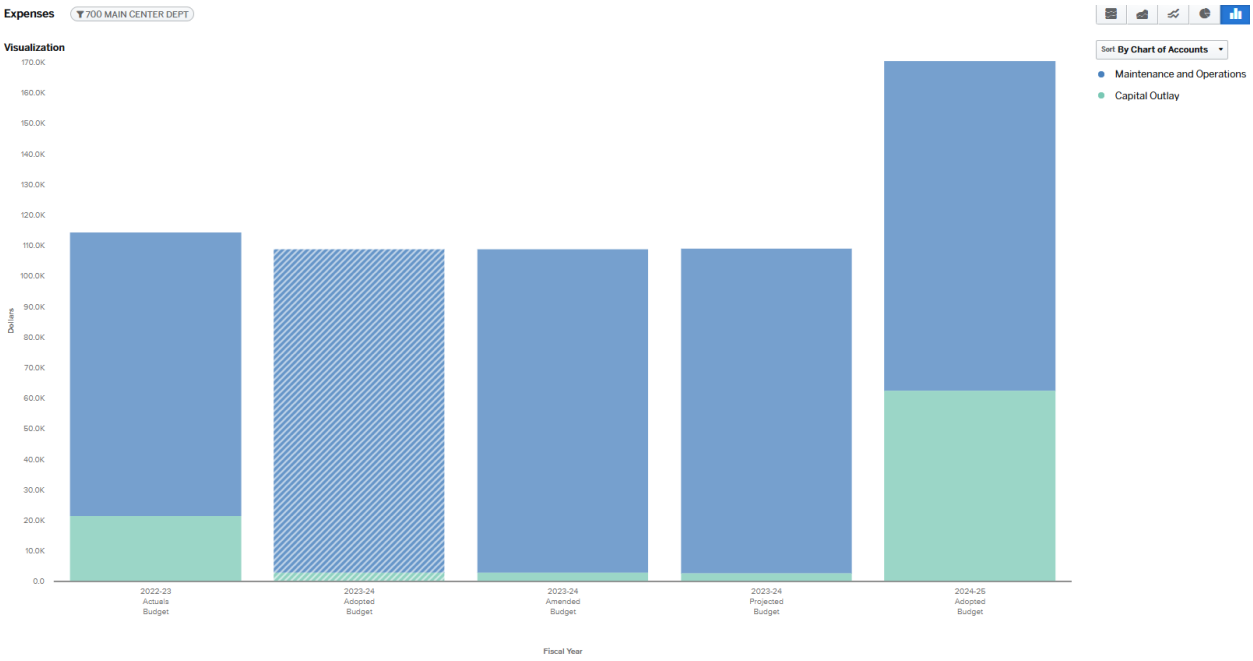
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 3,000	$ 62,700	59,700	1,990.00%
Total	$ 3,000	$ 62,700	59,700	1,990.00%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 105,888	$ 107,631	1,743	1.65%
▸ Supplies	1,000	1,000	0	0.00%
▸ Maintenance	22,500	22,500	0	0.00%
▸ Contractual Services	42,100	44,000	1,900	4.51%
▸ Interdepartmental	25,158	25,001	-157	-0.62%
▸ Transfers	15,130	15,130	0	0.00%
Total	$ 105,888	$ 107,631	1,743	1.65%

Total Expenses for Corresponding Fiscal Year Presented



Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
42MAI	**500000**	**Dollar Amount**	**$ 281,338.00**	**$ 107,631.00**	**$ 62,700.00**
42MAI	510010	Request is the same level as prior year funded	1,000.00	1,000.00	-
42MAI	520005	Request is the same level as prior year funded	20,000.00	20,000.00	-
42MAI	520010	Request is the same level as prior year funded	2,500.00	2,500.00	-
42MAI	530000	Forensic Inspection of 700 Main Center foundation	37,000.00	-	-
42MAI	560012	Request is the same level as prior year funded	100.00	-	-
42MAI	570010	Request is the same level as prior year funded	42,000.00	44,000.00	-
42MAI	590010	Request is the same level as prior year funded	3,089.00	3,089.00	-
42MAI	590055	Request is the same level as prior year funded	456.00	456.00	-
42MAI	590065	Request is the same level as prior year funded	1,035.00	1,162.00	-
42MAI	590100	Request is the same level as prior year funded	6,961.00	7,910.00	-
42MAI	630105	Request is the same level as prior year funded	642.00	667.00	-
42MAI	630120	Request is the same level as prior year funded	1,283.00	1,232.00	-
42MAI	630130	Request is the same level as prior year funded	11,472.00	10,303.00	-
42MAI	630190	Request is the same level as prior year funded	220.00	182.00	-
42MAI	720100	Request is the same level as prior year funded	15,130.00	15,130.00	-
42MAI	950900	HVAC System Replacement - North Mechanical Room & Hallway	11,550.00	-	11,550.00
42MAI	950900	HVAC System Replacement - Purchasing Garage & South Storage Rooms	11,700.00	-	11,700.00
42MAI	950900	HVAC System Replacement - Economic Development Suite	14,000.00	-	14,000.00
42MAI	950900	HVAC System Replacement - Environmental Services Suite	13,500.00	-	13,500.00
42MAI	950900	HVAC System Replacement - 2nd Floor East Side	15,800.00	-	11,950.00
42MAI	950900	HVAC System Replacement - UBO Suite	36,700.00	-	-
42MAI	950900	HVAC System Replacement - 2nd Floor Engineering Suite	35,200.00	-	-

Community Center Fund Pro Forma Schedule

Pro Forma Schedule of Working Capital Position

Community Center Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$893,787	$818,456	$781,924
BEGINNING FUND BALANCE	**$893,787**	**$818,456**	**$781,924**
Revenues			
Rental Fees	$254,454	$229,000	$238,000
Other Financing Sources	$450,561	$450,000	$450,000
Interest Income	$32,573	$34,000	$20,800
Miscellaneous	$4,808	$5,245	$1,000
REVENUES	**$742,395**	**$718,245**	**$709,800**
Expenses			
Capital	$254,208	$80,093	$79,000
Supplies	$26,436	$33,686	$29,860
Maintenance	$3,051	$35,881	$45,796
Contractual Services	$150,350	$147,625	$146,035
Other Charges	$639	$1,750	$2,670
Interdepartmental	$57,219	$47,331	$51,075
Transfers	$21,800	$21,800	$21,800
Personnel & Benefits	$304,025	$386,611	$414,675
EXPENSES	**$817,726**	**$754,777**	**$790,911**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$818,456	$781,924	$700,812
ENDING FUND BALANCE	**$818,456**	**$781,924**	**$700,812**

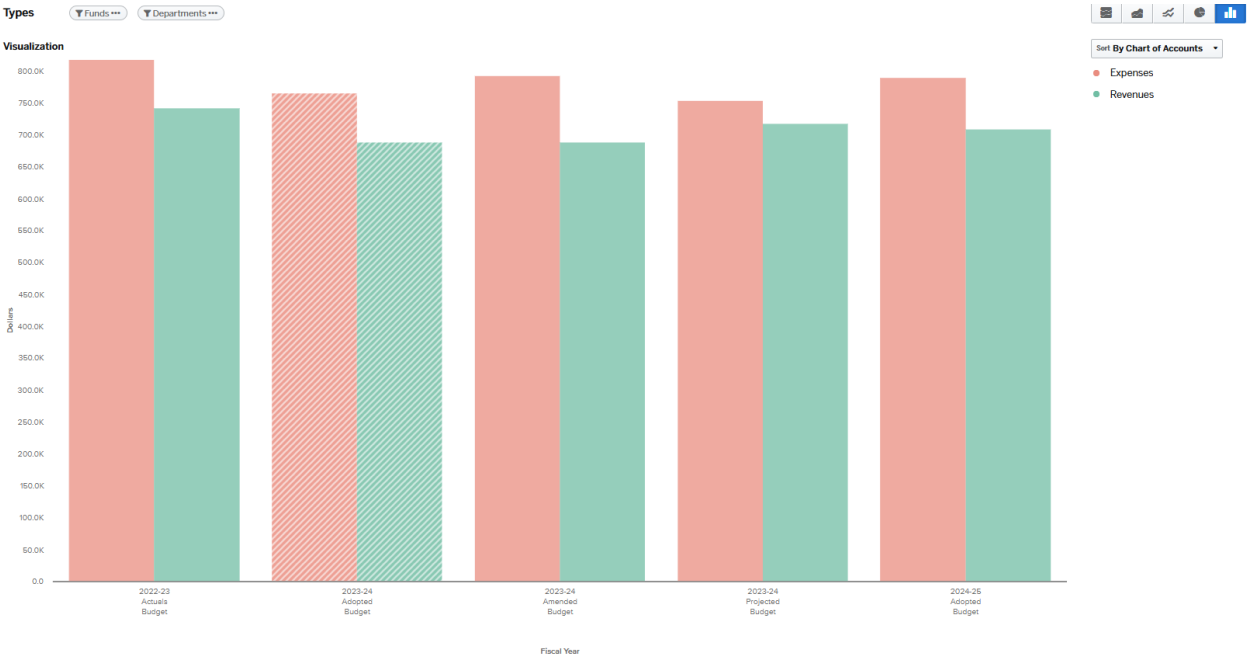
- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expense will be funded with Working Capital Balance (excess amount over the minimum Working Capital Balance requirement).

Click the links below for a breakdown of the respective Working Capital Position Schedule:

Operating

Building Fund

Revenues vs Expenses



Revenues vs Expenses One Time

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Expenses	$ 56,200	$ 62,000	5,800	10.32%
Maintenance and Operations	13,200	0	-13,200	-100.00%
Capital Outlay	43,000	62,000	19,000	44.19%
Capital	43,000	62,000	19,000	44.19%
(900110) BUILDINGS & IMPROVEMENTS	27,000	0	-27,000	-100.00%
(950900) OTHER EQUIPMENT	16,000	62,000	46,000	287.50%
Revenues Less Expenses	$ -56,200	$ -62,000	-5,800	-10.32%

Revenues vs Expenses Recurring

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 689,600	$ 709,800	20,200	2.93%
Rental Fees	225,000	238,000	13,000	5.78%
Other Financing Sources	450,000	450,000	0	0.00%
Interest Income	13,600	20,800	7,200	52.94%
Miscellaneous	1,000	1,000	0	0.00%
Expenses	709,725	728,911	19,186	2.70%
Personnel Costs	396,632	414,675	18,043	4.55%
Maintenance and Operations	272,646	297,236	24,590	9.02%
Capital Outlay	40,447	17,000	-23,447	-57.97%
Revenues Less Expenses	$ -20,125	$ -19,111	1,014	5.04%

Revenue Highlights

The Community Center sources of funds equal $709,800, an increase of $20,200 or 2.93 percent, compared to Fiscal Year 2024 Adopted budget, $689,600. The Fiscal year 2025 budget includes no one time revenues and $709,800 in recurring revenue, an increase of $20,200 or 2.93 percent from last year's recurring budget. Increase in revenues is mainly due to rental and interest income trends.

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Rental Fees	$ 225,000	$ 238,000	13,000	5.78%
▸ Other Financing Sources	450,000	450,000	0	0.00%
▸ Interest Income	13,600	20,800	7,200	52.94%
▸ Miscellaneous	1,000	1,000	0	0.00%
Total	$ 689,600	$ 709,800	20,200	2.93%

Expenses by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 396,632	$ 414,675	18,043	4.55%
▾ Maintenance and Operations	285,846	297,236	11,390	3.98%
▸ Supplies	27,460	29,860	2,400	8.74%
▸ Maintenance	47,840	45,796	-2,044	-4.27%
▸ Contractual Services	139,165	146,035	6,870	4.94%
▸ Other Charges	2,250	2,670	420	18.67%
▸ Interdepartmental	47,331	51,075	3,744	7.91%
▸ Transfers	21,800	21,800	0	0.00%
▸ Capital Outlay	83,447	79,000	-4,447	-5.33%
Total	$ 765,925	$ 790,911	24,986	3.26%

See **Community Center** page for additional details on expenses.

Community Center Additional Pro Forma Schedule

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-2025 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 265,687	$ 320,932	$ 320,932	$ 193,816	$ -	$ (71,871)
Reserved for Encumbrances	-	3,323	3,323	-	-	-
Total Working Capital, October 1	**$ 265,687**	**$ 324,255**	**$ 324,255**	**$ 211,936**	**$ -**	**$ (71,851)**
REVENUES:						
Charges for Services	$ 225,000	$ 225,000	$ 229,000	$ 238,000	$ 4,000	$ 13,000
Interest Income - Operating Fund	3,600	3,600	10,000	4,000	6,400	400
Motel Tax Fund Transfer - Operating	300,000	300,000	300,000	400,000	-	100,000
Miscellaneous	1,000	1,000	5,245	1,000	4,245	-
Total Revenues	**$ 529,600**	**$ 529,600**	**$ 544,245**	**$ 643,000**	**$ 14,645**	**$ 113,400**
TOTAL FUNDS AVAILABLE	**$ 795,287**	**$ 853,855**	**$ 868,500**	**$ 836,816**	**$ 14,645**	**$ 41,529**
EXPENSES:						
Personnel Services	$ 396,632	$ 396,632	$ 386,611	$ 414,675	$ (10,021)	$ 18,043
Operations & Maintenance	285,846	295,573	288,073	297,236	(7,500)	11,390
Total Expenses	**$ 682,478**	**$ 692,205**	**$ 674,684**	**$ 711,911**	**$ (17,521)**	**$ 29,433**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 112,809	$ 161,650	$ 193,816	$ 124,905	$ 32,166	$ 12,096
Total Working Capital, September 30	**$ 112,809**	**$ 161,650**	**$ 193,816**	**$ 124,905**	**$ 32,166**	**$ 12,096**

- Fiscal Year 2023-24 beginning Amended Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - Building Fund

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-2025 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 463,909	$ 469,915	$ 469,915	$ 588,108	$ -	$ 124,199
Reserved for Encumbrances	-	24,286	24,286	-	-	-
Total Working Capital, October 1	**$ 463,909**	**$ 494,201**	**$ 494,201**	**$ 588,108**	**$ -**	**$ 124,199**
REVENUES:						
Interest Income - Building Fund	$ 10,000	$ 10,000	$ 24,000	$ 16,800	$ 14,000	$ 6,800
Motel Tax Fund Transfer - Building	150,000	150,000	150,000	50,000	-	(100,000)
Total Revenues	**$ 160,000**	**$ 160,000**	**$ 174,000**	**$ 66,800**	**$ 14,000**	**$ (93,200)**
TOTAL FUNDS AVAILABLE	**$ 623,909**	**$ 654,201**	**$ 668,201**	**$ 651,908**	**$ 11,000**	**$ 27,999**
EXPENSES:						
Capital - Building Fund	83,447	101,329	80,093	79,000	(21,236)	(4,447)
Total Expenses	**$ 83,447**	**$ 101,329**	**$ 80,093**	**$ 79,000**	**$ (21,236)**	**$ (4,447)**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 540,462	$ 552,872	$ 588,108	$ 575,908	$ 35,236	$ 32,446
Total Working Capital, September 30	**$ 540,462**	**$ 552,872**	**$ 588,108**	**$ 575,908**	**$ 35,236**	**$ 32,446**

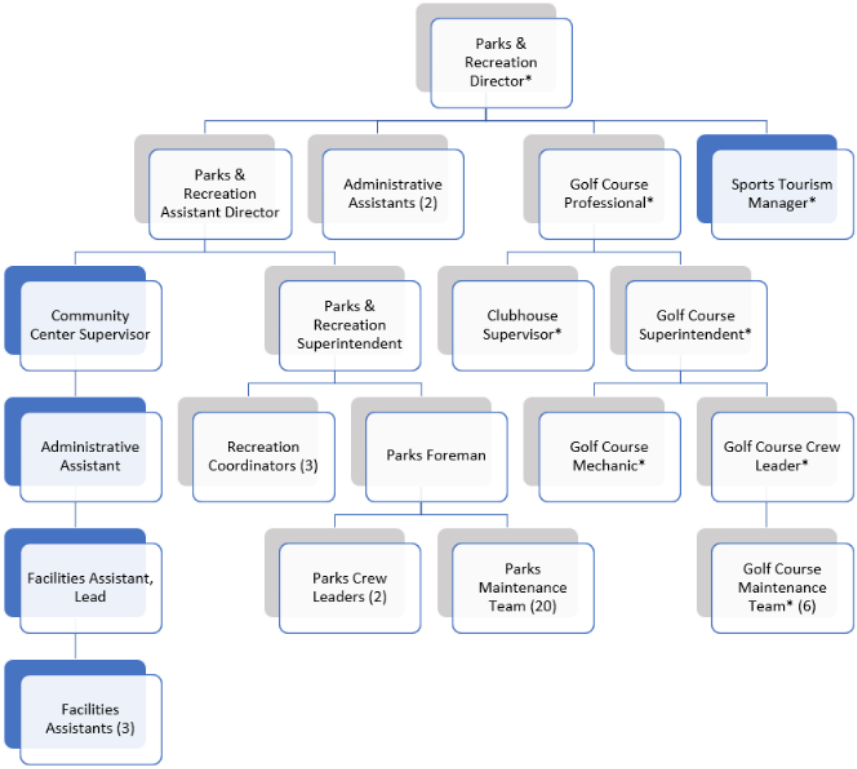
- Fiscal Year 2023-24 beginning Amended Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement)

Community Center

Department Description

The Victoria Community Center offers space for small and large gatherings, recreation programs, community events, and tournaments. We maintain the facility at a high standard to attract and diversify gatherings and events for community enjoyment. The Community Center continues to be a resource for the entire region.

Organization Chart



Note: Blocks in gray are budgeted in other funds.
* Positions are split funded

FY 2024 Highlights

- Hosted Bicentennial Ball
- Hosted events for other City Departments (such as PD Lunch and Learn, Library Gingerbread Event, VISD testing, etc)
- Executed a new mowing contract
- Completed lobby restroom sink replacement
- Completed replacement of facility ice machine.
- Worked with AEP to change all parking lot lights to LED
- Slury sealed and restriped partial front parking lot
- Updated landscaping in the front of the building
- Completed Maintenance Plan
- Completed Master Plan with Populous



Department Mission

The mission of the Community Center is to improve the quality of life for Victoria citizens by providing a facility and service that will open opportunities for events, program education, and community involvement while striving to keep our current large events/conferences/banquets returning.

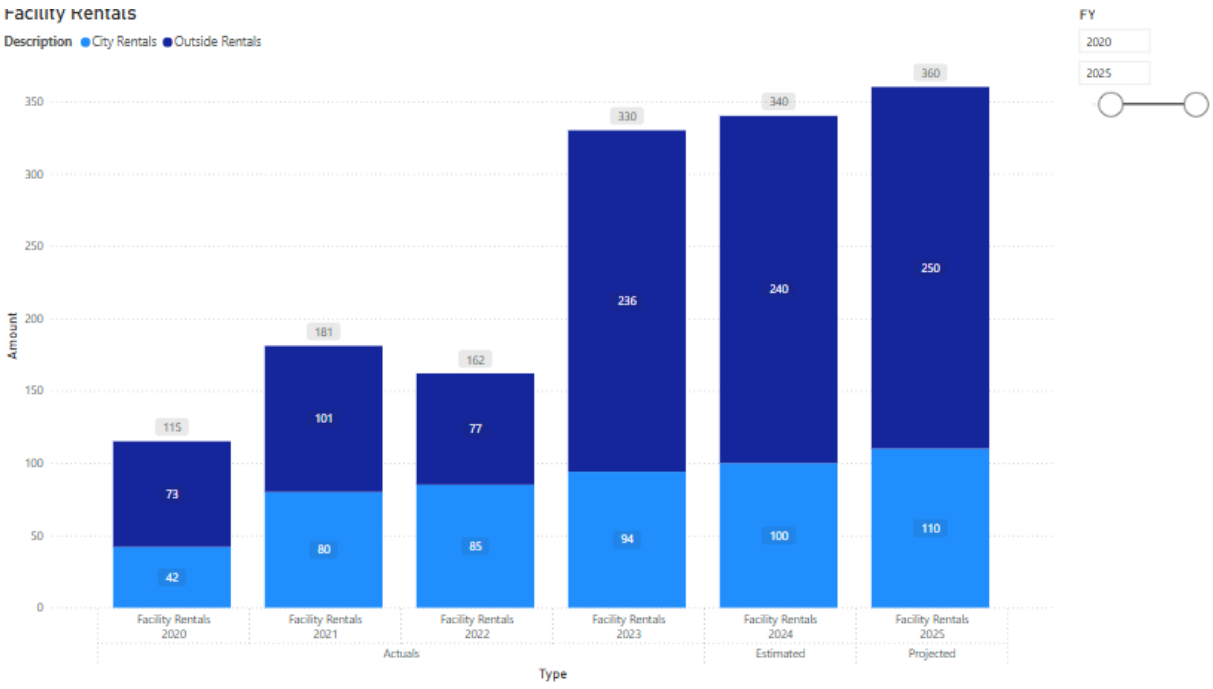


Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Implement Community Center Master plan
  - manage, track performance of efforts
  - maintain positive stakeholder engagemet
- Increase facility usage
  - conduct weekly recreation programs
  - expand internal marketing to city residents
- Expand data collection on facility events/usage
  - monitor atendee engagemtn monthly
  - implement post event satisfaction sruvey

Performance Metrics



The bar graph shows facility rentals from the general public and the use from the City. The actuals and the projections from 2020-2025.



Departmental Efficiencies

- Parks Dept repairs/maintains irrigation in-house to save on outside contractor expense, saving $10,000+
- Community Center continues to remove/refresh the floors in house to save on outsdie contractor expense, saving $20,000+
- Installed new sinks in house to save on outside contractor expense, saving $6,000+
- Updated sinks and ice machines reduced work orders and outside contractor expense
- Changed parking lot lights to LED reducing electrical cost
- Installed a more efficient chiller system to help reduce electrical cost

FY 2025 New Programs/Initiatives

- Host an Inaugural Halloween event (candy distribution, scary movie, haunted house, and kids fun center)
- Work with Sports Tourism office - continue to host TAAF Winter Games Cornhole Tournament
- Continue to host reocurring events, such as Warriors Weekend Muster, Victoria Livestock Show, Ducks Unlimited Banquet, Farm and Ranch Show, Go Texan, etc
- Continue education and training for all team members
- Community Center Manager to receive Certified Special Events Professional Certification



FY 2025 Budget Highlights

The Community Center budget request equals $790,911, an increase of $24,986 or 3.26% percent, compared to Fiscal Year 2024 Adopted Budget of $765,925. The Fiscal Year 2025 budget includes $62,000 in one-time expenses and $728,911 in recurring expense, a increase of $19,186 or 2.70% percent, from last year's recurring budget. Of the $790,911 budget, 52% is for personnel, 38% for maintenance and operations and 10% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 709,725	$ 728,911	$ 19,186	2.70%
One time	56,200	62,000	5,800	10.32%
Total	**$ 765,925**	**$ 790,911**	**$ 24,986**	**3.26%**

Personnel increase of $18,043 is the net result of a $21,693 decrease in baseline adjustments, an increase of $12,588 for Minimum Wage Program, and an increase of $8,938 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Interdepartmental increased due to technology charges.

One time includes a new floor cleaning machine, AV equipment and cell phone boosters.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 396,632	$ 414,675	18,043	4.55%
▾ Maintenance and Operations	285,846	297,236	11,390	3.98%
▸ Supplies	27,460	29,860	2,400	8.74%
▸ Maintenance	47,840	45,796	-2,044	-4.27%
▸ Contractual Services	139,165	146,035	6,870	4.94%
▸ Other Charges	2,250	2,670	420	18.67%
▸ Interdepartmental	47,331	51,075	3,744	7.91%
▸ Transfers	21,800	21,800	0	0.00%
▸ Capital Outlay	83,447	79,000	-4,447	-5.33%
Total	$ 765,925	$ 790,911	24,986	3.26%

Department One Time Expenses

Data

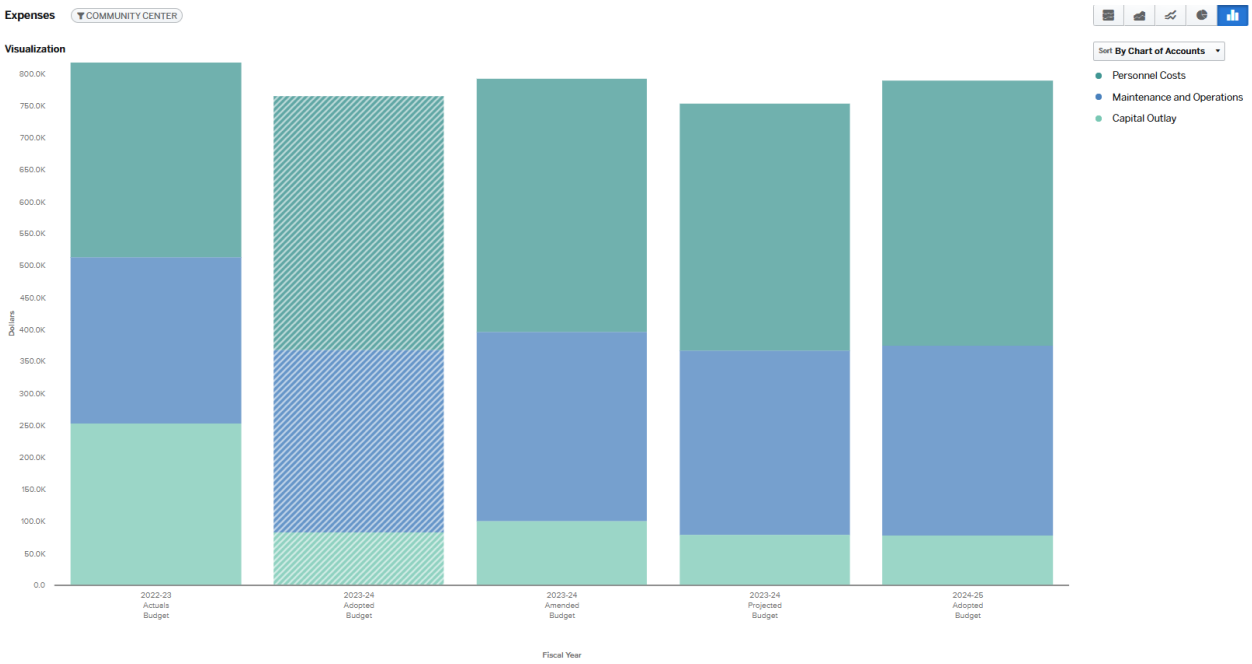
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 13,200	$ 0	-13,200	-100.00%
▸ Maintenance	8,200	0	-8,200	-100.00%
▸ Contractual Services	5,000	0	-5,000	-100.00%
▸ Capital Outlay	43,000	62,000	19,000	44.19%
Total	$ 56,200	$ 62,000	5,800	10.32%

Department Recurring Expenses

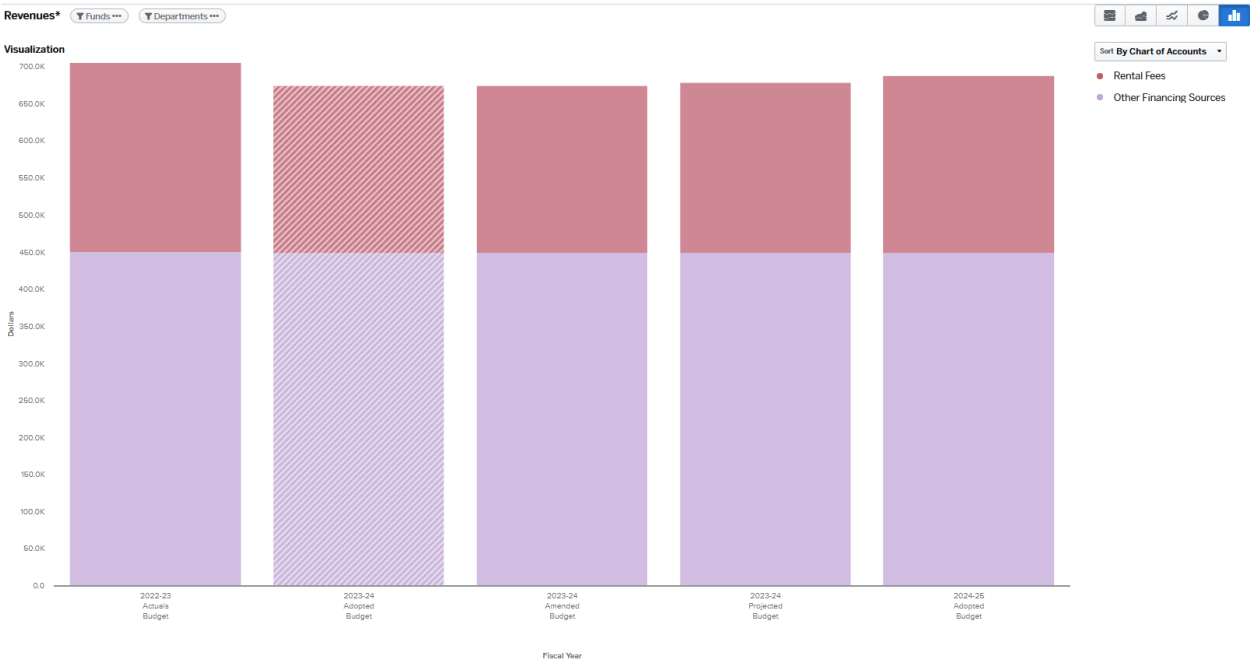
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Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 396,632	$ 414,675	18,043	4.55%
▾ Maintenance and Operations	272,646	297,236	24,590	9.02%
▸ Supplies	27,460	29,860	2,400	8.74%
▸ Maintenance	39,640	45,796	6,156	15.53%
▸ Contractual Services	134,165	146,035	11,870	8.85%
▸ Other Charges	2,250	2,670	420	18.67%
▸ Interdepartmental	47,331	51,075	3,744	7.91%
▸ Transfers	21,800	21,800	0	0.00%
▸ Capital Outlay	40,447	17,000	-23,447	-57.97%
Total	$ 709,725	$ 728,911	19,186	2.70%

Total Expenses for Corresponding Fiscal Year Presented



Revenues for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Improve capacity to market and increase community engagement
- Evaluate video and audio system
- Update/improve cameras
- Change all lights to LED
- Stage ADA accessible
- Implement Community Center Master Plan

Department Full-Time Employees

Community Center

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Community Center	7	7	7	7	7
COUNT	**7**	**7**	**7**	**7**	**7**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Community Center Supervisor (1) - Responsible for the daily operations and management of the facility and staff. This position coordinates program activities and operations with the Parks and Recreation Division and works with outside organizations, agencies, and the general public to facilitate Community Center rentals.

Facilities Assistant Lead (1) - Leads and participates in the work of crews setting up and tearing down for events that take place in the Community Center. Performs minor repairs to the facility and equipment that is utilized to ensure smooth operations for events.

Facilities Assistant (3) - Attends the needs of event operations for the Community Center. Performs general cleaning of the facilities and set-up/tear-down for events utilizing the dome, annex, arena, and grounds.

Sports Tourism Manager (1) - Identifies, solicits, secures, and retains sports events for the City of Victoria. Works closely with event rights holders and community partners to strategically plan and provide services to host successful sporting tournaments, events, and competitions, increasing economic impact for the Victoria region.

Administrative Assistant (1) - Manages contracts, answers customer inquiries and phone calls, generates requisitions and APV's, and processes administrative paperwork.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
43CTR	**500000**	**Dollar Amount**	**$ 941,968.00**	**$ 335,762.00**	**$ 62,000.00**
43CTR	500105	3% Across-the-Board Pay Program	8,938.00	8,938.00	-
43CTR	500105	Minimum Wage Increase Program	12,588.00	12,588.00	-
43CTR	510005	chair for Community Center Manager and conference table plus shelving	2,000.00	-	-
43CTR	510005	Request is the same level as prior year funded	1,760.00	2,160.00	-
43CTR	510010	Replace 2 carts that are broken and worn out	2,000.00	-	-
43CTR	510010	Day-to-Day cleaning products and implements	24,000.00	24,000.00	-
43CTR	510010	Karndean Remove and Refresh - done annually to the floor	3,000.00	3,000.00	-
43CTR	510025	Request is New to FY 2025	300.00	-	-
43CTR	510045	Request is the same level as prior year funded	700.00	700.00	-
43CTR	520005	Request is the same level as prior year funded	24,000.00	26,000.00	-
43CTR	520010	Request is the same level as prior year funded	4,500.00	4,500.00	-
43CTR	520017	Hardware Maintenance for Audio Visual System	5,000.00	5,000.00	-
43CTR	520017	CivicPlus Rec & Reservation Software portion	3,456.00	3,456.00	-
43CTR	520020	Request is the same level as prior year funded	840.00	840.00	-
43CTR	520025	Request is $1,500 more than prior year funded	2,000.00	500.00	-
43CTR	520105	Crushed Granite for grounds road	2,000.00	-	-
43CTR	520250	Request is the same level as prior year funded	1,500.00	2,750.00	-
43CTR	520250	Landscaping improvements upkeep	2,000.00	2,750.00	-
43CTR	530000	Scissor Lift Inspection	310.00	310.00	-
43CTR	530000	Armored Car Service	5,500.00	5,500.00	-
43CTR	530000	Cleaning Stage Curtains and Skirt	1,500.00	1,500.00	-
43CTR	530000	WCD Mowing Contract to include landscaping upkeep of the front building.	22,895.00	22,895.00	-
43CTR	530000	2 Additional mowings	790.00	790.00	-
43CTR	530000	Laundry - Table Cloths	4,000.00	4,000.00	-
43CTR	530000	Janitorial Services - emergency cleanings	2,400.00	2,400.00	-
43CTR	530000	Incidentals (Sound, Mobile Stage, etc.)	2,500.00	2,500.00	-
43CTR	530000	Culligan water	960.00	960.00	-
43CTR	530000	Bugmobile Annual Termite Inspection	200.00	200.00	-
43CTR	530000	Stanford - grease trap cleaning	2,500.00	2,500.00	-
43CTR	530000	Firetron - hood inspections	700.00	700.00	-
43CTR	530000	Guard Master Fire & Safety	600.00	600.00	-
43CTR	530000	VCS Security System Test	380.00	380.00	-
43CTR	540005	Request is the same level as prior year funded	750.00	1,170.00	-
43CTR	540020	Request is the same level as prior year funded	500.00	500.00	-
43CTR	550010	Texas Association of Venues and Facilities	125.00	125.00	-
43CTR	550010	Texas Recreation and Parks Society	100.00	100.00	-
43CTR	550010	International Festivals and Events	775.00	775.00	-
43CTR	560010	Request is the same level as prior year funded	2,200.00	2,200.00	-
43CTR	560014	Request is the same level as prior year funded	600.00	600.00	-
43CTR	570010	Request is the same level as prior year funded	74,000.00	74,000.00	-
43CTR	590010	Request is the same level as prior year funded	3,863.00	3,863.00	-
43CTR	590025	Regular Cab Long Bed half ton truck	9,150.00	-	-
43CTR	590055	Request is the same level as prior year funded	1,336.00	1,336.00	-
43CTR	590065	Request is the same level as prior year funded	3,035.00	3,407.00	-
43CTR	590080	Request is the same level as prior year funded	401.00	401.00	-
43CTR	590085	Request is the same level as prior year funded	1,165.00	1,165.00	-
43CTR	590090	Request is the same level as prior year funded	25,899.00	29,228.00	-
43CTR	590100	Request is the same level as prior year funded	4,823.00	5,481.00	-
43CTR	610010	Request is New to FY 2025	2,500.00	2,500.00	-
43CTR	620016	Request is New to FY 2025	420.00	-	-
43CTR	630105	Request is the same level as prior year funded	321.00	334.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
43CTR	630120	Request is the same level as prior year funded	642.00	617.00	-
43CTR	630130	Request is the same level as prior year funded	5,736.00	5,152.00	-
43CTR	630190	Request is the same level as prior year funded	110.00	91.00	-
43CTR	650010	Request is the same level as prior year funded	20,000.00	20,000.00	-
43CTR	660045	Request is the same level as prior year funded	1,500.00	1,500.00	-
43CTR	720100	Request is the same level as prior year funded	19,800.00	19,800.00	-
43CTR	720700	Request is the same level as prior year funded	2,000.00	2,000.00	-
43CTR	900150	Change all lights to LED	60,000.00	-	-
43CTR	900150	Fence around landscaping with gate.	14,000.00	-	-
43CTR	900150	Replace 60 (4 rack of chairs) - put on a rotation includes shipping	9,800.00	9,800.00	-
43CTR	900150	New table racks	6,000.00	6,000.00	-
43CTR	950500	Replace computer #21799 per IT	1,200.00	1,200.00	-
43CTR	950120	New camera system Avigilon w/ Analytics - 22 new cameras and reuse 4 existing - monitoring - Quote from VSC	96,000.00	-	-
43CTR	950120	Completely renovate audio video system.	365,000.00	-	-
43CTR	510005	monitors	400.00	-	-
43CTR	950900	Cell phone boosters throughout facility - waiting on quote to come back from VCS engineering (estimated $30,000)	30,000.00	-	30,000.00
43CTR	950900	AV Equipment	5,000.00	-	5,000.00
43CTR	950900	Trade In/Replace out T12 floor machine (it is past the date of life expectancy)	27,000.00	-	27,000.00

Environmental Services Pro Forma Schedule

Pro Forma Schedule of Working Capital Position

Environmental Services Fund - combined

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$11,037,573	$10,932,589	$11,245,983
BEGINNING FUND BALANCE	**$11,037,573**	**$10,932,589**	**$11,245,983**
Revenues			
Charges for Services	$5,888,392	$5,940,000	$5,934,744
Other Financing Sources	$291,132	$281,360	$297,360
Interest Income	$479,536	$539,311	$319,000
Miscellaneous	$1	$25,000	$25,000
REVENUES	**$6,659,061**	**$6,785,671**	**$6,576,104**
Expenses			
Capital	$202,401	$64,348	$197,812
Supplies	$388,943	$399,817	$403,134
Maintenance	$1,653	$5,010	$5,010
Contractual Services	$1,358,687	$1,407,138	$1,706,296
Other Charges	$222,119	$51,120	$53,460
Interdepartmental	$1,904,331	$1,711,684	$1,117,202
Transfers	$845,167	$927,167	$845,167
Personnel & Benefits	$1,840,744	$1,905,993	$2,018,099
EXPENSES	**$6,764,045**	**$6,472,277**	**$6,346,180**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$10,932,589	$11,245,983	$11,475,907
ENDING FUND BALANCE	**$10,932,589**	**$11,245,983**	**$11,475,907**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expense will be funded with Working Capital Balance (excess amount over the minimum Working Capital Balance requirement).

Click the link below for a breakdown of the respective Working Capital Position Schedule:

Combined Operating Fund

Operating - Residential Collections

Operating - Brush & Bulky Collections

Operating - Yard Waste Collections

Operating - Recycle Center

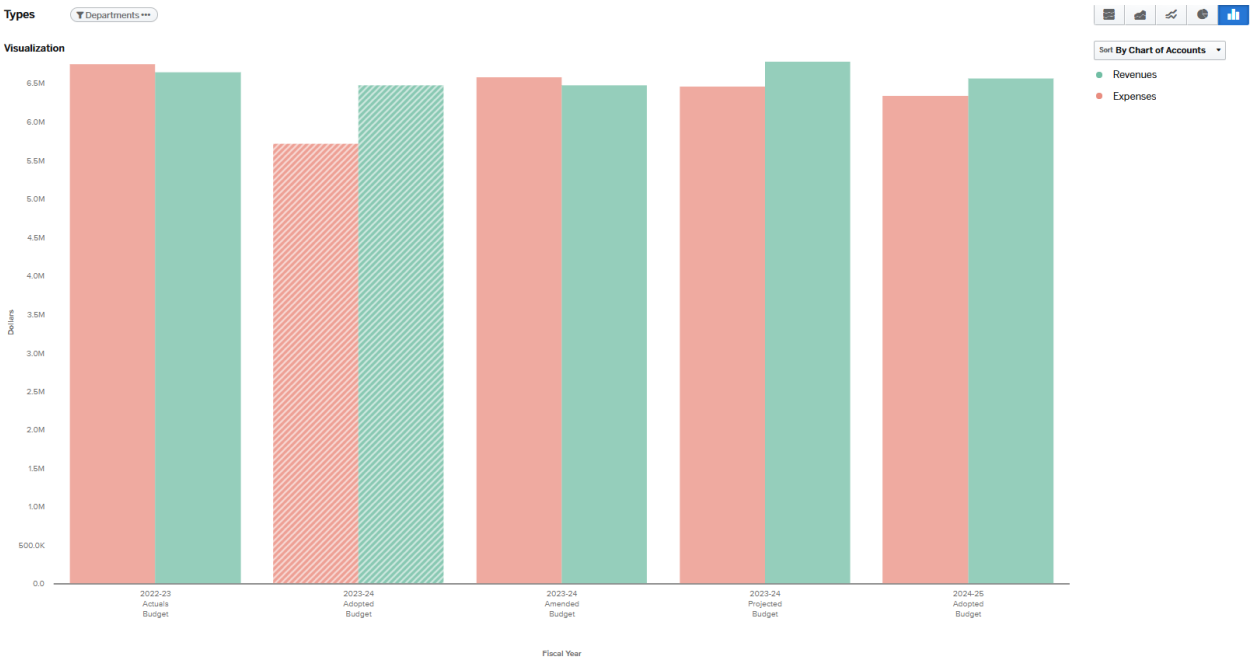
Closure/Post Closure Fund

Baseline Analysis

Baseline analysis is utilized to identify the starting point. In order to get the baseline budget, the total budget is reduced by one-time funds to get the recurring baseline budget. This allows users to look at the information that is to be considered and analyzed to establish a starting point, which future progress can be assessed or compared.

For baseline analysis, see *FY 2025 Budget - Major Baseline Analysis* page.

Revenues



Revenues vs Expenses One Time

Data

Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Revenues	$ 421,428	$ 441,360	19,932	4.73%
▾ Expenses	469,991	910,512	440,521	93.73%
▾ Maintenance and Operations	405,000	722,000	317,000	78.27%
▸ Contractual Services	33,000	183,000	150,000	454.55%
▸ Other Charges	40,000	40,000	0	0.00%
▸ Interdepartmental	0	249,000	249,000	--
▸ Transfers	332,000	250,000	-82,000	-24.70%
▸ Capital Outlay	64,991	188,512	123,521	190.06%
Revenues Less Expenses	$ -48,563	$ -469,152	-420,589	-866.07%

Revenues vs Expenses Recurring

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▾ Revenues	$ 6,064,677	$ 6,134,744	70,067	1.16%
▸ Charges for Services	5,897,000	5,934,744	37,744	0.64%
▸ Interest Income	167,677	200,000	32,323	19.28%
▸ Expenses	5,259,199	5,435,668	176,469	3.36%
Revenues Less Expenses	$ 805,478	$ 699,076	-106,402	-13.21%

Revenue Highlight

The Environmental sources of funds equal $6,576,104, an increase of $89,999 or 1.39 percent, compared to Fiscal Year 2024 Adopted budget, $6,486,105. The Fiscal year 2025 budget includes $441,360 in one-time revenues and $6,134,744 in recurring revenue, an increase of $70,067 or 1.16 percent from last year's recurring budget. Increase in revenues is mainly due to charges for services and interest income trend. Other Sources decreased mainly due to transfer from Victoria Sales Tax Development Corporation prior year.

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Charges for Services	$ 5,897,000	$ 5,934,744	37,744	0.64%
(420010) GARBAGE FEES UTILITIES CHARGES	3,502,700	3,525,000	22,300	0.64%
(420015) BRUSH & BULK VARIABLE FEES	35,000	35,000	0	0.00%
(420040) BRUSH & BULKY FIXED FEES	477,000	479,000	2,000	0.42%
(420045) YARD WASTE FIXED FEES	504,000	505,000	1,000	0.20%
(420050) ADDITIONAL GARBAGE CART FEES	464,000	459,000	-5,000	-1.08%
(420055) RECYCLING FIXED FEES	727,000	728,000	1,000	0.14%
(420060) HOUSEHOLD HAZARDOUS WASTE FEES	168,300	182,744	14,444	8.58%
(420065) ADDITIONAL RECYCLING CART FEES	19,000	21,000	2,000	10.53%
Other Financing Sources	325,380	297,360	-28,020	-8.61%
(490023) ROYALTY PAYMENT-RENOVAR-LFG	204,000	170,000	-34,000	-16.67%
(490025) ROYALTY PAYMENT-TEXAS LANDFILL MGMT	18,700	27,160	8,460	45.24%
(490150) FROM OTHER SOURCES	93,000	93,000	0	0.00%
(490152) LEASE PAYMENT	9,680	7,200	-2,480	-25.62%
Interest Income	238,725	319,000	80,275	33.63%
Miscellaneous	25,000	25,000	0	0.00%
(490045) ONLINE AUCTION SALES	25,000	25,000	0	0.00%
Total	$ 6,486,105	$ 6,576,104	89,999	1.39%

Refuse Rate for Selected Years

Rate	FY 2006	FY 2009	FY 2012	FY 2019	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Brush & Bulky Collection	$0.00	$1.85	$1.85	$1.85	$1.98	$1.98	$1.98	$1.98	$1.98
Residential Collection	$13.75	$13.75	$13.75	$13.75	$13.75	$13.75	$13.75	$13.75	$13.75
Recycling Collection	$0.00	$0.50	$1.28	$2.92	$2.92	$3.02	$3.02	$3.02	$3.02
Household Hazardous Waste Collection	$0.00	$0.00	$0.65	$0.65	$0.65	$0.70	$0.70	$0.80	$0.80
Yard Waste Collection	$0.00	$1.27	$1.77	$1.97	$2.09	$2.09	$2.09	$2.09	$2.09
Extra Cart Fee	$0.00	$5.00	$5.00	$5.00	$5.00	$5.00	$6.50	$6.50	$6.50

- In FY 2021, Texas Land Management, the City's composting operator, increased the City's brush/yard waste disposal rate. This translated into an increase of $0.13/ month in Brush & Bulky Fees and $0.12/ month in Yard Waste Fees.
- For FY 2022, a new commercial waste management contract was negotiated, that translated into a proposed $0.05/month increase to Household Hazardous Waste Collection and a proposed $0.10/month increase to Recycle Collection Services.
- For FY 2023, the City added an additional $1.50/cart per month for extra solid waste and recycling carts. This addition raised the amount to $6.50/cart per month. The $5.00 rate for extra carts was developed in 2008 and had not been increased to date.
- In FY 2024, city council approved the second amendment to the containerized commercial collection contract with Waste Management that included an increase to the cost of collecting household hazardous waste. This translated into a $0.10/month increase to Household Hazardous Waste Collection.

Expenses by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 1,952,325	$ 2,018,099	65,774	3.37%
▾ Maintenance and Operations	3,711,874	4,130,269	418,395	11.27%
▸ Supplies	397,647	403,134	5,487	1.38%
▸ Maintenance	5,010	5,010	0	0.00%
▸ Contractual Services	1,493,826	1,706,296	212,470	14.22%
▸ Other Charges	51,440	53,460	2,020	3.93%
▸ Interdepartmental	836,784	1,117,202	280,418	33.51%
▸ Transfers	927,167	845,167	-82,000	-8.84%
▸ Capital Outlay	64,991	197,812	132,821	204.37%
Total	$ 5,729,190	$ 6,346,180	616,990	10.77%

Expenses by Cost Center

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ COMMUNITY APPEARANCE	$ 658,181	$ 718,558	60,377	9.17%
▾ ENVIRONMENTAL SERVICES DEPARTMENT	5,071,009	5,627,622	556,613	10.98%
(45ADM) ENV ADMIN DEPT EXP	382,827	397,625	14,798	3.87%
(45BRU) BRUSH & BULKY COLLECTION	429,394	694,865	265,471	61.82%
(45NON) SW NON DEPARTMENTAL	723,282	686,483	-36,799	-5.09%
(45RCY) RECYCLING DEPT	606,822	590,020	-16,802	-2.77%
(45SOL) COLLECTIONS DEPT	2,242,156	2,442,689	200,533	8.94%
(45SOL1) LANDFILL CLOSURE	372,000	473,000	101,000	27.15%
(45YRD) YARD WASTE COLLECTION	314,528	342,940	28,412	9.03%
Total	$ 5,729,190	$ 6,346,180	616,990	10.77%

Click the links below for more information on each department and their respective budget requests in FY2025.

Residential Collections

Brush and Bulky Item Collections

Yard Waste Collections

Recycling Center

Environmental Administration

Community Appearance

Non-departmental Appropriations

Closure and Post-Closure

Environmental Additional Pro Forma Schedule

Pro Forma Schedule of Working Capital Position - Operating Fund

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2023-24 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 7,909,517	$ 6,907,212	$ 6,907,212	$ 8,047,905	$ -	$ 138,388
Designated Working Capital	-	862,045	862,045	-	-	-
Total Working Capital, October 1	**$ 7,909,517**	**$ 7,769,257**	**$ 7,769,257**	**$ 8,047,905**	**$ -**	**$ 138,388**
REVENUES:						
Residential Collection Department	$ 4,252,377	$ 4,252,377	$ 4,427,925	$ 4,302,000	$ 175,548	$ 49,623
Brush & Bulky Collection Dept.	512,000	512,000	514,000	514,000	2,000	2,000
Yard Waste Collection Department	504,000	504,000	505,000	505,000	1,000	1,000
Recycling Center Department	914,300	914,300	932,000	931,744	17,700	17,444
Total Revenues	**$ 6,182,677**	**$ 6,182,677**	**$ 6,378,925**	**$ 6,252,744**	**$ 196,248**	**$ 70,067**
TOTAL FUNDS AVAILABLE	**$ 14,092,194**	**$ 13,951,934**	**$ 14,148,182**	**$ 14,300,649**	**$ 196,248**	**$ 208,455**
EXPENSES:						
Residential Collection Department	$ 3,883,904	$ 4,745,949	$ 4,776,413	$ 4,119,421	$ 30,464	$ 235,517
Brush & Bulky Collection Dept.	468,600	468,600	449,082	734,941	(19,518)	266,341
Yard Waste Collection Department	388,787	388,787	434,806	419,423	46,019	30,636
Recycling Center Department	615,899	615,899	439,977	599,394	(175,922)	(16,505)
Total Expenses	**$ 5,357,190**	**$ 6,219,235**	**$ 6,100,277**	**$ 5,873,180**	**$ (118,957)**	**$ 515,990**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 8,735,004	$ 7,732,699	$ 8,047,905	$ 8,427,469	$ 315,205	$ (307,535)
Total Working Capital, September 30	**$ 8,735,004**	**$ 7,732,699**	**$ 8,047,905**	**$ 8,427,469**	**$ 315,205**	**$ (307,535)**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - Operating - Residential Collections

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 3,488,126	$ 2,569,878	$ 2,569,878	$ 3,083,435	$ (918,248)	$ (404,691)
Reserved Working Capital	-	862,045	862,045	-	-	-
Total Working Capital, October 1	**$ 3,488,126**	**$ 3,431,923**	**$ 3,431,923**	**$ 3,083,435**	**$ (918,248)**	**$ (404,691)**
REVENUES						
Garbage Fees	$ 3,502,700	$ 3,502,700	$ 3,525,000	$ 3,525,000	$ 22,300	$ 22,300
Extra Cart Fees	464,000	464,000	464,000	459,000	-	(5,000)
Interest Income from Operating Fund	167,677	167,677	320,925	200,000	153,248	32,323
Miscellaneous Revenue	25,000	25,000	25,000	25,000	-	-
Transfer from Other Fund	93,000	93,000	93,000	93,000	-	-
Total Revenues	**$ 4,252,377**	**$ 4,252,377**	**$ 4,427,925**	**$ 4,302,000**	**$ 175,548**	**$ 49,623**
TOTAL FUNDS AVAILABLE	**$ 7,740,503**	**$ 7,684,300**	**$ 7,859,848**	**$ 7,385,435**	**$ (742,700)**	**$ (355,068)**
EXPENSES						
Personnel Services	$ 678,450	$ 678,450	$ 725,132	$ 710,874	$ 46,682	$ 32,424
Operations & Maintenance	1,523,331	2,365,668	2,432,285	1,570,473	66,617	47,142
Capital Outlay	40,375	40,375	40,375	161,342	-	120,967
Community Appearance Program	658,181	677,889	626,268	718,557	(51,621)	60,376
Administration Overhead Cost Allocation	275,308	275,308	270,043	285,949	(5,265)	10,641
Non-Departmental Overhead Cost Allocation	708,259	708,259	682,310	672,225	(25,949)	(36,034)
Total Expenses	**$ 3,883,904**	**$ 4,745,949**	**$ 4,776,413**	**$ 4,119,421**	**$ 30,464**	**$ 235,516**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 3,856,599	$ 2,938,351	$ 3,083,435	$ 3,266,014	$ (773,164)	$ (590,585)
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, September 30	**$ 3,856,599**	**$ 2,938,351**	**$ 3,083,435**	**$ 3,266,014**	**$ (773,164)**	**$ (590,585)**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - Operating - Brush & Bulky Item Collections

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 764,378	$ 720,819	$ 720,819	$ 785,737	$ -	$ 21,359
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, October 1	**$ 764,378**	**$ 720,819**	**$ 720,819**	**$ 785,737**	**$ -**	**$ 21,359**
REVENUES						
Brush & Bulky Collection Variable Fees	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ -	$ -
Brush & Bulky Collection Fixed Fees	477,000	477,000	479,000	479,000	2,000	2,000
Total Revenues	**$ 512,000**	**$ 512,000**	**$ 514,000**	**$ 514,000**	**$ 2,000**	**$ 2,000**
TOTAL FUNDS AVAILABLE	**$ 1,276,378**	**$ 1,232,819**	**$ 1,234,819**	**$ 1,299,737**	**$ 2,000**	**$ 23,359**
EXPENSES						
Personnel Services	$ 174,612	$ 174,612	$ 143,337	$ 176,227	$ (31,275)	$ 1,615
Operations & Maintenance	254,782	254,782	267,414	518,638	12,632	263,856
Capital Outlay	-	-	-	-	-	-
Administration Overhead Cost Allocation	31,995	31,995	31,384	33,232	(611)	1,237
Non-Departmental Overhead Cost Allocation	7,211	7,211	6,947	6,844	(264)	(367)
Total Expenses	**$ 468,600**	**$ 468,600**	**$ 449,082**	**$ 734,941**	**$ (19,518)**	**$ 266,341**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 807,778	$ 764,219	$ 785,737	$ 564,796	$ 21,518	$ (242,982)
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, September 30	**$ 807,778**	**$ 764,219**	**$ 785,737**	**$ 564,796**	**$ 21,518**	**$ (242,982)**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - Operating - Yard Waste Collections

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 915,706	$ 827,564	$ 827,564	$ 897,758	$ -	$ (17,948)
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, October 1	**$ 915,706**	**$ 827,564**	**$ 827,564**	**$ 897,758**	**$ -**	**$ (17,948)**
REVENUES						
Yard Waste Collection Fixed Fees	$ 504,000	$ 504,000	$ 505,000	$ 505,000	$ 1,000	$ 1,000
Total Revenues	**$ 504,000**	**$ 504,000**	**$ 505,000**	**$ 505,000**	**$ 1,000**	**$ 1,000**
TOTAL FUNDS AVAILABLE	**$ 1,419,706**	**$ 1,331,564**	**$ 1,332,564**	**$ 1,402,758**	**$ 1,000**	**$ (16,948)**
EXPENSES						
Personnel Services	$ 210,377	$ 210,377	$ 212,737	$ 215,752	$ 2,360	$ 5,375
Operations & Maintenance	104,151	104,151	149,356	127,188	45,205	23,037
Capital Outlay	-	-	-	-	-	-
Administration Overhead Cost Allocation	67,048	67,048	65,766	69,639	(1,282)	2,591
Non-Departmental Overhead Cost Allocation	7,211	7,211	6,947	6,844	(264)	(367)
Total Expenses	**$ 388,787**	**$ 388,787**	**$ 434,806**	**$ 419,423**	**$ 46,019**	**$ 30,636**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 1,030,919	$ 942,777	$ 897,758	$ 983,335	$ (45,019)	$ (47,584)
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, September 30	**$ 1,030,919**	**$ 942,777**	**$ 897,758**	**$ 983,335**	**$ (45,019)**	**$ (47,584)**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - Operating - Recycle Center

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 2,741,307	$ 2,788,951	$ 2,788,951	$ 3,280,974	$ -	$ 539,667
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, October 1	**$ 2,741,307**	**$ 2,788,951**	**$ 2,788,951**	**$ 3,280,974**	**$ -**	**$ 539,667**
REVENUES						
Recycling Center Collection Fixed Fe	$ 727,000	$ 727,000	$ 728,000	$ 728,000	$ 1,000	$ 1,000
Extra Cart Fees	19,000	19,000	21,000	21,000	2,000	2,000
Household Hazardous Waste Revenu	168,300	168,300	183,000	182,744	14,700	14,444
Total Revenues	**$ 914,300**	**$ 914,300**	**$ 932,000**	**$ 931,744**	**$ 17,700**	**$ 17,444**
TOTAL FUNDS AVAILABLE	**$ 3,655,607**	**$ 3,703,251**	**$ 3,720,951**	**$ 4,212,718**	**$ 17,700**	**$ 557,111**
EXPENSES						
Personnel Services	$ 104,180	$ 104,180	$ 95,505	$ 105,992	$ (8,675)	$ 1,812
Operations & Maintenance	486,726	486,726	320,306	471,758	(166,420)	(14,968)
Capital Outlay	15,916	15,916	15,273	12,270	(643)	(3,646)
Administration Overhead Cost Alloca	8,476	8,476	8,314	8,804	(162)	328
Non-Departmental Overhead Cost All	600	600	578	570	(22)	(30)
Total Expenses	**$ 615,899**	**$ 615,899**	**$ 439,977**	**$ 599,394**	**$ (175,922)**	**$ (16,505)**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 3,039,708	$ 3,087,352	$ 3,280,974	$ 3,613,324	$ 193,622	$ 573,616
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, September 30	**$ 3,039,708**	**$ 3,087,352**	**$ 3,280,974**	**$ 3,613,324**	**$ 193,622**	**$ 573,616**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Pro Forma Schedule of Working Capital Position - Closure/Post Closure Fund

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs. 2024-25 Variance
BEGINNING WORKING CAPITAL						
Designated Working Capital	$3,185,255	$3,163,332	$3,163,332	$3,198,078	$ -	$ 12,823
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital Balance, October 1	**$3,185,255**	**$3,163,332**	**$3,163,332**	**$3,198,078**	**$ -**	**$ 12,823**
REVENUES:						
Renovar Royalty Payment	$ 204,000	$ 204,000	$ 154,000	$ 170,000	$ (50,000)	$ (34,000)
TLM Royalty Payment	18,700	18,700	27,160	27,160	8,460	8,460
Transfer from Operating Fund	-	-	-	-	-	-
Interest Income from Restricted Fund	71,048	71,048	218,386	119,000	147,338	47,952
Lease Income	9,680	9,680	7,200	7,200	(2,480)	(2,480)
Total Revenues	**$ 303,428**	**$ 303,428**	**$ 406,746**	**$ 323,360**	**$ 103,318**	**$ 19,932**
TOTAL FUNDS AVAILABLE	**$3,488,683**	**$3,466,760**	**$3,570,078**	**$3,521,438**	**$ 103,318**	**$ 32,755**
EXPENSES:						
Closure/Post-Closure - Maintenance	$ 372,000	$ 372,000	$ 372,000	$ 290,000	$ -	$ (82,000)
Closure/Post-Closure - Landfill Improvements	-	-	-	183,000	-	183,000
Total Expenses	**$ 372,000**	**$ 372,000**	**$ 372,000**	**$ 473,000**	**$ -**	**$ 101,000**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 3,116,683	$ 3,094,760	$ 3,198,078	$ 3,048,438	$ 103,318	$ (68,245)
Total Working Capital, September 30	**$3,116,683**	**$3,094,760**	**$3,198,078**	**$3,048,438**	**$ 103,318**	**$ (68,245)**

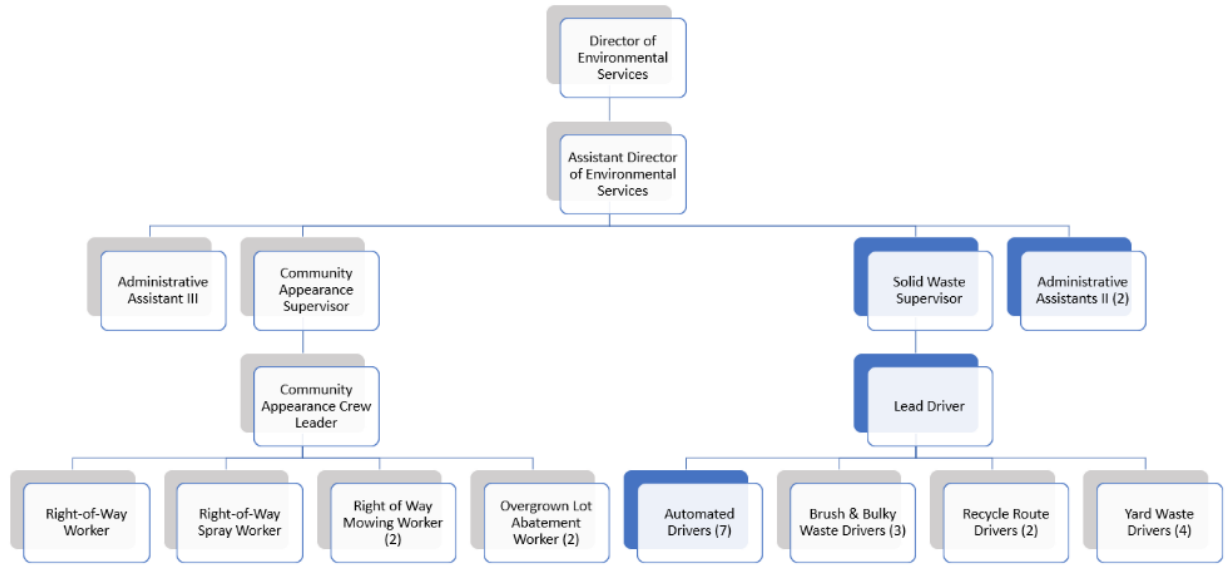
- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Residential Collections

Department Description

The Solid Waste department provides garbage pickup for 20,000 customers. Garbage is picked up in 96-gallon carts by automated trucks on a weekly basis. This department continues to monitor routes and make changes as needed for maximum productivity.

Organization Chart



Note: Blocks in gray are budgeted in different department.





Department Mission

The Solid Waste division is dedicated to delivering quality collection to residents that enhance the beauty and livability of Victoria following local, State, and Federal guidelines. Our Solid Waste division utilizes automated pickup once per week for residential garbage cart collection.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

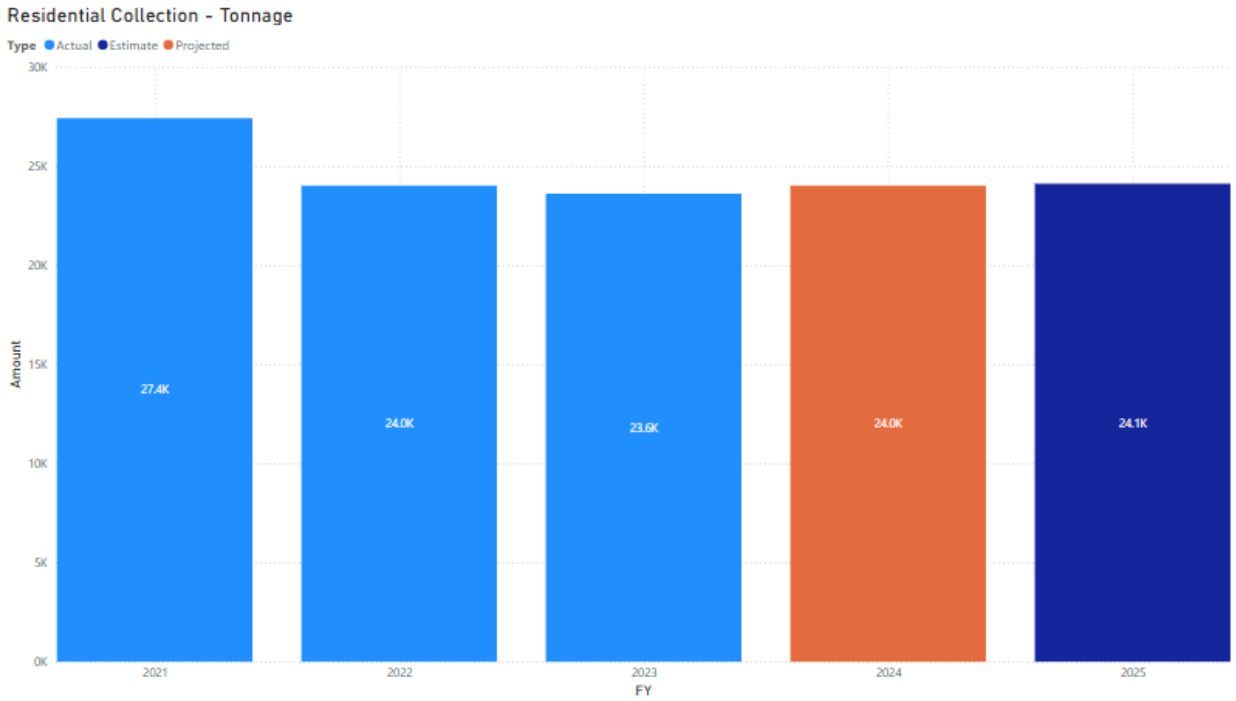
- Maintain and improve route efficiency.
- Perform monthly cleanings of multiple outfall areas.
- Provide a high level of customer service.
- Maintain a high level of safety.
  - Provide equipment training and ensure employees are aware of safety requirements.

FY 2024 Highlights

- 24,000 tons of household waste collected.
- 3,428 loads of household waste collected.
- Completed landfill expansion permit with approved Class 1 non-hazardous waste - 100 plus years of landfill life.



Performance Metrics



Residential tonnage should remain relatively flat. The reason for the spike in the 2021 tonnage is due to Winter Storm Uri.



Departmental Efficiencies

- Improved work order communication with Utility Billing has resulted in fewer lost carts and increased revenue on existing additoinal carts.
- Looked at routes and re-route to a manageable number of customers per route and add routes as needed.
- Maintained a 20 second per container average collection productivity rate.

FY 2025 New Programs/Initiatives

- Install Global Positioning Systems (GPS) in all automated residential collection trucks for improved customer service and route efficiency.
- Enhance and improve Driver Safety Program.
- Continue to coordinate with Keep Victoria Beautiful on clean up events.
- Increase education efforts through relevant tags on proper cart placement and disposal of trash.



FY 2025 Budget Highlights

The Residential Collection budget request equals $2,442,689, an increase of $200,533 or 8.94 percent, compared to Fiscal Year 2024 Adopted Budget, $2,242,156. The Fiscal Year 2025 budget includes $156,542 in one time expenses and $2,286,147 in recurring expense, an increase of $84,366 or 3.83 percent, from last year's recurring budget. Of the $2,442,689 budget, 29% is for personnel, 64% for maintenance and operations and 7% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 2,201,781	$ 2,286,147	$ 84,366	3.83%
One time	40,375	156,542	116,167	287.72%
Total	**$ 2,242,156**	**$ 2,442,689**	**$ 200,533**	**8.94%**

Personnel increase is due to $16,889 in baseline adjustments and an increase of $15,535 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Recurring purchases include four replacement computers for office staff due to being in the IT replacement cycle.

One-time purchases include two replacement automated trucks, funding for the fence and parking lot improvements to the Solid Waste building, GPS unit installation for 7 collection trucks, and the purchase of 400 Toter garbage carts.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 678,450	$ 710,874	32,424	4.78%
▾ Maintenance and Operations	1,523,331	1,570,473	47,142	3.09%
▸ Supplies	223,509	239,842	16,333	7.31%
▸ Maintenance	4,210	4,210	0	0.00%
▸ Contractual Services	812,295	821,295	9,000	1.11%
▸ Other Charges	740	1,240	500	67.57%
▸ Interdepartmental	482,577	503,886	21,309	4.42%
▸ Capital Outlay	40,375	161,342	120,967	299.61%
Total	$ 2,242,156	$ 2,442,689	200,533	8.94%

Department One-Time Expenses

Data

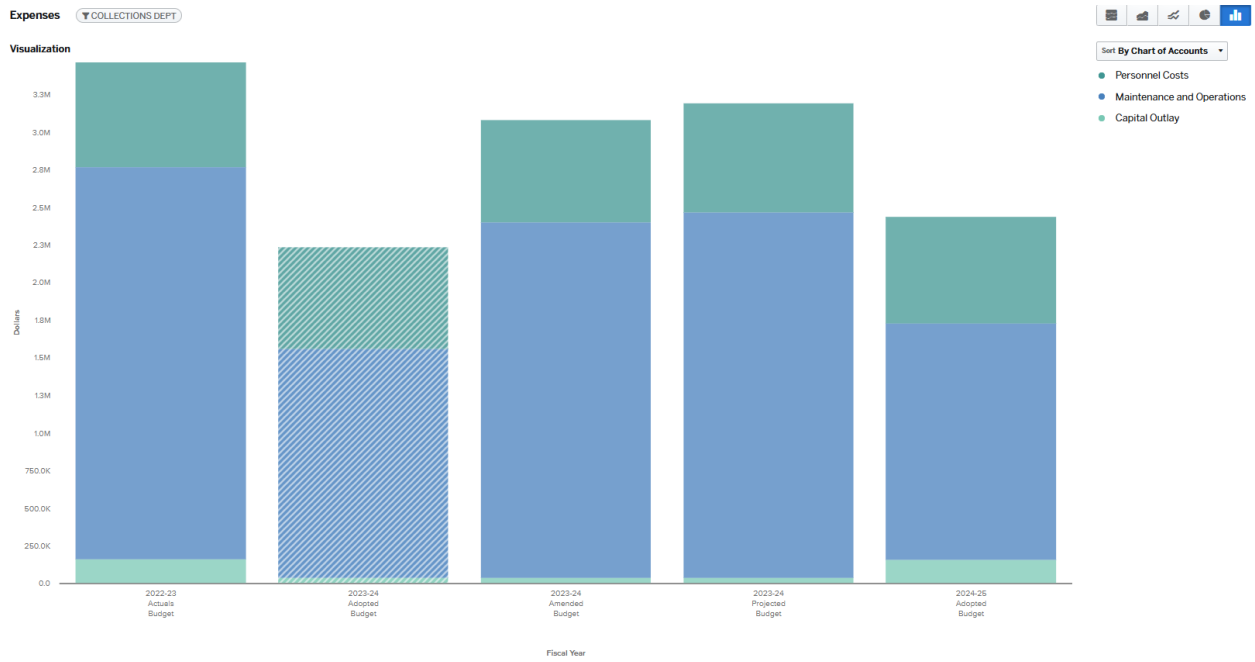
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 40,375	$ 156,542	116,167	287.72%
Total	$ 40,375	$ 156,542	116,167	287.72%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 678,450	$ 710,874	32,424	4.78%
▾ Maintenance and Operations	1,523,331	1,570,473	47,142	3.09%
▸ Supplies	223,509	239,842	16,333	7.31%
▸ Maintenance	4,210	4,210	0	0.00%
▸ Contractual Services	812,295	821,295	9,000	1.11%
▸ Other Charges	740	1,240	500	67.57%
▸ Interdepartmental	482,577	503,886	21,309	4.42%
▸ Capital Outlay	0	4,800	4,800	--
Total	$ 2,201,781	$ 2,286,147	84,366	3.83%

Total Expenses for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Construction of updated facility for Environmental Services - where administration, dispatch, yard and all divisions will be housed.
- Purchase and install tablets for solid waste drivers to track route data and complete work orders more efficiently.

Department Full-Time Employees

Residential Collections

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Residential Collections	11	10	11	11	11
COUNT	**11**	**10**	**11**	**11**	**11**

- In Fiscal Year 2022, one (1) Solid Waste Manger position was eliminated.
- In Fiscal Year 2023, one (1) Automated Driver position was added.

Department High-Level Descriptions of Personnel:

Solid Waste Supervisor (1) - Oversees daily operations and drivers for the Solid Waste and Recycling divisions.

Lead Driver (1) - Collects solid waste on additional route and covers routes for drivers who are out due to vacation or sick time.

Automated Drivers (7) - Collects solid waste for 20,000 customers on a weekly basis.

Administrative Assistant III (2) - Answers phones, creates and closes work orders, dispatches customer service calls to drivers.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

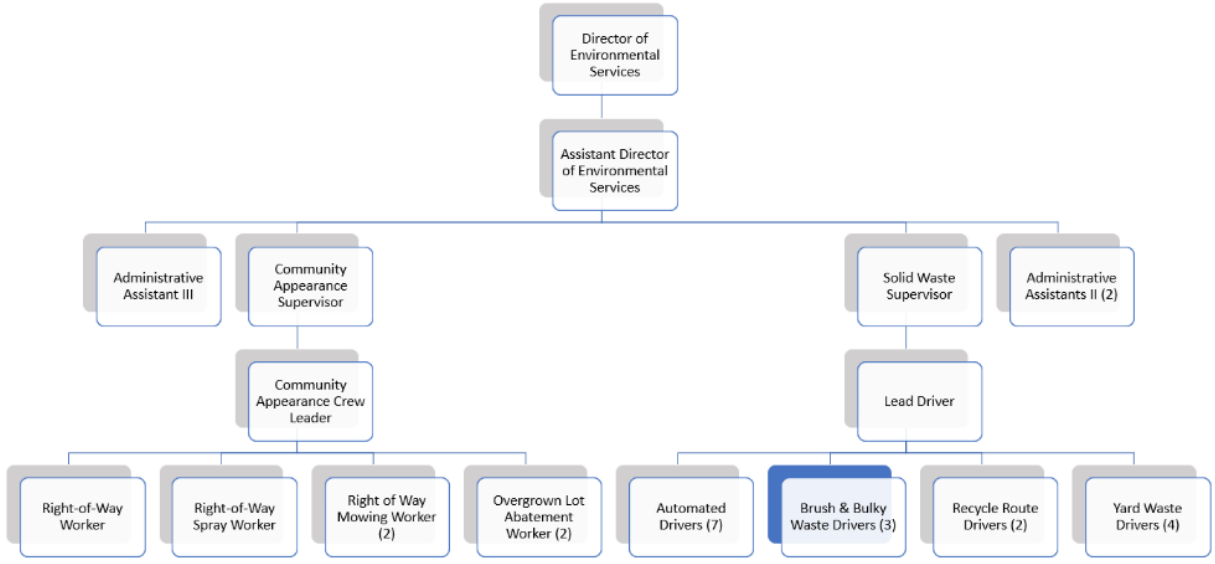
Department	Account	Description	Requested	Approved Recurring	Approved One time
45SOL	**500000**	**Dollar Amount**	**$ 2,534,933.00**	**$ 1,590,808.00**	**$ 156,542.00**
45SOL	500105	3% Across-the-Board Pay Program	15,535.00	15,535.00	-
45SOL	510005	Request is $390 more than prior year funded	9,390.00	9,390.00	-
45SOL	510010	Supplies for Drivers (gloves, safety vests, hard hats, etc.)	4,500.00	4,500.00	-
45SOL	510010	Truck Wash Soap	4,500.00	4,500.00	-
45SOL	510010	Cameras	1,000.00	1,000.00	-
45SOL	510010	Mystic High Temp Grease	1,600.00	-	-
45SOL	510010	Truck wash trap clean out	2,600.00	2,600.00	-
45SOL	510010	Gatorade	345.00	345.00	-
45SOL	510010	Aqua Beverage water for Solid Waste Office	900.00	900.00	-
45SOL	510010	Pump and Hose reels for fluid	1,200.00	1,200.00	-
45SOL	510015	Request is the same level as prior year funded	195,114.00	210,739.00	-
45SOL	510025	Refill or Replace 4 first aid kits	450.00	250.00	-
45SOL	510025	Recharge or replace 5 Fire Extinguishers	300.00	300.00	-
45SOL	510025	Prescription safety glasses for 3 employees	450.00	250.00	-
45SOL	510025	First Aid cabinet expenses	1,200.00	1,200.00	-
45SOL	510045	Uniforms for 10 Solid Waste Employees	2,468.00	2,468.00	-
45SOL	510045	Shirts for Solid Waste Supervisor, Lead Driver, Office Staff	200.00	200.00	-
45SOL	520005	Request is the same level as prior year funded	3,000.00	3,000.00	-
45SOL	520020	Request is the same level as prior year funded	1,210.00	1,210.00	-
45SOL	530000	Request is the same level as prior year funded	14,000.00	14,000.00	-
45SOL	540005	Request is the same level as prior year funded	300.00	240.00	-
45SOL	560010	Request is the same level as prior year funded	600.00	600.00	-
45SOL	560012	Request is the same level as prior year funded	150.00	150.00	-
45SOL	560014	Cell phone for Solid Waste Supervisor	600.00	600.00	-
45SOL	560014	Cell phone for Lead Driver	600.00	600.00	-
45SOL	560014	Data plan for 6 GPS units for trucks ($90 per month)	6,480.00	425.00	-
45SOL	570010	Request is the same level as prior year funded	14,500.00	14,500.00	-
45SOL	570020	Request is the same level as prior year funded	420.00	420.00	-
45SOL	590010	Request is the same level as prior year funded	30,808.00	30,808.00	-
45SOL	590020	Replacement 2024 Autocar w/Heil Durapack	415,701.00	-	-
45SOL	590020	Replacement 2024 Autocar w/Heil Durapack	415,701.00	-	-
45SOL	590030	Request is the same level as prior year funded	36,300.00	36,300.00	-
45SOL	590040	Request is the same level as prior year funded	62,112.00	62,112.00	-
45SOL	590045	Request is the same level as prior year funded	212,935.00	212,935.00	-
45SOL	590050	Request is the same level as prior year funded	27,452.00	37,241.00	-
45SOL	590055	Request is the same level as prior year funded	17,911.00	17,911.00	-
45SOL	590065	Request is the same level as prior year funded	40,686.00	45,670.00	-
45SOL	590070	Request is the same level as prior year funded	749.00	746.00	-
45SOL	590075	Request is the same level as prior year funded	4,741.00	5,125.00	-
45SOL	590080	Request is the same level as prior year funded	1,000.00	1,000.00	-
45SOL	590090	Request is the same level as prior year funded	47,883.00	54,038.00	-
45SOL	620016	Request is the same level as prior year funded	1,000.00	1,000.00	-
45SOL	650520	Request is the same level as prior year funded	775,000.00	790,000.00	-
45SOL	900110	Fence and parking lot improvements for Solid Waste building	89,910.00	-	89,910.00
45SOL	950500	GPS Installation on 7 trucks	40,632.00	-	40,632.00
45SOL	950500	Replace computer #21950 per IT	1,200.00	1,200.00	-
45SOL	950500	Replace computer #21949 per IT	1,200.00	1,200.00	-
45SOL	950500	Replace computer #22581 per IT	1,200.00	1,200.00	-
45SOL	950500	Replace computer #21656 per IT	1,200.00	1,200.00	-
45SOL	950600	Purchase of 400 Toter garbage carts	26,000.00	-	26,000.00

Brush and Bulky

Department Description

The Brush and Bulky division of the Environmental Services department provides efficient brush and large item collection for city residents following local, State, and Federal guidelines. This division provides quarterly pickup of tree limbs and works closely with the Community Appearance division to ensure that the city is kept as clean as possible. This division also picks up Code Enforcement tagged piles after the 7-day grace period.

Organization *Chart*



Note: Blocks with gray are budgeted in other division.





Department Mission

The Brush and Bulky division is dedicated to delivering quality services to residents that enhance the beauty and livability of Victoria.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

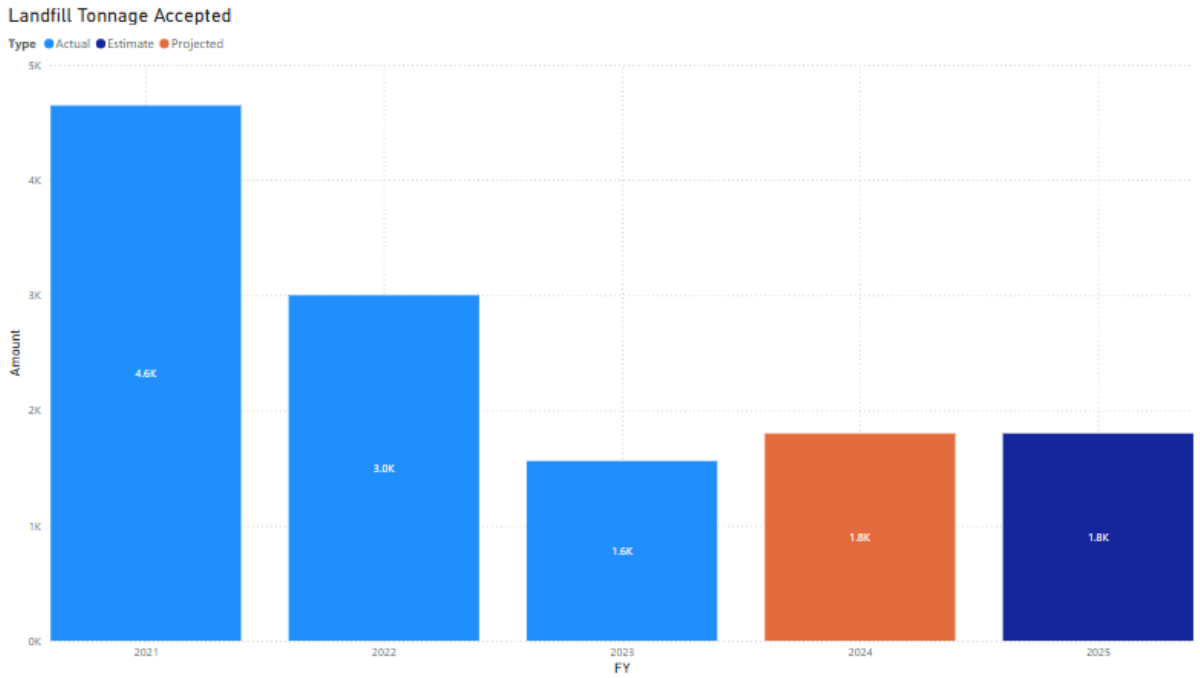
- Implement processes to ensure outstanding customer service.
  - reduce accidents by 30%
- Ensure citizens understand proper disposal and service schedules.
  - coordinate with Code Enforcement to ensure the city is kept clean as possible
  - pick up debris piles around the city as part of the community appearance program
  - coordinate with administrative deivison for two annual large scale neighborhood cleanups
  - pick up unscheduled burhs and bulky piles every seven days

FY 2024 Highlights

- Continued to provide pick up brush and bulky items from Code Enforcement as tagged by the Yard Waste crew.
- Completed driver safety training program to ensure accident reduction and safe driving practices.
- Collected 1,800 tons of brush and bulky items.



Performance Metrics



The trends for the department metrics are relatively flat for collection schedules. The increase in 2021 tonnage and loads can be attributed to Winter Storm Uri. The slight increase in 2022 tonnage and loads can be attributed to a wet season and residents trimming excess growth.



Departmental Efficiencies

- Ensure that driver accidents are reduced by implementing regular safey educational training for drivers, focusing on monthly safety topics.
- In conjuction with the Yard Waste crew's tagging system, the streamlined Code Enforcement brush and bulky pick up policy allows for a more efficient collection timeframe and increased resident communication, which in turn will lead to increased crew productivity.

FY 2025 New Programs/Initiatives

- Coordinate with the Overgrown Lot Abatement division and Code Enforcement to collect large items and brush piles during cleaning of properties in violation of city code.
- Assist with identifying eligible sites throughout the city for spring and fall neighborhood clean ups.
- Utilize drivers to monitor debris in thoroughfares to coordinate with Code Enforcement on potential code violations.
- Enhance and improve driver safety program.



FY 2025 Budget Highlights

The Brush & Bulky Collections budget request equals $694,865, an increase of $265,471 or 61.82% percent, compared to Fiscal Year 2024 Adopted Budget, $429,394. The Fiscal Year 2025 budget includes $249,000 in one time expenses and $445,865 in recurring expense, an increase of $16,471 or 3.84% percent, from last year's recurring budget. Of the $694,865 budget, 25% is for personnel, 75% for maintenance and operations and 0% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 429,394	$ 445,865	$ 16,471	3.84%
One time	-	249,000	249,000	100.00%
Total	**$ 429,394**	**$ 694,865**	**$ 265,471**	**61.82%**

Personnel increase of $1,615 is the net result of a $2,398 decrease in baseline adjustments and an increase of $4,013 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Major recurring expenses include increases to fuel, fleet insurance, and IT charges.

One-time expenses include the purchase of a new brush truck to replace a brush truck that was given to the Parks Department.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 174,612	$ 176,227	1,615	0.92%
▾ Maintenance and Operations	254,782	518,638	263,856	103.56%
▸ Supplies	34,314	42,836	8,522	24.84%
▸ Contractual Services	157,000	160,000	3,000	1.91%
▸ Interdepartmental	63,468	315,802	252,334	397.58%
Total	$ 429,394	$ 694,865	265,471	61.82%

Department One-Time Expenses

Data

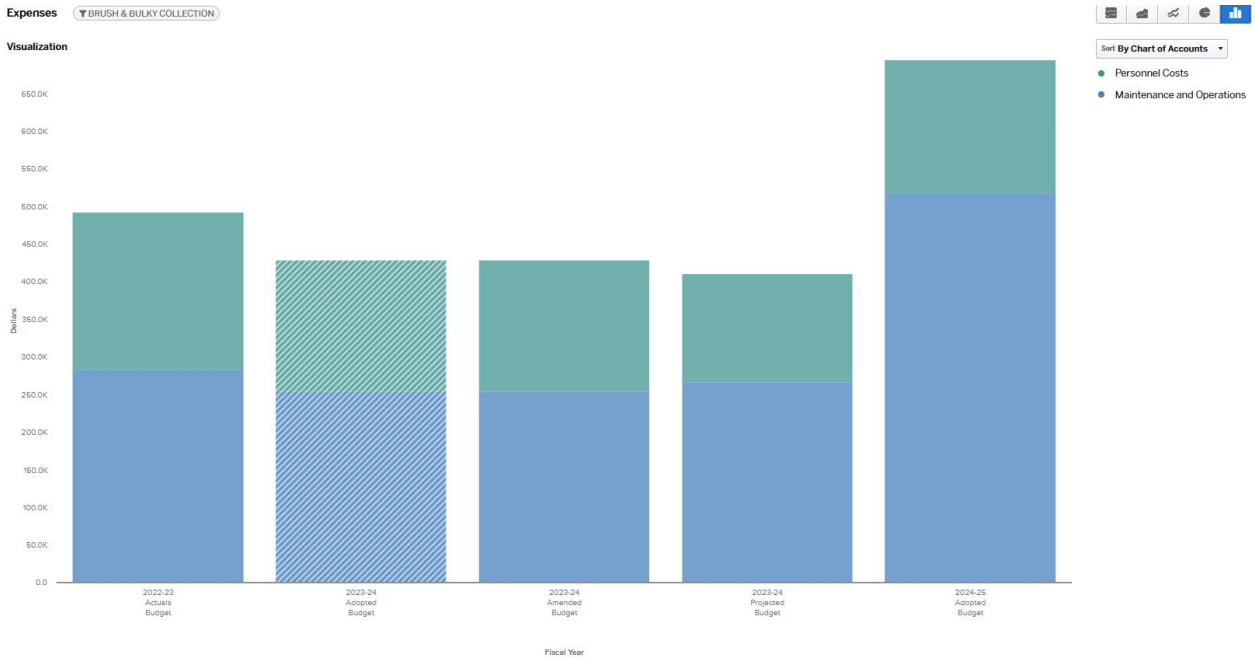
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 0	$ 249,000	249,000	--
▸ Interdepartmental	0	249,000	249,000	--
Total	$ 0	$ 249,000	249,000	--

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 174,612	$ 176,227	1,615	0.92%
▾ Maintenance and Operations	254,782	269,638	14,856	5.83%
▸ Supplies	34,314	42,836	8,522	24.84%
▸ Contractual Services	157,000	160,000	3,000	1.91%
▸ Interdepartmental	63,468	66,802	3,334	5.25%
Total	$ 429,394	$ 445,865	16,471	3.84%

Total Expenses for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Emphasize public education via messaging campaign as well as driver tagging on proper placement and timing of piles for pick up.
- Work with code enforcement and lot abatement crew on consistent identification of properties for abatement and education.
- Purchase new brush truck in FY 2025 to replace one provided to Parks Department.

Department Full-Time Employees

Brush and Bulky

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Brush & Bulky Collections	3	3	3	3	3
COUNT	3	3	3	3	3

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Brush and Bulky Waste Drivers (3) - Perform quarterly brush pickup and scheduled bulky waste pickups

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

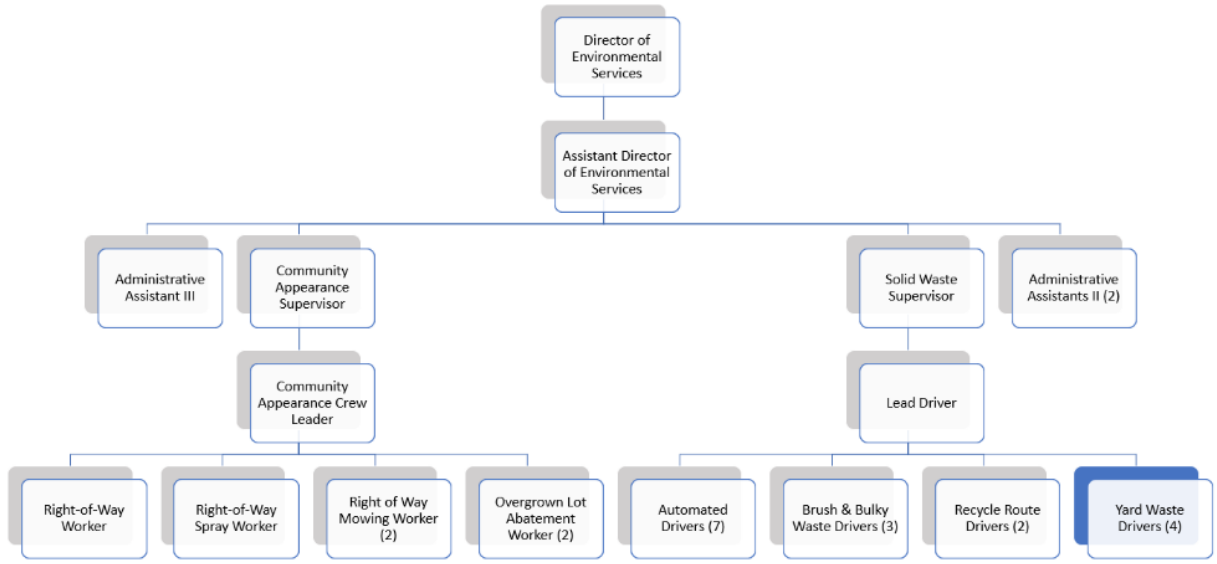
Department	Account	Description	Requested	Approved Recurring	Approved One time
45BRU	**500000**	**Dollar Amount**	**$ 508,137.00**	**$ 273,651.00**	**$ 249,000.00**
45BRU	500105	3% Across-the-Board Pay Program	4,013.00	4,013.00	-
45BRU	510010	Request is the same level as prior year funded	850.00	850.00	-
45BRU	510015	Request is the same level as prior year funded	32,328.00	40,808.00	-
45BRU	510025	Replace or refill 4 first aid kits and 4 fire extinguishers	300.00	300.00	-
45BRU	510025	Prescription safety glasses for 2 employees	300.00	-	-
45BRU	510045	Request is $42 more than prior year funded	878.00	878.00	-
45BRU	590010	Request is the same level as prior year funded	2,061.00	2,061.00	-
45BRU	590020	Request is new to FY24-25	249,000.00	-	249,000.00
45BRU	590030	Request is the same level as prior year funded	15,134.00	15,134.00	-
45BRU	590040	Request is the same level as prior year funded	5,886.00	5,886.00	-
45BRU	590045	Request is the same level as prior year funded	20,183.00	20,183.00	-
45BRU	590050	Request is the same level as prior year funded	3,806.00	5,163.00	-
45BRU	590070	Request is the same level as prior year funded	93.00	93.00	-
45BRU	590075	Request is the same level as prior year funded	1,022.00	1,105.00	-
45BRU	590080	Request is the same level as prior year funded	550.00	550.00	-
45BRU	590090	Request is the same level as prior year funded	14,733.00	16,627.00	-
45BRU	650520	Disposal fees for neighborhood cleanups	10,000.00	10,000.00	-
45BRU	650520	Request is the same level as prior year funded	147,000.00	150,000.00	-

Yard Waste Collections

Department Description

Yard Waste, which consists of small amounts of limbs, hedge and lawn clippings or similar material, is picked up five days a week with the use of rear-load trucks. The Yard Waste division will continue to work with the Community Appearance division when needed on beautification projects.

Organization Chart



Note: Blocks in gray are budgeted in other division.





Department Mission

The Yard Waste division is dedicated to delivering quality services to residents that enhance the beauty and livability of Victoria.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

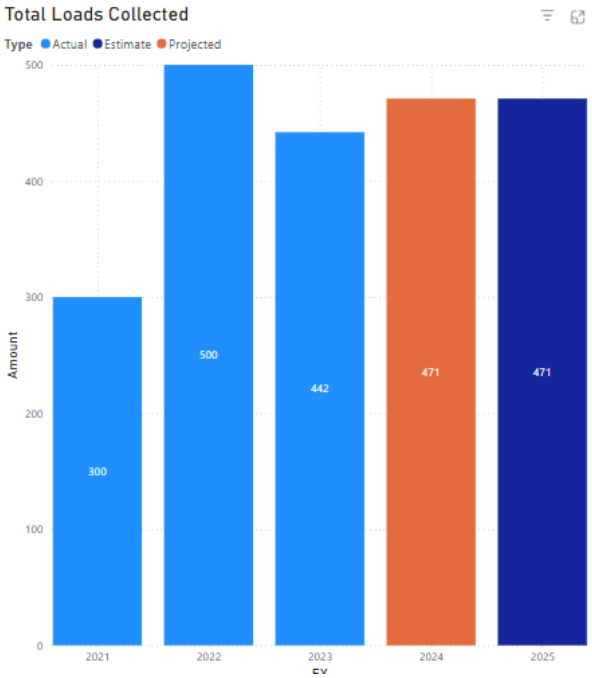
- Monitor routes.
  - Identify opportunities for greater efficiencies.
  - Maintain a high level of customer service.
  - Anticipate and address issues, making adjustments as needed.
- Educate customers on pick up schedules.
  - Explain how to properly separate and place yard waste for disposal.
- Work in a safe, effective manner.
  - Reduce accidents by 30%.
  - Tag bulky and brush piles for pick up.

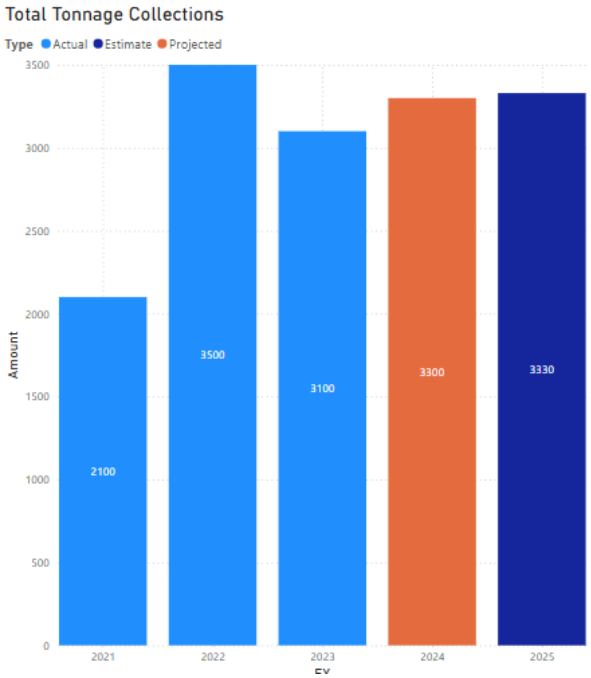
FY 2024 Highlights

- 3,300 tons of yard waste collected.
- 421 total loads of yard waste collected.



Performance Metrics





Metrics for collection are relatively flat. The increase in 2022 can be attributed to a wet season and people trimming excess growth.



Departmental Efficiencies

- To reduce driver accidents, we are implementing safety training for all CDL drivers, focusing on monthly safety topics.
- Having the Yard Waste crews tag bulky item and brush piles while out on their routes has continued to streamline to process for having items picked up in a timely manner.

FY 2025 New Programs/Initiatives

- Increase customer communication through the broadening of the yard waste tag system.
- Facilitate safe driving and accident prevention through regular safety trainings



FY 2025 Budget Highlights

The Yard Waste Collection budget request equals $342,940, an increase of $28,412 or 9.03 percent, compared to Fiscal Year 2024 Adopted Budget, $314,528. The Fiscal Year 2025 budget includes no one time expenses and $342,940 in recurring expense, an increase of $28,412 or 9.03 percent, from last year's recurring budget. Of the $342,940 budget, 63% is for personnel, 37% for maintenance and operations and 0% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 314,528	$ 342,940	$ 28,412	9.03%
One time	-	-	-	0.00%
Total	**$ 314,528**	**$ 342,940**	**$ 28,412**	**9.03%**

Personnel increase is due to $527 in baseline adjustments and an increase of $4,848 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Recurring expenses increased due to increase in contract labor, fuel costs, and fleet insurance.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 210,377	$ 215,752	5,375	2.55%
▾ Maintenance and Operations	104,151	127,188	23,037	22.12%
▸ Supplies	27,399	27,881	482	1.76%
▸ Contractual Services	20,000	40,000	20,000	100.00%
▸ Interdepartmental	56,752	59,307	2,555	4.50%
Total	$ 314,528	$ 342,940	28,412	9.03%

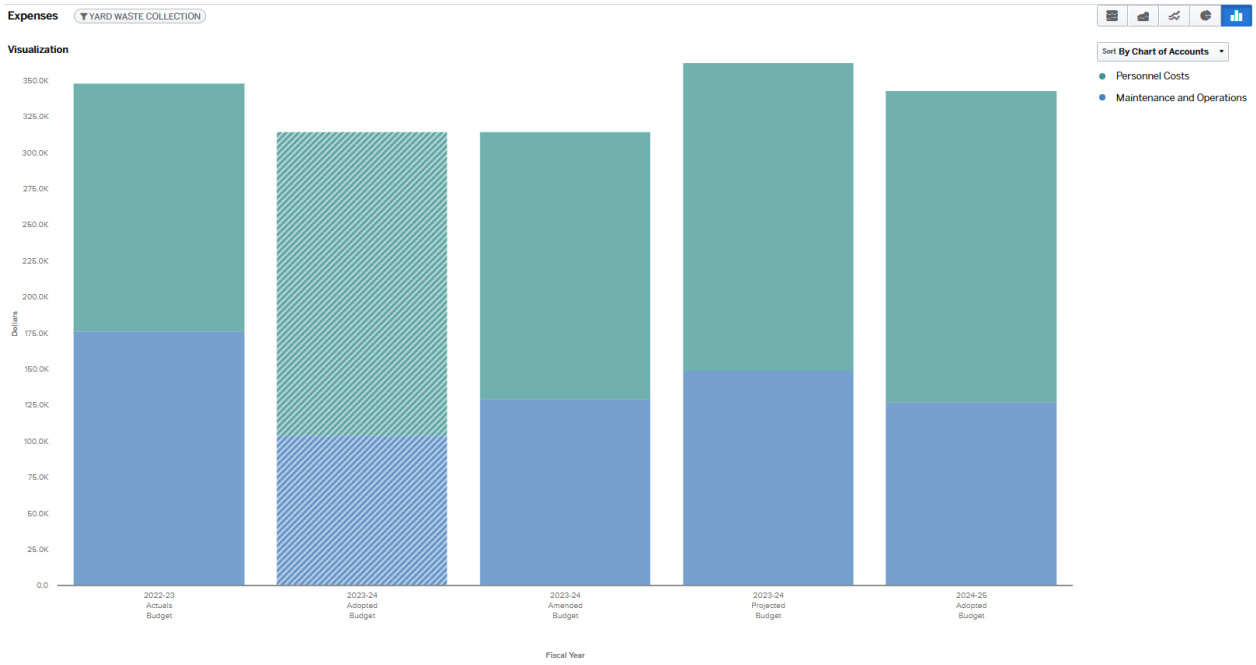
Department One-Time Expenses *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 210,377	$ 215,752	5,375	2.55%
▾ Maintenance and Operations	104,151	127,188	23,037	22.12%
▸ Supplies	27,399	27,881	482	1.76%
▸ Contractual Services	20,000	40,000	20,000	100.00%
▸ Interdepartmental	56,752	59,307	2,555	4.50%
Total	$ 314,528	$ 342,940	28,412	9.03%

Total Expenses *for Corresponding Fiscal Year Presented*





FY 2025 and Beyond

Create and communicate more effectively a clear policy on yard waste placement to residents.

Department Full-Time Employees

Yard Waste Collection

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Yard Waste Collections	4	4	4	4	4
COUNT	**4**	**4**	**4**	**4**	**4**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Yard Waste Driver (4) - Collects yard waste for 20,000 customers on a weekly basis.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

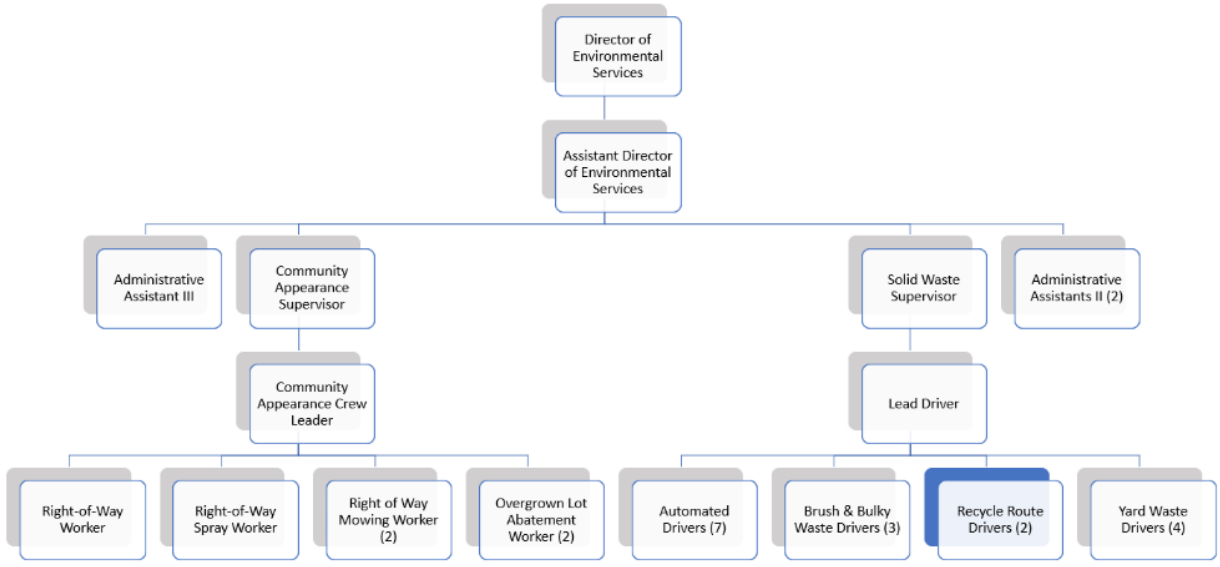
Department	Account	Description	Requested	Approved Recurring	Approved One time
45YRD	**500000**	**Dollar Amount**	**$ 129,074.00**	**$ 132,036.00**	**$ -**
45YRD	500105	3% Across-the-Board Pay Program	4,848.00	4,848.00	-
45YRD	510010	Request is the same level as prior year funded	1,500.00	2,000.00	-
45YRD	510015	Request is the same level as prior year funded	23,649.00	24,006.00	-
45YRD	510025	Refill or replace first aid kits and fire extinguishers for 4 trucks	300.00	300.00	-
45YRD	510025	prescription safety glasses for 3 employees	450.00	-	-
45YRD	510045	Uniforms for 4 employees	1,575.00	1,575.00	-
45YRD	590010	Request is the same level as prior year funded	2,061.00	2,061.00	-
45YRD	590030	Request is the same level as prior year funded	15,135.00	15,135.00	-
45YRD	590040	Request is the same level as prior year funded	5,855.00	5,855.00	-
45YRD	590045	Request is the same level as prior year funded	20,074.00	20,074.00	-
45YRD	590050	Request is the same level as prior year funded	3,789.00	5,140.00	-
45YRD	590070	Request is the same level as prior year funded	93.00	93.00	-
45YRD	590075	Request is the same level as prior year funded	1,022.00	1,105.00	-
45YRD	590090	Request is the same level as prior year funded	8,723.00	9,844.00	-
45YRD	650010	Heavy item collection in the spring and coverage for vacation and sick time.	40,000.00	40,000.00	-

Recycling Center

Department Description

The Recycling division of the Environmental Services department provides curbside recycling to all City customers on an every-other-week basis. The department provides environmental education to citizens. The Recycling division also monitors and tracks the Household Hazardous Waste program to ensure it continues to be successful. Hazardous Household Waste pickup is available to all City of Victoria residents 24/7 and can be scheduled by calling 1-800-449-7587.

Organization Chart



Note: Blocks in gray are budgeted in other division.





Department Mission

The Recycling division of the Environmental Services department is dedicated to delivering quality services to residents that enhance the beauty and livability of Victoria.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

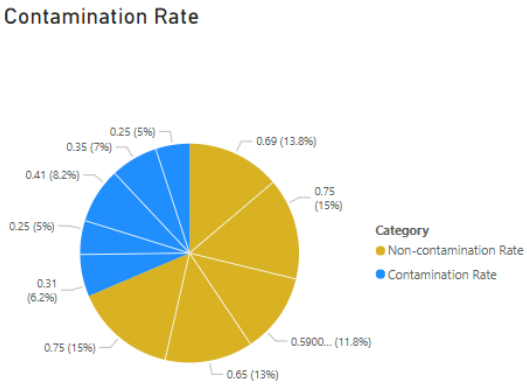
- Reduce contamination in our recycle stream.
  - Educate our customers on the proper items to recycle.
  - Address and educate our customers on the value of recycling.
- Monitor and track the Household Hazardous Waste program to ensure it continues to be successful.
- Work in a safe and effective manner.
- Improve route efficiency for collection services.
  - Decrease accidents by 30%.

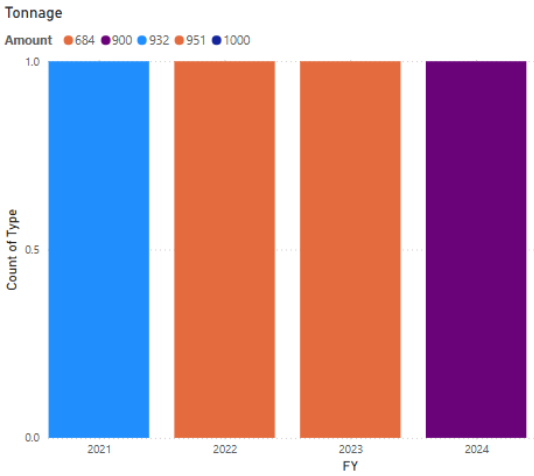
FY 2024 Highlights

- 684 tons of recycling collected.
- Serviced 20,000 customers bi-weekly.
- Continued recycling education via 30-second ads with Townsquare Media.



Performance Metrics





Increase in 2023 contamination rate and decrease of recycling tonnage collected indicated the need for a waste diversion education program, which is being planned and implemented in the 2024 fiscal year and beyond.

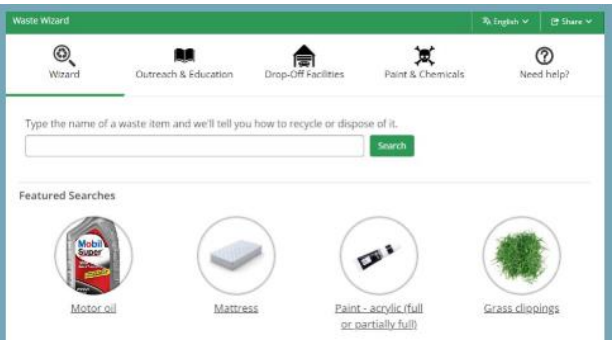


Departmental Efficiencies

- Monitoring recycle collection routes and making changes to ensure maximum productivity.
- Waste Diversion Education campaign was initiated with $24,000 in grant funds from a variety of sources including HEB, Coca Cola, Union Pacific, and TCEQ.

FY 2025 New Programs/Initiatives

- Enhance and improve the Driver Safety Program.
- Launch the Waste Wizard Online tool as part of the Waste Diversion Education Campaign.
- Focus on recycling education to target areas with high contamination rates.



FY 2025 Budget Highlights

The Recycling division budget request equals $590,020, a decrease of $16,802 or 2.77 percent, compared to Fiscal Year 2024 Adopted Budget, $606,822. The Fiscal Year 2025 budget includes $12,270 in one-time expenses and 577,750 in recurring expense, a decrease of $13,156 or 2.23 percent, from last year's recurring budget. Of the $590,020 budget, 18% is for personnel, 80% for maintenance and operations and 2% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 590,906	$ 577,750	$ (13,156)	-2.23%
One time	15,916	12,270	(3,646)	-22.91%
Total	**$ 606,822**	**$ 590,020**	**$ (16,802)**	**-2.77%**

Personnel increase of $1,812 is the net result of a $584 decrease in baseline adjustments and an increase of $2,396 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Recurring expenses decreased due to decrease in tipping fees.

One-time expenses includes the purchase of recycling carts.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 104,180	$ 105,992	1,812	1.74%
▾ Maintenance and Operations	486,726	471,758	-14,968	-3.08%
▸ Supplies	2,771	3,936	1,165	42.04%
▸ Contractual Services	403,681	383,731	-19,950	-4.94%
▸ Interdepartmental	80,274	84,091	3,817	4.75%
▸ Capital Outlay	15,916	12,270	-3,646	-22.91%
Total	$ 606,822	$ 590,020	-16,802	-2.77%

Department One-Time Expenses

Data

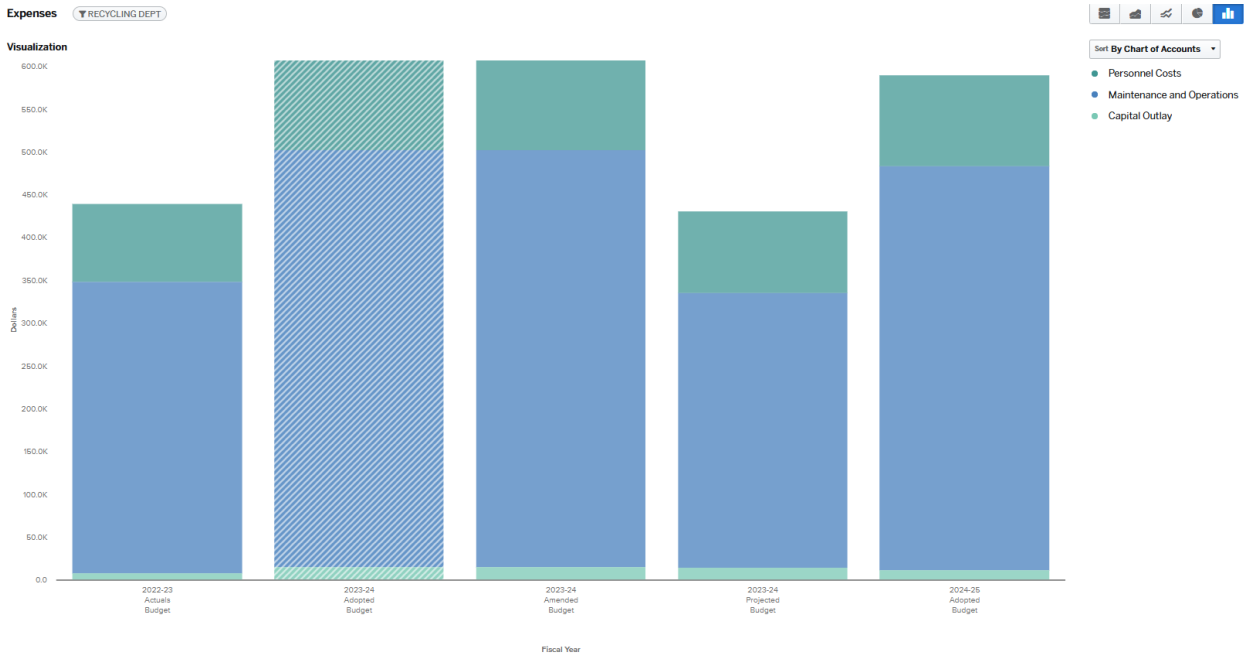
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 15,916	$ 12,270	-3,646	-22.91%
Total	$ 15,916	$ 12,270	-3,646	-22.91%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 104,180	$ 105,992	1,812	1.74%
▾ Maintenance and Operations	486,726	471,758	-14,968	-3.08%
▸ Supplies	2,771	3,936	1,165	42.04%
▸ Contractual Services	403,681	383,731	-19,950	-4.94%
▸ Interdepartmental	80,274	84,091	3,817	4.75%
Total	$ 590,906	$ 577,750	-13,156	-2.23%

Total Expenses for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Provide and install updated recycle cart stickers for all residential accounts.
- Explore feasibility of including glass recycling and additional plastics.

Department Full-Time Employees

Recycling Center

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Recycling Center	2	2	2	2	2
COUNT	**2**	**2**	**2**	**2**	**2**

- **No major changes in recent years.**

Department High-Level Descriptions of Personnel:

Recycle Route Drivers (2): Picks up automated recycle carts for 20,000 customers on a bi-weekly basis for the City of Victoria.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

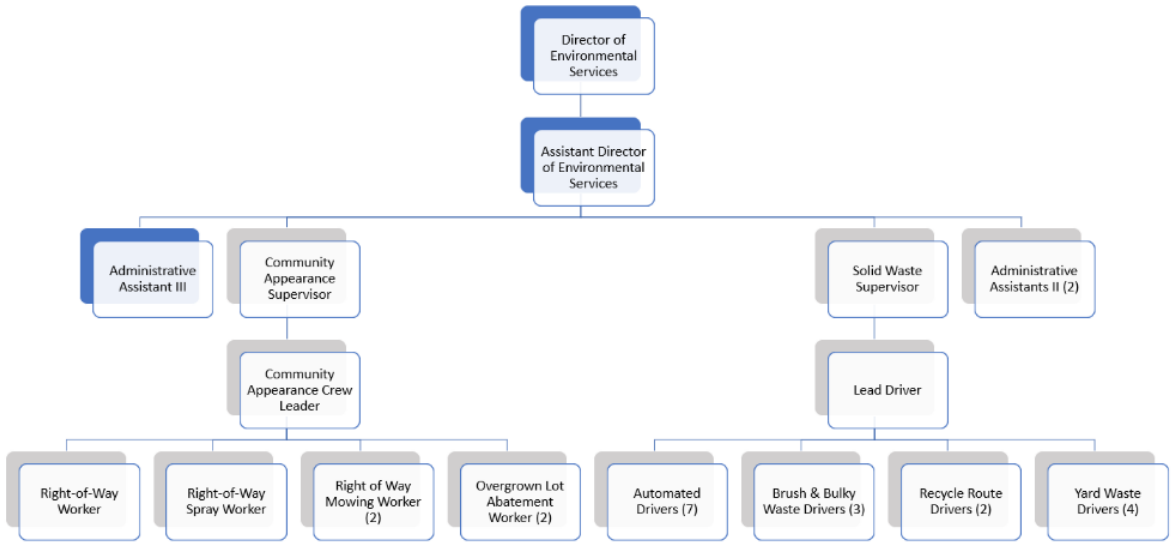
Department	Account	Description	Requested	Approved Recurring	Approved One time
45RCY	**500000**	**Dollar Amount**	**$ 501,326.00**	**$ 474,154.00**	**$ 12,270.00**
45RCY	500105	3% Across-the-Board Pay Program	2,396.00	2,396.00	-
45RCY	510015	Request is the same level as prior year funded	1,631.00	2,862.00	-
45RCY	510025	First Aid Kits and Fire Extinguishers for 2 Recycling trucks	300.00	300.00	-
45RCY	510025	Safety glasses for 1 recycling driver	150.00	150.00	-
45RCY	510045	Uniforms for 2 Recycling Drivers	624.00	624.00	-
45RCY	530000	Request is the same level as prior year funded	176,300.00	181,300.00	-
45RCY	560010	Request is the same level as prior year funded	175.00	225.00	-
45RCY	560012	Request is the same level as prior year funded	46.00	46.00	-
45RCY	560014	Request is the same level as prior year funded	2,160.00	2,160.00	-
45RCY	590010	Request is the same level as prior year funded	2,175.00	2,175.00	-
45RCY	590030	Request is the same level as prior year funded	18,613.00	18,613.00	-
45RCY	590040	Request is the same level as prior year funded	8,720.00	8,720.00	-
45RCY	590045	Request is the same level as prior year funded	29,895.00	29,895.00	-
45RCY	590050	Request is the same level as prior year funded	5,242.00	7,111.00	-
45RCY	590070	Request is the same level as prior year funded	27.00	27.00	-
45RCY	590075	Request is the same level as prior year funded	669.00	723.00	-
45RCY	590080	Request is the same level as prior year funded	200.00	200.00	-
45RCY	590090	Request is the same level as prior year funded	14,733.00	16,627.00	-
45RCY	650520	Request is the same level as prior year funded	225,000.00	200,000.00	-
45RCY	950600	Toter Recycling Cart purchase for 200 recycle carts	12,270.00	-	12,270.00

Environmental Administration

Department Description

The Administrative division of Environmental Services provides education regarding recycling, solid waste, beautification, composting, storm water, and water conservation. Keep Victoria Beautiful works closely with multiple Environmental Services departments and is administered through the Environmental Services Administrative division. We work to ensure that all contracts for the landfill, compost facility, landfill gas facilities, storm debris management, debris monitoring, mowing of City-owned properties, and containerized commercial contracts are performing at the highest level.

Organization Chart



Note: Blocks in gray are budgeted in other division.



Department Mission

The Administrative division of the Environmental Services department is dedicated to delivering quality services to residents that enhance the beauty and livability of Victoria.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

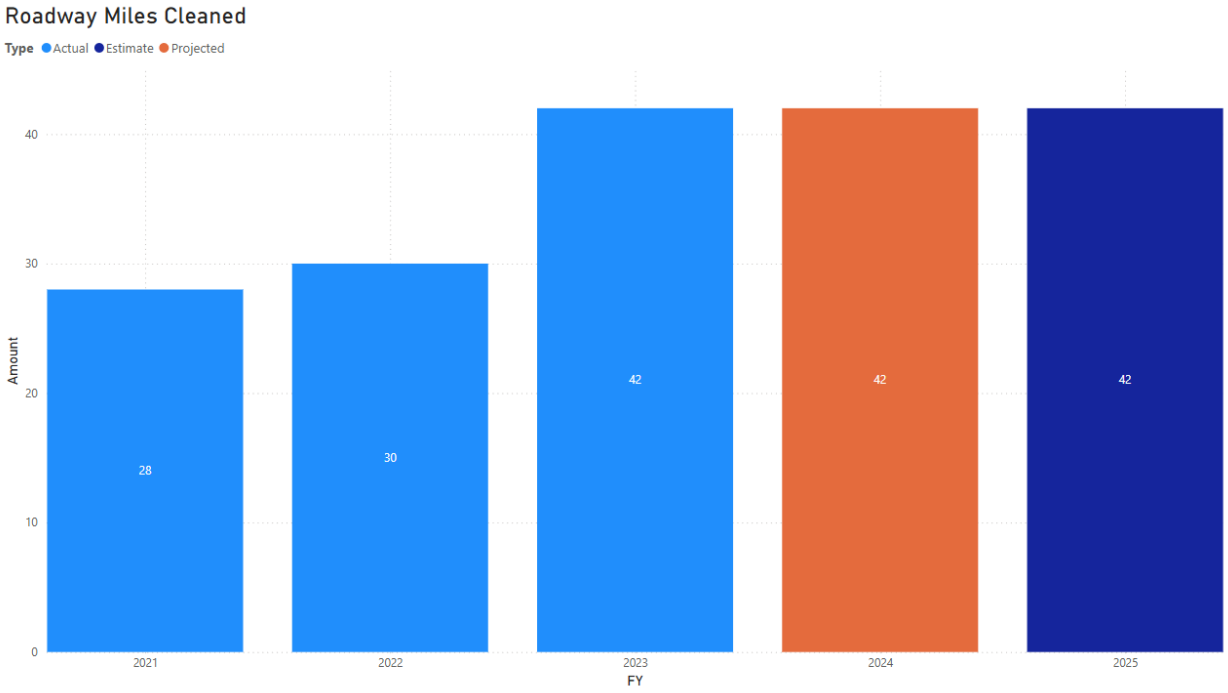
- Ensure all environmental departments maintain and enhance the beautification and livability of the City of Victoria.
  - Provide education in regard to recycling, solid waste, beautification, composting, storm water, and water conservation
  - Expand reach and impact of litter prevention and storm water programs
  - Provide oversight and operational support for Keep Victoria Beautiful
  - Conduct quarterly trash clean ups and beautification projects as well as two annual neighborhood clean up
- Provide consistent outstanding customer service.
- Work with and monitor the City contractors and contracts that the department is responsible for:
  - Landfill, Compost Facility, Landfill Gas, Commercial Trash, Debris Monitoring, Debris Management, and mowing of City-owned properties.
- Provide oversight and operational support for Keep Victoria Beautiful.
- Coordinate with regional efforts on waste management (Golden Crescent Regional Planning Commission).

FY 2024 Highlights

- Keep Victoria Beautiful reached Keep Texas Beautiful Gold Star Affiliate Status for the third year in a row.
- Completion of the Laurent Street Mural.
- Continued administration of mowing contracts with 4 contractors.
- Completed landfill expansion permit with approved Class 1 non-hazardous waste - 100 plus years of landfill life.
- Amended Republic Services contract for acceptance of Class 1 Waste at the landfill.
- Completed TCEQ Air Quality Grant which monitored ozone and ozone precursors in order to provide air quality measurements for state/local air quality planning.



Performance Metrics



The amount of roadway miles has increased over the years as we include more areas of TXDOT right of way to be cleaned during our twice a year citywide clean up. The number of volunteers has steadily increased due to community involvement by partnering with outside entities, marketing, and establishing a volunteer database to inform past volunteers of future events.



Departmental Efficiencies

- KVB Board and volunteer engagment has resulted in reduced litter abatement costs between $7,500 to $20,000 per clean up event

FY 2025 New Programs/Initiatives

- Expand the reach for the Keep Victoria Beautiful grant program.
- Launch Waste Diversion Education campaign.
- Begin infrastructure improvements needed for landfill master plan.
- Advance strategy for Class 1 Waste acceptance in coordination with all solid waste contractors in the area.
- Launch the Waste Wizard Online tool as part of the Waste Diversion Education Campaign.
- In coordination with the City's Public Information Office and IT, initiate the new mass notification system.



FY 2025 Budget Highlights

The Environmental Administration budget request equals $397,625, an increase of $14,798 or 3.87 percent, compared to Fiscal Year 2024 Adopted Budget, $382,827. The Fiscal Year 2025 budget includes no one time expenses and $397,625 in recurring expense, an increase of $14,798 or 3.87 percent, from last year's recurring budget. Of the $397,625 budget, 92% is for personnel, 7% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 382,827	$ 397,625	$ 14,798	3.87%
One time	-	-	-	0.00%
Total	**$ 382,827**	**$ 397,625**	**$ 14,798**	**3.87%**

Personnel increase of $9,173 is the net result of a $678 decrease in baseline adjustments and an increase of $9,851 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Recurring expenses increased due to replacing two computers per the IT replacement schedule and increases in the educational development budget to attend annual conferences.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 357,982	$ 367,155	9,173	2.56%
▾ Maintenance and Operations	24,845	25,970	1,125	4.53%
▸ Supplies	2,600	2,825	225	8.65%
▸ Maintenance	800	800	0	0.00%
▸ Contractual Services	1,910	1,110	-800	-41.88%
▸ Other Charges	9,260	10,960	1,700	18.36%
▸ Interdepartmental	10,275	10,275	0	0.00%
▸ Capital Outlay	0	4,500	4,500	--
Total	$ 382,827	$ 397,625	14,798	3.87%

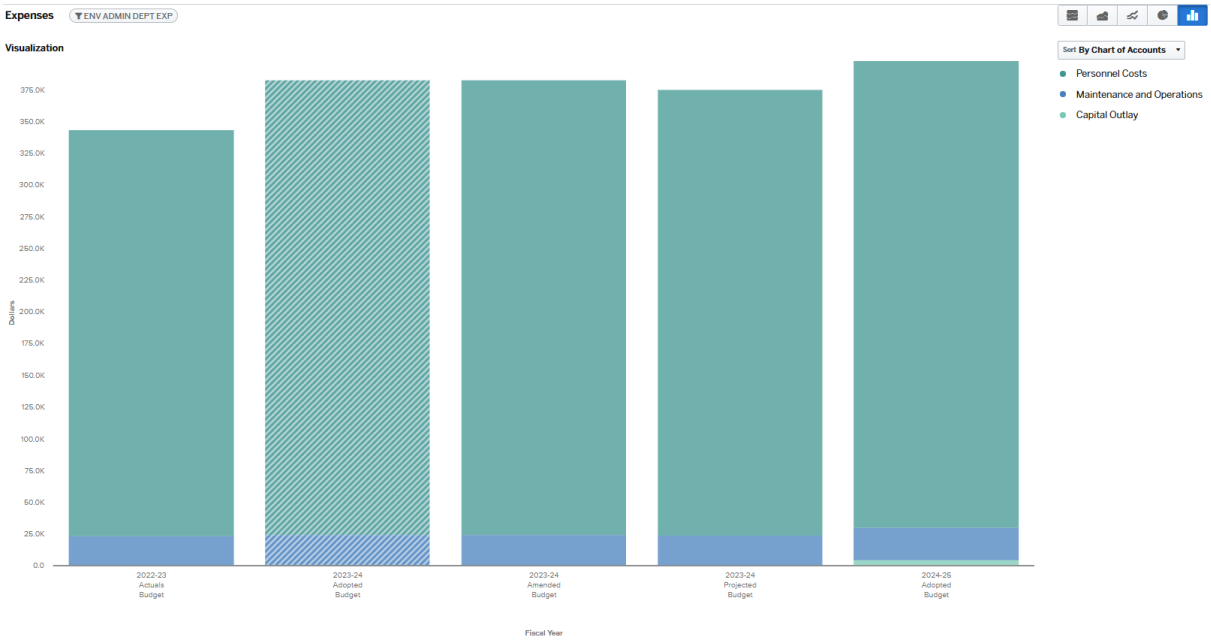
Department One-Time Expenses *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 357,982	$ 367,155	9,173	2.56%
▾ Maintenance and Operations	24,845	25,970	1,125	4.53%
▸ Supplies	2,600	2,825	225	8.65%
▸ Maintenance	800	800	0	0.00%
▸ Contractual Services	1,910	1,110	-800	-41.88%
▸ Other Charges	9,260	10,960	1,700	18.36%
▸ Interdepartmental	10,275	10,275	0	0.00%
▸ Capital Outlay	0	4,500	4,500	--
Total	$ 382,827	$ 397,625	14,798	3.87%

Total Expenses for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Initiate the Navarro underpass public art project.
- Expand landfill in accordance with landfill permit.
- Initiate the Green Ribbon beautification project target area of Loop 463 and Business 59 once construction is complete.
- Hire an additional FTE: Environmental Education and Outreach Coordinator.
- Expand the Waste Diversion Education Campaign.

Department Full-Time Employees

Environmental Administration

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Administration	3	3	3	3	3
COUNT	**3**	**3**	**3**	**3**	**3**

- In Fiscal Year 2023, one (1) Community Appearance Manager was reorganized to Assistant Director of Environmental Services.

Department High-Level Descriptions of Personnel:

Director of Environmental Services (1): Oversees operations for the Environmental Services department (Solid Waste, Recycling, Yard Waste, and Brush & Bulky pickup, right-of-way mowing, right-of-way spraying, community appearance, stormwater education, Keep Victoria Beautiful program, Victoria Landfill.) Oversees contracts with Victoria Landfill, compost facility, commercial hauling, recycling transfer station, and Household Hazardous Waste.

Assistant Director of Environmental Services (1): Manages the Community Appearance division. Oversees operations for the Environmental Services department (Solid Waste, Recycling, Yard Waste, and Brush & Bulky pickup, right-of-way mowing, right-of-way spraying, community appearance, stormwater education, Keep Victoria Beautiful program, Victoria Landfill) in the absence of the Director of Environmental Services. Executive Director of the Keep Victoria Beautiful program. Responsible for the educational outreach program.

Administrative Assistant III (1): Responsible for accounts payable for various billings. Oversees Citywide mowing contracts. Coordinator for Keep Victoria Beautiful. Facilitates the social media account and website updates for the Environmental Services department.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

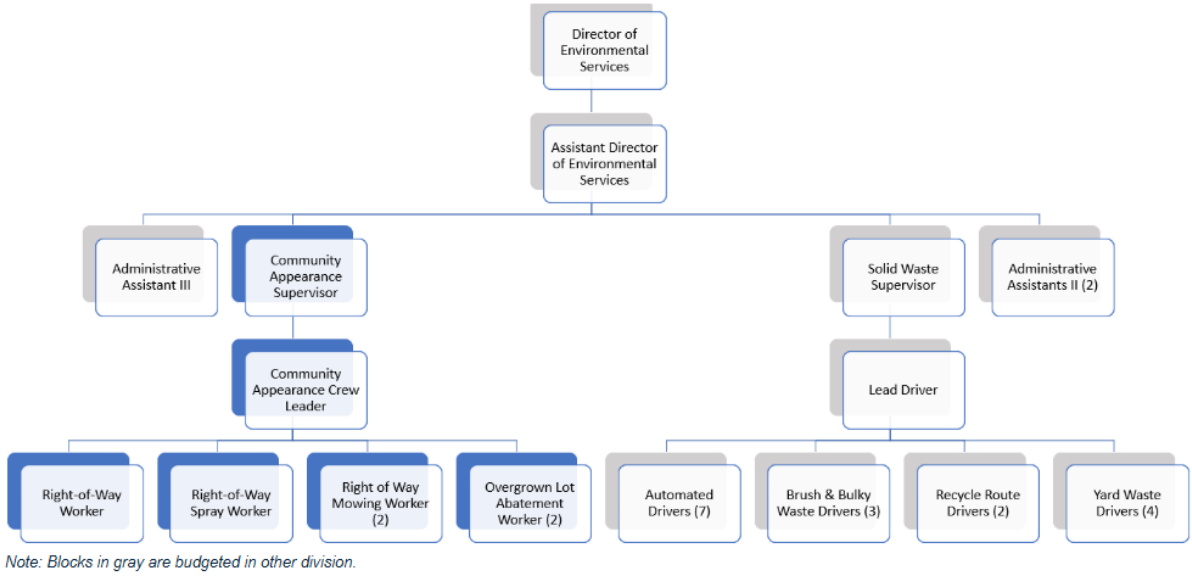
Department	Account	Description	Requested	Approved Recurring	Approved One time
45ADM	**500000**	**Dollar Amount**	**$ 116,128.00**	**$ 40,321.00**	**$ -**
45ADM	500105	3% Across-the-Board Pay Program	9,851.00	9,851.00	-
45ADM	500105	Addition Education and Outreach Coordinator	73,131.00	-	-
45ADM	510005	Request is $225 more than prior year funded	2,675.00	2,675.00	-
45ADM	510045	Request is the same level as prior year funded	150.00	150.00	-
45ADM	520020	Request is the same level as prior year funded	800.00	800.00	-
45ADM	540005	SWANA Conference- Director & Assistant Director	2,000.00	2,000.00	-
45ADM	540005	Misc. Education Classes, training, webinars, etc.	800.00	-	-
45ADM	540005	Keep Texas Beautiful Conference for Assistant Director	1,000.00	1,000.00	-
45ADM	540005	STAR annual conference	2,000.00	2,000.00	-
45ADM	540020	Request is $1,000 more than prior year funded	4,000.00	3,500.00	-
45ADM	550010	SWANA Membership - Director and Assistant Director	428.00	428.00	-
45ADM	550010	STAR Membership - Director and Assistant Director	256.00	256.00	-
45ADM	550010	Canva Teams annual subscription	150.00	150.00	-
45ADM	550010	Victoria Chamber of Commerce Monthly luncheons	342.00	342.00	-
45ADM	550010	Northside Rotary Membership Dues	432.00	106.00	-
45ADM	550010	VPEN Annual Dues - Assistant Director	30.00	30.00	-
45ADM	550010	Sign Up Genius Premium Subscription	300.00	300.00	-
45ADM	550010	ABWA Annual Dues - Assistant Director	98.00	98.00	-
45ADM	560012	Request is the same level as prior year funded	10.00	10.00	-
45ADM	560014	Request is the same level as prior year funded	1,900.00	1,100.00	-
45ADM	600010	Request is $250 more than prior year funded	1,000.00	750.00	-
45ADM	640010	Request is the same level as prior year funded	10,275.00	10,275.00	-
45ADM	950500	Replace laptop #22692 per IT	2,000.00	2,000.00	-
45ADM	950500	Upgrade Computer # 22565 per IT	2,500.00	2,500.00	-

Community Appearance

Department Description

The Community Appearance division is dedicated to visually enhancing the overall landscape of our community with quality and attention. Right of Ways are a visual part of the Victoria landscape and it is important to ensure they are kept mowed and sprayed. The Community Appearance division also addresses overgrown lots and small junk piles that are identified by Code Enforcement.

Organization Chart



Note: Blocks in gray are budgeted in other division.





Department Mission

The Community Appearance division is dedicated to visually enhancing the overall landscape of our community with quality and attention. Our goal with each task performed is to inspire others to be involved in the future beautification of our city.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

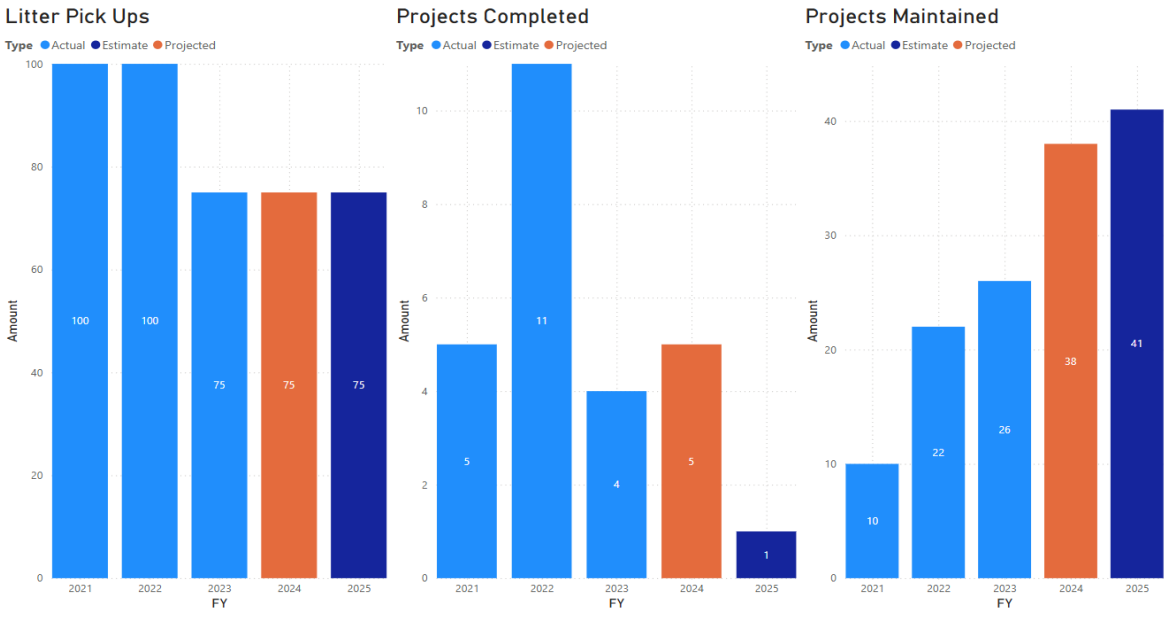
- Foster coordination between Keep Victoria Beautiful and the Main Street Program towards beautification efforts.
  - Beautify locations throughout the City of Victoria as an essential component of economic development and quality of life.
- Prioritize maintenance of existing beds and projects, while also initiating new planned beautification projects.
  - Continue to improve the appearance of Victoria through the Overgrown Lot Abatement program.
  - Continue to maintain the overall appearance of Loop 463 from US 87 to Salem Rd. with tree and flower bed maintenance, mowing, and litter pick up.

FY 2024 Highlights

- Completed Hwy 77 entryway sign.
- 400 overgrown lots mowed.
- 38 beautification projects maintained.



Performance Metrics



Litter pick-ups have decreased due to litter abatement education and multiple clean ups and clean sweeps scheduled through the year. The number of projects completed has decreased due to the increased amount of projects that need to be maintained.



Departmental Efficiencies

- Quarterly meetings between Code Enforcement and Community Appearance on the overgrown lot abatement process has resulted in clearer communication and streamlining of processes. A 50% reduction in time to completion has been achieved since inception of this program.
- Continued cross-training of team members to allow for flexibility and productivity.

FY 2025 New Programs/Initiatives

- Utilize overgrown lot abatement workers to proactively monitor unreported overgrown lots and report to Code Enforcement for potential code violations.
- Focus on maintaining current landscaping projects as well as the completion of the Hiller House demonstration garden.



FY 2025 Budget Highlights

The Community Appearance budget request equals $718,558, an increase of $60,377 or 9.17 percent, compared to Fiscal Year 2024 Adopted Budget, $658,181. The Fiscal Year 2025 budget includes $19,700 in one-time expenses and $698,858 in recurring expense, an increase of $49,377 or 7.60 percent, from last year's recurring budget. Of the $718,558 budget, 61% is for personnel, 36% for maintenance and operations and 3% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 649,481	$ 698,858	$ 49,377	7.60%
One time	8,700	19,700	11,000	126.44%
Total	**$ 658,181**	**$ 718,558**	**$ 60,377**	**9.17%**

Personnel increase is due to $7,414 in baseline adjustments and an increase of $10,461 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Recurring expense increase primarily due to $50,000 for lot abatement contracting for large jobs.

One-time expenses include $6,600 for an 18 ft trailer and $13,100 for light repairs at entry way sign landscaping beds.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 419,094	$ 436,969	17,875	4.27%
▾ Maintenance and Operations	230,387	261,889	31,502	13.67%
▸ Supplies	107,054	85,814	-21,240	-19.84%
▸ Contractual Services	64,440	114,660	50,220	77.93%
▸ Other Charges	1,440	1,260	-180	-12.50%
▸ Interdepartmental	57,453	60,155	2,702	4.70%
▸ Capital Outlay	8,700	19,700	11,000	126.44%
Total	$ 658,181	$ 718,558	60,377	9.17%

Department One-Time Expenses

Data

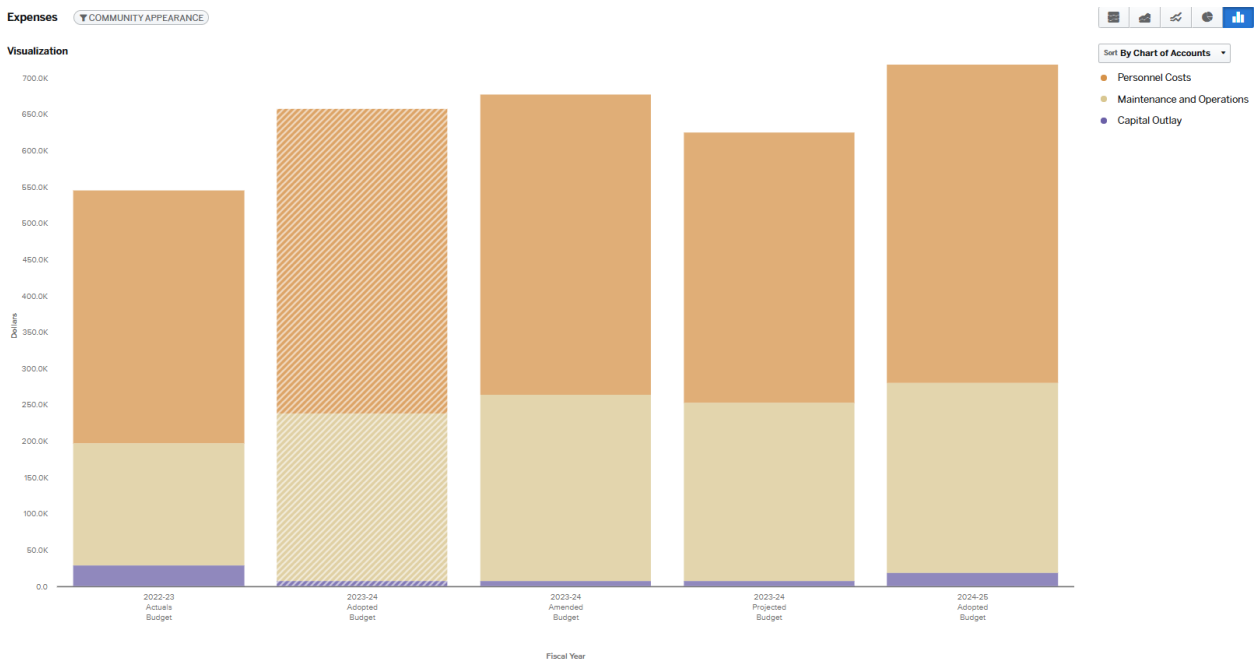
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 8,700	$ 19,700	11,000	126.44%
Total	$ 8,700	$ 19,700	11,000	126.44%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 419,094	$ 436,969	17,875	4.27%
▾ Maintenance and Operations	230,387	261,889	31,502	13.67%
▸ Supplies	107,054	85,814	-21,240	-19.84%
▸ Contractual Services	64,440	114,660	50,220	77.93%
▸ Other Charges	1,440	1,260	-180	-12.50%
▸ Interdepartmental	57,453	60,155	2,702	4.70%
Total	$ 649,481	$ 698,858	49,377	7.60%

Total Expenses for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- Hwy 59 Entry way sign.
- Green Ribbon Project submission for Business 59 and Loop 463 intersection.
- Memorial Square beautification project.

Department Full-Time Employees

Community Appearance

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Community Appearance - Code Enforcement	0	0	2	2	2
Community Appearance - ROW Mowing	3	3	3	3	3
Community Appearance - Flood Buy-Out	2	2	2	2	2
Community Appearance - Right-of-Way	1	1	1	1	1
COUNT	**6**	**6**	**8**	**8**	**8**

- In Fiscal Year 2021, six (6) employees were reorganized from General Fund to Environmental Services.
- In Fiscal Year 2023, added two (2) Overgrown Lot Abatement Workers.

Department High-Level Descriptions of Personnel:

Community Appearance Supervisor (1) - Oversees the Community Appearance, Right of Way Mowing, and Right of Way Spraying divisions for the City of Victoria.

Community Appearance Crew Leader (1) - Guides and coordinates work projects for Community Appearance, Right of Way Mowing and Right of Way Spraying divisions.

Right of Way Worker (1) - This position fine mows, picks up litter, trims trees, plants and weeds flower beds, and performs general landscape work.

Right of Way Mowing Worker (2) - This position picks up litter, performs right of way mowing, edging, and tree trimming.

Right of Way Spray Worker (1) - This position sprays the right of way areas.

Overgrown Lot Abatement Workers (2) - This position mows overgrown lots identified by code enforcement.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
45ROW	**500000**	**Dollar Amount**	**$ 32,641.00**	**$ 32,600.00**	**$ -**
45ROW	500105	3% Across-the-Board Pay Program	1,456.00	1,456.00	-
45ROW	510010	Request is the same level as prior year funded	1,000.00	1,000.00	-
45ROW	510015	Request is the same level as prior year funded	1,829.00	1,593.00	-
45ROW	510025	Safety glasses for 1 ROW Spraying employee	150.00	160.00	-
45ROW	510030	Request is the same level as prior year funded	9,500.00	9,500.00	-
45ROW	510045	Uniforms for 1 ROW Spraying employee	315.00	315.00	-
45ROW	540005	Request is the same level as prior year funded	420.00	420.00	-
45ROW	590010	Request is the same level as prior year funded	981.00	981.00	-
45ROW	590030	Request is the same level as prior year funded	2,268.00	2,268.00	-
45ROW	590040	Request is the same level as prior year funded	2,454.00	2,454.00	-
45ROW	590045	Request is the same level as prior year funded	7,817.00	7,817.00	-
45ROW	590050	Request is the same level as prior year funded	1,923.00	2,609.00	-
45ROW	590070	Request is the same level as prior year funded	444.00	443.00	-
45ROW	590075	Request is the same level as prior year funded	1,584.00	1,584.00	-
45ROW	650010	Spraying Assistant request is New to FY 2025	500.00	-	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
45RWM	**500000**	**Dollar Amount**	**$ 59,505.00**	**$ 50,295.00**	**$ -**
45RWM	500105	3% Across-the-Board Pay Program	4,327.00	4,327.00	-
45RWM	510010	Request is the same level as prior year funded	5,500.00	5,500.00	-
45RWM	510015	Request is the same level as prior year funded	3,949.00	3,811.00	-
45RWM	510025	Safety glasses for 3 employees	450.00	300.00	-
45RWM	510045	Uniforms for 3 employees	1,144.00	1,144.00	-
45RWM	540005	Request is the same level as prior year funded	420.00	420.00	-
45RWM	560014	Cell phone for Community Appearance Supervisor	600.00	472.00	-
45RWM	560014	Call phone for Community Appearance Crew Leader	600.00	473.00	-
45RWM	590010	Request is the same level as prior year funded	981.00	981.00	-
45RWM	590030	Request is the same level as prior year funded	2,268.00	2,268.00	-
45RWM	590040	Request is the same level as prior year funded	2,454.00	2,454.00	-
45RWM	590045	Request is the same level as prior year funded	7,817.00	7,817.00	-
45RWM	590050	Request is the same level as prior year funded	1,922.00	2,607.00	-
45RWM	590070	Request is the same level as prior year funded	444.00	443.00	-
45RWM	590075	Request is the same level as prior year funded	1,581.00	1,581.00	-
45RWM	590090	Request is the same level as prior year funded	5,048.00	5,697.00	-
45RWM	650010	Contractor work for tree removals, temp labor for TXDOT litter pick ups	20,000.00	10,000.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
45FBO	**500000**	**Dollar Amount**	**$ 382,189.00**	**$ 127,902.00**	**$ 13,100.00**
45FBO	500105	3% Across-the-Board Pay Program	2,396.00	2,396.00	-
45FBO	510010	Request is the same level as prior year funded	13,500.00	13,000.00	-
45FBO	510015	Request is the same level as prior year funded	4,161.00	4,755.00	-
45FBO	510025	Request is the same level as prior year funded	300.00	300.00	-
45FBO	510030	Bed mulch for landscape projects	7,500.00	7,500.00	-
45FBO	510030	Annual bedding plants	8,500.00	8,500.00	-
45FBO	510030	Landscape chemicals/amendments	3,000.00	3,000.00	-
45FBO	510030	Perennial and tree replacement	2,000.00	2,000.00	-
45FBO	510030	Demonstration garden at Hiller House (planters, patio set, pavers, arbors, fruit trees, soil and plants)	7,000.00	7,000.00	-
45FBO	510030	Loop 463 tree maintenance (mulch for tree area)	5,000.00	5,000.00	-
45FBO	510030	Landscaping of entryway sign at Port Lavaca Highway	2,000.00	2,000.00	-
45FBO	510045	Request is $30 more than prior year funded	640.00	640.00	-
45FBO	530000	Flood Buy-Out mowing ($25,000)	25,000.00	25,000.00	-
45FBO	530000	Swan Crossing mowing (18 cycles a year)	3,240.00	3,240.00	-
45FBO	540005	Request is $180 less than prior year funded	420.00	420.00	-
45FBO	590010	Request is the same level as prior year funded	981.00	981.00	-
45FBO	590030	Request is the same level as prior year funded	2,268.00	2,268.00	-
45FBO	590040	Request is the same level as prior year funded	2,454.00	2,454.00	-
45FBO	590045	Request is the same level as prior year funded	7,817.00	7,817.00	-
45FBO	590050	Request is the same level as prior year funded	1,922.00	2,607.00	-
45FBO	590070	Request is the same level as prior year funded	444.00	443.00	-
45FBO	590075	Request is the same level as prior year funded	1,581.00	1,581.00	-
45FBO	670130	Request is the same level as prior year funded	25,000.00	25,000.00	-
45FBO	900110	Community Appearance Greenhouse	237,885.00	-	-
45FBO	900150	Lights at signs/beds @ Hwy 77	8,800.00	-	8,800.00
45FBO	900150	Repair/replace sign @ Moody Street	4,300.00	-	4,300.00
45FBO	900150	Repair of vandalized beds @ Loop 463	4,080.00	-	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
45COD	**500000**	**Dollar Amount**	**$ 71,403.00**	**$ 61,553.00**	**$ 6,600.00**
45COD	500105	3% Across-the-Board Pay Program	2,282.00	2,282.00	-
45COD	510010	Request is $2,000 more than prior year funded	7,600.00	7,000.00	-
45COD	510015	Request is the same level as prior year funded	3,500.00	1,000.00	-
45COD	510025	Request is the same level as prior year funded	300.00	300.00	-
45COD	510045	Request is the same level as prior year funded	521.00	496.00	-
45COD	530000	New Request for FY2025	50,000.00	50,000.00	-
45COD	560014	Request is the same level as prior year funded	600.00	475.00	-
45COD	950600	18' bumper pull trailer with a ramp gate	6,600.00	-	6,600.00

Environmental Services Non-Departmental

Department Description

The Non-departmental budget includes expenses that cannot be attributed to a specific department, or for services that apply to all departments within the Environmental Services Fund.

FY 2025 Budget Highlights

The Environmental Services Non-Departmental budget request equals $686,483, a decrease of $36,799 or 5.09 percent, compared to Fiscal Year 2024 Adopted Budget, $723,282. The Fiscal Year 2025 budget includes no one time expenses and $686,483 in recurring expense, a decrease of $3,799 or 0.55 percent, from last year's recurring budget. Decrease is mainly due to State Employment Tax.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 690,282	$ 686,483	$ (3,799)	-0.55%
One time	33,000	-	(33,000)	-100.00%
Total	**$ 723,282**	**$ 686,483**	**$ (36,799)**	**-5.09%**

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Personnel Costs	$ 7,630	$ 5,130	-2,500	-32.77%
Maintenance and Operations	715,652	681,353	-34,299	-4.79%
Contractual Services	34,500	2,500	-32,000	-92.75%
Interdepartmental	85,985	83,686	-2,299	-2.67%
Transfers	595,167	595,167	0	0.00%
Total	$ 723,282	$ 686,483	-36,799	-5.09%

Department One-Time Expenses

Data

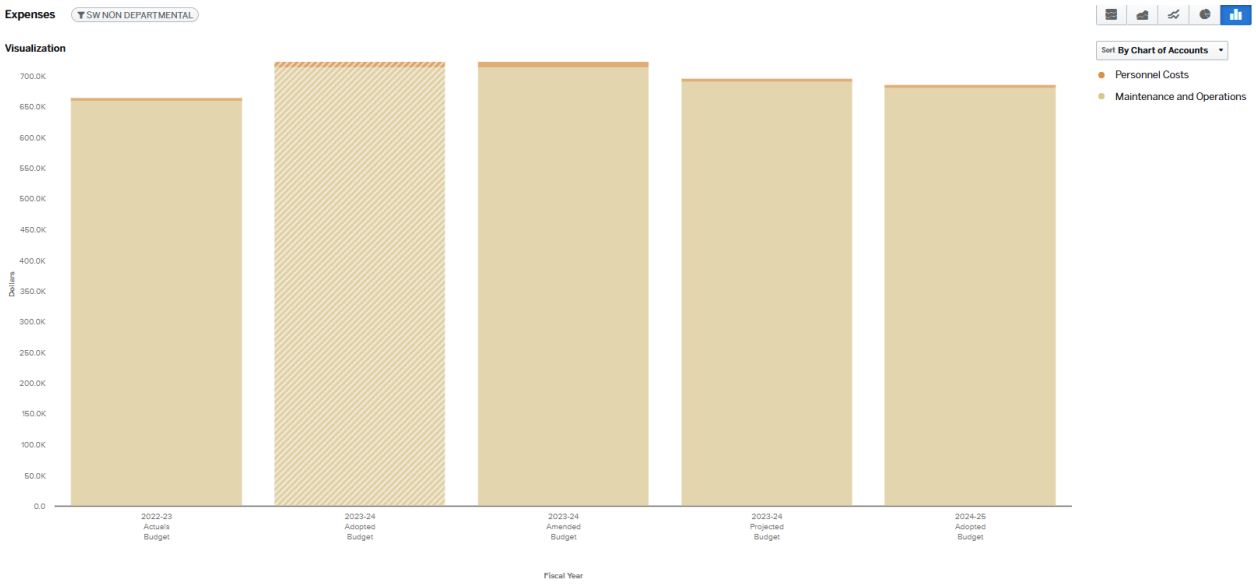
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Maintenance and Operations	$ 33,000	$ 0	-33,000	-100.00%
Contractual Services	33,000	0	-33,000	-100.00%
Total	$ 33,000	$ 0	-33,000	-100.00%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Personnel Costs	$ 7,630	$ 5,130	-2,500	-32.77%
Maintenance and Operations	682,652	681,353	-1,299	-0.19%
Contractual Services	1,500	2,500	1,000	66.67%
Interdepartmental	85,985	83,686	-2,299	-2.67%
Transfers	595,167	595,167	0	0.00%
Total	$ 690,282	$ 686,483	-3,799	-0.55%

Total Expenses for Corresponding Fiscal Year Presented



Department Full-Time Employees

- There are no full-time employees accounted for in this department.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
45NON	**500000**	**Dollar Amount**	**$ 655,278.00**	**$ 681,353.00**	**$ -**
45NON	590085	Request is the same level as prior year funded	3,527.00	4,791.00	-
45NON	590100	Request is the same level as prior year funded	15,162.00	25,389.00	-
45NON	630105	Request is the same level as prior year funded	1,928.00	2,667.00	-
45NON	630120	Request is the same level as prior year funded	3,682.00	4,930.00	-
45NON	630130	Request is the same level as prior year funded	30,240.00	41,212.00	-
45NON	630190	Request is the same level as prior year funded	756.00	818.00	-
45NON	630200	Request is the same level as prior year funded	2,816.00	3,879.00	-
45NON	660040	Request is the same level as prior year funded	2,000.00	2,500.00	-
45NON	720100	Request is the same level as prior year funded	587,167.00	587,167.00	-
45NON	720700	Request is the same level as prior year funded	8,000.00	8,000.00	-

Closure/Post-Closure

Department Description

The Closure and Post-Closure Fund accounts for all financial transactions associated with the City's landfill closure cost (landfill maintenance & infrastructure cost) and post-closure cost (maintenance cost associated with the landfill after it ceases operations.)

Department Mission

To own and operate a landfill that provides a safe and well-kept facility for the citizens of the City of Victoria. A facility, that after the permitted expansion, will serve as a resource for the next 100 years.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- To provide a safe facility that meets all State and Federal requirements

FY 2025 New Programs/Initiatives

Current landfill contract to be amended in order to accept Class 1 waste.



FY 2025 Budget Highlights

The Closure/Post-Closure budget request equals $473,000, an increase of $101,000 or 27.15 percent, compared to Fiscal Year 2024 Adopted Budget, $372,000. The Fiscal Year 2024 budget includes $473,000 in one-time expenses and $0 recurring expenses.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ -	$ -	$ -	0.00%
One time	372,000	473,000	101,000	27.15%
Total	**$ 372,000**	**$ 473,000**	**$ 101,000**	**27.15%**

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 372,000	$ 473,000	101,000	27.15%
▸ Contractual Services	0	183,000	183,000	--
▸ Other Charges	40,000	40,000	0	0.00%
▸ Transfers	332,000	250,000	-82,000	-24.70%
Total	$ 372,000	$ 473,000	101,000	27.15%

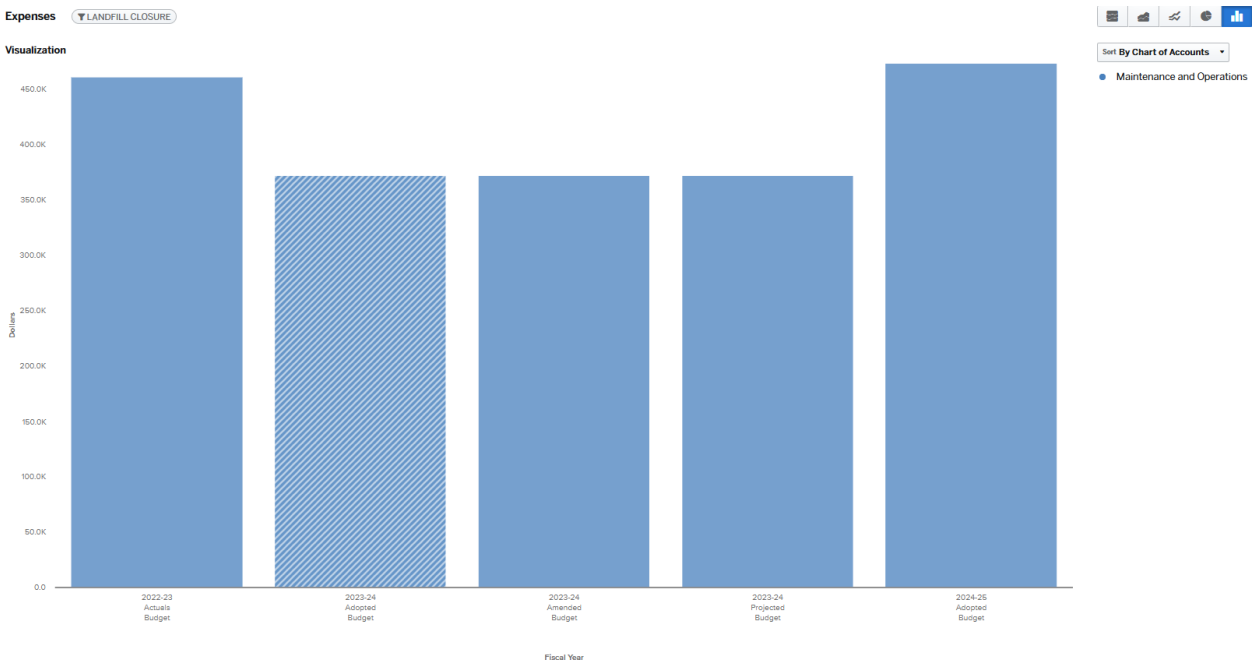
Department One-Time Expenses

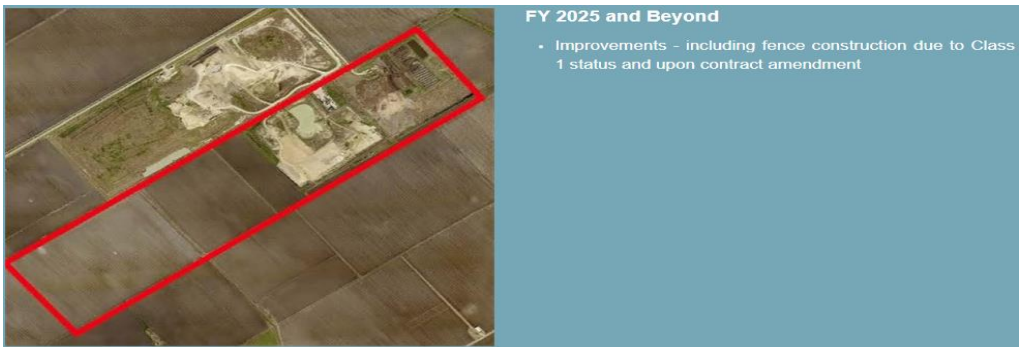
Data

Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 372,000	$ 473,000	101,000	27.15%
▸ Contractual Services	0	183,000	183,000	--
▸ Other Charges	40,000	40,000	0	0.00%
▸ Transfers	332,000	250,000	-82,000	-24.70%
Total	$ 372,000	$ 473,000	101,000	27.15%

Department Recurring Expenses *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Total Expenses for Corresponding Fiscal Year Presented





Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
45SOL1	**500000**	**Dollar Amount**	**$ 290,000.00**	**$ -**	**$ 473,000.00**
45SOL1	530000	Landfill Consultant Services	183,000.00	-	183,000.00
45SOL1	700140	Request is the same level as prior year funded	20,000.00	-	20,000.00
45SOL1	700145	Request is the same level as prior year funded	20,000.00	-	20,000.00
45SOL1	720300	Transfer to Construction Fund - Police Building Improvement Project	250,000.00	-	250,000.00

Softball Complex Pro Forma Schedule

Department Description

The Softball Complex Fund was established to account for all transactions generated by rental of the City's Softball Complex concession stand.

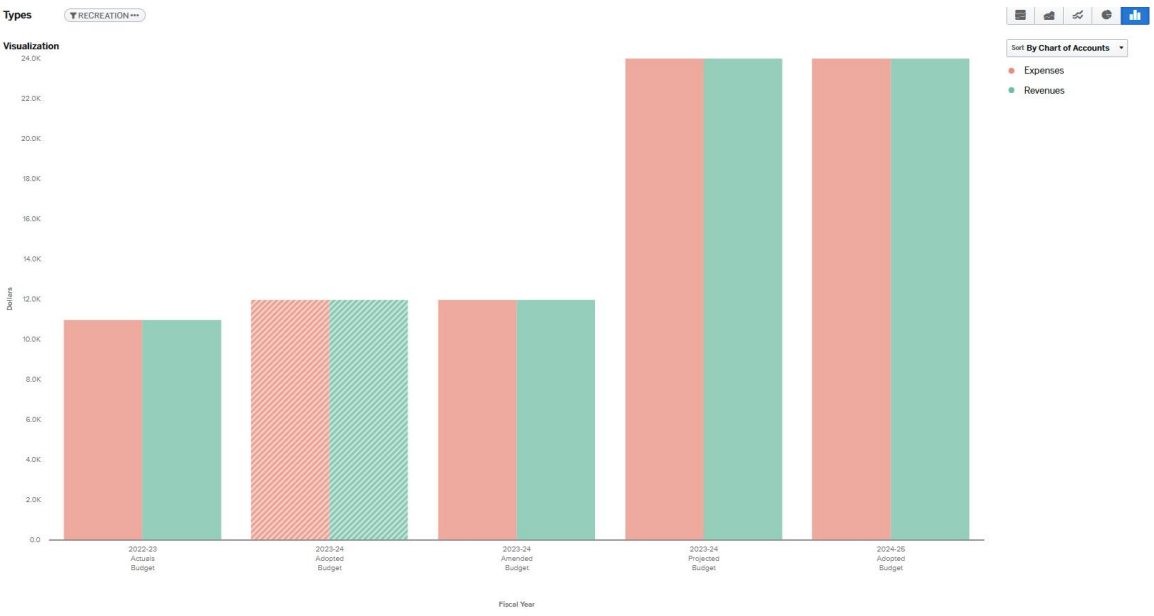
Pro Forma Schedule of Working Capital Position

Softball Complex fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$1,000	$1,000	$1,000
BEGINNING FUND BALANCE	**$1,000**	**$1,000**	**$1,000**
Revenues			
Other Financing Sources	$11,000	$24,000	$24,000
REVENUES	**$11,000**	**$24,000**	**$24,000**
Expenses			
Transfers	$11,000	$24,000	$24,000
EXPENSES	**$11,000**	**$24,000**	**$24,000**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$1,000	$1,000	$1,000
ENDING FUND BALANCE	**$1,000**	**$1,000**	**$1,000**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expense will be funded with Working Capital Balance (excess amount over the minimum Working Capital Balance requirement).

Department Expenditures



Revenues v Expenses

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 12,000	$ 24,000	12,000	100.00%
Other Financing Sources	12,000	24,000	12,000	100.00%
Expenses	12,000	24,000	12,000	100.00%
Maintenance and Operations	12,000	24,000	12,000	100.00%
Revenues Less Expenses	$ 0	$ 0	0	0.00%

Revenues by Classification

The Softball Complex sources of funds equals $24,000, an increase of $12,000 or 100.00 percent, compared to Fiscal Year 2024 Adopted Budget, $12,000. Increase in revenues is due to new lease agreement.

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Other Financing Sources	$ 12,000	$ 24,000	12,000	100.00%
(490152) LEASE PAYMENT	12,000	24,000	12,000	100.00%
Total	$ 12,000	$ 24,000	12,000	100.00%

Expenses by Classification

The Softball Complex uses of funds equals $24,000, an increase of $12,000 or 100.00 percent, compared to Fiscal Year 2024 Adopted Budget, $12,000. Increase in expenses is due to new lease agreement.

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Maintenance and Operations	$ 12,000	$ 24,000	12,000	100.00%
Transfers	12,000	24,000	12,000	100.00%
(720100) TRANSFER-GENERAL FUND INTERNAL TRANSFERS	12,000	24,000	12,000	100.00%
Total	$ 12,000	$ 24,000	12,000	100.00%

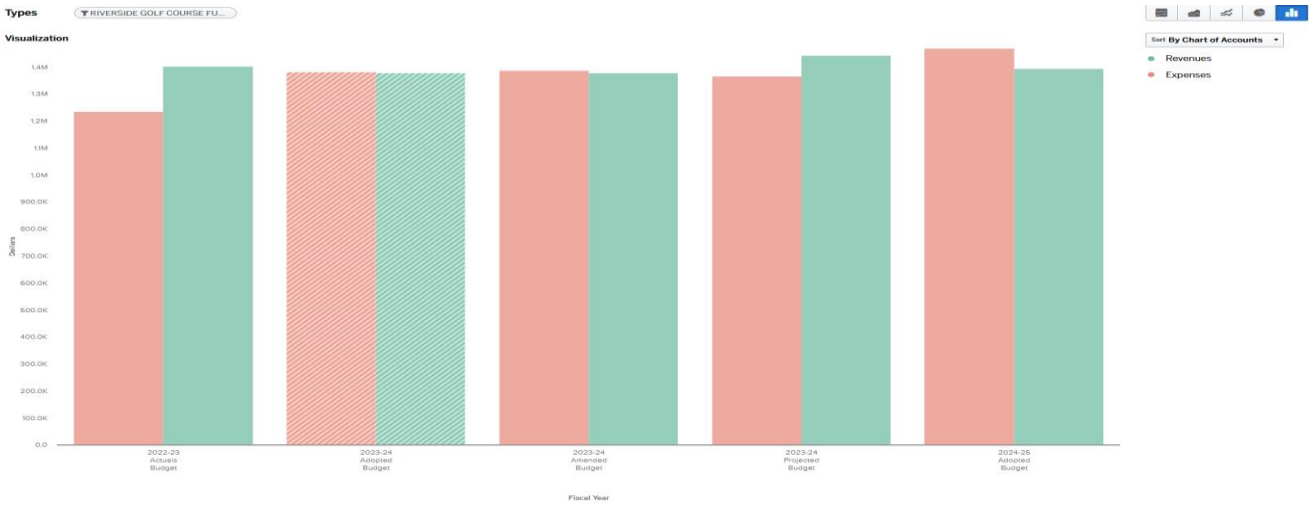
Golf Course Pro Forma Schedule

Pro Forma Schedule of Working Capital Position

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$750,674	$919,503	$996,037
BEGINNING FUND BALANCE	**$750,674**	**$919,503**	**$996,037**
Revenues			
Golf Sales	$1,127,074	$1,156,984	$1,123,984
Beer Sales	$117,143	$124,000	$120,000
Food Sales	$17,630	$19,000	$18,000
Merchandise	$61,234	$65,000	$61,000
Non-Alcoholic Sales	$37,662	$37,000	$37,000
Capital Replacement Surcharges	$36,902	$34,000	$35,000
Miscellaneous	$6,094	$6,929	$0
REVENUES	**$1,403,739**	**$1,442,913**	**$1,394,984**
Expenses			
Capital	$100,278	$83,208	$71,200
Supplies	$116,560	$143,900	$148,000
Maintenance	$71,628	$74,176	$70,050
Contractual Services	$205,361	$290,550	$302,779
Other Charges	$4,132	$8,725	$12,700
Interdepartmental	$2,429	$0	$0
Transfers	$0	$25,000	$25,000
Cost of Goods Sold	$121,380	$104,955	$109,603
Inventory	$0	$0	$0
Personnel & Benefits	$613,142	$635,865	$728,716
EXPENSES	**$1,234,910**	**$1,366,379**	**$1,468,048**
300200 - Undesignated Fund Balance / Working Capital	$919,503	$996,037	$922,972
ENDING FUND BALANCE	**$919,503**	**$996,037**	**$922,972**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- Any discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Revenues vs Expenses



Revenues vs Expenses One Time

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 0	$ 0	0	0.00%
Expenses	85,100	72,500	-12,600	-14.81%
Maintenance and Operations	0	2,500	2,500	--
Capital Outlay	85,100	70,000	-15,100	-17.74%
Capital	85,100	70,000	-15,100	-17.74%
Revenues Less Expenses	$ -85,100	$ -72,500	12,600	14.81%

Revenues vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 1,379,000	$ 1,394,984	15,984	1.16%
Golf Sales	1,126,000	1,123,984	-2,016	-0.18%
Beer Sales	109,000	120,000	11,000	10.09%
Food Sales	15,000	18,000	3,000	20.00%
Merchandise	55,000	61,000	6,000	10.91%
Non-Alcoholic Sales	36,000	37,000	1,000	2.78%
Capital Replacement Surcharges	38,000	35,000	-3,000	-7.89%
Expenses	1,297,732	1,395,548	97,816	7.54%
Revenues Less Expenses	$ 81,268	$ -564	-81,832	-100.69%

Revenues Highlights

The Golf Course Fund sources of funds equal $1,394,984, an increase of $15,984 or 1.16 percent, compared to Fiscal Year 2024 Adopted Budget, $1,379,000. Increase in revenues is mainly due to food and beverage sales.

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Golf Sales	$ 1,126,000	$ 1,123,984	-2,016	-0.18%
▸ Beer Sales	109,000	120,000	11,000	10.09%
▸ Food Sales	15,000	18,000	3,000	20.00%
▸ Merchandise	55,000	61,000	6,000	10.91%
▸ Non-Alcoholic Sales	36,000	37,000	1,000	2.78%
▸ Capital Replacement Surcharges	38,000	35,000	-3,000	-7.89%
Total	$ 1,379,000	$ 1,394,984	15,984	1.16%

Expense Highlights by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 636,886	$ 728,716	91,830	14.42%
▾ Maintenance and Operations	656,346	668,132	11,786	1.80%
▸ Supplies	148,000	148,000	0	0.00%
▸ Maintenance	70,050	70,050	0	0.00%
▸ Contractual Services	299,142	302,779	3,637	1.22%
▸ Other Charges	12,800	12,700	-100	-0.78%
▸ Transfers	25,000	25,000	0	0.00%
▸ Cost of Goods Sold	101,354	109,603	8,249	8.14%
▸ Capital Outlay	89,600	71,200	-18,400	-20.54%
Total	$ 1,382,832	$ 1,468,048	85,216	6.16%

Expenses by Cost Center

Data

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
(19CLUB) RIVERSIDE GOLF COURSE CLUBHOUSE	$ 573,404	$ 644,304	70,900	12.36%
(19GOLF) RIVERSIDE GOLF COURSE GOLF	809,428	823,744	14,316	1.77%
Total	$ 1,382,832	$ 1,468,048	85,216	6.16%

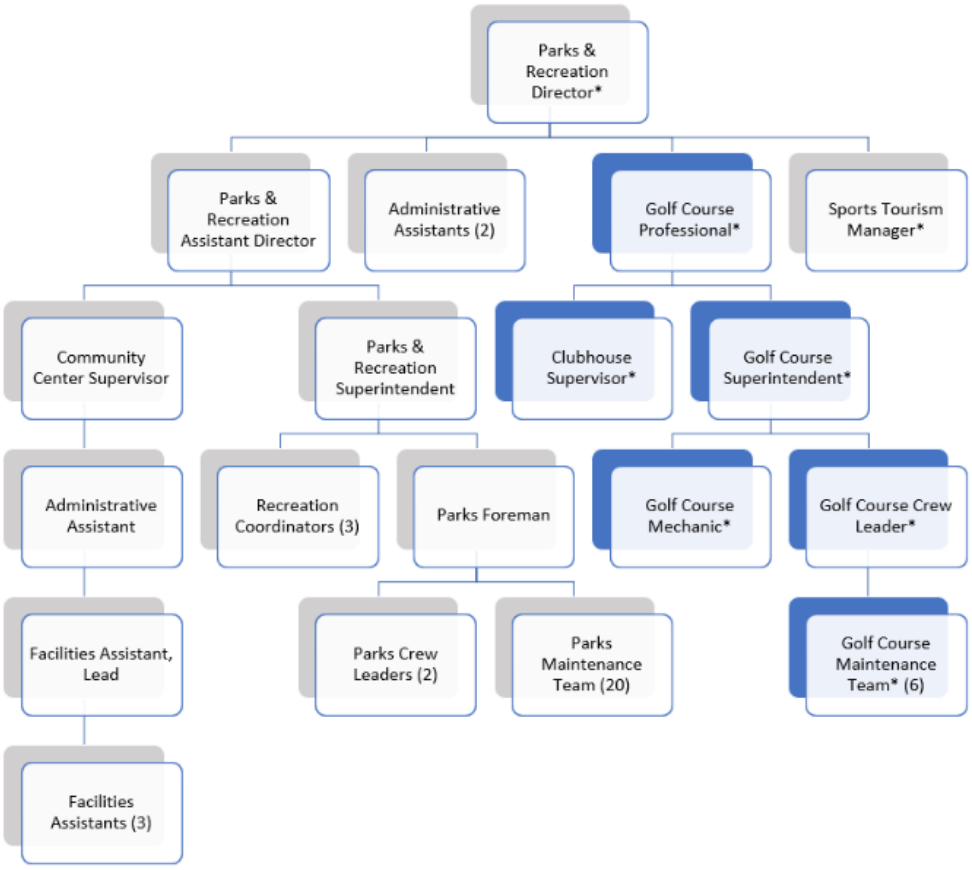
See **Riverside Golf Course** page for more details on expenses.

Riverside Golf Course

Department Description

Riverside Golf Course, a division of the Parks and Recreation Department, is proud to offer the only public golf course in Victoria while providing a fair-priced, enjoyable, and well-conditioned course. Riverside Golf Course is an 18-hole, 6,579-yard, par-72 arrangement that relives the original 1945 Ralph Plummer design. In addition to the course, you'll find a practice facility that includes a full length driving range, short game practice area, and five hole practice course. Riverside Golf Course offers a challenging layout requiring an emphasis on proper tee shot placement, as several tree-lined fairways, water hazards, and strategically placed trees frame the fairways and greens. With four groups of tees and a practice facility, there is an opportunity for golfers of all ages and ability levels to enjoy golf in the park.

Organization Chart



Note: Blocks in gray are budgeted in other funds.
* Positions are split funded





Department Mission

The mission of Riverside Golf Course is to provide an enjoyable, well-conditioned course to compliment Riverside Park and enrich the recreation opportunities available to the community, thus enhancing the livability for our citizens and visitors.



Goals and Objectives

Our goals and objectives fall under the Recreation and Amenities section of the 2035 Comprehensive Plan.

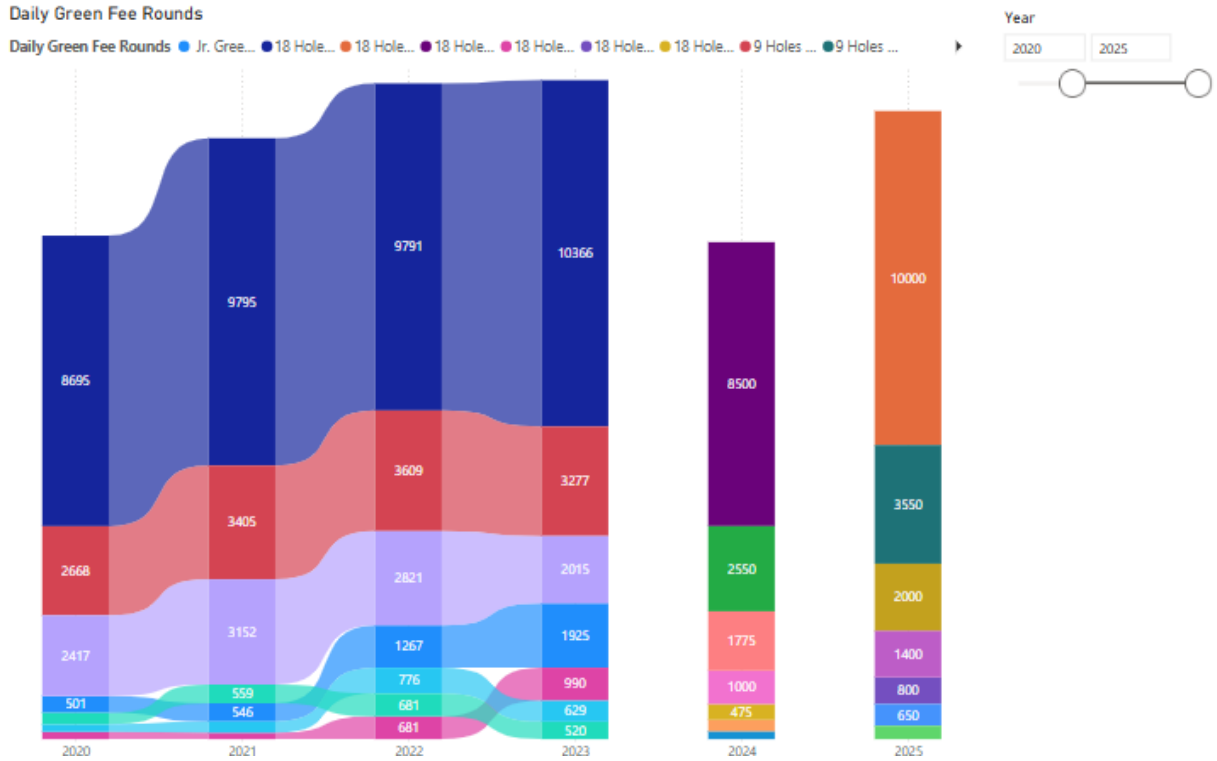
- Maintain a competitive fee structure
  - Maximize membership, customer retention, and hosted events
- Retain max level of 225 members, allowing for non-member play through tee sheet efficiency
- Continued growth of course-hosted tournaments and events
- Maintain green surfaces for smoothness, firmness, limited grain, and overall uniformity with excellent speed
- Continued expansion of tee box square footage on most frequently used tees
  - Allow for additional teeing area leading to improved course conditions
- Enhance practice facility to include covered shade structure for turf hitting tee
- New facility, hole, and course directional signage
  - Create added appeal and uniformity
- Cart Path additions
  - Develop more efficient traffic flow
  - Additional coverage in high traffic areas

FY 2024 Highlights

- Added practice bunker at the short game practice area
- Added concrete cart parking area at driving range
- Completed connecting path from practice area to practice course
- Added heating elements to irrigation control boxes
- Added vehicle parking for additional access to driving range, short game area, and practice course
- Completed grow-in from #9 Tee Box and cart path construction
- Expanded mowing equipment and attachments to allow for added turf practices and programs



Performance Metrics



Daily Green Fee round by player type presented in yearly actuals, current projections for 2204, and estimates for 2025.



Departmental Efficiencies

- Automated water well with on/off control, leading to stable water levels of the Duck Pond, allowing staff time to be reallocated to other tasks
- Work with Parks maintenance to remove trees and demolish old cart shed at Duck Pond in-house instead of a contractor
- Provide time for Golf mechanic to fix Parks equipment, promoting teamwork and saving cost on outside services
- Maintained expected budgetary spending while hosting 1,200 additional rounds of golf
- Addition of heating elements to irrigation control boxes, preventing issues during freezing temperatures
- Monitored GPS system has led to measurable pace of play consistencies and recovery of turf in multiple areas that were previously considered high traffic and unmanageable
- Driving Range synthetic tee line has provided time for recovery of natural turf hitting area. Tournament use of tee line allows for proper warm-up while protecting natural turf from excessive short-term damage
- Assist Parks team with Soccer Complex in chemical applications, irrigation repairs, topdressing. and mowing

FY 2025 New Programs/Initiatives

- Maintain 225 Annual Pass memberships
- Install new course and hole signage
- Add cart paths to key positions of the golf course to allow for more parking at high traffic areas and increased traffic flow
- Continue to improve tee boxes throughout the course to provide additional hitting area on high traffic tees
- Continue to host "Coffee with the Pro", focusing on communication maintenance programs, upcoming events, and projects
- Consult with Texas Golf Association for re-rating of the golf course
- Enhance entrance to club house with added landscaping



FY 2025 Budget Highlights

The Riverside Golf Course budget request equals $1,468,048, an increase of $85,216 or 6.16 percent, compared to Fiscal Year 2024 Adopted Budget, $1,382,832. The Fiscal Year 2025 budget includes $72,500 in one time expenses and $1,395,548 in recurring expense, an increase of $97,816 or 7.54 percent, from last year's recurring budget. Of the $1,468,048 budget, 49% is for personnel, 46% for maintenance and operations and 5% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 1,297,732	$ 1,395,548	$ 97,816	7.54%
One time	85,100	72,500	(12,600)	-14.81%
Total	**$ 1,382,832**	**$ 1,468,048**	**$ 85,216**	**6.16%**

Personnel increase is due to $69,374 in baseline adjustments, $7,503 increase due to Minimum Wage Program, and $14,953 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Increase in cost of goods sold is mainly due to keeping up with current demands. One time includes funds for various structure projects on the course, as well as covered structure for equipment, and maintenance to restroom.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 636,886	$ 728,716	91,830	14.42%
▾ Maintenance and Operations	656,346	668,132	11,786	1.80%
▸ Supplies	148,000	148,000	0	0.00%
▸ Maintenance	70,050	70,050	0	0.00%
▸ Contractual Services	299,142	302,779	3,637	1.22%
▸ Other Charges	12,800	12,700	-100	-0.78%
▸ Transfers	25,000	25,000	0	0.00%
▸ Cost of Goods Sold	101,354	109,603	8,249	8.14%
▸ Capital Outlay	89,600	71,200	-18,400	-20.54%
Total	$ 1,382,832	$ 1,468,048	85,216	6.16%

Department One-Time Expenses

Data

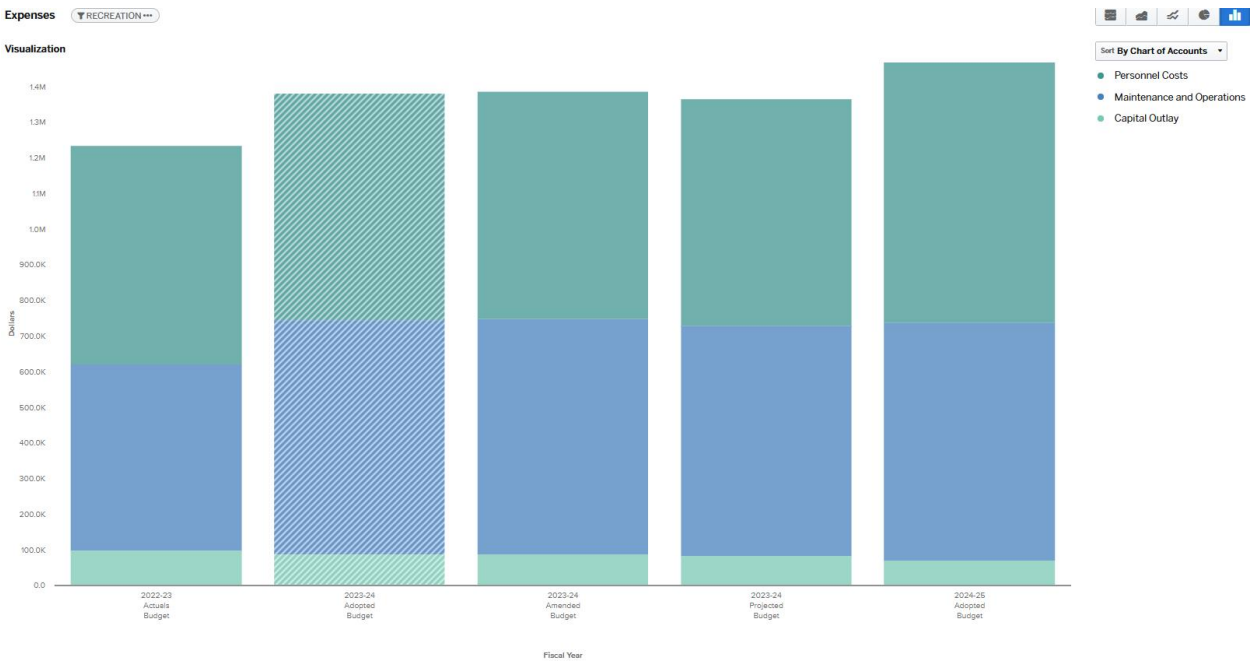
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Maintenance and Operations	$ 0	$ 2,500	2,500	--
▸ Capital Outlay	85,100	70,000	-15,100	-17.74%
Total	$ 85,100	$ 72,500	-12,600	-14.81%

Department Recurring Expenses

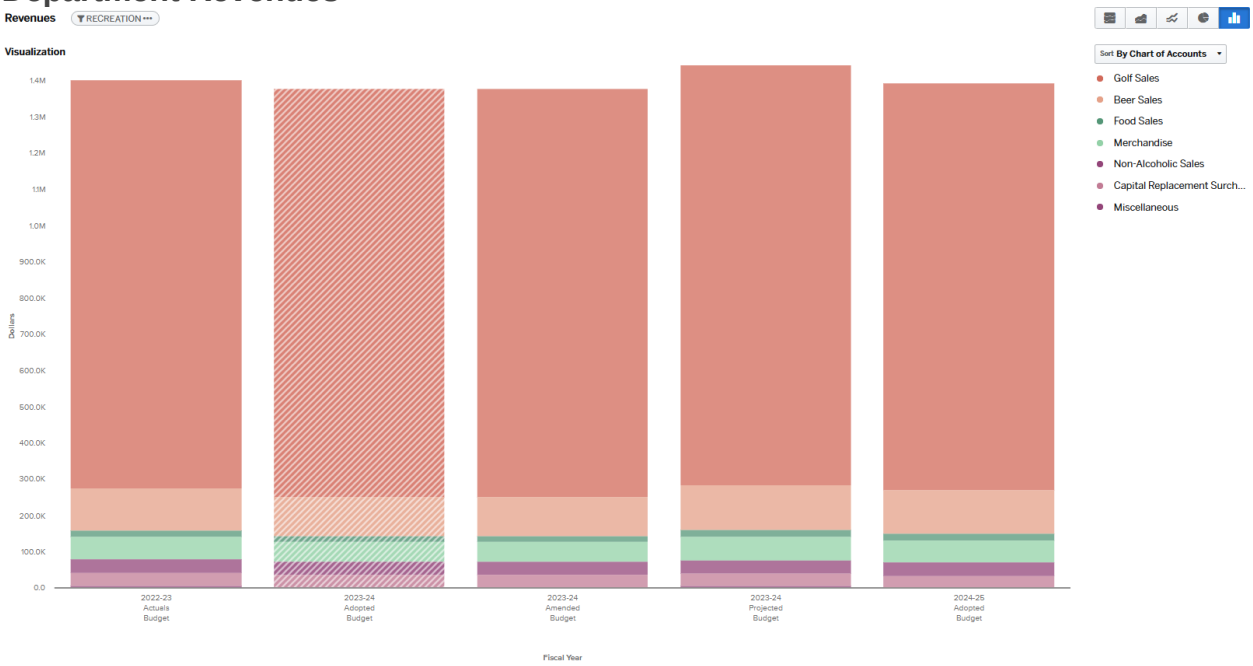
Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 636,886	$ 728,716	91,830	14.42%
▾ Maintenance and Operations	656,346	665,632	9,286	1.41%
▸ Supplies	148,000	148,000	0	0.00%
▸ Maintenance	70,050	70,050	0	0.00%
▸ Contractual Services	299,142	300,279	1,137	0.38%
▸ Other Charges	12,800	12,700	-100	-0.78%
▸ Transfers	25,000	25,000	0	0.00%
▸ Cost of Goods Sold	101,354	109,603	8,249	8.14%
▸ Capital Outlay	4,500	1,200	-3,300	-73.33%
Total	$ 1,297,732	$ 1,395,548	97,816	7.54%

Total Expenses for Corresponding Fiscal Year Presented



Department Revenues





FY 2025 and Beyond

- Upgrade irrigation system per USGA report recommendations
- Greens renovation per USGA report recommendations
- Fairway spriging per USGA report recommendations
- Enhance water features
- Staging area renovation with cover
- Cart Barn renovation and expansion
- Parking Lot seal and stripe
- Renovate multiuse sheds

Department Full-Time Employees

Riverside Golf Course

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Golf Course	9	9	9	9	9
Club House	1	1	2	2	2
COUNT	**10**	**10**	**11**	**11**	**11**

- In Fiscal Year 2023, added one (1) Clubhouse Supervisor.

Department High-Level Descriptions of Personnel:

Head Golf Professional (1) - Responsible for management of facility and staff providing direction in all job duties and programs. Administers Annual Pass Program to include agreements, billing, and approved changes. Manages all aspects of inventory, submits daily accounting reports and deposits, hosts tournaments and assists with annual budget preparation.

Clubhouse Supervisor (1) - Assists the Golf Course Professional in the oversight of clubhouse management. This position will facilitate scheduling of employees and tournaments, assist with ordering supplies and merchandise, and provide the Golf Professional opportunities to expand tournaments and youth programs.

Superintendent (1) - Accountable for course appearance and overall performance. Manages all levels of planning, development, maintenance, turf maintenance, and project activities. Oversees the maintenance division that is responsible for the 180+ acres of golf course to make playing conditions attract future members and tournaments.

Crew leader (1) - Provides direction, supports, and assists the maintenance team in completing daily assignments.

Mechanic (1) - Provides preventative maintenance to the golf course equipment and golf cart fleet in addition to repairing equipment.

Golf Course Maintenance Workers 1-3 (6) - Operates turf equipment to create an appealing golf course, repairs irrigation systems, assists with course maintenance renovations, and responsible for cup changes.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
19GOLF	**500000**	**Dollar Amount**	**$ 591,165.00**	**$ 324,215.00**	**$ 70,000.00**
19GOLF	500105	3% Across-the-Board Pay Program	11,147.00	11,147.00	-
19GOLF	500105	Minimum Wage Increase Program	7,503.00	7,503.00	-
19GOLF	510010	Request is the same level as prior year funded	20,000.00	20,000.00	-
19GOLF	510025	Request is the same level as prior year funded	90,000.00	90,000.00	-
19GOLF	510045	Request is the same level as prior year funded	2,000.00	2,000.00	-
19GOLF	510067	Greens aerification	4,500.00	4,500.00	-
19GOLF	510067	Bi-monthly bunker fill	4,000.00	4,000.00	-
19GOLF	510067	Hog damage fill	1,500.00	1,500.00	-
19GOLF	510068	Overseed for greens, tee boxes, short game practice area and driving range tee box	8,000.00	8,000.00	-
19GOLF	510068	Landscaping throughout the golf course and clubhouse - annuals and perennials..	2,000.00	2,000.00	-
19GOLF	520017	Toro NSN Software - Irrigation Central Station	2,750.00	2,750.00	-
19GOLF	520025	General repair and maintenance of equipment	13,000.00	13,000.00	-
19GOLF	520025	Replacing reels for owned greens units	5,000.00	5,000.00	-
19GOLF	530000	Spray Tech Service - large area coverage - 2 applications	5,000.00	5,000.00	-
19GOLF	540005	Texas Turfgrass Conference	900.00	900.00	-
19GOLF	540005	Educational development and training for golf course personnel, to included local and regional training opportunities.	1,100.00	1,100.00	-
19GOLF	540005	Annual Golf Course Superintendents' Association of America (GCSAA)	3,000.00	3,000.00	-
19GOLF	550010	Golf Course Superintendents' Association of America (GCSAA) membership dues	475.00	475.00	-
19GOLF	550010	Texas Department of Agriculture (TDA) license	500.00	500.00	-
19GOLF	550010	Gulf Coast dues and meetings	425.00	425.00	-
19GOLF	550010	Annual Remote Access Monitoring for pump station	600.00	600.00	-
19GOLF	560012	Request is New to FY 2025	-	50.00	-
19GOLF	560014	Request is the same level as prior year funded	1,200.00	1,200.00	-
19GOLF	570010	Request is the same level as prior year funded	37,000.00	35,000.00	-
19GOLF	610010	(2) Greens Mowers	32,325.00	32,325.00	-
19GOLF	610010	Fairway Mower	23,519.00	23,519.00	-
19GOLF	610010	(3) John Deer Gator TX Turf	6,094.00	6,094.00	-
19GOLF	610010	Multi Pro 1750 Spray Rig	13,822.00	13,822.00	-
19GOLF	610010	Greens Mower Reel Kits (conversion kits for owned mowers)	1,574.00	1,574.00	-
19GOLF	610010	John Deere 4066M Tractor w/backhoe	13,692.00	13,692.00	-
19GOLF	610010	Trimax Snake 320 large area mower	11,094.00	11,094.00	-
19GOLF	610010	Additional funds FY25	2,445.00	2,445.00	-
19GOLF	900110	Maintenance restroom w/ pressure tank	15,000.00	-	15,000.00
19GOLF	900150	Covered structure for maintenance equipment	15,000.00	-	15,000.00
19GOLF	900150	Concrete #1 push out, #4 to #5 addition, #8 turnaround, #16 push out	30,000.00	-	30,000.00
19GOLF	900150	Well Pump replacement	150,000.00	-	-
19GOLF	900150	Course hole signage - project postponed due to range structure	10,000.00	-	10,000.00
19GOLF	900150	Contingency Program	30,000.00	-	-
19GOLF	950900	New Blower at Golf Course to clear paths and course of debris	15,000.00	-	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
19CLUB	**500000**	**Dollar Amount**	**$ 359,775.00**	**$ 365,073.00**	**$ 2,500.00**
19CLUB	500105	3% Across-the-Board Pay Program	3,806.00	3,806.00	-
19CLUB	510005	Request is the same level as prior year funded	3,500.00	3,500.00	-
19CLUB	510010	Request is the same level as prior year funded	12,500.00	12,500.00	-
19CLUB	510050	Request is the same level as prior year funded	40,548.00	44,388.00	-
19CLUB	510055	Inventory (candy, chips, crackers, sandwiches, etc.); rising cost of goods	4,282.00	4,582.00	-
19CLUB	510055	Tournament meals	5,000.00	6,241.00	-
19CLUB	510061	Request is $120 less than prior year funded	34,200.00	37,039.00	-
19CLUB	510062	Request is the same level as prior year funded	17,204.00	17,353.00	-
19CLUB	520005	Request is the same level as prior year funded	4,000.00	4,000.00	-
19CLUB	520010	Request is the same level as prior year funded	150.00	150.00	-
19CLUB	520017	Point of Sale (POS) Software	6,600.00	6,600.00	-
19CLUB	520017	Cart GPS System - one year maintenance	32,760.00	32,700.00	-
19CLUB	520025	Golf Carts - maintenance, parts, service	4,000.00	4,000.00	-
19CLUB	520025	Range cart - maintenance, parts, service	500.00	500.00	-
19CLUB	520025	Beverage cart - maintenance, parts, service	500.00	500.00	-
19CLUB	520025	Ice Machine - maintenance, service, filters	400.00	400.00	-
19CLUB	520025	Range Ball Washer - maintenance, parts, service	450.00	450.00	-
19CLUB	530000	Armored Car Service	4,850.00	7,350.00	-
19CLUB	530000	Pest Control (monthly)	600.00	600.00	-
19CLUB	530000	Monthly alarm monitoring - $13/month	250.00	250.00	-
19CLUB	530000	Course Re-rating; required every 10 years, last completed 2015	2,500.00	-	2,500.00
19CLUB	530110	Texas Alcoholic Beverage Commission (TABC) License	200.00	575.00	-
19CLUB	540005	Southern Texas Professional Golfers' Association (STPGA) Annual Meeting	1,000.00	1,000.00	-
19CLUB	540005	Professional Golfers' Association of America (PGA) Membership Service Requirement	800.00	800.00	-
19CLUB	540005	Texas Alcoholic Beverage Commission (TABC) Seller/Server - Certifications	100.00	-	-
19CLUB	550010	Professional Golfers' Association of America (PGA) Membership Dues	550.00	550.00	-
19CLUB	550010	United States Golf Association (USGA) Club Membership	150.00	150.00	-
19CLUB	550010	Health Permit	200.00	200.00	-
19CLUB	550010	Streaming Service	1,200.00	-	-
19CLUB	560010	Request is the same level as prior year funded	150.00	-	-
19CLUB	560014	Request is the same level as prior year funded	1,188.00	600.00	-
19CLUB	560022	Request is the same level as prior year funded	2,100.00	2,100.00	-
19CLUB	570010	Request is the same level as prior year funded	6,650.00	7,100.00	-
19CLUB	600050	Request is the same level as prior year funded	3,000.00	3,000.00	-
19CLUB	610010	Golf Cart Fleet (50) - $6,526.27/month	78,316.00	78,416.00	-
19CLUB	610010	Golf Cart Fleet (20) - $1752.80/month	21,034.00	21,134.00	-
19CLUB	610010	Range Picker UTV - $210.38/month	2,525.00	2,625.00	-
19CLUB	610010	Beverage Cart - $217.60/month	2,612.00	2,714.00	-
19CLUB	660045	Request is the same level as prior year funded	28,000.00	31,000.00	-
19CLUB	720100	Request is the same level as prior year funded	25,000.00	25,000.00	-
19CLUB	900110	Updated internet antennas for golf shop	2,500.00	-	-
19CLUB	900110	TV for golf shop - tournament scoring	500.00	-	-
19CLUB	900110	Streaming tv service - replace satellite	1,200.00	-	-
19CLUB	900110	Access Point for internet	500.00	-	-
19CLUB	900110	Bluetooth keyboard for TV access to tournament scoring	500.00	-	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
19CLUB	950500	Replace computer #20789 - per IT	1,200.00	1,200.00	-

Building and Equipment Services Fund Pro Forma Schedule

Pro Forma Schedule of Working Capital Position

BES Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$70,310	$109,013	$176,229
BEGINNING FUND BALANCE	**$70,310**	**$109,013**	**$176,229**
Revenues			
Interdepartmental	$7,029,016	$7,668,570	$5,751,543
Other Financing Sources	$0	$0	$0
Interest Income	$0	$0	$0
Miscellaneous	$3,970	$20,380	$10,000
REVENUES	**$7,032,986**	**$7,688,950**	**$5,761,543**
Expenses			
Capital	$1,208,185	$2,970,345	$641,800
Supplies	$53,864	$58,923	$63,877
Maintenance	$1,338,244	$333,768	$331,070
Contractual Services	$2,878,779	$2,675,353	$2,776,725
Other Charges	$755	$2,913	$3,100
Interdepartmental	$780,548	$808,465	$1,099,074
Personnel & Benefits	$713,647	$771,968	$819,608
EXPENSES	**$6,974,022**	**$7,621,734**	**$5,735,254**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$109,013	$176,229	$202,517
ENDING FUND BALANCE	**$109,013**	**$176,229**	**$202,517**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- Any discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Revenue vs Expenses



Revenue vs Expenses One Time

Broken down by
Types
BUILDING SERVICES

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 0	$ 0	0	0.00%
▿ Expenses	0	8,400	8,400	--
▸ Capital Outlay	0	8,400	8,400	--
Revenues Less Expenses	$ 0	$ -8,400	-8,400	--

Revenue vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▿ Revenues	$ 6,363,315	$ 5,761,543	-601,772	-9.46%
▸ Interdepartmental	6,353,315	5,751,543	-601,772	-9.47%
▸ Miscellaneous	10,000	10,000	0	0.00%
▸ Expenses	6,356,557	5,726,854	-629,703	-9.91%
Revenues Less Expenses	$ 6,758	$ 34,689	27,931	413.30%

Revenues Highlights

The Building & Equipment Services Department sources of funds equals $5,761,543, a decrease of $601,772 or 9.46 percent, compared to Fiscal Year 2024 Adopted Budget, $6,363,315. Decrease is the net result of decrease in vehicle replacement, increase in lease program, insurance and fuel due to current trends, and building services.

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 376,152	$ 386,561	10,409	2.77%
▾ Maintenance and Operations	163,472	172,815	9,343	5.72%
▸ Supplies	23,186	24,005	819	3.53%
▸ Maintenance	30,000	21,000	-9,000	-30.00%
▸ Contractual Services	85,925	99,500	13,575	15.80%
▸ Other Charges	1,000	2,800	1,800	180.00%
▸ Interdepartmental	23,361	25,510	2,149	9.20%
▸ Capital Outlay	2,000	10,800	8,800	440.00%
Total	$ 541,624	$ 570,176	28,552	5.27%

Expenses by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 782,431	$ 819,608	37,177	4.75%
▾ Maintenance and Operations	3,999,876	4,273,846	273,970	6.85%
▸ Supplies	63,286	63,877	591	0.93%
▸ Maintenance	340,070	331,070	-9,000	-2.65%
▸ Contractual Services	2,607,650	2,776,725	169,075	6.48%
▸ Other Charges	1,300	3,100	1,800	138.46%
▸ Interdepartmental	987,570	1,099,074	111,504	11.29%
▸ Capital Outlay	1,574,250	641,800	-932,450	-59.23%
Total	$ 6,356,557	$ 5,735,254	-621,303	-9.77%

Expenses by Cost Center

Data

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
(51BUI) BUILDING SERVICES	$ 541,624	$ 570,176	28,552	5.27%
(51CUS) CUSTODIAL SERVICES	257,591	280,542	22,951	8.91%
(51VES) VES GARAGE	5,557,342	4,884,536	-672,806	-12.11%
Total	$ 6,356,557	$ 5,735,254	-621,303	-9.77%

Click the links below for more information on each department and their respective budget requests for FY 2025.

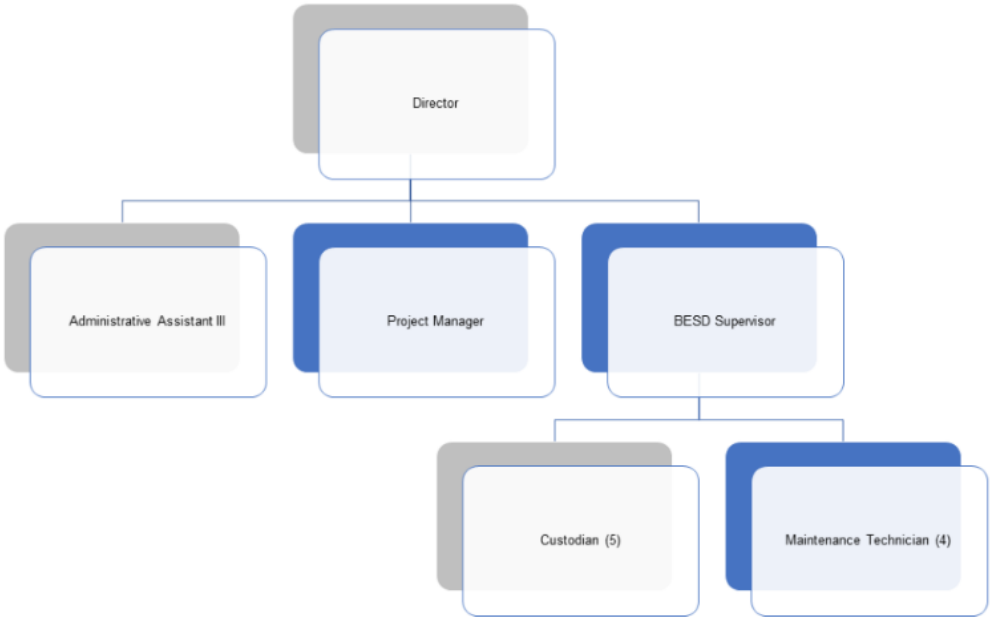
Fleet Services Building Services Custodial Services

Building Services

Department Description

The function of the Building Services Department of the City of Victoria is to perform maintenance on City facilities including, but not limited to, structural, electrical, plumbing, and air conditioning.

Organization Chart



Note: Blocks in gray are budgeted in other division.



Department Mission

The mission of the Building Services Department of the City of Victoria is to ensure that all City staff have safe, functional, reliable and comfortable buildings and workspaces.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Increase operational efficiency and decrease response time to service calls.
  - Promote and facilitate the integration of technology to effectively track and maintain building assets,
  - Create a Comprehensive Preventative Maintenance Program that addresses the total building envelope of all City facilities,
  - Reduce unscheduled outages by completing scheduled preventative maintenance at all buildings.

FY 2024 Highlights

Completed the Public Works Facility water intrusion remediation project.

Intalled security film on the windows at the Riverside Golf Course Clubhouse.

Upgraded all City facility fire alarm panels and contracted with a monitoring service.

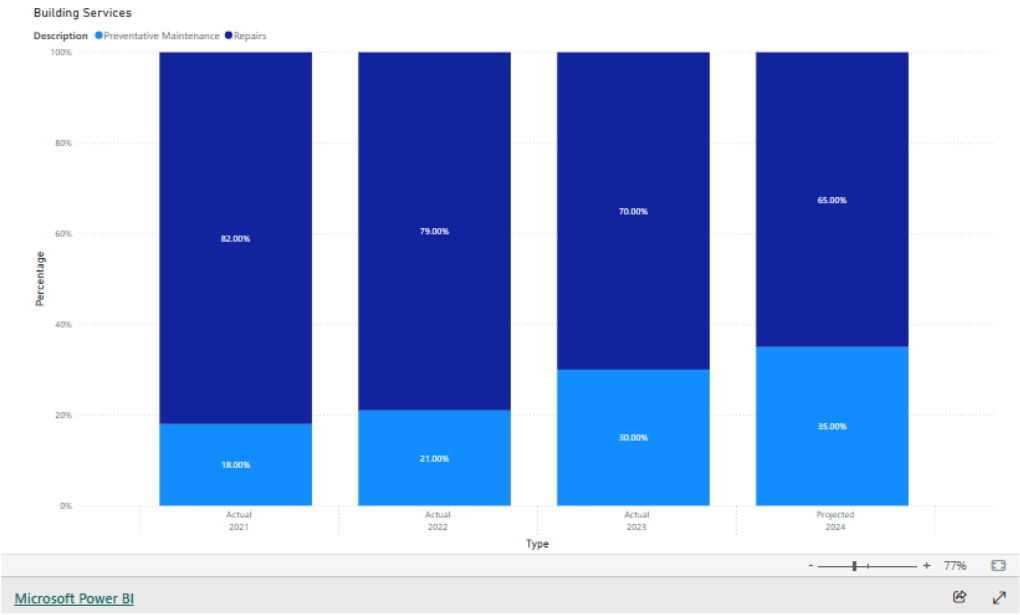
Constructed a transaction window for staff at the Community Center.

Successfully transitioned into City Works software to manage workflow.

Replaced four HVAC units that were scheduled for replacement.



Performance Metrics



The metrics above show the percentage of work classified as preventative maintenance and the percentage of work classified as repairs. The trend is moving in the right direction with the goal being 80% preventative and 20% repair.



Departmental Efficiencies

The implementation of City Works software has helped increase efficiency with personal dashboards for technicians.

Employee education and development in refrigerant handling will yield the City some cost savings in HVAC repairs.

FY 2025 New Programs/Initiatives

Upgrade our building automation system hardware to increase security from potential cyber attacks.

Prepare for the commissioning of the new Public Safety Headquarters from a staffing and supply standpoint.



FY 2025 Budget Highlights

The Building Services Department budget request equals $570,176, an increase of $28,552 or 5.27 percent, compared to Fiscal Year 2024 Adopted Budget, $541,624. The Fiscal Year 2025 budget includes $8,400 in one time expenses and $561,776 in recurring expense, an increase of $20,152 or 3.72 percent, from last year's recurring budget. Of the $570,176 budget, 68% is for personnel, 30% for maintenance and operations and 2% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 541,624	$ 561,776	$ 20,152	3.72%
One time	-	8,400	8,400	100.00%
Total	**$ 541,624**	**$ 570,176**	**$ 28,552**	**5.27%**

Personnel increase is due to $357 in baseline adjustments and an increase of $10,052 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Contractual Services increased due to lights and power. Interdepartmental increased due to technology charges.

One-time expenses include the replacement of an HVAC unit at the Building Services office.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 376,152	$ 386,561	10,409	2.77%
▾ Maintenance and Operations	163,472	172,815	9,343	5.72%
▸ Supplies	23,186	24,005	819	3.53%
▸ Maintenance	30,000	21,000	-9,000	-30.00%
▸ Contractual Services	85,925	99,500	13,575	15.80%
▸ Other Charges	1,000	2,800	1,800	180.00%
▸ Interdepartmental	23,361	25,510	2,149	9.20%
▸ Capital Outlay	2,000	10,800	8,800	440.00%
Total	$ 541,624	$ 570,176	28,552	5.27%

Department One Time Expenses

Data

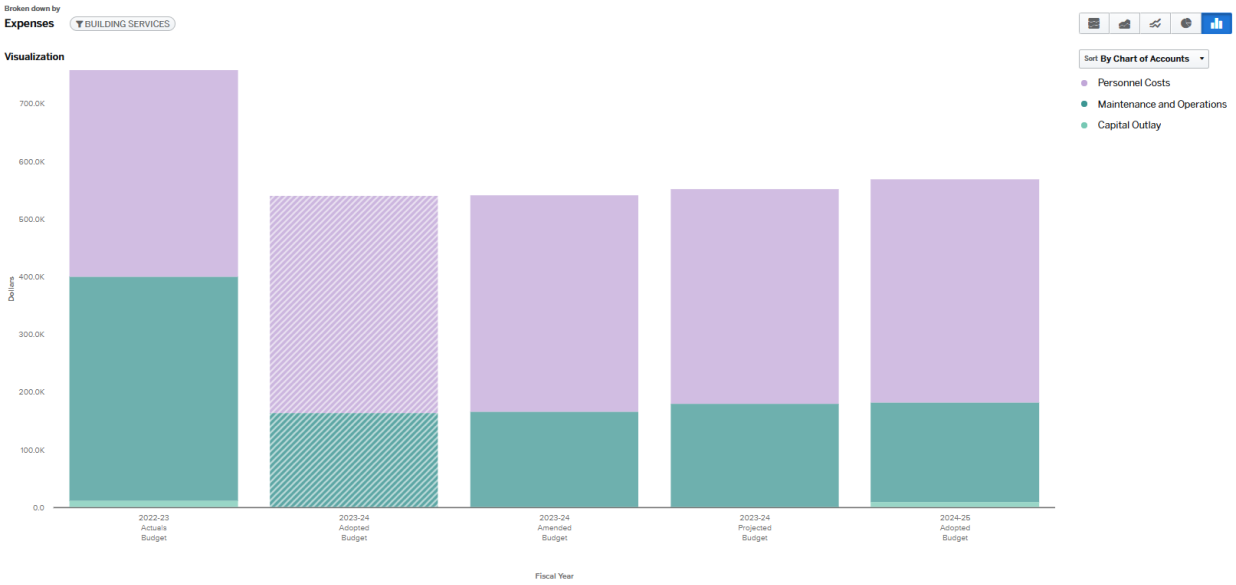
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 0	$ 8,400	8,400	--
Total	$ 0	$ 8,400	8,400	--

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 376,152	$ 386,561	10,409	2.77%
▾ Maintenance and Operations	163,472	172,815	9,343	5.72%
▸ Supplies	23,186	24,005	819	3.53%
▸ Maintenance	30,000	21,000	-9,000	-30.00%
▸ Contractual Services	85,925	99,500	13,575	15.80%
▸ Other Charges	1,000	2,800	1,800	180.00%
▸ Interdepartmental	23,361	25,510	2,149	9.20%
▸ Capital Outlay	2,000	2,400	400	20.00%
Total	$ 541,624	$ 561,776	20,152	3.72%

Total Expenses for Corresponding Fiscal Year Presented





Department Full-Time Employees

Building Services

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Building Services	5	6	6	6	6
COUNT	5	6	6	6	6

- In Fiscal Year 2021, five (5) Building Services employees were transferred from General Fund to the newly formed Building & Equipment Services Fund.
- In Fiscal Year 2022, one (1) Project Manager was added.

Department High-Level Descriptions of Personnel:

BESD Supervisor (1) - directs workflow for technicians and custodians.

Technicians (4) - repair and maintain City facilities.

Project Manager (1) - plans, organizes, budgets, and manages various projects within the City organization, to include building and equipment projects**.**

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
51BUI	**500000**	**Dollar Amount**	**$ 187,224.00**	**$ 185,267.00**	**$ 8,400.00**
51BUI	500105	3% Across-the-Board Pay Program	10,052.00	10,052.00	-
51BUI	510005	Request is the same level as prior year funded	700.00	700.00	-
51BUI	510010	Request is the same level as prior year funded	15,000.00	15,000.00	-
51BUI	510015	Request is the same level as prior year funded	6,486.00	7,305.00	-
51BUI	510045	Request is the same level as prior year funded	1,200.00	1,000.00	-
51BUI	520005	Request is New to FY 2025	1,000.00	-	-
51BUI	520010	Request is the same level as prior year funded	10,000.00	10,000.00	-
51BUI	520025	Request is $10,000 less than prior year funded	10,000.00	11,000.00	-
51BUI	530000	Facilities Fire Extinguisher Inspection and Maintenance	5,000.00	5,000.00	-
51BUI	540005	Request is $1,500 more than prior year funded	2,000.00	2,000.00	-
51BUI	540020	Request is the same level as prior year funded	500.00	500.00	-
51BUI	560010	Request is the same level as prior year funded	1,400.00	1,400.00	-
51BUI	560012	Request is the same level as prior year funded	25.00	-	-
51BUI	560014	Request is the same level as prior year funded	3,000.00	3,400.00	-
51BUI	570010	Request is the same level as prior year funded	59,000.00	75,000.00	-
51BUI	570020	Request is the same level as prior year funded	7,500.00	11,700.00	-
51BUI	590010	Request is the same level as prior year funded	2,851.00	2,851.00	-
51BUI	590025	Replace Unit 1808 - 2011 F250	17,000.00	-	-
51BUI	590030	Request is the same level as prior year funded	515.00	515.00	-
51BUI	590040	Request is the same level as prior year funded	791.00	791.00	-
51BUI	590045	Request is the same level as prior year funded	2,710.00	2,710.00	-
51BUI	590050	Request is the same level as prior year funded	451.00	612.00	-
51BUI	590070	Request is the same level as prior year funded	528.00	526.00	-
51BUI	590080	Request is the same level as prior year funded	30.00	30.00	-
51BUI	590090	Request is the same level as prior year funded	15,485.00	17,475.00	-
51BUI	610010	Telescoping Manlift Rental for repairing/replacing parking lot lights	3,200.00	3,000.00	-
51BUI	620016	Request is New to FY 2025	-	300.00	-
51BUI	900120	HVAC System Replacement - Building Services Office	8,400.00	-	8,400.00
51BUI	950500	Replace Desktop 22566 - A. Campos	1,200.00	1,200.00	-
51BUI	950500	Replace Desktop 22567 - B. Trevino	1,200.00	1,200.00	-

Citywide Building Improvements

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
(01INS) DEVELOPMENT CENTER	$ -	$ 10,000	$ 10,000	100.00%
(45SOL) COLLECTIONS DEPT	-	89,910	89,910	100.00%
(01FIR) FIRE/EMS DEPT	-	61,090	61,090	100.00%
(19CLUB) RIVERSIDE GOLF COURSE CLUBHOU	5,200	-	(5,200)	-100.00%
(19GOLF) RIVERSIDE GOLF COURSE GOLF	9,500	15,000	5,500	57.89%
(43CTR) COMMUNITY CENTER	27,000	-	(27,000)	-100.00%
(01LIB) LIBRARY DEPT	9,339	-	(9,339)	-100.00%
(31PEG) PEG CHANNEL FEE	-	5,000	5,000	100.00%
(41PLT) WATER PLANT	234,000	-	(234,000)	-100.00%
Total Citywide Building Improvements:	**$ 285,039**	**$ 181,000**	**$ (104,039)**	**-36.50%**

Citywide HVAC Replacements

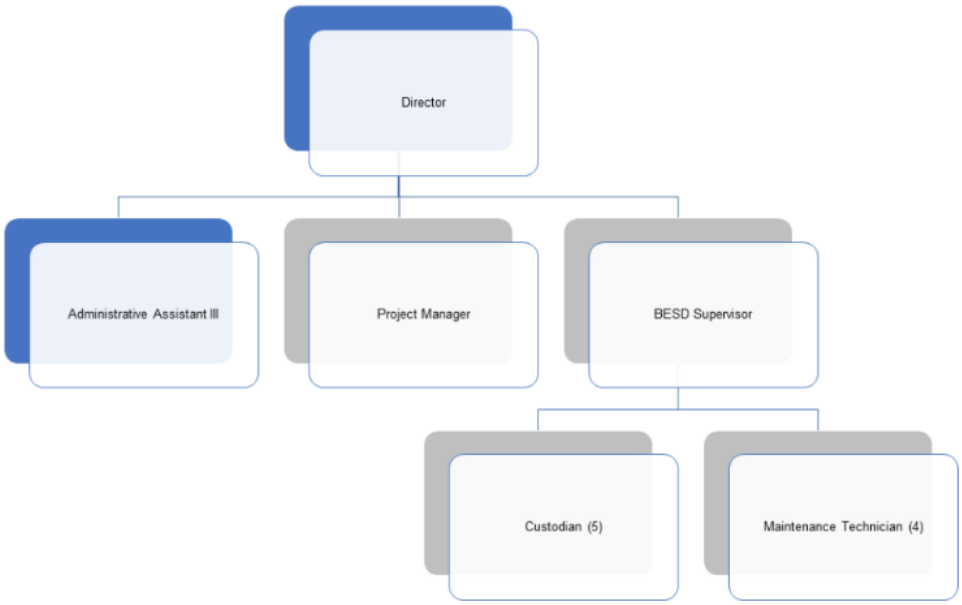
	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
(51BUI) BUILDING SERVICES	$ -	$ 8,400	$ 8,400	100.00%
(53COM) RADIO SYSTEMS	10,800	-	(10,800)	-100.00%
(01LIB) LIBRARY DEPT	54,300	27,100	(27,200)	-50.09%
(41PLT) WATER PLANT	25,800	-	(25,800)	-100.00%
(41WWP) WASTEWATER TREATMENT PLANT	10,000	10,000	-	0.00%
Total Citywide HVAC Replacements:	**$ 100,900**	**$ 45,500**	**$ (55,400)**	**-54.91%**

Fleet Services

Department Description

The function of the Fleet Department is to account for the cost of operating a central maintenance facility for all City-owned automotive equipment. The department also maintains equipment that the fund does not own, i.e.,non-automotive equipment owned by other City departments and automotive equipment owned by outside agencies.

Organization Chart



Note: Blocks in gray are budgeted in other division.



Department Mission

The mission of the Fleet Department of the City of Victoria is to ensure that all City staff have safe, functional, reliable vehicles and equipment.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Improve fleet utilization by monitoring vehicle and equipment usage
  - acquire vehicles and equipment for City departments in an efficient manner;
  - increase operation efficiency and decrease reposnse time to service calls.

FY 2024 Highlights

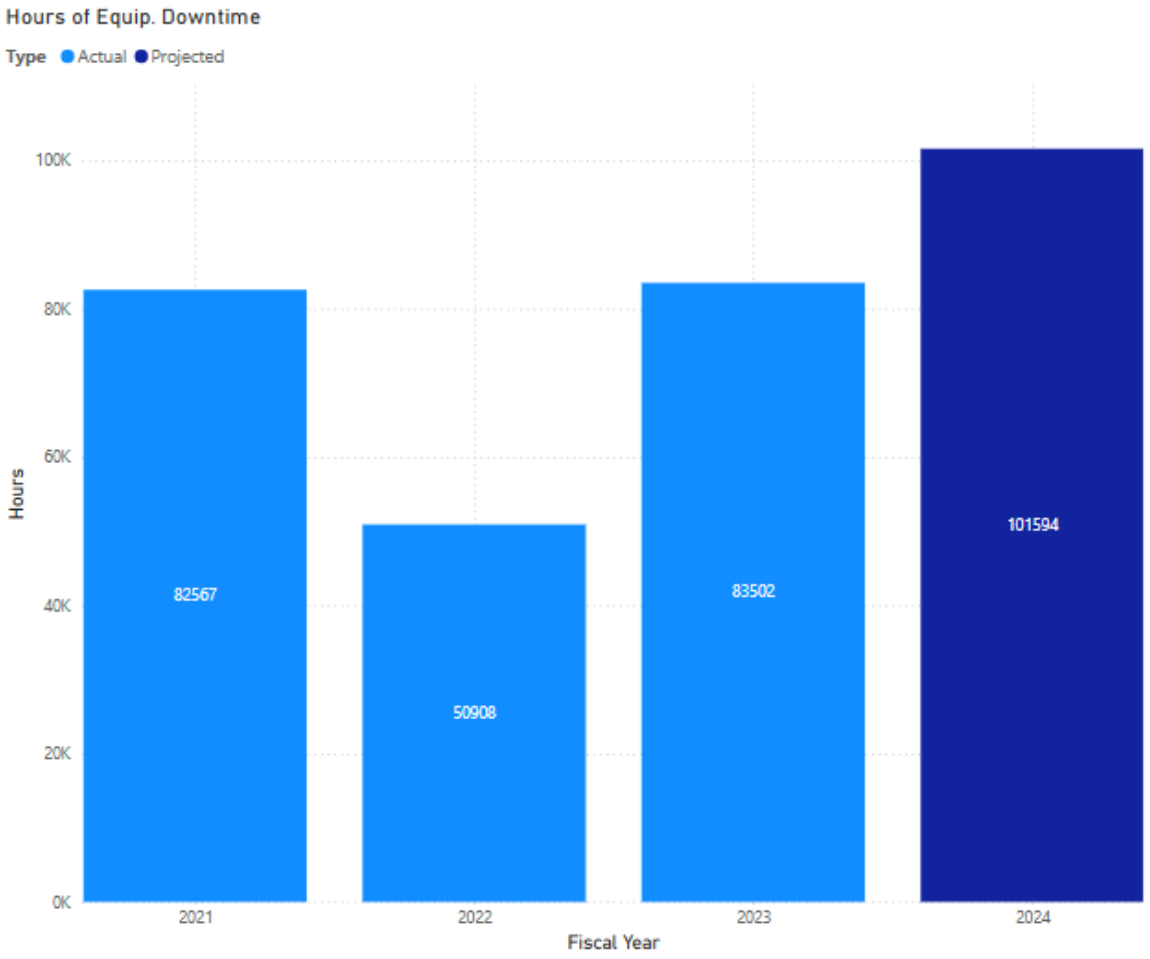
Transdev has partnered with the VISD Career and Technology Institute's Automotive Technology division to offer job opportunities to graduating high school seniors as mechinics in the City garage.

We are currently procuring a new bulk fuel supply contract which will begin on October 1, 2024.

A new emergency generator maintenance contract has been procured and will begin on October 1, 2024.



Performance Metrics



Fleet downtime projections are rising significantly year over year due to aging equipment and long lead times for parts.



Departmental Efficiencies

Fleet staff are exploring alternative financing options for asset purchases hoping to find lower lease and interest rates.

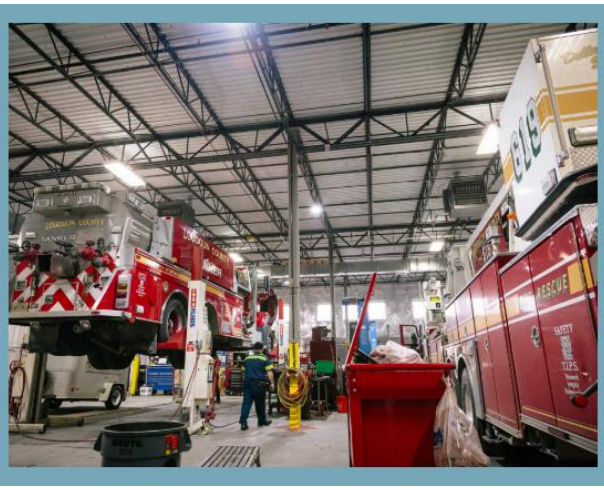
We are working directly with the Police Department staff to create efficiencies in upfitting their new patrol vehicles with their required aftermarket equipment.

FY 2025 New Programs/Initiatives

Repurpose space at the Service Center to create a secure impound lot for the Police Department.

Enter a maintenance agreement to perform vehicle maintenance on Fire Apparatus and Ambulances locally.

Restructure existing maintenance contract with Transdev for the police and non-emergency fleet vehicles.



FY 2025 Budget Highlights

The Fleet Department budget request equals $4,884,536, a decrease of $672,806 or 12.11 percent, compared to Fiscal Year 2024 Adopted Budget, $5,557,342. The Fiscal Year 2025 budget includes no one time expenses and $4,884,536 in recurring expense, a decrease of $672,806 or 12.11 percent, from last year's recurring budget. Of the $4,884,536 budget, 4% is for personnel, 83% for maintenance and operations and 13% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 5,557,342	$ 4,884,536	$ (672,806)	-12.11%
One time	-	-	-	0.00%
Total	**$ 5,557,342**	**$ 4,884,536**	**$ (672,806)**	**-12.11%**

Personnel increase of $4,663 is the net result of a $333 decrease in baseline adjustments and an increase of $4,996 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Contractual Services increased due to fuel. Interdepartmental increased due to vehicle lease program and fleet liability.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 189,544	$ 194,207	4,663	2.46%
▾ Maintenance and Operations	3,795,548	4,059,329	263,781	6.95%
▸ Supplies	12,500	12,500	0	0.00%
▸ Maintenance	310,070	310,070	0	0.00%
▸ Contractual Services	2,521,725	2,677,225	155,500	6.17%
▸ Other Charges	300	300	0	0.00%
▸ Interdepartmental	950,953	1,059,234	108,281	11.39%
▸ Capital Outlay	1,572,250	631,000	-941,250	-59.87%
Total	$ 5,557,342	$ 4,884,536	-672,806	-12.11%

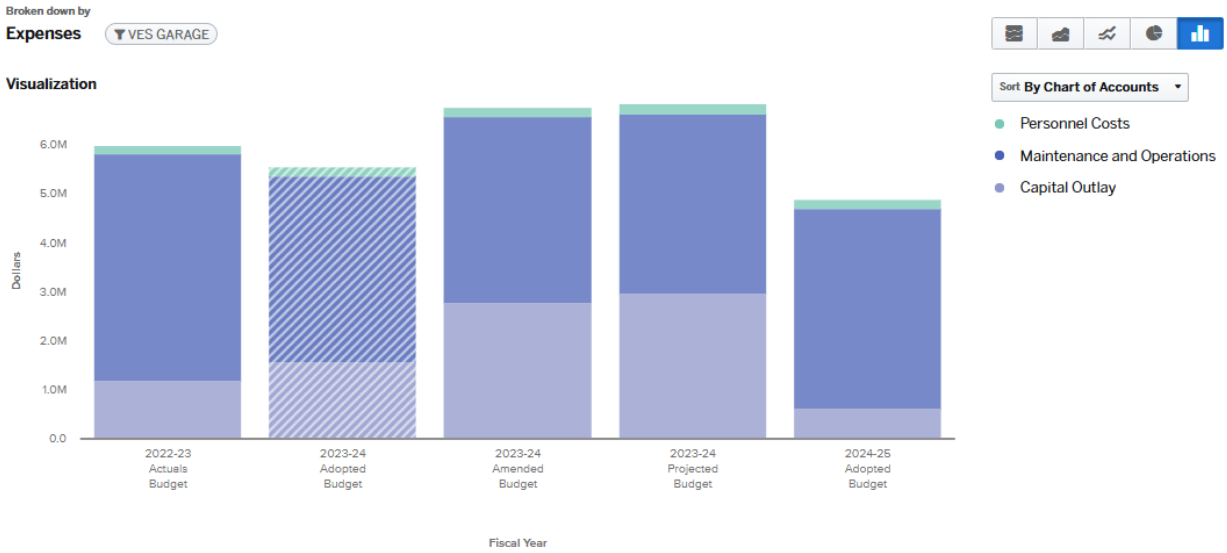
Department One Time Expenses *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 189,544	$ 194,207	4,663	2.46%
▾ Maintenance and Operations	3,795,548	4,059,329	263,781	6.95%
▸ Supplies	12,500	12,500	0	0.00%
▸ Maintenance	310,070	310,070	0	0.00%
▸ Contractual Services	2,521,725	2,677,225	155,500	6.17%
▸ Other Charges	300	300	0	0.00%
▸ Interdepartmental	950,953	1,059,234	108,281	11.39%
▸ Capital Outlay	1,572,250	631,000	-941,250	-59.87%
Total	$ 5,557,342	$ 4,884,536	-672,806	-12.11%

Total Expenses for Corresponding Fiscal Year Presented





FY 2025 and Beyond

Continue working toward having a lower average age of fleet vehicles.

Evaluate the efficacy of the City's centralized fueling operation and the potential for a new approach to fueling city fleet vehicles.

Partner with an automotive telematics group to allow us to monitor driver behavior and vehicle data in real time.

Department Full Time Employees

Fleet Services

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Fleet Services	2	2	2	2	2
COUNT	**2**	**2**	**2**	**2**	**2**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Director (1) - Functions as department leader.
Administrative Assistant III (1) - handles billing, correspondence with vendors, and custodial supplies.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
51VES	**500000**	**Dollar Amount**	**$ 5,012,187.00**	**$ 4,695,325.00**	**$ -**
51VES	500105	3% Across-the-Board Pay Program	4,996.00	4,996.00	-
51VES	500105	Request add Fleet Manager position	87,300.00	-	-
51VES	510005	Request is the same level as prior year funded	1,500.00	1,500.00	-
51VES	510010	Request is the same level as prior year funded	11,000.00	11,000.00	-
51VES	520005	Request is the same level as prior year funded	3,370.00	3,370.00	-
51VES	520010	Request is the same level as prior year funded	200.00	200.00	-
51VES	520017	Fuel Master Software Maintenance	1,500.00	1,500.00	-
51VES	520025	Request is the same level as prior year funded	5,000.00	5,000.00	-
51VES	520040	Request is the same level as prior year funded	300,000.00	300,000.00	-
51VES	530000	Fleet Maintenance Contract	1,480,000.00	1,200,000.00	-
51VES	530000	Chapman Engineering Services for Fuel Island TCEQ Compliance	2,500.00	2,500.00	-
51VES	530000	Contingency for Fuel Island Repairs/Fuel Tank Cleaning	5,000.00	5,000.00	-
51VES	530000	Generator Maintenance Contract	25,000.00	25,000.00	-
51VES	530110	Request is the same level as prior year funded	2,500.00	2,500.00	-
51VES	550010	Request is the same level as prior year funded	300.00	300.00	-
51VES	560012	Request is the same level as prior year funded	225.00	225.00	-
51VES	570010	Request is the same level as prior year funded	16,000.00	16,000.00	-
51VES	570020	Request is the same level as prior year funded	1,500.00	1,500.00	-
51VES	590075	Request is the same level as prior year funded	2,380.00	2,573.00	-
51VES	590080	Request is the same level as prior year funded	200.00	200.00	-
51VES	590085	Request is the same level as prior year funded	283.00	283.00	-
51VES	590090	Request is the same level as prior year funded	25,899.00	29,228.00	-
51VES	590100	Request is the same level as prior year funded	25,001.00	28,410.00	-
51VES	610020	FY2020 Lease Program Cost	70,586.00	65,788.00	-
51VES	610020	FY2021 Lease Program Cost	59,433.00	59,433.00	-
51VES	610020	FY2022 Lease Program Cost	181,095.00	-	-
51VES	610020	FY2023 Lease Program Cost	106,392.00	106,392.00	-
51VES	610020	FY2024 Lease Program Cost	212,398.00	217,864.00	-
51VES	610020	Lease Program Adjustment	213,343.00	213,343.00	-
51VES	630105	Request is the same level as prior year funded	2,888.00	3,000.00	-
51VES	630120	Request is the same level as prior year funded	5,775.00	5,545.00	-
51VES	630130	Request is the same level as prior year funded	51,623.00	46,364.00	-
51VES	630135	Request is the same level as prior year funded	207,000.00	280,811.00	-
51VES	710010	Request is the same level as prior year funded	1,269,000.00	1,424,500.00	-
51VES	950100	See Departments - 590020 for breakdown	631,000.00	631,000.00	-

Citywide Capital Replacement by Department

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
(36CIP) 36CIP TEMP	$ 330,000	$ -	$ (330,000)	-100.00%
(45BRU) BRUSH & BULKY COLLECTION	-	249,000	249,000	100.00%
(01FIR) FIRE/EMS DEPT	885,000	-	(885,000)	-100.00%
(01POL) POLICE DEPT	147,000	147,000	-	0.00%
(01STR) STREET DEPT	0	235,000	235,000	100.00%
(41WST) WASTEWATER	516,000	0	-516,000	-100.00%
Total Replacement by Department:	**$ 1,878,000**	**$ 631,000**	**$ (1,247,000)**	**-66.40%**

Citywide Lease Program by Department

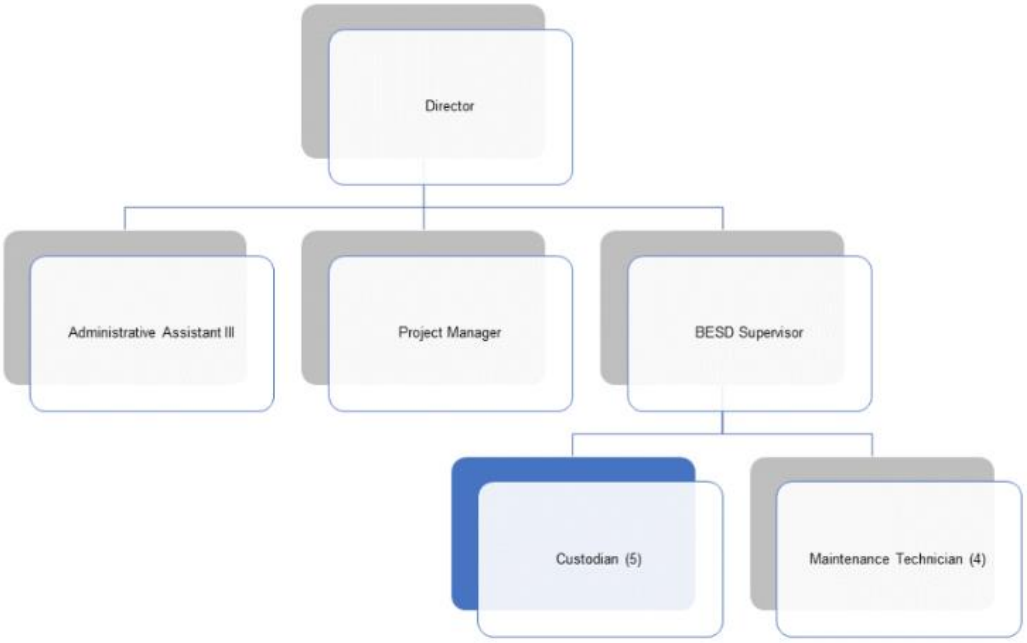
	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
(01INS) DEVELOPMENT CENTER	$ 6,431	$ 6,431	$ -	0.00%
(01INS1) CODE ENFORCEMENT DEPT EXP	15,933	16,462	529	3.32%
(01PIO) COMMUNICATIONS & PUBLIC AFFAIRS	11,215	11,067	(148)	-1.32%
(01FIR) FIRE/EMS DEPT	28,410	36,000	7,590	26.72%
(01POL) POLICE DEPT	297,624	303,273	5,649	1.90%
(01ENG) ENGINEERING DEPT	17,492	17,492	-	0.00%
(01STR) STREET DEPT	39,186	39,180	(6)	-0.02%
(01TRA) TRAFFIC DEPT	9,200	12,819	3,619	39.34%
(01LIB) LIBRARY DEPT	4,966	4,966	-	0.00%
(01PAR) PARKS DEPT	48,065	41,000	(7,065)	-14.70%
(55SAF) RISK MANAGEMENT	5,265	4,966	(299)	-5.68%
(064MSP) MAIN STREET PROGRAM	-	9,163	9,163	100.00%
(41PLT) WATER PLANT	23,023	12,023	(11,000)	-47.78%
(41PRE) PRE TREATMENT DEPT	7,300	9,156	1,856	25.42%
(41UBO) UTILITY BILLING OFFICE	18,067	18,067	-	0.00%
(41WAT) WATER	48,498	68,066	19,568	40.35%
(41WST) WASTEWATER	10,800	16,135	5,335	49.40%
(41WWP) WASTEWATER TREATMENT PLANT	28,734	29,858	1,124	3.91%
Total Lease Program by Department:	**$ 620,209**	**$ 656,124**	**$ 35,915**	**5.79%**

Custodial Services

Department Description

The function of the Custodial Services Department of the City of Victoria is to maintain a high standard of cleanliness in all work and public areas of City buildings to afford customers and staff a pleasant environment in which they may conduct their daily business.

Organization Chart



Note: Blocks in gray are budgeted in other division.



Department Mission

The mission of the Custodial Services Department of the City of Victoria is to ensure that all City staff have safe, functional, reliable and comfortable buildings and work spaces.

FY 2024 Highlights

We continue to receive positive feedback from our customers regarding the custodial team.

We have implemented several different strategies throughout the year to increase the effectiveness of our custodial staff with good results.





Departmental Efficiencies

Reduced the cost of supplies used in daily operations by consolidating the cleaning solutions used into a more concise list of products.

Implemented inventory rules allowing for larger bulk orders of supplies resulting in savings on shipping of consumables.

FY 2025 New Programs/Initiatives

Prepare for the commissioning of the new Public Safety Headquarters from a staffing and supply standpoint.



FY 2025 Budget Highlights

The Custodial Department budget request equals $280,545, an increase of $22,951 or 8.91 percent, compared to Fiscal Year 2024 Adopted Budget, $257,591. The Fiscal Year 2025 budget includes no one time expenses and $280,542 in recurring expense, an increase of $22,951 or 8.91 percent, from last year's recurring budget. Of the $280,542 budget, 85% is for personnel, 15% for maintenance and operations and 0% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 257,591	$ 280,542	$ 22,951	8.91%
One time	-	-	-	0.00%
Total	**$ 257,591**	**$ 280,542**	**$ 22,951**	**8.91%**

Personnel increase is due to $111 in baseline adjustments, $16,802 for Minimum Wage Program, and an increase of $5,192 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Interdepartmental increased due to repair charges.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 216,735	$ 238,840	22,105	10.20%
▾ Maintenance and Operations	40,856	41,702	846	2.07%
▸ Supplies	27,600	27,372	-228	-0.83%
▸ Interdepartmental	13,256	14,330	1,074	8.10%
Total	$ 257,591	$ 280,542	22,951	8.91%

Department One Time Expenses *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 216,735	$ 238,840	22,105	10.20%
▾ Maintenance and Operations	40,856	41,702	846	2.07%
▸ Supplies	27,600	27,372	-228	-0.83%
▸ Interdepartmental	13,256	14,330	1,074	8.10%
Total	$ 257,591	$ 280,542	22,951	8.91%

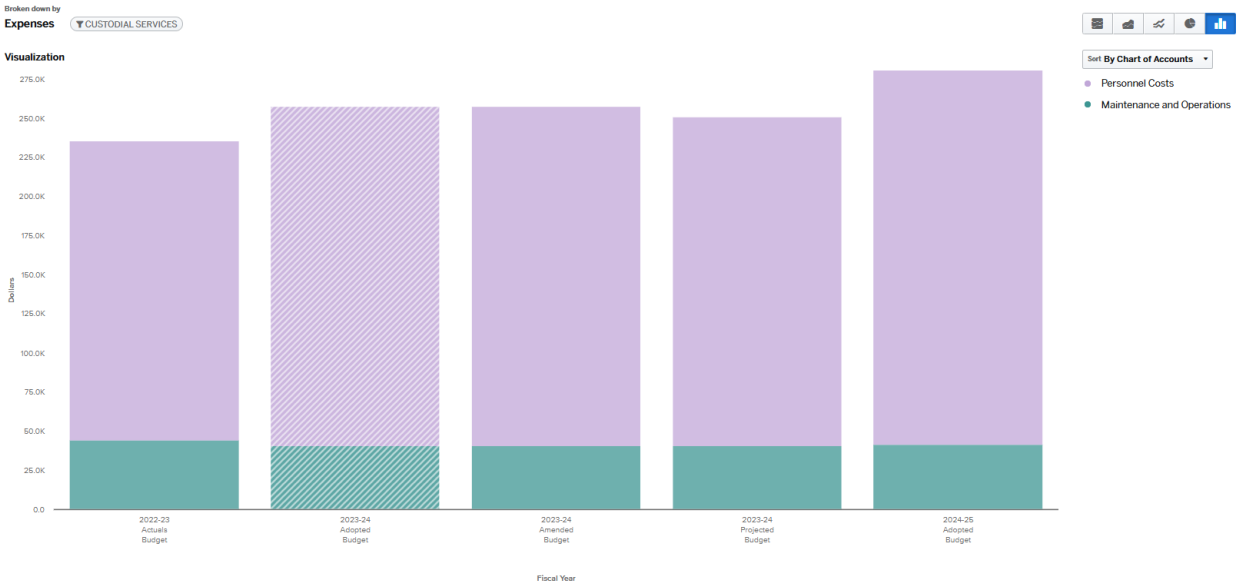


FY 2025 and Beyond

Explore the feasability of outsourcing janitorial services.

Continue finding savings in consumables and supplies.

Total Expenses for Corresponding Fiscal Year Presented



Department Full-Time Employees

Custodial Services

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Custodial Services	4	5	5	5	5
COUNT	4	5	5	5	5

- In Fiscal Year 2021, four (4) Custodial Services employees were transferred from General Fund to the newly formed Building & Equipment Services Fund.
- In Fiscal Year 2022, one (1) Custodian was added

Department High-Level Descriptions of Personnel:

Custodians (5) - perform cleaning duties at assigned City facilities.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
51CUS	**500000**	**Dollar Amount**	**$ 57,938.00**	**$ 58,504.00**	**$ -**
51CUS	500105	3% Across-the-Board Pay Program	5,192.00	5,192.00	-
51CUS	500105	Minimum Wage Increase Program	16,802.00	16,802.00	-
51CUS	510005	Request is the same level as prior year funded	100.00	100.00	-
51CUS	510010	Request is the same level as prior year funded	25,000.00	25,000.00	-
51CUS	510015	Request is the same level as prior year funded	1,780.00	1,552.00	-
51CUS	510045	Request is $280 more than prior year funded	1,000.00	720.00	-
51CUS	590010	Request is the same level as prior year funded	329.00	329.00	-
51CUS	590030	Request is the same level as prior year funded	1,768.00	1,768.00	-
51CUS	590040	Request is the same level as prior year funded	808.00	808.00	-
51CUS	590045	Request is the same level as prior year funded	2,767.00	2,767.00	-
51CUS	590050	Request is the same level as prior year funded	460.00	624.00	-
51CUS	590070	Request is the same level as prior year funded	48.00	48.00	-
51CUS	590090	Request is the same level as prior year funded	7,076.00	7,986.00	-

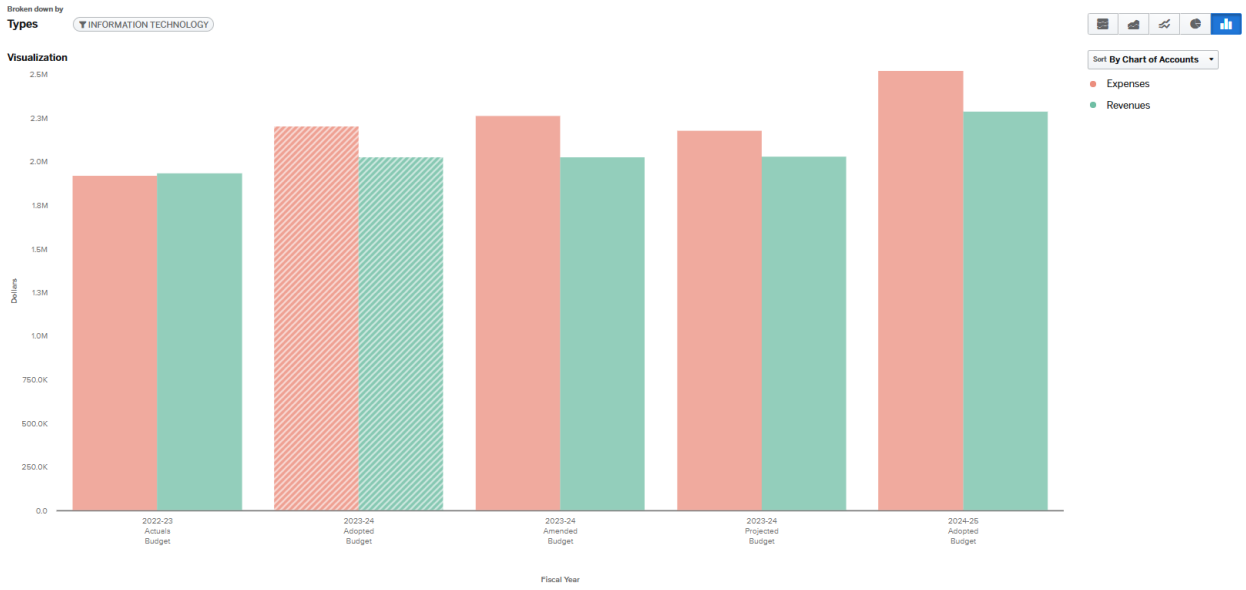
Information Technology Pro Forma Schedule

IT Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$538,419	$551,479	$400,410
BEGINNING FUND BALANCE	**$538,419**	**$551,479**	**$400,410**
Revenues			
Interdepartmental	$1,923,453	$2,022,673	$2,282,673
Other Financing Sources	$0	$0	$0
Interest Income	$11,994	$8,100	$9,000
Miscellaneous	$1,445	$1,000	$1,000
REVENUES	**$1,936,892**	**$2,031,773**	**$2,292,673**
Expenses			
Capital	$160,136	$7,815	$69,200
Supplies	$9,687	$13,800	$14,800
Maintenance	$876,053	$975,896	$1,174,031
Contractual Services	$107,260	$330,685	$334,767
Other Charges	$15,122	$20,150	$24,450
Interdepartmental	$20,450	$22,757	$24,086
Personnel & Benefits	$735,125	$811,738	$880,166
EXPENSES	**$1,923,833**	**$2,182,841**	**$2,521,500**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$551,479	$400,410	$171,583
ENDING FUND BALANCE	**$551,479**	**$400,410**	**$171,583**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Revenues vs Expenses



Revenues vs Expenses One Time

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 0	$ 0	0	0.00%
Expenses	75,000	190,000	115,000	153.33%
Maintenance and Operations	75,000	160,000	85,000	113.33%
Contractual Services	75,000	160,000	85,000	113.33%
(530000) PROFESSIONAL SERVICES	75,000	160,000	85,000	113.33%
Capital Outlay	0	30,000	30,000	--
Revenues Less Expenses	$ -75,000	$ -190,000	-115,000	-153.33%

Revenues vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 2,029,253	$ 2,292,673	263,420	12.98%
Interdepartmental	2,023,453	2,282,673	259,220	12.81%
Interest Income	4,800	9,000	4,200	87.50%
Miscellaneous	1,000	1,000	0	0.00%
Expenses	2,131,717	2,331,500	199,783	9.37%
Revenues Less Expenses	$ -102,464	$ -38,827	63,637	62.11%

Revenue Highlights

The Information Technology Department sources of funds equal $2,292,673, an increase of $263,420, or 12.98 percent, compared to Fiscal Year 2024 Adopted, $2,029,253. The increase is mainly due to software annual increases and more technology services being offered.

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Interdepartmental	$ 2,023,453	$ 2,282,673	259,220	12.81%
Interest Income	4,800	9,000	4,200	87.50%
Miscellaneous	1,000	1,000	0	0.00%
Total	$ 2,029,253	$ 2,292,673	263,420	12.98%

Expense by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Personnel Costs	$ 838,563	$ 880,166	41,603	4.96%
Maintenance and Operations	1,360,554	1,572,134	211,580	15.55%
Supplies	15,100	14,800	-300	-1.99%
Maintenance	1,017,099	1,174,031	156,932	15.43%
Contractual Services	279,239	334,767	55,528	19.89%
Other Charges	24,450	24,450	0	0.00%
Interdepartmental	24,666	24,086	-580	-2.35%
Capital Outlay	7,600	69,200	61,600	810.53%
Total	$ 2,206,717	$ 2,521,500	314,783	14.26%

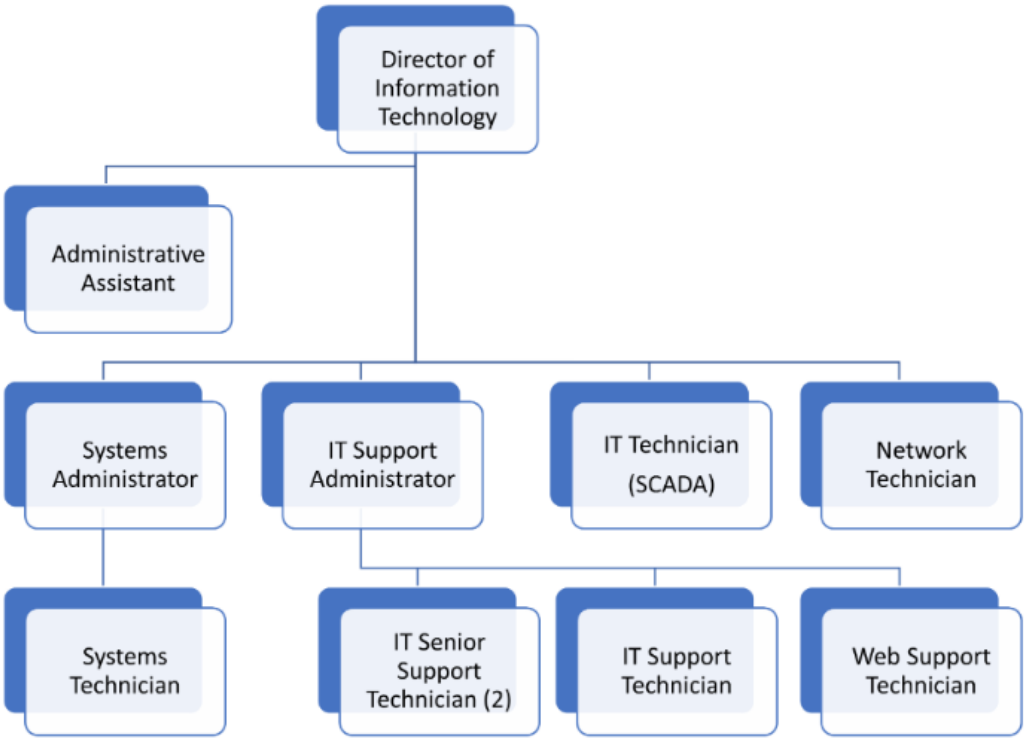
See **Information Technology** page for more details on expenses.

Information Technology

Department Description

The Information Technology Department serves all city departments by managing and supporting departmental and enterprise systems, as well as maintaining a robust technology infrastructure. Our services extend to 25 locations, encompassing the maintenance and support of over 100 applications and systems. We manage 100 virtual servers, safeguard and back up approximately 50 terabytes of data, and oversee more than 1,600 devices. We also manage and maintain the county-wide radio system, which includes nearly 900 subscribers, three radio towers that provides 890 square miles of radio coverage.

Organization Chart







Department Mission

The mission of the Information Technology Department is to deliver exceptional support and innovative technology solutions that empower city departments to provide efficient and effective services to our community.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

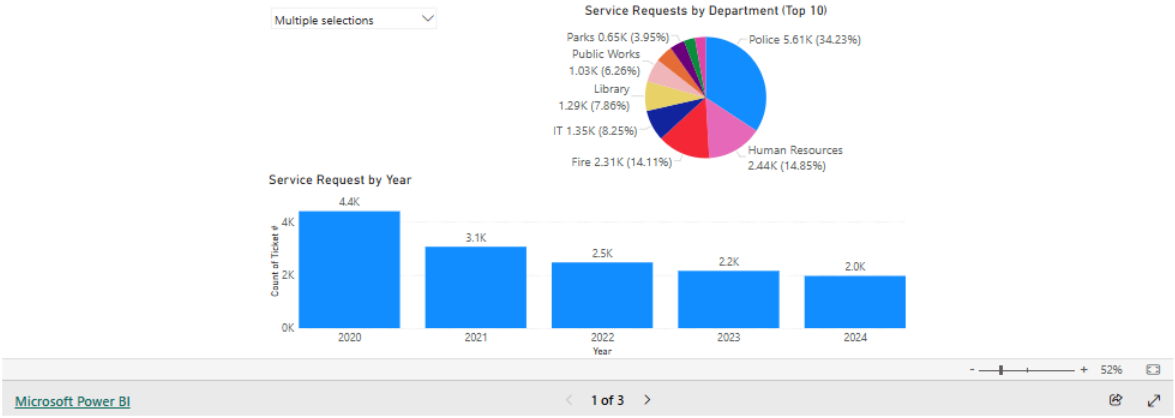
1. All IT initiatives are prioritized to directly support the business needs of the department(s) and the support of City of Victoria's business objectives.
2. Provide information technology coordination and management services for public safety agency technology systems and projects.
3. Maintain compliance, security, and confidentiality of sensitive areas of operations.
4. Provide support and effective customer service for all users of City of Victoria information systems.

FY 2024 Highlights

- Introduced the Cityworks Work Order System for Environmental Services, Building Equipment Services, and Parks department.
- Supported Communications in implementing the Everbridge Mass Notification Solution.
- Developed multiple Laserfiche workflow forms to streamline department submissions to the Finance Department and successfully transferred the Police Department's microfilm archives to Laserfiche.
- Deployed new ransomware protection measures to enhance our cybersecurity defenses.
- Transitioned our phone system from outdated T1 circuits to more modern SIP circuits.
- Upgraded the SCADA wireless network as part of Phase 1 of our SCADA enhancement project and added additional security layers to our SCADA network.



Performance Metrics



Metrics consists of:
Page 1: Number of help desk tickets by departments
Page 2: Number of calls made to IT and after-hour calls
Page 3: Number of web site visits by departments



Departmental Efficiencies

We improved our security posture by integrating multiple security products into a unified solution, enabling round-the-clock monitoring of our systems from a 3rd party.

The accessibility rating of our website's documents improved from 75% to 95%, enhancing access to information for a broader audience.

We upgraded from telephony T1 circuits to SIP circuits, which we expect of annual cost savings of $25K.

FY 2025 New Programs/Initiatives

We are upgrading our Helpdesk system to an AI-driven platform, enabling employees to access a comprehensive knowledge base for resolving issues more effectively.

We are enhancing our security measures by implementing DMARC filtering to guard against email spoofing.

We are introducing a feature that allows users to unlock their accounts independently, without needing to contact IT support.



FY 2025 Budget Highlights

The Information Technology budget request equals $2,521,500, an increase of $314,783 or 14.26 percent, compared to Fiscal Year 2024 Adopted Budget of 2,206,717. The Fiscal Year 2025 budget includes one-time expenses of $190,000 and $2,331,500 in recurring expense, an increase of $199,783 or 9.37 percent increase from last year's recurring budget. Of the $2,521,500 budget, 35% is for personnel, 62% for maintenance and operations, and 3% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 2,131,717	$ 2,331,500	$ 199,783	9.37%
One time	75,000	190,000	115,000	153.33%
Total	**$ 2,206,717**	**$ 2,521,500**	**$ 314,783**	**14.26%**

Personnel increase is due to $18,649 in baseline adjustments, and an increase of $22,954 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

The increase in Security Software Maintenance expenses amounted to $36,175, representing a 14.18 percent rise. This increase is primarily from price increases across various vendors and the addition of DMARC monitoring to our Mimecast system.

The Software Maintenance expenses increased by $120,757, a 17.07 percent increase. This increase is mainly due to price hikes from multiple vendors and the implementation of additional modules in our NeoGov system. Additionally, we are transitioning our Adobe license from a perpetual license model to a subscription-based model.

Our one-time expenses include upgrading the hardware and software for our phone system. Additionally, we are incurring costs for AT&T to install a fiber network at our South Tower on Vogt Road. This upgrade is essential as the T1 circuits currently connecting our North and South Towers to our 911 Center are becoming increasingly unreliable.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 838,563	$ 880,166	41,603	4.96%
▾ Maintenance and Operations	1,360,554	1,572,134	211,580	15.55%
▸ Supplies	15,100	14,800	-300	-1.99%
▸ Maintenance	1,017,099	1,174,031	156,932	15.43%
▸ Contractual Services	279,239	334,767	55,528	19.89%
▸ Other Charges	24,450	24,450	0	0.00%
▸ Interdepartmental	24,666	24,086	-580	-2.35%
▸ Capital Outlay	7,600	69,200	61,600	810.53%
Total	$ 2,206,717	$ 2,521,500	314,783	14.26%

Department One Time Expenses

Data

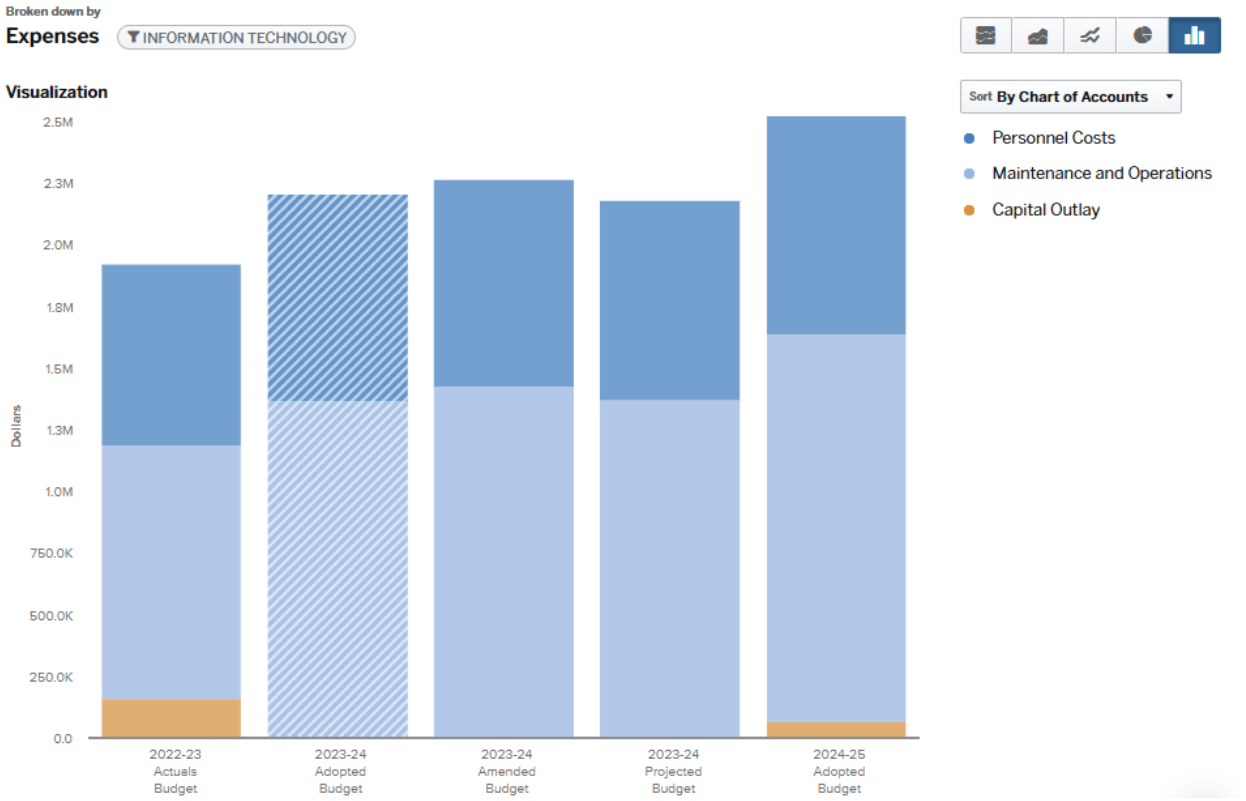
Collapse All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 75,000	$ 160,000	85,000	113.33%
▸ Contractual Services	75,000	160,000	85,000	113.33%
▸ Capital Outlay	0	30,000	30,000	--
Total	$ 75,000	$ 190,000	115,000	153.33%

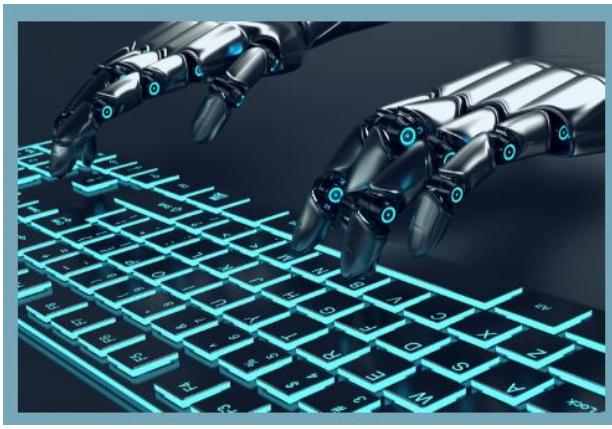
Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 838,563	$ 880,166	41,603	4.96%
▾ Maintenance and Operations	1,285,554	1,412,134	126,580	9.85%
▸ Supplies	15,100	14,800	-300	-1.99%
▸ Maintenance	1,017,099	1,174,031	156,932	15.43%
▸ Contractual Services	204,239	174,767	-29,472	-14.43%
▸ Other Charges	24,450	24,450	0	0.00%
▸ Interdepartmental	24,666	24,086	-580	-2.35%
▸ Capital Outlay	7,600	39,200	31,600	415.79%
Total	$ 2,131,717	$ 2,331,500	199,783	9.37%

Total Expenses for Corresponding Fiscal Year Presented





FY 2025 and Beyond

- The next phase of our 311 System will involve establishing a Call Center that allows citizens to directly report issues. These issues will be directly integrated into CityWorks without the need for redirection to another department.
- Continue to stregthen our cybersecurity framework by investing in more A.I. driven security tools.
- Selection of a new CAD/RMS solution for Police and Fire Departments.

Department Full-Time Employees

Information Technology

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Information Technology	10	10	11	11	11
COUNT	**10**	**10**	**11**	**11**	**11**

- In Fiscal Year 2023, added one (1) IT Technician (SCADA).

Department High-Level Descriptions of Personnel:

Director of Information Technology (1) - Manages and directs the City's information technology (IT) operations, ensuring the department provides efficient and effective technical support service.

Administrative Assistant (1) - Serves as the assistant to Director of Information Technology by performing administrative duties. Provides frontline customer service by serving as the primary receptionist for the department. Maintains budget information and purchases all materials for the department.

Systems Administrator (1) - Responsible for the maintenance, configuration, and reliable operation of computer systems and servers.

Systems Technician (1) – Assists with the maintenance, configuration, and reliable operation of computer systems and servers.

Network Technician (1) –Responsible for designing, organizing, modifying, installing, and supporting the City's LANs, WANs, and network segments.

IT Technician (SCADA) (1) –Responsible for designing, organizing, modifying, installing, and supporting the City's SCADA (Supervisory control and Data Acquisition) network.

IT Support Administrator (1) - Responsible for the daily support of software and assessing and implementing software upgrades as needed.

IT Support Technician, Senior (2) – Assists with the daily support of software and assessing and implementing software upgrades as needed.

IT Support Technician (1) - Diagnoses, repairs, and maintains hardware and software components of the City's computer systems.

IT Web Support Technician (1) - Develops and maintains portions of the City's Internet and Intranet websites.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
52INF	**500000**	**Dollar Amount**	**$ 2,677,378.00**	**$ 1,474,288.00**	**$ 190,000.00**
52INF	500105	3% Across-the-Board Pay Program	22,954.00	22,954.00	-
52INF	510005	Request is the same level as prior year funded	4,500.00	4,500.00	-
52INF	510007	Request is the same level as prior year funded	3,000.00	3,000.00	-
52INF	510010	Request is the same level as prior year funded	7,000.00	7,000.00	-
52INF	510045	Request is the same level as prior year funded	600.00	300.00	-
52INF	520015	Cisco Call Manager/Unity Support - DIR-TSO-4167	17,221.00	17,221.00	-
52INF	520015	Cisco SMARTnet Standard 8x5NBD Support - DIR-TSO-4167	17,000.00	17,000.00	-
52INF	520015	Cisco SMARTnet Standard Same Day Support - DIR-TSO-4167	3,600.00	3,600.00	-
52INF	520015	Misc. Maintenance items	500.00	500.00	-
52INF	520015	PC Repair/Maintenance Reserve - DIR 90131	2,500.00	2,500.00	-
52INF	520015	Replacement hard drives for high availability servers - DIR 90131	1,500.00	1,500.00	-
52INF	520015	Replacement UPS Rack Mounted	5,000.00	5,000.00	-
52INF	520015	Server Maintenance (past life contracts)	5,000.00	5,000.00	-
52INF	520015	UPS replacements/batteries	2,500.00	2,500.00	-
52INF	520016	Act Zero MDR	69,300.00	69,300.00	-
52INF	520016	Bull Wall Ransom Care	54,450.00	54,450.00	-
52INF	520016	Cisco Umbrella DNS Security DIR-TSO-4167	16,000.00	16,000.00	-
52INF	520016	Duo 2FA Authentication Software DIR-TSO-4074	13,650.00	13,650.00	-
52INF	520016	Microsoft Azure AD P1 - 741 users	46,508.00	46,508.00	-
52INF	520016	Mimecast Email & DMARC Security - DIR-TSO-4172	34,932.00	34,932.00	-
52INF	520016	Netwrix File Auditor - DIR-TSO-3944	10,000.00	10,000.00	-
52INF	520016	Zix Advanced Email Encryption - 101 users	5,075.00	5,075.00	-
52INF	520016	Zscaler Web Filtering Subscription	41,312.00	41,312.00	-
52INF	520017	Amazon Web Services - Sole Source	9,600.00	9,600.00	-
52INF	520017	Archive Social	8,800.00	8,800.00	-
52INF	520017	Invgate-Service Desk Software	9,100.00	9,100.00	-
52INF	520017	CityWorks - Sole Source	83,200.00	83,200.00	-
52INF	520017	CivicPlus Subscription Services GSA Contract GS-35F-0124U	15,600.00	15,600.00	-
52INF	520017	Datavox support for AV system TIPS 170306	5,000.00	5,000.00	-
52INF	520017	DocuSign Electronic Signature for Contracts	6,725.00	6,725.00	-
52INF	520017	Entrust Certificate Services Yr. 2 of 2	-	-	-
52INF	520017	GoTo Meeting DIR-TSO-3984	1,000.00	1,000.00	-
52INF	520017	iCompass Maintenance Agreement - BuyBoard	17,595.00	17,595.00	-
52INF	520017	Internet domain register - Victoriatx.org, Victoriatx.gov	800.00	800.00	-
52INF	520017	JAMF BuyBoard Contract #579-19	23,500.00	23,500.00	-
52INF	520017	Kace System Management	14,103.00	14,103.00	-
52INF	520017	Laserfiche Rio Annual Maintenance - BuyBoard	50,232.00	50,232.00	-
52INF	520017	Mailarchiva software support agreement	2,760.00	2,760.00	-
52INF	520017	Microsoft Exchange Online Subscription - DIR-TSO-4092	16,000.00	16,000.00	-
52INF	520017	Microsoft Office 365 G1 Subscription- DIR-TSO-4092	30,000.00	30,000.00	-
52INF	520017	Microsoft Office 365 G3 Subscription- DIR-TSO-4092	30,549.00	30,549.00	-
52INF	520017	Miscellaneous Software	4,726.00	4,726.00	-
52INF	520017	Monday.com Project Management Renewal	1,920.00	1,920.00	-
52INF	520017	Monsido Web & Accessibility Compliance	4,100.00	4,100.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
52INF	520017	NeoGov Annual Support - BuyBoard 661-22	218,044.00	218,044.00	-
52INF	520017	OneSpan integration with Laserfiche	-	-	-
52INF	520017	OpenGov Annual Support - DIR-TSO-3926	62,854.00	62,854.00	-
52INF	520017	PrintTracker Annual Maintenance	500.00	500.00	-
52INF	520017	Quest Rapid Recovery	11,800.00	11,800.00	-
52INF	520017	SAP Software Maintenance	63,995.00	63,995.00	-
52INF	520017	See-Click-Fix	50,722.00	50,722.00	-
52INF	520017	Solarwinds Orion Network Monitoring - DIR-TSO-4095	8,745.00	8,745.00	-
52INF	520017	SSL Certificate Renewal	750.00	750.00	-
52INF	520017	SurveyMonkey Annual Renewal	1,800.00	1,800.00	-
52INF	520017	Variphy Insight CDR Subscription - DIR-TSO-3744	5,092.00	5,092.00	-
52INF	520017	VMware vSphere Support Subscription - DIR-TSO-3926	20,215.00	20,215.00	-
52INF	520017	Zoom Webinar and Meetings	6,000.00	6,000.00	-
52INF	520017	VeriSign 128 Bit Encryption (added to match IT FY24 List - LG)	500.00	500.00	-
52INF	520017	Ring Central (moved $500 from Telephone - LG)	500.00	500.00	-
52INF	520017	Informacast Fusion System	18,200.00	18,200.00	-
52INF	520017	Adobe Acrobat Subscription (99)	16,156.00	16,156.00	-
52INF	520017	Genetec Access Control Security	5,000.00	5,000.00	-
52INF	520017	Manage Engine - Password Rest	1,800.00	1,800.00	-
52INF	520017	IBM Watson X AI for City website	41,000.00	-	-
52INF	520017	Implementation Enterprise Resource Planning Solution	300,000.00	-	-
52INF	530000	ATT Fiber Line to Vogt Road	30,000.00	-	30,000.00
52INF	530000	Implementation Enterprise Resource Planning Solution	500,000.00	-	-
52INF	530000	Implementation of Phone system upgrade	130,000.00	-	130,000.00
52INF	950500	Hardware of Phone system upgrade	30,000.00	-	30,000.00
52INF	530000	NewEdge Hosting and Support for CityWorks	60,000.00	60,000.00	-
52INF	530000	Profession Security Assessment	12,000.00	12,000.00	-
52INF	530000	SAP Support and Consultation	15,000.00	15,000.00	-
52INF	540005	Request is the same level as prior year funded	21,800.00	21,800.00	-
52INF	540020	Request is $500 more than prior year funded	2,300.00	1,800.00	-
52INF	550010	Request is the same level as prior year funded	850.00	850.00	-
52INF	560010	VoIP charges for 700 Main PRI (23 lines) & DID numbers	12,000.00	12,000.00	-
52INF	560010	VoIP charges for City Hall PRI (23 lines) & DID numbers	11,000.00	11,000.00	-
52INF	560012	Request is the same level as prior year funded	400.00	250.00	-
52INF	560014	Request is $1,000 more than prior year funded	5,000.00	5,440.00	-
52INF	560018	Request is $4,000 less than prior year funded	25,000.00	29,000.00	-
52INF	560022	AT&T Fiber Data Lines to remotes (Reoccurring)	24,000.00	24,000.00	-

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
52INF	560022	Pole attachments with AEP/CP&L (Reoccurring)	2,577.00	2,577.00	-
52INF	560022	VAN Data Lines	3,500.00	3,500.00	-
52INF	590010	Request is the same level as prior year funded	2,703.00	2,703.00	-
52INF	590030	Request is the same level as prior year funded	1,909.00	1,909.00	-
52INF	590070	Request is the same level as prior year funded	256.00	255.00	-
52INF	590100	Request is the same level as prior year funded	273.00	310.00	-
52INF	630105	Request is the same level as prior year funded	321.00	334.00	-
52INF	630120	Request is the same level as prior year funded	642.00	616.00	-
52INF	630130	Request is the same level as prior year funded	5,736.00	5,152.00	-
52INF	630190	Request is the same level as prior year funded	110.00	91.00	-
52INF	640010	Request is the same level as prior year funded	12,716.00	12,716.00	-
52INF	950500	New Core & Access Switches at PSHQ	175,000.00	-	-
52INF	950500	New Firewalls at PSHQ	-	-	-
52INF	950500	Replace Computer # 22308 per IT	1,200.00	1,200.00	-
52INF	950500	Replace Laptop # 20953 per IT	2,000.00	2,000.00	-
52INF	950500	Replace Laptop # 21661 per IT	2,000.00	2,000.00	-
52INF	950500	Replace Laptop # 22530 per IT	2,000.00	2,000.00	-
52INF	950500	Replace Laptop # 22583 per IT	2,000.00	2,000.00	-
52INF	950500	Replace Laptop # 22766 per IT	2,000.00	2,000.00	-
52INF	950500	Replace Server (VMHost042)	25,000.00	25,000.00	-
52INF	950500	New rugged laptop for SCADA Tech	3,000.00	3,000.00	-

Citywide Software Maintenance

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
(51VES) VES GARAGE	$ 1,500	$ 1,500	$ -	0.00%
(01GIS) GIS SERVICES DEPARTMENT	22,095	25,935	3,840	17.38%
(01INS) DEVELOPMENT CENTER	45,600	45,000	(600)	-1.32%
(01INS1) CODE ENFORCEMENT DEPT EXP	7,500	500	(7,000)	-93.33%
(01LEG) LEGAL DEPT	3,025	3,312	287	9.49%
(01MGR) CITY MANAGER DEPT	-	1,200	1,200	100.00%
(01PIO) COMMUNICATIONS & PUBLIC AFFAIRS	38,708	41,450	2,742	7.08%
(01SEC) CITY SECRETARY DEPT	3,750	3,750	-	0.00%
(01VTV) VICTORIA TV-EGC CHANNEL	34,135	35,265	1,130	3.31%
(52INF) INFORMATION TECHNOLOGY	707,226	827,983	120,757	17.07%
(01FIR) FIRE/EMS DEPT	83,050	97,826	14,776	17.79%
(01MUN) MUNICIPAL COURT DEPT	69,356	75,398	6,042	8.71%
(01POL) POLICE DEPT	581,535	668,135	86,600	14.89%
(01POL1) POLICE DEPT-911 CENTER	23,498	23,998	500	2.13%
(01ENG) ENGINEERING DEPT	-	7,080	7,080	100.00%
(01TRA) TRAFFIC DEPT	20,425	20,425	-	0.00%
(54PUR) PURCHASING DEPT	3,090	3,090	-	0.00%
(57) PRINT SHOP DEPT	-	3,813	3,813	100.00%
(53COM) COMMUNICATIONS DEPT	410,720	442,239	31,519	7.67%
(19CLUB) RIVERSIDE GOLF COURSE CLUBHOU:	39,300	39,300	-	0.00%
(19GOLF) RIVERSIDE GOLF COURSE GOLF	2,750	2,750	-	0.00%
(43CTR) COMMUNITY CENTER	8,300	8,456	156	1.88%
(01LIB) LIBRARY DEPT	32,842	32,350	(492)	-1.50%
(01PAR) PARKS DEPT	8,500	8,287	(213)	-2.51%
(14MPO) MPO PROGRAM	2,000	2,000	-	0.00%
(16POL) FORFEITURE FUND	30,000	30,000	-	0.00%
(41PLT) WATER PLANT	26,265	26,265	-	0.00%
(41PRE) PRE TREATMENT DEPT	8,000	8,500	500	6.25%
(41UBO) UTILITY BILLING OFFICE	91,800	85,942	(5,858)	-6.38%
(41WST) WASTEWATER	200	200	-	0.00%
(41WWP) WASTEWATER TREATMENT PLANT	12,400	12,400	-	0.00%
Total Citywide Software Maintenance:	**$2,317,570**	**$2,584,349**	**$266,779**	**11.51%**

Citywide One Time Software Maintenance

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
(01INS) DEVELOPMENT CENTER	10,000	9,400	$ (600)	-6.00%
(01INS1) CODE ENFORCEMENT	7,500	-	(7,500)	-100.00%
Total Citywide One time Software:	**$ 17,500**	**$ 9,400**	**$ (8,100)**	**-46.29%**

Citywide Capital

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
BUILDING & EQUIPMENT SERVICES	$ 2,000	$ 2,400	$ 400	20.00%
COMMUNITY APPEARANCE	1,200	-	(1,200)	-100.00%
DEVELOPMENT SERVICES	14,100	61,400	47,300	335.46%
ENVIRONMENTAL SERVICES	24,291	49,932	25,641	105.56%
GENERAL ADMINISTRATION	16,000	16,500	500	3.13%
INFORMATION TECHNOLOGY	7,600	69,200	61,600	810.53%
PUBLIC SAFETY	122,203	168,600	46,397	37.97%
PUBLIC WORKS	7,600	9,000	1,400	18.42%
PURCHASING/PRINT SHOP	4,000	2,200	(1,800)	-45.00%
RECREATION	5,700	2,400	(3,300)	-57.89%
RECREATION (GF)	15,200	30,000	14,800	97.37%
SAFETY MANAGEMENT	-	1,200	1,200	100.00%
SPECIAL REVENUE - DEVELOPMENT SERVICES	4,500	1,000	(3,500)	-77.78%
SPECIAL REVENUE - ENVIRONMENTAL SERVICES	-	5,041	5,041	100.00%
SPECIAL REVENUE - HOT FUNDS	-	2,000	2,000	100.00%
SPECIAL REVENUE - PEG	12,700	23,487	10,787	84.94%
SPECIAL REVENUE - PUBLIC SAFETY	6,200	5,000	(1,200)	-19.35%
UTILITIES	19,200	20,600	1,400	7.29%
Total Citywide Capital:	**$ 262,494**	**$ 469,960**	**$ 207,466**	**79.04%**

Citywide One time Capital

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	Variance	% Variance
(45RWM) ROW MOWING EXP	$ 1,200	$ -	$ (1,200)	-100.00%
(4RCY) RECYCLING DEPT	8,916	-	(8,916)	-100.00%
(45SOL) COLLECTIONS DEPT	15,375	40,632	25,257	
(52INF) INFORMATION TECHNOLOGY	-	30,000	30,000	100.00%
(01FIR) FIRE/EMS DEPT	10,500	-	(10,500)	-100.00%
(01POL) POLICE DEPT	22,000	-	(22,000)	-100.00%
(01POL1) 911 CENTER	10,103	-	(10,103)	-100.00%
(01LIB) LIBRARY DEPT	2,500	22,000	19,500	780.00%
(01PAR) PARKS DEPT	4,000	-	(4,000)	-100.00%
(31PEG) PEG CHANNEL FEE	7,700	18,487	10,787	140.09%
(41WAT) WATER	-	2,400	2,400	100.00%
Total Citywide One time Capital:	**$ 82,294**	**$ 113,519**	**$ 31,225**	**37.94%**

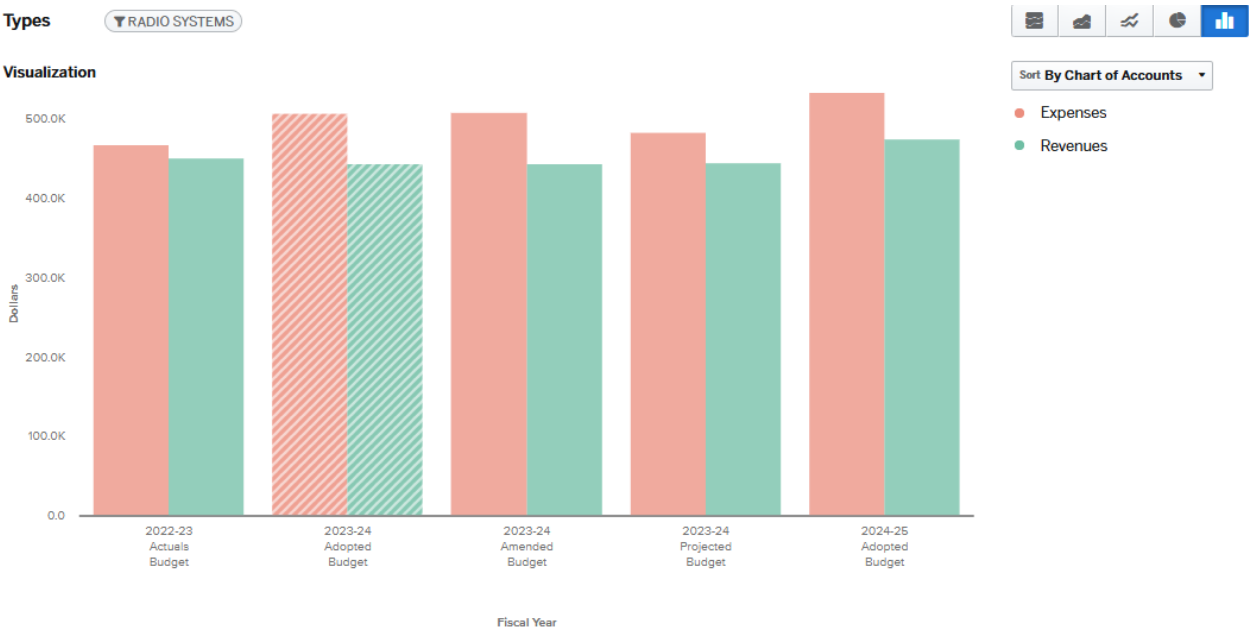
Radio Systems Fund Pro Forma Schedule

Radio Systems Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$187,400	$169,643	$132,000
BEGINNING FUND BALANCE	**$187,400**	**$169,643**	**$132,000**
Revenues			
Interdepartmental	$32,938	$30,097	$30,000
Other Financing Sources	$410,140	$409,267	$440,786
Interest Income	$7,894	$6,700	$5,200
Miscellaneous	$0	$0	$0
REVENUES	**$450,972**	**$446,064**	**$475,986**
Expenses			
Capital	$0	$10,234	$0
Supplies	$4	$100	$1,100
Maintenance	$431,974	$435,241	$483,339
Contractual Services	$15,654	$16,700	$24,700
Interdepartmental	$11,589	$12,021	$13,469
Personnel & Benefits	$9,412	$9,412	$10,318
EXPENSES	**$468,634**	**$483,708**	**$532,926**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$169,738	$132,000	$75,060
ENDING FUND BALANCE	**$169,738**	**$132,000**	**$75,060**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Revenues vs Expenses



Revenues vs Expenses One Time

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 0	$ 0	0	0.00%
Expenses	10,800	0	-10,800	-100.00%
Capital Outlay	10,800	0	-10,800	-100.00%
Revenues Less Expenses	$ -10,800	$ 0	10,800	100.00%

Revenues vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 444,416	$ 475,986	31,570	7.10%
Interdepartmental	30,000	30,000	0	0.00%
Other Financing Sources	410,216	440,786	30,570	7.45%
Interest Income	4,200	5,200	1,000	23.81%
Expenses	497,093	532,926	35,833	7.21%
Personnel Costs	9,412	10,318	906	9.63%
Maintenance and Operations	487,681	522,608	34,927	7.16%
Revenues Less Expenses	$ -52,677	$ -56,940	-4,263	-8.09%

Revenue Highlights

The Radio System Department sources of funds equals $475,986, an increase of $31,570 or 7.10 percent, compared to Fiscal Year 2024 Adopted Budget, $444,416. Increase is mainly due to outside agency payments and transfers from other funds.

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Interdepartmental	$ 30,000	$ 30,000	0	0.00%
▸ Other Financing Sources	410,216	440,786	30,570	7.45%
▸ Interest Income	4,200	5,200	1,000	23.81%
Total	$ 444,416	$ 475,986	31,570	7.10%

Expenses by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 9,412	$ 10,318	906	9.63%
▾ Maintenance and Operations	487,681	522,608	34,927	7.16%
▸ Supplies	1,100	1,100	0	0.00%
▸ Maintenance	451,820	483,339	31,519	6.98%
▸ Contractual Services	22,700	24,700	2,000	8.81%
▸ Interdepartmental	12,061	13,469	1,408	11.67%
▸ Capital Outlay	10,800	0	-10,800	-100.00%
Total	$ 507,893	$ 532,926	25,033	4.93%

See **Radio Systems** page for more details on expenses.

Radio Systems

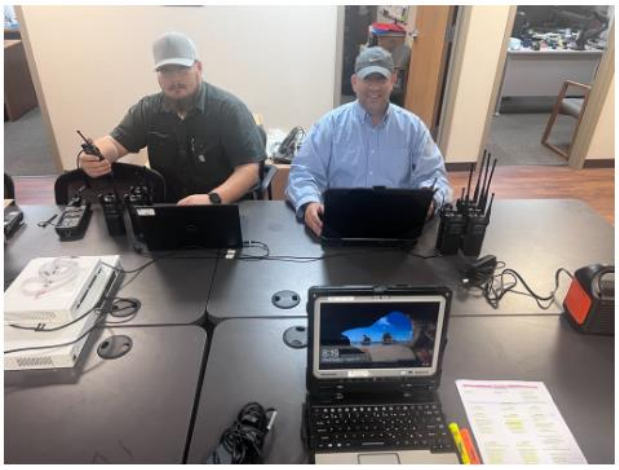
Department Description

The Department of Information Technology maintains and operates the City's Public Safety Radio Communication network, and the function of the Radio Systems Fund is to account for the cost of operating a central maintenance facility for all City-owned communications and emergency equipment.



Mission Statement

The Radio Systems Department supports the mission of the City of Victoria by developing, implementing and supporting a high quality, innovative and cost-effective interoperable Land Mobile Radio communications network for the City of Victoria and contracted public safety entities and first responders, allowing intra and interagency communications.



Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Increase department efficiency and effectiveness by,
  - Radio Management
  - Radio Interoperability

FY 2024 Highlights

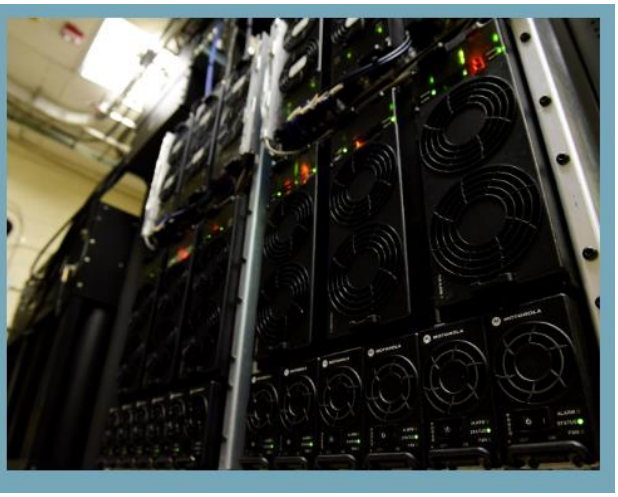
Upgraded Motorola Radio System to version 2023.

Applied firmware updates to Police radios.

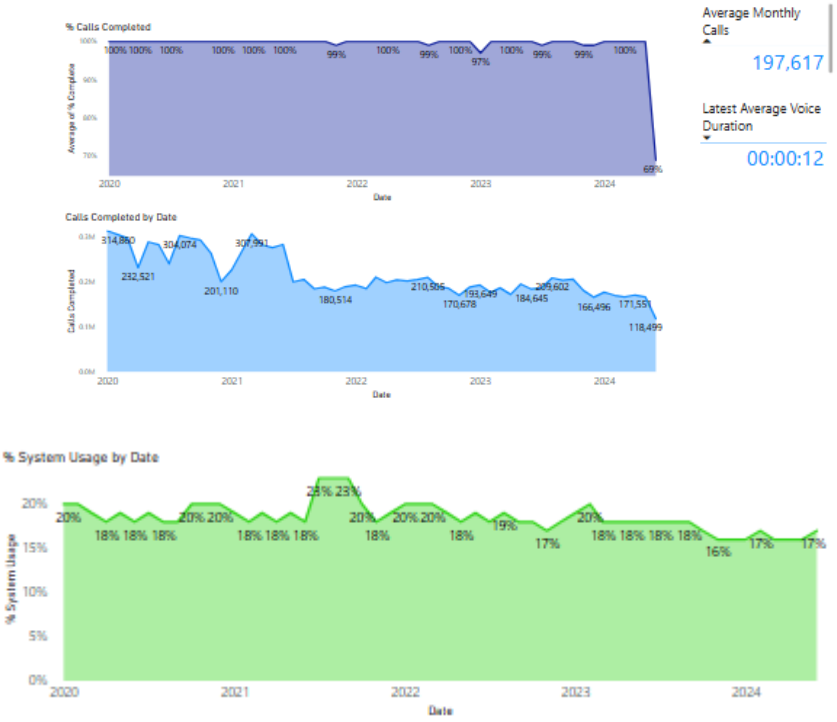
Programmed Police radios for OTAP - (Over the air programming) allowing programming without physical access to the radios.

Programmed Police radios with new State issued encryption keys and radio ids that will allow greater interoperability with state agencies.

Partnered with Texas A&M Forest Service to install a repeater on our South Tower to allow them to communicate with their base locations when fighting wildfires within our region.



Performance Metrics



Page 1:

- Calls Completed: % of radio calls that completed with no issues
- Push to Talk: # of radio calls per month
- Average Monthly Calls: Average radio calls per month
- Average Voice Duration: Average time spent on a radio call

Page 2:

- System Usage: % of System Utilization



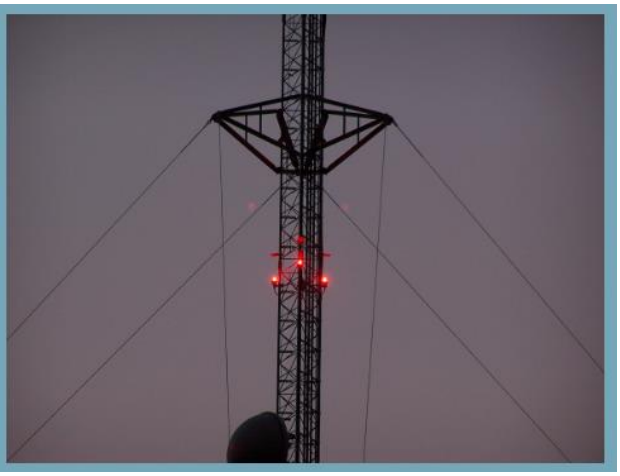
Departmental Efficiencies

Programmed new codeplug for Police and Fire radios that will allow greater interoperability with outside agencies.

FY 2025 New Programs/Initiatives

Inspection of South Tower to ensure guidewires are properly tensioned to provide support of tower.

Replacement of existing microwave radio network that is used for communication between 911 Center and our Prime Site.



FY 2025 Budget Highlights

The Radio Systems budget request equals $532,926, an increase of $25,033 or 4.93 percent, compared to Fiscal Year 2024 Adopted Budget, $507,893. The Fiscal Year 2025 budget includes no one time expenses and $532,926 in recurring expenses, an increase of $35,833 or 7.21 percent, from last year's recurring budget.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 497,093	$ 532,926	$ 35,833	7.21%
One time	10,800	-	(10,800)	-100.00%
Total	**$ 507,893**	**$ 532,926**	**$ 25,033**	**4.93%**

Software Maintenance increased due to our Motorola contract which will be renewed in October 2024 and locks this price for the next 2 years.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 9,412	$ 10,318	906	9.63%
▾ Maintenance and Operations	487,681	522,608	34,927	7.16%
▸ Supplies	1,100	1,100	0	0.00%
▸ Maintenance	451,820	483,339	31,519	6.98%
▸ Contractual Services	22,700	24,700	2,000	8.81%
▸ Interdepartmental	12,061	13,469	1,408	11.67%
▸ Capital Outlay	10,800	0	-10,800	-100.00%
Total	$ 507,893	$ 532,926	25,033	4.93%

Department One-Time Expenses

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 10,800	$ 0	-10,800	-100.00%
Total	$ 10,800	$ 0	-10,800	-100.00%

Department Recurring Expenses

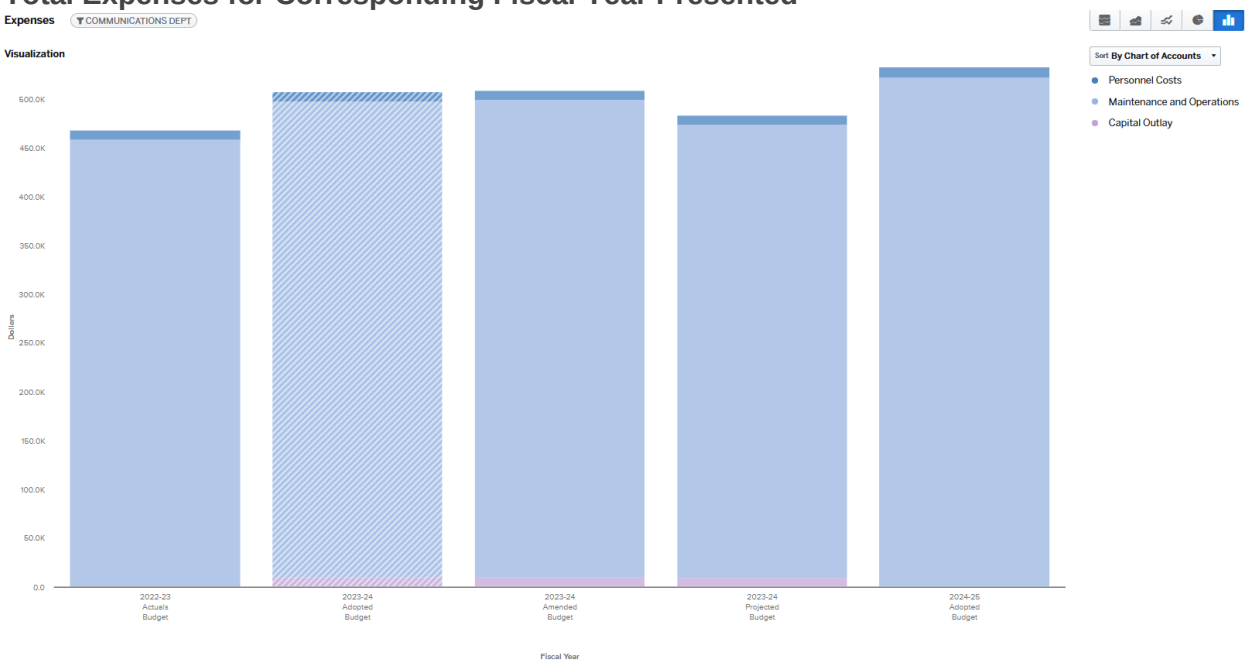
Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 9,412	$ 10,318	906	9.63%
▾ Maintenance and Operations	487,681	522,608	34,927	7.16%
▸ Supplies	1,100	1,100	0	0.00%
▸ Maintenance	451,820	483,339	31,519	6.98%
▸ Contractual Services	22,700	24,700	2,000	8.81%
▸ Interdepartmental	12,061	13,469	1,408	11.67%
Total	$ 497,093	$ 532,926	35,833	7.21%

Total Expenses for Corresponding Fiscal Year Presented

Expenses COMMUNICATIONS DEPT

Visualization





FY 2025 and Beyond

Implement a scheduled replacement cycle of Motorola radios for Police and Fire.

Explore ways to increase interoperability between agencies.

Replacement of Repeaters that are used for interoperability.

Department Full-Time Employees

- There are no full-time employees accounted for in this department.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
53COM	**500000**	**Dollar Amount**	**$ 591,474.00**	**$ 522,608.00**	**$ -**
53COM	510010	Request is the same level as prior year funded	1,000.00	1,000.00	-
53COM	510015	Request is the same level as prior year funded	100.00	100.00	-
53COM	520005	Request is the same level as prior year funded	500.00	500.00	-
53COM	520010	Request is the same level as prior year funded	500.00	500.00	-
53COM	520015	Radio System Vertiv UPS Maintenance	17,000.00	17,000.00	-
53COM	520015	Lumenserv Tower Light Maintenance	9,100.00	9,100.00	-
53COM	520017	Motorola Radio System Maintenance - Year 1 of 2 ($914,026.30)	457,013.00	442,239.00	-
53COM	520017	APX Radio Management - Radio Programming Software	6,500.00	-	-
53COM	520030	Warning lights, sirens, replacements, and parts for equipment repairs	4,000.00	4,000.00	-
53COM	520030	LumenServe Tower Lighting Service & Monitoring (TIPS Contract) (year 1 of 5)	9,000.00	9,000.00	-
53COM	520250	Request is the same level as prior year funded	1,000.00	1,000.00	-
53COM	530000	For Motorola Engineer @$1,500.00 per day (contingency)	3,000.00	3,000.00	-
53COM	530000	Tower Inspection and Tensioning	8,000.00	8,000.00	-
53COM	560022	AT&T Switched Ethernet	13,700.00	13,700.00	-
53COM	590010	Request is the same level as prior year funded	1,005.00	1,005.00	-
53COM	590080	Request is the same level as prior year funded	40.00	40.00	-
53COM	590085	Request is the same level as prior year funded	62.00	62.00	-
53COM	590090	Request is the same level as prior year funded	10,954.00	12,362.00	-
53COM	900120	Replacement HVAC - 1 of 2	10,500.00	-	-
53COM	950300	New Antennas and combiners for PSHQ	7,500.00	-	-
53COM	950300	MCD5000 Base Station radios for new PSHQ (6)	31,000.00	-	-

Purchasing/Print Shop Fund Pro Forma Schedule

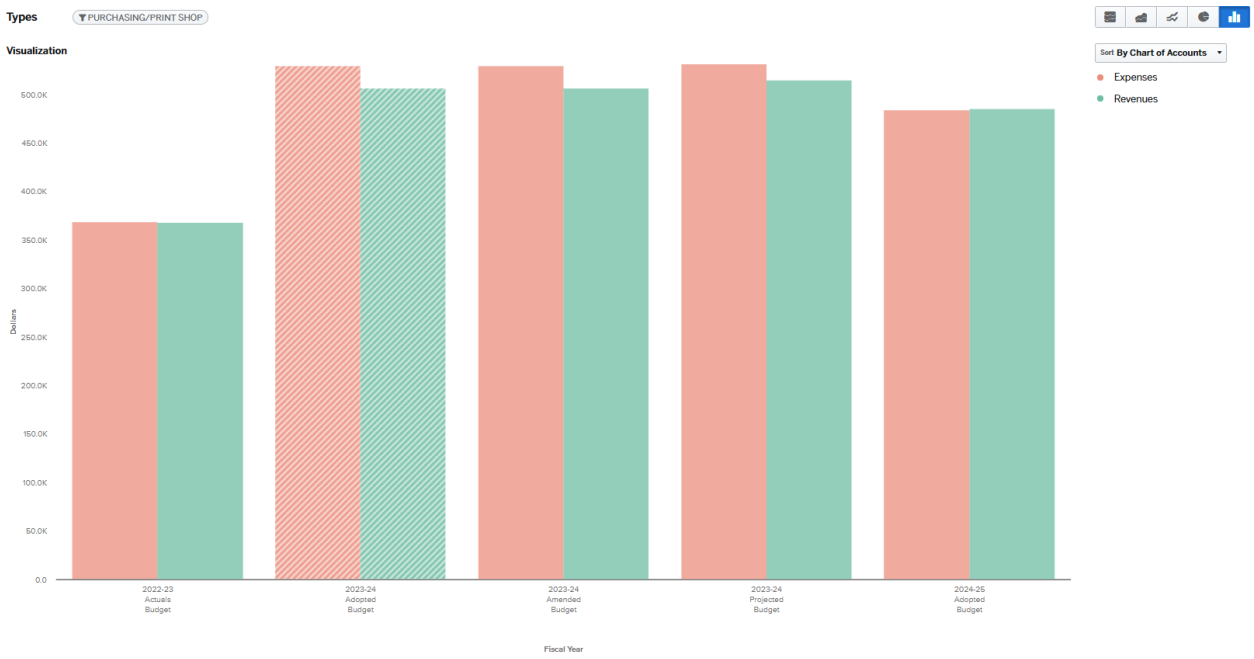
Pro Forma Schedule of Working Capital Position

Purchasing / Print Shop Fund

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$186,772	$185,603	$169,274
BEGINNING FUND BALANCE	**$186,772**	**$185,603**	**$169,274**
Revenues			
Interdepartmental	$331,522	$442,523	$443,523
Other Financing Sources	$0	$28,704	$0
Interest Income	$10,443	$0	$0
Miscellaneous	$26,521	$44,047	$42,456
REVENUES	**$368,486**	**$515,274**	**$485,979**
Expenses			
Capital	$0	$33,107	$2,200
Supplies	$3,706	$103,624	$103,518
Maintenance	$19,901	$24,590	$28,903
Contractual Services	$27,321	$27,120	$26,120
Other Charges	$23,609	$27,430	$28,880
Interdepartmental	$57,462	$60,748	$63,585
Personnel & Benefits	$237,656	$254,983	$231,787
EXPENSES	**$369,656**	**$531,603**	**$484,993**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$185,603	$169,274	$170,261
ENDING FUND BALANCE	**$185,603**	**$169,274**	**$170,261**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Revenues vs Expenses



Revenues vs Expenses One Time

Data

Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
Expenses	$ 28,704	$ 0	-28,704	-100.00%
Capital Outlay	28,704	0	-28,704	-100.00%
Revenues Less Expenses	$ -28,704	$ 0	28,704	100.00%

Revenues vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 507,227	$ 485,979	-21,248	-4.19%
Interdepartmental	444,423	443,523	-900	-0.20%
Other Financing Sources	28,704	0	-28,704	-100.00%
Miscellaneous	34,100	42,456	8,356	24.50%
Expenses	501,707	484,993	-16,714	-3.33%
Revenues Less Expenses	$ 5,520	$ 986	-4,534	-82.14%

Revenue Highlights

The Purchasing/Print Shop Department sources of funds equals $485,979, a decrease of $21,248 or 4.19 percent, compared to Fiscal Year 2024 Adopted Budget, $507,227. The decrease is mainly due to funds for stuffing machine in prior year.

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Interdepartmental	$ 444,423	$ 443,523	-900	-0.20%
▸ Other Financing Sources	28,704	0	-28,704	-100.00%
▸ Miscellaneous	34,100	42,456	8,356	24.50%
Total	$ 507,227	$ 485,979	-21,248	-4.19%

Expenses by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 254,469	$ 231,787	-22,682	-8.91%
▾ Maintenance and Operations	243,238	251,006	7,768	3.19%
▸ Supplies	103,446	103,518	72	0.07%
▸ Maintenance	25,090	28,903	3,813	15.20%
▸ Contractual Services	27,435	26,120	-1,315	-4.79%
▸ Other Charges	28,880	28,880	0	0.00%
▸ Interdepartmental	58,387	63,585	5,198	8.90%
▸ Capital Outlay	32,704	2,200	-30,504	-93.27%
Total	$ 530,411	$ 484,993	-45,418	-8.56%

Expenses by Cost Center

Data

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
(54PUR) PURCHASING DEPT	$ 379,937	$ 360,002	-19,935	-5.25%
(57PRT) PRINT SHOP DEPT	150,474	124,991	-25,483	-16.94%
Total	$ 530,411	$ 484,993	-45,418	-8.56%

Click the links below for more information on each department and their respective budget requests in FY2025.

Purchasing

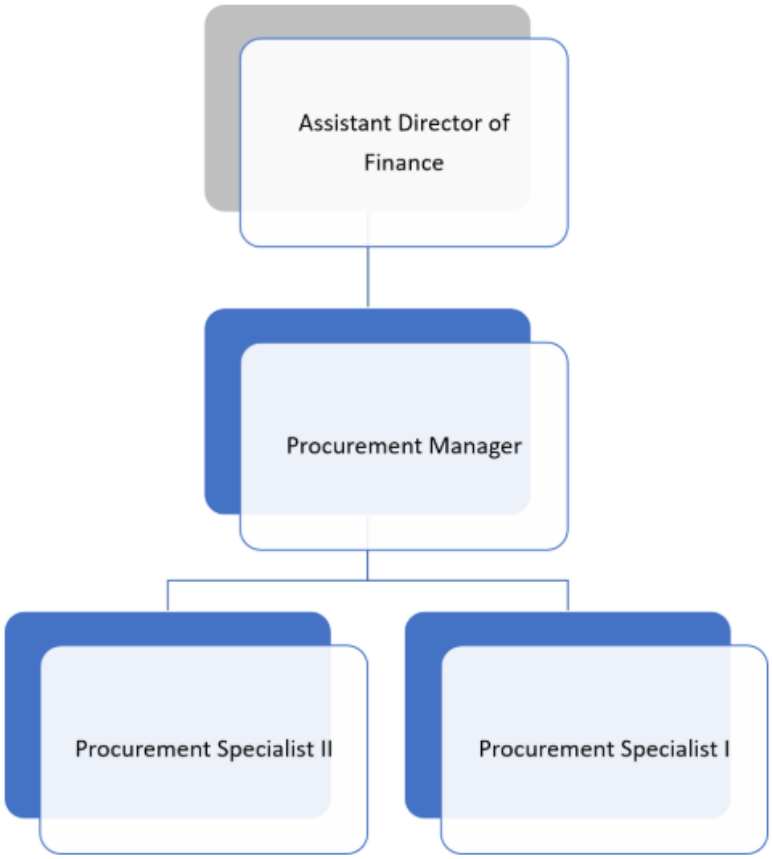
Print Shop

Purchasing Department

Department Description

The Purchasing Department will manage and facilitate the procurement of supplies, equipment and services in a manner that will result in the best value; while maintaining a warehouse where various personnel protective equipment (PPE) are kept for use by all departments; and, is responsible for disposition of surplus and salvageable property through auction.

Organization Chart



Note: Blocks in gray are budgeted in other fund.





Department Mission

Ensure compliance with local, state and federal laws applying to city purchasing while providing all vendors equal access to the competitive process for the acquisition of goods and services. Provide an ongoing supply of quality goods and services to all departments and commitment to maximizing the taxpayer's dollar while maintaining the highest standards of ethics, integrity, public trust and transparency.

FY 2024 Highlights

- Transitioned away from acquiring and distributing medical supplies for the Fire Department to process in house.
- Completed quarterly procurement training for departments.
- Reduced inventory to carry only Personnel Proction Equipment (PPE).
- Procurement Specialist II received Certified Texas Contract Manager Certification.
- Utilize new contract software to notify departments of expiring contracts to efficiently renew, rebid, or close out current project.



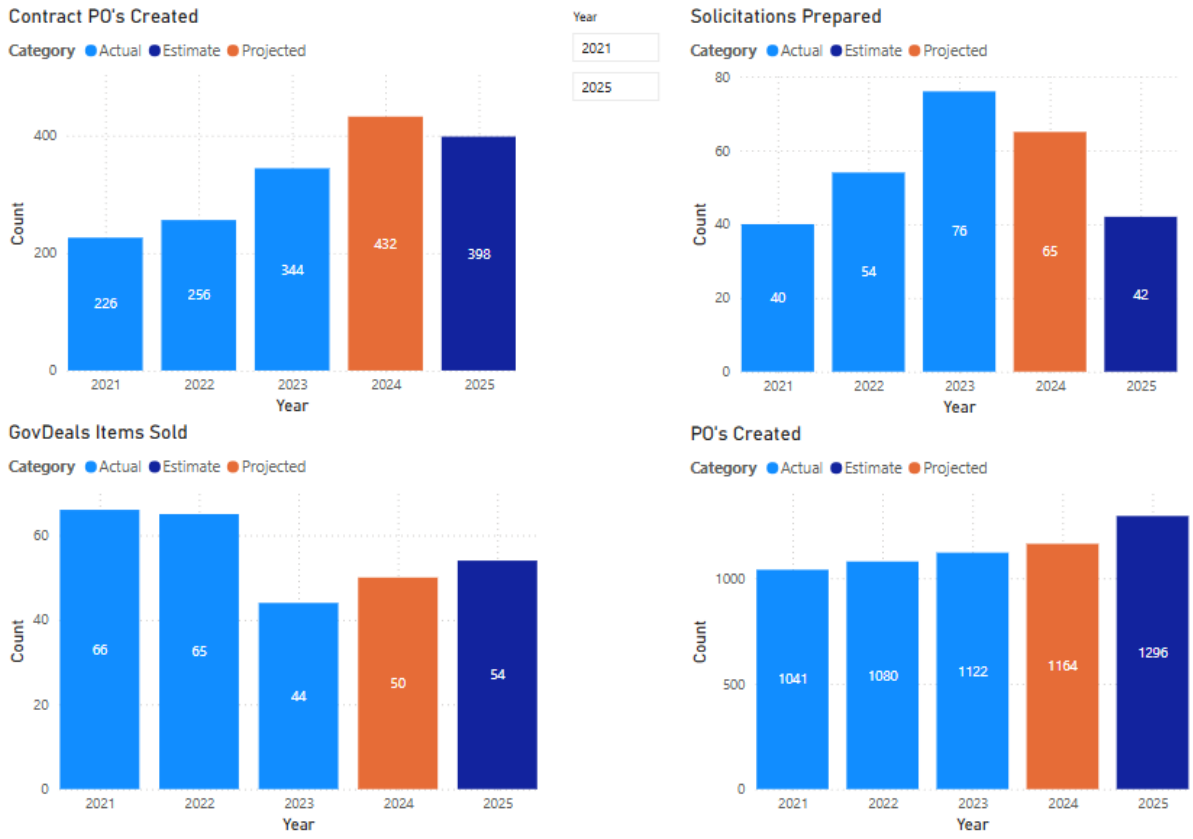


Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

- Provide a continuous supply of goods and services to all departments by,
  - Maintain the use of electronic bid system for securing bids,
  - Assist departments in securing solicitations/quotes.
  - Procurement training for departments,
  - Continue to cross-train employees to proactively serve our customers.

Department Metrics



- Increase in contract purchase orders is in line with the increased about of CIP projects that the City has been working to complete.
- You can also see the direct correlation to the increased solicitations we have worked on.
- The regular purchase orders have increased due to reducing the purchasing card limit to under $1,000. Purchase orders are being issued for items over $1,000.

Total Purchase Request	Petty Cash	P-Card	Purchase Order	Written Quotes	Formal Bidding Process	HUB Required	Dept Head/ Designee Approval	City Manager Approval	City Council Approval
$0.01 to $99.99	Yes	Yes	Yes	Recommended	No	No	Required	Subject to Annual Appropriations	Subject to Annual Appropriations
$100.00 to $2,999.99	No	Yes+	Yes	Recommended	No	No	Required	Subject to Annual Appropriations	Subject to Annual Appropriations
$3,000.00 to $4,999.99	No	No	Yes	Recommended	No	Yes Over 3,000.00	Required	Subject to Annual Appropriations	Subject to Annual Appropriations
$5,000.00 to $49,999.99	No	No	Required	Minimum 3 Written Quotes Required	No	Yes	Required	Subject to Annual Appropriations	Subject to Annual Appropriations
$50,000.00 Or Greater	No	No	Required	Formal Bidding Required*	Yes*	Yes	Required	Required	Required

*Unless exempt from Formal Bidding Process – see Texas Local Government Code Section 252.022 for exemptions.
+Purchases over $1,000 are limited to travel and department designee.

Departmental Efficiencies

- Implemented a new dollar threshold amount for the procurement process. This will ensure a more accurate portrayal of current budget for departments and is better for tracking items being requested.
- Use solicitation checklist form to keep track of the status of the project.

FY 2025 New Programs/Initiatives

- Human Resources will assist in implementing semi annual procurement process training for City Departments.
- Monitor P-Card usage
- Create P-Card training video



FY 2025 Budget Highlights

The Purchasing budget request equals $360,002, a decrease of $19,935 or 5.25 percent, compared to Fiscal Year 2024 Adopted Budget, $379,937. The Fiscal Year 2025 budget includes no one time expenses and $360,002 in recurring expense, a decrease of $19,935 or 5.25 percent, from last year's recurring budget. Of the $360,002 budget, 63% is for personnel, 36% for maintenance and operations and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 379,937	$ 360,002	$ (19,935)	-5.25%
One time	-	-	-	0.00%
Total	**$ 379,937**	**$ 360,002**	**$ (19,935)**	**-5.25%**

Personnel decrease of $22,682 is the net result of a $27,804 decrease in baseline adjustments and an increase of $5,122 for FY 2025 Pay Program. (*Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year*.)

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 248,405	$ 225,723	-22,682	-9.13%
▾ Maintenance and Operations	127,532	132,079	4,547	3.57%
▸ Supplies	53,446	53,518	72	0.13%
▸ Maintenance	5,090	5,090	0	0.00%
▸ Contractual Services	7,410	8,095	685	9.24%
▸ Other Charges	28,880	28,880	0	0.00%
▸ Interdepartmental	32,706	36,496	3,790	11.59%
▸ Capital Outlay	4,000	2,200	-1,800	-45.00%
Total	$ 379,937	$ 360,002	-19,935	-5.25%

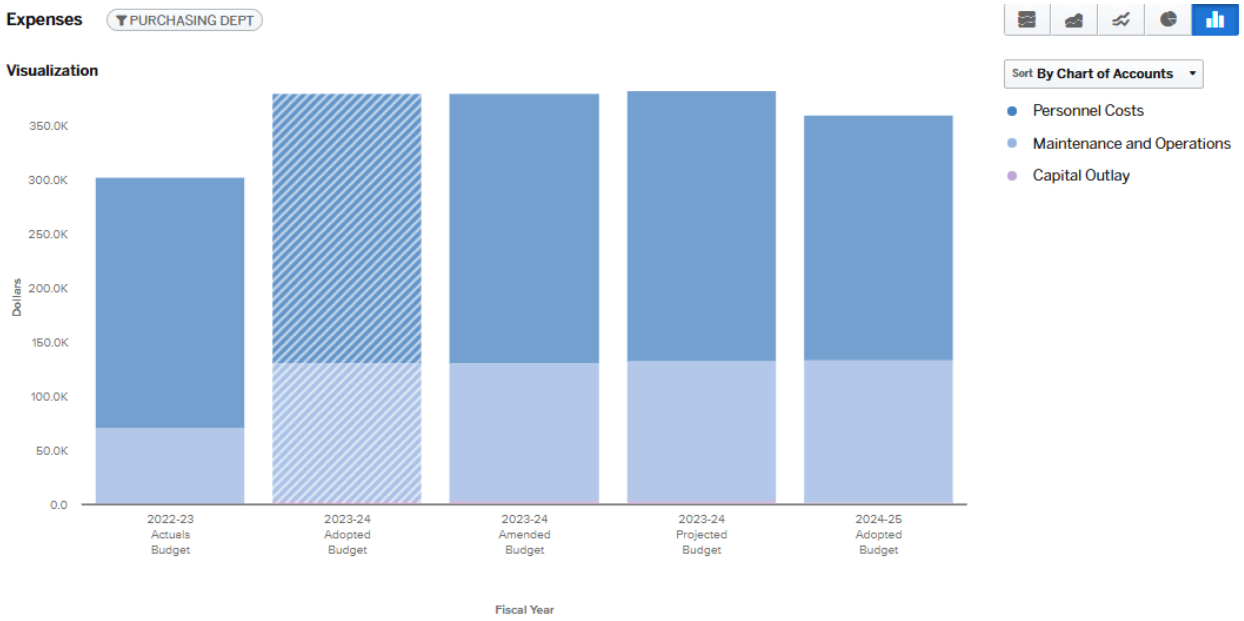
Department One Time Expenses *(None for Fiscal Year 2024 or Fiscal Year 2025)*

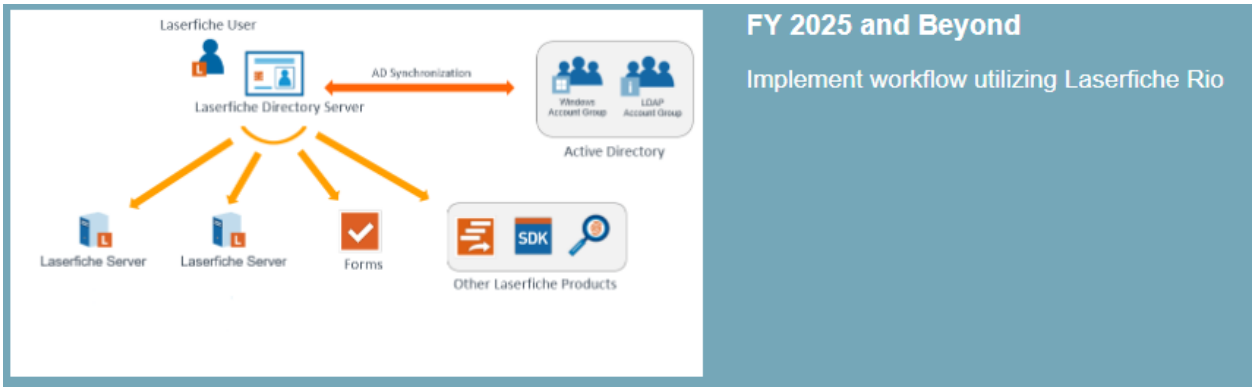
Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 248,405	$ 225,723	-22,682	-9.13%
▾ Maintenance and Operations	127,532	132,079	4,547	3.57%
▸ Supplies	53,446	53,518	72	0.13%
▸ Maintenance	5,090	5,090	0	0.00%
▸ Contractual Services	7,410	8,095	685	9.24%
▸ Other Charges	28,880	28,880	0	0.00%
▸ Interdepartmental	32,706	36,496	3,790	11.59%
▸ Capital Outlay	4,000	2,200	-1,800	-45.00%
Total	$ 379,937	$ 360,002	-19,935	-5.25%

Total Expenses for Corresponding Fiscal Year Presented





Department Full-Time Employees

Purchasing

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Purchasing	3	3	3	3	3
COUNT	**3**	**3**	**3**	**3**	**3**

- No major changes in recent years.

Department High-Level Descriptions of Personnel:

Procurement Manager (1) - Performs complex, professional-level purchasing tasks associated with formal and informal bidding procedures. Provides control and consistency to the procurement of all materials, supplies, and equipment of the desired grade at prices favorable to the City and oversees Print Shop services.

Procurement Specialist II (1) - Under the direction of the Procurement Manager, procures materials, supplies and equipment for the City of Victoria and performs advanced work in the purchase of a variety of commodities and services. Maintains warehouse inventory at established maximum levels, receives and inspects goods, issues commodities from central warehouse facility and disposes of surplus and salvageable property.

Procurement Specialist I (1) - Under the direction of the Procurement Manager, maintains Print Shop inventory at established maximum levels, receives and inspects goods, issues assigned commodities from central Print Shop facility and disposes of surplus and salvageable property. Assists in the operation of various machines in processing and assembling printed materials in order to meet customer needs.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
54PUR	**500000**	**Dollar Amount**	**$ 136,527.00**	**$ 139,401.00**	**$ -**
54PUR	500105	3% Across-the-Board Pay Program	5,122.00	5,122.00	-
54PUR	510005	Monthly Bottled Water Service ($360)	360.00	360.00	-
54PUR	510005	Print Shop Supplies ($1,000)	1,000.00	1,000.00	-
54PUR	510005	Toner Cartridges Purchasing Printer($1500)	1,500.00	180.00	-
54PUR	510005	Toner Cartridges for Address Right Printer	250.00	250.00	-
54PUR	510005	E-Z Seal Sealing Solution for machines	210.00	210.00	-
54PUR	510010	Print Shop Supplies	500.00	500.00	-
54PUR	510010	Purchasing Supplies	500.00	500.00	-
54PUR	510015	Request is the same level as prior year funded	246.00	318.00	-
54PUR	510045	2 shirts each for 4 employees	200.00	200.00	-
54PUR	520005	Request is the same level as prior year funded	2,000.00	2,000.00	-
54PUR	520017	BidNet - Contract Management Software	3,183.00	3,090.00	-
54PUR	530000	Outside Counsel Services	500.00	500.00	-
54PUR	540005	Request is the same level as prior year funded	7,500.00	7,500.00	-
54PUR	550010	Sam's Club Plus Membership	45.00	45.00	-
54PUR	550010	State Comptroller - TX Smart Buy	100.00	100.00	-
54PUR	550010	TXPPA Membership for 4 employees	380.00	380.00	-
54PUR	550010	NIGP Agency Membership	385.00	230.00	-
54PUR	550010	NPI Agency Membership	130.00	130.00	-
54PUR	550010	AEP Award Submission Fee	495.00	495.00	-
54PUR	560012	Request is the same level as prior year funded	20.00	20.00	-
54PUR	560014	Request is $95 less than prior year funded	505.00	600.00	-
54PUR	570010	Request is the same level as prior year funded	5,770.00	6,355.00	-
54PUR	570020	Request is the same level as prior year funded	520.00	620.00	-
54PUR	590030	Request is the same level as prior year funded	667.00	667.00	-
54PUR	590040	Request is the same level as prior year funded	658.00	658.00	-
54PUR	590045	Request is the same level as prior year funded	2,258.00	2,258.00	-
54PUR	590050	Request is the same level as prior year funded	428.00	581.00	-
54PUR	590070	Request is the same level as prior year funded	219.00	218.00	-
54PUR	590085	Request is the same level as prior year funded	173.00	173.00	-
54PUR	590090	Request is the same level as prior year funded	28,303.00	31,941.00	-
54PUR	600010	Solicitation Publications	20,000.00	20,000.00	-
54PUR	620016	Request is New to FY 2025	200.00	-	-
54PUR	710020	Request is the same level as prior year funded	50,000.00	50,000.00	-
54PUR	950500	Replace Computer # 22541 to laptop	2,200.00	2,200.00	-

Print Shop

Department Description

The Print Shop Department is a service-based operation that provides cost-effective services for publication design, support and production of printed materials for City and County departments. In addition the department is responsible for operating outgoing postage, internal mail distributions for City departments, and on-demand material services for departments.





Department Mission

To provide excellent levels of print, copy and mail support services that enable departments to deliver quality City services efficiently and effectively to our citizens.

The City of Victoria Print Shop Quote

To:		Quoted By:	
Job Description:			
	Reams	Price per Ream	Paper $ Total
Paper Price		$0.00	$0.00
Color Charge			Black and White Charge
$.05 Per Color Copy			$0.01 Per Black and White Copy
Total Pages	0		Total Pages 0
Price	$0.00		Price $0.00
If double sided double the amount. (Ex. 100 Sheets front and back = 200 sheets total)			
Labor Price Per Hour = $22.50		Thank You For Your Business!	
Hour	0		
Total Labor Price	$0.00		
TOTAL OF PRINT JOB	$0.00		
Disclaimer: Prices are subject to change depending on work done and 8% inventory pull fee for County is NOT included in Quote.			

Goals and Objectives

Our goals and objectives fall under the Growth Capacity and Infrastructure section of the 2035 Comprehensive Plan.

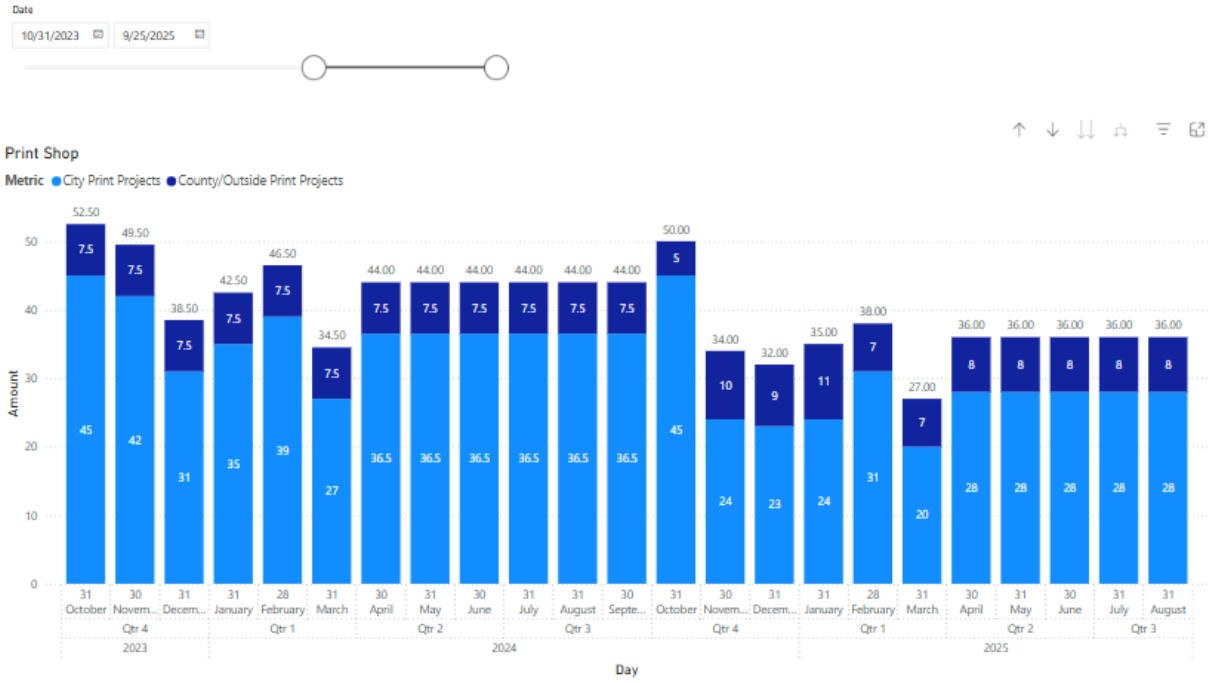
- Provide effective and efficient services to our city departments and citizens by
  - Improving print job work flow and job tracking, as well as inventory services by utilizing internal forms,
  - Improving the quality of warehouse items at a reasonable price to satisfy customers needs,
  - Providing internal and external (USPS) mail distribution and support for departments,
  - Provide reliable high quality print services to departments and county.

FY 2024 Highlights

- Department has been folding and inserting utility billing statements with acquisition of envelope stuffer.
- Continuing delivery and pick up of inter-office mail from City Hall, that saves time for other departments so that they do not have to create a schedule to make sure someone will deliver and pick up from 700 Main Center.
- Improved on print job work flow and job tracking, as well as inventory services by utilzing internal forms.



Performance Metrics



- Print projects for the City and County/Outside agencies stay flat over time. You will see spikes very major events, i.e. Winter Free Uri in February 2021.



Departmental Efficiencies

- As a result of bringing utility billing in house, certain services will be removed to allow staff to focus on billing statements.
- The new copier and envelope printer will be the main service within the Print shop to allow for all staff to assist with projects.
- Reduce time spent by staff in locating inventory items with use of inventory location system.

FY 2025 Budget Highlights

The Print Shop budget request equals $124,991, an decrease of $25,483 or 16.94 percent, compared to Fiscal Year 2024 Adopted Budget, $150,474. The Fiscal Year 2025 budget includes no one time expenses and $124,991 in recurring expense, an increase of $3,221 or 2.65 percent, from last year's recurring budget. Of the $124,991 budget, 5% is for personnel and 95% for maintenance and operations.

Budget	FY 2024	FY 202	Variance	%
Recurring	$ 121,770	$ 124,991	$ 3,221	2.65%
One time	28,704	-	(28,704)	-100.00%
Total	**$ 150,474**	**$ 124,991**	**$ (25,483)**	**-16.94%**

Maintenance and operations increased due to software maintenance. Interdepartmental increased due to technology charges.

Department Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 6,064	$ 6,064	0	0.00%
▾ Maintenance and Operations	115,706	118,927	3,221	2.78%
▸ Supplies	50,000	50,000	0	0.00%
▸ Maintenance	20,000	23,813	3,813	19.06%
▸ Contractual Services	20,025	18,025	-2,000	-9.99%
▸ Interdepartmental	25,681	27,089	1,408	5.48%
▸ Capital Outlay	28,704	0	-28,704	-100.00%
Total	$ 150,474	$ 124,991	-25,483	-16.94%

Department One-Time Expenses

Data

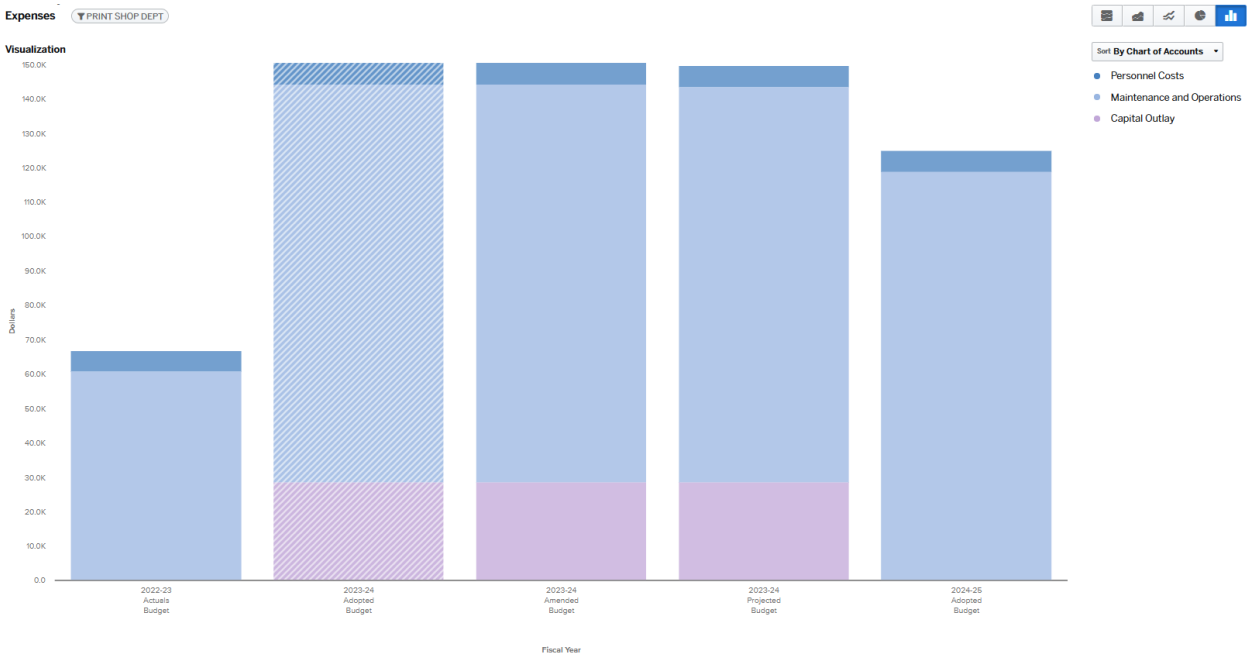
Expand All	FY 2023-24 One Time Budget	FY 2024-25 One Time Budget	2024-25 Variance	2024-25 Variance
▸ Capital Outlay	$ 28,704	$ 0	-28,704	-100.00%
Total	$ 28,704	$ 0	-28,704	-100.00%

Department Recurring Expenses

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 6,064	$ 6,064	0	0.00%
▾ Maintenance and Operations	115,706	118,927	3,221	2.78%
▸ Supplies	50,000	50,000	0	0.00%
▸ Maintenance	20,000	23,813	3,813	19.06%
▸ Contractual Services	20,025	18,025	-2,000	-9.99%
▸ Interdepartmental	25,681	27,089	1,408	5.48%
Total	$ 121,770	$ 124,991	3,221	2.65%

Total Expenses for Corresponding Fiscal Year Presented





Department Full-Time Employees

Print Shop

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Print Shop	2	0	0	0	0
COUNT	**2**	**0**	**0**	**0**	**0**

- In Fiscal Year 2022, two (2) Print Shop Staff positions were reorganized, two (2) to Communications and Public Affairs.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
57PRT	**500000**	**Dollar Amount**	**$ 117,519.00**	**$ 118,927.00**	**$ -**
57PRT	520017	Equipment Maintenance for the Address Right Printer	1,843.00	1,843.00	-
57PRT	520017	Software Maintenance for the Address Right Printer	1,970.00	1,970.00	-
57PRT	520020	Postage Machine Maintenance Agreement	1,310.00	1,310.00	-
57PRT	520020	Postage Machine Stacker Maintenance Agreement	625.00	625.00	-
57PRT	520020	Postage Machine Misc. maintenance	4,065.00	4,065.00	-
57PRT	520020	Printing Charges	14,000.00	14,000.00	-
57PRT	590090	Request is the same level as prior year funded	10,954.00	12,362.00	-
57PRT	610010	Printer/Copier Lease	18,025.00	18,025.00	-
57PRT	640010	Request is the same level as prior year funded	14,727.00	14,727.00	-
57PRT	710060	Request is the same level as prior year funded	50,000.00	50,000.00	-
57PRT	950120	Challenge Titan 200TC Paper Cutter	-	-	-

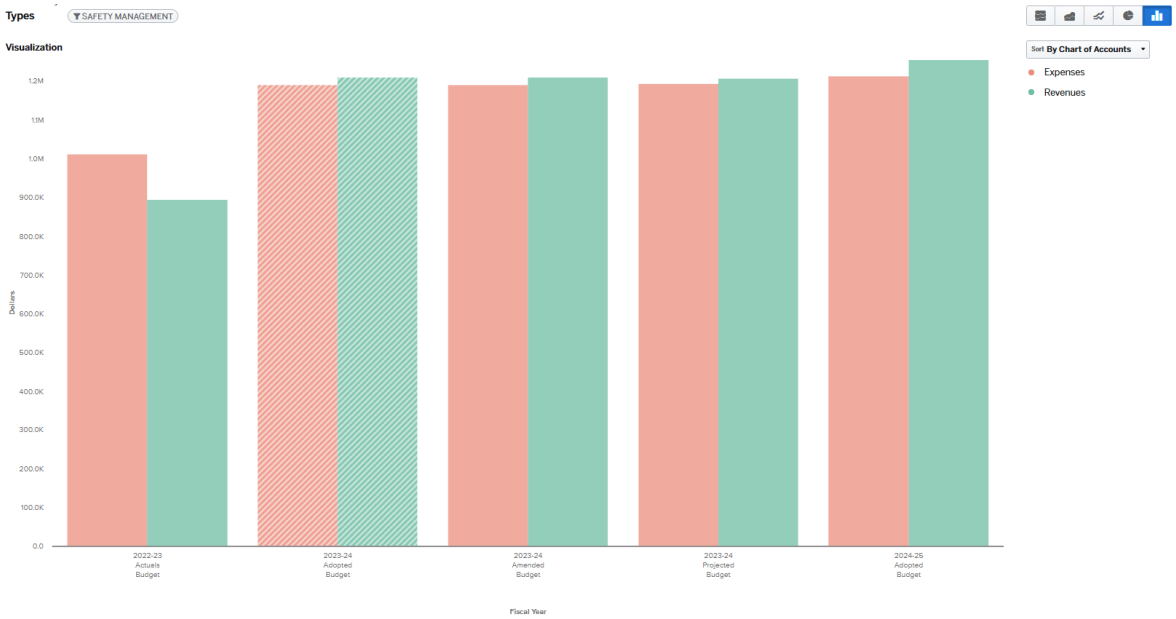
Risk Management Fund Pro Forma Schedule

Pro Forma Schedule of Working Capital Position

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$164,465	$46,935	$59,672
BEGINNING FUND BALANCE	**$164,465**	**$46,935**	**$59,672**
Revenues			
Interdepartmental	$875,900	$1,202,001	$1,249,001
Interest Income	$6,745	$916	$700
Miscellaneous	$12,737	$4,975	$4,975
REVENUES	**$895,382**	**$1,207,892**	**$1,254,676**
Expenses			
Capital	$0	$0	$1,200
Supplies	$780	$660	$862
Maintenance	$0	$23,826	$25,000
Contractual Services	$14,492	$14,455	$17,235
Other Charges	$56,139	$19,339	$24,441
Interdepartmental	$819,035	$1,005,741	$1,010,347
Personnel & Benefits	$122,466	$131,134	$134,999
EXPENSES	**$1,012,912**	**$1,195,155**	**$1,214,084**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$46,935	$59,672	$100,263
ENDING FUND BALANCE	**$46,935**	**$59,672**	**$100,263**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- Any discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Revenues vs Expenses



Safety Management's Revenue and Expenses One Time (*None for Fiscal Year 2024 or Fiscal Year 2025).*

Revenues vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 1,210,375	$ 1,254,676	44,301	3.66%
Interdepartmental	1,202,000	1,249,001	47,001	3.91%
Interest Income	3,400	700	-2,700	-79.41%
Miscellaneous	4,975	4,975	0	0.00%
Expenses	1,191,258	1,214,084	22,826	1.92%
Revenues Less Expenses	$ 19,117	$ 40,592	21,475	112.33%

Revenue Highlights

The Risk Management Services Department sources of funds equals $1,254,676, an increase of $44,301 or 3.66 percent, compared to Fiscal Year 2024 Adopted Budget, $1,210,375. Increase is due to increase in Texas Municipal League (TML) insurance premiums.

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
Interdepartmental	$ 1,202,000	$ 1,249,001	47,001	3.91%
Interest Income	3,400	700	-2,700	-79.41%
Miscellaneous	4,975	4,975	0	0.00%
Total	$ 1,210,375	$ 1,254,676	44,301	3.66%

Expenses by Classification

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 123,501	$ 134,999	11,498	9.31%
▾ Maintenance and Operations	1,067,757	1,077,885	10,128	0.95%
▸ Supplies	1,128	862	-266	-23.58%
▸ Maintenance	24,326	25,000	674	2.77%
▸ Contractual Services	14,765	17,235	2,470	16.73%
▸ Other Charges	23,000	24,441	1,441	6.27%
▸ Interdepartmental	1,004,538	1,010,347	5,809	0.58%
▸ Capital Outlay	0	1,200	1,200	--
Total	$ 1,191,258	$ 1,214,084	22,826	1.92%

Expenses by Cost Center

Data

	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
(55NON) SAFETY MANAGEMENT	$ 992,000	$ 996,500	4,500	0.45%
(55SAF) SAFETY MANAGEMENT	199,258	217,584	18,326	9.20%
Total	$ 1,191,258	$ 1,214,084	22,826	1.92%

Click the links below for more information on each department and their respective budget requests for FY2025.

Risk Management

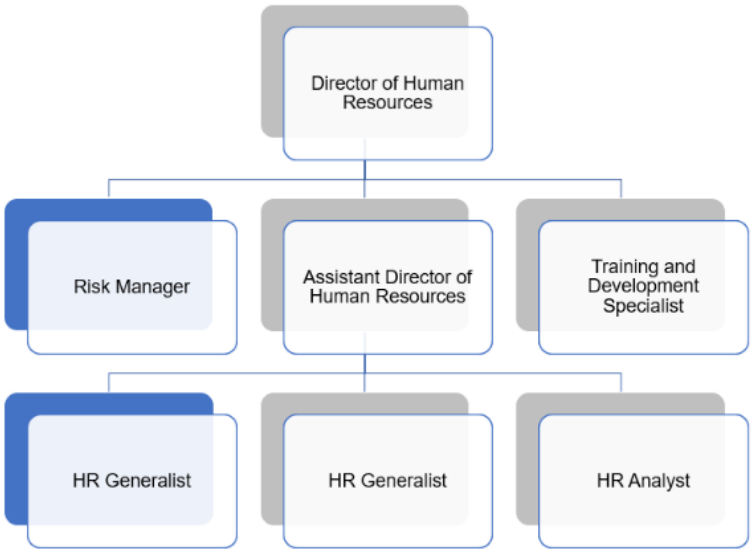
Risk Management - Non-departmental

Risk Management

Department Description

Risk Management is comprised of; Safety, Claims and Administrative. Through Risk Management we inspire to protect City employees and assets by guarding against risks and safety hazards, by way of promoting and providing safe work environments, increasing safety awareness, and by continuing a safety awareness culture.

Organization Chart



Note: Blocks in gray are budgeted in other fund.

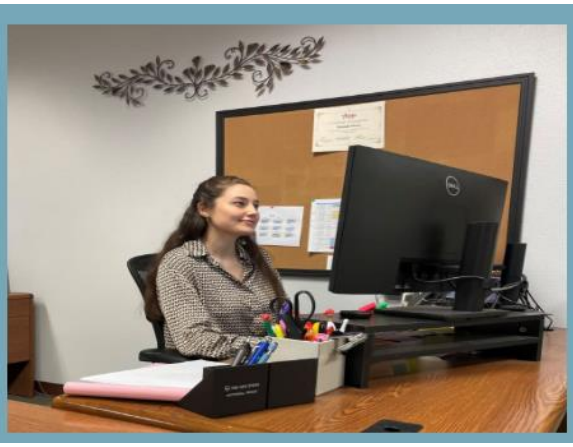


Department Mission

Enhancing Livability is our calling, but our true passion lies in supporting our workforce and creating an environment for our employees to thrive. We focus on taking care of our employees so they can take care of our community. With everything that we do, we look to create a working environment that stimulates team spirit, passion, engagement, innovation, fulfillment, safety, and achievement, to instill a performance culture based upon making the City of Victoria the Employer of Choice.

FY 2024 Highlights

- Support City of Victoria Safety and Risk Management Programs. To include Safety Training, Workers Compensation, Return to Work, Liability Claims, Subrogation, Restitution, Clearinghouse, Entry Level Driver Training, Texas Hazard Communication Act.
- Participation in City's emergency response for community events.
- Established City AED program, procuring 19 cabinets, machines and stop the bleed kits for all City Departments.





Goals and Objectives

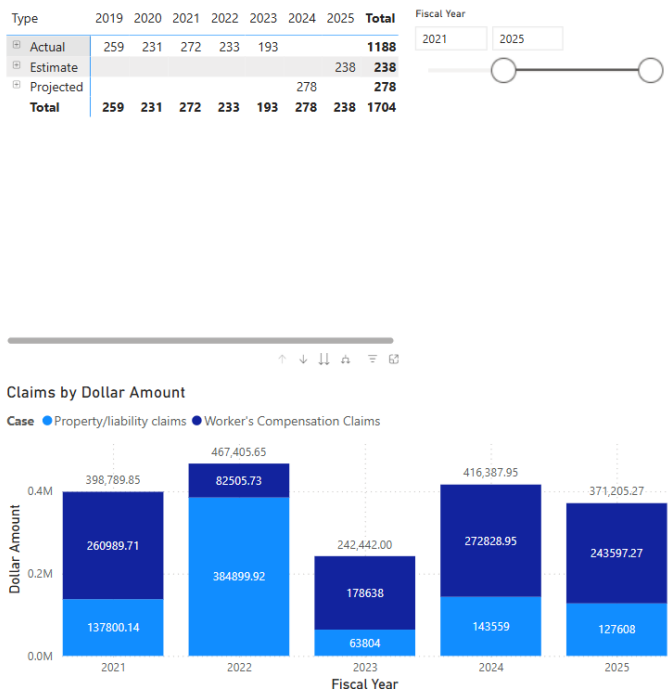
Our goals and objectives fall under Economic Opportunity section of the 2035 Comprehensive Plan.

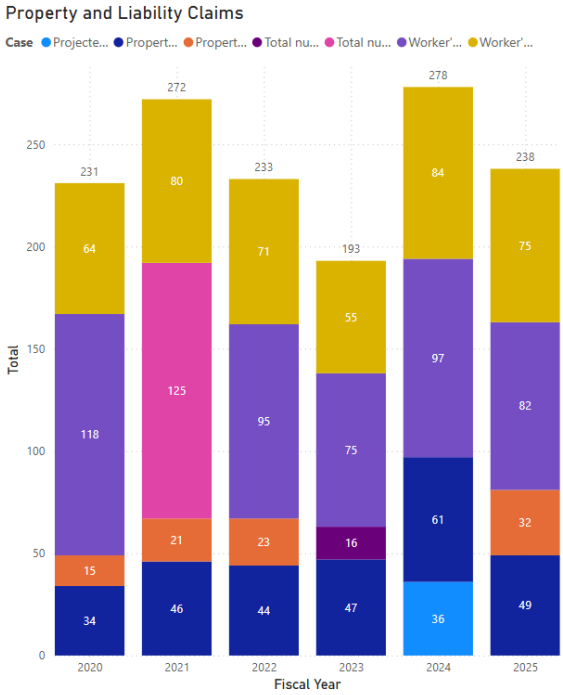
- Provide a level of customer service which exceeds the expectation of employees and residents of Victoria.
- Provide employees with Training opportunities to increase safety awareness.
- Provide Departments with trend analysis to assist in Risk Mitigation.
- Provide sound risk management guidance to all operating Departments to assist and identify potential risks.

Performance Metrics

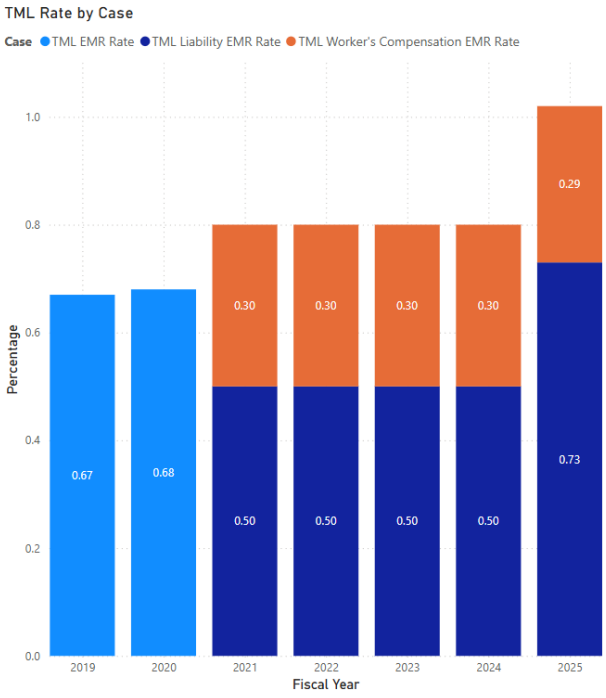
Type	2019	2020	2021	2022	2023	2024	2025	Total
Actual	259	231	272	233	193			1188
Estimate							238	238
Projected						278		278
Total	**259**	**231**	**272**	**233**	**193**	**278**	**238**	**1704**

Fiscal Year: 2021 – 2025





Type	2019	2020	2021	2022	2023	2024	2025	Total
Actual	**0.67**	**0.68**	**0.80**	**0.80**	**0.80**			**3.75**
TML EMR Rate	0.67	0.68						**1.35**
TML Liability EMR Rate			0.50	0.50	0.50			**1.50**
TML Worker's Compensation EMR Rate			0.30	0.30	0.30			**0.90**
Estimate							**1.02**	**1.02**
TML Liability EMR Rate							0.73	**0.73**
TML Worker's Compensation EMR Rate							0.29	**0.29**
Projected						**0.80**		**0.80**
TML Liability EMR Rate						0.50		**0.50**
TML Worker's Compensation EMR Rate						0.30		**0.30**
Total	**0.67**	**0.68**	**0.80**	**0.80**	**0.80**	**0.80**	**1.02**	**5.57**



Contributing Factors over the FY's

Workers Comp: 14 Claims over 10K - 8 Surgery, 2 Covid, 3 Back, 1 Nose - $323,851
Property: 2022 Totaled an Ambulance resulting in a cost of $303,908
Liability: Two Lawsuits, Seven Auto and Two Property, cost of $311,728



Departmental Efficiencies

- Management of Liability Claims to include subrogation and restitution.
- Managing Department RTW process. scheduling, and reporting.
- Management of City's Request for Proposals for the City's insurance program.
- Managing City's Substance Abuse Testing Program.
- Promoting Drug Free Worksite.
  Administering safety programs and policies.
- Assistance with accident investigations.

FY 2025 New Programs/Initiatives

- Review all COV Property, Mobile Equipment and Vehicle schedule to ensure all property is scheduled and valued accurately.
- Review current vehicle operations standards to ensure all necessary elements are in place. Reporting, Investigation, root cause, and corrective action, and training are important steps in reducing the recurrence.
- Collaborate with VFD in the training of all City Departments to complete the 2-year training for hands only CPR, Stop the Bleed and now Narcan administration.



FY 2025 Budget Highlights

The Risk Management budget request equals $ 217,584, an increase of $18,326 or 9.20 percent, compared to Fiscal Year 2024 Adopted Budget, $199,258. The Fiscal Year 2025 budget includes no one time expenses and $217,584 in recurring expense, an increase of $18,326 or 9.20 percent, from last year's recurring budget. Of the $217,584 budget, 62% is for personnel, 37% for maintenance and operations, and 1% for capital.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 199,258	$ 217,584	$ 16,346	8.20%
One time	-	-	-	0.00%
Total	**$ 199,258**	**$ 217,584**	**$ 16,346**	**8.20%**

Personnel increase is due to $7,650 in baseline adjustments and an increase of $3,848 for FY 2025 Pay Program. *(Baseline adjustments: include payroll reorganizations, new hires, retirements that took place in the prior fiscal year, as well as longevity and TMRS rate that will be captured in this fiscal year.)*

Maintenance increase of $5,628, is due to increase DOT Testing and Fit for Duty Evaluations.

Capital Outlay increase of $1,200, is due to information technology equipment update.

Risk Management Expenditures

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 123,501	$ 134,999	11,498	9.31%
▾ Maintenance and Operations	75,757	81,385	5,628	7.43%
▸ Supplies	1,128	862	-266	-23.58%
▸ Maintenance	24,326	25,000	674	2.77%
▸ Contractual Services	14,765	17,235	2,470	16.73%
▸ Other Charges	13,000	14,441	1,441	11.08%
▸ Interdepartmental	22,538	23,847	1,309	5.81%
▸ Capital Outlay	0	1,200	1,200	--
Total	$ 199,258	$ 217,584	18,326	9.20%

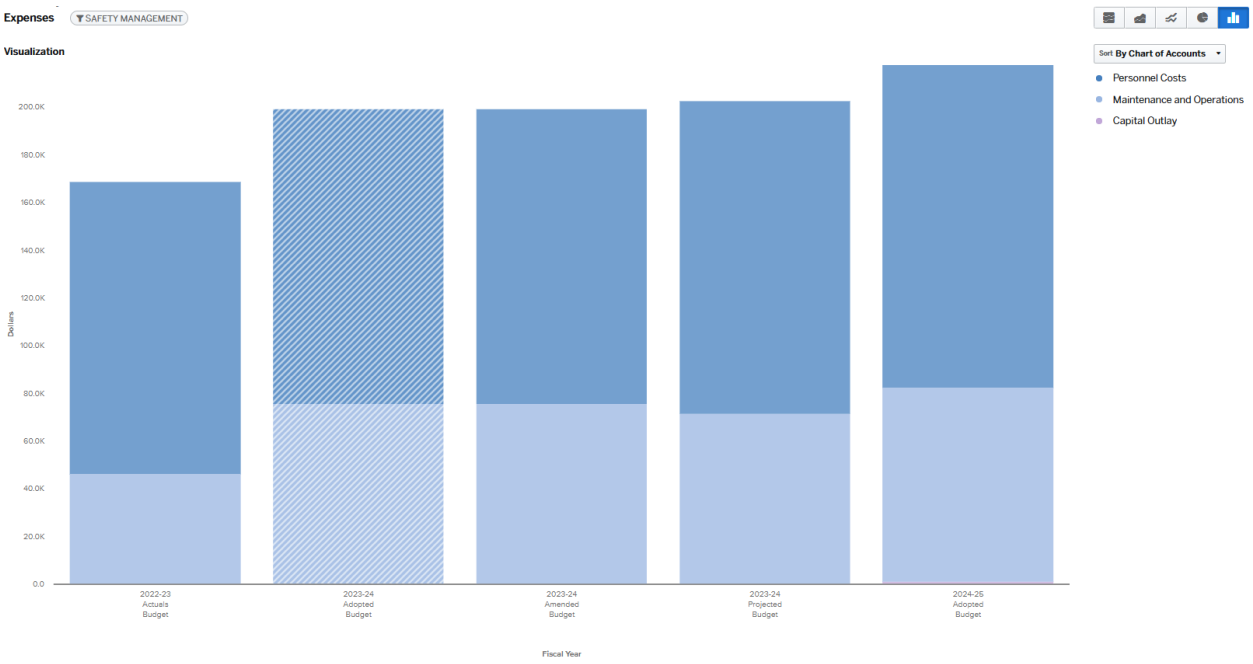
Risk Management One Time *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Risk Management Recurring Expenditures

Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Personnel Costs	$ 123,501	$ 134,999	11,498	9.31%
▾ Maintenance and Operations	75,757	81,385	5,628	7.43%
▸ Supplies	1,128	862	-266	-23.58%
▸ Maintenance	24,326	25,000	674	2.77%
▸ Contractual Services	14,765	17,235	2,470	16.73%
▸ Other Charges	13,000	14,441	1,441	11.08%
▸ Interdepartmental	22,538	23,847	1,309	5.81%
▸ Capital Outlay	0	1,200	1,200	--
Total	$ 199,258	$ 217,584	18,326	9.20%

Total Expenditures for Corresponding Fiscal Year Presented



FY 2025 and Beyond

- Establish Online Learning Program for all employees. Training modules to assist with current risk management and safety efforts.
- Minimize the total cost of risk to the City through sound risk management guidance to all operating divisions.
- Distracted Driving program to include a 4 hour in person class at Mid Coast National Safety Council.
- Assist through Loss Control, Safety, Effective Communication and Training in addition to implementing new procedures to minimize the potential loss.
- Risk Management will continue to provide and obtain appropriate coverage in an effort to ensure the City is adequately protected.

Department Full-Time Employees

Safety Management

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Safety Management	2	2	2	2	2
COUNT	**2**	**2**	**2**	**2**	**2**

Department High-Level Descriptions of Personnel:

Risk Manager (1) - Responsible for planning, organizing, and implementing the City's Risk Management program in a way that reduces or eliminates occupational injuries, illnesses, and liability claims to the City. Duties include developing an implementing a safety program that encourages a proactive safety culture to include policies, training, safety assessments, etc. Duties also include working closely with departmental safety initiative, managing workers compensation claims, liability claims, training, tier II reporting, hazard communication program, and being a resource to City department and personnel on various safety items. Work is performed under the direction of the Human Resources Director.

HR Generalist (1) – Designs, coordinates, administers, and implements various human resources programs such as recruitment, selection, and employee relations to effectively staff and retain the City of Victoria's team of employees. Responsible for establishing and maintaining resources (college, high schools, trade schools, Workforce Solution, etc.) to promote the City as an Employer of Choice and to provide a sufficient pool of qualified candidates for various positions. Works closely with the Director of Human Resources and other member of the Human Resources department and City departments to ensure that appropriate candidates are communicated with and taken through the hiring process effectively and efficiently. In addition, the role supports the Risk Manager in day-to-day operations.

Recommended/Not Recommend List

NOTE: Other items have been requested, however, they are not listed below.

Department	Account	Description	Requested	Approved Recurring	Approved One time
55SAF	**500000**	**Dollar Amount**	**$ 149,238.00**	**$ 86,433.00**	**$ -**
55SAF	500105	3% Across-the-Board Pay Program	3,848.00	3,848.00	-
55SAF	500105	Request add Claims Analyst position	60,500.00	-	-
55SAF	510005	Request is the same level as prior year funded	500.00	300.00	-
55SAF	510010	Request is the same level as prior year funded	150.00	-	-
55SAF	510015	Request is the same level as prior year funded	378.00	462.00	-
55SAF	510045	Request is the same level as prior year funded	100.00	100.00	-
55SAF	520020	Request is the same level as prior year funded	500.00	-	-
55SAF	520020	AED123 Defibrillators and Stop the Bleed Maintenance and Service Fee	25,979.00	25,000.00	-
55SAF	530035	DOT Drug and Alcohol Random and Post Accident Screens	4,528.00	4,250.00	-
55SAF	530035	Non-DOT Drug and Alcohol Post Accident Screens for Safety Sensitive Positions	4,050.00	4,050.00	-
55SAF	530035	Police Department Unannounced Drug Screens	700.00	700.00	-
55SAF	530043	WorkSTEPS Return to Work Evaluation	7,350.00	7,350.00	-
55SAF	530043	Respirator Medical Evaluation	100.00	100.00	-
55SAF	530043	Return to Work Medical Evaluation	130.00	130.00	-
55SAF	540005	Request is the same level as prior year funded	4,500.00	3,500.00	-
55SAF	540015	Mobile Equipment Training	5,192.00	5,192.00	-
55SAF	540015	Specialty Safety Training including Tower Climbing Courses	1,000.00	1,000.00	-
55SAF	540015	Tower Climbing Certification	2,000.00	2,000.00	-
55SAF	550010	Texas Department of State Health Services Tier II Chemical report	50.00	50.00	-
55SAF	550010	Various agencies	3,180.00	2,699.00	-
55SAF	560012	Request is the same level as prior year funded	35.00	55.00	-
55SAF	560014	Request is the same level as prior year funded	730.00	600.00	-
55SAF	590010	Request is the same level as prior year funded	300.00	300.00	-
55SAF	590025	Request is the same level as prior year funded	5,265.00	4,966.00	-
55SAF	590030	Request is the same level as prior year funded	1,335.00	1,335.00	-
55SAF	590040	Request is the same level as prior year funded	753.00	753.00	-
55SAF	590045	Request is the same level as prior year funded	2,584.00	2,584.00	-
55SAF	590050	Request is the same level as prior year funded	489.00	663.00	-
55SAF	590070	Request is the same level as prior year funded	189.00	188.00	-
55SAF	590075	Request is the same level as prior year funded	335.00	362.00	-
55SAF	590080	Request is the same level as prior year funded	130.00	130.00	-
55SAF	590085	Request is the same level as prior year funded	204.00	204.00	-
55SAF	590090	Request is the same level as prior year funded	10,954.00	12,362.00	-
55SAF	950500	Replace computer #22582 per IT	1,200.00	1,200.00	-

Risk Management Non-Departmental

Department Description

Risk Management Non-Departmental was created to account for all liability claims made against the City and to record the cost for all casualty liability insurance.

FY 2025 Budget Highlights

The Risk Management Non-Departmental budget equals $996,500, an increase of $4,500 or 0.45 percent, compared to Fiscal Year 2024 Adopted Budget, $992,000. The Fiscal Year 2025 budget includes no one-time expenses and $996,500 in recurring expense, an increase of $4,500 or 0.45 percent, from last year's recurring budget.

Budget	FY 2024	FY 2025	Variance	%
Recurring	$ 992,000	$ 996,500	$ 4,500	0.45%
One time	-	-	-	0.00%
Total	**992,000**	**996,500**	**4,500**	**0.45%**

Increase is mainly due to current trends in premium increases.

Risk Management - Non-Departmental Expenses

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 992,000	$ 996,500	4,500	0.45%
▸ Other Charges	10,000	10,000	0	0.00%
▸ Interdepartmental	982,000	986,500	4,500	0.46%
Total	$ 992,000	$ 996,500	4,500	0.45%

Risk Management Non-Departmental One Time Expenses *(None for Fiscal Year 2024 or Fiscal Year 2025)*

Risk Management - Non-Departmental Recurring Expenses

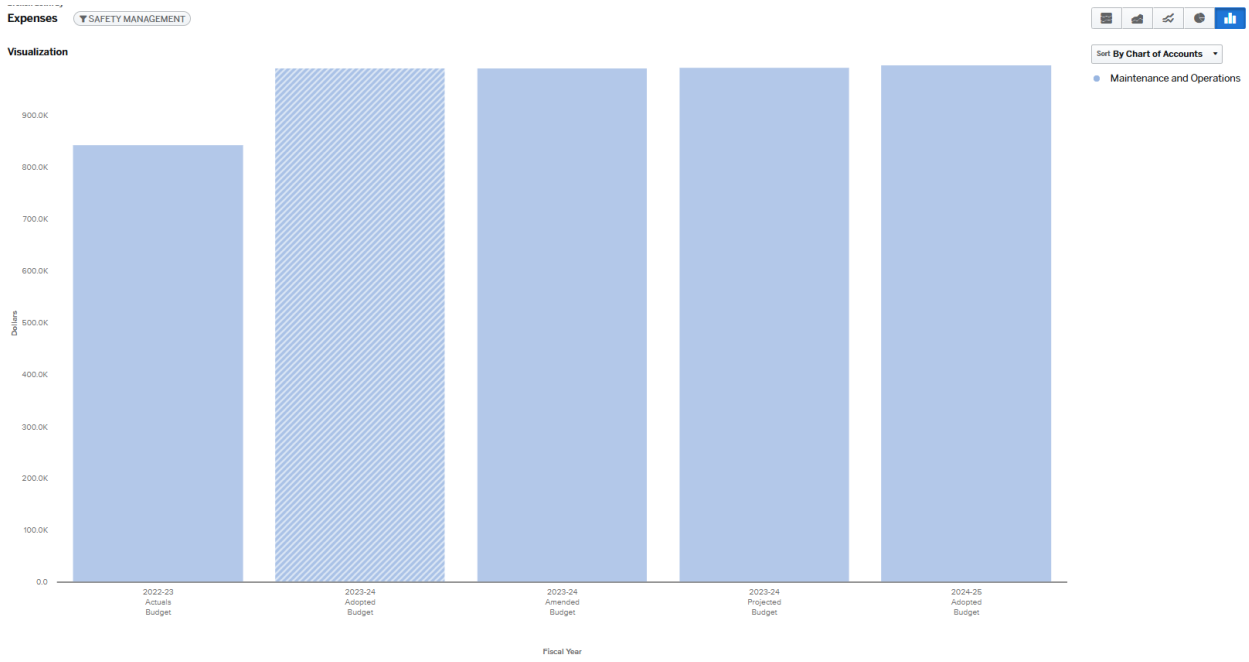
Data

Collapse All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 992,000	$ 996,500	4,500	0.45%
▸ Other Charges	10,000	10,000	0	0.00%
▸ Interdepartmental	982,000	986,500	4,500	0.46%
Total	$ 992,000	$ 996,500	4,500	0.45%

Department Staffing Level

There are no full-time employees accounted for in this department.

Total Expenditures for Corresponding Fiscal Year Presented



Insurance Coverage

For Fiscal Year 2025 the City currently has the following risks covered by insurance:
General Liability $2,000,000 occurrence
$4,000,000 aggregate
$1,000 deductible per occurrence
$32,907 premium

Errors & Omissions Liability $5,000,000 each wrongful act
$10,000,000 aggregate
$25,000 deductible per occurrence
$61,344 premium

Law Enforcement Liability $1,000,000 occurrence
$3,000,000 aggregate
$5,000 deductible per occurrence
$74,633 premium

Fleet Liability $2,000,000 limit per occurrence
$1,000,000 uninsured/underinsured motorist
$250 property damage deductible
$25,000 medical payment per person
$0 deductible on liability per occurrence
$180,769 premium

Auto Physical Damage $500 deductible each vehicle
$10,000 deductible each occurrence
(maximum deductible for vehicle damage
sustained in occurrence, except damage from hail)
$168,727 premium

Auto Catastrophe $25,000 deductible each occurrence
$10,000,000 limit per occurrence
$35,055 premium

Cyber Liability $2,000,000 aggregate (information security & privacy
liability; website content liability)
Premium included with General Liability Premium

Mobile Equipment $9,844,644 (per scheduled equipment)
$1,000,000 newly purchased equipment
$5,000 deductible per occurrence
$36,160 premium

Comprehensive Property Damage $240,029,134 combined building and contents
$500,000 loss of revenue and rental value
$240,029,134 earth movement & flood
$1,000,000 property in transit
$5,000 deductible per occurrence, except wind & hail
$25,000 or 1% of building value, whichever is greater deductible per occurrence on flood and earthquake
$621,707 premium

Electronic Data Processing Equipment $7,796,220 per scheduled equipment (replacement cost)
$250 deductible on computer equipment
$25,000 on flood & earthquake
Premium included with Property Premium

Radio Towers $670,484 per scheduled equipment
$2,500 deductible
Premium included with Property Premium

Fine Arts $5,000 deductible
Premium included with Property Premium

Crime Coverage $1,000,000 per occurrence
$2,500 deductible per occurrence for Public Employee Dishonesty; Theft, Disappearance and Destruction; and Forgery and Alteration
$1,000,000 limit
$2,500 deductible for Computer Fraud
Premium $8,522

Boiler and Machinery $63,398,061 (per accident limit)
Premium included in Blanket Property

Self-Insured Workers' Compensation $350,000 per occurrence
$1,050,000 aggregate limit of liability
$28,000 Loss Deposit Fund
$100,247 premium (total annual contribution)

Self-Insured Health HDHP #1/$1,750 – HDHP #2/$3,200 individual deductible
Premium: Amount paid by the City varies per plan per month; amount paid by the employee varies with plan chosen by employee
Stop Loss Premium – Sun Life
$175,000 Stop Loss Specific
$126.65 per single employee, employee and family paid by the City per month (1-1-2024)
$2,000 per year annual maximum for dental/ortho-dental
$50 individual/$150 family deductibles
Premium: $12.10 per employee paid by the City per month;

Life Insurance City-paid life insurance reinstated as of January 1, 2021. Employer Cost $0.065 per $1,000, up to $100,000.
Employees have the option to pay for additional voluntary life and AD&D coverage at 22¢ per thousand dollars of annual salary through The Standard. Also, at the employee's expense, dependent life coverage options are available to purchase with higher coverage levels.

Worker's Compensation Fund Pro Forma

Department Description

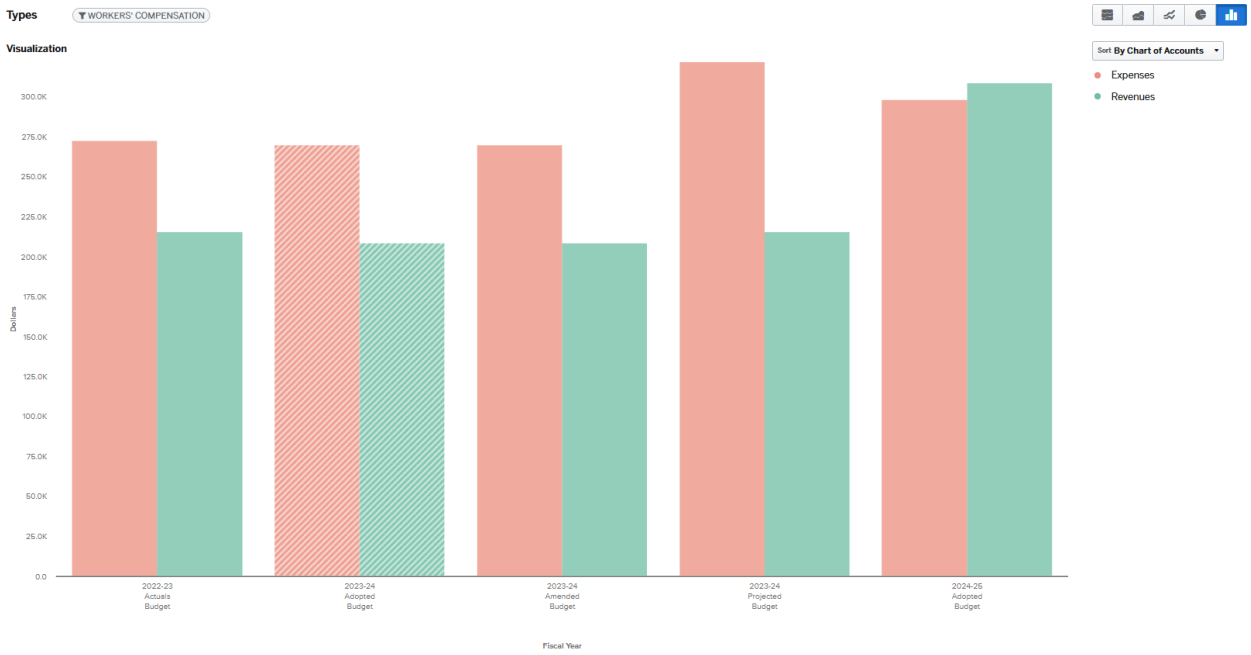
The Workers' Compensation Fund accounts for transactions of a self-insured workers' compensation plan for City employees.

Pro Forma Schedule of Working Capital Position

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300100 - Undesignated Fund Balance / Working Capital	$265,712	$276,454	$170,667
BEGINNING FUND BALANCE	**$265,712**	**$276,454**	**$170,667**
Revenues			
Workers' Compensation Premiums	$205,000	$203,949	$300,000
Interest Income	$10,809	$12,045	$9,000
REVENUES	**$215,809**	**$215,994**	**$309,000**
Expenses			
Transfers	$0	$0	$0
Health	$272,923	$321,781	$298,500
EXPENSES	**$272,923**	**$321,781**	**$298,500**
Ending Fund Balance			
300200 - Undesignated Fund Balance / Working Capital	$208,598	$170,667	$181,167
ENDING FUND BALANCE	**$208,598**	**$170,667**	**$181,167**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expenses will be funded with Working Capital (excess amount over the minimum Working Capital requirement).

Revenues vs Expenses



Department Revenue and Expenses One Time (*None for Fiscal Year 2024 or Fiscal Year 2025).*

Revenues vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
Revenues	$ 209,000	$ 309,000	100,000	47.85%
Workers' Compensation Premiums	205,000	300,000	95,000	46.34%
Interest Income	4,000	9,000	5,000	125.00%
Expenses	270,000	298,500	28,500	10.56%
Revenues Less Expenses	$ -61,000	$ 10,500	71,500	117.21%

Revenue Highlights

The Workers' Compensation sources of funds equals $309,000, an increase of $100,000 or 47.85 percent, compared to Fiscal Year 2024 Adopted Budget, $209,000. Increase is due to increase in claims.

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ Workers' Compensation Premiums	$ 205,000	$ 300,000	95,000	46.34%
▸ Interest Income	4,000	9,000	5,000	125.00%
Total	$ 209,000	$ 309,000	100,000	47.85%

Expenses by Classification

The Workers' Compensation uses of funds equals $298,500, an increase of $28,500 or 10.56 percent, compared to Fiscal Year 2024 Adopted Budget, $270,000. Increase is due to increase in claims.

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 270,000	$ 298,500	28,500	10.56%
▸ Health	270,000	298,500	28,500	10.56%
Total	$ 270,000	$ 298,500	28,500	10.56%

Health Fund Pro Forma

Department Description

The Health Plan Fund was created to provide accounting for transactions of a self-insured insurance plan for City employees, employee dependents, and retirees.

Pro Forma Schedule of Working Capital Position – Combined

	FY2023	FY2024	FY2025
Beginning Fund Balance			
300102 - Working Capital - Employee Health	$2,916,407	$3,212,201	$3,832,171
300103 - Working Capital-Retiree Health	$439,427	$511,928	$580,741
300104 - Working Capital-Dental	$1,451,201	$1,558,757	$1,634,746
BEGINNING FUND BALANCE	**$4,807,036**	**$5,282,886**	**$6,047,658**
Revenues			
City's Premiums	$4,819,207	$4,804,672	$4,804,672
Drug Refunds and Rebates	$401,112	$375,000	$300,000
Employee Premiums	$1,096,134	$1,042,355	$1,045,000
Excess Stop-Loss Reimbursement	$310,906	$216,185	$175,000
Health Cobra Premiums	$0	$0	$0
Retiree Premiums	$369,418	$309,700	$315,000
Other Financing Sources	$200,015	$200,000	$300,000
Interest Income	$197,762	$263,021	$185,000
Miscellaneous	$109,583	$1,500	$1,500
REVENUES	**$7,504,137**	**$7,212,433**	**$7,126,172**
Expenses			
Contractual Services	$507,352	$602,985	$667,200
Other Charges	$200,000	$200,000	$200,000
Health	$6,320,934	$5,644,676	$6,058,000
EXPENSES	**$7,028,287**	**$6,447,661**	**$6,925,200**
Ending Fund Balance			
300202 - Working Capital - Employee Health	$3,212,201	$3,832,171	$3,928,021
300203 - Working Capital-Retiree Health	$511,928	$580,741	$632,054
300204 - Working Capital-Dental	$1,558,757	$1,634,746	$1,688,555

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expense will be funded with Working Capital Balance.

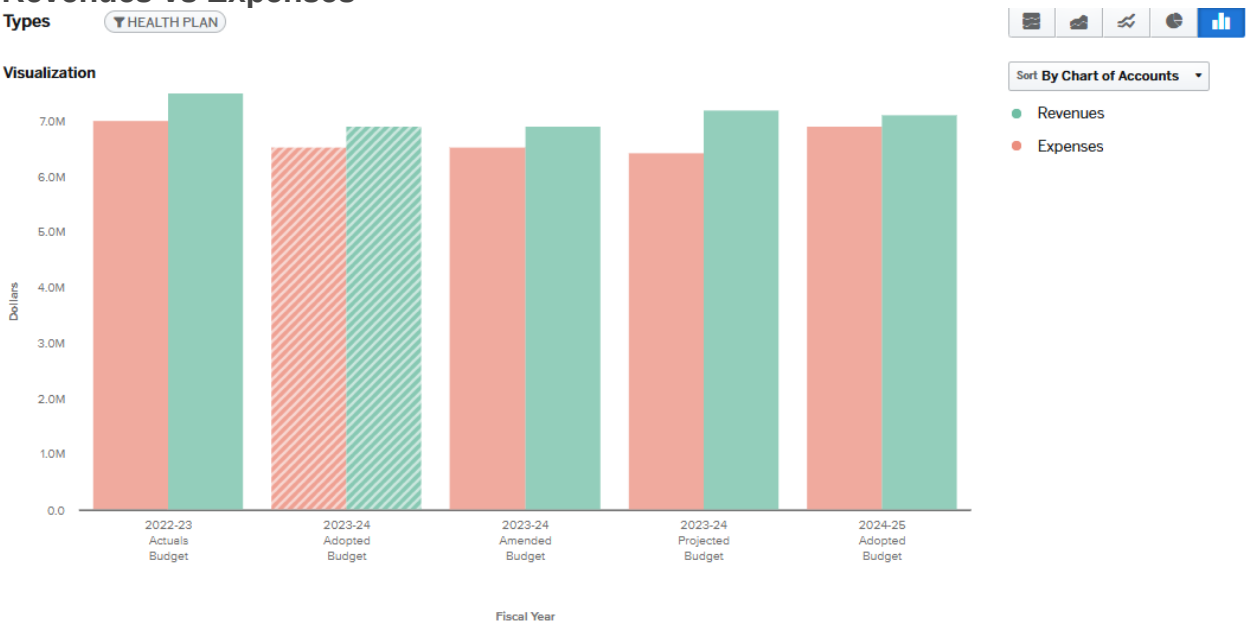
Click the links below for breakdown of the respective Working Capital Position Schedule:

Employee Health Fund
Retiree Health Fund
Dental Fund

Revenues vs Expenses

Types HEALTH PLAN

Visualization



Department Revenue and Expenses One Time (*None for Fiscal Year 2024 or Fiscal Year 2025*).

Revenue vs Expenses Recurring

Data

Expand All	FY 2023-24 Recurring Budget	FY 2024-25 Recurring Budget	2024-25 Variance	2024-25 Variance
▸ Revenues	$ 6,928,072	$ 7,126,172	198,100	2.86%
▸ Expenses	6,541,710	6,925,200	383,490	5.86%
Revenues Less Expenses	$ 386,362	$ 200,972	-185,390	-47.98%

Revenue Highlights

The Health Fund sources of funds equals $7,126,172, an increase of $198,100 or 2.86 percent, compared to Fiscal Year 2024 Adopted Budget, $6,928,072. Increase is mainly due to additional participants in employee and retirees, and interest rate trends.

Data

Expand All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▸ City's Premiums	$ 4,804,672	$ 4,804,672	0	0.00%
▸ Drug Refunds and Rebates	308,400	300,000	-8,400	-2.72%
▸ Employee Premiums	985,400	1,045,000	59,600	6.05%
▸ Excess Stop-Loss Reimbursement	175,000	175,000	0	0.00%
▸ Retiree Premiums	377,100	315,000	-62,100	-16.47%
▸ Other Financing Sources	200,000	300,000	100,000	50.00%
▸ Interest Income	76,000	185,000	109,000	143.42%
▸ Miscellaneous	1,500	1,500	0	0.00%
Total	$ 6,928,072	$ 7,126,172	198,100	2.86%

Expense Highlights

The Health Fund uses of funds equals $6,925,200, an increase of $383,490 or 5.86 percent, compared to Fiscal Year 2024 Adopted Budget, $6,541,710. Increase is mainly due to additional employees electing coverage.

Data

Collapse All	FY 2023-24 Adopted Budget	FY 2024-25 Adopted Budget	2024-25 Variance	2024-25 Variance
▾ Maintenance and Operations	$ 6,541,710	$ 6,925,200	383,490	5.86%
▸ Contractual Services	614,710	667,200	52,490	8.54%
▸ Other Charges	200,000	200,000	0	0.00%
▸ Health	5,727,000	6,058,000	331,000	5.78%
Total	$ 6,541,710	$ 6,925,200	383,490	5.86%

Health Insurance Plan for Current Employees

2025 Plan Year

January 1, 2025 - December 31, 2025

Current Employees:	HDHP1			HDHP2			EPO		
	Employee Pays	Employer Pays	TOTAL MONTHLY PREMIUM	Employee Pays	Employer Pays	TOTAL MONTHLY PREMIUM	Employee Pays	Employer Pays	TOTAL MONTHLY PREMIUM
Employee Only	$17.70	$620.47	**$638.17**	$16.24	$613.39	**$629.63**	$50.00	$632.88	**$682.88**
Employee + Spouse	$499.67	$840.48	**$1,340.15**	$379.52	$942.70	**$1,322.22**	$535.00	$899.05	**$1,434.05**
Employee + Child(ren)	$406.55	$831.50	**$1,238.05**	$318.12	$903.36	**$1,221.48**	$450.00	$873.19	**$1,323.19**
Employee + Family	$543.84	$1,453.63	**$1,997.47**	$405.04	$1,565.70	**$1,970.74**	$600.00	$1,603.14	**$2,203.14**

Retiree Premiums:	HDHP1			HDHP2		
	Employee Pays	Employer Pays	TOTAL MONTHLY PREMIUM	Employee Pays	Employer Pays	TOTAL MONTHLY PREMIUM
Retiree Only	$17.70	$620.47	**$638.17**	$16.24	$613.39	**$629.63**
Retiree + Spouse	$499.67	$840.48	**$1,340.15**	$379.52	$942.70	**$1,322.22**
Retiree + Child(ren)	$406.55	$831.50	**$1,238.05**	$318.12	$903.36	**$1,221.48**
Retiree + Family	$543.84	$1,453.63	**$1,997.47**	$405.04	$1,565.70	**$1,970.74**

Health Fund Additional Pro Forma Schedule

Pro Forma Schedule of Working Capital Position - Employee Health Fund

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 3,080,242	$3,205,460	$3,205,460	$3,832,171	$ -	$ 751,929
Reserved Working Capital	-	6,741	6,741	-	-	-
Total Working Capital, October	**$ 3,080,242**	**$3,212,201**	**$3,212,201**	**$3,832,171**	**$ -**	**$ 751,929**
REVENUES:						
Charges for Services						
Health - City	$ 3,703,050	$3,703,050	$3,703,050	$3,703,050	$ -	$ -
Health - Employee	715,000	715,000	764,500	765,000	49,500	50,000
Health - Cobra	-	-	-	-	-	-
Reimb Excess Stop Loss	175,000	175,000	216,185	175,000	41,185	-
Refunds and Drug Rebates	308,400	308,400	375,000	300,000	66,600	(8,400)
Miscellaneous	1,500	1,500	1,855	1,500	355	-
Interest Income	76,000	76,000	263,021	185,000	187,021	109,000
Transfer from Other Funds	-	-	-	100,000	-	100,000
Total Revenues	**$ 4,978,950**	**$4,978,950**	**$5,323,611**	**$5,229,550**	**$ 344,661**	**$ 250,600**
TOTAL FUNDS AVAILABLE	**$ 8,059,192**	**$8,191,151**	**$8,535,812**	**$9,061,721**	**$ 344,661**	**$ 1,002,529**
EXPENDITURES:						
Employee Medical Claims	$ 3,460,000	$ 3,450,000	$ 3,291,000	$ 3,616,000	$ (159,000)	$ 156,000
Health Savings Account Program	126,210	126,210	96,500	215,500	(29,710)	89,290
Professional Services	97,000	103,741	110,074	97,000	6,333	-
Plan Administrative Fee	16,000	16,000	18,167	18,200	2,167	2,200
Claim Administrative Fee	253,600	253,600	274,400	240,000	20,800	(13,600)
Wellness Program	54,000	64,000	80,000	80,000	16,000	26,000
Benefits Tech Services	23,000	23,000	-	-	(23,000)	(23,000)
Employee Life Insurance	29,000	29,000	28,000	28,000	(1,000)	(1,000)
Stop Loss Premium	700,000	700,000	805,500	839,000	105,500	139,000
Total Expenditures	**$ 4,758,810**	**$ 4,765,551**	**$ 4,703,641**	**$ 5,133,700**	**$ (61,910)**	**$ 374,890**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 3,300,382	$ 3,425,600	$ 3,832,171	$ 3,928,021	$ 406,571	$ 627,639
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, Septemb	**$ 3,300,382**	**$3,425,600**	**$3,832,171**	**$3,928,021**	**$ 406,571**	**$ 627,638**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expense will be funded with Working Capital Balance.

Pro Forma Schedule of Working Capital Position - Retiree Health Fund

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 659,283	$ 511,928	$ 511,928	$ 580,741	$ -	$ (78,542)
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, October 1	**$ 659,283**	**$ 511,928**	**$ 511,928**	**$ 580,741**	**$ -**	**$ (78,542)**
REVENUES:						
Charges for Services						
Health - Retiree - City	$ 1,028,813	$ 1,028,813	$ 1,028,813	$ 1,028,813	$ -	$ -
Health -Retiree	333,800	333,800	271,100	275,000	(62,700)	(58,800)
Transfer from Other Funds - OPEB	200,000	200,000	200,000	200,000	-	-
Total Revenues	**$ 1,562,613**	**$ 1,562,613**	**$ 1,499,913**	**$ 1,503,813**	**$ (62,700)**	**$ (58,800)**
TOTAL FUNDS AVAILABLE	**$ 2,221,896**	**$ 2,074,541**	**$ 2,011,841**	**$ 2,084,554**	**$ (62,700)**	**$ (137,342)**
EXPENDITURES:						
Retiree Medical Claims	$ 850,000	$ 850,000	$ 821,100	$ 850,000	$ (28,900)	$ -
Retiree Medical Insurance	311,000	311,000	335,076	335,000	24,076	24,000
Professional Services	7,500	7,500	6,324	7,500	(1,176)	-
Plan Administrative Fee	63,400	63,400	68,600	60,000	5,200	(3,400)
OPEB Trust	200,000	200,000	200,000	200,000	-	-
Total Expenditures	**$ 1,431,900**	**$ 1,431,900**	**$ 1,431,100**	**$ 1,452,500**	**$ (800)**	**$ 20,600**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 789,996	$ 642,641	$ 580,741	$ 632,054	$ (61,900)	$ (157,942)
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, September 30	**$ 789,996**	**$ 642,641**	**$ 580,741**	**$ 632,054**	**$ (61,900)**	**$ (157,942)**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expense will be funded with Working Capital Balance.

Pro Forma Schedule of Working Capital Position - Dental Fund

	Fiscal Year 2023-2024 Original Budget	Fiscal Year 2023-2024 Amended Budget	Fiscal Year 2023-2024 Projected Actual	Fiscal Year 2024-2025 Adopted Budget	Fiscal Year 2023-2024 Amended vs. Projected Variance	Fiscal Year Original 2023-24 vs 2024-25 Variance
BEGINNING WORKING CAPITAL						
Undesignated Working Capital	$ 1,565,581	$ 1,558,757	$ 1,558,757	$ 1,634,746	$ -	$ 69,165
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, October 1	**$ 1,565,581**	**$ 1,558,757**	**$ 1,558,757**	**$ 1,634,746**	**$ -**	**$ 69,165**
REVENUES:						
Charges for Services						
Dental - City	$ 72,809	$ 72,809	$ 72,809	$ 72,809	$ -	$ -
Dental - Employee	270,400	270,400	277,500	280,000	7,100	9,600
Dental - Retiree	43,300	43,300	38,600	40,000	(4,700)	(3,300)
Dental - Cobra	-	-	-	-	-	-
Total Revenues	**$ 386,509**	**$ 386,509**	**$ 388,909**	**$ 392,809**	**$ 2,400**	**$ 6,300**
TOTAL FUNDS AVAILABLE	**$ 1,952,090**	**$ 1,945,266**	**$ 1,947,666**	**$ 2,027,555**	**$ 2,400**	**$ 75,465**
EXPENDITURES:						
Dental Claims - Employee	$ 288,400	$ 288,400	$ 251,000	$ 280,000	$ (37,400)	$ (8,400)
Dental Claims - Retiree	34,600	34,600	33,000	30,000	(1,600)	(4,600)
Dental Claims - Administrative Fees	28,000	28,000	28,920	29,000	920	1,000
Total Expenditures	**$ 351,000**	**$ 351,000**	**$ 312,920**	**$ 339,000**	**$ (38,080)**	**$ (12,000)**
ENDING WORKING CAPITAL						
Undesignated Working Capital	$ 1,601,090	$ 1,594,266	$ 1,634,746	$ 1,688,555	$ 40,480	$ 87,465
Reserved Working Capital	-	-	-	-	-	-
Total Working Capital, September 30	**$ 1,601,090**	**$ 1,594,266**	**$ 1,634,746**	**$ 1,688,555**	**$ 40,480**	**$ 87,465**

- Fiscal Year 2023-24 beginning Projected Budget is adjusted for actual audited amounts, encumbrances, and Council approved budget amendments.
- The discrepancy between Total Revenue and Total Expense will be funded with Working Capital Balance.

2024 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF VICTORIA	361-485-3099
Taxing Unit Name	Phone *(area code and number)*
P O BOX 1758 VICTORIA TX 77902	VICTORIATX.GOV
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	**Prior year total taxable value.** Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]	$ 6,367,235,930
2.	**Prior year tax ceilings.** Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step.[2]	$ 1,018,190,243
3.	**Preliminary prior year adjusted taxable value.** Subtract Line 2 from Line 1.	$ 5,349,045,687
4.	**Prior year total adopted tax rate.**	$ 0.4898 /$100
5.	**Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.** **A. Original prior year ARB values:** $ 0 **B. Prior year values resulting from final court decisions:** - $ 0 **C. Prior year value loss.** Subtract B from A.[3]	$ 0
6.	**Prior year taxable value subject to an appeal under Chapter 42, as of July 25.** **A. Prior year ARB certified value:** $ 0 **B. Prior year disputed value:** - $ 0 **C. Prior year undisputed value.** Subtract B from A.[4]	$ 0
7.	**Prior year Chapter 42 related adjusted values.** Add Line 5C and Line 6C.	$ 0

[1] Tex. Tax Code §26.012(14)
[2] Tex. Tax Code §26.012(14)
[3] Tex. Tax Code §26.012(13)
[4] Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	**Prior year taxable value, adjusted for actual and potential court-ordered adjustments.** Add Line 3 and Line 7.	$ 5,349,045,687
9.	**Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024.** Enter the prior year value of property in deannexed territory. [5]	$ 0
10.	**Prior year taxable value lost because property first qualified for an exemption in the current year.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value. **A. Absolute exemptions.** Use prior year market value: ..... $ 2,728,620 **B. Partial exemptions.** Current year exemption amount or current year percentage exemption times prior year value: ..... + $ 9,447,833 **C. Value loss.** Add A and B. [6]	$ 12,176,453
11.	**Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/ scenic appraisal or public access airport special appraisal in the current year.** Use only properties that qualified for the first time in the current year; do not use proper- ties that qualified in the prior year. **A. Prior year market value:** ..... $ 0 **B. Current year productivity or special appraised value:** ..... - $ 0 **C. Value loss.** Subtract B from A. [7]	$ 0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.	$ 12,176,453
13.	**Prior year captured value of property in a TIF.** Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. [8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$ 8,684,534
14.	**Prior year total value.** Subtract Line 12 and Line 13 from Line 8.	$ 5,328,184,700
15.	**Adjusted prior year total levy.** Multiply Line 4 by Line 14 and divide by $100.	$ 26,097,448
16.	**Taxes refunded for years preceding the prior tax year.** Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. [9]	$ 113,871
17.	**Adjusted prior year levy with refunds and TIF adjustment.** Add Lines 15 and 16. [10]	$ 26,211,319
18.	**Total current year taxable value on the current year certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. [11] **A. Certified values:** ..... $ 6,403,752,709 **B. Counties:** Include railroad rolling stock values certified by the Comptroller's office: ..... + $ **C. Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - $ 0 **D. Tax increment financing:** Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. [12] ..... - $ 9,381,986 **E. Total current year value.** Add A and B, then subtract C and D.	$ 6,394,370,723

[5] Tex. Tax Code §26.012(15)
[6] Tex. Tax Code §26.012(15)
[7] Tex. Tax Code §26.012(15)
[8] Tex. Tax Code §26.03(c)
[9] Tex. Tax Code §26.012(13)
[10] Tex. Tax Code §26.012(13)
[11] Tex. Tax Code §26.012, 26.04(c-2)
[12] Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	**Total value of properties under protest or not included on certified appraisal roll.** [13]	
	A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. [14] ..... $ 255,621,080	
	B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. [15] ..... + $ 0	
	C. Total value under protest or not certified. Add A and B.	$ 255,621,080
20.	**Current year tax ceilings.** Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the home- steads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step.[16]	$ 1,040,821,366
21.	**Current year total taxable value.** Add Lines 18E and 19C. Subtract Line 20. [17]	$ 5,609,170,437
22.	**Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year.** Include both real and personal property. Enter the current year value of property in territory annexed. [18]	$ 215,820
23.	**Total current year taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for the current year. [19]	$ 36,692,135
24.	**Total adjustments to the current year taxable value.** Add Lines 22 and 23.	$ 36,907,955
25.	**Adjusted current year taxable value.** Subtract Line 24 from Line 21.	$ 5,572,262,482
26.	**Current year NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100. [20]	$ 0.4703 /$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. [21]	$ _____ /$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	**Prior year M&O tax rate.** Enter the prior year M&O tax rate.	$ 0.2995 /$100
29.	**Prior year taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,349,045,687

[13] Tex. Tax Code §26.01(c) and (d)
[14] Tex. Tax Code §26.01(c)
[15] Tex. Tax Code §26.01(d)
[16] Tex. Tax Code §26.012(6)(B)
[17] Tex. Tax Code §26.012(6)
[18] Tex. Tax Code §26.012(17)
[19] Tex. Tax Code §26.012(17)
[20] Tex. Tax Code §26.04(c)
[21] Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	**Total prior year M&O levy.** Multiply Line 28 by Line 29 and divide by $100	$ 16,020,391
31.	**Adjusted prior year levy for calculating NNR M&O rate.**	
	A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding the prior tax year. + $ 69,758	
	B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0. – $ 42,537	
	C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- $ 0	
	D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. $ 27,221	
	E. Add Line 30 to 31D.	$ 16,047,612
32.	**Adjusted current year taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,572,262,482
33.	**Current year NNR M&O rate (unadjusted).** Divide Line 31E by Line 32 and multiply by $100.	$ 0.2879 /$100
34.	**Rate adjustment for state criminal justice mandate.** [23]	
	A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. $ 0	
	B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. – $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.0000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ /$100
35.	**Rate adjustment for indigent health care expenditures.** [24]	
	A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. $ 0	
	B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. – $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100. $ 0.0000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.	$ 0.0000 /$100

[22] [Reserved for expansion]
[23] Tex. Tax Code §26.044
[24] Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	**Rate adjustment for county indigent defense compensation.** [25] **A.** **Current year indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30,of the current tax year, less any state grants received by the county for the same purpose..... $ 0 **B.** **Prior year indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... $ 0 **C.** Subtract B from A and divide by Line 32 and multiply by $100..... $ 0.0000 /$100 **D.** Multiply B by 0.05 and divide by Line 32 and multiply by $100..... $ 0.0000 /$100 **E.** Enter the lesser of C and D. If not applicable, enter 0.	$ 0.0000 /$100
37.	**Rate adjustment for county hospital expenditures.** [26] **A.** **Current year eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year..... $ 0 **B.** **Prior year eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023..... $ 0 **C.** Subtract B from A and divide by Line 32 and multiply by $100..... $ 0.0000 /$100 **D.** Multiply B by 0.08 and divide by Line 32 and multiply by $100..... $ 0.0000 /$100 **E.** Enter the lesser of C and D, if applicable. If not applicable, enter 0.	$ 0.0000 /$100
38.	**Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. **A.** **Amount appropriated for public safety in the prior year.** Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year..... $ 0 **B.** **Expenditures for public safety in the prior year.** Enter the amount of money spent by the municipality for public safety during the preceding fiscal year..... $ 0 **C.** Subtract B from A and divide by Line 32 and multiply by $100 ..... $ 0.0000 /$100 **D.** Enter the rate calculated in C. If not applicable, enter 0.	$ 0.0000 /$100
39.	**Adjusted current year NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	$ 0.2879 /$100
40.	**Adjustment for prior year sales tax specifically to reduce property taxes.** Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero. **A.** Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent..... $ 0 **B.** Divide Line 40A by Line 32 and multiply by $100 ..... $ 0.0000 /$100 **C.** Add Line 40B to Line 39.	$ 0.2879 /$100
41.	**Current year voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. **- or -** **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	$ 0.2979 /$100

[25] Tex. Tax Code §26.0442
[26] Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	***Disaster Line 41 (D41):* Current year voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.[27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	$ 0.0000 /$100
42.	**Total current year debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses. **A. Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.[28] Enter debt amount $ 11,250,512 **B.** Subtract **unencumbered fund amount** used to reduce total debt. – $ 0 **C.** Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none) – $ 0 **D.** Subtract **amount paid** from other resources – $ 823,000 **E. Adjusted debt.** Subtract B, C and D from A.	$ 10,427,512
43.	**Certified prior year excess debt collections.** Enter the amount certified by the collector.[29]	$ 540,451
44.	**Adjusted current year debt.** Subtract Line 43 from Line 42E.	$ 9,887,061
45.	**Current year anticipated collection rate.** **A.** Enter the current year anticipated collection rate certified by the collector.[30] 102.00 % **B.** Enter the prior year actual collection rate. 102.00 % **C.** Enter the 2022 actual collection rate. 104.00 % **D.** Enter the 2021 actual collection rate. 102.00 % **E.** If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.[31]	102.00 %
46.	**Current year debt adjusted for collections.** Divide Line 44 by Line 45E.	$ 9,693,197
47.	**Current year total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,609,170,437
48.	**Current year debt rate.** Divide Line 46 by Line 47 and multiply by $100.	$ 0.1728 /$100
49.	**Current year voter-approval tax rate.** Add Lines 41 and 48.	$ 0.4707 /$100
D49.	***Disaster Line 49 (D49):* Current year voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$ 0.0000 /$100

[27] Tex. Tax Code §26.042(a)
[28] Tex. Tax Code §26.012(7)
[29] Tex. Tax Code §26.012(10) and 26.04(b)
[30] Tex. Tax Code §26.04(b)
[31] Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	$ 0.0000 /$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**Taxable Sales.** For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. [32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	$ 0
52.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. [33] **Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. [34] **- or -** **Taxing units that adopted the sales tax before November of the prior year.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$ 0
53.	**Current year total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,609,170,437
54.	**Sales tax adjustment rate.** Divide Line 52 by Line 53 and multiply by $100.	$ 0.0000 /$100
55.	**Current year NNR tax rate, unadjusted for sales tax.**[35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet.*	$ 0.4703 /$100
56.	**Current year NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November of the prior tax year.	$ 0.4703 /$100
57.	**Current year voter-approval tax rate, unadjusted for sales tax.**[36] Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the *Voter-Approval Tax Rate Worksheet.*	$ 0.4707 /$100
58.	**Current year voter-approval tax rate, adjusted for sales tax.** Subtract Line 54 from Line 57.	$ 0.4707 /$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ. [37] The taxing unit shall provide its tax assessor-collector with a copy of the letter. [38]	$ 0
60.	**Current year total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,609,170,437
61.	**Additional rate for pollution control.** Divide Line 59 by Line 60 and multiply by $100.	$ 0.0000 /$100

[32] Tex. Tax Code §26.041(d)
[33] Tex. Tax Code §26.041(i)
[34] Tex. Tax Code §26.041(d)
[35] Tex. Tax Code §26.04(c)
[36] Tex. Tax Code §26.04(c)
[37] Tex. Tax Code §26.045(d)
[38] Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
62.	**Current year voter-approval tax rate, adjusted for pollution control.** Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$ 0.4707 /$100

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.[39] The Foregone Revenue Amount for each year is equal to that year's adopted tax rate subtracted from that year's voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year's current total value.[40] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate that was used must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;[41]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);[42] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.[43]

Individual components can be negative, but the overall rate will be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.[44]

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	**Year 3 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value**	
	A. Voter-approval tax rate (Line 67)	$ 0.4898 /$100
	B. Unused increment rate (Line 66)	$ 0.0013 /$100
	C. Subtract B from A	$ 0.4885 /$100
	D. Adopted Tax Rate	$ 0.4898 /$100
	E. Subtract D from C	$ -0.0013 /$100
	F. 2023 Total Taxable Value (Line 60)	$ 5,406,793,671
	G. Multiply E by F and divide the results by $100	$ -70,289
64.	**Year 2 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value**	
	A. Voter-approval tax rate (Line 67)	$ 0.5595 /$100
	B. Unused increment rate (Line 66)	$ 0.0092 /$100
	C. Subtract B from A	$ 0.5503 /$100
	D. Adopted Tax Rate	$ 0.5582 /$100
	E. Subtract D from C	$ -0.0079 /$100
	F. 2022 Total Taxable Value (Line 60)	$ 4,513,952,286
	G. Multiply E by F and divide the results by $100	$ -356,603
65.	**Year 1 Foregone Revenue Amount. Subtract the 2021 unused increment rate and 2021 actual tax rate from the 2021 voter-approval tax rate. Multiply the result by the 2021 current total value**	
	A. Voter-approval tax rate (Line 67)	$ 0.5974 /$100
	B. Unused increment rate (Line 65)	$ 0.0093 /$100
	C. Subtract B from A	$ 0.5881 /$100
	D. Adopted Tax Rate	$ 0.5882 /$100
	E. Subtract D from C	$ -0.0001 /$100
	F. 2021 Total Taxable Value (Line 60)	$ 4,061,244,357
	G. Multiply E by F and divide the results by $100	$ -4,062
66.	**Total Foregone Revenue Amount.** Add Lines 63G, 64G and 65G	$ 0 /$100
67.	**2024 Unused Increment Rate.** Divide Line 66 by Line 21 of the *No-New-Revenue Rate Worksheet*. Multiply the result by 100	$ 0.0000 /$100
68.	**Total 2024 voter-approval tax rate, including the unused increment rate.** Add Line 67 to one of the following lines (as applicable): Line 49, Line 50 (counties), Line 58 (taxing units with additional sales tax) or Line 62 (taxing units with pollution)	$ 0.4707 /$100

[39] Tex. Tax Code §26.013(b)
[40] Tex. Tax Code §26.013(a)(1-a), (1-b), and (2)
[41] Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)
[42] Tex. Tax Code §§26.0501(a) and (c)
[43] Tex. Local Gov't Code §120.007(d)
[44] Tex. Local Gov't Code §120.007(d)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [45]

Line	De Minimis Rate Worksheet	Amount/Rate
69.	**Adjusted current year NNR M&O tax rate.** Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet.*	0.2879
70.	**Current year total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,609,170,437
71.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 70 and multiply by $100.	$ 0.0089 /$100
72.	**Current year debt rate.** Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$ 0.1728 /$100
73.	**De minimis rate.** Add Lines 69, 71 and 72.	$ 0.4696 /$100

N/A

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[48]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. [49]

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
74.	**2023 adopted tax rate.** Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	$ 0.4898 /$100
75.	**Adjusted 2023 voter-approval tax rate.** Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2023 and the taxing unit calculated its 2023 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2023 worksheet due to a disaster, complete the applicable sections or lines of *Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet.* **- or -** If a disaster occurred prior to 2023 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2023, complete form 50-856-a, *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2023 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. [50] Enter the final adjusted 2023 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	$ 0.0000 /$100
76.	**Increase in 2023 tax rate due to disaster.** Subtract Line 75 from Line 74.	$ 0.0000 /$100
77.	**Adjusted 2023 taxable value.** Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,328,184,700
78.	**Emergency revenue.** Multiply Line 76 by Line 77 and divide by $100.	$ 0
79.	**Adjusted 2023 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 5,572,262,482
80.	**Emergency revenue rate.** Divide Line 78 by Line 79 and multiply by $100. [51]	$ 0.0000 /$100

[45] Tex. Tax Code §26.04(c)(2)(B)
[46] Tex. Tax Code §26.012(8-a)
[47] Tex. Tax Code §26.063(a)(1)
[48] Tex. Tax Code §26.042(b)
[49] Tex. Tax Code §26.042(f)
[50] Tex. Tax Code §§26.42(c)
[51] Tex. Tax Code §§26.42(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
81.	**Current year voter-approval tax rate, adjusted for emergency revenue.** Subtract Line 80 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 68 (taxing units with the unused increment rate).	$ 0.4707 /$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. ..... $ 0.4703 /$100
As applicable, enter the current year NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
Indicate the line number used: 26

Voter-approval tax rate. ..... $ 0.4707 /$100
As applicable, enter the current year voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 68 (adjusted for unused increment), or Line 81 (adjusted for emergency revenue).
Indicate the line number used: 49

De minimis rate. ..... $ 0.4696 /$100
If applicable, enter the current year de minimis rate from Line 73.

N/A.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code. [52]

print here ▶ GILBERT REYNA, JR. CPA CFO
Printed Name of Taxing Unit Representative

sign here ▶ _____ 7/24/24.
Taxing Unit Representative Date

[52] Tex. Tax Code §§26.04(c-2) and (d-2)

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Ordinance No. 2024-142

An ordinance approving and adopting a budget for the Fiscal Year beginning on October 1, 2024 in the total amount of $194,116,623.

Whereas a proposed budget for operating the municipal government of the City of Victoria, Texas was submitted to City Council on August 6, 2024 in accordance with Texas Local Government code § 102.006 and the City Charter;

Whereas public hearings on the budget for the City of Victoria for Fiscal Year 2024-2025 were held on September 3rd, 2024 and September 10th, 2024; and

Whereas the City Council finds that after full consideration of proposed expenditures, revenues, financial condition, and comparative expenditures was presented, the budget as finally considered at said hearing shall be approved and adopted;

Now therefore, be it ordained by the City Council of the City of Victoria, Texas:

1. The City Council of the City of Victoria, Texas officially closes all public hearings in regard to the following budget, and approves and adopts the budget for the City of Victoria's 2024-2025 Fiscal Year in the total amount of $194,116,623.00, which is posted in detail online at https://victoriatx.gov/748/Fiscal-Year-Annual-Budget and incorporated herein for all purposes, and which is described in general in "Exhibit 1" attached hereto and incorporated herein for all purposes;

2. The appropriations for the 2024-2025 fiscal year for the different administrative units and purposes of the City of Victoria, Texas are fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and the distribution and division of said appropriations shall be made in accordance with said budget including such amounts shown for providing for sinking funds for the payments of the principal and interest and the retirement of the bonded debt of the City of Victoria.

3. An original copy of the City of Victoria 2024-2025 Fiscal Year Budget described above as "Exhibit 1" shall be available for public inspection in the office of the Finance Department, the City Secretary, and the Victoria County Clerk as provided by state law and City Charter.

4. All ordinances and appropriations or parts of ordinances and appropriations in conflict with this ordinance are repealed to the extent of such conflict.

5. If any provision of this ordinance, or the application thereof to any person or circumstances, shall be held invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect the other provisions, or application thereof, of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

6. The provisions of this ordinance shall become effective immediately upon final passage and approval by the City Council of the City of Victoria, Texas.

Passed, first reading, this the 3rd day of September, 2024
Ayes: 7
Nays: 0
Abstentions: 0

Passed, 2nd and 3rd reading, this the 10th day of September, 2024
Ayes: 7
Nays: 0
Abstentions: 0
Approved and adopted, this the 10th day of September, 2024

_____
Duane Crocker,
Mayor of the City of Victoria

_____
Allison E. Lacey,
City Attorney

_____
April Hilbrich,
City Secretary

Ordinance No. 2024-146

An ordinance setting the Tax Rate for the 2024 tax year at a total rate of $0.4707 per $100 of property valuation.

Whereas the Chief Appraiser of the Victoria Central Appraisal District has prepared and certified the appraisal roll for the City of Victoria, Texas, said roll being that portion of the approved appraisal roll of the Victoria Central Appraisal District listing property taxable by the City of Victoria, Texas, and has also performed the statutory calculations required by Section 26.04 of the Texas Tax Code;

Whereas the Chief Financial Officer has published the no-new-revenue tax rate and the voter approval tax rate, with an explanation of how these rates were calculated, and has fulfilled all other requirements for publication as contained in Section 26.04(e) of the Texas Tax Code, in a manner designed to come to the attention of all residents of the City of Victoria and has submitted said rates to the City Council of the City of Victoria, and the City Council complied with all applicable requirements of the Texas Tax Code prior to the setting of the tax rate for the City of Victoria for 2024;

Whereas this ordinance establishes a total rate for the year 2024 at $0.4707 on each $100 property valuation;

Now therefore, be it ordained by the City Council of the City of Victoria, Texas:

1. The City Council hereby sets and levies for general support of the City government an ad valorem tax at the rate of 29.79 cents per $100.00 of taxable valuation for the tax year beginning on January 1, 2024 and ending on December 31, 2024 (the Maintenance and Operations tax rate), on all property, real, personal, mobile, and mixed, within the City of Victoria, not otherwise exempted by the Constitution or laws of the State of Texas and Ordinances of the City.

2. To provide for the payment of the principal and interest on General Obligation Bonds, Certificates of Obligation, and other funded indebtedness issued by the City of Victoria and to create a sinking fund for the payment thereof as they severally mature, the City Council hereby sets and levies a tax at the rate of 17.28 cents per $100.00 of taxable valuation for the tax year beginning on January 1, 2024 and ending on December 31, 2024 (the Debt Service tax rate), on all property, real, personal, mobile, and mixed, within the limits of the City of Victoria, not otherwise exempted by the Constitution or laws of the State of Texas and Ordinances of the City. Said Tax, so levied and collected, shall be apportioned to the specific purposes hereinafter set forth; to-wit:

> To pay the interest on and to create a sinking fund sufficient to Redeem Additional Bonds in 2025, a tax of $0.00769 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all

money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2025 Certificates of Obligation, a tax of $0.00721 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2024 Certificates of Obligation, a tax of $0.07009 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2023 Certificates of Obligation, a tax of $0.00263 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2019 General Obligation Refunding Bond Series, a tax of $0.00985 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2019 Certificates of Obligation, a tax of $0.00202 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2017 General Obligation Refunding Bond Series, a tax of $0.03654 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2015 Certificates of Obligation, a tax of $0.00265 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2015 General Obligation Refunding Bond Series, a tax of $0.02397 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2014 Certificates of Obligation, a tax of $0.00591 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2013A General Obligation Refunding Bond Series, a tax of $0.00046 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

To pay the interest on and to create a sinking fund sufficient to redeem the outstanding 2012 Certificates of Obligation, a tax of $0.00377 is hereby levied, which shall be assessed and collected on each $100.00 of the cash value thereof estimated in lawful currency of the United States on all real and personal property within the corporate limits of the City on the first day of January, 2024, and upon all franchises granted by the City to any individual, firm or corporation and upon all money and movable property removed from the City prior to said date for the purpose of evading taxation and afterwards returned to the City.

3. "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE." "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.09 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $10.00."

4. All properties and all values exempt by the Constitution and laws of the State of Texas from taxation are hereby exempt.

5. There is hereby levied and shall be collected by the City of Victoria, Texas, an occupational tax equal in amount to one-half of the amount levied by the State of Texas for its use on all persons, firms, corporations and joint stock companies pursuing an occupation in the City of Victoria, Texas, upon which the City of Victoria may levy an occupational tax; the dates for the collection and payment of taxes hereby levied shall correspond to the dates fixed by the State of Texas for the collection and payment of same to the State of Texas.

6. If any person, firm or corporation fails to pay the taxes imposed by this ordinance upon his or her property on or before the 31st day of January next succeeding the year for which the assessment is made, such taxes shall be deemed delinquent.

7. There shall be payable on all delinquent taxes all penalties, costs, and expenses as authorized and as prescribed by the Texas Tax Code, §§ 33.01, 33.07, and 33.48.

8. All delinquent taxes shall bear interest at a rate as authorized and as prescribed by the Texas Tax Code § 33.01.

9. Taxes that remain delinquent on July 1st of the year in which they become delinquent incur an additional penalty to defray costs of collection of 15% of the amount of taxes, penalty, and interest due, and a valid tax lien is hereby created in favor of the City of Victoria, Texas, on all properties subject to the provisions of this ordinance to secure the payment of the taxes hereby levied, and penalties and interest, should the latter accrue.

10. All ordinances or parts of ordinances in conflict with this ordinance are repealed to the extent of such conflict.

11. If any section, clause, paragraph, sentence or phrase of this ordinance shall, for any reason, be held to be invalid or unconstitutional, such invalid section, clause, paragraph, sentence or phrase is hereby declared to be severable and any such invalid or unconstitutional section, clause, paragraph, sentence or phrase shall in no way affect the remainder of this ordinance, and it is hereby declared to be the intention of the City Council of the City of Victoria, Texas, that the remainder of this ordinance would have been passed notwithstanding the validity or unconstitutionality of any section, clause, paragraph, sentence or phrase thereof.

12. The provisions of this ordinance shall become effective immediately upon final passage and approval by the City Council of the City of Victoria, Texas.

Passed, first reading, this the 3rd day of September, 2024
Ayes: 7
Nays: 0
Abstentions: 0

Passed, 2nd and 3rd reading, this the 10th day of September, 2024
Ayes: 7
Nays: 0

Abstentions: 0
Approved and adopted, this the 10th day of September, 2024

Duane Crocker,
Mayor of the City of Victoria

Allison E. Lacey,
City Attorney

April Hilbrich,
City Secretary

#Ordinance No. 2024-146

Budget Provision per City Charter

Article I, Section 2 – General powers of municipality, separation of legislative and executive functions:

The City of Victoria shall have all the powers granted to cities by the Constitution and laws of the State of Texas, together with all the implied powers necessary to carry into execution such granted powers. All powers of the City of Victoria granted under the provisions of the Constitution and laws of the State of Texas and of this Charter, subject only to the limitations imposed by such Constitution, laws, and Charter, shall be vested in and exercised by an elective governing body, referred to in this Charter as the "City Council", which shall enact legislation, fix and determine policies, adopt budgets, and make such appointments to office as provided in this Charter. The executive functions of the City shall be administered by the Chief Executive Officer who shall be known as the City Manager and who shall execute the laws and administer the government of the City of Victoria.

Article III, Section 2(e) – Duty and power of City Manager:

To prepare and submit to the City Council the annual budget and supplements thereto;

Article V, Section 1 – Fiscal year, funds of budget:

The municipal or fiscal year of the City of Victoria shall begin on the first day of October of each year and end on the thirtieth day of September of the following year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year, and not legally allocated or pledged specifically, shall become resources of the fiscal year next succeeding. Except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the City, revenues collected in any fiscal year shall be applied to the payment of expenses incurred during such fiscal year. The fiscal year designated here shall also constitute the budget and accounting year, and the term "budget year" shall mean the fiscal year for which an annual budget is adopted and in which it is administered.

Article V, Section 2 – Finance Department, Director:

There is hereby created the Finance Department of the City of Victoria, and the head of the Department shall be the Director of Finance, who shall be appointed to office by the City Manager. It shall be the duty of the Director to administer all financial affairs of the City of Victoria, except the assessment and collection of taxes, in accord with provisions of this Charter and ordinances of the City. The Director shall be a person having knowledge of municipal accounting, budgeting, and financial controls.

Article V, Section 5 – Preparing budget, adopting by City Council:

Not later than thirty days prior to the date the City Council makes its tax levy for the year, the City Manager shall submit in writing to the City Council a proposed budget for the next fiscal year, in accordance with laws of the State of Texas and in the form prescribed by this Charter. Upon receipt of the proposed budget from the City Manager, the City Council shall order a public hearing on the budget, at which all interested persons shall be given an opportunity to be heard and shall cause to be published at least ten days prior to such hearing a notice of the time and place of such hearing. The City Council shall adopt the budget prior to the beginning of the fiscal year, and upon final adoption the budget shall be in effect for the next fiscal or budget year. Copies of the budget shall be filed with the City Secretary and the County Clerk of Victoria County, or as required by law, and copies shall be made available for use and guidance of all departments, offices, and agencies of the City. The City Council may make budget amendments in a manner consistent with state law.

Article V, Section 6 – Contents of annual budget:

The annual budget for the City of Victoria shall include a complete financial statement of the municipality, a budget message from the City Manager showing the proposed fiscal plan for the City and describing significant aspects of the budget for the fiscal period of the budget, and shall contain all items and contents required by State law.

Tax Rate Limitation and Calculated Effective Tax Rate per City Charter

Constitutional Limitations on Taxing Power of Texas Cities

Article XI, Section 5, of the Texas Constitution, which is applicable to cities having a population of more than 5,000, provides authority for a tax rate not to exceed $2.50 per $100 of assessed valuation of taxable property. Neither the Constitution nor Texas Statutes address the matter of internal division of the $2.50 maximum between the several funds and purposes for which taxes may be levied. As a matter of policy, the Attorney General of Texas, in his statutorily required examination of legal proceedings had in the issuance of bonds of a city having a $2.50 tax rate, will not approve the issuance of bonds where total debt service of all tax supported debt requires a tax rate of more than $1.50 per $100 assessed valuation after making allowance for 10% delinquency in collections.

Charter Limitations on City's Taxing Power

It will be noted from the excerpt from the City's Charter which appears below:

Article II, Section 2-27, "Limitations on increase of property tax rate", off the City's Charter states:

a) The Total Tax Rate adopted by the City in each year shall consist of a Maintenance and Operations Tax Rate and a Debt Service Tax Rate, each calculated in accordance with Texas Tax Code Chapter 26 as that Chapter currently exists or may be amended from time to time.

b) Subject to subsection (d), below, the City Council shall not adopt a Maintenance and Operation Tax Rate that exceeds the Effective Maintenance and Operations Rate by more than five percent (5%). The Effective Maintenance and Operations Rate shall be calculated according to Texas Tax Code Section 26.04 and as defined in Texas Tax Code Section 26.012, as those sections currently exist or may be amended from time to time.

c) The maximum Total Tax Rate adopted by the City Council in any year shall not exceed the Maintenance and Operations Tax Rate, as limited by subsection (b) above, plus the Debt Service Tax Rate (as described by Texas Tax Code Section 26.04, as that section currently exists or may be amended from time to time).

d) If the City Council adopts a Tax Rate that exceeds the maximum Total Tax Rate, as defined by subsection (c) above, the qualified voters of the City by petition may require that an election be held to determine whether or not to reduce the Maintenance and Operations Tax Rate adopted for the current year to the Maintenance and Operations Tax Rate limit as calculated as provided by subsection (b) above. Petitions under this section shall be governed by Texas Tax Code Section 26.07, as that section currently exists or may be amended from time to time.

(Ord. No. 2012-26, §1, 7-17-12)

The City of Victoria, like other local jurisdictions in Texas, operates under a State law that provides for the calculating each year, of a calculated no-new-revenue tax rate for the City. The law mandates a strict formula to be used in calculating this rate. By law, if the City sets the

actual tax rate at a level greater than the calculated no-new-revenue rate, special public notices and hearings must be held.

The formula lets a city receive additional tax revenue because of growth in the base from new structures and annexations. On the other hand, if the tax base rises because of revaluation (inflation), the effect is that the calculated effective tax rate is forced downward in proportion.

The purpose of the legislation behind the formula is to prevent entities from having increases in tax revenue simply because of inflation of property values, a purpose which it accomplishes. The formula generates a calculated tax rate that theoretically produces the same amount of revenue for maintenance and operations purposes as the year before, with some adjustments (new structures and annexed properties).

Personnel Data

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Fire - Civilian Staff	3	2	2	2	2
Fire - Licensed Staff	127	128	128	128	128
Planning Services	5	5	5	5	5
Street	29	29	29	29	29
City Secretary	3	4	4	4	4
Parks & Recreation	30	30	31	31	31
City Manager - Staff	6	7	6	6	6
City Manager - Council	7	7	7	7	7
ARPA Grant Fund	0	2	2	0	0
Development Center/Inspections	10	10	10	10	10
Geographic Information System (GIS)	4	4	4	4	4
Code Enforcement	5	5	5	5	5
Human Resources	4	5	5	5	5
Engineering	7	6	7	7	7
Police - Civilian Staff	38	37	36	36	36
Police - Licensed Staff	130	130	131	131	131
Traffic Control	9	9	9	9	9
Finance	7	7	8	10	10
Development Services Administration	2	2	2	2	2
Library	27	25	25	25	25
Municipal Court	5	5	5	5	5
City Attorney's Office	4	3	3	3	3
Communications and Public Affairs	5	5	7	7	7
Count	467	467	471	471	471

- In Fiscal Year 2025, four (4) Street positions where frozen. The total includes frozen positions.
- In Fiscal Year 2024, there were no major changes.
- In Fiscal Year 2023, City Manager's Office moved Economic Development Director to Economic Development Fund; Finance added one (1) Budget Analyst; Communications and Public Affairs reorganized one (1) position from Police; Communications and Public Affairs added one (1) Administrative Assistant; Police reorganized one (1) Telecommunication Operator to Crime Scene Unit Supervisor and added one (1) Sergeant; Engineering added one (1) Design Engineer; and Parks reorganized one (1) part-time position to full-time.
- In Fiscal Year 2022, City Manager's Office added one (1) Special Projects Manager; Finance added two (2) ARPA Grant Specialists; Legal eliminated one (1) Administrative Assistant and reorganized one (1) Paralegal to Assistant City Attorney; Human Resources added one (1) Training Specialist; City Secretary added one (1) Administrative Assistant; Police reorganized one (1) officer to Deputy Chief and one (1) Police Clerk position was eliminated; Fire converted a Civilian Inventory Specialist position to a certified Quality Improvement Specialist position; Engineering reorganized City Engineer position to Director of Public Works/City Engineer; and Library eliminated two (2) positions.

Economic Development

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Main Street	2	2	0	0	0
Economic Development	0	0	2	2	2
Main Street Program	2	2	2	2	4
Count	4	4	4	4	6

- In Fiscal Year 2025, two (2) Maintenance Workers were added.
- In Fiscal Year 2024, there have been no major changes.
- In Fiscal Year 2023, the Economic Director was reorganized from City Manager Department and one (1) Administrative Assistant was added.
- In Fiscal Year 2022, the Main Street Director was reorganized to Main Street Manager.
- In Fiscal Year 2021, one (1) Downtown Events Coordinator position was added.

Riverside Park Golf Course and Club House

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Golf Course	9	9	9	9	9
Club House	1	1	2	2	2
Count	10	10	11	11	11

- In Fiscal Year 2025, no major changes.
- In Fiscal Year 2024, no major changes.
- In Fiscal Year 2023, one (1) Clubhouse Supervisor was added.
- In Fiscal Year 2022, no major changes.
- In Fiscal Year 2021, no major changes.

Water and Wastewater Fund

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Wastewater Treatment Plant	15	15	15	15	15
Utility Billing	12	12	12	12	12
PreTreatment	3	3	5	5	5
Water	31	31	31	31	31
Water Treatment Plant	14	14	14	14	14
Non-Departmental	0	0	0	0	0
Wastewater	20	20	20	20	20
Environmental	0	0	0	0	0
Count	95	95	97	97	97

- In Fiscal Year 2025, five (5) Wastewater and one (1) Wastewater Plant positions where frozen. The total includes frozen positions.
- In Fiscal Year 2024, no major changes.
- In Fiscal Year 2023, PreTreatment added two (2) Street Sweepers to staff; Water reorganized CIP Manager into a City Engineer and an Assistant Director was reorganized into a Operations & Maintenance Manager;
- In Fiscal Year 2022, Water reorganized a Public Works Specialist into an Assistant Director.
- In Fiscal Year 2021, Water reorganized one (1) Assistant Director into a CIP Manager.

Community Center Fund

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Community Center	7	7	7	7	7
Count	7	7	7	7	7

- There were no personnel changes in recent years.

Environmental Service fund

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Community Appearance- Right-of-Way	1	1	1	1	1
Recycling Center	2	2	2	2	2
Community Appearance - Code Enforcement	0	0	2	2	2
Yard Waste Collections	4	4	4	4	4
Community - ROW Mowing	3	3	3	3	3
Community Appearance - Flood Buy-Out	2	2	2	2	2
Residential Collections	11	10	11	11	11
Brush & Bulky Collections	3	3	3	3	3
Non-Departmental	0	0	0	0	0
Administration	3	3	3	3	3
Count	29	28	31	31	31

- In Fiscal Year 2025, there have been no major changes.
- In Fiscal Year 2024, there have been no major changes.
- In Fiscal Year 2023, Residential Collections one (1) Automated Driver position; Code Enforcement added two (2) employees.
- In Fiscal Year 2022, Residential Collections eliminated one (1) Solid Waste Manager position.
- In Fiscal Year 2021, Community Appearance six (6) employees were reorganized from General Fund to Environmental Services.

Building & Equipment Services Fund

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Building Services	5	6	6	6	6
Fleet Services	2	2	2	2	2
Custodial Services	4	5	5	5	5
Count	11	13	13	13	13

- In Fiscal Year 2025, there have been no major changes.
- In Fiscal Year 2024, there have been no major changes.
- In Fiscal Year 2023, there have been no major changes.
- In Fiscal Year 2022, Building Services added one (1) Project Manager and Custodial added one (1) Custodian.
- In Fiscal Year 2021, Building Services transferred five (5) employees from General Fund to the newly formed Building & Equipment Services Fund and Custodial transferred four (4) Custodial Services employees from General Fund to the newly formed Building & Equipment Services Fund.

Information Technology Fund

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Information Technology	10	10	11	11	11
Count	10	10	11	11	11

- In Fiscal Year 2025, there have been no major changes.
- In Fiscal Year 2024, there have been no major changes.
- In Fiscal Year 2023, added one (1) IT Technician (SCADA).
- In Fiscal Year 2022, there have been no major changes.
- In Fiscal Year 2021, there have been no major changes.

Radio Systems Fund

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Radio Systems	0	0	0	0	0
Count	0	0	0	0	0

- There are no full-time employees accounted for in this department.

Purchasing/Print Shop Fund

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Purchasing	3	3	3	3	3
Count	3	3	3	3	3

- No major changes in recent years.

Safety Management Fund

Dept	FY2021	FY2022	FY2023	FY2024	FY2025
Count					
Safety Management	2	2	2	2	2
Count	2	2	2	2	2

- No major changes in recent years.

Conventions & Visitor's Bureau

Dept Count	FY2021	FY2022	FY2023	FY2024	FY2025
Convention & Visitor's Bureau	4	4	4	4	4
Count	4	4	4	4	4

- In Fiscal Year 2025, no major changes.
- In Fiscal Year 2024, no major changes.
- In Fiscal Year 2023, no major changes.
- In Fiscal Year 2022, the Group Sales and Services Manager position was reorganized to an Assistant Director position.
- In Fiscal Year 2021, no major changes.

Step Pay Plan for Fire Department

Fire Titles	Grade	Entry	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
EMT TRAINEE/CADET	F0	$40,000								
PARAMEDIC TRAINEE	F1	$48,005								
FIREFIGHTER/EMT FIREFIGHTER/PARAMEDIC	F3	$50,412	$51,924	$53,482	$55,086	$56,739	$58,441	$60,194	$62,000	
PARAMEDIC CREW LEADER	F4-A	$52,851 *$59,457*	$54,436 *$61,240*	$56,070 *$63,078*	$57,752 *$64,971*	**Figures in red are estimated gross salary*				
FIRE ENGINEER	F4	$52,851	$54,436	$56,070	$57,752	$59,484	$61,269	$63,107	$65,000	
DEPUTY FIRE MARSHAL/ SPECIALIST	F5-B	$54,997 *Level 1**	$56,097	$57,219	$58,363 *Level 2**	$59,531	$60,271	$61,936	$63,174 *Level 3**	$64,438
EMS LIEUTENANT	F5-A	$56,212 *$63,230*	$58,787 *$65,127*	$59,635 *$67,081*	$61,424 *$69,093*	$63,267 *$71,166*	$65,165 *$73,301*	$67,120 *$75,500*	**Figures in red are estimated gross salary*	
FIRE LIEUTENANT	F5	$63,230	$65,127	$67,081	$69,093	$71,166	$73,301	$75,500		
EMS CAPTAIN	F6-A	$63,337 *$71,255*	$65,237 *$73,393*	$67,195 *$75,594*	$69,210 *$77,862*	$71,287 *$80,198*	$73,425 *$82,604*	$75,628 *$85,082*	**Figures in red are estimated gross salary*	
FIRE CAPTAIN	F6	$71,166	$73,301	$75,500	$77,765	$80,098	$82,501	$84,976		
BATTALION CHIEF	F7	$84,976	$87,525	$90,151	$92,855	$95,641				

**Levels are based on certifications, training, and time in position.*

Certifications

Fire Intermediate	$600 annually	**EMT Advanced**	$600 annually	**PO/I/I Opr Div**	$1500annually
Fire Advanced	$1200 annually	**Paramedic I**	$3000 annually	**PO/I/I FM Div**	$3000 annually
Fire Master	$1800 annually	**Paramedic II**	$4200 annually	**Invest/Inspect II**	$600 annually
		Paramedic III	$5400 annually	**Invest/Inspect III**	$1200 annually
		Paramedic IV	$6600 annually	**Invest/Inspect IV**	$1800 annually
				Invest/Inspect V	$3000 annually

Promotions will move to the next nearest step of current pay that provides an increase.

**Scale F2 moved to combine with scale F3 effective FY '24.*

Step Pay Plan for Police Department

Police Titles	Grade	Entry	Step 2	Step 3	Step 4	Step 5* *Entry Level for Senior Officer	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
POLICE OFFICER TRAINEE	P2	$45,900												
POLICE OFFICER/ SENIOR OFFICER	P3/P4	-	-	$50,970	$52,500	$54,075 *Entry Level for Senior Officer	$55,697	$57,368	$59,089	$60,861	$62,687	$64,568	$66,505	$68,500
POLICE SERGEANT	P5	$72,662	$74,842	$77,087	$79,400									
POLICE LIEUTENANT	P6	$81,817	$84,272	$86,800	$89,404									
POLICE CAPTAIN	P7	$89,404	$92,086	$94,849	$97,694									

Note: Eliminated Entry and Step 2 for pay scale P3 (Police Officer) due to raised Entry rate of $50,970.

Additional Compensation

Detective Skill Pay	$1200 annually
Field Training Officer Pay	$1200 annually

Certifications

Intermediate Peace Officer	$1800 annually
Advanced Peace Officer	$2400 annually
Master Peace Officer	$3000 annually

Pay Plan for General Population

Range	Minimum	Midpoint	Maximum
CM	$ 167,841	$ 203,443	$ 239,046
AI	144,987	175,742	206,497
AG	131,507	159,403	187,299
AE	119,281	144,583	169,885
AC	108,192	131,141	154,091
AA	98,133	118,949	139,765
X	84,771	102,753	120,734
W	80,734	97,860	114,985
U	73,228	88,762	104,295
T	69,741	84,535	99,328
S	66,420	80,509	94,598
R	63,257	76,676	90,094
Q	60,245	73,024	85,804
P	57,376	69,547	81,718
O	54,644	66,235	77,826
N	52,042	63,081	74,120
M	49,564	60,077	70,591
L	47,204	57,216	67,229
K	44,956	54,492	64,028
J	42,815	51,897	60,979
I	40,776	49,426	58,075
H	38,835	47,072	55,310
G	36,985	44,831	52,676
F	35,224	42,696	50,168
E	33,547	40,663	47,779
D	31,949	38,726	45,503
C	30,428	36,882	43,337
B	28,979	35,126	41,273
A	27,040	33,174	39,308

Fiscal and Budgetary Policy

I. STATEMENT OF PURPOSE

The broad purpose of the following Fiscal and Budgetary Policy Statement is to enable the City to achieve and maintain a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, full disclosure, and communication.

The more specific purpose is to provide guidelines to the Chief Financial Officer in planning and directing the City's day-to-day financial affairs and in developing recommendations to the City Manager and City Council. The scope of these policies generally spans, among other issues, accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditures control, asset management, debt management, and planning concepts; in order to,

- Present fairly and with full disclosure the financial position and results of the financial operations of the City in conformity to generally accepted accounting principles and,
- Determine and demonstrate compliance with finance-related legal and contractual issues in accordance with provisions of the Texas Local Government Code and other pertinent legal documents and mandates.

The City Council will annually review and approve the Fiscal and Budgetary Policy Statements as part of the budget process.

II. *DESCRIPTION OF THE BUDGET PROCESS*

The City Charter sets the City's fiscal year as October 1st through September 30th. Article V, Section 1 states that any revenues not legally allocated or pledged specifically in a given fiscal year "shall become resources of the fiscal year next succeeding".

The Charter requires that not later than thirty (30) days prior to October 1st of each year, the City Manager must submit in writing to the City Council a proposed budget for the coming year. Upon receipt of the proposed budget, the Council orders a public hearing on the budget. By State law (Section 102.006 of the Local Government Code), the Council is required to hold a public hearing on the budget not less than sixteen (16) days after the budget is filed. At least ten (10) days prior to the date of the budget hearing, the City must publish a public notice of such hearing. The Charter requires that the Council adopt a budget prior to the beginning of the fiscal year. Normally, the Council sets the tax rate for the coming fiscal year during the same meeting in which they adopt the budget ordinance.

The City of Victoria does not have a formal budget department, but uses the Finance Department as such. The Finance Department prepares estimates of revenues and cash balances for the coming budget year. This process starts about January of each year. Departments are asked to submit budget requests by late February. In April, and May, Finance Department staff, the City Manager and the Assistant City Managers meet with departments, discuss their budget requests and develop specific funding proposals for each department and fund. In June, departments present preliminary budgets to City Council. Usually, the City Manager submits the proposed budget to the City Council in the first half of August, allowing the

Council about a month to have one or more hearings and/or work sessions on the budget. The Council normally votes on the budget ordinance in the first or second week of September.

After the proposed budget is presented to Council in early August, copies are available for public inspection on the City of Victoria website at the Victoria Public Library, and City Secretary Office.

The operating budget will be balanced with current revenues, which may include beginning fund balances less required reserves as established by City Council, greater than or equal to current expenditures/expenses.

The budget process will be coordinated to identify major policy issues for City Council consideration several months prior to the budget approval date. This will allow adequate time for appropriate decisions and analysis of financial impacts.

Periodic financial reports will be prepared by the Finance Department to enable the Department Managers to manage their budgets and to enable the Chief Financial Officer to monitor and control the budget as authorized by the City Manager. The Chief Financial Officer will also present these financial and budgetary reports to City Council on a quarterly basis. Such reports will be in a format appropriate to enable City Council to understand the overall budget and financial data.

The Department Heads of each department will be solely responsible to ensure that their department budgets will not exceed budgeted amounts. In addition, each Department Head will be solely responsible to achieve budgeted revenues that are generated by activities of that department. Failure to achieve budgetary control of their individual expenditures and revenue budgets will be evaluated and investigated by the City Manager.

The Finance Department will evaluate expenditure requests from departments to ensure that the requests are in the amount and kind originally budgeted in those departments and that adequate funds are available to comply with individual expense request. The Chief Financial Officer will make every effort to assist departments in making purchases to accomplish the goals and objectives delineated in the budget information for each department set forth in the current yearly-adopted budget.

The City Manager should establish an adequate contingent appropriation in each of the operating funds. Expenditures from this appropriation shall be made only in cases of emergency or an unforeseen/unusual need. A detailed account shall be recorded and reported. The transfer of this budget appropriation shall be under the control of the City Council. Any transfer of contingency must be expressly approved in advance by the City Council. In addition, the City Manager shall have authority, without necessity of approval by the City Council, to transfer appropriation balances from one expenditure account to another within a single department, office, or agency of the City.

The City Council in case of grave public necessity may amend the original budget to authorize emergency expenditures to meet unusual and unforeseen conditions, which could not by reasonable diligence, thought and attention have been included in the original budget.

III. *BUDGETARY BASIS AND PRESENTATION*

The accounts of the City are organized and operated based on funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances or retained earnings, revenues and expenditures or expenses. The various funds are grouped by category and type in the financial statements. The City maintains the following fund types and account groups:

Governmental Fund Types – Governmental funds are those through which most governmental functions of the City are financed. The following governmental fund types are maintained by the City:

- **General Fund** – The General Fund is used to account for all financial transactions, which are not accounted for in another fund. The principal sources of revenues of the General Fund are property taxes, sales taxes, franchise taxes, and fines and forfeitures. Expenditures are for general government administration, public safety, development, and recreation.
- **Stabilization Fund -** The Stabilization Fund will be utilized for one-time program/expenditures and major capital projects to reduce the use of long-term debt where possible. The funding sources are transfer from the city's funds using excess fund balance or working capital balance.
- **Special Revenue Funds** – Special revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes. Individual special revenue funds include:

Motel Tax Fund – To budget for the levy and utilization of the hotel occupancy tax. State law requires that revenues from this tax be used for advertising and promotion of the City.

Federal, State, and Local Grant Funds – To account for revenue and expenditures of various State, Federal, and Local grants. These include, but are not limited to, crime prevention, law enforcement, planning, and tourism grants.

- **Debt Service Fund** – The Debt Service Fund is used to account for the receipt and disbursement of funds utilized for the retirement of general obligation debt of the City, including general obligation bonds and certificates of obligations.
- **Capital Projects Fund** – The Capital Projects Fund is used to account for all the revenues and expenditures, obtained through the sale of general obligation bonds or certificates of obligation, and other sources, for major general infrastructure projects.

Proprietary Fund Types – Proprietary funds are used to account for the City’s ongoing organizations and activities, which are similar to those found in the private sector. The following proprietary fund types are maintained by the City:

- **Enterprise Funds** – The purpose of enterprise funds is to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs of providing the services to the general public on a continuing basis be financed or recovered primarily through user charges. The City has six enterprise funds as follow:

Water/Wastewater Fund – The Water/Wastewater Fund is established to account for the provision of water and wastewater services to the residents of the City and some residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, maintenance, operations, billing and collection, financing and related debt service.

700 Main Center Fund – The 700 Main Center Fund was designed to account for the revenues and expenses of a large office complex, operated by the City as an enterprise. The building was purchased and renovated by the City primarily to be used as a business incubator center. It is currently leasing space to several City departments and the Victoria Economic Development Corporation.

Community Center Fund – The Community Center Fund was established to account for all transactions generated by operations of the City Community Center. Revenues include usage fees and motel tax. Expenses include all maintenance and operation costs of the Community Center Complex.

Environmental Services Fund - The City owns and operates a residential solid waste collection service and owns a landfill that services public and private haulers in the County. In Fiscal Year 1992-1993, the decision was made to contract out management of the landfill to a private contractor. Council approved regionalization of the landfill in 1992-93.

Softball Complex Fund – The Softball Complex Fund was established to account for all transactions generated by operations of the City's Softball Complex. Revenues and expenditures include concession stand rental fees and operating transfer to the General Fund.

Riverside Park Golf Course Fund – The Riverside Park Golf Course Fund accounts for the revenues and expenses of an 18-hole golf course operated by the City as an enterprise. Effective June 30, 2017, Victoria Parks Improvement Association terminated its contract with the City. All activities necessary to provide funding for the golf course operations are accounted for in this fund.

- **Internal Service Funds** – The purpose of internal service funds is to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis. The City has seven internal service funds as follow:

Building and Equipment Services Fund (B.E.S.) – The function of the B.E.S. Fund is to account for the cost of operating a central maintenance facility for all City-owned automotive equipment and all City-owned buildings and facilities. The department also maintains equipment that the fund does not own, i.e., non-automotive equipment owned by other City departments.

Information Technology Fund – The function of the Information Technology Fund is to account for the cost of providing centralized computer services to all City departments.

Communications Fund – The function of the Communications Fund is to account for the cost of operating a central maintenance facility for all City-owned communications and emergency equipment.

Purchasing/Print Shop Fund – The main function of the Purchasing/Print Shop Fund is to account for the costs of operating a central purchasing department, warehouse and account for the cost of operating a central print shop for City and County of Victoria departments.

Safety Management Fund – This fund was created to account for all liability claims made against the City and to record the cost for all casualty liability insurance. The Safety Management Department is also accounted for in this department.

Workers' Compensation Fund – The Workers' Compensation Fund was created to account for transactions of a self-insured workers' compensation plan for City employees.

Health Plan Fund – The Health Plan Fund was created to provide accounting for transactions of a self-insured health insurance plan for City employees, retirees, and dependents.

Basis of Accounting for Revenues and Expenditures/Expenses – Basis of accounting refers to the time at which revenues and expenditures/expenses, and the related assets and liabilities, are recognized in the accounts and reported in the financial statements.

Governmental funds and agency funds are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible-to-accrual (i.e., both measurable and available). Available means collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, if measurable, are generally recognized when related fund liability is incurred. Exceptions to this general rule include the un-matured principal and interest on general obligation long-term debt which is recognized when due and certain compensated absences and claims and judgments such as accrued vacation leave which are recognized when the obligations are expected to be liquidated with expendable resources. These exceptions are in conformity with generally accepted accounting principles.

Property tax revenues are recognized when they become available. In this case, available means when due, or past due and receivable within the current period and collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Tax collections expected to be received subsequent to the 60 days availability period are reported as deferred revenue.

Sales taxes are recorded when susceptible-to-accrual (i.e., measurable and available). Sales taxes are considered measurable when in the custody of the State Comptroller and are recognized as revenue at that time. Other major revenues that are considered susceptible to accrual include utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. In applying the susceptible-to-accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual grant programs are used for guidance. There are essentially two types of intergovernmental revenues. In one, monies must be expended for the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipts, or earlier, if the susceptible-to-accrual criteria are met.

The accrual basis of accounting is utilized by the proprietary funds. Under the accrual basis of accounting, revenues are recognized in the accounting period in which they are earned and become measurable (i.e., water and sewer billings and accrued interest). Expenses are recorded in the accounting period incurred, if measurable.

Encumbrances – Encumbrances represent commitments related to unperformed contracts for goods and services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditures of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the general fund, enterprise funds, internal service funds, and special revenue funds. Encumbrances outstanding at year end are reported as reservation of fund balances and do not constitute expenditures or liabilities since the commitments will be honored during the subsequent year.

For the budgetary purpose, appropriations lapse at fiscal year-end except for that portion related to encumbered amounts. Encumbrances outstanding at year end and the related appropriation are carried forward to the new fiscal year through a supplemental budgetary allocation.

Basis of Budgeting – The budget of a general governmental fund type is presented on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenses, but revenues are recognized only when they are actually received.

The Enterprise Funds and Internal Service Funds are budgeted on the modified accrual basis of accounting. Expenses, if measurable, are recognized when a liability is incurred and revenues, if measurable, are recognized when available.

The Comprehensive Annual Financial Report shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget with three exceptions;

1. Capital outlays within the Proprietary Funds are recorded as assets and depreciated on a GAAP basis and expended on a Budget basis;

2. Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget basis); and,

3. Principal payments on long-term debt within the Enterprise Funds are applied to the outstanding liability on the GAAP basis, as opposed to being expended on a Budget basis.

The Comprehensive Annual Financial Report shows both fund expenditures/expenses and revenues on a GAAP basis for comparison purposes.

For each fund and cash account within each fund, pro forma schedules of financial position are presented, for Fiscal Years 2023-24 and 2024-25. For governmental funds, the measure used to identify assets available for allocation in the budget process is undesignated fund balance, which is fund balance net of encumbrances and not otherwise designated. Encumbrances are shown as a reservation of fund balance; debt service funds are also reserved; and capital projects funds are shown as a designation of fund balance.

For proprietary funds, the measure used to identify those assets available for allocation in the budget process is working capital, which is current assets minus current liabilities. For purposes of the budget process, encumbrances are shown as a reservation of working capital. This represents a departure from GAAP accounting, whereby encumbrances would not be recognized by proprietary funds. The City believes it is necessary to recognize encumbrances to produce a more accurate estimate of current assets available for allocation. As in governmental funds, debt service funds for the revenue bonds are shown as a reservation and bond project funds, if not encumbered and reserved, are shown as a designation.

The Purchasing/Print Shop Internal Service Funds' inventory balances are subtracted from assets to determine net working capital. This is done because, even though stock is considered a current asset, it is permanent in nature and would not normally be converted to cash to become available for spending. For the Health Plan, Safety Management, and Workers' Compensation Internal Service Funds, all outstanding claims are expensed at year-end for reporting purposes, and these same figures are then used to determine net working capital for budget purposes.

In as many respects as possible, with the exceptions previously noted, the budget for each fund is prepared consistently with the basis of accounting for that fund. Furthermore, budgets are provided for each fund of the City – General Fund, Special Revenue Funds, Debt Service Fund, Capital Project Funds, Enterprise Funds, and Internal Service Funds. Expenditure and revenue budgets, and schedules of fund balance or working capital, are presented for all of them. This budget is prepared using consistent formatting and terminology as used in the Comprehensive Annual Financial Report. All Fiscal Year 2023-24 beginning balances for fund balance and working capital for the various funds agree with the respective balances presented in the Fiscal Year 2022-23 Comprehensive Annual Financial Report.

IV. *REVENUE POLICIES*

The City Finance Department will strive for the following optimum characteristics in its revenue system:

- ***Simplicity*** – The City, where possible and without scarifying accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient. A corresponding decrease in the City's cost of collection and a reduction in avoidance to pay should result.
- ***Certainty*** – A knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budgets and plans.
- ***Equity*** – The City shall make every effort to maintain equity in its revenue system structure; i.e., the City should seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customer classes.
- ***Revenue Adequacy*** – The City should require that there be a balance in the revenue system; i.e., the revenue base will have the characteristic of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

- ***Administration*** – The benefits of a revenue source should exceed the cost of levying and collecting the revenue. The cost of collection should be reviewed annually for cost effectiveness as a part of the indirect cost of service analysis. Where appropriate, the City will use the administrative processes of State, Federal or Local Governmental collection agencies in order to reduce administrative cost.
- ***Diversification and Stability*** – A diversified revenue system with a stable source of income shall be maintained. This will help avoid instabilities in particular revenue sources due to factors such as fluctuations in the economy and variation in the weather. A balance between elastic and inelastic revenue sources achieves stability.

The following considerations and issues will guide the City Finance Department in its revenue policies concerning specific sources of funds:

Cost/Benefit of Abatement Incentives – The City will use caution in the analysis of a tax or fee incentive that is used to encourage development. Ideally, a cost/benefit (fiscal impact) and analysis should be performed as part of such caution.

Non-Recurring Revenues – One-time or non-recurring revenues should not be used to finance current operations. Nonrecurring revenues should be used only for non-recurring expenditures and not be used for budget balancing purposes.

Property Tax Revenues – All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Victoria Central Appraisal District. Reappraisal and reassessment shall be done every third year. Conservative budgeted revenue estimates result in a projected ninety-eight percent (98%) collection rate for current ad valorem taxes. Two percent (2%) of estimated current ad valorem taxes would be projected and used as the budget for delinquent ad valorem tax collections.

The Finance Department will endeavor with the Tax Assessor/Collector to collect ad valorem taxes in excess of ninetyeight percent (98%) of total ad valorem tax levy with a goal of one hundred percent (100%) collection of actual ad valorem taxes levied in each fiscal year.

The Tax Assessor/Collector shall aggressively pursue all delinquent taxes each year. Tax accounts delinquent greater than 90 days shall be submitted for collection each year to an attorney selected by Victoria County and the City. A penalty shall be assessed on all property taxes delinquent which shall include all court cost, as well as an amount for compensation of the attorney as permitted by State law and in accordance with the attorney's contract with the County.

Interest Income – Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which monies were provided to be invested.

Service Charges – For services associated with a user fee or charge, the direct and indirect cost of that service will be offset by a fee where possible. There will be an annual review by all Department Heads of fees and charges to ensure that fees provide adequate coverage of cost of services for their respective departments. The City Council will determine how much of the cost of a service should be recovered by fees and charges.

Proprietary Funds Rates – The City's Chief Financial Officer will review rates annually and the City Council will adopt rates that will generate revenues sufficient to cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

Additionally, proprietary activity rates and other funds of the City will include transfers to and from other funds for

- ***General and Administrative Charges (G&A)*** – were applicable, G&A costs will be charged to all funds for services of general overhead and other cost as appropriate. These charges will be determined through an indirect cost allocation study following accepted practices and procedures.
- ***Payment In-lieu of franchise fee & ad valorem tax*** – The intent of this transfer is to provide a benefit to the citizens for the ownership of the various utility operations they own; and, to impose a transfer fee on certain enterprise fund operations as if they were a private monopoly industry operating within the City limits and using the City's right-of ways.

Payment In-lieu of franchise fee and ad valorem tax will consist of a transfer of funds. The transfers will be calculated by charging certain enterprise funds a maximum of 10% of the total estimated operating revenues, with the exception of the Environmental Services Fund. Due to the frequent use of such large equipment on City roads, transfer is set at a maximum of 11.5%.

Intergovernmental Revenues (Federal/State/Local) – All potential grants will be examined for matching requirements and the source of the matching requirements. These revenue sources will be expended only for intended purpose of grant aid. It must be clearly understood that operational requirements set up because of a grant or aid could be discontinued once the term and conditions of the project has terminated. In addition, these revenue sources should be used only for projects and programs where operating and maintenance costs that have been included in the financial forecast and their ultimate effect on operations and revenue requirements are anticipated.

Revenue Monitoring – the Chief Financial Officer will compare revenues actually received to budgeted revenues and variances will be investigated. The Chief Financial Officer will report results of that investigation to the City Manager.

V. *EXPENDITURE POLICIES*

Article V, Section 7 of the Charter states that "No funds of the City of Victoria shall be expended, nor shall any obligation for the expenditure of money be encumbered, except in pursuance of the annual appropriation ordinance…" Before any purchase order or contracts are authorized, the unencumbered balance of the appropriate account is checked by the Finance Department. The purchase order or contract is not authorized unless sufficient funds are available.

Appropriations - The point of budgetary control is at the department level budget for all funds. When budget adjustments among Departments and/or funds are necessary, they will be made in accordance with the City Charter. Budget appropriation amendments at lower levels of control shall be made in accordance with applicable administrative procedures.

Amendment to the Budget - The City Council in case of grave public necessity may amend the original budget to authorize emergency expenditures to meet unusual and unforeseen conditions, which could not by reasonable diligence, thought and attention have been included in the original budget.

Central Control - the Department Director without the prior authorization of the City Manager shall spend no recognized or significant salary or capital budgetary savings in any Department. Modification within the operating categories can be made with the approval of the City Manager. Modification to reserve categories and interdepartmental budget totals will be done by City Council consent with formal briefing and council action.

Purchasing - All City purchases of goods and services will be made in accordance with the City's Procurement Manual, which includes policies, rules, regulations, procedures, state, and federal law. In addition, the Chief Financial Officer, also designated as the Chief Procurement Official, shall establish and maintain proper procurement procedures, which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

Reporting - The Chief Financial Officer will submit a quarterly report to the City Council. Comparisons of actual to budget and actual to prior year to fully disclose and present meaningful information will be used.

Prompt Payment - All invoices approved for payment by the proper City authorities shall be paid within thirty (30) calendar days of receipts of goods or services or invoice date, whichever is later, in accordance with City policy. In addition, the Chief Financial Officer shall establish and maintain proper procedures, which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

Risk Management - The City will aggressively pursue every opportunity to provide for the Public's and City employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to finance risks. Such options may include risk transfer, insurance, and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and not be used for purposes other than for financing losses.

VI. *CAPITAL BUDGET AND PROGRAM*

Preparation - The City's Capital Budget will include all capital project funds and all capital resources. The budget will be prepared annually and on a project basis. The Chief Financial Officer along with the Capital Improvement Manager with the involvement of responsible departments will prepare the capital budget.

Control - All capital project expenditures must be appropriated in the Capital Budget. The Finance Department must certify the availability of resources before any capital project contract is presented to the City Council for approval.

Program Planning – The capital budget will be taken from the capital improvement project plan for future years. The planning period for the capital improvement projects plan should normally be five years. The replacements and maintenance for capital items should also be projected for the next five years. Future maintenance and operational costs will be considered so that these costs can be included as appropriate in the annual budget.

The City Manager and Chief Financial Officer will work with Department Heads during the budget preparation to schedule the timing of capital equipment purchases to ensure funding availability. The final schedule of capital purchases will be given to Directors to assist them in timing purchase requests to the Purchasing/Print Shop Department.

The City recognizes that deferred maintenance increases future capital costs. Therefore, a portion of all individual funds with infrastructure should be budgeted each year to maintain the quality of the City's infrastructure. Replacement schedules should be developed in order to anticipate the deterioration and obsolescence of infrastructure.

Financing Programs - Where applicable, assessments, pro rata charges or other fees should be used to fund capital projects, which have a primary benefit to specific, identifiable property owners. Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives, which equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts, which are attached to major equipment purchases.

Reporting – Periodic financial reports will be prepared to enable the Directors to manage their capital budgets and to enable the Finance Department to monitor and control the capital budget as authorized by the City Manager and City Council. Summary capital project status reports will be presented to the City Council.

VII. *ACCOUNTING, AUDITING, AND FINANCIAL REPORTING*

Accounting

The City Finance Department is solely responsible for the reporting of the financial affairs, both internally and externally. The City's Chief Financial Officer, through responsibility delegated to the chief accountant, is responsible for establishing the Chart of Accounts and for properly recording financial transactions

Auditing

Qualifications of the Auditor - in conformance with the City's Charter and according to the provisions of Texas Local Government Code, the City will be audited annually by an outside independent auditor. The auditor must be a CPA (certified public accountant) that can demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards and contractual requirements, and as required by the City Charter and applicable state and federal laws. The auditor must hold a license under Article 41a-1, Section 9, of the Civil Statutes of Texas. The auditor's report on the City's financial statement will be completed within 120 days of the City's fiscal year end, and the auditor will jointly review the management letter with the City Council within 30 days of its receipt by the staff.

Responsibility of Auditor to City Council - The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

Selection of Auditor - The City will not require a periodic rotation of outside auditors but will circulate requests for proposal for audit services at least every five years.

Financial Reporting

External Reporting – The City Finance Department shall prepare a written Comprehensive Annual Financial Report, which shall be presented to the City's auditor. Accuracy and timeliness of the Comprehensive Annual Financial Report is the responsibility of the City staff. The Comprehensive Annual Financial Report will be prepared in accordance with generally accepted accounting principles. Upon the completion and acceptance of the Comprehensive Annual Financial Report, the City's auditor will present the audited Comprehensive Annual Financial Report to the City Council within 120 days of the City's fiscal year end.

Internal Reporting – The Finance Department will prepare internal financial reports in order to monitor the City's financial affairs. Internal financial reporting objectives are addressed throughout these policies.

VIII. *ASSET MANAGEMENT*

Investments – The Chief Financial Officer shall promptly deposit all City funds with the Bank Depository in accordance with the provisions of the current Bank Depository Agreement. The Chief Financial Officer will then promptly invest all funds in any negotiable instrument that the Council has authorized under the provisions of the Texas Public Funds Investment Act, Local Government Code Chapter 2256, and in accordance with the City Council approved Investment Policies. An investment report will be provided to the City Council quarterly. This report shall provide both summary and detailed information on the City's investment portfolio.

Cash Management – The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, utility bills, building and related permits and licenses and other collection offices as appropriate. In addition, periodic review of cash flow position will be performed to determine performance of cash management and conformance to investment policies. The underlying theme will be that idle cash will be invested with the intent to: safeguard assets, maintain liquidity, and maximize return. Where legally permitted, pooling of investments will be done.

The City will adhere to the investments authorized through the Texas Public Funds Investment Act, Local Government Code Chapter 2256 and any amendments to such act and will additionally establish comprehensive Investment Policies and Guidelines. Such policies will clarify acceptable investment securities, brokers, terms, and other pertinent investment information.

Fixed Assets and Inventory – These assets will be reasonably safeguarded and properly accounted for, and prudently insured. Fixed assets for the City shall be defined as a purchase or otherwise acquired piece of equipment, vehicle, furniture fixture, capital improvement, addition

to existing capital investments, land, building, or accessioned Library materials, which has an original cost or value of at least of $1,000; in addition, has a useful life of more than one year, or extends the life of an existing capitalized asset beyond its original life. All expenditures related to specific capital projects are exceptions to the rule.

Responsibility for the safeguarding of the City's fixed assets lies with the Director in whose department the fixed asset is assigned. The Finance Department shall maintain the permanent records of the City's fixed assets including

description, cost, department of responsibility, date of acquisition, depreciation and expected useful life.

Computer System/Data Security – The City shall provide security of its computer/network system and data files through physical and logical security systems that will include, but not be limited to, double back-to-back firewalls and a two-tier spam/virus protection system. The physical location of computer/network systems shall be in locations inaccessible to unauthorized personnel.

IX. *DEBT MANAGEMENT*

Policy Statement – The City of Victoria recognizes the primary purpose of capital facilities is to support provision of services to its residents. Using debt financing to meet the capital needs of the community must have the highest rate of return for a given investment purpose. The City will limit long-term debt to only those capital projects that cannot be financed from current revenues. In addition, the City will not use long-term debt to finance recurring maintenance and operating costs and issue debt longer than the estimated useful life of the capital project. The City will seek to minimize the maturity of long-term debt, qualified by the objectives of the long-term debt plan and the financial abilities of the City. The general policy of the City shall be to sell bonds using the competitive bidding process unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the Chief Financial Officer will publicly present the reasons why, and the Chief Financial Officer will participate with the financial advisor in the selection of the underwriter or direct purchaser.

Analysis of Financing Alternatives – Finance staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, grants-in-aid, use of reserves/designations, use of current revenues, contributions from developers and other, and leases.

Federal Requirements – The City Finance Department will maintain procedures to comply with arbitrage rebate and other Federal requirements.

Sound Financing of Debt – When the City utilizes debt financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue source that will used to pay the debt;
- Financing the improvement over a period not greater than the useful life of the improvement; and,
- Determining that the benefits of the improvement exceed the costs, including interest costs.

Maintaining a debt service coverage ratio - ensures that combined debt service requirements will not exceed revenues pledged for the payment of debt.

Financing Methods – The City maintains the following policies in relation to methods of financing used to issue debt:

- An ad valorem tax rate of $1.50 per $100 of assessed value is the maximum municipal tax rate that may be levied for all General Fund tax supported expenditures and debt service;
- Staff will maintain open communications with bond rating agencies about its financial condition and whenever possible, issue rated securities.

Disclosure – Full disclosure of operating cost along with capital cost will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies, will aid in the production of Preliminary Official Statement, and will take responsibility of all financial information released.

X. *FINANCIAL CONDITIONS AND RESERVES*

Operational Coverage – The City's Proprietary Utility Fund will comply with all bond covenants and maintain a minimum debt coverage ratio of 1.25. It shall be the goal of the City to achieve and maintain a minimum 1.35 budgeted coverage ratio.

Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used for emergencies or non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums as stated below.

Operating Reserves/Fund Balances – (1) The General Fund fund balance should be at least 25% of the General Fund annual expenditures. This percentage is the equivalent to approximately 2.8 months of expenditures; (2) The Enterprise Fund working capital shall maintain a three month of total operating expenses reserve; and, (3) Internal Service Fund working capital shall maintain a minimum of one or two months of total operating expenses reserve, with the exception of the Health Plan Fund, which shall maintain a minimum of one year operating reserve due to dealing with health and dental claims.

Liabilities and Receivables – Procedures will be followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of receiving the invoice. Accounts Receivable procedures will target collection for a maximum of 30 days from service. Receivable aging past 120 days will be sent to a collection agency. The Chief Financial Officer is authorized to write-off uncollectible accounts that are delinquent for more than 180 days, provided proper delinquency procedures have been followed.

XI. *CAPITAL AND DEBT SERVICE FUNDS*

Capital Funds – Monies in the Capital Projects Funds should be used within 36 months of receipt or within a reasonable time according to construction schedule. Balances will be used to generate interest income to offset construction cost. Any unused monies can be used to fund similar projects as outlined by bond covenants and remaining excess funds will be transferred to the Debt Service Fund, provided that this complies with the bond covenant.

Debt Service Fund - Revenues in the Debt Service Fund are based on property tax revenues, interest earnings and transfers from other funds. Reserves in the Debt Service Fund are designed to provide funding between the date of issuance of new debt and the time that property tax levies are adjusted to reflect the additional debt. Reserve levels should not exceed two month of average annual debt service.

XII. *INTERNAL CONTROLS*

Written Procedures – Wherever possible, written procedures will be established and maintained by the Chief Financial Officer for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

Directors' Responsibilities - Each Department Manager is responsible to ensure that good internal controls are followed throughout his or her Department, that all Finance Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed.

XIII. *STAFFING AND TRAINING*

Adequate staffing – Staffing levels will be adequate for the fiscal functions of the City to operate effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload allocation alternatives will be explored before adding staff.

Training – The City will support the continuing education efforts of all financial staff members including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

Awards, Credentials, Recognition – The Finance Department will support efforts and involvement which result in meeting standards and receiving exemplary recitations on behalf of any of the City's fiscal policies, practices, processes, products, or personnel. Staff certifications may include Certified Public Accountant, Management Accountant, Certified Internal Auditor, and Certified Cash Manager.

The Finance Department will strive to maintain a high level of excellence in its accounting policies and practices as it prepares its Comprehensive Annual Financial Report. The Comprehensive Annual Financial Report will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting. The Budget will also be submitted to the GFOA for evaluation and consideration of the Distinguished Budget Presentation Award, and the Investment Policy will be submitted to the Government Treasurers' Organization of Texas for evaluation and consideration of the Certification of Investment Policy Award.

Major Funds Revenue

General Fund

	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Projected Budget	2024-25 Adopted Budget
SALES TAX REVENUE	$ 17,111,735	$ 16,337,766	$ 17,744,035	$ 19,291,123	$ 20,361,685	$ 18,300,000	$ 19,150,000	$ 19,000,000
TAXES - AD VALOREM - CURRENT	15,360,374	15,970,033	16,489,976	17,338,144	18,554,422	19,435,073	19,435,073	20,027,167
FRANCHISE TAXES-AEP	1,990,520	1,927,669	1,914,118	2,003,836	2,002,785	2,000,000	1,981,000	2,000,000
LANDFILL FRANCHISE FEESUES TAXES	1,192,586	1,186,845	1,166,922	1,240,020	1,371,686	1,279,400	1,324,000	1,324,000
WASTE MANAGEMENT FRANCHISE REVENUES TAXES	958,451	930,505	920,447	930,354	1,025,641	1,024,000	1,027,145	1,027,000
SUDDENLINK FRANCHISE FEES	773,579	715,306	699,144	650,206	580,120	578,200	534,000	534,000
CENTERPOINT ENERGY	351,827	325,377	367,400	407,385	464,616	450,000	445,000	455,000
TELECOMMUNICATIONS FRANCHISE TAXES	394,831	356,435	326,212	302,201	269,343	295,000	269,000	269,000
VICTORIA ELECTRIC COOP REVENUES TAXES	193,625	210,015	208,056	227,673	263,071	230,000	255,000	255,000
TAX PENALTIES & INTEREST REVENUE	295,275	140,938	280,390	115,783	126,881	124,000	124,000	124,000
BINGO TAX	72,469	108,117	110,092	109,246	117,493	85,000	100,000	100,000
TAXES - AD VALOREM - DELINQUENT	198,142	(162,892)	247,903	(42,945)	1,908	100,000	50,000	50,000
NETWORK NODES ROW FEE	26,462	-	28,778	1,500	1,500	-	20,604	-
Taxes and Franchise Fees Sub-total:	**$ 38,919,876**	**$ 38,046,114**	**$ 40,503,473**	**$ 42,574,526**	**$ 45,141,151**	**$ 43,900,673**	**$ 44,714,822**	**$ 45,165,167**
TRANSFER FROM WATER & WASTEWATER	$ 2,594,900	$ 2,594,900	$ 2,703,900	$ 2,703,900	$ 2,703,900	$ 2,703,900	$ 2,703,900	$ 2,703,900
TRANSFER FROM SOLID WASTE MISCELLANEOUS	587,167	587,167	587,167	587,167	587,167	587,167	587,167	587,167
FEDERAL GRANT PROCEEDS SPECIAL REVENUES	-	740,586	2,185,472	-	-	-	-	-
RADIO SYSTEM & 911 CENTER USAGE	268,231	268,231	268,231	268,231	345,125	366,877	366,877	357,086
TRANSFER-COVID	-	-	1,942,170	-	-	-	-	-
TRANSFER FROM CONSTRUCTION	-	-	135	-	1,228,254	-	-	-
SALVAGE & MATERIAL SALES	76,002	2,676	467	151,202	3,422	50,000	50,000	50,000
CAPITAL LEASE PROCEEDS	-	-	-	291,991	-	-	-	-
TRANSFER FROM WORKER'S COMPENSATION FUND	-	129,821	-	50,000	-	-	-	-
TRANSFER FROM COMMUNITY CENTER	19,800	19,800	19,800	19,800	19,800	19,800	19,800	19,800
TRANSFER FROM 700 MAIN CNTR MISCELLANEOUS	15,130	15,130	15,130	15,130	15,130	15,130	40,130	15,130
TRANSFER FROM GOLF FUND	-	-	-	-	-	25,000	-	25,000
TRANSFER TO/FROM LOCAL MATCH	5,587	7,264	9,503	16,069	9,803	-	-	-
CIP SERVICE FEES	-	-	-	-	42,949	-	-	-
CONVENIENCE FEE CHARGES	6,923	3,126	2,376	1,657	3,649	1,700	4,820	2,000
INSURANCE REFUNDS MISCELLANEOUS	-	-	-	-	25,568	-	-	-
FROM OTHER SOURCES	76	-	-	10,000	10,051	-	-	-
Other Financing Sources Sub-total:	**$ 3,573,816**	**$ 4,368,701**	**$ 7,734,351**	**$ 4,115,147**	**$ 4,994,818**	**$ 3,769,574**	**$ 3,772,694**	**$ 3,760,083**
EMERGICON REVENUE	$ 1,963,839	$ 2,195,135	$ 2,270,954	$ 2,708,476	$ 2,459,089	$ 2,600,000	$ 3,000,000	$ 2,850,000
AMBULANCE SUPPLEMENTAL PAYMENT PROGRAM	195,372	330,548	433,044	-	219,262	200,000	200,000	190,000
WEEDY LOT MOWING CHARGES FOR SERVICES	90,777	59,010	145,635	191,182	150,503	80,000	100,000	100,000
VICTORIA PUBLIC LIBRARY CHARGES FOR SERVICES	56,491	39,449	42,360	40,171	45,232	35,000	40,000	40,000
R V PARK	42,946	35,695	42,824	38,011	31,880	40,000	40,000	40,000
ESCORT FEES	33,800	35,900	37,500	36,500	31,903	35,000	35,000	35,000
BUILDING PLAN REVIEW FEES CHARGES FOR SERVICES	18,851	16,469	26,483	40,757	35,017	15,000	36,000	25,000
RECREATION PROGRAMS	29,062	17,225	20,515	26,580	27,935	20,000	23,000	23,000
PAVILIONS & GAZEBOS	28,795	7,745	22,453	22,325	20,814	22,325	20,000	20,000
FALSE ALARM FEES CHARGES FOR SERVICES	19,480	14,520	300	1,380	1,055	1,300	32,680	10,000
SITE PLAN REVIEW FEES	9,690	6,410	10,485	11,130	12,330	6,000	9,000	9,000
MINOR PLAT FEES CHARGES FOR SERVICES	4,560	6,480	7,490	7,650	6,160	3,500	3,500	3,500
ACCIDENT REPORT FEES CHARGES FOR SERVICES	4,711	5,427	4,802	4,230	3,899	4,200	4,200	4,200
VARIANCE REQUEST REVIEW FEES	3,010	2,105	5,960	4,300	3,530	2,000	2,000	2,000
FLOOD PLAIN DEVELOPMENT PERMIT	3,190	2,830	3,305	2,855	3,200	3,000	3,000	3,000
DEED APPROVAL/LAND USE COMPLIANCE LETTER	2,410	2,280	2,390	2,540	1,695	1,300	1,300	1,300
CORRECTING PLAT FEES	1,955	1,680	1,875	3,700	1,980	1,000	1,000	1,000
MAJOR PLAT FEES CHARGES FOR SERVICES	3,585	3,190	3,195	775	725	775	950	725
PUBLIC IMPROVEMENT REVIEW FEE	2,100	1,700	1,800	1,900	-	1,500	1,000	1,000
SPLASHPAD	2,400	400	1,200	-	-	-	-	-
MARKET DAYS	-	-	-	165	-	-	-	-
MAPS & COPIES CHARGES FOR SERVICES	32	-	-	-	-	-	-	-
Charges for Services Sub total:	**$ 2,517,056**	**$ 2,784,198**	**$ 3,084,570**	**$ 3,144,627**	**$ 3,056,209**	**$ 3,071,900**	**$ 3,552,630**	**$ 3,358,725**
VICTORIA COUNTY FIRE	$ 1,835,000	$ 1,974,258	$ 1,998,356	$ 2,076,518	$ 2,154,029	$ 2,361,140	$ 2,361,811	$ 2,407,573
STC REIMB FOR SERVICES REVENUE	300,000	365,877	313,017	443,154	309,100	309,100	309,100	309,100
YOUTH SPORTS COMPLEX	57,132	30,369	62,393	67,527	88,307	55,000	60,000	60,000
IN LIEU OF TAXES REVENUE	44,506	41,097	62,689	33,593	28,210	40,000	40,000	40,000
FALL LEAGUE REVENUE	19,270	9,005	34,595	14,620	28,480	13,300	13,300	13,300
SPRING LEAGUE REVENUE	18,725	15,470	18,925	21,070	15,630	20,000	12,600	16,000
ADULT SOFTBALL COMPLEX	12,000	9,500	12,000	12,000	11,000	12,000	21,000	24,000
SUMMER LEAGUE SOFTBALL FEES	23,325	3,900	23,725	8,250	8,000	23,000	8,000	8,000
TOURNAMENT FEES SOFTBALL FEES	1,375	525	4,000	625	1,425	500	1,035	1,000
WINTER LEAGUE SALES REVENUE	1,400	1,570	1,650	2,250	-	2,200	-	-
Intergovernmental Sub total:	**$ 2,312,733**	**$ 2,451,571**	**$ 2,531,350**	**$ 2,679,607**	**$ 2,644,181**	**$ 2,836,240**	**$ 2,826,846**	**$ 2,878,973**

	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Projected Budget	2024-25 Adopted Budget
BUILDING PERMITS & LICENSES	$ 320,704	$ 281,904	$ 343,684	$ 347,781	$ 298,795	$ 290,000	$ 290,000	$ 290,000
LIQUOR LICENSES - LICENSES AND PERMITS	274,998	220,010	268,668	285,462	295,302	280,000	290,000	290,000
VITAL STATISTICS REVENUES TAXES	129,927	105,548	124,126	117,954	132,336	120,000	120,000	120,000
ELECTRICAL PERMITS & LICENSES	59,930	59,394	84,689	104,524	89,216	60,000	60,000	60,000
BUILDING LICENSES & PERMITS	69,600	56,030	63,660	64,000	60,800	60,000	60,000	60,000
MECHANICAL PERMITS & LICENSES	53,852	56,583	66,616	69,280	67,604	55,000	55,000	55,000
PLUMBING PERMITS & LICENSES	48,000	45,383	61,139	64,424	61,865	50,000	50,000	50,000
REMOTE CERTIFICATION LICENSES & PERMITS	34,187	31,230	31,693	29,135	32,294	30,000	30,000	30,000
WRECKER PERMITS LICENSES & PERMITS	26,685	26,850	28,223	19,530	20,205	19,530	19,530	19,530
GARAGE SALE PERMITS & LICENSES	17,693	10,870	12,940	14,340	13,863	13,000	13,000	13,000
AMUSEMENT MACHINE PERMITS LICENSES & PERMITS	8,865	6,555	6,585	5,775	4,920	6,500	5,070	5,000
ITINERANT LICENSES & PERMITS	1,200	640	240	720	720	350	2,240	700
GAME ROOM PERMITS	5,460	-	-	-	-	-	-	-
TAXICAB OPERATOR'S LICENSES & PERMITS	1,150	900	575	535	500	535	500	500
TRANSFER AMBULANCE SERVICE	580	685	545	545	880	545	545	545
POOL HALL PERMITS LICENSES & PERMITS	425	375	325	325	300	325	375	325
LIMOUSINE PERMITS & LICENSES	415	335	400	200	210	210	185	185
SEXUALLY ORIENT BUSINESSES LICENSES & PERMITS	150	150	150	150	150	150	150	150
STREET VENDOR PERMITS	555	105	140	70	70	-	35	-
TAXICAB BUSINESS LICENSES & PERMITS	55	120	120	110	110	110	90	90
TRASH HAULERS PERMIT & LICENSES	35	35	35	35	35	35	35	35
OTHER PERMITS LICENSES & PERMITS	250	-	-	-	-	-	-	-
MOBILE FOOD VENDOR PERMIT	200	-	(561)	-	-	-	-	-
Licenses and Permits Sub total:	**$ 1,054,916**	**$ 903,702**	**$ 1,093,992**	**$ 1,124,895**	**$ 1,080,175**	**$ 986,290**	**$ 996,755**	**$ 995,060**
CRIME AND TRAFFIC VIOLATIONS REVENUE	$ 855,720	$ 611,493	$ 576,650	$ 590,332	$ 542,914	$ 550,000	$ 550,000	$ 550,000
FINES & FORFEITURES COURT COSTS	51,540	37,366	40,657	44,402	30,803	30,000	35,000	35,000
TIME PAYMENT-CITY PORTION	25,232	19,187	18,244	18,297	11,550	15,000	14,500	14,500
DEFENSIVE DRIVING COURSE FEE	6,681	4,049	4,985	4,913	2,918	4,500	4,500	4,500
PARKING VIOLATIONS	657	196	206	158	-	150	100	-
Fines and Forfeitures Sub total:	**$ 939,830**	**$ 672,291**	**$ 640,742**	**$ 658,102**	**$ 588,185**	**$ 599,650**	**$ 604,100**	**$ 604,000**
INTEREST REVENUE	$ 16,220	$ -	$ 220	$ 86	$ -	$ 500,000	$ 1,400,000	$ 900,000
INTEREST REVENUE-GENERAL FUND	601,257	377,748	20,158	172,283	1,086,272	-	-	-
INT REVENUE-2009-B C. O. BONDS	12	-	-	-	-	-	-	-
Interest Income Sub total:	**$ 617,489**	**$ 377,748**	**$ 20,378**	**$ 172,369**	**$ 1,086,272**	**$ 500,000**	**$ 1,400,000**	**$ 900,000**
MISCELLANEOUS REVENUES	$ 245,415	$ 151,669	$ 296,568	$ 558,981	$ 266,536	$ 210,000	$ 210,000	$ 210,000
PROPERTY SALE	1,448	-	326,598	111,627	-	-	-	-
ONLINE AUCTION SALES	18,964	132,800	115,693	25,249	60,631	-	-	-
OTHER PROPERTY RENT MISCELLANEOUS	2,375	2,000	1,875	2,402	3,234	2,000	2,000	2,000
RESTITUTION FROM JUDICIAL SYS	314	-	1,385	252	2,658	-	1,166	-
EVERGREEN CEMETERY ENDOWMENT	1,851	1,687	1,274	-	-	-	-	-
RETURNED CHECK FEE	148	120	-	30	90	100	100	100
Miscellaneous Sub total:	**$ 270,515**	**$ 288,276**	**$ 743,393**	**$ 698,541**	**$ 333,149**	**$ 212,100**	**$ 213,266**	**$ 212,100**
General Fund Total:	**$ 50,206,231**	**$ 49,892,603**	**$ 56,352,248**	**$ 55,167,813**	**$ 58,924,140**	**$ 55,876,427**	**$ 58,081,113**	**$ 57,874,108**
Stabilization Fund								
TRANSFER FROM GENERAL FUND	$ -	$ -	$ -	$ 500,000	$ -	$ 334,000	$ 334,000	$ -
TRANSFER FROM WATER & WASTEWATER	-	-	-	250,000	-	334,000	334,000	-
TRANSFER FROM SOLID WASTE	-	-	-	250,000	-	332,000	332,000	-
INTEREST INCOME	-	-	-	-	48,538	44,000	96,150	75,000
Stabilization Fund Total:	**$ -**	**$ -**	**$ -**	**$ 1,000,000**	**$ 48,538**	**$ 1,044,000**	**$ 1,096,150**	**$ 75,000**
Debt Service Fund								
TAXES AND FRANCHISE FEES	$ 9,285,256	$ 9,192,700	$ 9,139,455	$ 9,649,518	$ 9,743,965	$ 10,289,129	$ 10,289,129	$ 9,692,647
TAX PENALTIES & INTEREST REVENUE	-	43,675	-	100,000	123,024	100,000	142,000	100,000
DELINQUENT TAXES	142,764	72,447	173,584	160,365	217,839	150,000	162,548	100,000
OTHER FINANCING SOURCES	1,216,558	13,470,952	-	-	-	-	-	1,000,000
INTEREST INCOME	127,225	56,313	5,668	38,972	251,931	150,000	356,178	175,000
Debt Service Fund Total:	**$ 10,771,803**	**$ 22,836,087**	**$ 9,318,707**	**$ 9,948,855**	**$ 10,336,759**	**$ 10,689,129**	**$ 10,949,855**	**$ 11,067,647**
Capital Project Funds								
PROCEEDS-2023 CO BDS	$ -	$ 1,960,000	$ -	$ -	$ 2,265,000	$ 58,865,187	$ 59,001,138	$ 6,010,000
PREMIUM ON BONDS	-	110,332	-	-	171,165	-	-	-
SALES TAX DEV CORP	10,313,581	-	-	3,878,239	6,440,275	5,829,355	5,557,453	5,213,361
TRANSFER FROM GENERAL FUND	2,785,288	2,267,711	3,235,973	8,311,305	7,368,291	4,942,158	3,827,181	4,472,859
FROM OTHER SOURCES	11,203,856	756,273	424,900	7,233,128	-	-	-	1,006,200
TRANSFER-HURRICANE GRANT	-	-	-	-	-	8,231,229	154,000	9,357,445
TRANSFER FROM CONSTRUCTION	-	270,858	158,000	322,700	1,441,393	3,500,000	3,500,000	102,268
TRANSFER-COVID	-	-	-	-	1,604,578	2,071,709	2,261,016	-
TRANSFER FROM SOLID WASTE	-	-	-	250,000	250,000	332,000	332,000	250,000
TRANSFER FROM WATER & WASTEWATER	-	-	-	250,000	-	334,000	334,000	-
TRANSFER-MOTEL TAX	-	-	-	581,188	142,502	-	-	-
FEDERAL GRANT PROCEEDS	-	-	500,000	-	-	-	-	-
STATE GRANT PROCEEDS	-	-	-	483,138	393,102	-	242,292	-
LOCAL GRANT PROCEEDS	-	-	-	-	26,339	-	-	-
COUNTY REIMBURSEMENT SERVICE FEES	292,182	292,182	292,182	292,182	292,182	292,182	292,182	-
Other Financing Sources Sub total:	**$ 24,594,908**	**$ 5,657,357**	**$ 4,611,056**	**$ 21,601,879**	**$ 20,394,827**	**$ 84,397,820**	**$ 75,501,263**	**$ 26,412,133**
INTEREST REVENUE	109,901	167,897	9,356	147,441	1,037,932	196,000	2,368,335	85,000
MISCELLANEOUS REVENUES	73,690	23,991	22,639	730,525	-	-	-	-
Miscellaneous Sub total:	**$ 183,591**	**$ 191,888**	**$ 31,995**	**$ 877,966**	**$ 1,037,932**	**$ 196,000**	**$ 2,368,335**	**$ 85,000**
Capital Project Funds Total:	**$ 24,778,499**	**$ 5,849,245**	**$ 4,643,051**	**$ 22,479,845**	**$ 21,432,759**	**$ 84,593,820**	**$ 77,869,598**	**$ 26,497,133**

	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Projected Budget	2024-25 Adopted Budget
Water/Wastewater Operating Fund								
WATER SALES UTILITIES CHARGES	$ 13,559,783	$ 13,641,721	$ 13,148,220	$ 13,891,021	$ 13,672,082	$ 13,600,000	$ 13,800,000	$ 13,600,000
SEWER SALES UTILITIES CHARGES	11,904,221	11,818,704	12,035,771	12,118,164	12,072,613	12,080,000	12,090,000	12,080,000
UNBILLED IND SURCH REVENUE	399,349	411,940	383,976	414,555	357,315	384,000	384,000	370,000
SEWAGE DUMP FEES REVENUE	126,566	259,435	328,517	348,161	334,729	340,000	350,000	340,000
WATER APPL TAP FEE REVENUE	107,670	96,115	117,700	108,890	77,440	100,000	78,000	90,000
TURN ON CHARGE REVENUE	94,940	92,517	95,525	97,636	83,414	85,000	80,000	85,000
SEWER APPL TAP FEE REVENUE	38,250	33,585	43,935	41,050	25,025	35,000	24,000	30,000
EARNED/UNBILLED WATER REVENUE	116,819	(152,920)	(101,105)	6,112	(58,375)	-	-	-
Other Financing Sources Sub total:	**$ 26,347,598**	**$ 26,201,097**	**$ 26,052,539**	**$ 27,025,589**	**$ 26,564,243**	**$ 26,624,000**	**$ 26,806,000**	**$ 26,595,000**
TRANSFER FROM CONSTRUCTION	283,945	1,461	-	-	-	-	240,000	-
TRANSFER-COVID	-	-	308,279	-	-	-	-	-
TRANSFER FROM WORKER'S COMPENSATION	-	22,822	-	-	-	-	-	-
GRANT PROCEEDS	-	-	150,000	-	-	-	-	-
SALVAGE & MATERIAL SALES	1,218	2	8,206	5,589	2,806	25,000	25,000	25,000
CIP SERVICE FEES	-	-	-	-	69,810	-	-	-
CONVENIENCE FEE CHARGES	3	9	3	6	9	-	-	-
Other Financing Sources Sub total:	**$ 285,166**	**$ 24,294**	**$ 466,488**	**$ 5,595**	**$ 72,625**	**$ 25,000**	**$ 265,000**	**$ 25,000**
INTEREST INCOME	178,501	96,635	8,541	77,999	489,267	99,000	600,806	350,000
MISCELLANEOUS	78,190	227,217	156,806	4,408,233	65,285	10,000	47,471	10,000
Miscellaneous Sub total:	**$ 256,691**	**$ 323,852**	**$ 165,348**	**$ 4,486,232**	**$ 554,552**	**$ 109,000**	**$ 648,277**	**$ 360,000**
Water/Wastewater Operating Fund Total:	**$ 26,889,454**	**$ 26,549,243**	**$ 26,684,375**	**$ 31,517,416**	**$ 27,191,420**	**$ 26,758,000**	**$ 27,719,277**	**$ 26,980,000**
Water/Wastewater Debt Service Fund								
TRANSFER FROM OPERATING FUND	$ 9,266,145	$ 9,243,899	$ 8,039,738	$ 11,132,212	$ 6,265,583	$ 5,091,400	$ 5,090,700	$ 5,088,350
Water/Wastewater Debt Service Fund Total:	**$ 9,266,145**	**$ 9,243,899**	**$ 8,039,738**	**$ 11,132,212**	**$ 6,265,583**	**$ 5,091,400**	**$ 5,090,700**	**$ 5,088,350**
Utility Capital Project Funds								
SALES TAX DEV CORP	$ 1,619,700	$ 200,000	$ -	$ -	$ 1,976,149	$ -	$ 1,787,505	$ 1,220,000
TRANSFER-HURRICANE GRANT	-	-	-	-	-	9,732,399	-	6,000,000
TRANSFER FROM WATER & WASTEWATER	251,770	-	-	263,000	1,300,200	2,015,500	727,770	4,078,500
TRANSFER FROM CONSTRUCTION	-	-	-	-	245,832	-	-	-
BOND PROCEEDS	-	-	-	6,117,510	12,554,275	-	-	-
GRANT PROCEEDS	-	-	-	-	-	-	6,032,399	-
Other Financing Sources Sub total:	**$ 1,871,470**	**$ 200,000**	**$ -**	**$ 6,380,510**	**$ 16,076,456**	**$ 11,747,899**	**$ 8,547,674**	**$ 11,298,500**
INTEREST REVENUE	37,009	9,863	218	39,819	591,005	50,000	427,228	-
Miscellaneous Sub total:	**$ 37,009**	**$ 9,863**	**$ 218**	**$ 39,819**	**$ 591,005**	**$ 50,000**	**$ 427,228**	**$ -**
Utility Capital Project Funds Total:	**$ 1,908,479**	**$ 209,863**	**$ 218**	**$ 6,420,329**	**$ 16,667,461**	**$ 11,797,899**	**$ 8,974,902**	**$ 11,298,500**
Environmental Services Fund								
GARBAGE FEES UTILITIES CHARGES	$ 3,477,670	$ 3,397,096	$ 3,449,992	$ 3,482,064	$ 3,492,173	$ 3,502,700	$ 3,525,000	$ 3,525,000
RECYCLING FIXED FEES	691,550	692,404	699,786	726,530	728,382	727,000	728,000	728,000
YARD WASTE FIXED FEES	466,700	467,280	499,874	503,122	504,763	504,000	505,000	505,000
BRUSH & BULKY FIXED FEES	438,257	438,687	473,464	476,660	478,164	477,000	479,000	479,000
ADDITIONAL GARBAGE CART FEES	303,701	313,175	339,825	352,032	463,520	464,000	464,000	459,000
HOUSEHOLD HAZARDOUS WASTE FEES	153,993	154,140	155,801	168,489	169,035	168,300	183,000	182,744
BRUSH & BULK VARIABLE FEES	27,561	23,786	38,424	39,015	32,244	35,000	35,000	35,000
ADDITIONAL RECYCLING CART FEES	10,905	11,890	13,880	15,215	20,111	19,000	21,000	21,000
SALES TAX DEV CORP	-	-	-	65,000	80,000	-	-	-
TRANSFER FROM WORKER'S COMPENSATION FUND	-	47,357	-	-	-	-	-	-
TRANSFER-COVID	-	-	81,565	-	-	-	-	-
GRANT PROCEEDS	-	-	8,000	-	-	-	-	-
INTEREST REVENUE	94,955	86,216	9,187	58,909	354,638	167,677	320,925	200,000
MISCELLANEOUS	54,189	30,830	-	3	108	25,000	25,000	25,000
Charges for Services Sub total:	**$ 5,719,481**	**$ 5,662,861**	**$ 5,769,798**	**$ 5,887,039**	**$ 6,323,138**	**$ 6,089,677**	**$ 6,285,925**	**$ 6,159,744**
ROYALTY PAYMENT-RENOVAR-LFG	$ 22,114	$ 24,711	$ 22,427	$ 212,906	$ 173,315	$ 204,000	$ 154,000	$ 170,000
ROYALTY PAYMENT-TEXAS LANDFILL MGMT	31,680	11,311	15,966	19,876	28,030	18,700	27,160	27,160
FROM OTHER SOURCES	180,000	180,000	180,000	-	-	93,000	93,000	93,000
LEASE PAYMENT	9,440	9,840	9,840	9,840	9,680	9,680	7,200	7,200
INTEREST REVENUE	53,215	39,897	3,012	22,419	124,898	71,048	218,386	119,000
Closure/Post-Closure Sub total:	**$ 296,450**	**$ 265,759**	**$ 231,245**	**$ 265,041**	**$ 335,923**	**$ 396,428**	**$ 499,746**	**$ 416,360**
Environmental Services Fund Total:	**$ 6,015,931**	**$ 5,928,620**	**$ 6,001,043**	**$ 6,152,080**	**$ 6,659,061**	**$ 6,486,105**	**$ 6,785,671**	**$ 6,576,104**
Riverside Park Golf Fund								
BEER SALES	$ 72,488	$ 82,457	$ 90,135	$ 108,297	$ 117,143	$ 109,000	$ 124,000	$ 120,000
FOOD SALES - GRILL	9,105	11,539	14,569	14,438	17,630	15,000	19,000	18,000
MERCHANDISE SALES	41,798	39,848	48,403	58,960	61,234	55,000	65,000	61,000
NON-ALCOHOLIC BEVERAGES	26,497	34,840	31,451	34,048	37,662	36,000	37,000	37,000
GOLF TRAIL FEE-DAILY	370,942	457,064	547,818	590,661	610,983	600,000	630,000	611,000
GOLF ANNUAL PASS-SENIOR	190,207	195,270	194,692	197,390	210,135	255,000	206,760	206,760
GOLF ANNUAL PASS	57,116	82,586	95,596	71,529	102,288	81,000	91,320	91,320
GOLF ANNUAL PASS & SHED	22,594	23,261	25,521	23,175	29,806	93,000	105,904	105,904
GOLF TOURNAMENT FEE	27,739	30,855	48,189	50,506	53,654	50,000	70,000	60,000
RANGE FEE	11,375	38,212	52,938	43,052	48,142	47,000	53,000	49,000
GOLF ANNUAL PASS & SHED-SENIOR	33,022	33,991	49,656	54,037	72,067	-	-	-
GOLF CAPITAL REPLACEMENT FEE	27,635	31,543	33,423	36,076	36,902	38,000	34,000	35,000
Charges for Services Sub total:	**$ 890,518**	**$ 1,061,466**	**$ 1,232,391**	**$ 1,282,169**	**$ 1,397,646**	**$ 1,379,000**	**$ 1,435,984**	**$ 1,394,984**
MISCELLANEOUS REVENUES	$ 178	$ 4,235	$ 91	$ 97	$ 6,094	$ -	$ 6,929	$ -
RETURNED CHECK FEE	-	30	-	-	-	-	-	-
Miscellaneous Sub total:	**$ 178**	**$ 4,265**	**$ 91**	**$ 97**	**$ 6,094**	**$ -**	**$ 6,929**	**$ -**
Riverside Park Fund Total:	**$ 890,696**	**$ 1,065,731**	**$ 1,232,482**	**$ 1,282,266**	**$ 1,403,740**	**$ 1,379,000**	**$ 1,442,913**	**$ 1,394,984**

	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021-22 Actual	2022-23 Actual	2023-24 Adopted Budget	2023-24 Projected Budget	2024-25 Adopted Budget
Vehicle & Equipment Services Fund								
CAPITAL REPLACEMENT	$ 2,021,021	$ 2,294,226	$ 1,489,635	$ 218,716	$ 1,371,924	$ 1,566,250	$ 2,962,345	$ 631,000
NON TARGET REPAIRS	366,678	812,896	742,589	851,716	996,037	300,000	300,000	300,000
LEASE CHARGES	-	46,471	86,025	122,298	296,141	623,209	449,477	662,820
ENTERPRISE REPAIRS	-	-	-	-	-	-	30,808	-
VES FLEET SERVICES OVERHEAD	1,284,687	1,324,945	1,345,921	1,195,237	1,194,761	1,200,000	1,200,000	1,200,000
VES FLEET OVERHEAD-ENVIRONMENTAL	250,000	250,000	250,000	249,982	600,000	350,000	350,000	350,000
INSURANCE REIMBURSEMENT	219,244	221,482	204,000	181,392	206,259	207,000	207,000	280,811
BUILDING SERVICES OVERHEAD	-	-	372,839	550,591	484,887	569,591	569,591	639,364
BUILDING MAINTENANCE CHARGES	-	-	209,153	158,777	201,031	-	-	-
CUSTODIAL SERVICES OVERHEAD	-	-	202,909	232,465	250,751	250,751	250,741	250,741
COUNTY REIMBURSEMENT	260,218	219,827	193,744	430,182	367,696	306,155	349,131	364,688
FUEL SALES SERVICE FEES	743,088	703,808	720,598	1,148,837	1,059,528	980,359	999,477	1,072,119
GRANT PROCEEDS	-	-	57,313	-	-	-	-	-
Charges for Services Sub total:	**$ 5,144,936**	**$ 5,873,655**	**$ 5,874,726**	**$ 5,340,193**	**$ 7,029,015**	**$ 6,353,315**	**$ 7,668,570**	**$ 5,751,543**
INTEREST REVENUE	$ 4,999	$ 2,527	$ 211	$ 48	$ -	$ -	$ -	$ -
MISCELLANEOUS REVENUES	76,910	73,162	1,570	57,985	3,970	10,000	20,380	10,000
Miscellaneous Sub total:	**$ 81,909**	**$ 75,689**	**$ 1,781**	**$ 58,033**	**$ 3,970**	**$ 10,000**	**$ 20,380**	**$ 10,000**
Vehicle & Equipment Services Fund Total:	**$ 5,226,845**	**$ 5,949,344**	**$ 5,876,507**	**$ 5,398,226**	**$ 7,032,985**	**$ 6,363,315**	**$ 7,688,950**	**$ 5,761,543**
Information Technology Fund								
I T CHARGES SERVICE FEES	$ 1,296,198	$ 1,296,198	$ 1,727,407	$ 1,627,407	$ 1,923,453	$ 2,023,453	$ 2,022,673	$ 2,282,673
Charges for Services Sub total:	**$ 1,296,198**	**$ 1,296,198**	**$ 1,727,407**	**$ 1,627,407**	**$ 1,923,453**	**$ 2,023,453**	**$ 2,022,673**	**$ 2,282,673**
GRANT PROCEEDS	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -
Other Financing Sources Sub total:	**$ -**	**$ -**	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
INTEREST REVENUE	$ 7,499	$ 3,814	$ 278	$ 787	$ 11,994	$ 4,800	$ 8,100	$ 9,000
MISCELLANEOUS REVENUES	321	539	1,736	844	1,445	1,000	1,000	1,000
Miscellaneous Sub total:	**$ 7,820**	**$ 4,353**	**$ 2,014**	**$ 1,631**	**$ 13,439**	**$ 5,800**	**$ 9,100**	**$ 10,000**
Information Technology Fund Total:	**$ 1,304,018**	**$ 1,300,551**	**$ 1,749,421**	**$ 1,629,038**	**$ 1,936,892**	**$ 2,029,253**	**$ 2,031,773**	**$ 2,292,673**
Health Plan Fund								
CITY HEALTH PLAN FEES	$ 3,510,255	$ 3,538,805	$ 4,631,878	$ 4,382,251	$ 4,746,248	$ 4,731,863	$ 4,731,863	$ 4,731,863
EMPLOYEE HEALTH PLAN FEES	1,349,972	1,128,186	1,095,492	1,057,984	820,007	715,000	764,855	765,000
RETIREE HEALTH PLAN FEES	314,317	309,649	311,764	631,324	326,539	333,800	271,100	275,000
HEALTH INS COBRA	-	6,384	792	-	-	-	-	-
REIMB EXCESS STOP LOSS	632,708	410,803	139,412	28,402	310,906	175,000	216,185	175,000
REFUNDS AND DRUG REBATES	3,097	16,849	244,016	171,657	401,112	308,400	375,000	300,000
CITY DENTAL PLAN FEES	79,328	82,686	73,489	62,926	72,958	72,809	72,809	72,809
EMPLOYEE DENTAL PLAN FEES	260,881	261,853	266,956	264,387	276,126	270,400	277,500	280,000
RETIREE DENTAL PLAN FEES	33,571	36,568	36,860	43,900	42,879	43,300	38,600	40,000
Charges for Services Sub total:	**$ 6,184,129**	**$ 5,791,783**	**$ 6,800,659**	**$ 6,642,831**	**$ 6,996,775**	**$ 6,650,572**	**$ 6,747,912**	**$ 6,639,672**
FROM OTHER SOURCES	$ 1,200,000	$ 1,280,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 300,000
TRANSFER FROM GENERAL FUND	429,000	-	-	-	-	-	-	-
Other Financing Sources Sub total:	**$ 1,629,000**	**$ 1,280,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 200,000**	**$ 300,000**
INTEREST REVENUE	$ 27,174	$ 15,239	$ 1,546	$ 33,152	$ 197,762	$ 76,000	$ 263,021	$ 185,000
MISCELLANEOUS REVENUES	32,396	29,192	42,508	71,189	109,583	1,500	1,500	1,500
CONVENIENCE FEE CHARGES	-	18	-	36	15	-	-	-
Miscellaneous Sub total:	**$ 59,570**	**$ 44,449**	**$ 44,054**	**$ 104,377**	**$ 307,360**	**$ 77,500**	**$ 264,521**	**$ 186,500**
Information Technology Fund Total:	**$ 7,872,699**	**$ 7,116,232**	**$ 7,044,713**	**$ 6,947,208**	**$ 7,504,135**	**$ 6,928,072**	**$ 7,212,433**	**$ 7,126,172**

CITY OF VICTORIA, TEXAS
INVESTMENT POLICY

I. INTRODUCTION

The following document represents the investment **scope, prudence, objective/strategy, delegation of authority, ethics and conflicts of interest, authorized financial dealers and institutions, authorized and suitable investments, collateralization, safekeeping and custody, diversification, maximum maturities, internal control, performance standards, reporting, and investment policy adoption** guidelines for the City of Victoria, Texas. The purpose for the document is:

- To establish and promote an understanding of the constraints that governs the conduct of the investment program of the City of Victoria, Texas.

- To establish objectives/goals and policies for the program.

- To comply with rules and regulations as set forth in the Public Funds Investment Act ("The Act"), Chapter 2256 of the Texas Government Code.

It is the policy of the City of Victoria, Texas to invest public funds in a manner which will provide a market rate of return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal
- Maintenance of sufficient **liquidity** to meet anticipated operating needs
- Attaining a **rate of return** throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio

II. INVESTMENT SCOPE

This investment policy applies to all financial assets of the City of Victoria, Texas. These funds are accounted for in the City's Comprehensive Annual Financial Report and include the following funds:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Enterprise Funds
- Internal Service Funds
- Trust and Agency Funds
- Debt Service Funds
- Any new fund created by the City Council, unless specifically exempted

All deposits, to the extent possible, will be concentrated with one central depository. This maximizes the City's ability to pool cash for investment purposes and keeps banking relationships manageable. In addition, except as provided below, all uninvested City funds shall be deposited in the City's depository bank. To the extent such City funds in the depository bank are not insured by the Federal Deposit Insurance Corporation, they shall be secured by collateral pledged to the market value not insured in accordance with the Public Funds Collateral Act, Chapter 2257 of the Texas Government Code.

III. STANDARD OF CARE

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, **not for speculation**, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of care to be used by investment officials shall be the **"prudent person"** standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility of an individual security's credit risk or market price changes, provided deviations from expectation are reported in a timely fashion and appropriate action is taken to control adverse developments.

IV. INVESTMENT OBJECTIVES / STRATEGY

The primary objectives/strategy, in priority order, of the City of Victoria, Texas investment activities shall be:

- **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City of Victoria, Texas shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, **diversification** is required in order that potential losses on an individual security do not exceed the income generated from the remainder of the portfolio.

- **Liquidity:** The City of Victoria, Texas investment portfolio will remain sufficiently liquid to enable the City of Victoria, Texas to meet all operating requirements which might be reasonably anticipated.

- **Return of Investments:** The City of Victoria, Texas investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio.

- **Marketability:** Investments should have an active and efficient secondary market to enable the City to liquidate investments prior to the maturity if the need should arise; however, the City will purchase investments with the intent to hold to maturity.

- **Weighted Average Maturity for a Pooled Fund Group:** The weighted average maturity will be 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security.

V. DELEGATION OF AUTHORITY

The City of Victoria, Texas designates the Director of Finance as the "Investment Officer" to be responsible for the investment of the City's funds. The Director of Finance may appoint the Assistant Director of Finance or other designee of the Director of Finance as an “Investment Officer”. Management responsibility for the investment program is hereby delegated to the Director of Finance and Investment Officer, who shall establish written procedures for the operation of the investment program consistent with this investment policy.

Procedures should include reference to: safekeeping receipt, repurchase agreements (following the guideline under the House Bill No. 2459, Chapter 2256 of the Government Code-Public Funds Investment Act), wire transfer agreements, banking service contracts, collateral/depository agreements and investment training. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance and Investment Officer. The Director of Finance and Investment Officer shall be responsible for all transactions undertaken and shall establish a system of control as follows to regulate the activities of subordinate officials. The system of control consists of, but not limited to, (1) all transactions require dual approval by two Investment Officers, (2) normal internal controls of daily transactions within the Finance Department shall apply to all investment transactions, and (3) review by the Director of Finance and City Council of the quarterly investment reports prepared by the Investment Officer.

The Director of Finance and Investment Officer shall attend at least one training session of no less than 10 hours of instruction within 12 months after taking such position, which must include education in investment controls, security risks, market risks, and compliance with the Act. The Director of Finance and Investment Officer shall attend a training session not less than once in a two-year period that begins on the first day of the fiscal year and consists of consecutive fiscal years after that date and receive not less than 8 hours of instruction relating to investment responsibilities. The training provider must be an independent source approved by the governing board. The City of Victoria shall provide the required training for the investment personnel in order to insure the quality and capability of the personnel making investment decisions in compliance with the PFIA.

VI. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Texas Ethics Commission and City Council any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any material personal financial/investment positions that could be related to the performance of the City of Victoria, Texas, particularly with regard to the time of purchases and sales.

The Investment Officer or any person who purchases investments on behalf of the City shall disclose in writing to the City Council any personal business relationships or relationship within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the City and shall further file such a statement with the Texas Ethics Commission.

VII. AUTHORIZED AND SUITABLE INVESTMENTS

The City of Victoria, Texas is empowered by statute to invest in the following types of securities:

- Obligations of the United States, its agencies and instrumentalities, and other governmental entities under the guidelines of Chapter 2256, Section 2256.009 of "The Act" with a maximum stated maturity of 2 years.
- Certificates of Deposit under the guidelines of Section 2256.010 of "The Act". The Investment Officer will monitor weekly the status and ownership of all banks issuing brokered CD's owned by the City of Victoria based upon information from the FDIC at www.fdic.org. If any bank has been acquired or merged with another bank in which brokered CD's are owned, the Investment Officer shall immediately liquidate any brokered CD which places the City above the FDIC insurance level with a maximum stated maturity of 2 years.
- Repurchase Agreements under the guidelines of Chapter 2256, Section 2256.011 of "The Act". A Master Repurchase Agreement must be signed by the bank/dealer prior to the investment transaction.
- Commercial Paper rated A1/P1 or equivalent under the guidelines of Chapter 2256, Section 2256.013 of "The Act" with a maximum stated maturity of 270 days.
- Money Market Mutual Funds, AAA rated SEC registered, under the guidelines of Chapter 2256.014 of "The Act".
- Investment Pools, AAA or equivalent rated constant dollar pools. Only if the pool is approved and passed by a resolution of the City Council. The investment pool must comply with the requirements of Section 2256.016 of "The Act".

The following are **not authorized** investments under the investment policy:

- **Interest-Only Strips (IO's)**: Obligations whose payments represent the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

- **Principal-Only Strips (PO's):** Obligations whose payments represent the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

- **Collateralized Mortgage Obligations (CMO's):** Obligations that have a stated final maturity date of greater than 10 years.

- **Collateralized Mortgage Obligations (CMO's):** the interest rate of which is determined by an index that adjusts opposite to the change in a market index.

Effect of Loss of Required Rating

The Investment Officer will monitor monthly the credit rating of all investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by this Policy, the Investment Officer will immediately advise the Director of Finance of the loss of rating. The Director of Finance and the Investment Officer will determine the possible loss of principal if the investment is sold and sell the investment if it is in the best interest of the City.

Exemption for Existing Investments

The City is not required to liquidate any investments that were authorized at the time of the purchase.

VIII. INVESTMENT PARAMETERS

Maximum Maturities

To the extent possible, the City of Victoria, Texas will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City of Victoria, Texas will not directly invest in securities maturing more than two (2) years from the date of purchase.

Diversification

The City will endeavor to diversify its portfolio to reduce risk. The portion of its investment portfolio invested in direct obligations of the U.S. Government or certificates of deposit insured by the Federal Deposit Insurance Corporation will be diversified in terms of maturity. The City will attempt to invest in instruments issued by more than one agency or instrumentality and in instruments of various maturities. The City will not invest in certificates of deposit unless they are federally insured or are collateralized as required by law.

IX. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

Authorized Brokers/Dealers

The Finance Department will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Texas. This list will be reviewed, revised and adopted at least annually by the City Council. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1. No public deposit shall be made except in a qualified public depository as established by the state and local laws.

All financial institutions and broker/dealers who desire to become a qualified bidder for investment transactions must:

- Acknowledge that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the entity and the organization that are not authorized by the City of Victoria, Texas Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

- Submit an audited financial statement to be reviewed by the City of Victoria, Texas Finance Department.

Qualified brokers will be provided with a copy of the City's Investment Policy.

Competitive Bidding

Investment transactions will normally be conducted based on comparison of three quotes obtained from any of the approved brokers with attention to yield as well as diversification with regard to issuing entity and broker/dealer. Limitations of a particular investment type, time and supply may provide otherwise.

Delivery vs. Payment

All security transactions, including collateral for repurchase agreements and brokered certificates of deposit securities, entered into by the City of Victoria, Texas shall be conducted on a delivery-versus-payment basis. Securities will be held by a third party custodian designated by the Finance Department and evidenced by safekeeping receipts. The securities must be kept in the name of the City of Victoria, Texas.

X. COLLATERALIZATION

Collateralization will be required on the following: (1) certificates of deposits (over and above the FDIC coverage), (2) repurchase agreements and (3) uninsured depository bank deposits. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of all uninsured collected balances, plus accrued interest, if any.

The City of Victoria, Texas chooses to limit collateral to the following: 1) United States Treasury bills, bonds and notes, 2) Federal National Mortgage Association (FNMA), 3) Federal Home Loan Bank (FHLB), and 4) Letter of Credit. The right of collateral substitution is granted. The Finance Department is authorized to review and must first approve any collateral release which falls within these limitations.

Collateral will always be held by an independent third party with whom the City of Victoria, Texas has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City of Victoria, Texas, Finance Department.

The right of collateral substitution or reduction is to be granted on an individual issue basis. Any depository institution requesting substitution or reduction must contact the Investment Officer for approval and settlement. The value will be calculated and substitution/reduction approved if its resulting value is equal to or greater than the required value.

XI. PERFORMANCE

Performance Standards

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and cash flow needs.

Performance Benchmark

The City of Victoria, Texas investment strategy is passive. Given this strategy, the basis used by the Finance Department to determine whether marked yield is being achieved shall be the average of the six-month U.S. Treasury Bill and A1/P1 Commercial Paper, which will be included in the quarterly reports submitted to Council.

Internal Controls

The Director of Finance, in conjunction with the City's annual financial audit, shall perform a compliance audit of management controls on investment and adherence to the City's Investment Policy.

XII. REPORTING

Not less than quarterly, the investment officer shall prepare and submit to City Council a market investment portfolio report.

The report must meet all criteria of Section 2256.023 of the PFIA. Specifically, but not limited to, the report must:

- Describe in detail the investment position of the City as of the end date of the report.
- Be prepared jointly and signed by all investment officers of the City.
- The report shall further set out a summary statement of each pooled fund group, state the maturity date of each separately invested asset, and state how the City has complied with the investment strategy expressed in this Policy and the relevant provisions of the Act.
- The market value of all securities in the portfolio will be determined on a quarterly basis. The City will use both the average of the six-month U.S. Treasury Bill and A1/P1 Commercial Paper rate to determine the market value. These values will be obtained from a reputable and independent source, such as the Wall Street Journal, and disclosed to the governing body quarterly in the investment report.

At least annually, the report must be reviewed by an independent auditor and presented to the City.

Subsequent to each regular legislative session, City Council will be presented a report outlining any changes to the Public Funds Investment act.

XIII. INVESTMENT POLICY ADOPTION

The City of Victoria, Texas investment policy and strategies shall be adopted by resolution of the City Council of the City of Victoria, Texas. The policy and strategies shall be reviewed and adopted by resolution annually by the City Council and Finance Department. Any changes made to the current policy or strategies should be listed in the resolution. Even if no changes are made to the policy or strategies, City Council must still adopt a resolution on an annual basis. In the event state law changes and the City cannot invest in the investments described in this Policy, this Policy shall automatically be conformed to existing law.

Government Treasurers' Organization of Texas

Certification of Investment Policy

Presented to the

City of Victoria

for developing an investment policy that meets the requirements of the Public Funds Investment Act and the standards for prudent public investing established by the Government Treasurers' Organization of Texas.

Belinda Weaver

Government Treasurers' Organization of Texas
President

Connie L. Stiegler

Investment Policy Review Committee

For the two-year period ending June 30, 2026

THE CITY OF
VICTORIA
TEXAS

FISCAL YEAR 2025



CAPITAL IMPROVEMENT PROGRAM

CAPITAL IMPROVEMENT PLAN

Fiscal Year 2025
(October 1, 2024 through September 30, 2025)

COUNCIL MEMBERS

Duane Crocker, *Mayor*
Dr. Andrew Young, *Mayor Pro-Tem*
Rafael DeLaGarza, III
Steven Kidder
April Butler
Jan Scott
Mark Loffgren

CIP PROGRAM COMMITTEE

Jesús A. Garza, C*ity Manager*
Gilbert P. Reyna, Jr., C.P.A., *Chief Financial Officer*
Wesley Janecek, *Director of Finance*
Ken Gill, P.E., *Director of Public Works*
David Sheblak, P.E., *City Engineer*
Avery Flessner, E.I.T., *Engineering Department*

CITY OF VICTORIA
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Section 1: Capital Improvement Program Summary

Introduction

The City of Victoria's Capital Improvement Program (CIP) was established in order to further the City's commitment towards "enhancing livability" for the citizens of Victoria. The purpose of this CIP is to forecast and match projected revenues with major capital needs over a three-year period, from fiscal year (FY) 2025 thru 2027. It is an important management tool for balancing the relationship between community infrastructure needs and the City's financial capacity. This balance encompasses a comprehensive planning framework that addresses preservation, maintenance, and improvements to the infrastructure, parks and recreation, and other community facilities within the City to ensure the efficient use of public funds.

As a matter of general policy, the fundamental goals of the City's Capital Improvement Plan are:

1. Consistently make decisions related to capital improvements aligned with overall City goals and objectives regarding the physical and economic development of the community, asset management, and the provision of public services. Thereby aligning the Capital Improvement Program with the City's 2035 Comprehensive Plan as well as various forthcoming Master Plans and Studies.

2. Promote financial stability and focus attention on the City's long-term financial capacity to meet capital needs.

3. Effectively communicate the City's priorities and plans for undertaking capital projects to internal and external stakeholders.

Definition of a Capital Project

Notwithstanding the definition of capital items and fixed assets established for capital budgeting and accounting, capital projects shall be defined for the purposes of the CIP as follows:

1. A capital project is an outlay that results in or contributes to the acquisition of or addition to a capital asset with an anticipated cost equal to or exceeding one hundred thousand dollars ($100,000) and with an anticipated useful life equal to or exceeding ten years (10). This definition includes, but is not limited to, capital projects undertaken to:

    a. Acquire new or expand existing physical facilities or infrastructure.

    b. Acquire large scale renewal, improvement, or replacement of physical facilities or infrastructure that is not routine maintenance. Renewal and improvement expenditures are those that improve an asset's productivity, significantly extend its useful life, or change the character of the asset.

    c. Procure engineering or architectural studies and services related to public improvements.

    d. Acquire land or make improvements to land.

2. Difference between departmental operating budget capital outlay items and CIP capital project items:

    a. Departmental capital items shall not be submitted as part of the CIP; department capital items include:

        i. Equipment/tools, furniture, office equipment such as computers and fax machines, minor remodeling, or minor construction projects.

        ii. All vehicles/rolling stock/machinery.

    b. All operating, maintenance, and personnel budget expenditures associated with the purchase of a CIP capital project shall be included and noted in the annual operating budget.

CIP Development

The development of a capital improvement program is a continual process and, consequently, should be viewed as a work in progress. This document covers a three-year (3) planning perspective. Every year the CIP is revised to accommodate new projects, reflect changes in on-going projects, and extend the program to include an additional year of projects.

Capital Budget Overview

The City recognizes that an effective capital funding strategy requires consideration of a broad mix of funding mechanisms, including but not limited to pay-as-you-go, grants, and debt. The City will maintain a balance mix of financing sources without excessive reliance on any one source of funding.

Pay-as-you-go financing refers to the use of current financial resources to fund capital projects, including current revenues, fund balances, grants, and donations. *Pay-as-you-use* financing refers to the issuance of various debt instruments to fund capital projects. In considering which funding method to utilize for projects, the City shall strive to match benefit streams to cost streams as closely as possible over the anticipated useful life of the project and across constituency groups to achieve intergenerational equity respectively in project financing arrangements.

The City will seek to leverage external resources, such as intergovernmental grants and private donations, to wholly or partially fund capital projects whose operating impact have been documented in in the operating budget and are consistent with capital improvement plans and City priorities.

CIP Relationship to the Operating Budget

The operating budget and the CIP are closely related. The CIP is a program that matches the City's major capital needs with the financial ability to meet those needs. As a plan, it is subject to change; however, a sound and reliable CIP is critical to maintaining the good financial health of the City.

CIP projects that are proposed to be funded via the General Fund, Water/Wastewater (Utility) Fund, Environmental Services Fund, or other City Fund are intended to be included in the annual budget in the appropriate year(s). As circumstances change between the adoption of the CIP and the annual budget, CIP projects must be resubmitted as part of each department's annual capital improvement budget request.

Funds for such projects are not available until they are included by specific ordinance in the annual budget approved by the City Council. The needs greatly outpace the resources available to address adequately, so many projects are deferred each year.

In many cases, the completion of capital projects will impact a department's operating budget as projects are completed and require maintenance and upkeep. Some facilities may require additional utilities, such as electricity and water, above current consumption levels – an impact may not be readily evident when projects are funded and then constructed over several years. Consequently, the impacts of capital projects on the annual operating budget are estimated when available and noted in the CIP under each project. Most projects will not have an operating impact in the year during which they are funded since this is typically the construction/installation phase. Also, if a project is a renovation which does not include expansion and the operating costs are already captured in the department's annual operating budget, no additional operating costs will be listed.

CIP Funding Sources

The following are potential funding sources for the CIP:

1. Budgeted CIP Transfers from Operating Funds:

    - General Fund
    - Environmental Services Fund
    - Water/Wastewater (Utility) Fund
    - TXDOT Overpass Fund

2. Victoria Sales Tax Development Corporation (VSTDC) Funds

3. Intergovernmental Grants / Other Funds:

    - Federal Enhancement Grants
    - State Enhancement Grants
    - CDBG Mitigation Grant
    - HOT Funds

4. Certificates of Obligation (Bond Proceed Funds):

    - Levy Property Tax
    - Combine – Tax & Pledged Revenue
    - Pledged Revenue
    - No Election Required (petition)

5. Utility Revenue Bonds (Bond Proceed Funds):

    - Pledged Operating Revenue
    - No Election Required

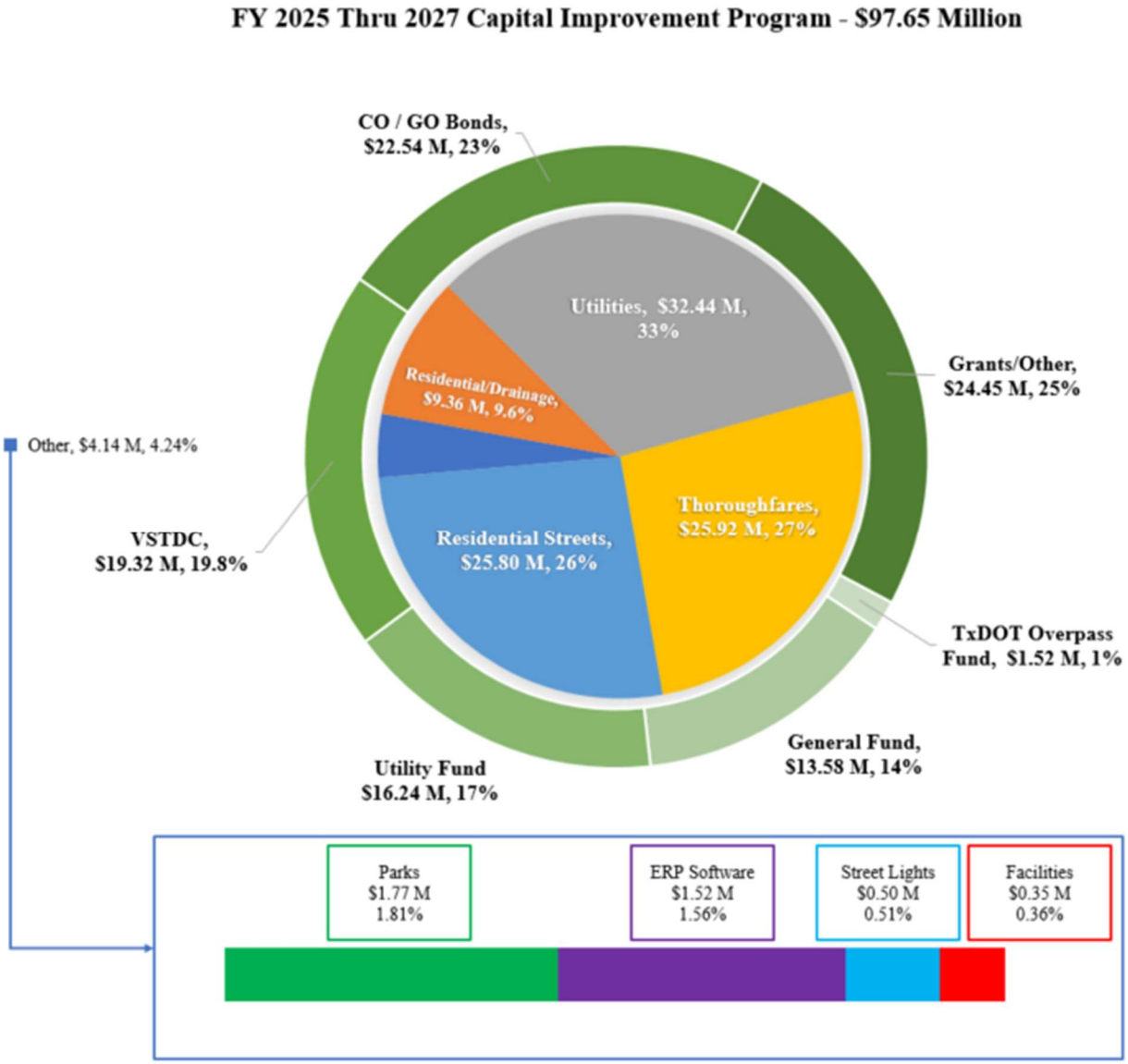
6. Capital Construction Funds (Cash):

    - Available Reserves & Restricted Funds for Upcoming CIP Programs

Section 2: Fiscal Year 2025 – 2027 Capital Improvement Program Overview

Capital Project Overview

The City of Victoria's FY 2025 – 2027 Capital Budget totaling **$97,654,097** includes street improvements, drainage improvement projects, water and wastewater improvements, street lighting enhancements, building and infrastructure improvements, parks improvements, and major software acquisition.

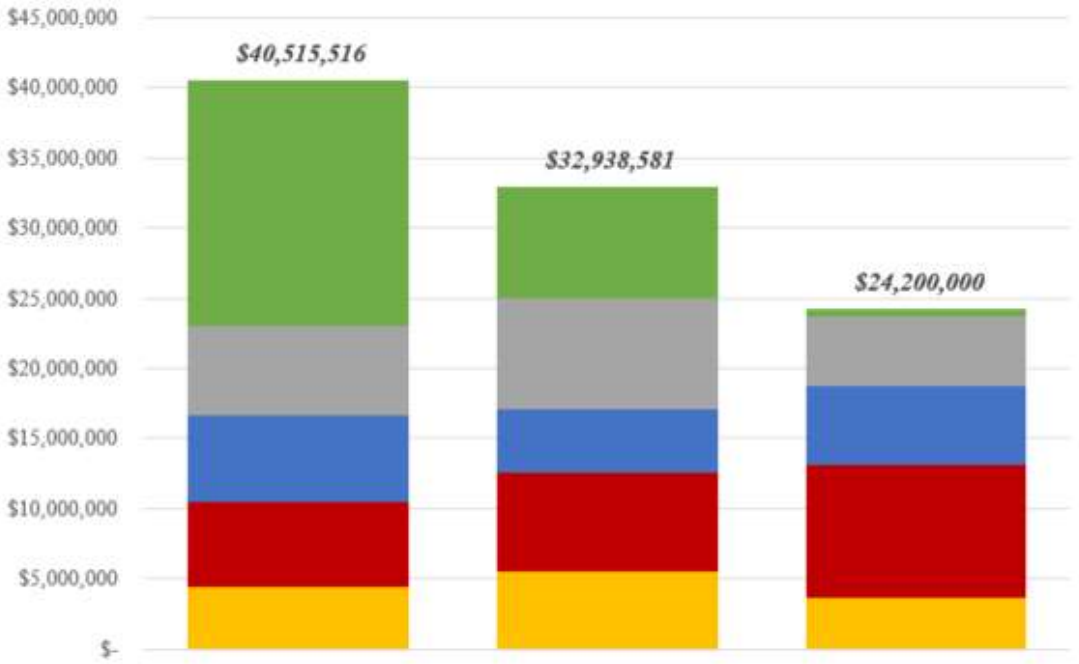


CIP Breakdown by Funding Source

The proposed CIP FY 2025 Thru 2027 Program totals up to $97.65 million funded with approximately $75.11 million or 77% with cash and $22.54 million or 23% with debt (bonds).

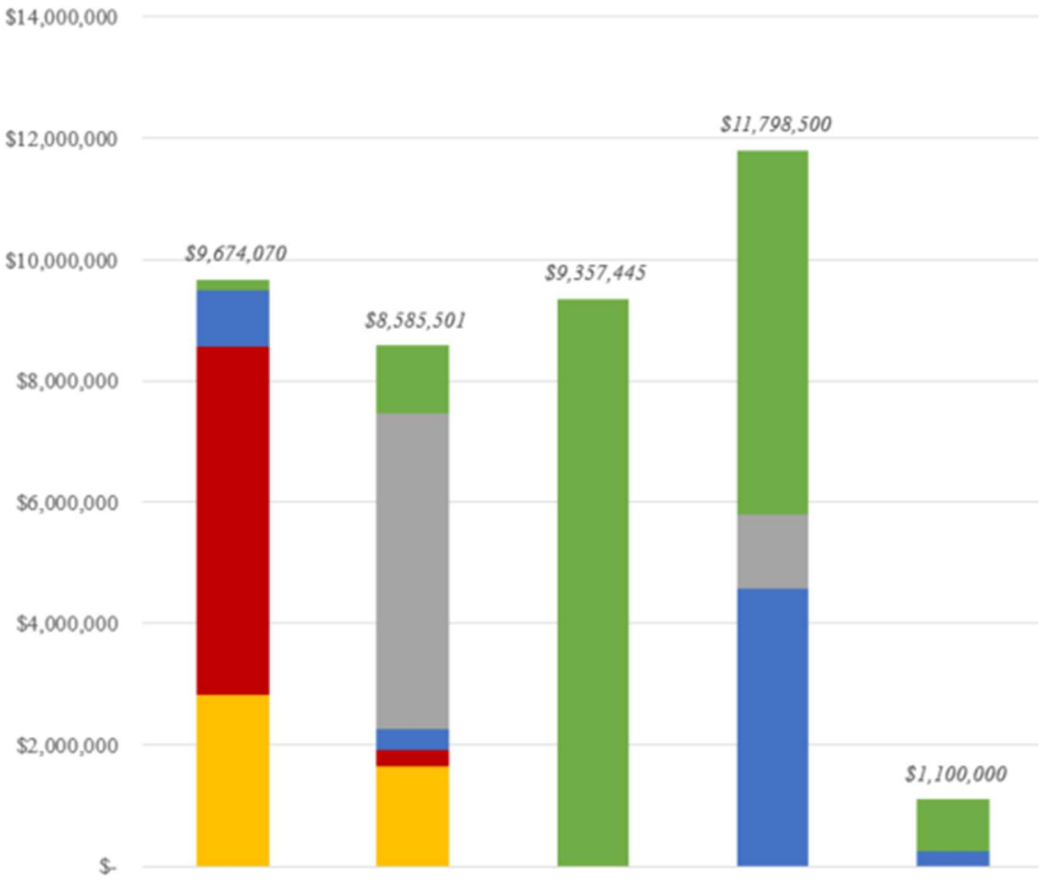
The three constituent fiscal year periods are broken down as follows:

- CIP FY 2024-2025 Program - $40.5 M
- CIP FY 2025-2026 Program - $32.9 M
- CIP FY 2026-2027 Program - $24.2 M



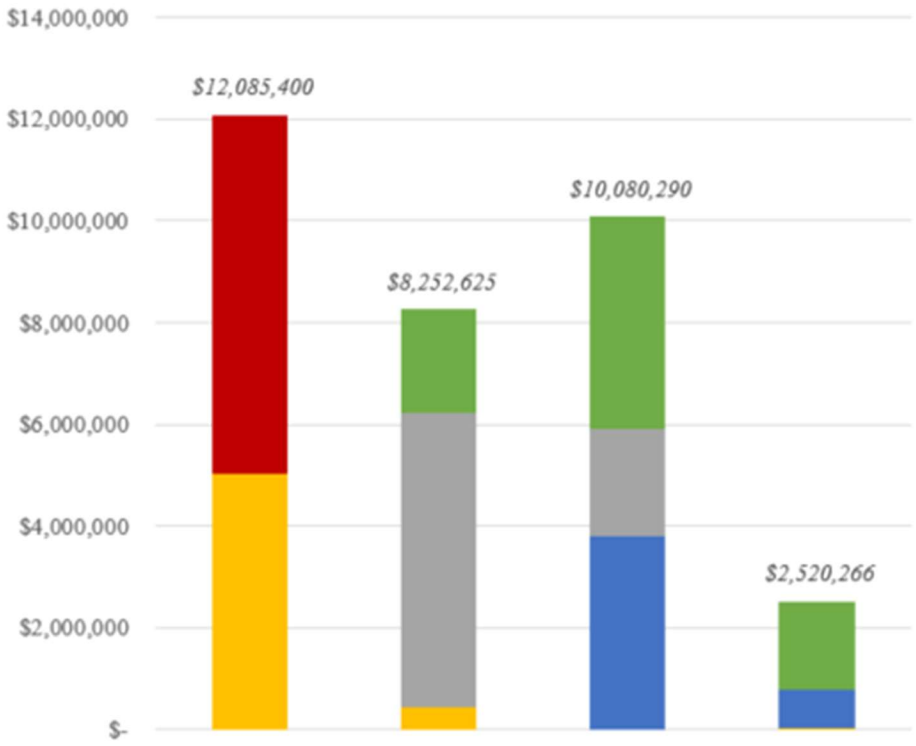
Funding Sources	FY 2025	FY 2026	FY 2027
Grants / TXDOT Overpass Funds	$ 17,499,296	$ 7,955,481	$ 520,000
VSTDC	$ 6,433,361	$ 7,889,440	$ 5,000,000
Utility Funds and Bonds	$ 6,100,000	$ 4,537,852	$ 5,600,000
Bonds	$ 6,010,000	$ 7,050,000	$ 9,480,000
General Fund	$ 4,472,859	$ 5,505,808	$ 3,600,000
Totals	*$ 40,515,516*	*$ 32,938,581*	*$ 24,200,000*

2025 CIP Funding Sources by Project Type - $40,515,516 Total



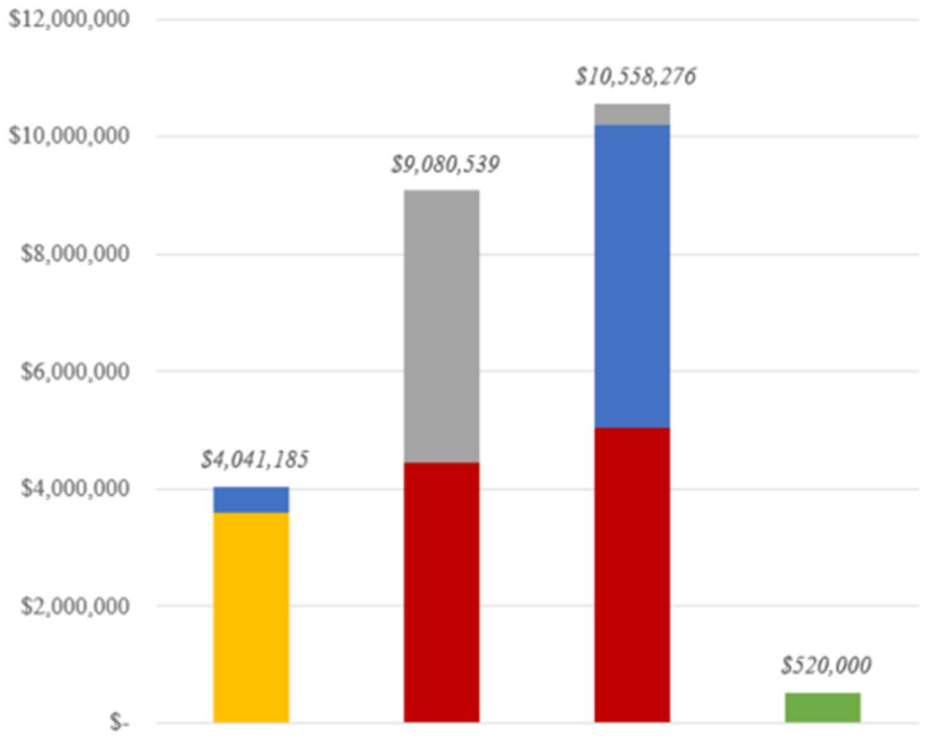
Funding Sources	Residential Streets	Thoroughfares / Collectors	Residential Street - Drainage	Utilities	Other
Grants / TXDOT Overpass Funds	$ 176,497	$ 1,115,354	$ 9,357,445	$ 6,000,000	$ 850,000
VSTDC	$ -	$ 5,213,361	$ -	$ 1,220,000	$ -
Utility Funds and Bonds	$ 934,070	$ 337,430	$ -	$ 4,578,500	$ 250,000
Bonds	$ 5,740,000	$ 270,000	$ -	$ -	$ -
General Fund	$ 2,823,503	$ 1,649,356	$ -	$ -	$ -
Totals	*$ 9,674,070*	*$ 8,585,501*	*$ 9,357,445*	*$ 11,798,500*	*$ 1,100,000*

2026 CIP Funding Sources by Project Type - $32,938,581 Total



Funding Sources	Residential Streets	Thoroughfares / Collectors	Utilities	Other
Grants / TXDOT Overpass Funds	$ -	$ 2,038,050	$ 4,167,438	$ 1,749,993
VSTDC	$ -	$ 5,764,440	$ 2,125,000	$ -
Utility Funds and Bonds	$ -	$ -	$ 3,787,852	$ 750,000
Bonds	$ 7,050,000	$ -	$ -	$ -
General Fund	$ 5,035,400	$ 450,135	$ -	$ 20,273
Totals	*$ 12,085,400*	*$ 8,252,625*	*$ 10,080,290*	*$ 2,520,266*

2027 CIP Funding Sources by Project Type - $24,200,000 Total



Funding Sources	Residential Streets	Thoroughfares / Collectors	Utilities	Other
Grants / TXDOT Overpass Funds	$ -	$ -	$ -	$ 520,000
VSTDC	$ -	$ 4,644,279	$ 355,721	$ -
Utility Funds and Bonds	$ 441,185	$ -	$ 5,158,815	$ -
Bonds	$ -	$ 4,436,260	$ 5,043,740	$ -
General Fund	$ 3,600,000	$ -	$ -	$ -
Totals	*$ 4,041,185*	*$ 9,080,539*	*$ 10,558,276*	*$ 520,000*

CIP Projects Summary & Individual Worksheets

The following section is divided and tabbed by fiscal year budget. Each tab begins with a high-level summary table of all projects included within that respective fiscal year's CIP, followed by individual project worksheets which dive into further detail. Individual project worksheets can be easily found by referencing the left-most column, page number, and turning the book to the page number of the desired worksheet.

CIP Fiscal Year 2024 - 2025

Pg#	Project Name	Type of CIP	Total CIP Estimated Cost
11	Residential Street Program	Residential	$ 4,420,250
12	Bon Aire Street Reconstruction (Ph 1)	Residential	$ 5,253,820
13	Residential Street - Avenue D Utility	Utility	$ 500,000
14	Ben Wilson M&O - Houston Hwy to Rio Grande	Thoroughfare	$ 457,515
15	Ben Jordan M&O - Sam Houston to Lp 463	Thoroughfare	$ 1,773,945
16	Mallette Dr M&O - Briggs to Ball Airport	Thoroughfare	$ 496,980
17	Huvar M&O - Navarro to Dairy	Thoroughfare	$ 233,640
18	Anthony Rd Sanitary Sewer Line Replacement	Utility	$ 2,400,000
19	NE Water St Water Line Replacement	Utility	$ 752,000
20	Dairy Rd Water Line Abandonment	Utility	$ 189,500
21	Sycamore and Willow St Water Line Replacement (Design)	Utility	$ 140,000
22	Mockingbird Ln Sanitary Sewer Line Replacement (Design)	Utility	$ 40,000
23	Airline Rd Sanitary Sewer Line Abandonment (Design)	Utility	$ 57,000
24	Citywide Street Lighting LED Project	Other	$ 250,000
25	John Stockbauer M&O - Salem to Mockingbird	Thoroughfare	$ 1,348,740
26	Building / Facility Remodel - Pre Design / Architect (CH/700 Main)	Other	$ 350,000
27	Regional WTP - Proj 1; Ph 1 Eng Design	Utility	$ 1,220,000
28	Water Meter Replacement Program	Utility	$ 500,000
29	Delmar Dr M&O - North St to Pleasant Green Dr	Thoroughfare	$ 705,195
30	Odem St M&O - Laurent to PLH	Thoroughfare	$ 789,300
31	Vine Street Reconstruction Project	Thoroughfare	$ 2,025,986
32	Magruder Dr St Reconstruction Project - Engineering	Thoroughfare	$ 74,200
33	Wagner Way St Reconstruction Project - ROW	Thoroughfare	$ 500,000
34	Lingo Lane St Reconstruction Project - Engineering	Thoroughfare	$ 180,000
35	Citywide ERP Software Project	Other	$ 500,000
36	Lone Tree Acres Street / Drainage Project Project - CDBG-MIT	Residential/Drainage	$ 9,357,445
37	Water SCADA Project - CDBG-MIT	Utility	$ 3,700,000
38	Wastewater SCADA Project - CDBG-MIT	Utility	$ 2,300,000
		Total Fiscal Year 2024 - 2025 CIP Project Cost:	$ 40,515,516

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2501	Residential Street Program (Maintenance Projects)	Public Works

Description

Consists of rehabilitating residential streets using various maintenance methods. Please see list of street projects on the right-hand side of this page.

Justification

This program allows the City to budget for residential street maintenance projects. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways.

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ 3,000,000	$ 3,363,975	$ 4,420,250	$ 3,000,000	$ 4,041,185	$ 17,825,410
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 3,000,000*	*$ 3,363,975*	*$ 4,420,250*	*$ 3,000,000*	*$ 4,041,185*	*$ 17,825,410*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ 3,000,000	$ 3,363,975	$ 2,823,503	$ 3,000,000	$ 3,600,000	$ 15,787,478
G.O. / C.O. Bonds	$ -	$ -	$ 486,180	$ -	$ -	$ 486,180
Utility Funds and Bonds	$ -	$ -	$ 934,070	$ -	$ 441,185	$ 1,375,255
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 176,497	$ -	$ -	$ 176,497
Total Costs	*$ 3,000,000*	*$ 3,363,975*	*$ 4,420,250*	*$ 3,000,000*	*$ 4,041,185*	*$ 17,825,410*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	52

Residential Street Program List:

(Street or Project Area Description) - (Improvement Description) - (Cost):

- Burroughsville Rd (Bus 59 to Lone Tree) - Reconstruction - $325,000
- Avenue C (North to Power) - Reconstruction - $325,000
- Krause (Power to End) - Reconstruction - $403,000
- Meyer (North to End) - Reconstruction - $273,000
- Power (Brownson to Avenue D) - Reconstruction - $419,250
- Boulevard Addition - Seal/ONYX - $430,000
- Windcrest Addition - Seal/ONYX - $475,000
- Leary Lane - Seal/ONYX - $225,000
- Sabine St (Navarro to Laurent) - Seal/ONYX - $225,000
- Trinity St (Navarro to Laurent) - Seal/ONYX - $225,000
- Brazos St (Navarro to Laurent) - Seal/ONYX - $225,000
- Holt (Bus 59 to Hwy 59) - Mill/Thin Overlay - $140,250
- Hartman (Holt to Hill) - Mill/Thin Overlay - $104,500
- Sparkman (Hwy 59 to Lone Tree) - Mill/Thin Overlay - $104,500
- Lone Tree (Burroughsville to End) - Mill/Thin Overlay - $170,500
- Murray St (Navarro to Moody) - Mill/Thick Overlay - $350,000

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2206	Bon Aire Street Reconstruction Ph I	Public Works

Description

Street re-construction project to follow affected area of 2023 Bon Aire Utility Reconstruction Ph I and 2024 Bon Aire Street Reconstruction Ph I.

Combined Bon Aire Utility / Street Reconstruction Ph I-II Statistics:

- Utlities: Approximately 17,800 linear feet of water line (Ph I: 7,800 LF - Ph II: 10,500 LF) and 4,650 linear feet of sanitary sewer line (Ph I: 4,650 LF)

- Street Reconstruction: Approximately 64,000 square yards of street (Ph I: 32,000 SY - Ph II: 32,000 SY) and 36,000 linear feet of curb and gutter replacement (Ph I: 18,000 LF - Ph II: 18,000 LF)

Justification

Bon Aire utilities have exceeded life expectancy and many of the constituent streets are in need of reconstruction. The scope of the project will be separated into multiple paired Utility - Street reconstruction phases, with utility reconstruction prior to street improvements for optimal cost-effectiveness.

Cost Breakdown:
- Design: $1,878,516; Ph I & II Utility Reconstruction: $4,112,236; Ph I Street Reconstruction: $3,413,820; Ph II Street Reconstruction: $5,315,400

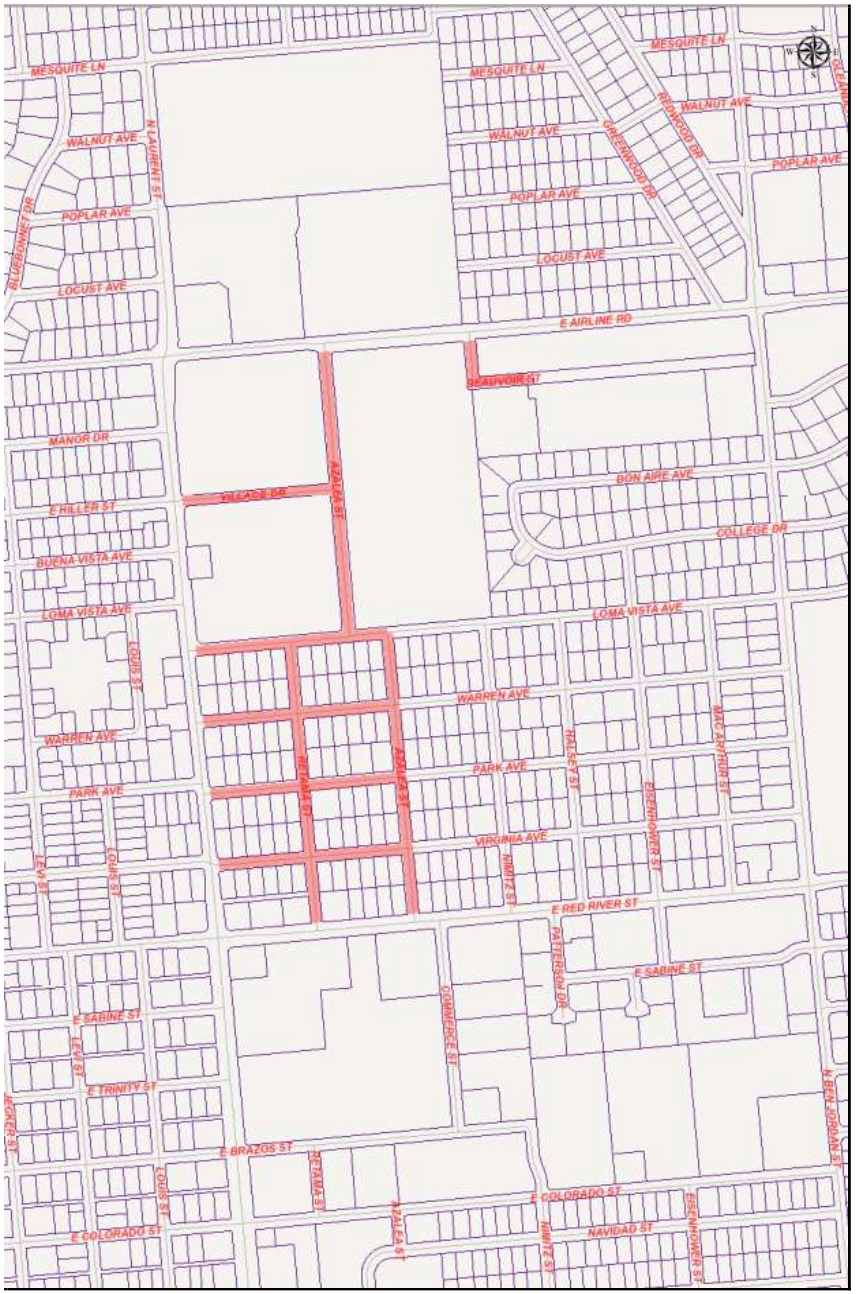
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ 4,112,236	$ 3,413,820	$ 5,253,830	$ -	$ -	$ 12,779,886
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 4,112,236*	*$ 3,413,820*	*$ 5,253,830*	$ -	$ -	*$ 12,779,886*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -		$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ 3,413,820	$ 5,253,830	$ -	$ -	$ 8,667,650
Utility Funds and Bonds	$ 4,112,236	$ -	$ -	$ -	$ -	$ 4,112,236
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 4,112,236*	*$ 3,413,820*	*$ 5,253,830*	$ -	$ -	*$ 12,779,886*

Project Schedule	
Start	January, 2022
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth & Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WST-2501	Avenue D & Power Ave Sanitary Rehabilitation	Public Works

Description

Rehabilitation of existiing sanitary sewer lines and manholes on Ave D from the UPRR to E. Power St and on E. Power St from Ave D to Ave C.

Ave D Rehabilitation Statistics:

- Rehabilition of approximately 1350 LF of 6" & 8" santiary sewer mains and three (3) manholes.

E. Power Ave Rehabilitation Statistics:

- Rehbilitaiton of approximately 350 LF of 8" sanitary sewer main and one (1) manhole.

Justification

The rehabilitation of these sanitary sewer lines and manholes will reduce infiltration/inflow into the collection system , and reduce the hydraulic load on downstream sanitary sewer lines. This should reduce sanitary sewer overflows.
Cost Breakdown:

- Construction: $500,000

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *500,000*	$ -	$ -	$ *500,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -		$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *500,000*	$ -	$ -	$ *500,000*

Project Schedule	
Start	January, 2025
End	June, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth & Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2502	Ben Wilson Mill and Overlay (Houston Hwy to Rio Grande)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Ben Wilson between Houston Hwy and Rio Grande.

Ben Wilson Mill and Overlay (Houston Hwy to Rio Grande) Statistics:

- Mill & Overlay: Approximately 8,550 square yards of street

- PCI: Current average PCI score of 50 -> Post-project average PCI score of 91

Justification

This section of Ben Wilson is due for preventative maintenance. It is a main arterial street providing through-town access in the Houston Hwy corridor and leads to the Victoria Community Center. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 457,515	$ -	$ -	$ 457,515
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 457,515	$ -	$ -	$ 457,515

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ 457,515	$ -	$ -	$ 457,515
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 457,515	$ -	$ -	$ 457,515

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	50

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2503	Ben Jordan Mill and Overlay (Sam Houston to Loop 463)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Ben Jordan between Sam Houston and Loop 463.

Ben Jordan Mill and Overlay (Sam Houston to Loop 463) Statistics:

- Mill & Overlay: Approximately 35,785 square yards of street

- PCI: Current average PCI score of 59 -> Post-project average PCI score of 94

Justification

This section of Ben Jordan is due for preventative maintenance. It is a main arterial street providing through-town access to Loop 463. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 1,773,945	$ -	$ -	$ 1,773,945
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *1,773,945*	$ -	$ -	$ *1,773,945*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ 1,773,945	$ -	$ -	$ 1,773,945
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *1,773,945*	$ -	$ -	$ *1,773,945*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	59

Project Number	Project Name	Department
STC-2504	Mallette Dr Mill and Overlay (Briggs to Ball Airport)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Mallette Dr. between Briggs and Ball Airport.

Mallette Dr. Mill and Overlay (Briggs to Ball Airport) Statistics:

- Mill & Overlay: Approximately 8,475 square yards of street

- PCI: Current average PCI score of 45 -> Post-project average PCI score of 90

Justification

This section of Mallette is due for preventative maintenance. It is a major arterial street serving general residential and school traffic. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

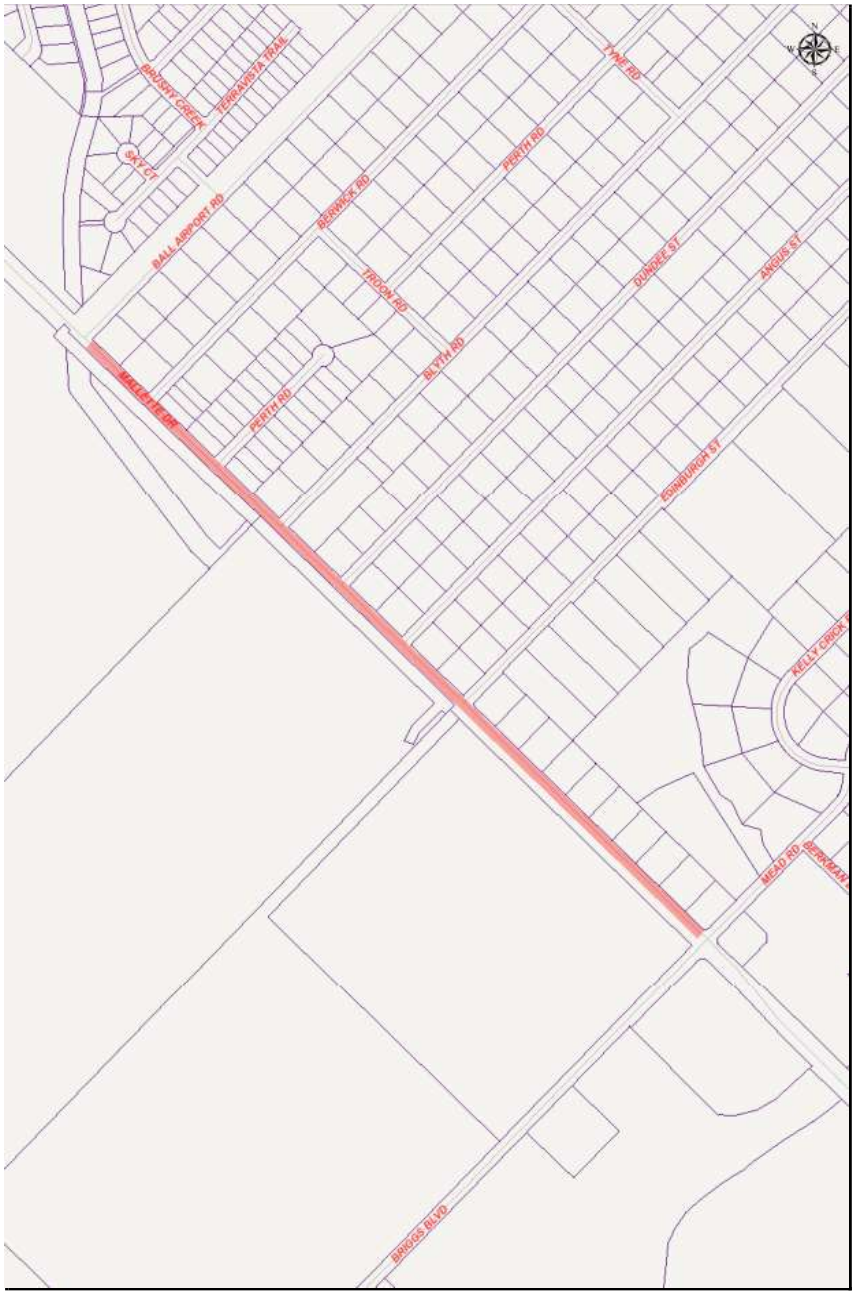
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 496,980	$ -	$ -	$ 496,980
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 496,980*	*$ -*	*$ -*	*$ 496,980*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ 496,980	$ -	$ -	$ 496,980
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 496,980*	*$ -*	*$ -*	*$ 496,980*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	45



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2505	Huvar Mill and Overlay (Navarro to Dairy)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Huvar St. between Navarro and Dairy Rd.

Huvar St. Mill and Overlay (Navarro to Dairy Rd.) Statistics:

- Mill & Overlay: Approximately 5,000 square yards of street

- PCI: Current average PCI score of 71 -> Post-project average PCI score of 98

Justification

This section of Huvar is due for preventative maintenance. It is an arterial street serving two of the city's newest hotels among other commercial businesses. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.



Project Costs	Fiscal Year Plan					
	2022	2023	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 233,640	$ -	$ -	$ 233,640
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *233,640*	$ -	$ -	$ *233,640*

Funding Sources	Fiscal Year Plan					
	2022	2023	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ 233,640	$ -	$ -	$ 233,640
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *233,640*	$ -	$ -	$ *233,640*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	71

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WST-2401	Anthony Rd. Sanitary Sewer Replacement	Public Works

Description

Project scope includes the replacement and upsizing of 12" and 15" existing clay sanitary sewer lines by pipe bursting in Anthony Rd. from Lone Tree Rd. to Hanselman Rd. and in Hanselman Rd. from Anthony Rd. to Delmar Dr. The existing lines are in very poor shape with cracked and missing pipe and tree roots. Manholes will also be rehabilitated with a liner product.
Project also includes the addition of 2,700 LF of new 8" sanitary sewer main in Anthony Rd from Hanselman Rd. to US Hwy 59 N. to allow for future development.

Anthony Rd SS Replacement Statistics:

- Utilities: Replacing and upsizing approximately 1,260 linear feet of 12 inch and 4,100 linear feet of 15 inch existing clay SS line with HDPE pipe; Installing new 2,700 LF of 8"HDPE sanitary sewer main

Justification

The replacement of the sanitary sewer line will eliminate the current sanitary sewer overflows, line blockages, and line collapses. This project will improve the reliability of service on the main sanitary sewer line downstream of the Anthony Rd. lift station. The additional sanitary sewer line will provide new sanitary sewer access to existing properties along Anthony Rd. from Hanselman Dr. to US Hwy 59 North.

Cost Breakdown:

- Design: $228,000 (FY 2024); Construction: $2,400,000 (FY 2025)

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ 288,000	$ -	$ -	$ -	$ 288,000
Construction / Rehab	$ -	$ -	$ 2,400,000	$ -	$ -	$ 2,400,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	*$ 288,000*	*$ 2,400,000*	$ -	$ -	*$ 2,688,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ 288,000	$ 2,400,000	$ -	$ -	$ 2,688,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	*$ 288,000*	*$ 2,400,000*	$ -	$ -	*$ 2,688,000*

Project Schedule	
Start	January, 2025
End	June, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2401	NE Water St. Water Line Replacement	Public Works

Description

Project scope includes replacing 10" and 6" cast-iron water line with 12" and 8" PVC water lines in NE Water Street from Juan Linn Street to the intersection of East Street and Cameron Street. Railroad permits will be required to replace the water main across the Union Pacific tracks near East Street.

NE Water St. Water Line Replacement Statistics:

- Utilities: Approximately 2,200 linear feet of 12 inch PVC water line and 1,300 linear feet of 8 inch PVC water line

Justification

The existing 10" cast-iron water line is undersized and in very poor condition and frequently has water breaks. With the replacement of the line, the quality and reliability of service to the surrounding area will increase.

Cost Breakdown:

- Design: $113,000 (FY 2024); Construction: $752,000 (FY 2025)



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ 113,000	$ -	$ -	$ -	$ 113,000
Construction / Rehab	$ -	$ -	$ 752,000	$ -	$ -	$ 752,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	*$ 113,000*	*$ 752,000*	$ -	$ -	*$ 865,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ 113,000	$ 752,000	$ -	$ -	$ 865,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	*$ 113,000*	*$ 752,000*	$ -	$ -	*$ 865,000*

Project Schedule	
Start	January, 2025
End	June, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2402	Dairy Rd. Water Line Abandonment	Public Works

Description

Project scope includes abandoning one of the two existing 16" water lines running parallel to each other from Dairy Road through the Victoria Square shopping center to John Stockbauer. Water services and fire hydrants will have to be transferred from the to-be abandoned water line to the other 16" water line.

Justification

The abandoning of one of the two parallel 16" water mains will reduce City maintenance and allow for the orderly distribution of water in the north pressure plane.

Cost Breakdown:

- Design: $28,500 (FY 2024), Construction: $189,500 (FY 2025)

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ 28,500	$ -	$ -	$ -	$ 28,500
Construction / Rehab	$ -	$ -	$ 189,500	$ -	$ -	$ 189,500
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ 28,500*	*$ 189,500*	*$ -*	*$ -*	*$ 218,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ 28,500	$ 189,500	$ -	$ -	$ 218,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ 28,500*	*$ 189,500*	*$ -*	*$ -*	*$ 218,000*

Project Schedule	
Start	January, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2501	Sycamore and Willow St. Water Line Replacement (Design)	Public Works

Description

Project scope includes replacing existing galvanized and cast-iron water line of varying diameters (2" to 6") with 8" PVC water lines in the area bounded by Bottom St., Willow St., Wharf St., and Peach Tree St. Existing water lines in rear alleyways will be abandoned. New water lines will all be installed within the existing street right-of-ways and all private water services will be re-plumbed.

Sycamore and Willow St. Water Line Replacement Statistics:

- Utilities: Approximately 8,000 linear feet of 8 inch PVC water line

Justification

The existing 2" to 6" galvanized and cast-iron water lines are undersized and in very poor condition and frequently have water breaks. With the replacement of the line, the quality and reliability of service to the surrounding area will increase. Relocating the water lines from rear alley easements to the street right-of-way will improve ease of access for city maintenance crews.

Cost Breakdown:

- Design: $140,000 (FY 2025); Construction: $1,159,500 (FY 2026)

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 140,000	$ -	$ -	$ 140,000
Construction / Rehab	$ -	$ -	$ -	$ 1,159,500	$ -	$ 1,159,500
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 140,000*	*$ 1,159,500*	*$ -*	*$ 1,299,500*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 140,000	$ 1,159,500	$ -	$ 1,299,500
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 140,000*	*$ 1,159,500*	*$ -*	*$ 1,299,500*

Project Schedule	
Start	March, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



Project Number	Project Name	Department
WST-2502	Mockingbird Ln. Sanitary Sewer Replacement (Design)	Public Works

Description

Project scope includes the replacement by cured-in-place (CIP) lining of the 15" existing concrete sanitary sewer line in Mockingbird Lane from Navarro St. to Lilac Ln. Manholes will also be rehabilitated with a liner product.

Mockingbird Ln SS Replacement Statistics:

- Utilities: Replacing with CIP liner approximately 750 linear feet of 15 inch concrete sanitary sewer line

Justification

The replacement of the sanitary sewer line will eliminate the possibility of a catastrophic collapse on the 15" concrete sanitary sewer main in Mockingbird Lane from Navarro St. to Lilac Ln. In 2019, the concrete main crossing Navarro Street on Mockingbird Lane was cure-in-place lined. This project will complete the remaining concrete sanitary sewer immediately upstream.

Cost Breakdown:

- Design: $40,000 (FY 2025); Construction: $337,000 (FY 2026)

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 40,000	$ -	$ -	$ 40,000
Construction / Rehab	$ -	$ -	$ -	$ 337,000	$ -	$ 337,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 40,000*	*$ 337,000*	*$ -*	*$ 377,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 40,000	$ 337,000	$ -	$ 377,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 40,000*	*$ 337,000*	*$ -*	*$ 377,000*

Project Schedule	
Start	March, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WST-2503	Airline Rd. Sanitary Sewer Line Abandonment Project (Design)	Public Works

Description

Project scope includes replumbing the private sanitary sewer services for 38 homes. Services will be relocated from rear easement sanitary sewer lines to existing sewer mains in the Airline Rd, Manor St, and Locust Ave right-of-ways. This will allow for the abandonment of the existing lines in rear easements which cannot be easily accessed for maintenance activities.

Justification

There is a 6" concrete sanitary sewer line that runs from Airline Rd. to a rear easement between Airline Rd. and Locust Ave. from Bluebonnet Dr. and Laurent St. This line is very difficult to maintain due to lack of easy access to the rear easement and the line is in poor condition. Abandoning the line and relocating private services to new 6" sanitary sewer lines located within the streets' right-of-way will improve quality of service and ease of maintenance for the affected project area.

Cost Breakdown:

- Design: $57,000 (FY 2025); Construction: $471,000 (FY 2026)

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 57,000	$ -	$ -	$ 57,000
Construction / Rehab	$ -	$ -	$ -	$ 471,000	$ -	$ 471,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 57,000*	*$ 471,000*	*$ -*	*$ 528,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 57,000	$ 471,000	$ -	$ 528,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 57,000*	*$ 471,000*	*$ -*	*$ 528,000*

Project Schedule	
Start	Mar, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
LGT-2201	Citywide LED Street Lighting Project	Public Works

Description

Project scope includes the replacement of all high pressure sodium (HPS) or mercury vapor lights with new light-emitting diode (LED) streetlights throughout the city. Future phases of this project will identify underlit areas of the city and focus on improving safe lighting conditions city-wide. This project will be completed in consecutive annual phases individually budgeted at $250,000 per year.

Citywide LED Street Lighting Statistics:

- 4,025 HPS lights owned by AEP; conversion to LED results in approximate operational savings of $115,000 in energy cost per year

Justification

This project will enhance lighting conditions throughout the city, providing safer infrastructure use for pedestrians and vehicles alike. LED fixtures are cost-efficient to operate and replacement of out-dated HPS technology will yield operational cost savings in the street light maintenance program.

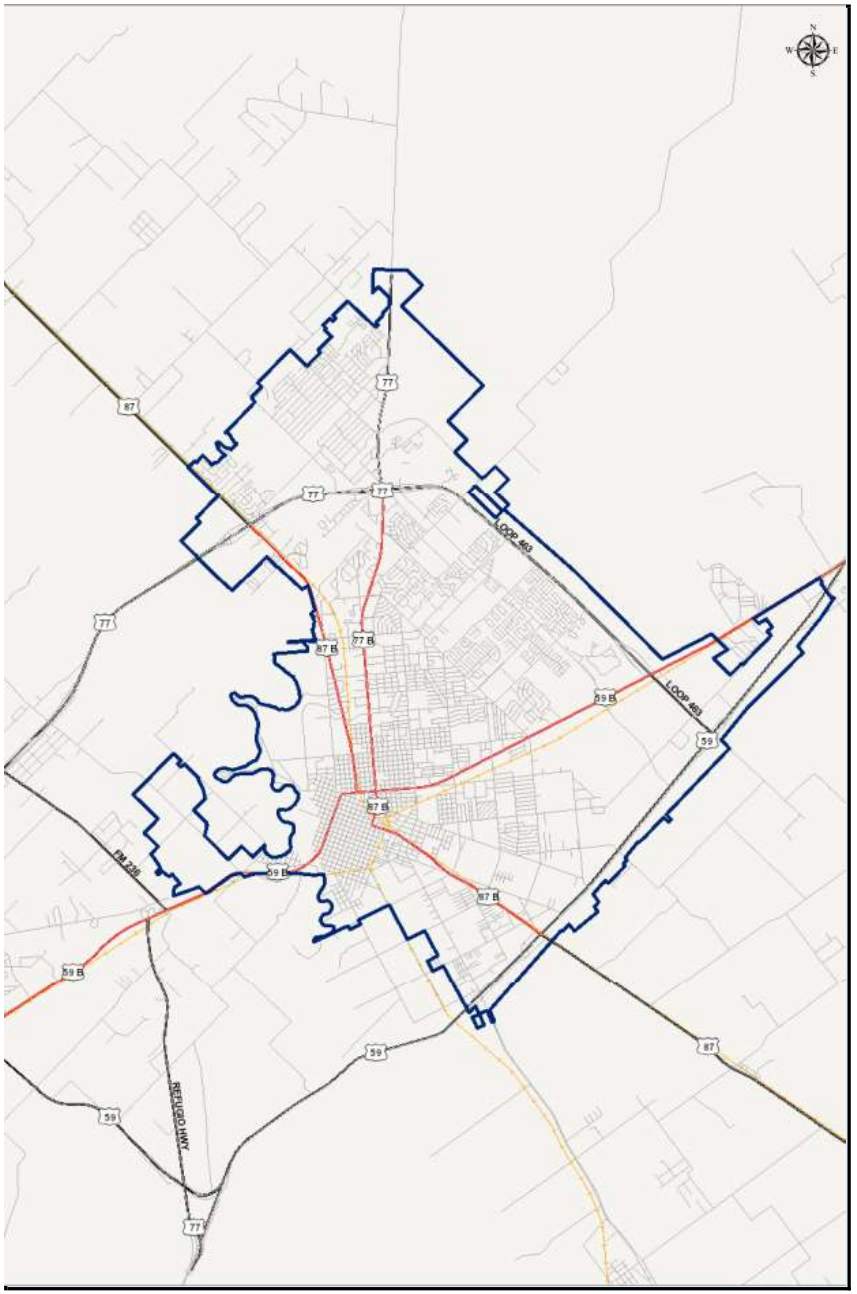
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ -	$ 1,000,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 250,000*	*$ 250,000*	*$ 250,000*	*$ 250,000*	$ -	*$ 1,000,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ 250,000	$ 250,000	$ 250,000	$ -	$ 750,000
VSTDC	$ 250,000		$ -	$ -	$ -	$ 250,000
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 250,000*	*$ 250,000*	*$ 250,000*	*$ 250,000*	$ -	*$ 1,000,000*

Project Schedule	
Start	January, 2022
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Land Use and Development
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2303	John Stockbauer Mill and Overlay (Salem to Mockingbird)	Public Works

Description

Street maintenance project which consists of a mill and overlay of John Stockbauer between Salem and Mockingbird.

John Stockbauer Mill and Overlay (Salem to Mockingbird) Statistics:

- Mill & Overlay: Approximately 30,000 square yards of street

- PCI: Current average PCI score of 61 -> Post-project average PCI score of 90

Justification

This section of John Stockbauer is due for preventative maintenance. It is a main North/South collector street providing through town access to residential and commercial traffic. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 1,348,740	$ -	$ -	$ 1,348,740
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 1,348,740	$ -	$ -	$ 1,348,740

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ 1,348,740	$ -	$ -	$ 1,348,740
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 1,348,740	$ -	$ -	$ 1,348,740

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	61



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
BES-2501	Building / Facility Remodel - Pre Design / Architect (CH/700 Main)	Public Works

Description

Preliminary design for remodeling both the City Hall complex and the 700 Main building.

Justification

With the completion of the Public Safety Headquarters Building and the relocation of the municipal court and fire and police departments,



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 350,000	$ -	$ -	$ 350,000
Construction / Rehab	$ -	$ -	$ -	$ -	$ -	$ -
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *350,000*	$ -	$ -	$ *350,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 350,000	$ -	$ -	$ 350,000
Total Costs	$ -	$ -	$ *350,000*	$ -	$ -	$ *350,000*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

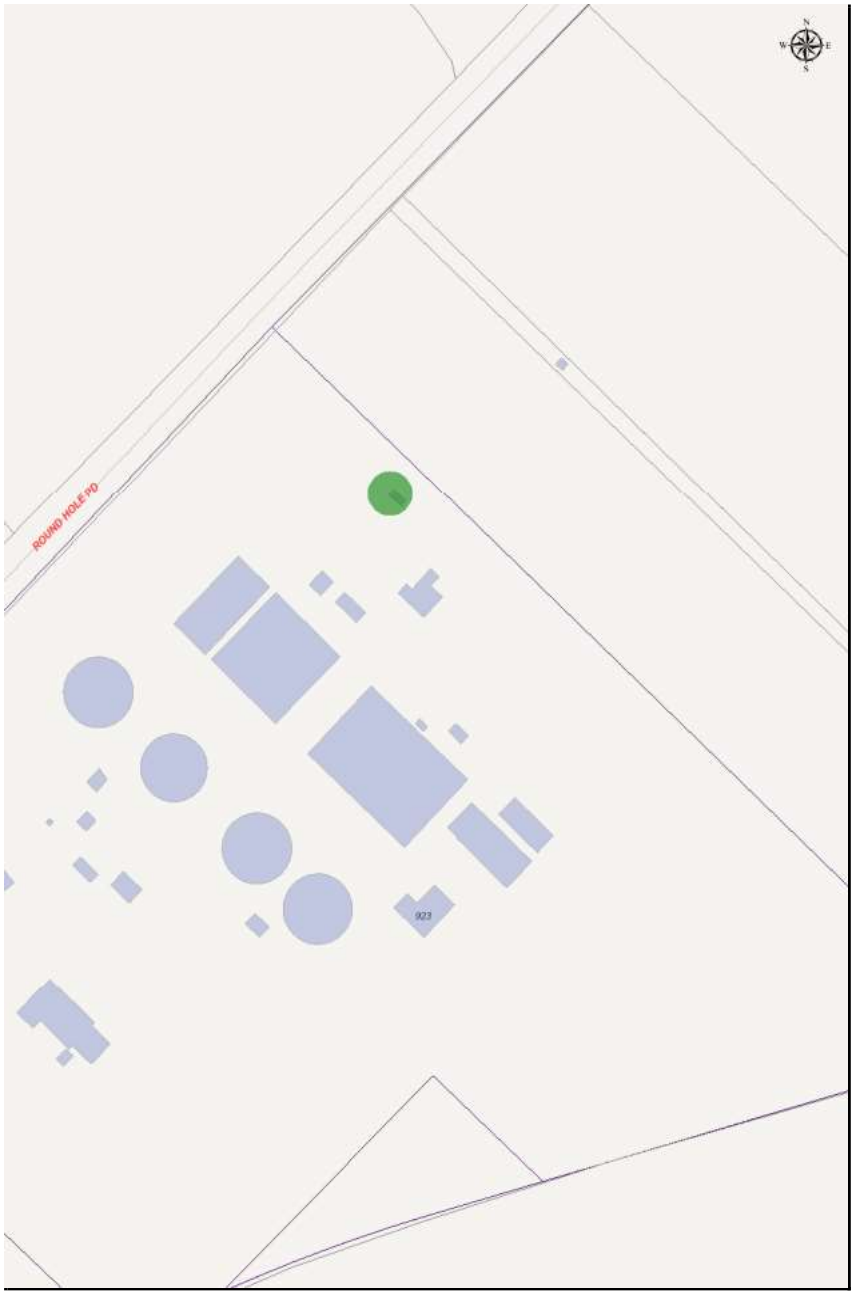
Project Number	Project Name	Department
WST-2504	Regional WTP - Proj 1; Ph 1 Eng Design	Public Works

Description

This project consists of new headworks and construction of a new screening facility capturing all raw influent upstream of the raw sewage pump station.

Justification

The addition of screening upstream of the pump station will reduce ragging in the pumps. Reduced maintenance will result in a reduction in plant staff attention in repairing and deragging raw pump station pumps.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 1,220,000	$ -	$ -	$ 1,220,000
Construction / Rehab	$ -	$ -	$ -	$ 6,085,625	$ -	$ 6,085,625
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 1,220,000*	*$ 6,085,625*	*$ -*	*$ 7,305,625*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ 1,220,000	$ 1,918,187	$ -	$ 3,138,187
Grants / TxDOT Overpass	$ -	$ -	$ -	$ 4,167,438	$ -	$ 4,167,438
Total Costs	*$ -*	*$ -*	*$ 1,220,000*	*$ 6,085,625*	*$ -*	*$ 7,305,625*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2502	Water Meter Replacement Program	Public Works

Description

Replacement of both residential and commercial water meters throughout the City of Victoria Water Distribution System.

Justification

Over time water meters lose the ability to measure water usage accurately. Periodic replacement of the meters maintains accurate utility billing to the city's residents.

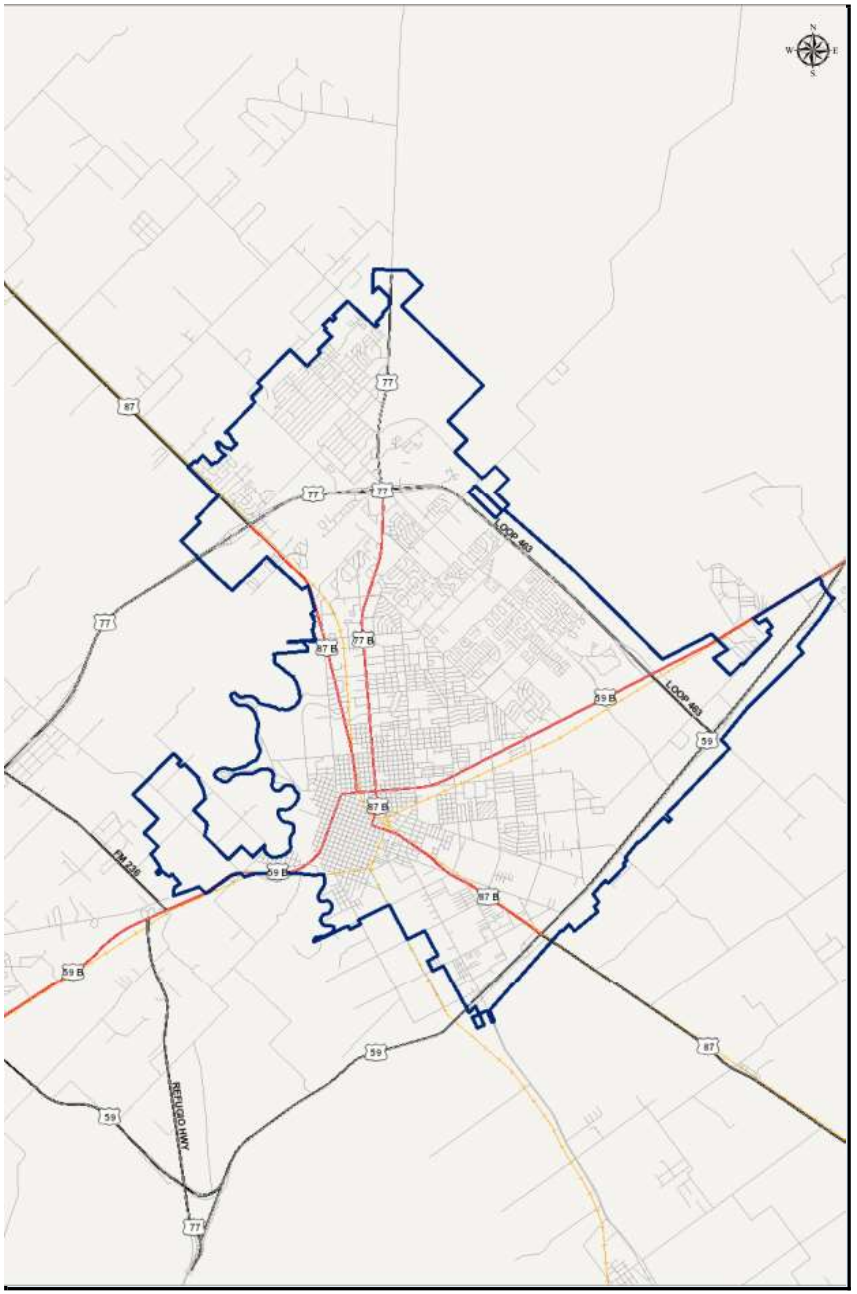
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
Construction / Rehab	$ -	$ -	$ -	$ -	$ -	$ -
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *500,000*	$ -	$ -	$ *500,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ *500,000*	$ -	$ -	$ *500,000*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2406	Delmar Dr Mill and Overlay (North St to Pleasant Green Dr)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Delmar Dr. between North St. and Pleasant Green.

Delmar Mill and Overlay (North St. to Pleasant Green) Statistics:

- Mill & Overlay: Approximately 15,700 square yards of street

- PCI: Current average PCI score of 60 -> Post-project average PCI score of 93

Justification

This section of Delmar is due for preventative maintenance. It is a collector street that provides access to Hwy 59 and Port Lavaca Hwy corridors. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 705,195	$ -	$ -	$ 705,195
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 705,195	$ -	$ -	$ 705,195

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ 705,195	$ -	$ -	$ 705,195
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 705,195	$ -	$ -	$ 705,195

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	60

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2407	Odem St Mill and Overlay (Laurent to Port Lavaca Hwy)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Odem St. between Laurent and Port Lavaca Hwy.

Odem St. Mill and Overlay (Laurent to Port Lavaca Hwy) Statistics:

- Mill & Overlay: Approximately 17,540 square yards of street

- PCI: Current average PCI score of 70 -> Post-project average PCI score of 90

Justification

This section of Odem St. is due for preventative maintenance. It is an arterial street that provides access to the Port Lavaca Hwy corridor and important community landmarks, such as the Victoria Community Center. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 789,300	$ -	$ -	$ 789,300
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 789,300*	*$ -*	*$ -*	*$ 789,300*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ 254,524	$ -	$ -	$ 254,524
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 337,430	$ -	$ -	$ 337,430
VSTDC	$ -	$ -	$ 197,346	$ -	$ -	$ 197,346
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 789,300*	*$ -*	*$ -*	*$ 789,300*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	70



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2401	Vine Street Reconstruction Project	Public Works

Description

Street reconstruction project extending from Mockingbird to Red River.

Vine Street Reconstruction - Mockingbird to Red River Statistics:

- Street reconstruction: Approximately 20,500 square yards of street

- PCI: Average PCI score of 53

Justification

Vine street is in need of reconstruction; the current condition of the road precludes it from preventative maintenance activities such as a seal coat or mill and overlay. Vine street is an important collector for residents and visitors traveling to and from Riverside Park.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 2,025,986	$ -	$ -	$ 2,025,986
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 2,025,986	$ -	$ -	$ 2,025,986

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ 1,394,832	$ -	$ -	$ 1,394,832
G.O. / C.O. Bonds	$ -	$ -	$ 270,000	$ -	$ -	$ 270,000
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 361,154	$ -	$ -	$ 361,154
Total Costs	$ -	$ -	$ 2,025,986	$ -	$ -	$ 2,025,986

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	53

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2304	Magruder Dr St Reconstruction Project - Engineering	Public Works

Description

Street reconstruction project extending from Country Club Drive to Lingo Lane. The project will utilize lime-treated subgrade, geo-grid, seal coat, and hot mix overlay. This project is undergoing engineering study and design for FY 2023; street geometries and additional ROW acquisition subject to change. This project will be coordinated with the Lingo Lane reconstruction project and heavily involves discussion and negotiations with adjacent residential and commercial property owners.

Justification

Magruder Drive is in need of reconstruction; the current condition of the road precludes it from preventative maintenance activities such as a seal coat or mill and overlay. Magruder Drive is an important collector and a popular cut-through connecting Main Street to Navarro.

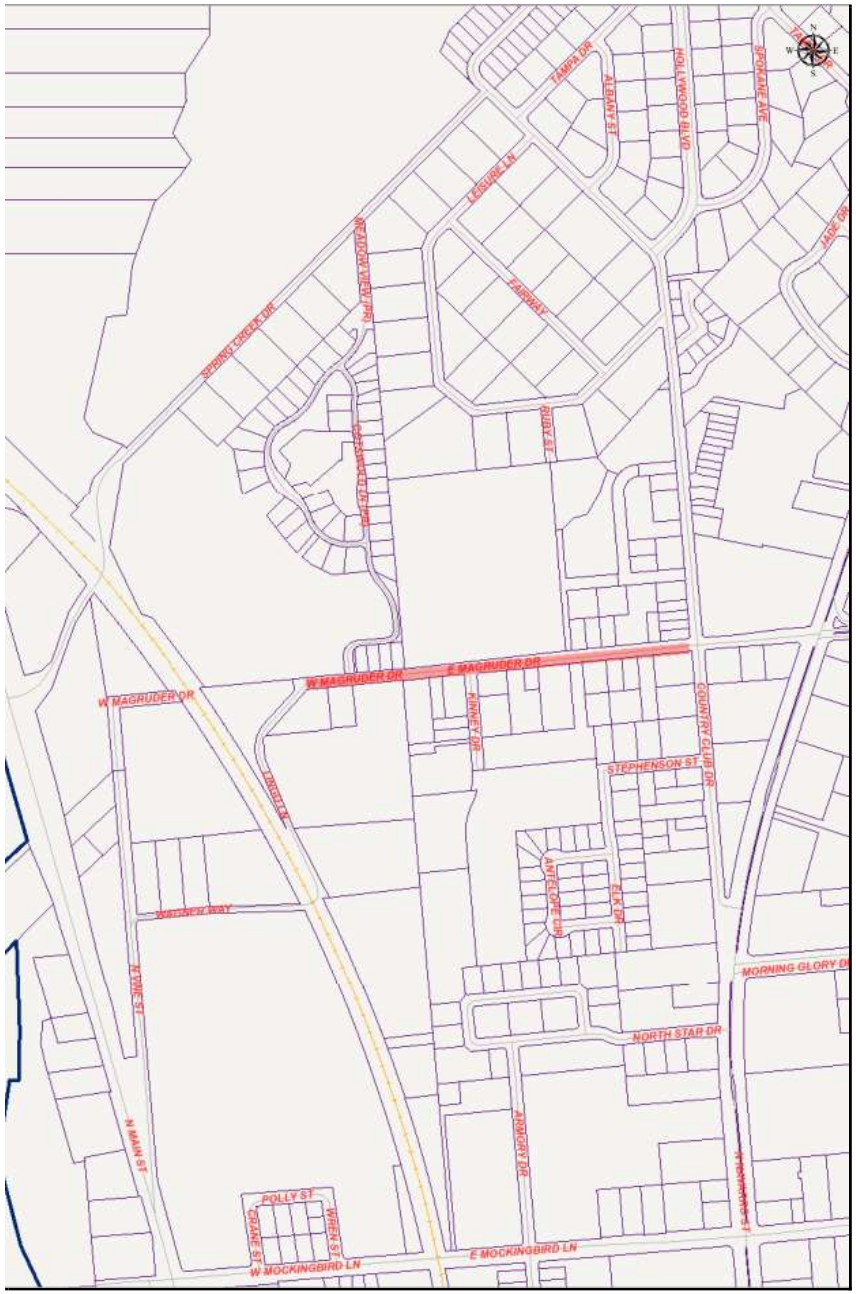
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 74,200	$ -	$ -	$ 74,200
Construction / Rehab	$ -	$ -	$ -	$ -	$ -	$ -
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 74,200	$ -	$ -	$ 74,200

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 74,200	$ -	$ -	$ 74,200
Total Costs	$ -	$ -	$ 74,200	$ -	$ -	$ 74,200

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	48



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2306	Wagner Way St Reconstruction Project - ROW	Public Works

Description

Street reconstruction project extending from Lingo Lane to Vine Street. The project will utilize lime-treated subgrade, geo-grid, seal coat, and hot mix overlay.

Justification

Wagner Way is in need of reconstruction; the current condition of the road precludes it from preventative maintenance activities such as a seal coat or mill and overlay. Wagner Way is an important collector and a popular cut-through connecting Main Street to Navarro.

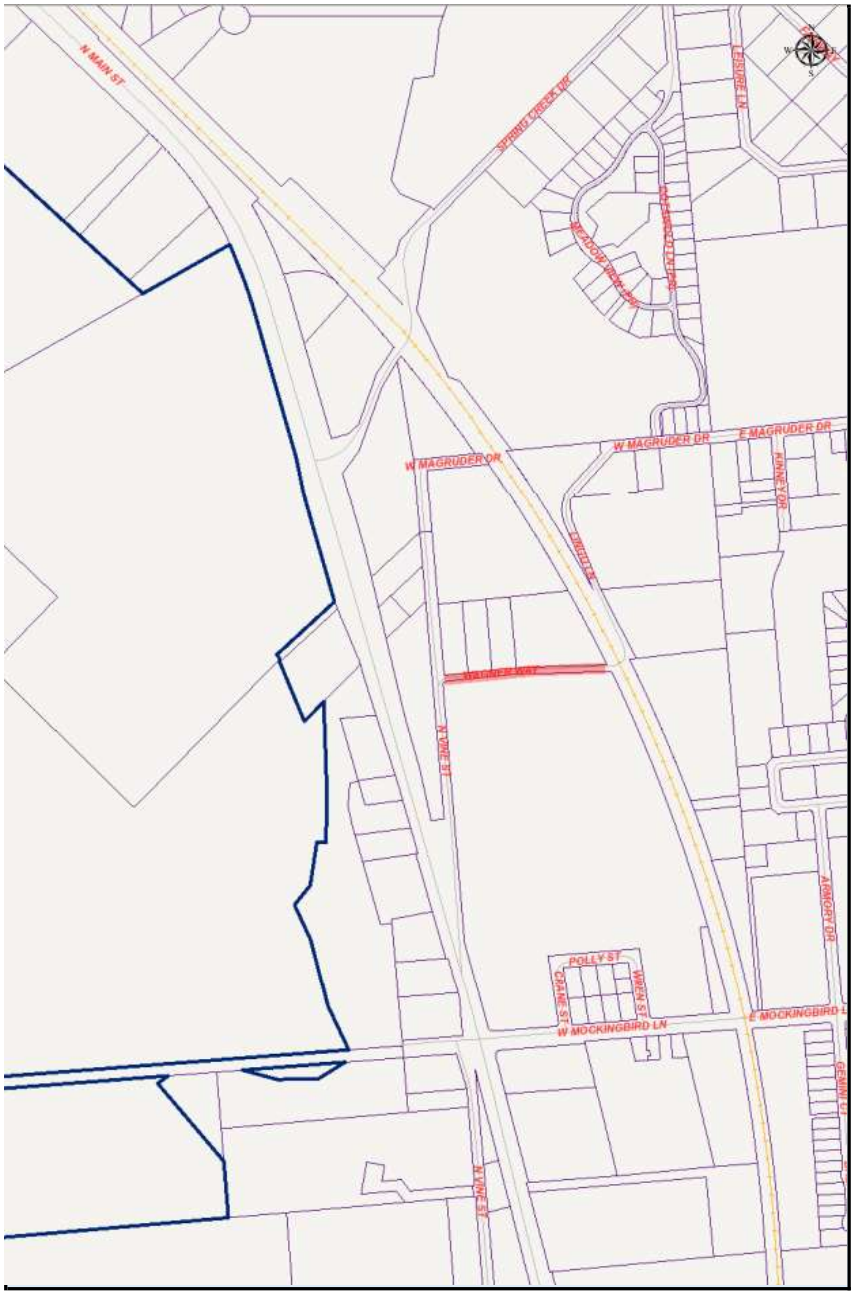
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 500,000	$ 1,788,050	$ -	$ 2,288,050
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 1,788,050*	*$ -*	*$ 2,288,050*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 500,000	$ 1,788,050	$ -	$ 2,288,050
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 1,788,050*	*$ -*	*$ 2,288,050*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	52



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2305	Lingo Lane St Reconstruction Project - Engineering	Public Works

Description

Street reconstruction project extending from Magruder Drive to Wagner Way. The project will utilize lime-treated subgrade, geo-grid, seal coat, and hot mix overlay. This project is undergoing engineering study and design for FY 2026; street geometries and additional ROW acquisition subject to change. This project will be coordinated with the Magruder Dr. reconstruction project and heavily involves discussion and negotiations with adjacent residential and commercial property owners.

Justification

Lingo Lane is in need of reconstruction; the current condition of the road precludes it from preventative maintenance activities such as a seal coat or mill and overlay. Lingo Lane is an important collector and a popular cut-through connecting Main Street to Navarro.

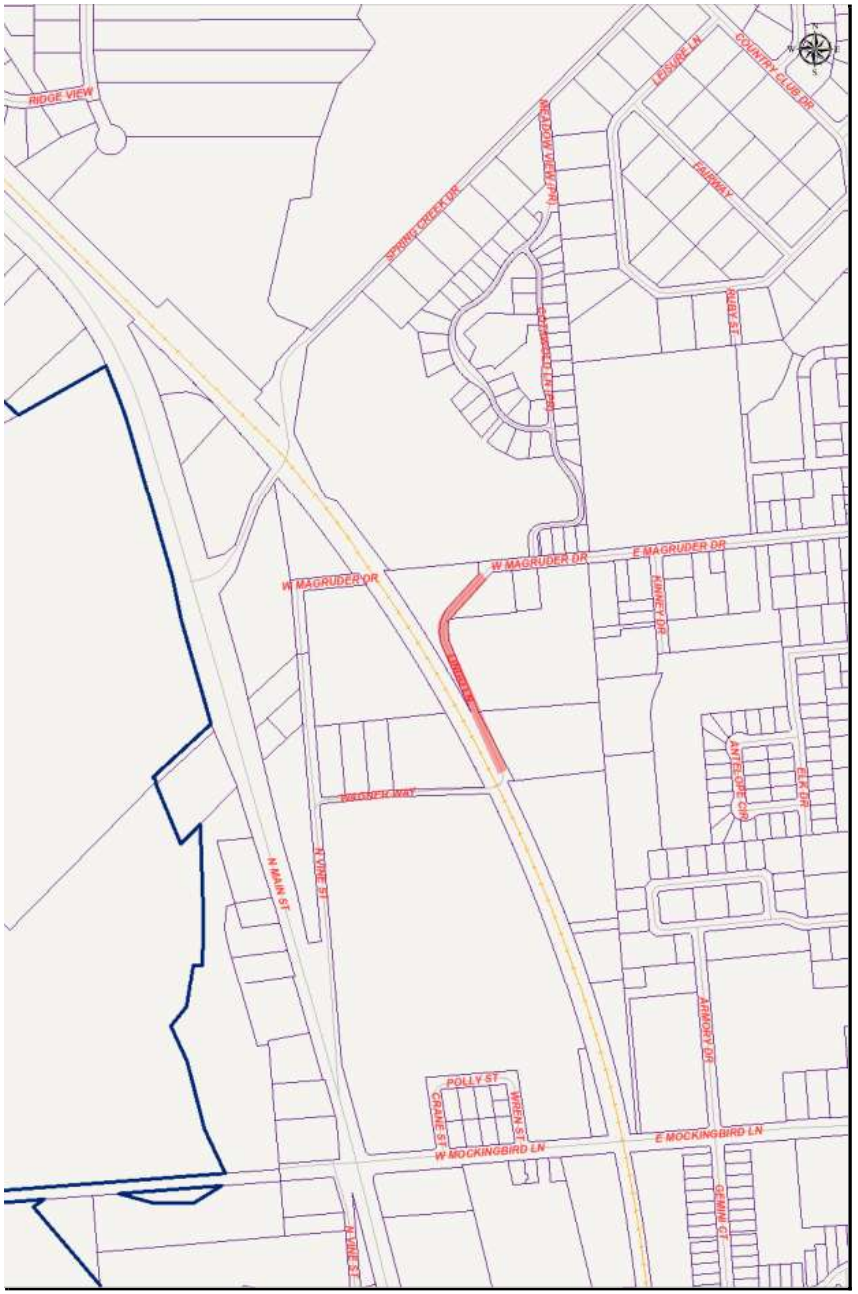
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 180,000	$ -	$ -	$ 180,000
Construction / Rehab	$ -	$ -	$ -	$ 250,000	$ -	$ 250,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 180,000*	*$ 250,000*	*$ -*	*$ 430,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 180,000	$ 250,000	$ -	$ 430,000
Total Costs	*$ -*	*$ -*	*$ 180,000*	*$ 250,000*	*$ -*	*$ 430,000*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	55



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
FIN-2501	Citywide ERP Software Project	Finance

Description

An Enterprise Resource Planning (ERP) system is vital to any business. The ERP system will provide all core processes including Accounting, Budgeting, Procurement and Contract Management, Human Resource Information System (HRIS), and Utility Billing. An ERP system helps to manage all of these processes efficiently and concurrently; oftenly referred to as the system of record for an organization. It is critical for daily operations of each respective department within our organization.

This project will include both the cost to implement and license fees. Staff plans to phase the project over three years for implementation by core process, as listed above.

Justification

The current ERP system end of life for support will go into effect December 31, 2027. Software succession planning several years ahead of this deadline will help to ensure smooth transition of operational processes.

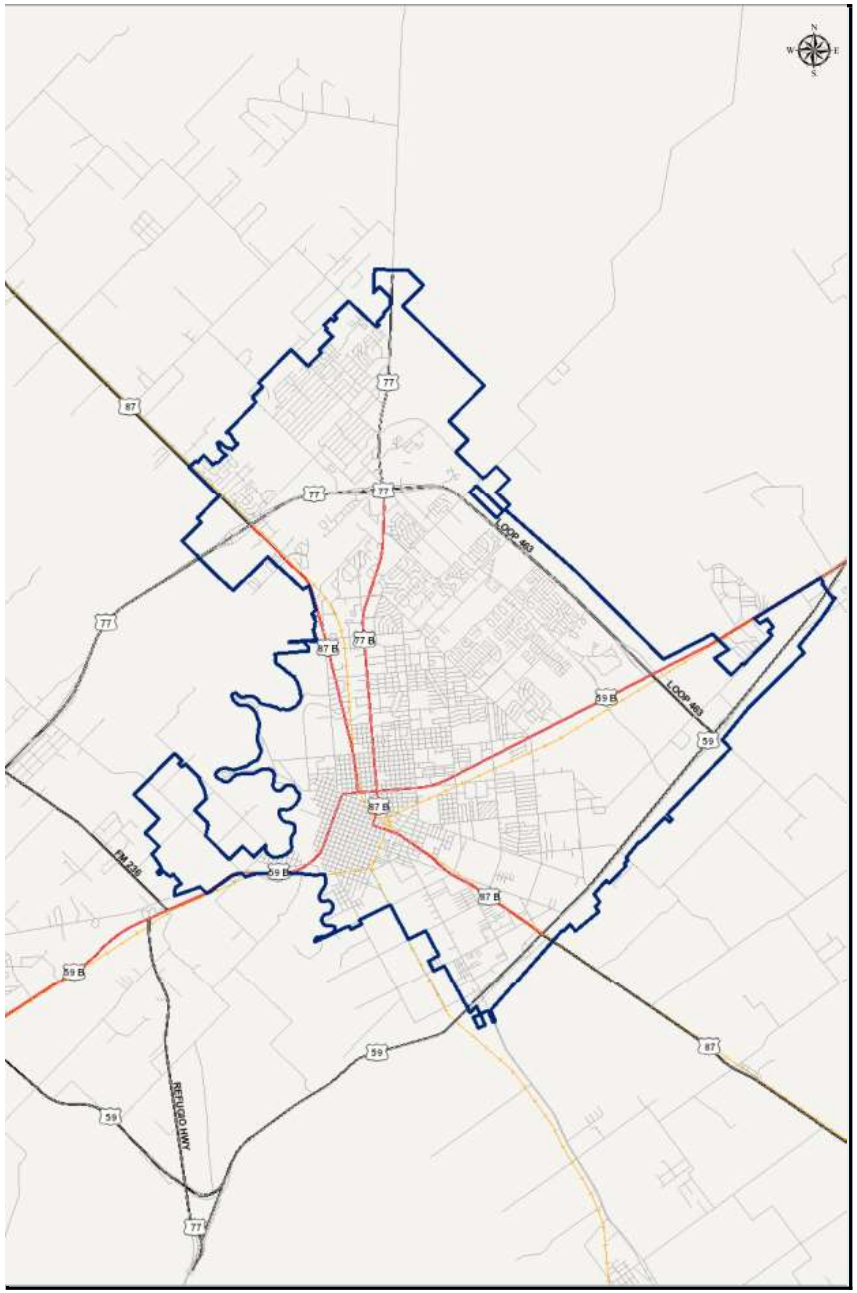
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ -	$ -	$ -
Material / Equipment	$ -	$ -	$ 500,000	$ 500,000	$ 520,000	$ 1,520,000
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 500,000*	*$ 520,000*	*$ 1,520,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 500,000	$ 500,000	$ 520,000	$ 1,520,000
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 500,000*	*$ 520,000*	*$ 1,520,000*

Project Schedule	
Start	January, 2025
End	December, 2025

Estimated Operational Impact		
Annual Maintenance Cost?	☑ Yes	☐ No
If yes, how much annually?	$213,623	
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
DRG-2201	Lone Tree Acres Street / Drainage Project - CDBG-MIT	Public Works

Description

Project scope includes constructing an outfall for the Lone Tree Acres Subdivision from Hyak St. to Lone Tree Creek and the regrading of openditches in both Lone Tree Acres and Lone Tree Acres South. Project will require easement acquisition for the tie-in of the outfall to Lone Tree Creek. Portions of the project lie within the 100-year floodplain. Design for drainage improvements and street reconstruction previously awarded to and completed by Urban Engineering.

Justification

This project will improve drainage within the Lone Tree Acres Subdivision and allow for future development of adjacent properties. Drainage improvements should result in improved residential quality of life and streets' life expectancy.

Cost Breakdown:

- Phase I - Drainage (Construction) - $3,909,791; Phase II - Street (Construction) - $5,447,654

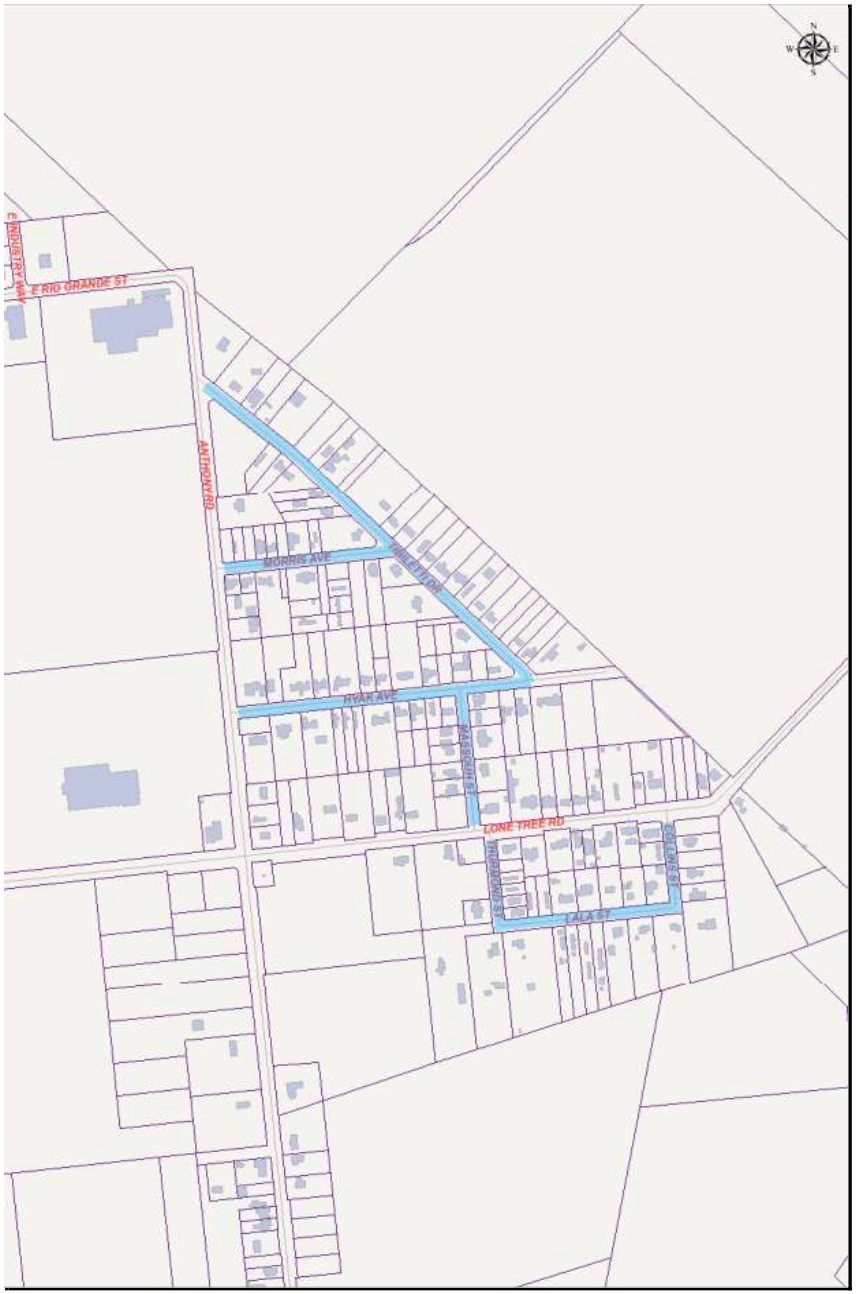
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 9,357,445	$ -	$ -	$ 9,357,445
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 9,357,445	$ -	$ -	$ 9,357,445

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 9,357,445	$ -	$ -	$ 9,357,445
Total Costs	$ -	$ -	$ 9,357,445	$ -	$ -	$ 9,357,445

Project Schedule	
Start	January, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	46



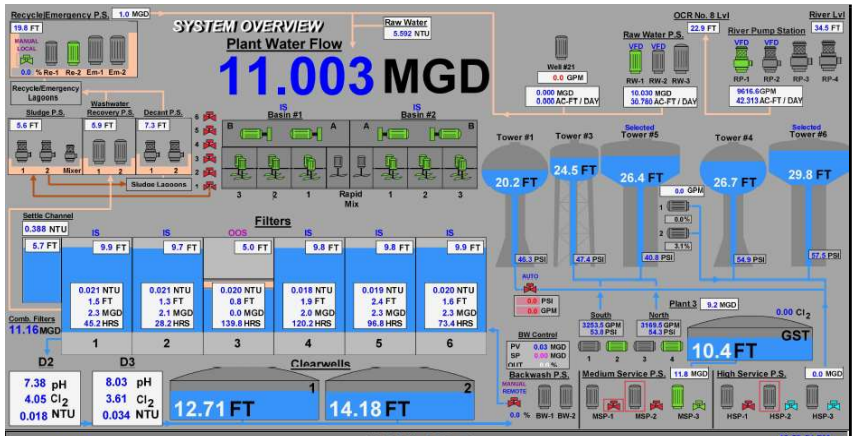
Project Number	Project Name	Department
WAT-2403	Water SCADA Project - CDBG-MIT	Public Works

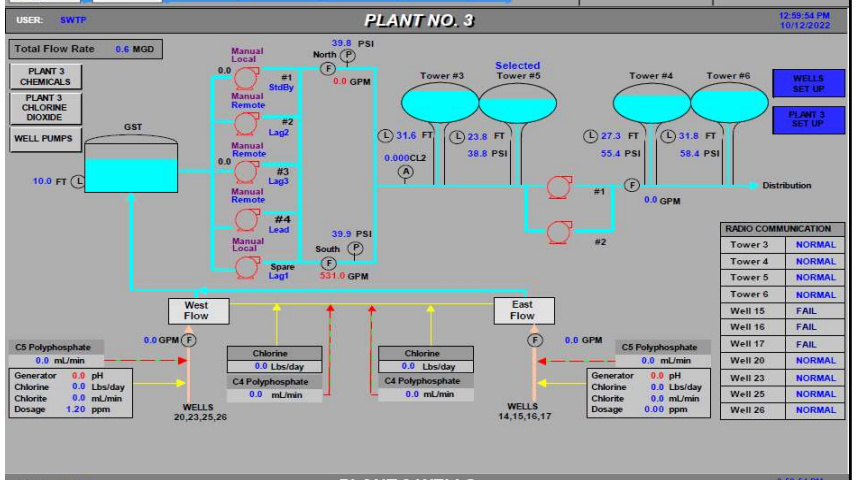
Description

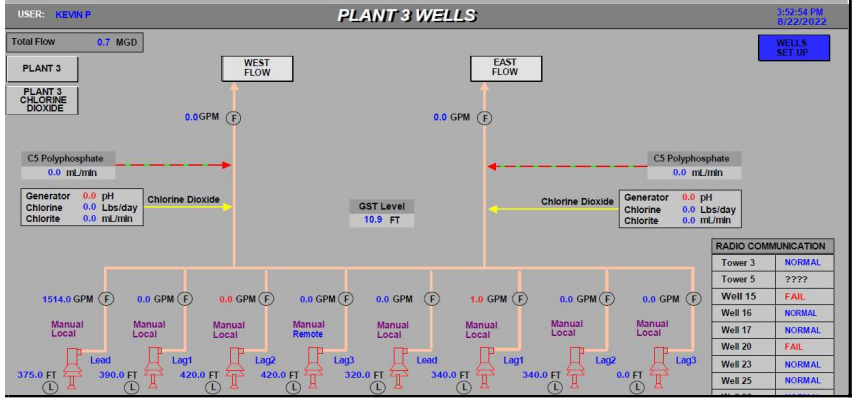
Project scope consists of hardware and software integration necessary for upgrading the City's entire Water System SCADA (Supervisory Control and Data Acquisition). This will allow Public Works to have greater visibility and additional controls over the water treatment and distribution systems.

Justification

The City's current SCADA system is out-dated and provides limited visibility to real-time system conditions. Upgrading to a new SCADA system will provide additional monitoring points, increase visibility of system conditions, and provide additional controls capabilities. This project will result in improved reliability and quality of services provided to the public.







Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 3,700,000	$ -	$ -	$ 3,700,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ 3,700,000	$ -	$ -	$ 3,700,000

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 3,700,000	$ -	$ -	$ 3,700,000
Total Costs	$ -	$ -	$ 3,700,000	$ -	$ -	$ 3,700,000

Project Schedule	
Start	January, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

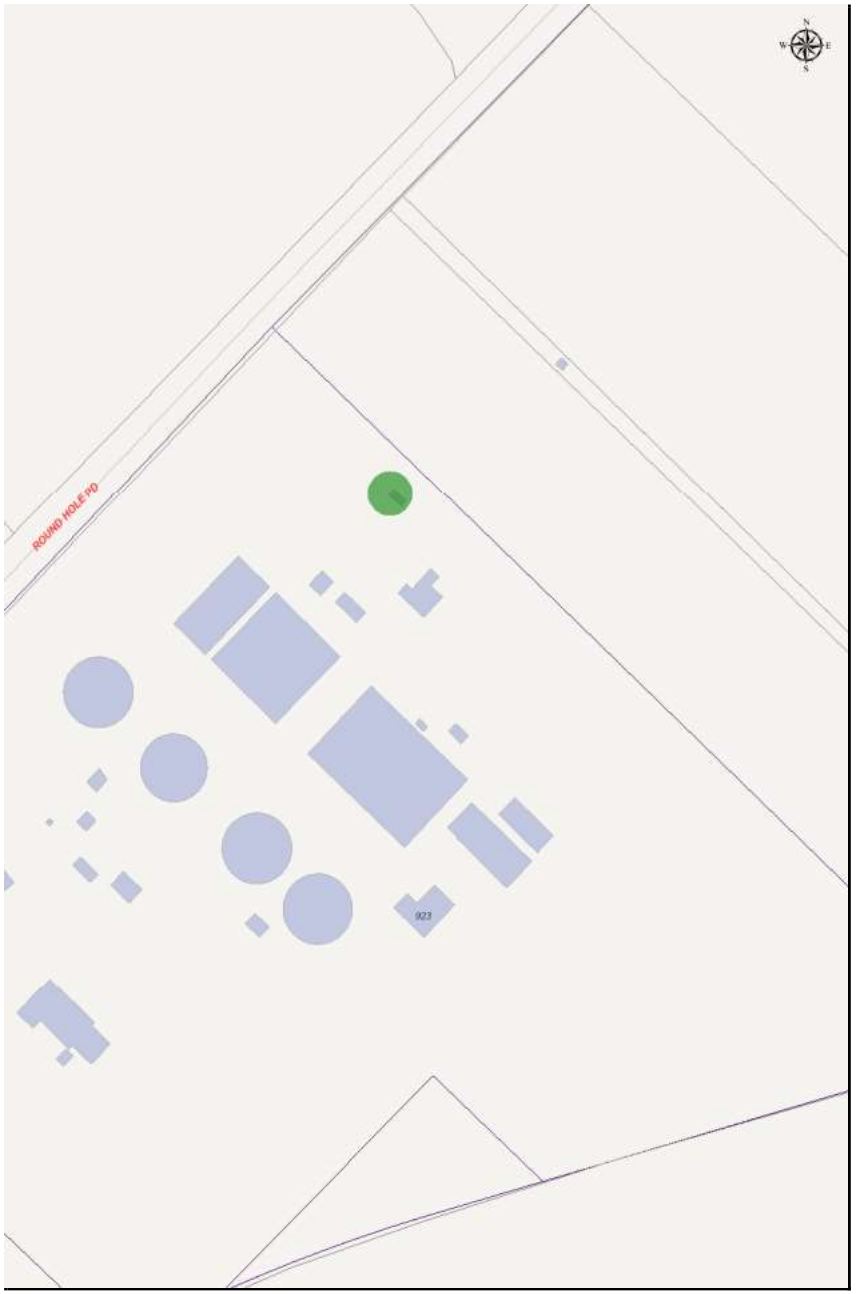
Project Number	Project Name	Department
WST-2402	Wastewater SCADA Project - CDBG-MIT	Public Works

Description

Project scope consists of hardware and software integration necessary for upgrading the City's entire Wastewater System SCADA (Supervisory Control and Data Acquisition). This will allow Public Works to have greater visibility and additional controls over the wastewater treatment and collection systems.

Justification

The City's current SCADA system is out-dated and provides limited visibility to real-time system conditions. Upgrading to a new SCADA system will provide additional monitoring points, increase visibility of system conditions, and provide additional controls capabilities. This project will result in improved reliability and quality of services provided to the public.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 2,300,000	$ -	$ -	$ 2,300,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 2,300,000*	*$ -*	*$ -*	*$ 2,300,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 2,300,000	$ -	$ -	$ 2,300,000
Total Costs	*$ -*	*$ -*	*$ 2,300,000*	*$ -*	*$ -*	*$ 2,300,000*

Project Schedule	
Start	January, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

CIP Fiscal Year 2025 - 2026

Pg#	Project Name	Type of CIP	Total CIP Estimated Cost
40	Residential Street Program	Residential	$ 3,000,000
41	Residential Street Program (Ave D moved from 2024)	Residential	$ 1,170,000
42	Ball Airport Dr M&O - Mallette to Glascow	Thoroughfare	$ 450,135
43	Benchmark Alleyway - Masters Dr to End of Alley	Residential	$ 550,000
44	Lone Tree Rd M&O - Lone Tree Creek to Delmar	Thoroughfare	$ 1,026,110
45	Bon Aire Street Reconstruction (Ph 2)	Residential	$ 7,365,400
46	Hanselman M&O - HWY 59 to Delmar Dr	Thoroughfare	$ 656,235
47	Glascow M&O - Simpson to Stone Gate	Thoroughfare	$ 576,000
48	Edinburgh M&O - Glascow to 1100 Edinburgh	Thoroughfare	$ 705,510
49	Juan Linn M&O - Ben Jodan to Ben Wilson	Thoroughfare	$ 347,625
50	Sycamore and Willow St Water Line Replacement	Utility	$ 1,159,900
51	Mockingbird Ln Sanitary Sewer Line Replacement	Utility	$ 337,000
52	Airline Rd Sanitary Sewer Line Abandonment	Utility	$ 471,000
53	Citywide Street Lighting LED Project	Other	$ 250,000
54	SW Ben Jordan M&O - Bottom to S Laurent	Thoroughfare	$ 1,102,500
55	Miori Ln M&O - Sam Houston to Stockbauer	Thoroughfare	$ 1,350,460
56	Regional WTP - Proj 1; Ph 1 Construction	Utility	$ 6,085,625
57	Boat Ramp and Kayak Project - Construction	Other	$ 770,266
58	Children Park/Splash Pad Project - Construction	Other	$ 1,000,000
59	Guy Grant Street Project - Eng and ROW	Thoroughfare	$ 796,765
60	North St Ph III-A and III-B Street Project - Eng and ROW	Thoroughfare	$ 1,230,000
61	Wagner Way St Reconstruction Project	Thoroughfare	$ 1,788,050
62	Lingo Lane St Reconstruction Project	Thoroughfare	$ 250,000
63	Citywide ERP Software Project	Other	$ 500,000
		Total Fiscal Year 2025 - 2026 CIP Project Cost:	$ 32,938,581

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2601	Residential Street Program (Maintenance Projects)	Public Works

Description

Consists of rehabilitating residential streets using various maintenance methods. Please see list of street projects on the right-hand side of this page.

Justification

This program allows the City to budget for residential street maintenance projects. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways.

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ 3,000,000	$ 3,363,975	$ 4,420,250	$ 3,000,000	$ 4,041,185	$ 17,825,410
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 3,000,000*	*$ 3,363,975*	*$ 4,420,250*	*$ 3,000,000*	*$ 4,041,185*	*$ 17,825,410*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ 3,000,000	$ 3,363,975	$ 4,420,250	$ 3,000,000	$ 3,600,000	$ 17,384,225
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ 441,185	$ 441,185
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 3,000,000*	*$ 3,363,975*	*$ 4,420,250*	*$ 3,000,000*	*$ 4,041,185*	*$ 17,825,410*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	

Residential Street Program List:

(Street or Project Area Description) - (Improvement Description) - (Cost):

- Terra Vista Subdivision - Seal/ONYX - $437,500
- Greenway Park - Seal/ONYX - $187,500
- Salem Crossing - Seal/ONYX - $175,000
- Bottom St (South to City Limits) - Seal/ONYX - $111,250
- Power St (West to William) - Mill/Thin Overlay - $354,750
- W Commercial (Moody to End) - Mill/Thin Overlay - $170,500
- Liberty (Church to Power) - Mill/Thin Overlay - $233,750
- Church (Main to William) - Mill/Thin Overlay - $79,750
- Bridge (Convent to Water) - Mill/Thin Overlay - $110,000
- Sam Houston Heights - Mill/Thin Overlay - $550,000

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2501	Residential Street Program (Ave D moved from 2024)	Public Works

Description

Street reconstruction project which consists of stabilized subgfrade, Geo-grid, prime coat, Grade 3 seal coat, 1-1/2" HMAC.

Ave D (Pt Lavaca Hwy to North St.) Statistics:

- Street Reconstruction: Approximately 9,000 square yards of street

- PCI: Current average PCI score of 48 -> Post-project average PCI score of 95

Justification

Ave D is in need of reconstruction. The Streets' current condition and age preclude them from preventative maintenance activities such as a seal coat or mill & overlay.

Cost Breakdown:

- Street Reconstruction : $1,170,000



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 1,170,000	$ -	$ 1,170,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ -	$ 1,170,000	$ -	$ 1,170,000

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ 1,170,000	$ -	$ 1,170,000
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ -	$ 1,170,000	$ -	$ 1,170,000

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	48

Project Number	Project Name	Department
STR-2602	Ball Airport Rd. Mill and Overlay (Mallette to Glascow)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Ball Airport Rd. from Mallette to Glascow.

Ball Airport Rd. Mill and Overlay (Mallette to Glascow) Statistics:

- Mill & Overlay: Approximately 15,000 square yards of street

- PCI: Current average PCI score of 65 -> Post-project average PCI score of 92

Justification

This section of Ball Airport is due for preventative maintenance. It is a main collector street serving residential, school traffic, and Fire Station No. 6. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 450,135	$ -	$ 450,135
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 450,135*	*$ -*	*$ 450,135*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ 450,135	$ -	$ 450,135
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 450,135*	*$ -*	*$ 450,135*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	65

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2603	Benchmark Alleyway Reconstruction (Masters Dr to End of Alley)	Public Works

Description

Project consists of reconstructing Benchmark Alleyway from Masters Dr. to the end of the alley. Project includes the removal of the existing concrete and installation of limestone base with 6" of reinforced concrete.

Justification

Benchmark Alleyway is in need of reconstruction; the current condition of the road precludes it from preventative maintenance activities such as a seal coat or mill and overlay.

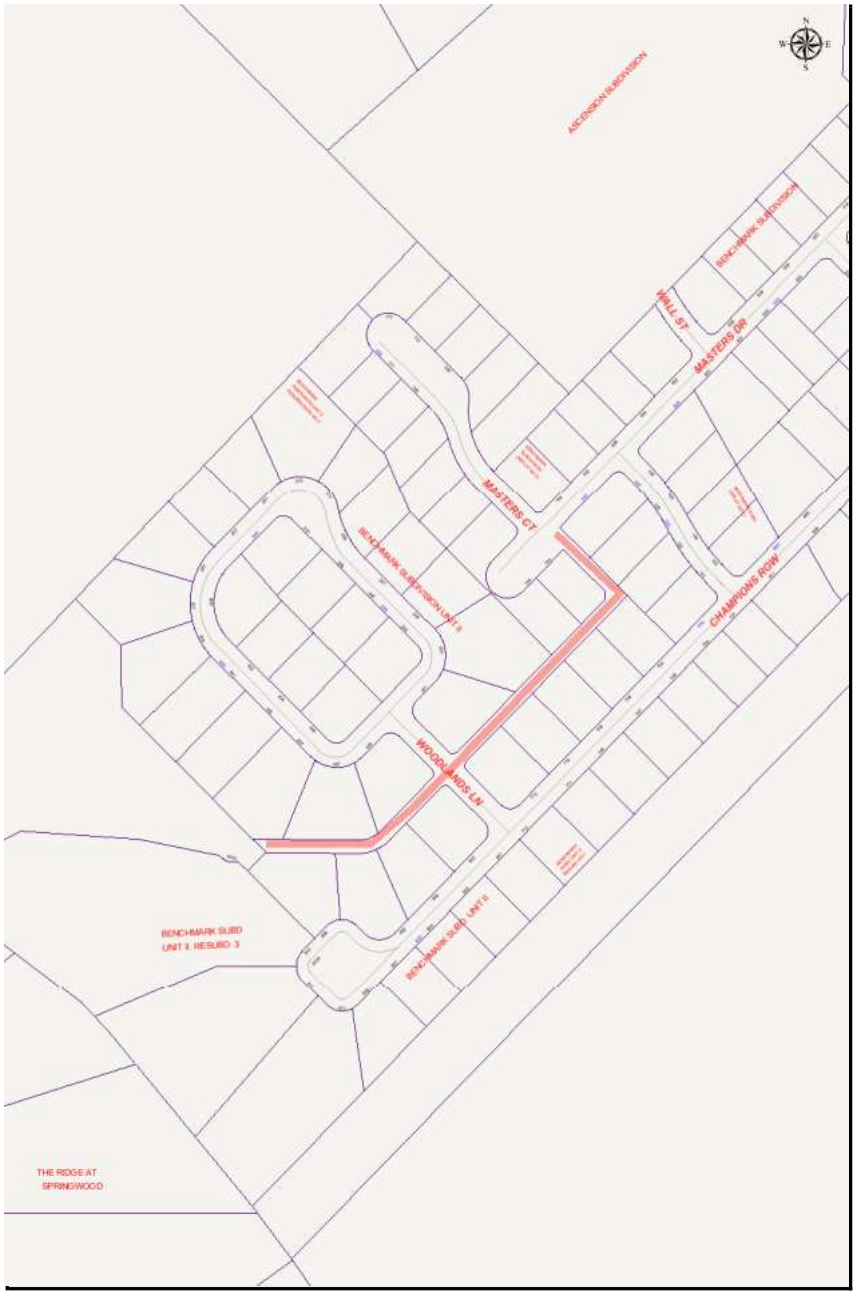
Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 550,000	$ -	$ 550,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 550,000*	*$ -*	*$ 550,000*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ 550,000	$ -	$ 550,000
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 550,000*	*$ -*	*$ 550,000*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2604	Lone Tree Rd. Mill and Overlay (Lone Tree Creek to Delmar Dr.)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Lone Tree Rd. from Lone Tree Creek to Delmar Dr.

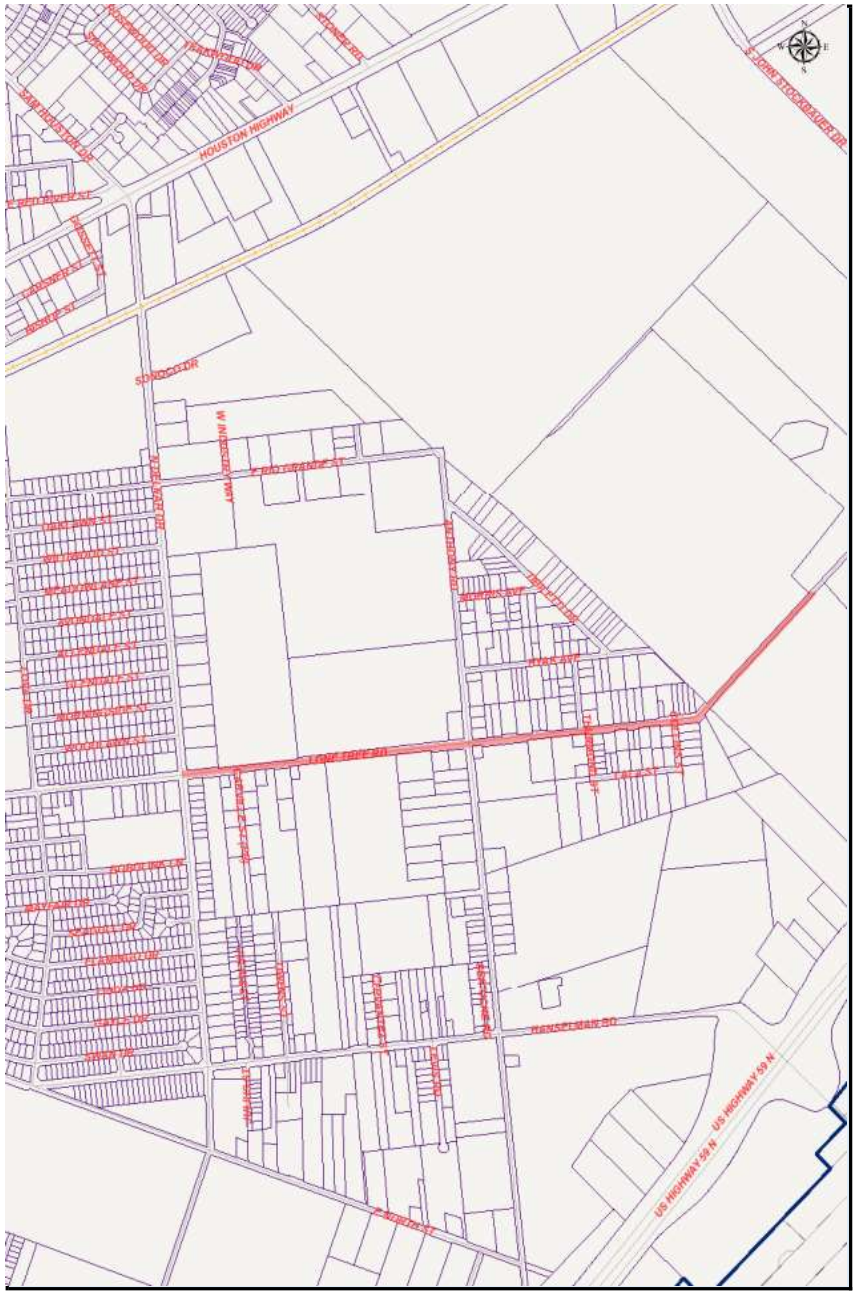
Lone Tree Rd. Mill and Overlay (Lone Tree Creek to Delmar Dr.) Statistics:

- Mill & Overlay: Approximately 25,300 square yards of street

- PCI: Current average PCI score of 48 -> Post-project average PCI score of 95

Justification

This section of Lone Tree Rd. is due for preventative maintenance. It is a main collector street serving residential, school traffic, and Fire Station No. 3. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.


HOUSTON HIGHWAY
SCHUCHER
MISSOURI WAY
MISSOURI
MISSOURI CIR
MISSOURI CT
MISSOURI DR
MISSOURI PL
MISSOURI WAY

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2206	Bon Aire Street Reconstruction (Ph 2)	Public Works

Description

Street re-construction project to follow affected area of 2023 Bon Aire Utility Reconstruction Ph I and 2024 Bon Aire Street Reconstruction Ph I.

Combined Bon Aire Utility / Street Reconstruction Ph I-II Statistics:

- Utlities: Approximately 17,800 linear feet of water line (Ph I: 7,800 LF - Ph II: 10,500 LF) and 4,650 linear feet of sanitary sewer line (Ph I: 4,650 LF)

- Street Reconstruction: Approximately 64,000 square yards of street (Ph I: 32,000 SY - Ph II: 32,000 SY) and 36,000 linear feet of curb and gutter replacement (Ph I: 18,000 LF - Ph II: 18,000 LF)

Justification

Bon Aire utilities have exceeded life expectancy and many of the constituent streets are in need of reconstruction. The scope of the project will be separated into multiple paired Utility - Street reconstruction phases, with utility reconstruction prior to street improvements for optimal cost-effectiveness.

Cost Breakdown:
- Design: $1,878,516; Ph I & II Utility Reconstruction: $4,112,236; Ph I Street Reconstruction: $3,413,820; Ph II Street Reconstruction: $5,315,400

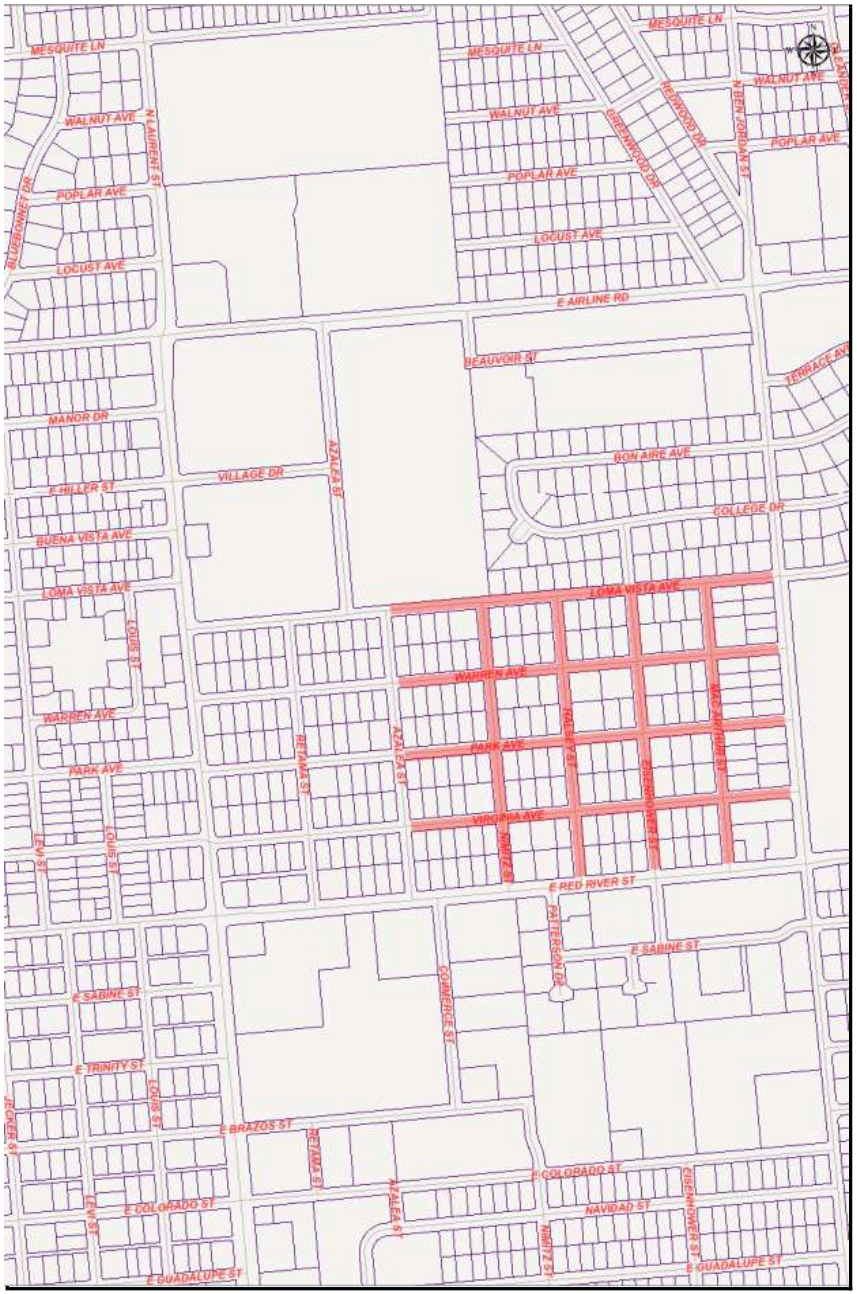
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ 4,112,236	$ 3,413,820	$ 5,315,400	$ 7,365,400	$ -	$ 20,206,856
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 4,112,236*	*$ 3,413,820*	*$ 5,315,400*	*$ 7,365,400*	*$ -*	*$ 20,206,856*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ 315,400	$ 315,400	$ -	$ 630,800
G.O. / C.O. Bonds	$ -	$ 3,413,820	$ 5,000,000	$ 7,050,000	$ -	$ 15,463,820
Utility Funds and Bonds	$ 4,112,236	$ -	$ -	$ -	$ -	$ 4,112,236
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 4,112,236*	*$ 3,413,820*	*$ 5,315,400*	*$ 7,365,400*	*$ -*	*$ 20,206,856*

Project Schedule	
Start	January, 2026
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2605	Hanselman Road Mill and Overlay (Hwy 59 to Delmar Dr.)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Hanselman Road from Hwy 59 to Delmar Dr.

Hanselman Rd. Mill and Overlay (Hwy 59 to Delmar Dr.) Statistics:

- Mill & Overlay: Approximately 15,800 square yards of street

- PCI: Current average PCI score of 55 -> Post-project average PCI score of 90

Justification

This section of Hanselman Rd is due for preventative maintenance. It is a main collector street that provides access to Hwy 59 on the south side of the City. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

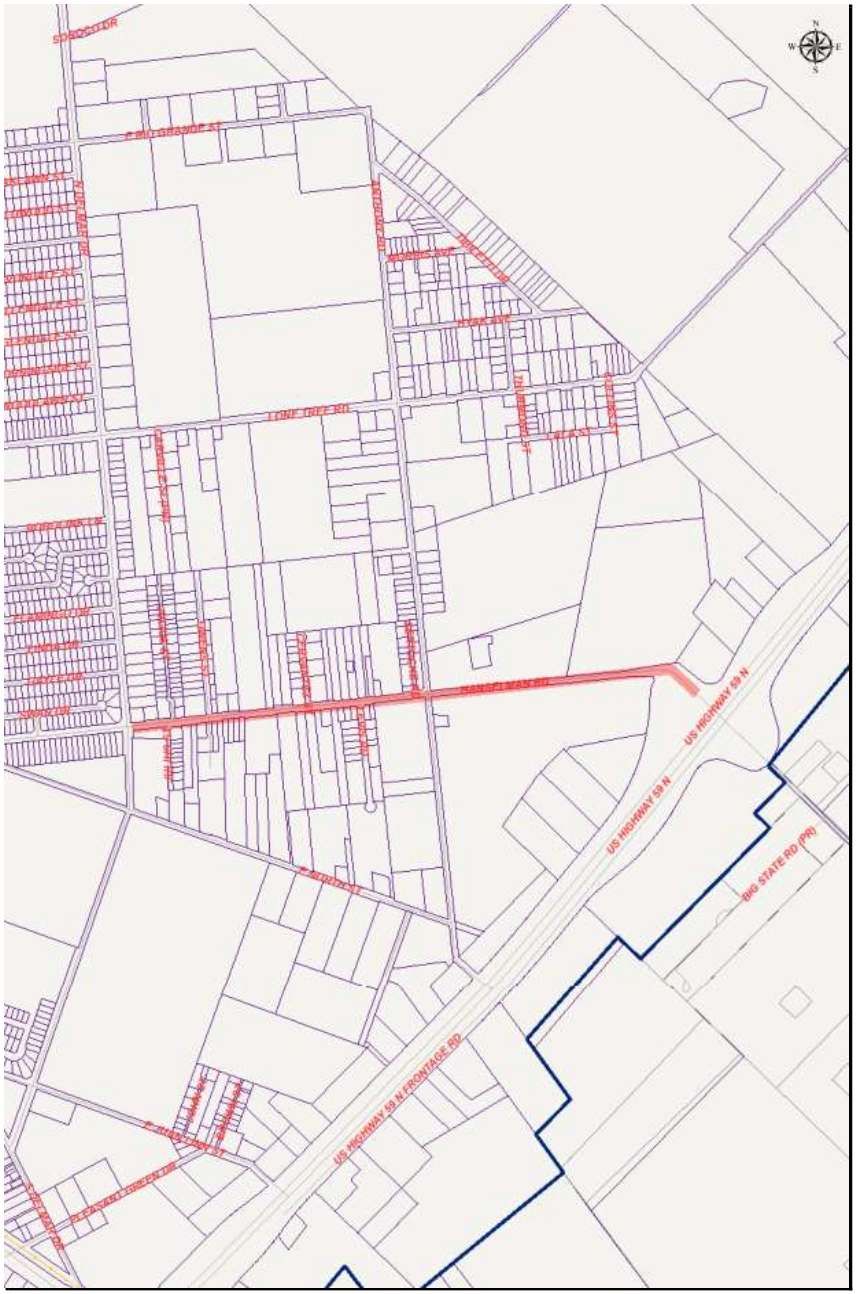
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 656,235	$ -	$ 656,235
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 656,235*	*$ -*	*$ 656,235*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ 656,235	$ -	$ 656,235
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 656,235*	*$ -*	*$ 656,235*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	55



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2606	Glascow St. Mill and Overlay (Simpson to Stone Gate)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Glascow St. from Simpson to Stone Gate.

Glascow St. Mill and Overlay (Simpson to Stone Gate) Statistics:

- Mill & Overlay: Approximately 16,900 square yards of street

- PCI: Current average PCI score of 47 -> Post-project average PCI score of 96

Justification

This section of Glascow St is due for preventative maintenance. It is a main collector street for the Northcrest Subdivision, connecting residential development on the North side of town to Navarro / Hwy 77. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

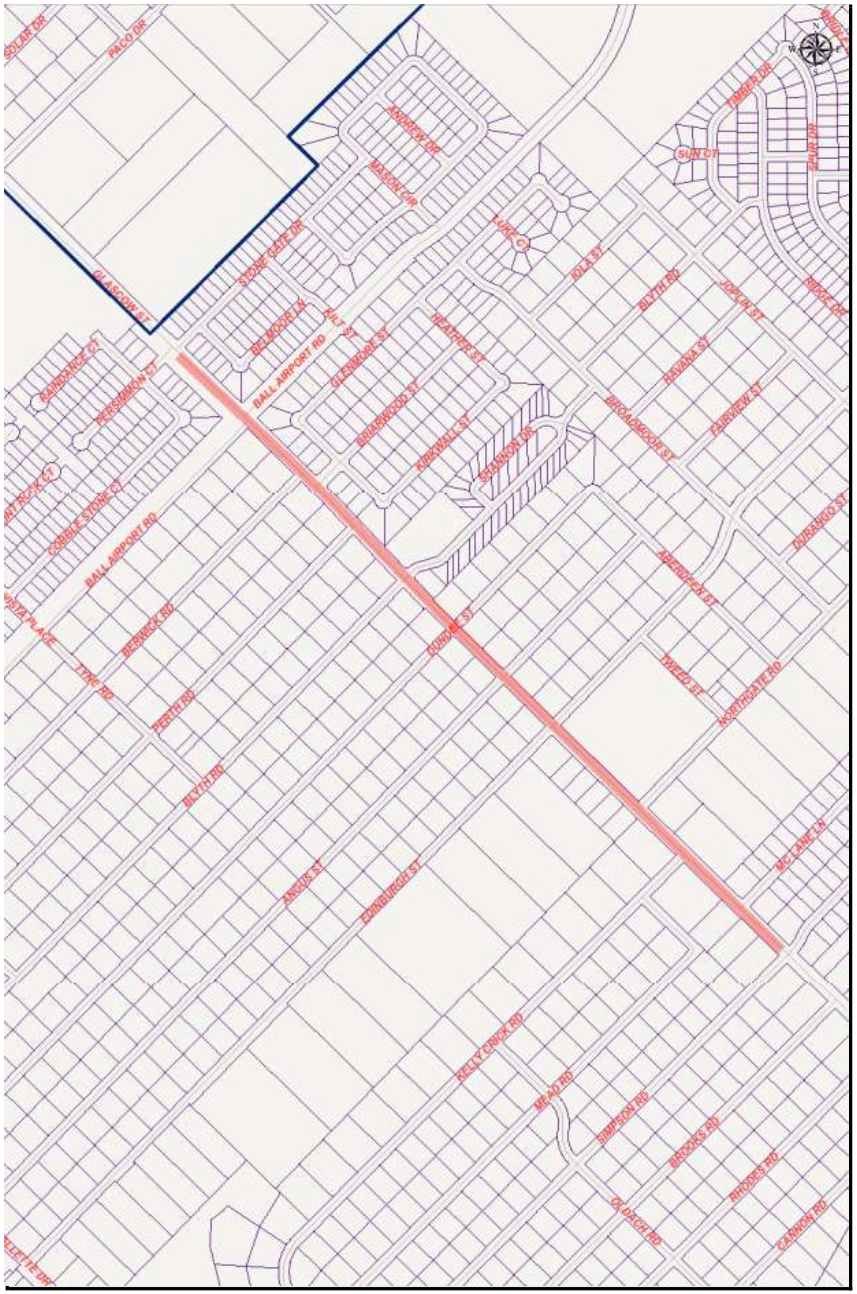
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 576,000	$ -	$ 576,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 576,000*	*$ -*	*$ 576,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ 576,000	$ -	$ 576,000
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 576,000*	*$ -*	*$ 576,000*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	47



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2607	Edinburg Mill and Overlay (Glascow to 1100 Edinburgh)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Edinburgh Street from Navarro to Joplin.

Edinburgh Mill and Overlay (Navarro to Joplin) Statistics:

- Mill & Overlay: Approximately 9,000 square yards of street

- PCI: Current average PCI score of 62 -> Post-project average PCI score of 96

Justification

This section of Edinburgh is due for preventative maintenance. It is the main entrance for the Bridle Ridge neighborhood and ties Hwy 77 to Glascow St. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

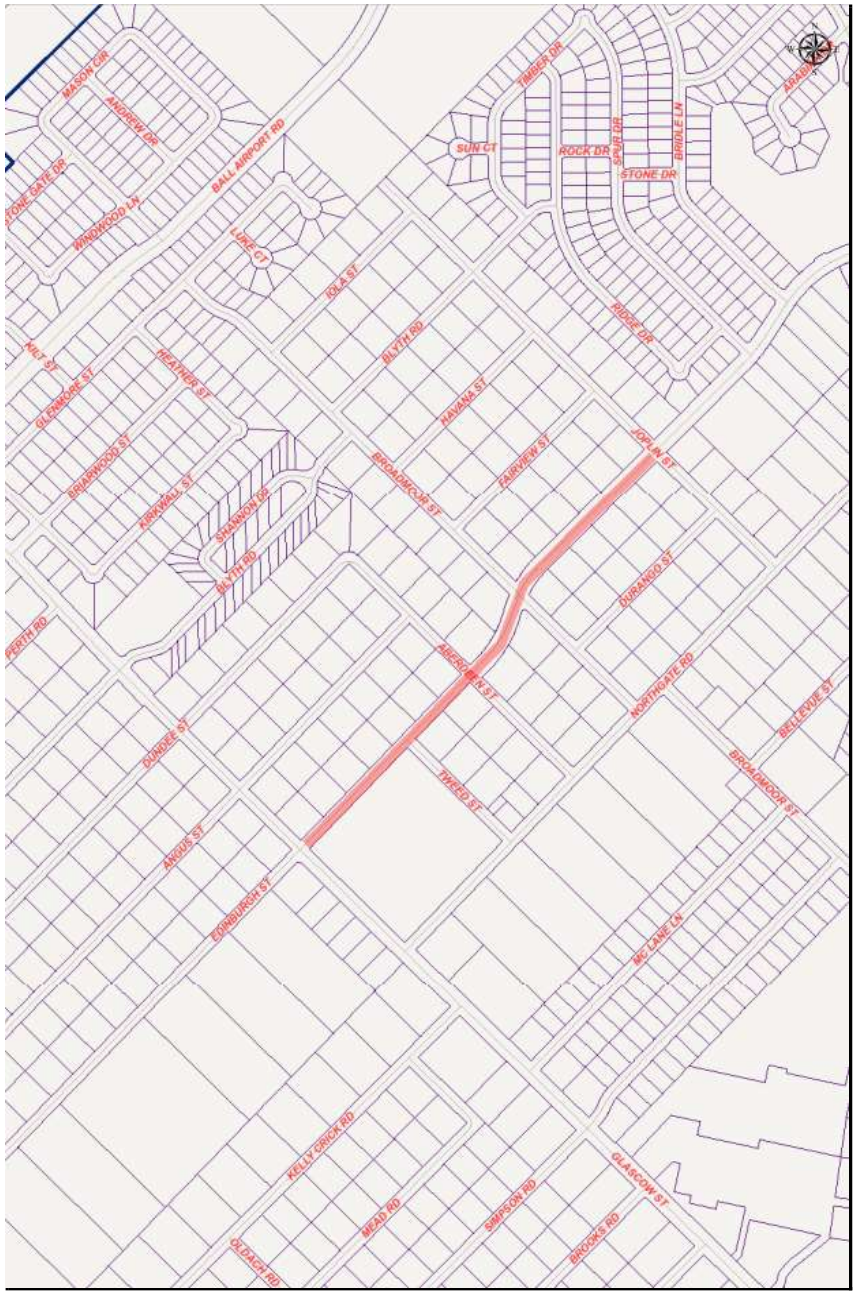
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 705,510	$ -	$ 705,510
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 705,510*	*$ -*	*$ 705,510*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ 705,510	$ -	$ 705,510
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 705,510*	*$ -*	*$ 705,510*

Project Schedule	
Start	March, 2026
End	October, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	62



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2608	Juan Linn St. Mill and Overlay (Ben Jordan to Ben Wilson)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Juan Linn Street from Ben Jordan to Ben Wilson.

Juan Linn St. Mill and Overlay (Ben Jordan to Ben Wilson) Statistics:

- Mill & Overlay: Approximately 8,000 square yards of street

- PCI: Current average PCI score of 83 -> Post-project average PCI score of 90

Justification

This section of Juan Linn St is due for preventative maintenance. It is a main collector street providing through-town access on the south side. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

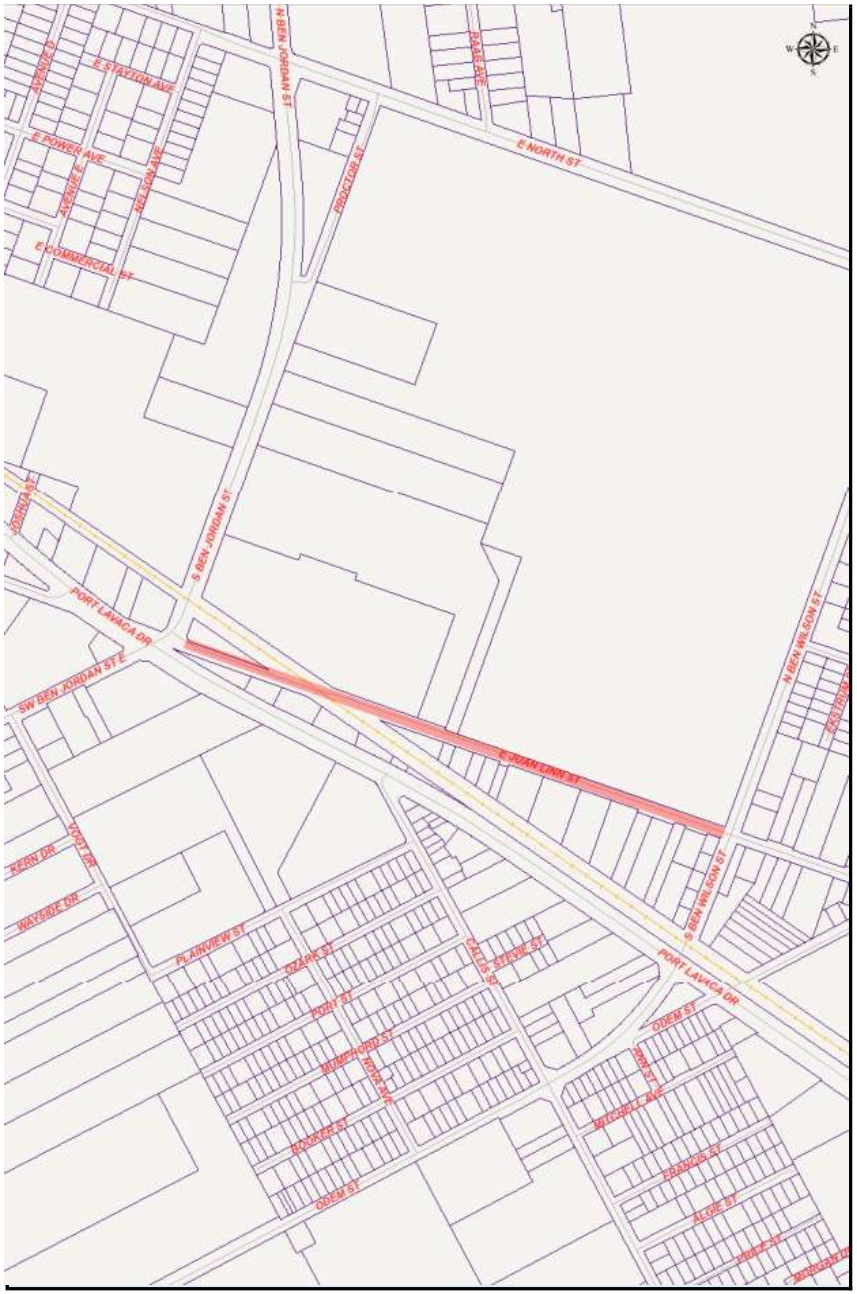
Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 347,625	$ -	$ 347,625
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 347,625*	*$ -*	*$ 347,625*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ 347,625	$ -	$ 347,625
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 347,625*	*$ -*	*$ 347,625*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	83



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2501	Sycamore and Willow St. Water Line Replacement	Public Works

Description

Project scope includes replacing existing galvanized and cast-iron water line of varying diameters (2" to 6") with 8" PVC water lines in the area bounded by Bottom St., Willow St., Wharf St., and Peach Tree St. Existing water lines in rear alleyways will be abandoned. New water lines will all be installed within the existing street right-of-ways and all private water services will be re-plumbed.

Sycamore and Willow St. Water Line Replacement Statistics:

- Utilities: Approximately 8,000 linear feet of 8 inch PVC water line

Justification

The existing 2" to 6" galvanized and cast-iron water lines are undersized and in very poor condition and frequently have water breaks. With the replacement of the line, the quality and reliability of service to the surrounding area will increase. Relocating the water lines from rear alley easements to the street right-of-way will improve ease of access for city maintenance crews.

Cost Breakdown:

- Design: $140,000 (FY 2025); Construction: $1,159,500 (FY 2026)

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 140,000	$ -	$ -	$ 140,000
Construction / Rehab	$ -	$ -	$ -	$ 1,159,900	$ -	$ 1,159,900
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 140,000*	*$ 1,159,900*	*$ -*	*$ 1,299,900*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 140,000	$ 1,159,900	$ -	$ 1,299,900
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 140,000*	*$ 1,159,900*	*$ -*	*$ 1,299,900*

Project Schedule	
Start	March, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WST-2502	Mockingbird Ln. Sanitary Sewer Line Replacement	Public Works

Description

Project scope includes the replacement by cured-in-place (CIP) lining of the 15" existing concrete sanitary sewer line in Mockingbird Lane from Navarro St. to Lilac Ln. Manholes will also be rehabilitated with a liner product.

Mockingbird Ln SS Replacement Statistics:

- Utilities: Replacing with CIP liner approximately 750 linear feet of 15 inch concrete sanitary sewer line

Justification

The replacement of the sanitary sewer line will eliminate the possibility of a catastrophic collapse on the 15" concrete sanitary sewer main in Mockingbird Lane from Navarro St. to Lilac Ln. In 2019, the concrete main crossing Navarro Street on Mockingbird Lane was cure-in-place lined. This project will complete the remaining concrete sanitary sewer immediately upstream.

Cost Breakdown:

- Design: $40,000 (FY 2025); Construction: $337,000 (FY 2026)

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 40,000	$ -	$ -	$ 40,000
Construction / Rehab	$ -	$ -	$ -	$ 337,000	$ -	$ 337,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 40,000*	*$ 337,000*	*$ -*	*$ 377,000*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 40,000	$ 130,187	$ -	$ 170,187
VSTDC	$ -	$ -	$ -	$ 206,813	$ -	$ 206,813
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 40,000*	*$ 337,000*	*$ -*	*$ 377,000*

Project Schedule	
Start	June, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WST-2503	Airline Rd. Sanitary Sewer Line Abandonment	Public Works

Description

Project scope includes replumbing the private sanitary sewer services for 38 homes. Services will be relocated from rear easement sanitary sewer lines to existing sewer mains in the Airline Rd, Manor St, and Locust Ave right-of-ways. This will allow for the abandonment of the existing lines in rear easements which cannot be easily accessed for maintenance activities.

Justification

There is a 6" concrete sanitary sewer line that runs from Airline Rd. to a rear easement between Airline Rd. and Locust Ave. from Bluebonnet Dr. and Laurent St. This line is very difficult to maintain due to lack of easy access to the rear easement and the line is in poor condition. Abandoning the line and relocating private services to new 6" sanitary sewer lines located within the streets' right-of-way will improve quality of service and ease of maintenance for the affected project area.

Cost Breakdown:

- Design: $57,000 (FY 2025); Construction: $471,000 (FY 2026)

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 57,000	$ -	$ -	$ 57,000
Construction / Rehab	$ -	$ -	$ -	$ 471,000	$ -	$ 471,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 57,000*	*$ 471,000*	*$ -*	*$ 528,000*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ 57,000	$ 103,100	$ -	$ 160,100
VSTDC	$ -	$ -	$ -	$ 367,900	$ -	$ 367,900
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 57,000*	*$ 471,000*	*$ -*	*$ 528,000*

Project Schedule	
Start	June, 2025
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
LGT-2201	Citywide LED Street Lighting Project	Public Works

Description

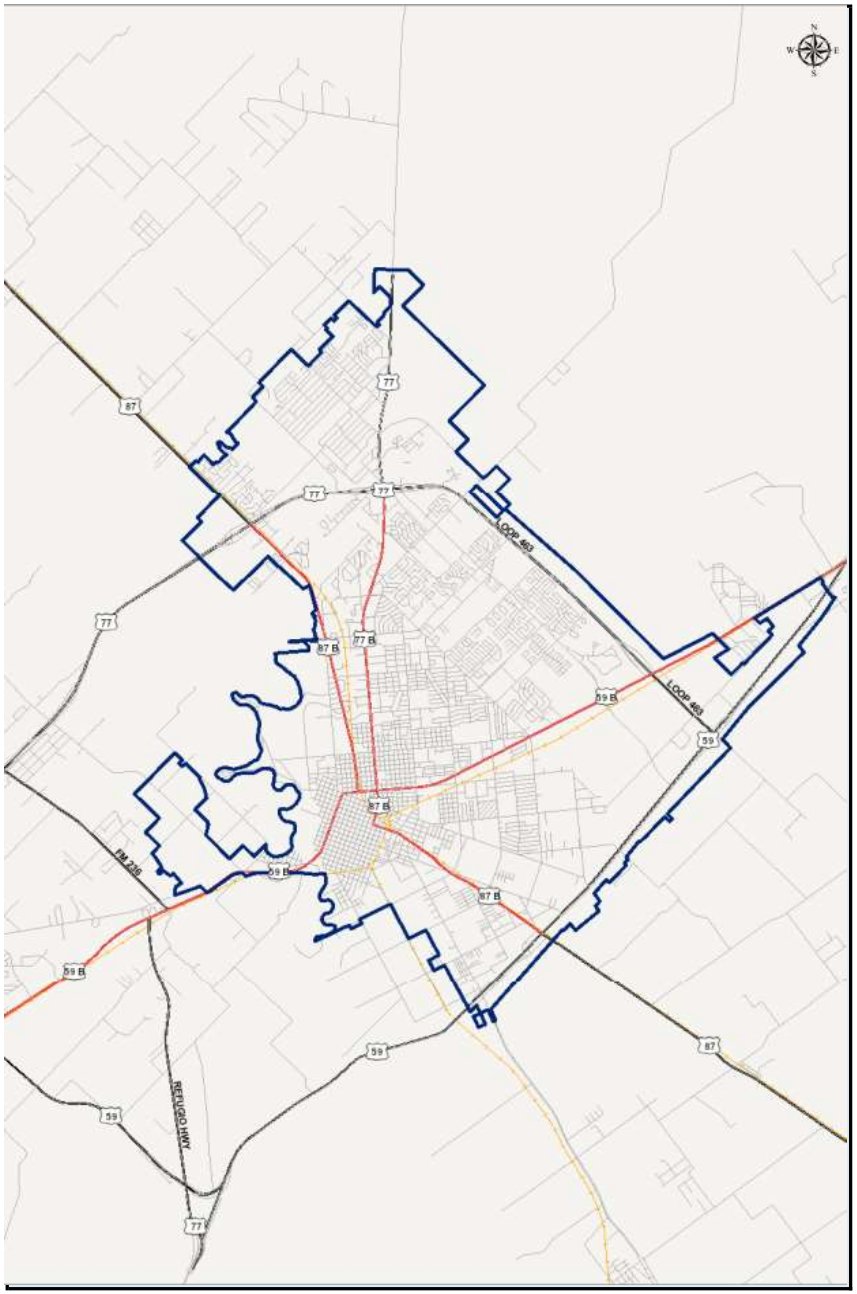
Project scope includes the replacement of all high pressure sodium (HPS) or mercury vapor lights with new light-emitting diode (LED) streetlights throughout the city. Future phases of this project will identify underlit areas of the city and focus on improving safe lighting conditions city-wide. This project will be completed in consecutive annual phases individually budgeted at $250,000 per year.

Citywide LED Street Lighting Statistics:

- 4,025 HPS lights owned by AEP; conversion to LED results in approximate operational savings of $115,000 in energy cost per year

Justification

This project will enhance lighting conditions throughout the city, providing safer infrastructure use for pedestrians and vehicles alike. LED fixtures are cost-efficient to operate and replacement of out-dated HPS technology will yield operational cost savings in the street light maintenance program.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ -	$ 1,000,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 250,000*	*$ 250,000*	*$ 250,000*	*$ 250,000*	*$ -*	*$ 1,000,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ 250,000	$ 250,000	$ 250,000	$ -	$ 750,000
VSTDC	$ 250,000	$ -	$ -	$ -	$ -	$ 250,000
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 250,000*	*$ 250,000*	*$ 250,000*	*$ 250,000*	*$ -*	*$ 1,000,000*

Project Schedule	
Start	January, 2022
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Land Use and Development
Plan / Study	N/A
Avg. PCI Score	N/A

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2408	SW Ben Jordan Mill and Overlay (Bottom to S. Laurent)	Public Works

Description

Street maintenance project which consists of a mill and overlay of SW Ben Jordan between Bottom St. and S. Laurent St.

SW Ben Jordan Mill and Overlay (Bottom to S. Laurent) Statistics:

- Mill & Overlay: Approximately 24,500 square yards of street

- PCI: Current average PCI score of 63 -> Post-project average PCI score of 93

Justification

This section of SW Ben Jordan is due for preventative maintenance. It is a collector street on the South side of town that ties Bottom St. to Hwy 185 and Hwy 87 (Port Lavaca Hwy). Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.



Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 1,102,500	$ -	$ 1,102,500
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,102,500*	*$ -*	*$ 1,102,500*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ 1,102,500	$ -	$ 1,102,500
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,102,500*	*$ -*	*$ 1,102,500*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	63

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2305	Miori Lane Mill and Overlay (Sam Houston to Stockbauer)	Public Works

Description

Street maintenance project which consists of a mill and overlay of Miori Lane between Sam Houston and John Stockbauer.

Miori Lane Mill and Overlay (Sam Houston to Stockbauer) Statistics:

- Mill & Overlay: Approximately 30,400 square yards of street

- PCI: Current average PCI score of 69 -> Post-project average PCI score of 93

Justification

This section of Miori Lane is due for preventative maintenance. It is a collector street providing through-access in town and ties Sam Houston to John Stockbauer. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 1,350,460	$ -	$ 1,350,460
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,350,460*	*$ -*	*$ 1,350,460*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ 1,350,460	$ -	$ 1,350,460
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,350,460*	*$ -*	*$ 1,350,460*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	69

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

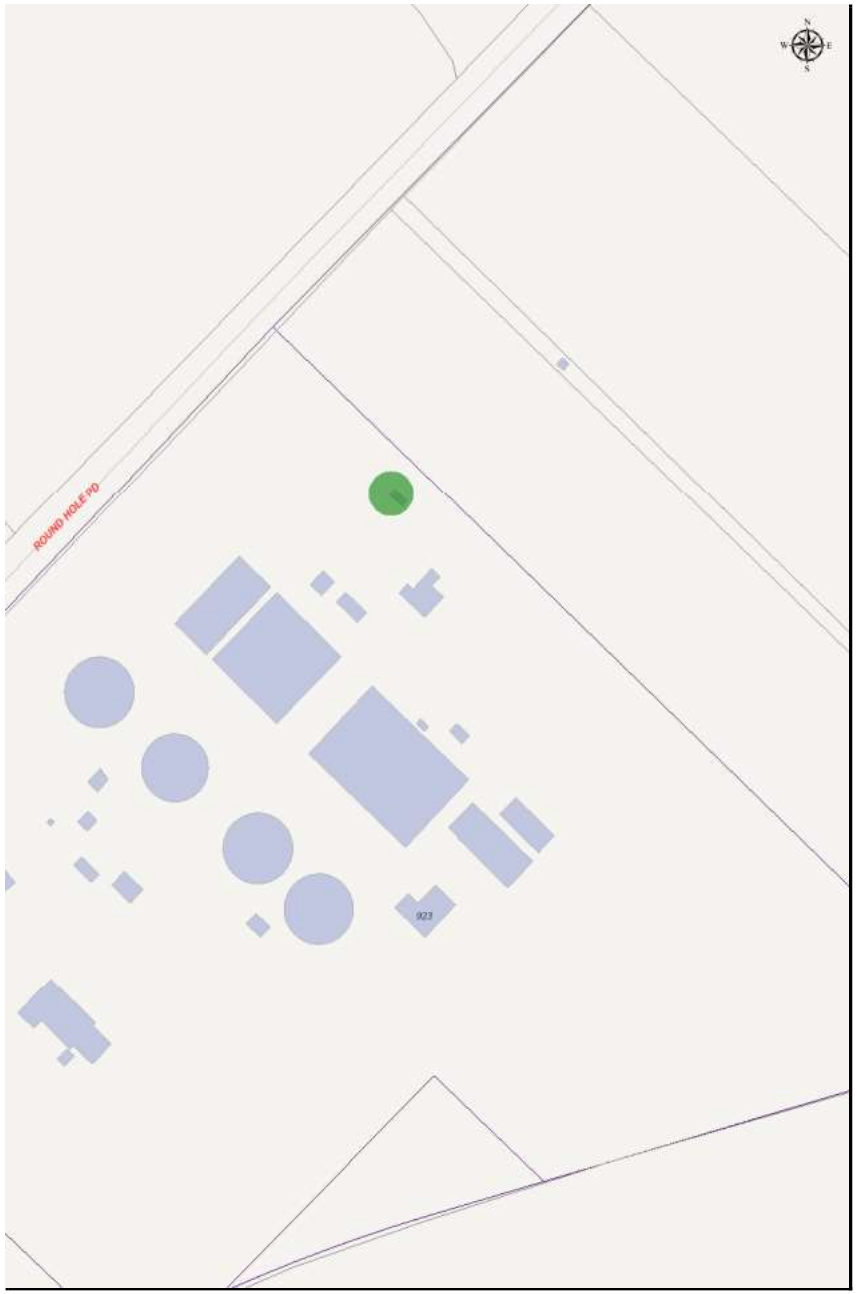
Project Number	Project Name	Department
WST-2504	Regional Wastewater Treatment Plant - Project I - Ph I Construction	Public Works

Description

This project consists of new headworks and construction of a new screening facility capturing all raw influent upstream of the raw sewage pump station.

Justification

The addition of screening upstream of the pump station will reduce ragging in the pumps. Reduced maintenance will result in a reduction in plant staff attention in repairing and deragging raw pump station pumps.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 1,220,000	$ -	$ -	$ 1,220,000
Construction / Rehab	$ -	$ -	$ -	$ 6,085,625	$ -	$ 6,085,625
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 1,220,000*	*$ 6,085,625*	*$ -*	*$ 7,305,625*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ 1,220,000	$ 1,918,187	$ -	$ 3,138,187
Grants / TxDOT Overpass	$ -	$ -	$ -	$ 4,167,438	$ -	$ 4,167,438
Total Costs	*$ -*	*$ -*	*$ 1,220,000*	*$ 6,085,625*	*$ -*	*$ 7,305,625*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

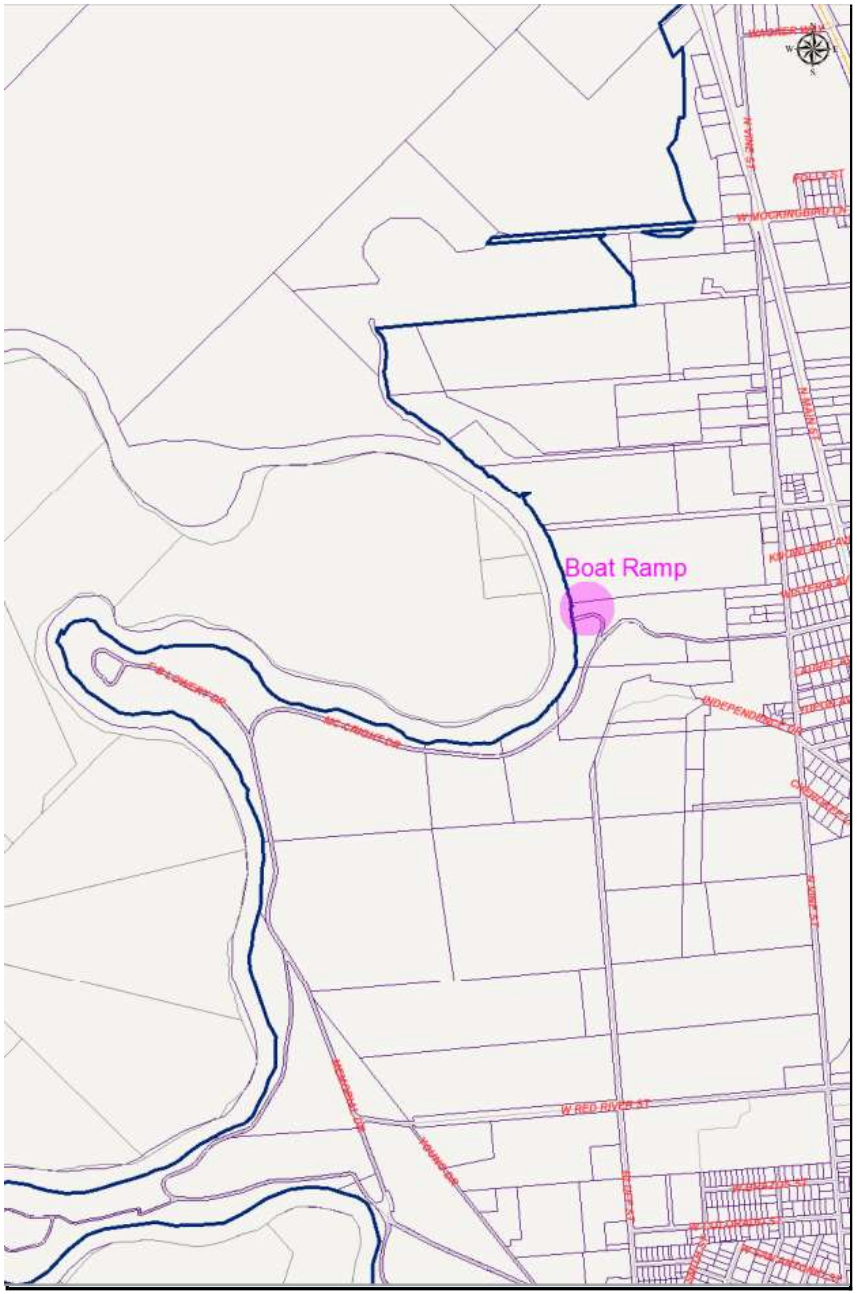
Project Number	Project Name	Department
PAR-2601	Boat Ramp and Kayak Project - Construction	Public Works

Description

Construction of upgrades to the Riverside Park Boat Ramp and a Kayak Take Out Point on the bank of the Guadalupe River in Rriverside Park.

Justification

The Guadalupe River flooding due to Hurricane Harvey damaged the Riverside Boat Ramp.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 770,266	$ -	$ 770,266
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 770,266*	*$ -*	*$ 770,266*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ 20,273	$ -	$ 20,273
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ 749,993	$ -	$ 749,993
Total Costs	*$ -*	*$ -*	*$ -*	*$ 770,266*	*$ -*	*$ 770,266*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
PAR-2602	Children Park/Splash Pad Project - Construction	Parks

Description

Construction of a new splash pad adjacent to the Children's Park.

Justification

A splashpad next to the Chldren's Park Playground in Riverside Park was identified as a desired amenity in the City of Victoria Parks & Recreation Master Plan.

Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ 1,000,000	$ -	$ 1,000,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,000,000*	*$ -*	*$ 1,000,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ 500,000	$ -	$ 500,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ 500,000	$ -	$ 500,000
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,000,000*	*$ -*	*$ 1,000,000*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☑ Yes	☐ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2609	Guy Grant Street Project - Eng and ROW	Public Works

Description

Engineering design and ROW acquisition for the replacement of water and sanitary sewer mains, drainage improvements, and street reconstruction on Guy Grant Road from Mockingbird Ln to Salem Rd.

Justification

The utilities are past their life expectancy and the street is in need of reconstruction on Guy Grant Rd. from Mockngibrd Lane to Salem road. Design and ROW acquisition will occur in FY2026, utility construction will occur in FY2027. and street reconstruction is anticipated in FY2028.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ 796,765	$ -	$ 796,765
Construction / Rehab	$ -	$ -	$ -	$ -	$ 2,378,454	$ 2,378,454
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 796,765*	*$ 2,378,454*	*$ 3,175,219*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ 2,378,454	$ 2,378,454
Utility Funds and Bonds	$ -	$ -	$ -	$ 796,765	$ -	$ 796,765
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 796,765*	*$ 2,378,454*	*$ 3,175,219*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	37

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2610	North St Ph III-A and III-B Street Project - Eng and ROW	Public Works

Description

Engineering design and ROW acquisition for the replacement of water and sanitary sewer mains, drainage improvements, and street reconstruction. The overall project will span from Moody St. to Ben Wilson St., and will be divided into Phases I-IV. Phase III will run from Laurent St. to Ben Jordan St., and further be divided into Ph III-A & Ph III-B. Ph III-A will encompass Laurent St to Ave C and Ph III-B will encompass Ave C to Ben Jordan St.

Project Schedule:

Design & ROW Acquisition	FY2026
Ph III-A Utility Improvements	FY2027
Ph III-A Street & Drainage improvements	FY2027

Justification

North St. pavement is in need of replacement. Prior to that work, the utilties need to be replaced.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ 1,230,000	$ -	$ 1,230,000
Construction / Rehab	$ -	$ -	$ -	$ -	$ 7,183,214	$ 7,183,214
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,230,000*	*$ 7,183,214*	*$ 8,413,214*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ 7,183,214	$ 7,183,214
Utility Funds and Bonds	$ -	$ -	$ -	$ 1,230,000	$ -	$ 1,230,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,230,000*	*$ 7,183,214*	*$ 8,413,214*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	43

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

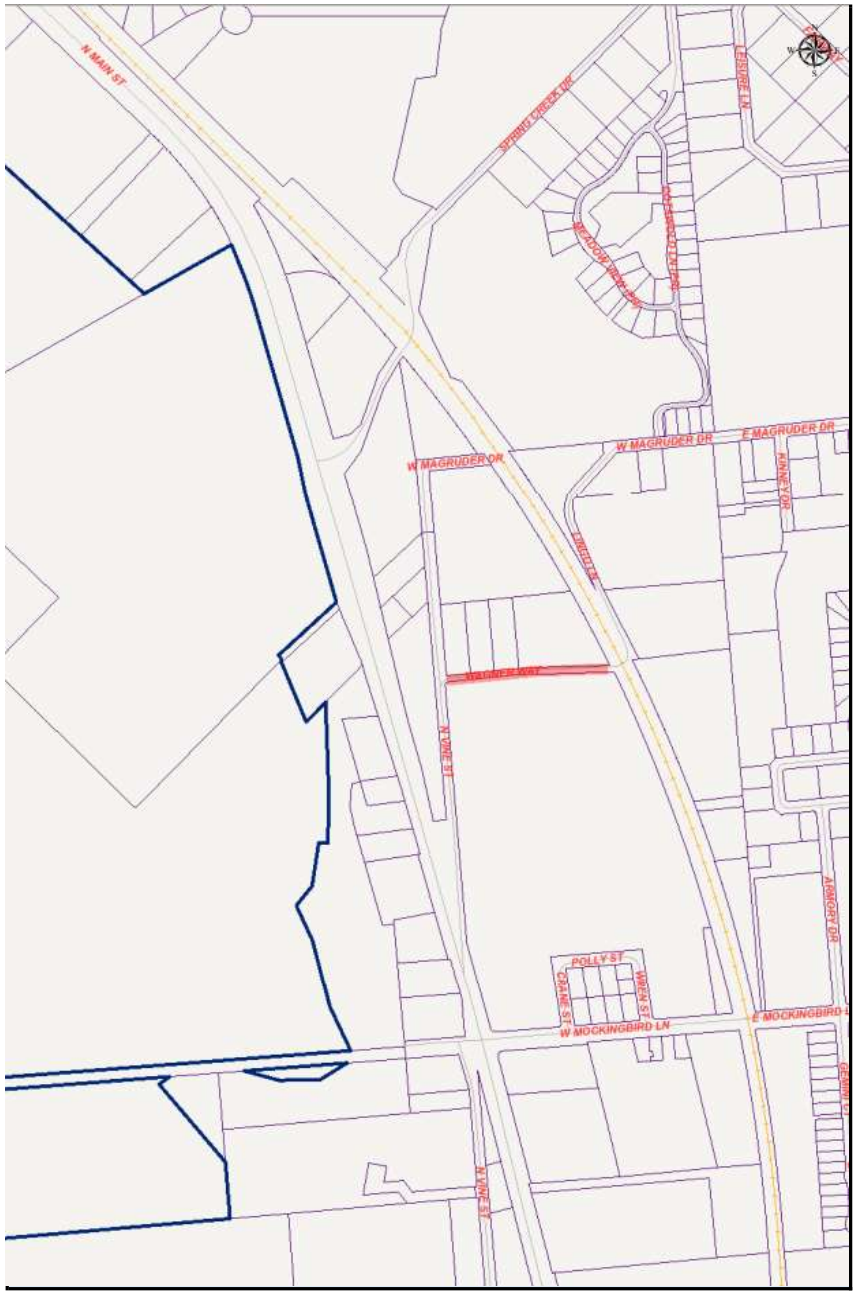
Project Number	Project Name	Department
STR-2306	Wagner Way St Reconstruction Project	Public Works

Description

Street reconstruction project extending from Lingo Lane to Vine Street. The project will utilize lime-treated subgrade, geo-grid, seal coat, and hot mix overlay.

Justification

Wagner Way is in need of reconstruction; the current condition of the road precludes it from preventative maintenance activities such as a seal coat or mill and overlay. Wagner Way is an important collector and a popular cut-through connecting Main Street to Navarro.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 500,000	$ 1,788,050	$ -	$ 2,288,050
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 1,788,050*	*$ -*	*$ 2,288,050*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 500,000	$ 1,788,050	$ -	$ 2,288,050
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 1,788,050*	*$ -*	*$ 2,288,050*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	52

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2305	Lingo Lane St Reconstruction Project	Public Works

Description

Street reconstruction project extending from Magruder Drive to Wagner Way. The project will utilize lime-treated subgrade, geo-grid, seal coat, and hot mix overlay. This project is undergoing engineering study and design for FY 2026; street geometries and additional ROW acquisition subject to change. This project will be coordinated with the Magruder Dr. reconstruction project and heavily involves discussion and negotiations with adjacent residential and commercial property owners.

Justification

Lingo Lane is in need of reconstruction; the current condition of the road precludes it from preventative maintenance activities such as a seal coat or mill and overlay. Lingo Lane is an important collector and a popular cut-through connecting Main Street to Navarro.

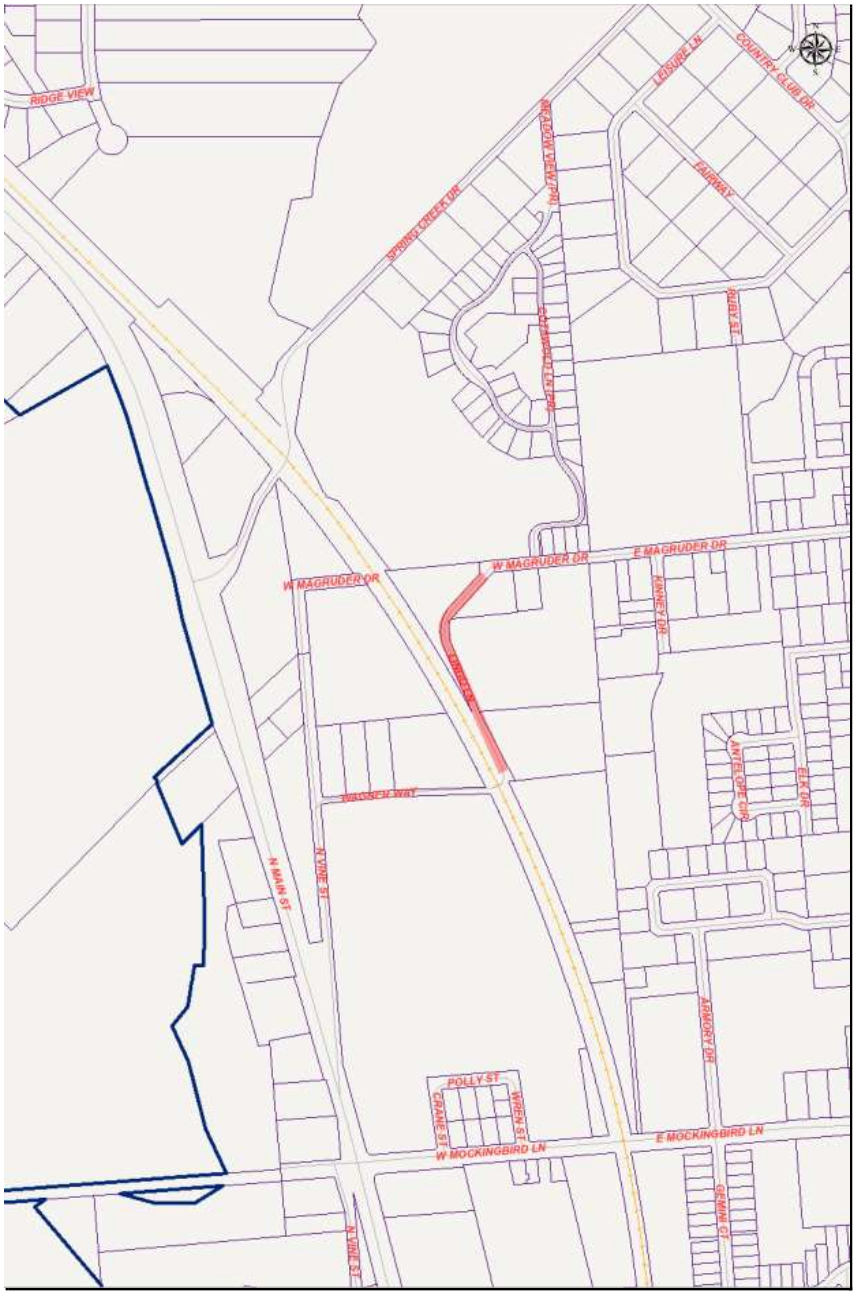
Project Costs	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ 180,000	$ -	$ -	$ 180,000
Construction / Rehab	$ -	$ -	$ -	$ 250,000	$ -	$ 250,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 180,000*	*$ 250,000*	*$ -*	*$ 430,000*

Funding Sources	Fiscal Year Plan					
	2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 180,000	$ 250,000	$ -	$ 430,000
Total Costs	*$ -*	*$ -*	*$ 180,000*	*$ 250,000*	*$ -*	*$ 430,000*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	55



Project Number	Project Name	Department
FIN-2501	Citywide ERP Software Project	Finance

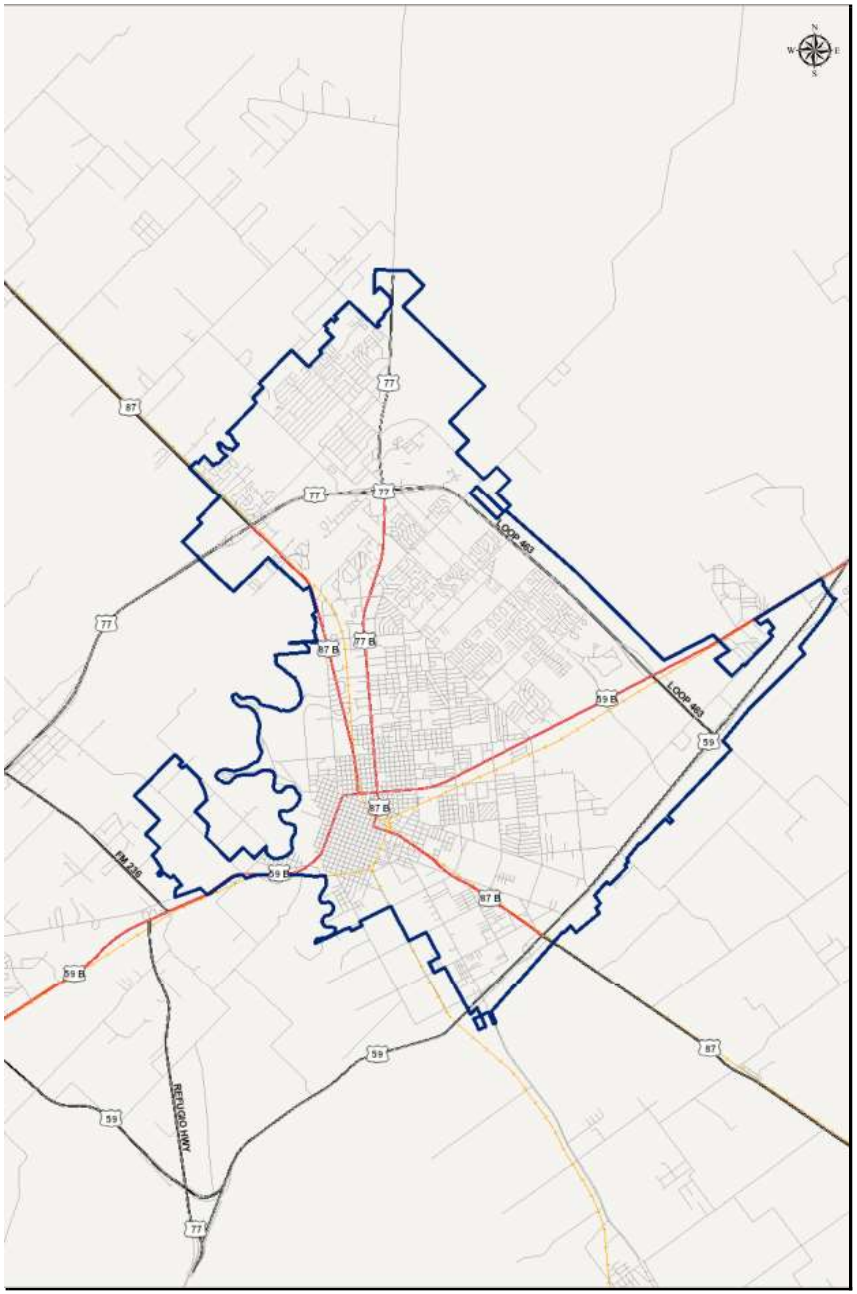
Description

An Enterprise Resource Planning (ERP) system is vital to any business. The ERP system will provide all core processes including Accounting, Budgeting, Procurement and Contract Management, Human Resource Information System (HRIS), and Utility Billing. An ERP system helps to manage all of these processes efficiently and concurrently; oftenly referred to as the system of record for an organization. It is critical for daily operations of each respective department within our organization.

This project will include both the cost to implement and license fees. Staff plans to phase the project over three years for implementation by core process, as listed above.

Justification

The current ERP system end of life for support will go into effect December 31, 2027. Software succession planning several years ahead of this deadline will help to ensure smooth transition of operational processes.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 500,000	$ 500,000	$ 520,000	$ 1,520,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 500,000*	*$ 520,000*	*$ 1,520,000*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 500,000	$ 500,000	$ 520,000	$ 1,520,000
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 500,000*	*$ 520,000*	*$ 1,520,000*

Project Schedule	
Start	January, 2026
End	December, 2026

Estimated Operational Impact		
Annual Maintenance Cost?	☑ Yes	☐ No
If yes, how much annually?	$	213,623
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

CIP Fiscal Year 2026 - 2027

Pg#	Project Name	Type of CIP	Total CIP Estimated Cost
65	Residential Street Program	Residential	$ 4,041,185
66	North St Ph III-A Paving and Drainage	Thoroughfare	$ 3,997,927
67	John Stockbauer - Ben Jordan to Mockingbird M&O	Thoroughfare	$ 2,084,712
68	John Stockbauer - Mockingbird to Salem M&O	Thoroughfare	$ 2,997,900
69	Guy Grant Street Project - Utilities	Utility	$ 2,378,454
70	North St Ph III-A Utilities	Utility	$ 2,665,286
71	Airline Rd - 20" CI Water Line Replacement - Laurent to Ben Jordan	Utility	$ 2,576,807
72	Replace 16" CI WL - Constitution, Craig, Forrest, Washington, Commercial	Utility	$ 1,356,674
73	Regional WWTP - Primary Treatment Structure Grit Removal	Utility	$ 701,276
74	I&I SSES Manhole Rehabilitation	Utility	$ 879,779
75	Citywide ERP Software Project	Other	$ 520,000
		Total Fiscal Year 2026 - 2027 CIP Project Cost:	$ 24,200,000

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2701	Residential Street Program	Public Works

Description

Consists of rehabilitating residential streets using various maintenance methods. Please see list of street projects on the right-hand side of this page.

Justification

This program allows the City to budget for residential street maintenance projects. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways.

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ 3,000,000	$ 3,363,975	$ 4,420,250	$ 3,000,000	$ 4,041,185	$ 17,825,410
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 3,000,000*	*$ 3,363,975*	*$ 4,420,250*	*$ 3,000,000*	*$ 4,041,185*	*$ 17,825,410*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ 3,000,000	$ 3,363,975	$ 4,420,250	$ 3,000,000	$ 3,600,000	$ 17,384,225
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ 441,185	$ 441,185
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ 3,000,000*	*$ 3,363,975*	*$ 4,420,250*	*$ 3,000,000*	*$ 4,041,185*	*$ 17,825,410*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	46

Residential Street Program List:

(Street or Project Area Description) - (Improvement Description) - (Cost):

- Brownson Terrace - Seal/ONYX - $1,393,200
- Red River Heights - Seal/ONYX - $891,000
- East Side Addition - Seal/ONYX - $307,800
- Wildrose St - Seal/ONYX - $887,500
- Summit View - Seal/ONYX - $412,500
- Park View - Seal/ONYX - $462,500

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2701	North St Ph III-A Utilities	Public Works

Description

Replacement of water and sanitary sewer mains on North St from Laurent St to Ave C. The overall project consists of replacement of water and sanitary mains, drainage improvements, and street reconstruction. The overall project will span from Moody St. to Ben Wilson St., and will be divided into Phases I-IV. Phase III will run from Laurent St. to Ben Jordan St., and further be divided into Ph III-A & Ph III-B. Ph III-A will encompass Laurent St to Ave C and Ph III-B will encompass Ave C to Ben Jordan St.

Project Statistics:

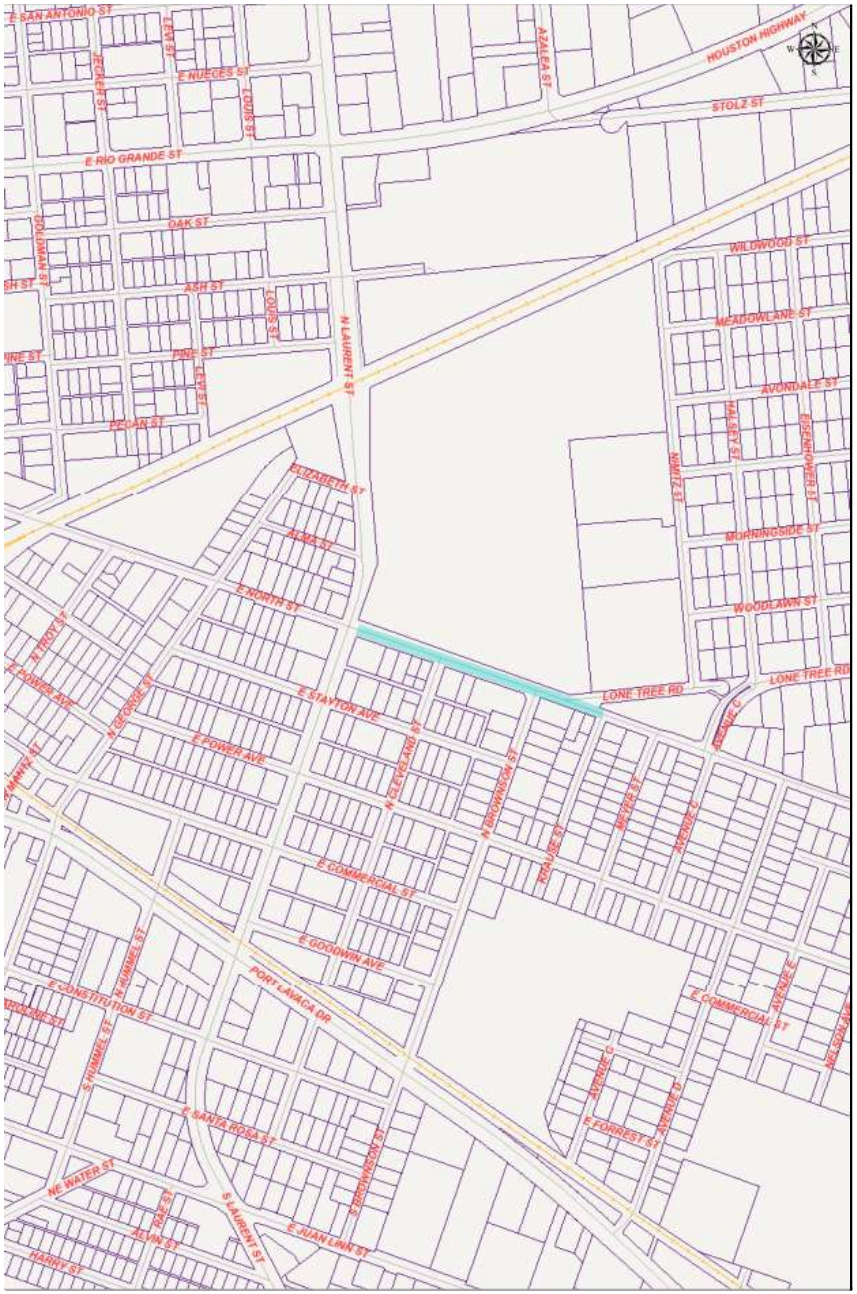
- Utilities : Replace approximately 2100 LF of water main and approxiamtely 2300 LF of sanitary sewer main.

Project Schedule:

Design & ROW Acquisition	FY2026
Ph III-A Utility Improvements	FY2027
Ph III-A Street & Drainage improvements	FY2027

Justification

North St. pavement is in need of replacement. Prior to that work, the utilties need to be replaced.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ 1,230,000	$ -	$ 1,230,000
Construction / Rehab	$ -	$ -	$ -	$ -	$ 2,665,286	$ 2,665,286
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,230,000*	*$ 2,665,286*	*$ 3,895,286*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ 2,665,286	$ 2,665,286
Utility Funds and Bonds	$ -	$ -	$ -	$ 1,230,000	$ -	$ 1,230,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,230,000*	*$ 2,665,286*	*$ 3,895,286*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	43

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2610	North St Ph III-A Paving and Drainage	Public Works

Description

Drainage improvements and street reconstruction on North St from Laurent St to Ave C. The overall project consists of replacement of water and sanitary mains, drainage improvements, and street reconstruction. The overall project will span from Moody St. to Ben Wilson St., and will be divided into Phases I-IV. Phase III will run from Laurent St. to Ben Jordan St., and further be divided into Ph III-A & Ph III-B. Ph III-A will encompass Laurent St to Ave C and Ph III-B will encompass Ave C to Ben Jordan St.

Project Statistics:

- Street reconstruction : Approximately 11,000 SY of street and 3,500 LF of curb & gutter.

Project Schedule:

Design & ROW Acquisition	FY2026
Ph III-A Utility Improvements	FY2027
Ph III-A Street & Drainage improvements	FY2027

Justification

North St. pavement is in need of replacement. Prior to that work, the utilties need to be replaced.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ 1,230,000	$ -	$ 1,230,000
Construction / Rehab	$ -	$ -	$ -	$ -	$ 4,517,928	$ 4,517,928
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,230,000*	*$ 4,517,928*	*$ 5,747,928*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ 4,517,928	$ 4,517,928
Utility Funds and Bonds	$ -	$ -	$ -	$ 1,230,000	$ -	$ 1,230,000
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 1,230,000*	*$ 4,517,928*	*$ 5,747,928*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	43

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STR-2703	John Stockbauer - Ben Jordan to Mockingbird Mill and Overlay	Public Works

Description

Street maintenance project which consists of a mill and overlay of John Stockbauer between Ben Jordan and Mockingbird.

John Stockbauer Mill and Overlay (Ben Jordan to Mockingbird) Statistics:

- Mill & Overlay: Approximately 35,000 SY of street

- PCI: Current average PCI score of 67 -> Post-project average PCI score of 90

Justification

This section of John Stockbauer is due for preventative maintenance. It is a main North/South collector street providing through town access to residential and commercial traffic. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ -	$ 2,084,712	$ 2,084,712
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ -	$ -	$ *2,084,712*	$ *2,084,712*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ 2,084,712	$ 2,084,712
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ -	$ -	$ *2,084,712*	$ *2,084,712*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	67



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
STC-2303	John Stockbauer - Mockingbird to Salem Mill and Overlay	Public Works

Description

Street maintenance project which consists of a mill and overlay of John Stockbauer between Salem and Mockingbird.

John Stockbauer Mill and Overlay (Salem to Mockingbird) Statistics:

- Mill & Overlay: Approximately 30,000 square yards of street

- PCI: Current average PCI score of 61 -> Post-project average PCI score of 90

Justification

This section of John Stockbauer is due for preventative maintenance. It is a main North/South collector street providing through town access to residential and commercial traffic. Maintenance projects are a necessary and cost-effective measure for extending the useful life of roadways while improving short-term condition and ride quality.

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ -	$ 2,997,900	$ 2,997,900
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ -	$ -	*$ 2,997,900*	*$ 2,997,900*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ 438,333	$ 438,333
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ 2,559,567	$ 2,559,567
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ -	$ -	*$ 2,997,900*	*$ 2,997,900*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	61



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2702	Guy Grant Street Project - Utilities	Public Works

Description

Construction of utility improvements, drainage improvements, and street reconstruction.

Project Statistics:

- Utilties : Approximately 4700 LF of water main and rehabiltiation of approximately 4000 LF of sanitary sewer main & 30 manholes.

- Street Reconstruction : Approximately 15,300 SY of street and 4,000 LF of curb & gutter replacement.

Justification

On the segment of Guy Grant Rd. from Mockngibrd Lane to Salem road, the utilities are past their life expectancy and the street is in need of reconstruction. Design and ROW acquisition will occur in FY2026, utility construction will occur in FY2027. and street reconstruction is anticipated in FY2028.

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ 796,765	$ -	$ 796,765
Construction / Rehab	$ -	$ -	$ -	$ -	$ 2,378,454	$ 2,378,454
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 796,765*	*$ 2,378,454*	*$ 3,175,219*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ 2,378,454	$ 2,378,454
Utility Funds and Bonds	$ -	$ -	$ -	$ 796,765	$ -	$ 796,765
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ 796,765*	*$ 2,378,454*	*$ 3,175,219*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	Street Assessment Study
Avg. PCI Score	36



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2703	Airline Rd - 20" CI Water Line Replacement - Laurent to Ben Jordan	Public Works

Description

Replacement of 20" diameter cast iron water main with a 20" diameter PVC water line on Airline Rd. from Laurent to Ben Jordan.

Justification

The existing cast iron water line, constructed in 1953, is past its design life. Replacement with a 20" diameter PVC water line will ensure reliability and provide a life expectance of 75-100 years.

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ -	$ 2,576,807	$ 2,576,807
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ 2,576,807*	*$ 2,576,807*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ 2,576,807	$ 2,576,807
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ 2,576,807*	*$ 2,576,807*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WAT-2704	Replace 16" CI WL - Constitution, Craig, Forrest, Washington, Commerical	Public Works

Description

Replacement of 16" diameter cast iron water mains on Constitution St.,Craig St., Forrest St., Washington St., and Commercial St. with new 16" diameter PVC water lines.

Justification

These sections of 16" cast iron water lines were constructed as part of a 1952 water system improvements project and are past their design life. Replacement of these lines with 16" diameter PVC pipe will ensure reliability and provide a projected 75-100 years of life expectancy.

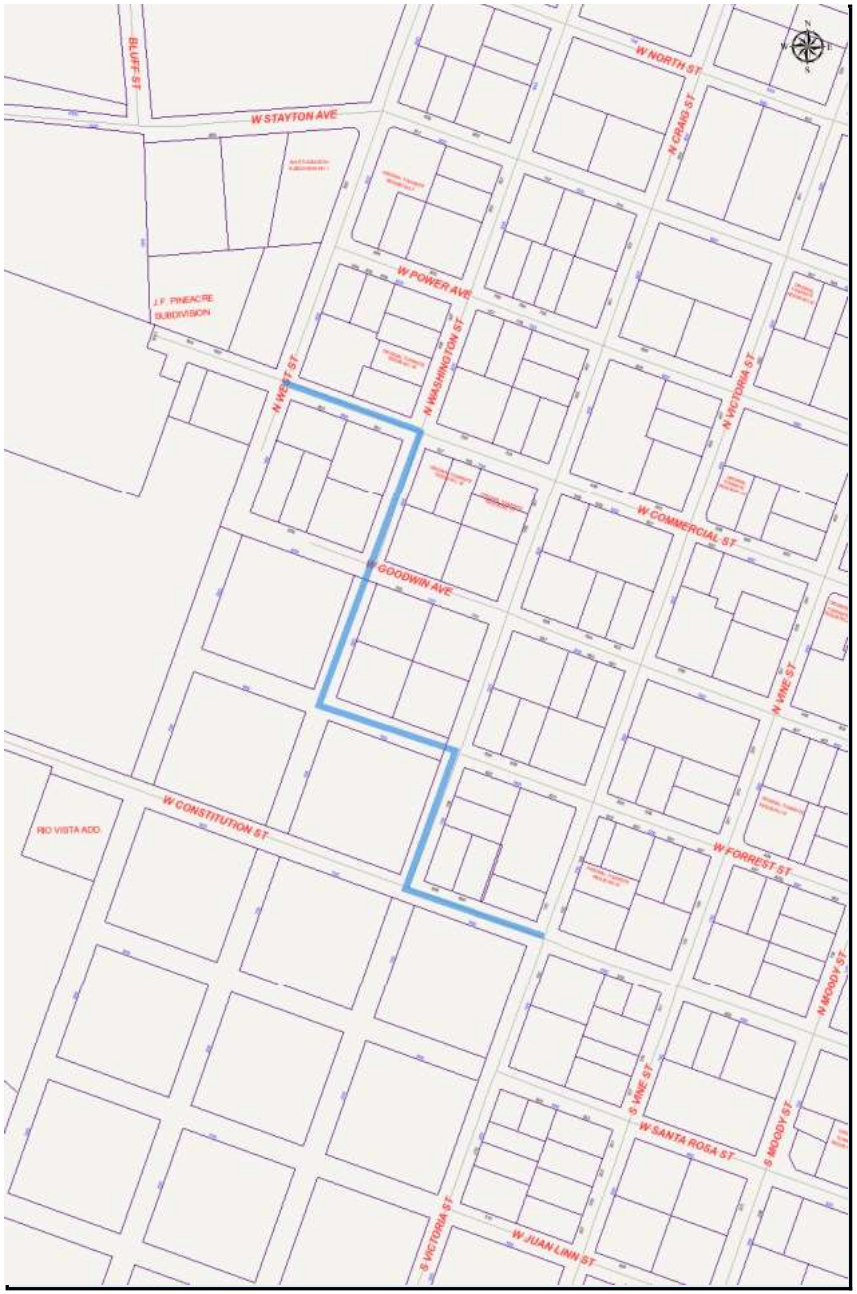
Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ -	$ 1,356,674	$ 1,356,674
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ 1,356,674*	*$ 1,356,674*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ 1,356,674	$ 1,356,674
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ 1,356,674*	*$ 1,356,674*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

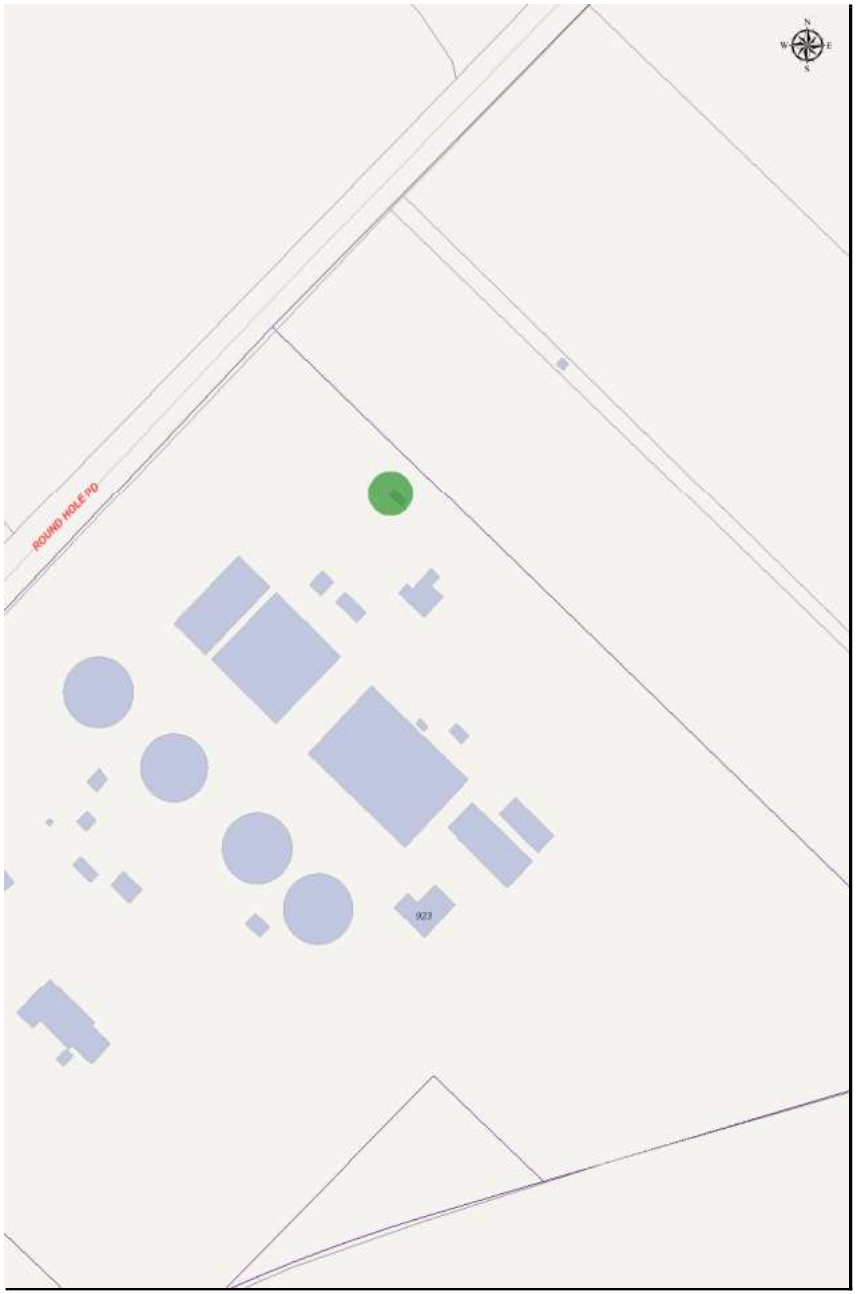
Project Number	Project Name	Department
WST-2701	Regional WWTP - Primary Treatment Structure Grit Removal	Public Works

Description

This project consists of the construction of a new grit removal system in the primary treatment structure.

Justification

Removal of grit during primnary treatment reduces the amount of sediment deposited in downstream treatment units and reduces abrasion on existing treatment equipment.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ -	$ 701,276	$ 701,276
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ 701,276*	*$ 701,276*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ 701,276	$ 701,276
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ -*	*$ -*	*$ 701,276*	*$ 701,276*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
WST-2702	I&I SSES Manhole Rehabilitation	Public Works

Description

Rehabilitation of approximately 360 sanitary sewer manholes.

Justification

Rehabilitation of the sanitary sewer manholes will reduce the infiltration/inflow into the City of Victoria's sewage collection system.

Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ -	$ -	$ 879,779	$ 879,779
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ -	$ -	$ *879,779*	$ *879,779*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ 879,779	$ 879,779
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	$ -	$ -	$ -	$ -	$ *879,779*	$ *879,779*

Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☐ Yes	☑ No
If yes, how much annually?		
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A



FY 2025 - 2027 CAPITAL IMPROVEMENT PROGRAM

Project Number	Project Name	Department
FIN-2501	Citywide ERP Software Project	Finance

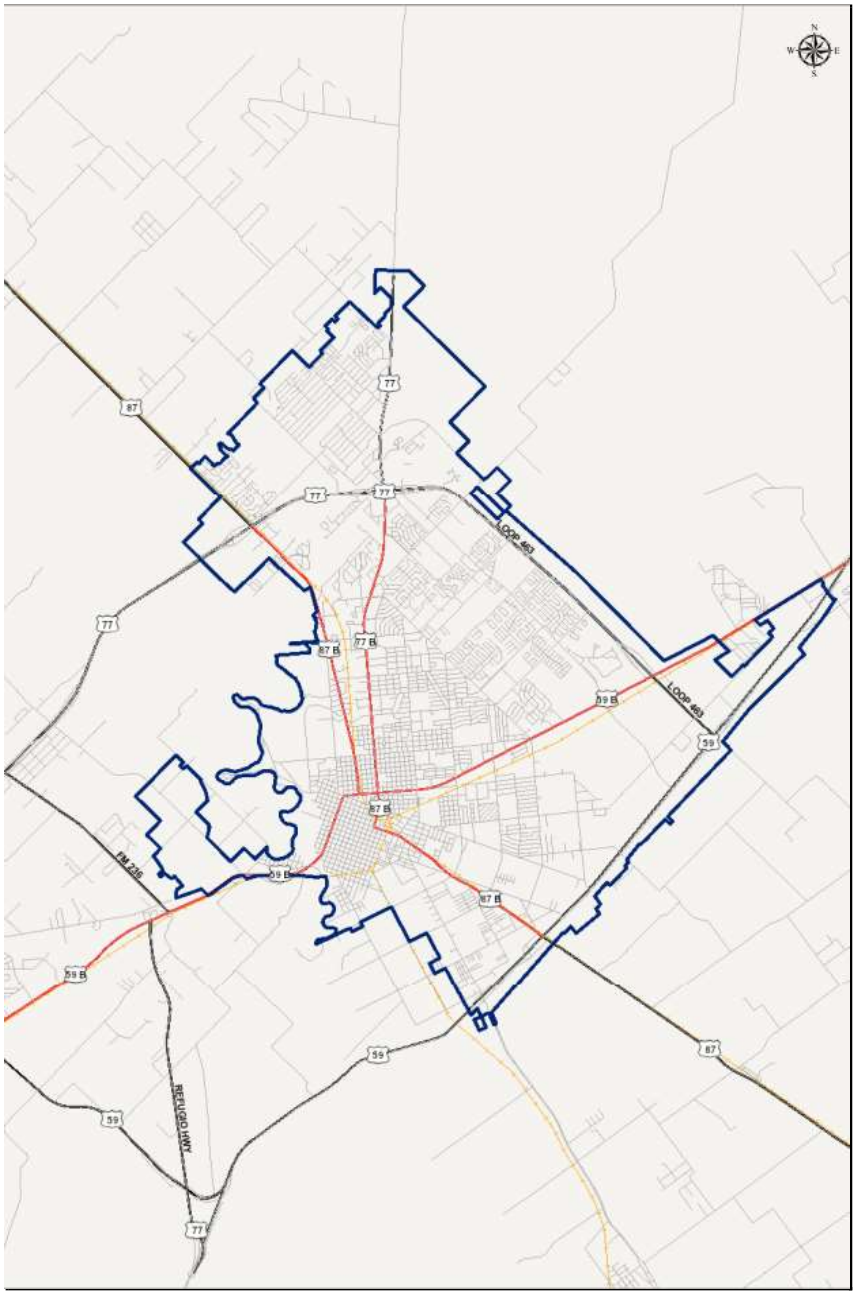
Description

An Enterprise Resource Planning (ERP) system is vital to any business. The ERP system will provide all core processes including Accounting, Budgeting, Procurement and Contract Management, Human Resource Information System (HRIS), and Utility Billing. An ERP system helps to manage all of these processes efficiently and concurrently; oftenly referred to as the system of record for an organization. It is critical for daily operations of each respective department within our organization.

This project will include both the cost to implement and license fees. Staff plans to phase the project over three years for implementation by core process, as listed above.

Justification

The current ERP system end of life for support will go into effect December 31, 2027. Software succession planning several years ahead of this deadline will help to ensure smooth transition of operational processes.



Project Costs	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
Land / ROW Acquisition	$ -	$ -	$ -	$ -	$ -	$ -
Pre-Engineering/Assessment	$ -	$ -	$ -	$ -	$ -	$ -
Engineering / Design	$ -	$ -	$ -	$ -	$ -	$ -
Construction / Rehab	$ -	$ -	$ 500,000	$ 500,000	$ 520,000	$ 1,520,000
Material / Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 500,000*	*$ 520,000*	*$ 1,520,000*

Funding Sources	Fiscal Year Plan 2023	2024	2025	2026	2027	Project Total
General Fund	$ -	$ -	$ -	$ -	$ -	$ -
G.O. / C.O. Bonds	$ -	$ -	$ -	$ -	$ -	$ -
Utility Funds and Bonds	$ -	$ -	$ -	$ -	$ -	$ -
VSTDC	$ -	$ -	$ -	$ -	$ -	$ -
Grants / TxDOT Overpass	$ -	$ -	$ 500,000	$ 500,000	$ 520,000	$ 1,520,000
Total Costs	*$ -*	*$ -*	*$ 500,000*	*$ 500,000*	*$ 520,000*	*$ 1,520,000*

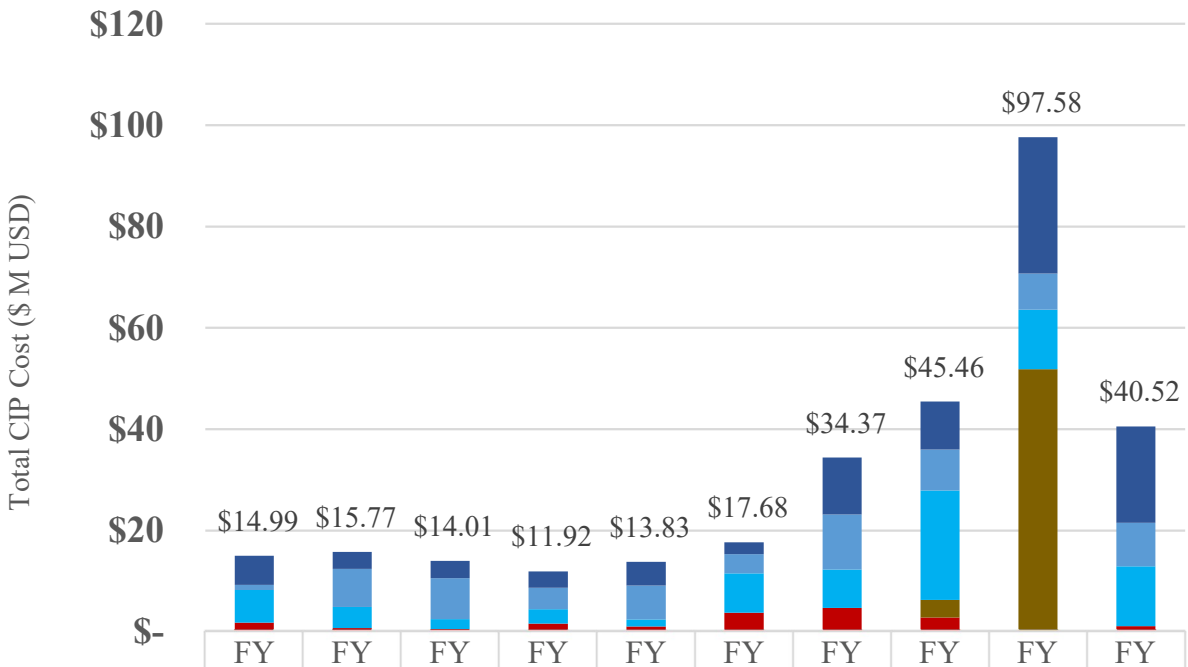
Project Schedule	
Start	January, 2027
End	December, 2027

Estimated Operational Impact		
Annual Maintenance Cost?	☑ Yes	☐ No
If yes, how much annually?	$	213,623
Additional staffing required?	☐ Yes	☑ No

2035 Comprehensive Plan	
Focus Area	Growth and Infrastructure
Plan / Study	N/A
Avg. PCI Score	N/A

CIP Program 10-Year History

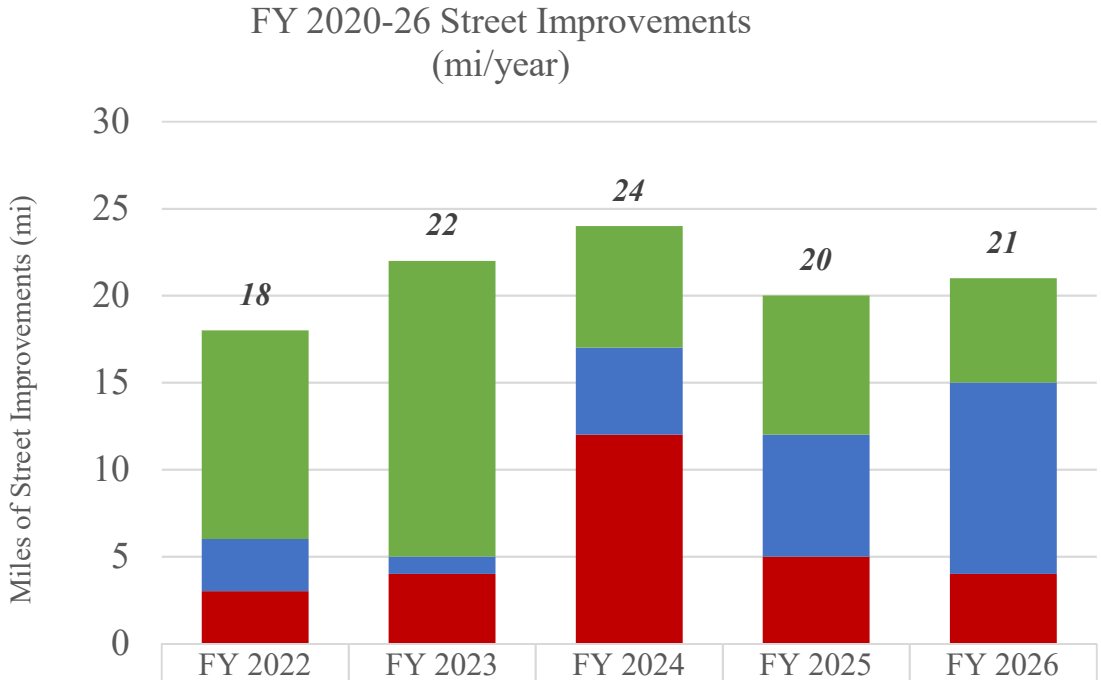
The CIP Program increased funding at the beginning of 2022 as the debt service was paid down and new debt was issued. The large jump in 2024 is the result of the Public Safety Building. This facility improvement project is the largest the City has undertaken in a 30 plus year history of capital projects.



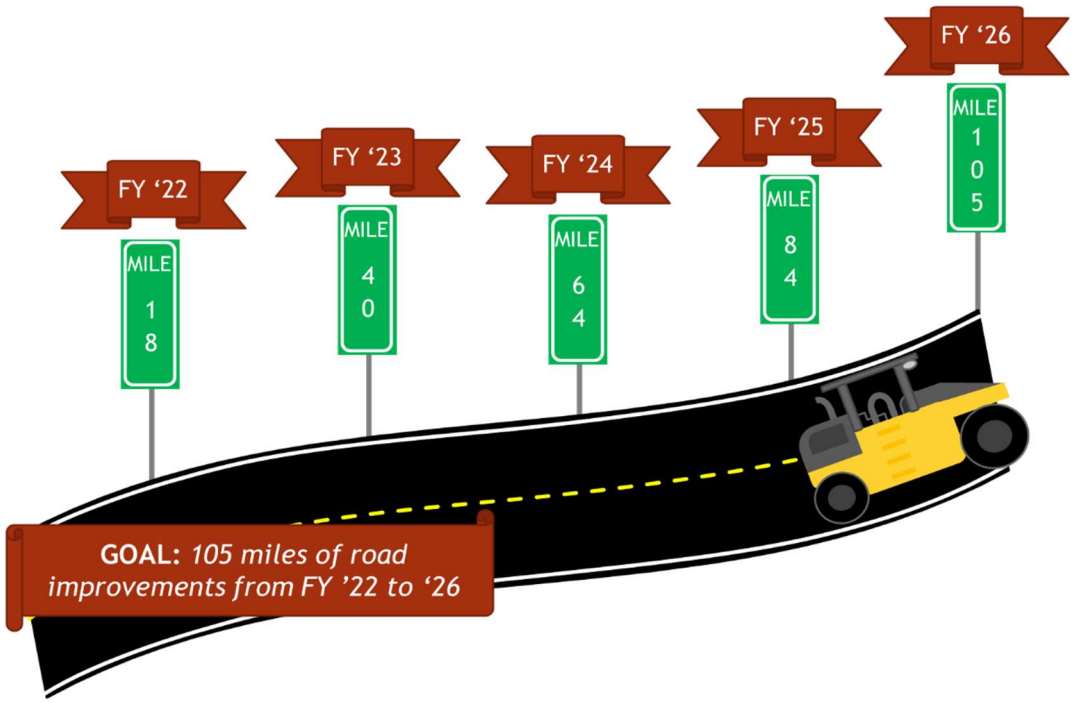
	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Residential	$5.76	$3.39	$3.45	$3.25	$4.71	$2.38	$11.2	$9.52	$26.9	$19.0
Thoroughfares	$0.98	$7.48	$8.07	$4.21	$6.67	$3.80	$10.8	$8.04	$7.11	$8.59
Utilities	$6.43	$4.15	$1.99	$2.82	$1.40	$7.72	$7.58	$21.6	$11.7	$11.8
Public Safety Bldg.	$-	$-	$-	$-	$-	$-	$-	$3.48	$51.5	$-
Other	$1.82	$0.75	$0.50	$1.64	$1.05	$3.78	$4.73	$2.82	$0.25	$1.10
Totals	$14.9	$15.7	$14.0	$11.9	$13.8	$17.6	$34.3	$45.4	$97.5	$40.5

Miles of Street Improvement Goal

The FY 2024-2026 CIP period marks the end of the City's goal to pave one-hundred-and-five (105) miles of roadway between FY 2022 and 2026. The graphic below shows the breakdown of various paving methods used to accomplish the goal.



	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Seal coat	12	17	7	8	6
Mill & Overlay	3	1	5	7	11
Reconstruction	3	4	12	5	4
Totals	18	22	24	20	21



Comprehensive Plan Summary

City Council adopted the Comprehensive Plan, Plan 2035, on April 5, 2016. Plan 2035 replaces the first officially adopted comprehensive plan for the City of Victoria, adopted by City Council in 2001. The Comprehensive Plan is comprised of three components: Existing City, Future City, and Implementation, and is based on inventories, analyses, transportation and alternative transportation systems plans, citywide systems plans, local plans, topic specific plans (infrastructure plans/storm water management plans), recreation and amenities systems, economic opportunity policies, annexation plans, public facilities plans, and existing land use. City Staff and Council review the City's Comprehensive Plan annually during the budget process. City Council will consider decisions to amend, adopt, or repeal parts of the Comprehensive Plan or any implementation tools used in the future in response to changing conditions, trends, community needs, and other information.

Plan Overview

The plan establishes a positive, sensible direction for the development of Victoria. The goals and policies of the Comprehensive Plan are implemented through regulations, agreements, community development programs, and land development. The City is taking a proactive rather than reactive role toward guiding the area's growth by intentionally expanding its understanding of development issues and capacity for planning. The five specific elements outlined in the plan, and the goals identified for each element, include:

Land Development

1. Orderly land development patterns.

2. Preserved and enhanced integrity, compatibility, value, and vitality of existing and new neighborhoods.

3. Adequate land areas for industrial parks and other major commercial/industrial developments to facilitate expanded employment opportunities and an increased tax base.

4. Land development that enhances Victoria's sense of community.

5. A variety of housing types and neighborhoods to meet Victoria's future housing needs.

6. Improved safety, appearance, and livability of existing neighborhoods.

7. Improved entry-level and moderate-income housing options in Victoria.

8. Enhanced appearance of the community by designing future development within the context of the physical environment and nearby development.

9. A strong sense of community identity established.

10. Pride instilled in the community by encouraging citizens to take responsibility for their actions in the upkeep and appearance of private and public property.

11. Coordinated City policies and codes regarding land use.

Mobility

1. A roadway network that accommodates the safe and efficient flow of traffic in, through and around Victoria.

2. Expanded regional accessibility via improved highway, rail, air, and barge canal modes of transportation.

3. Alternative transportation options for Victoria residents including public transportation, hike/bike networks, and improved pedestrian circulation.

4. Transportation strategies that will continue to ensure the city's clean air quality.

Growth Capacity and Infrastructure

1. Annexation activity that adds to the economic stability of the city and protects and enhances its quality of life and economic resources.

2. Improved condition of existing streets and durable design and construction of new streets.

3. Storm drainage systems that minimize public harm and property damage due to flooding.

4. Well-maintained and improved water and sanitary sewer systems.

5. Improved water quality and quantity.

6. Coordinated infrastructure improvements to serve future development.

7. Maintenance of fire and emergency medical services at a high standard.

8. A low crime rate and police services maintained at a high level.

9. Library services that meet the diverse information needs for all citizens of Victoria County.

10. An efficient municipal solid waste management system.

Economic Opportunity

1. Increased emphasis on retaining and expanding local businesses and industries.

2. A diversified and expanded local economy through the expansion of light industry and other businesses.

3. Improved quality and quantity of the present and future labor supplies in the Victoria region.

4. Existing infrastructure that is in good condition with ongoing planning for future infrastructure needs that will accommodate prospective business and industrial growth.

5. A business environment that will enhance the community's overall quality of life and promote further economic development.

Recreation and Amenities

1. Revitalization of existing parks.

2. Recreational opportunities that attract tourism.

3. An adequate quantity and equal distribution of parks, open space, and recreation facilities.

4. Natural greenbelts developed with trail systems to provide pedestrian and biking linkages for neighborhoods, schools, parks, and other destinations.

5. Additional recreational opportunities.

6. Adequate convention center/arena capacity to meet demand for additional public meeting space and activities.

7. Downtown Victoria revitalized as a balanced work, housing, cultural, and entertainment center – a place where there is a variety of day-to-day activity.

Implementation

Implementation of the Comprehensive Plan requires a commitment on the part of the City Council, appointed commissions, city management, and staff to apply the visions, goals, and objectives of the plan to their day-to-day decision-making processes. These decision-makers and advisors, along with citizens, developers, and other stakeholders, must have ready access to the Comprehensive Plan, which is available on the city's website and in printed form. The plan should be consistently referenced in planning studies and planning staff reports for development proposals and variance requests. It should become a key tool in the development of the city's annual budget. The plan also identifies existing policies and programs that need to be reviewed, along with new policies, programs, and initiatives to be considered. This day-to-day use of the Comprehensive Plan will play a critical role in its implementation.

The Victoria Comprehensive Plan is meant to be a flexible, working document allowing for adjustment to changing conditions over time. Shifts in political, economic, physical, technological, and social conditions, plus other unforeseen circumstances, may influence and change the priorities and fiscal outlook of the community. Therefore, an implementation plan, or the Action Agenda, is developed periodically to prioritize the Comprehensive Plan goals and recommendations. The 2016-2019 Action Agenda was replaced in 2021 with the 2021-2024 Action Agenda, which resets priorities and projects outlined in the Comprehensive Plan. This budget reflects many of the priorities and projects outlined in the new Action Agenda. Quarterly reports are published to the City's website to keep the public updated on implementation progress. Work on a new Action Agenda will begin this fiscal year.

Continuing the Planning Process

Progress on the Action Agenda is then reported quarterly to ensure the plan is consistently implemented and that any needed modifications or clarifications are identified. Ongoing monitoring of consistency between the plan and the City's implementing regulations are an essential part of this effort. The progress reports should include and highlight the following:

1. Significant actions and accomplishments, including the status of implementation for each major programmed task in the Comprehensive Plan.

2. Obstacles or problems in the implementation of the plan, such as proposed content amendments that have come forward.

3. Recommendations for needed actions, programs, and procedures to be developed and implemented, including: recommendation of projects to be included in the City's proposed Capital Improvements Program (CIP), as defined below; other programs/projects to be funded; and, priority coordination needs with public and private implementation partners.

Capital Improvements Programming

One of the most effective tools for implementing the Comprehensive Plan is a Capital Improvements Program, or CIP. Capital improvements include such items as streets, drainage channels/structures, water and sewer mains and systems, parks, fire stations, and other public buildings. Typically, capital improvements are relatively expensive, have a long lifespan, and are financed through the issuance of debt. Careful planning for capital improvements is necessary to ensure that major public investments are made in the right locations, at the right time, and in the right sequence. A Capital Improvements Program is a schedule of major capital improvements, listed in order of priority, with cost estimates, and their proposed means of financing. The CIP is a tool for analyzing the City's capital facility needs and priorities and balancing those needs with available and anticipated city resources. The process includes a financial analysis, which allows the city to predict its capacity to finance capital improvements after it has paid its basic operating costs.

A CIP is typically a five-year rolling plan. The first year becomes the basis for the City's capital budget for the fiscal year; then, the program is updated every subsequent year. The first year, that which has already been budgeted, is eliminated and, the remaining years are reevaluated and updated to reflect any changes in cost estimates or priorities. Finally, after those changes have been implemented into the CIP a new fifth year is added. The CIP process involves the City Manager's Office and the Engineering, Public Works, Development Services, and Finance Departments; and, all Department Directors involved with capital projects and purchases. Ideally, all capital improvements should align with the stated goals and objectives found within the Comprehensive Plan. When combined with a Comprehensive Plan, the CIP is a powerful planning, budgeting, and implementation tool. The City of Victoria has developed and continues to improve and refine an effective CIP process.

Statistical Tables

Bond Counsel.....McCall, Parkhurst & Horton San Antonio,Texas
Independent Certified
Public Accountants..... Harrison,Waldrop, and Uherek, Victoria, Texas
Financial Consultants..... RBC Capital Markets San Antonio, Texas
Delinquent Tax Attorney.....Linebarger,Goggan, Blair, & Sampson, LLP
Corpus Christi, Texas
Depository Bank.....Frost Bank, Victoria, Texas

*Includes all General Obligation and Certificate of Obligation Bonds.
SOURCE: City of Victoria

Ratio of Net General Bonded Debt to Assessed Value

Fiscal Year	Population	Assessed Value (In Thousands)	Gross Bonded Debt *	Debt Service Monies Available	Net Bonded Debt	Ratio of Net Bonded Debt to Assessed Value	Net Bonded Debt Per Capita
2015	64,919	3,979,855	186,675,000	1,239,296	185,435,704	4.66%	2,856.42
2016	66,094	4,178,822	177,735,000	1,055,859	176,679,141	4.23%	2,673.15
2017	67,574	4,160,573	91,860,000	1,087,155	90,772,845	2.18%	1,343.31
2018	67,659	4,227,488	14,834,000	1,057,457	13,776,543	0.33%	203.62
2019	67,106	4,081,607	132,245,000	1,087,736	131,157,264	3.21%	1,954.48
2020	67,326	4,262,738	66,935,000	1,094,813	65,840,187	1.54%	977.93
2021	67,326	4,334,156	58,695,000	1,136,663	57,558,337	1.33%	854.92
2022	37,078	4,678,295	43,545,000	1,004,543	42,540,457	0.91%	634.19
2023	65,377	5,150,096	35,850,000	1,104,162	34,745,838	0.67%	531.47
2024	64,953	6,191,361	32,290,000	1,435,564	30,854,436	0.50%	475.03
2025	65,891	6,445,551	76,470,000	1,424,309	75,045,691	1.16%	1,138.94

Number and Category of Building Permits Issued
Fifteen Yeah History

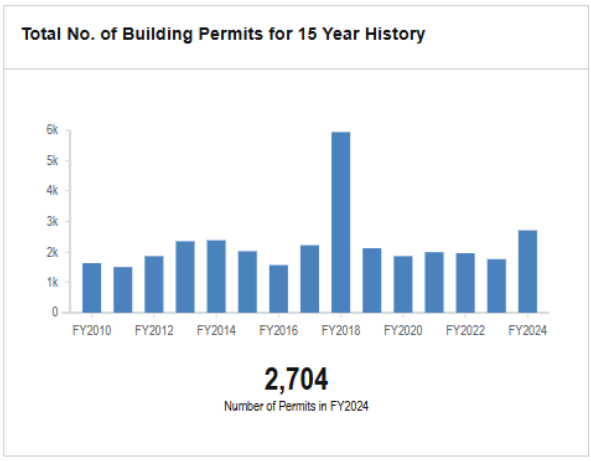
Fiscal	1 & 2 Family		Mulltiple Dwelling			Commercial		Remodel		Misc./Mobile		Total	
Year	No.	Value	No.	Value	Units	No.	Value	No.	Value	No.	Value	No.	Value
2010	46	8,006	0	0	0	42	23,625	855	16,045	684	2,014	1,627	49,690
2011	79	14,747	8	6,426	120	32	72,285	722	17,035	650	1,711	1,491	112,204
2012	105	18,524	10	11,832	286	36	61,568	945	23,499	748	4,896	1,844	120,319
2013	127	22,284	27	19,390	324	29	38,128	1345	29,885	814	4,390	2,342	114,077
2014	155	24,905	51	63,471	970	32	51,897	1068	21,503	1070	6,403	2,376	168,179
2015	148	23,542	29	8,322	84	19	8,961	920	23,849	913	4,540	2,029	69,214
2016	84	15,599	0	0	0	28	32,424	1015	35,558	438	3,963	1,565	87,544
2017	47	8,254	0	0	0	9	8,599	1553	21,659	598	3,827	2,207	42,339
2018	70	14,768	0	0	0	8	5,419	5,089	89,910	753	4,706	5,920	114,803
2019	102	8,835	19	7746	60	9	14,202	1,293	38,525	686	3,516	2,109	72,824
2020	155	0	0	0	0	6	14,284	1,141	12,981	546	799	1,848	28,064
2021	169	0	8	14976	168	18	33,436	1,216	31,363	586	1,997	1,997	81,772
2022	176	0	0	0	0	19	28,955	1,167	31,014	590	1,272	1,952	61,241

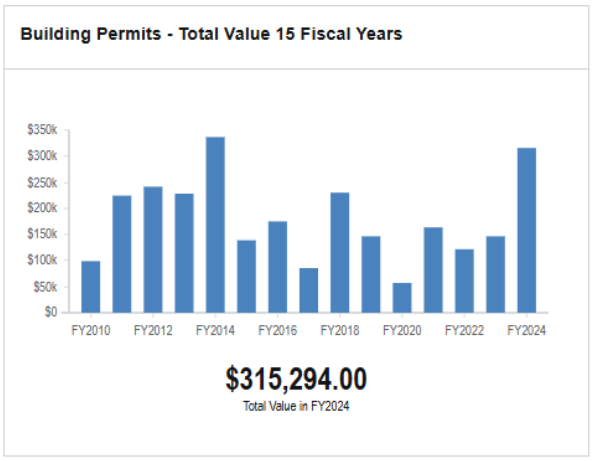
Note: Values are listed in thousands.

- The large increase in permit valuations from 2010 to 2011 is largely due to the construction of Caterpillar.
- Multiple Dwelling "No." Column includes Office/Clubhouse Building(s).
- The large increase in remodel permit vaulation from 2017-2018 is largely due to Hurricane Harvey Repairs.
- Multiple Dwelling "No." Column includes Office/Clubhouse Building(s).
- 1 & 2 Residential Family valuation are not included per HB852 and ordinance 2019-11 (10/9/2020)
- 1 & 2 Residential Family 61 of the 169 were General Land office Builds (GLO) (10/27/2021)
- 1 & 2 Residential Family 65 of the 176 were General Land Office Builds (GLO) (10/21/2022)

SOURCE: City of Victoria Inspections Department

*FY-22-23 Commercial value total includes VISD Mission Valley School (ETJ) $17,797.00



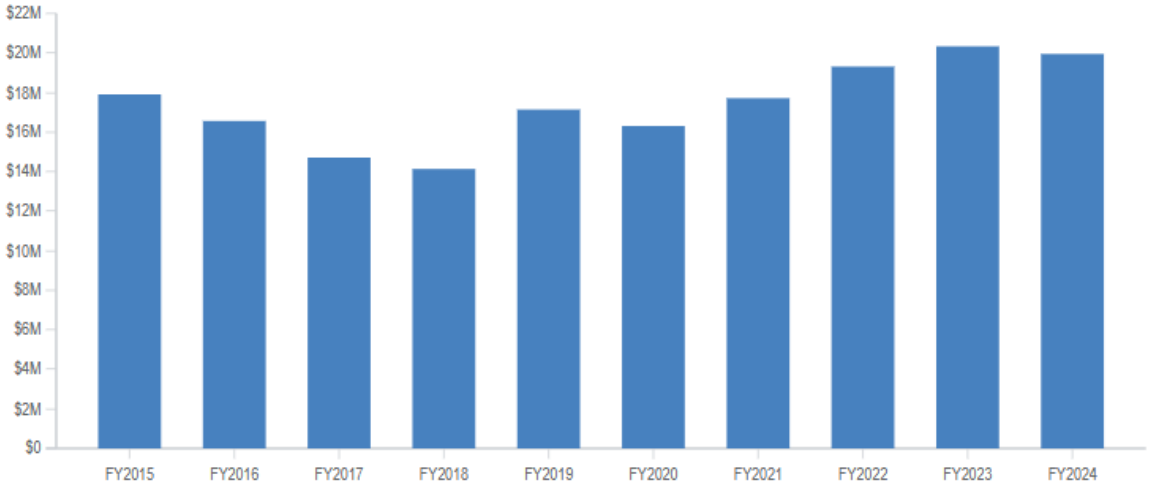


Sales Tax Revenue Last Ten Fiscal Years

Fiscal Year	Total of Sales Tax Collected	Total of Sales Tax Collected Percent of Ad Valorem Tax Levy	Equivalent of Ad Valorem Tax Rate	Sales Tax Per Capita
2015	17,937,136	77.17%	0.4507	271.39
2016	16,555,680	69.37%	0.3962	245
2017	14,710,140	59.79%	0.3536	217.69
2018	14,133,652	56.17%	0.3343	209.16
2019	17,111,735	64.50%	0.4014	254.16
2020	16,337,766	43.15%	0.2639	242.67
2021	17,744,035	62.03%	0.2866	264.53
2022	19,291,123	63.68%	0.3116	295.08
2023	20,361,685	67.14%	0.3289	313.48
2024	19,150,000	63.12%	0.2971	290.63

1. This formula includes both taxable and frozen values.

Sales Tax Rev - FY24



$19,948,311.62

Total of Sales Tax Collected in FY2024

Top 10 Water Consumers

Consumer	Type of Business	12-Month Water Consumption (In Thousands)	Percent of Total Consumed
Citizens	Hospital	40,559	1.33%
Caterpillar	Facility	34,496	1.13%
Victoria County Jail	Government	23,160	0.76%
Autumn Park	Apartment	21,122	0.69%
Creekstone	Apartment	19,918	0.65%
Pinnacle	Apartment	17,412	0.57%
Detar	Hospital	16,237	0.53%
Enchanted Gardens	Apartment	15,816	0.52%
Silvermine	Apartment	15,759	0.52%
Mockingbird	Apartment	13,814	0.45%

Connections	9/30/2024	9/30/2023	9/30/2022	9/30/2021
Water (Active)	23,440	23,428	23,392	23,252
Sewer (Active)	22,121	22,234	21,912	21,912
Garbage (Active)	20,207	20,183	19,965	19,965

SOURCE: City of Victoria Utility Billing Office

Demographic Statistics

Fiscal Year	Population	School Enrollment	Unemployment Rate
2014	64,919	14,467	4.50%
2015	66,094	14,427	3.80%
2016	67,574	14,339	4.90%
2017	67,659	14,253	5.20%
2018	67,106	14,253	5.20%
2019	67,326	13,821	3.50%
2020	67,326	13,419	8.80%
2021	67,078	13,239	6.00%
2022	65,377	13,193	6.00%
2023	64,953	12,900	4.20%
2024	65,891	12,899	4.50%

Property Tax Statistics

Property Tax Rates per $100 of Assessed Value

Fiscal Year	Tax Roll	Debt Service	General Fund	Total
2016	2015	0.2446	0.3265	0.5711
2017	2016	0.2507	0.3385	0.5892
2018	2017	0.2526	0.3426	0.5952
2019	2018	0.2627	0.3597	0.6224
2020	2019	0.2498	0.3617	0.6115
2021	2020	0.2457	0.3658	0.6115
2022	2021	0.2376	0.3506	0.5882
2023	2022	0.2127	0.3455	0.5582
2024	2023	0.1903	0.2995	0.4898
2025	2024	0.2979	0.1728	0.4707

Calculated Effective Tax Rates & Actual Tax Rates 10 Year History

Fiscal Year	Tax Roll	Calculated Effective Tax Rate	Actual Rate M&O + Debt = Total	Assessed Ratio	Tax Base
2016	2015	56.52¢	32.65¢ + 24.46¢ = 57.11¢	100.00%	4,178,822,370.00
2017	2016	58.92¢	33.85¢ + 25.07¢ = 58.92¢	100.00%	4,160,573,521.00
2018	2017	59.52¢	34.26¢ + 25.26¢ = 59.52¢	100.00%	4,227,487,841.00
2019	2018	62.24¢	35.97¢ + 26.27¢ = 62.24¢	100.00%	4,081,607,335.00
2020	2019	61.15¢	36.17¢ + 24.98¢ = 61.15¢	100.00%	4,262,737,870.00
2021	2020	61.15¢	36.58¢ + 24.57¢ = 61.15¢	100.00%	4,334,155,538.00
2022	2021	58.82¢	35.06¢ + 23.76¢ = 58.82¢	100.00%	4,678,294,583.00
2023	2022	55.82¢	34.55¢ + 21.27¢ = 55.82¢	100.00%	5,150,095,746.00
2024	2023	48.98¢	29.95¢ + 19.03¢ = 48.98¢	100.00%	6,191,361,001.00
2025	2024	47.07¢	29.79¢ + 17.28¢ = 47.07¢	100.00%	6,445,551,503.00

SOURCE: City of Victoria Finance Department

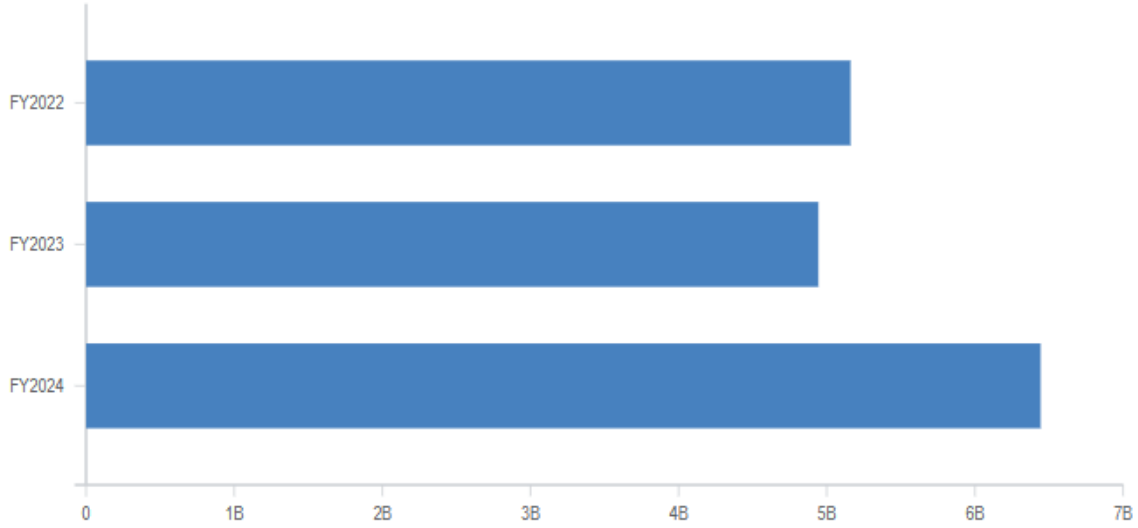
Principal Taxpayers

Taxpayer	Type of Business	2024 Assessed Valuation	Percentage of Total Assessed Valuation
Caterpillar Inc	Industrial	125,235,590	1.94%
Halliburton Manufacturing & LC	Oilfield	118,093,860	1.83%
Victoria WLE LP	Electric Utility	102,823,644	1.60%
AEP Texas Inc	Electric Utility	75,750,280	1.18%
Victoria of Texas LP	Medical	42,249,680	0.66%
Halliburton Energy Services	Industrial - Electric	36,803,280	0.57%
CW Victoria Owner LLC	Apartments	31,218,748	0.48%
Tres City Power LLC	Electric Utility	30,500,160	0.47%
HPI Victoria LLC	Apartments	28,914,230	0.45%
Aria Victoria LLC	Apartments	27,000,000	0.42%
Total		**$618,589,472.00**	**9.60%**

Note: Figures are based on January 1, 2024 assessed valuations
SOURCE: Victoria County Appraisal District

	2024 Assesed Valuation	% of Full Value	2023 Assessed Valuation	% of Full Value	2022 Assessed Valuation	% of Full Value
Residential:						
Single Family	3,684,462,428	49.9796	3,468,231,244	57.08	3,325,517,628	54.04
Multi-Family	445,058,924	6.03721	415,669,675	6.84	307,811,766	5.00
Vacant Lots	75,180,029	1.01982	107,880,790	1.78	45,914,505	0.75
Commercial and Ind	2,445,946,679	33.1792	1,230,752,670	20.26	1,445,674,356	23.49
Rural-Underdevelop	30,205,889	0.40974	41,538,601	0.68	46,671,734	0.76
Total Real Estate	6,680,853,949	90.6256	$ 5,264,072,980	86.64	$ 5,171,589,989	84.04
Personal:						
Business	439,713,819	5.96	462,928,880	7.62	865,911,400	14.07
Other	251,363,366	3.41	348,840,496	5.74	116,012,700	1.89
Total Personal	$ 691,077,185	9.37	$ 811,769,376	13.36	$ 981,924,100	15.96
Total Assessed Valu	7,371,931,134	100.00	$ 6,075,842,356	100.00	$ 6,153,514,089	100.00
(Gross)						
Less:						
100% Exempt	-421,685,416	(5.72)	(460,919,514)	(7.59)	(344,549,197)	(5.60)
Agricultural Value	-34,541,835	(0.47)	(39,181,926)	(0.64)	(26,969,688)	(0.44)
Homestead Exemp	-	-	-	-	-	-
Homestead Cap L	-261,925,340	(3.55)	(189,137,395)	(3.11)	(97,660,237)	(1.59)
Veteran Exemptio	-82,695,205	(1.12)	(70,772,735)	(1.16)	(61,137,919)	(0.99)
Property Abated	-	-	-	-	(41,253,040)	(0.67)
<$500 Exempt-Mir	-	-	-	-	-	-
House Bill 366	-591,252	(0.01)	(671,130)	(0.01)	(957,350)	(0.02)
Freeport	-87,879,060	(1.19)	(89,651,400)	(1.48)	(86,463,850)	(1.41)
First Responder S	-465,470	(0.01)	(443,250)	(0.01)	(410,262)	(0.01)
Military Active Dut	-231,340	(0.00)	(215,470)	(0.00)	(198,850)	(0.00)
Pollution Control	-14,123,250	(0.19)	(14,809,235)	(0.24)	(12,594,860)	(0.20)
Low Income Housi	-8,361,525	(0.11)	(8,026,094)	(0.13)	(3,715,165)	(0.06)
Individual over 65	-58,257,954	(0.79)	(51,717,863)	(0.85)	(50,878,281)	(0.83)
Total Frozen Appr	-1,040,821,366	(14.12)	(991,792,350)	(16.32)	(899,434,739)	(14.62)
Total Exemptions	$ (2,011,579,013)	(27.29)	$ (1,917,338,362)	(31.56)	$ (1,626,223,438)	(26.43)
Net Taxable Apprais	$ 5,360,352,121	72.71	$ 4,158,503,994	68.44	$ 4,527,290,651	73.57
Estimated Frozen Ta	836,381,066	11.35	$ 697,011,742	11.47	$ 635,188,607	10.32
Taxable Assessed V	$ 6,196,733,187	84.06	$ 4,855,515,736	79.92	$ 5,162,479,258	83.89

SOURCE: 2024, 2023, and 2022 Tax Reports
Victoria County Appraisal District



6,445,551,503

Taxable Assessed Value in FY2024

Assessed And Estimated Actual Value of Property for Last Ten Fiscal Years

		Real Property		Personal Property		Total		Ratio of Total Assessed To Total
Fiscal Year	Tax Roll	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Estimated Actual Value
2016	2015	3,231,880,720	3,231,880,720	946,941,650	946,941,650	4,178,822,370	4,178,822,370	100%
2017	2016	3,290,947,931	3,290,947,931	869,625,590	869,625,590	4,160,573,521	4,160,573,521	100%
2018	2017	3,346,891,543	3,346,891,543	880,596,298	880,596,298	4,227,487,841	4,227,487,841	100%
2019	2018	3,303,289,095	3,303,289,095	778,318,240	778,318,240	4,081,607,335	4,081,607,335	100%
2020	2019	3,443,726,620	3,443,726,620	819,011,250	819,011,250	4,262,737,870	4,262,737,870	100%
2021	2020	3,540,224,208	3,540,224,208	793,931,330	793,931,330	4,334,155,538	4,334,155,538	100%
2022	2021	3,820,774,171	3,820,774,171	857,520,440	857,520,440	4,678,294,611	4,678,294,611	100%
2023	2022	4,156,979,376	4,156,979,376	993,116,370	993,116,370	5,150,095,746	5,150,095,746	100%
2024	2023	5,119,593,531	5,119,593,531	1,071,767,470	1,071,767,470	6,191,361,001	6,191,361,001	100%
2025	2024	5,708,389,478	5,708,389,478	849,667,836	849,667,836	6,558,057,314	6,558,057,314	100%

SOURCE: Victoria County Appraisal District

Note: The City's maximum tax rate under Charter adopted January 31, 1956, is set at $2.00, unless authority be granted by special election of qualified voters to increase maximum levy up to $2.50 maximum authority by State Law.

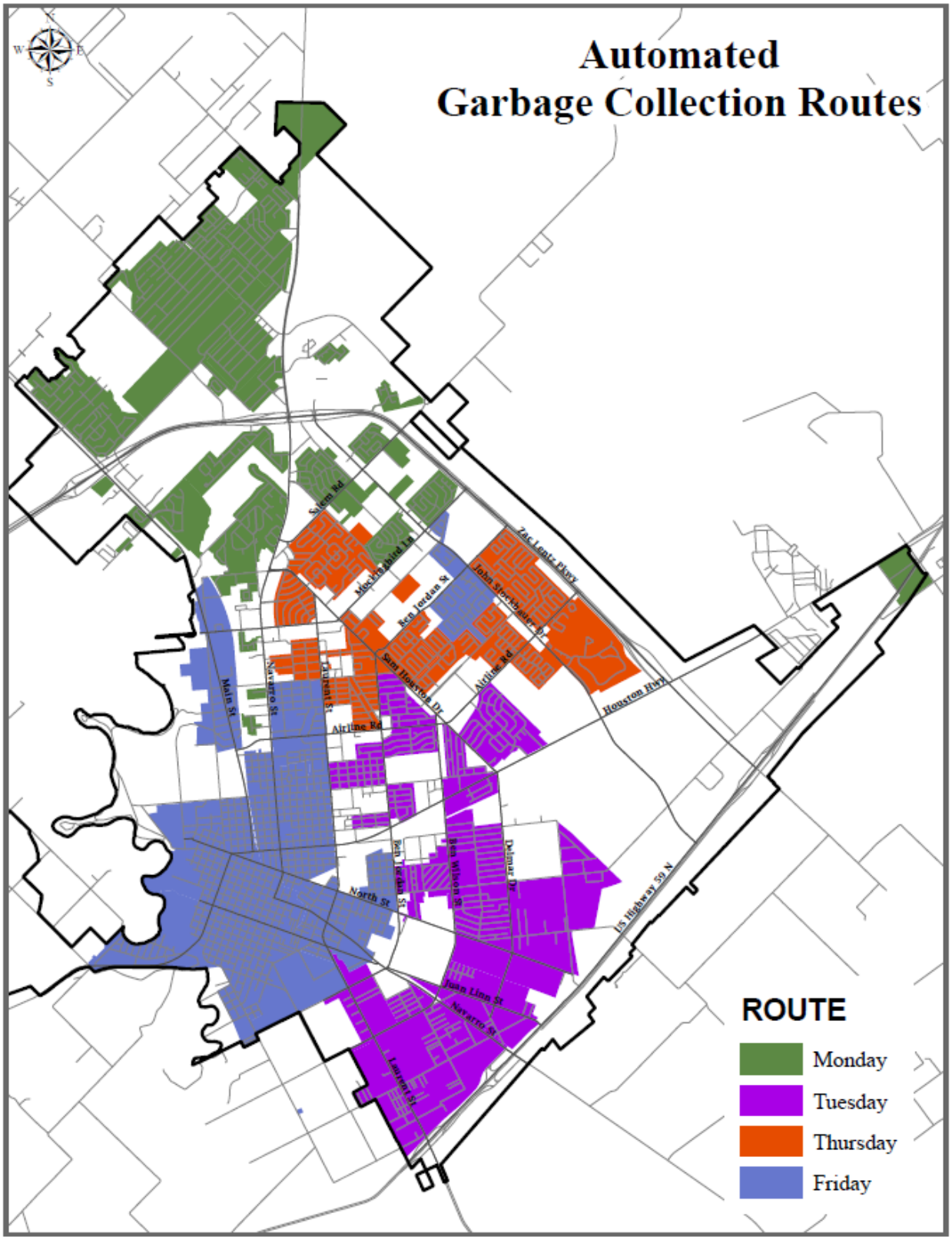
Property Tax Levies and Collections for Last Ten Fiscal Years

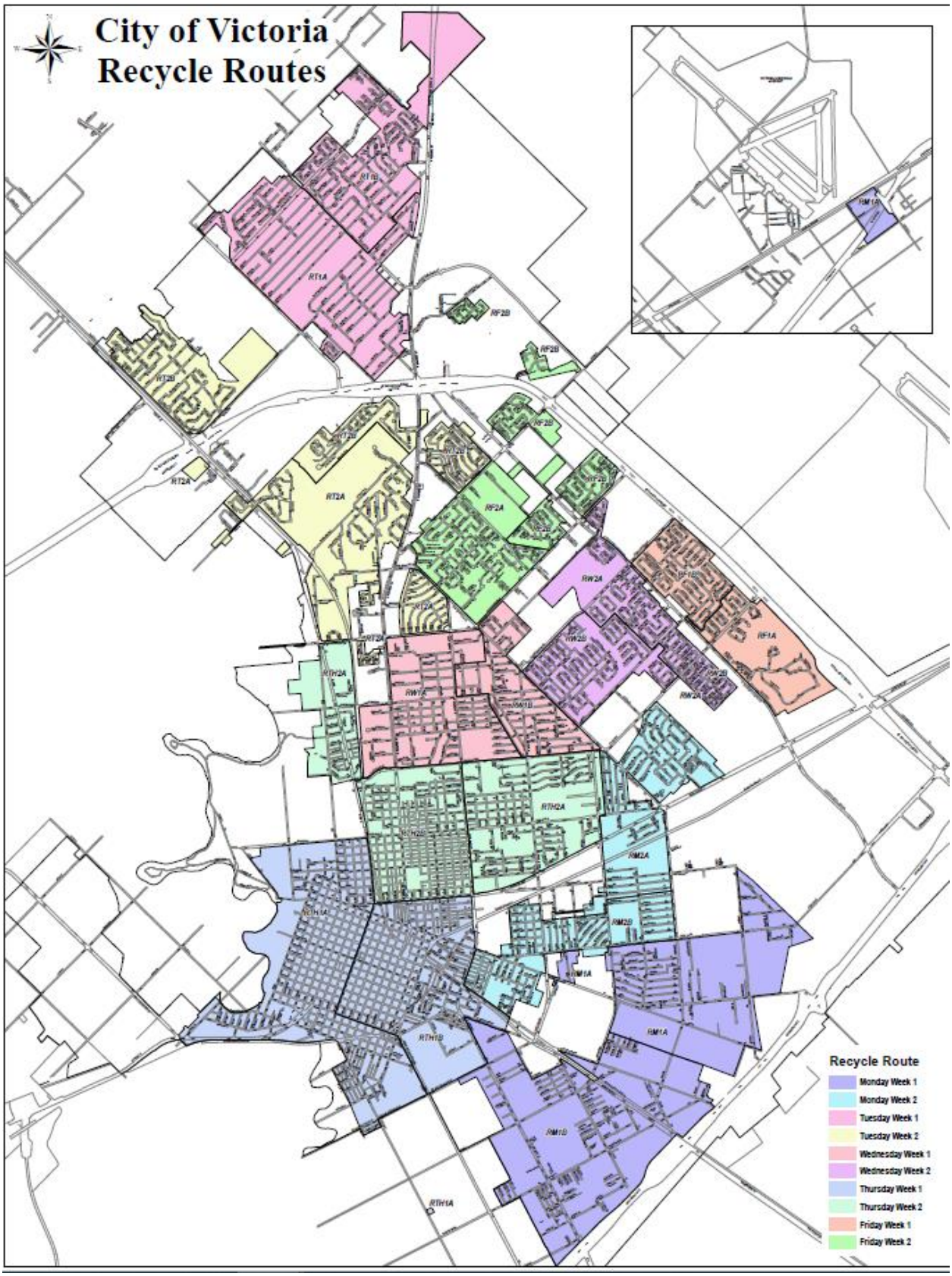
Fiscal Year	Tax Levied for the Fiscal Year (Original Levy)	Adjustments	Total Adjusted Levy	Collections Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
				Amount	Percentage of Levy		Amount	Percentage of Levy
2014	55,910	(325)	55,586	3,382	6.09%	-325	3,058	99.80%
2015	91,923	(298)	91,625	4,253	4.64%	-298	3,955	99.73%
2016	137,202	(300)	136,902	4,428	3.23%	-300	4,129	99.60%
2017	103,468	(28)	103,440	6,933	6.70%	-28	6,905	99.42%
2018	128,519	(43)	128,476	9,040	7.04%	-43	8,996	99.55%
2019	132,436	194	132,631	18,637	14.05%	-301	18,336	99.44%
2020	137,399	(508)	136,891	25,463	18.60%	-42	25,421	99.39%
2021	220,307	(30,003)	190,305	26,464	13.91%	-1,755	24,710	99.25%
2022	527,889	(53,898)	473,990	170,019	35.87%	-	170,019	97.45%
2023	29,048,659	1,221,583	30,270,242	29,228,852	96.56%	-718.51	29,228,133	96.56%

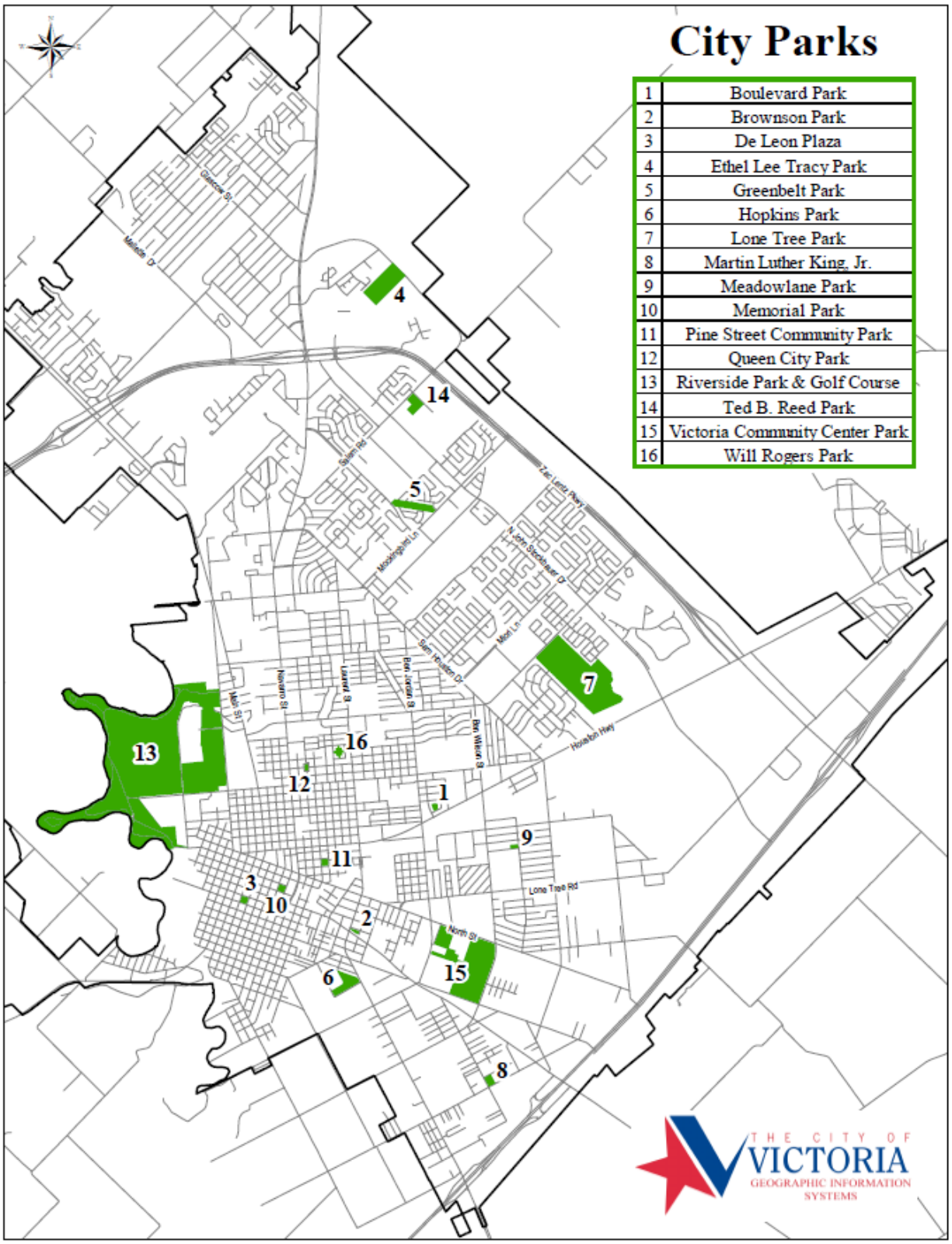
SOURCE: City of Victoria
Victoria County Appraisal District

Note: The information above is presented to illustrate the City's ability to collect the amount it review for fiscal year, rather than provide a detailed breakdown of the revenue recognized in a fiscal year.

Other Information




City of Victoria
Recycle Routes
Recycle Route
Monday Week 1
Monday Week 2
Tuesday Week 1
Tuesday Week 2
Wednesday Week 1
Wednesday Week 2
Thursday Week 1
Thursday Week 2
Friday Week 1
Friday Week 2


City Parks
1 Boulevard Park
2 Brownson Park
3 De Leon Plaza
4 Ethel Lee Tracy Park
5 Greenbelt Park
6 Hopkins Park
7 Lone Tree Park
8 Martin Luther King, Jr.
9 Meadowlane Park
10 Memorial Park
11 Pine Street Community Park
12 Queen City Park
13 Riverside Park & Golf Course
14 Ted B. Reed Park
15 Victoria Community Center Park
16 Will Rogers Park
Glascow St
Melville Dr
Salem Rd
Mockingbird Ln
Zeke Lentz Pkwy
N John Stockbauer Dr
Mistl Ln
Sam Houston Dr
Navarro St
Leonard St
Ben Jordan St
Ben Wilson St
Houston Hwy
Main St
Lone Tree Rd
North St
THE CITY OF VICTORIA
GEOGRAPHIC INFORMATION SYSTEMS

Expenditure Codes

EXPENSES: This classification includes all items of expenditures incurred for current administration, operations and maintenance, and for materials and equipment in the nature of renewals or replacements, which do not add to the capital assets of the City.

CAPITAL OUTLAY: This classification includes expenditures of every character which increase the capital assets of the City in the way of land, buildings, structures, improvements, equipment, etc.

PERSONAL SERVICES

500105 Regular Payroll: The regular straight-time salaries paid to employees who hold budgeted positions within the City.

500110 Temporary Hourly Payroll: Payments of straight time wages to employees who are hired by the City on a temporary basis.

500115 Additional Straight Time Pay: Payments made to a non-exempt employee who works overtime during a week and who took either vacation, sick leave, or holiday leave during the same week. Under FLSA regulations, true overtime pay is given to an employee only if he works more than forty hours per week. In the case of an employee taking time off during the week and working extra hours during the same week, the employee is compensated for the extra hours at his/her normal regular hourly pay rate.

500125 Premium Pay: Payments made to non-exempt City employees for hours worked in excess of the prescribed maximum number of hours allowed in their work weeks - usually forty (40) hours. Employees are remunerated at their individual overtime pay rates - generally, one and one half (1½) times their regular hourly pay rate.

500130 Longevity Pay: Payments made to all full-time employees to recognize the value of their longevity of service. Stability pay is earned at the rate of four dollars ($4.00) per month for each full year of service up to and including a maximum of twenty-five (25) years.

500135 Higher Classification Pay: Payments made to Certified Fire and Police at a salary level higher than the normal salary level. To be eligible for higher classification pay, an employee who is required to perform the duties of a particular classification is paid the minimum salary for that position during the time the employee performs those duties.

500140 Certification Pay: Pay given to police officers who receive certification through the Texas Commission of Law Enforcement Officer Standards and Education and to firefighters who receive certification through the Texas Commission on Fire Protection Standards and Education. There are three levels of certification pay for police officers and for firefighters.

500142 Stipend Pay: A reimbursement program for Fire Department employees who have successfully completed the Texas DSHS Paramedic certification or Texas Peace Officer certification at the employee's expense. The employee must remain in their employment for a period of 48 months after the issuance of the stipend. If an employee terminates their employment for any reason within a period of 48 months after the issuance of the stipend, the employee is obligated to reimburse the City a proportionate cost.

500145 Field Training Pay: Program wherein the City pays per month to senior patrol officers who provide training instruction to new police cadets.

500200 Texas Municipal Retirement System (TMRS): Contributions to the Texas Municipal Retirement System (TMRS) made by the City to help provide for the retirement needs of its personnel. All budgeted employees working 1,000 hours per year or more must join TMRS. For all covered employees, the City makes a monthly contribution to the TMRS which represents a two for one match against a six percent contribution on total gross wages made by each employee.

500300 Federal Insurance Contribution Act (FICA): Contributions made by the City to the Social Security system. The current contribution rate is an amount equal to 7.65 percent of gross wages.

500400 Health Insurance: City portion of employee health and accident insurance premiums. The City pays a portion of health insurance premiums for all budgeted employees who consistently work 130 (one hundred thirty) hours per month. The individual employees have the option to insure their dependents under the City's health plan. Dependent health premiums for an employee covering spouse and/or family vary based on the plan option chosen by the employee (plan details available in Health Plan Fund section).

500410 Retired Employees' Medical Insurance: City portion health insurance premiums for retired employees.

500450 Dental Insurance: City portion employee dental insurance premiums for employees who elect dental coverage. Employees have the option of dental coverage for themselves and/or their dependents.

500500 Employees' Life Insurance: City-paid employee term life insurance premiums of annual salary per month. The City supplies life insurance coverage to each employee equal in value to his or her gross annual salary. City-paid life insurance terminated effective 12/31/10, at which time employees are able to purchase at their expense.

500600 Workers' Compensation: The City provides workers' compensation insurance to cover the medical costs and lost wages of employees who are injured while on the job.

500700 State Unemployment Tax: Monies paid by the City to reimburse the State for payments made to unemployed former City workers.

500750 ICMA: City-paid contributions to the International City/County Management Association retirement savings plan on behalf of the city manager per contract terms.

500760 Short Term Disability:

500900 Auto Allowance: Allowance to City Manager and City Council for use of their personal cars.

500910 Safety Footwear Allowance: Allowance to City employees for safety footwear. The City reimburses all employees required to wear steel-toe safety boots an annual allowance of $125.00 (pre-tax amount).

MATERIALS AND SUPPLIES: Articles and materials which are subject to rapid consumption or deterioration and are of small value. This category also includes tools, equipment and accessories which are too inexpensive to be capitalized.

510005 Office Supplies: All supplies necessary for the operation of an office, such as pencils, stationery, postage, printing costs, etc. Office equipment such as calculators and furniture which are too inexpensive to capitalize are also included in this account. (Does not include the repair or rental of office equipment, membership fees or subscriptions.)

510007 Office Supplies - Licenses: Individual computer software packages which cost less than $1,000 each are charged to this account.

510010 Accessories, Equipment, Small Tools and Supplies: Articles of small unit value (under $1,000.00) subject either to loss or rapid deterioration such as calipers, compasses, drafting instruments, bits, saw blades, hand tools, thermometers, engineer's stakes, handcuffs, tool racks, cleaning and sanitary supplies, flashlight batteries, cameras and supplies, telephone equipment, circuits and lines, film developing, non-V.E.S. vehicle accessories, return freight, cleaners and sharpening of blades.

510012 Hazardous Materials - Chemicals: All materials, equipment and services used in hazardous materials incidents responded to by the City's fire department.

510013 Technical Rescue: All materials, equipment and services used in technical rescue incidents responded to by the City's fire department.

510014 Station Supplies: Articles of small unit value (under $1,000) subject either to loss or rapid deterioration for fire stations.

510015 Fuels and Lubricants: All fuels, fluids and lubricants consumed in the regular operation of either City or outside agency vehicles and equipment.

510025 Chemical, Medical and Surgical: Medicine, prescriptions, aspirin, first aid kits, soda ash, alum chlorine, sodium hexametaphosphate, and other chemical, medical, and surgical supplies.

510030 Botanical and Agricultural: Disinfectants, fertilizers, seeds, bulbs, trees, plants, poisons, insecticides, herbicides, etc.

510031 Mosquito Spraying: Supplies necessary for periodic mosquito spraying.

510035 Household Furnishings: Bedding, tableware, kitchenware, etc., for fire stations.

510040 Dog Supplies: Supplies necessary for the care of the K-9 unit of the Police Department.

510045 Uniforms and Clothing: All pieces of clothing and badges bought by the City, including handguns with a unit value of less than $1,000.

510050-510063 Merchandise Purchases: Expenditures for merchandise purchased for resale for Riverside Park Golf Course and/or Bootfest, including beer, wine, non-alcoholic beverages, water, food, clothing and other accessories.

510065 Recreational Supplies: All equipment and sundry supplies used in the summer recreational programs.

510066 Softball Supplies: All equipment and sundry supplies used in the softball programs.

510067 Sand Supplies: Supplies necessary for the care of sand at Riverside Park Golf Course.

510068 Seed, Sod & Plants: Supplies necessary for the care of sod & plants at Riverside Park Golf Course.

510070 Traffic Markers: Material for signs (paint, sign blanks, lumber, metal posts, etc.) for marking lanes, directing traffic, etc.

510075 Fireworks: Fireworks purchased for the July 4th celebrations.

510085 Ammunition: Supply of bullets and shells for the Police Department.

510100 SWAT Expense: All uniforms and education related to the SWAT Unit for the Police Department.

MAINTENANCE OF BUILDINGS, STRUCTURES AND EQUIPMENT: This classification includes expenditures for materials or replacement parts used in the renewal, repair or improvement of any City-owned building, structure, land or equipment. Note: Replacement of parts or structures resulting from extensive storm or accident damage may be treated as capital expenditures. Please refer to the Capitalization Policy in this document for guidance. When maintenance from an outside source is required, a purchase order must be issued and the costs of both materials and labor must be charged to the appropriate maintenance account.

520005 Building Maintenance: Materials used in the repair or improvement of existing City-owned buildings.

520010 Heating, Ventilation and Air Conditioning Equipment Maintenance: Costs associated with the repair and maintenance of HVAC central and window-type units.

520015-520018 Computer and Software Maintenance: Costs associated with the repair and maintenance of computer equipment as well as maintenance agreements on software.

520020 Office Equipment, Instruments and Apparatus Maintenance: The cost of maintaining desks, chairs, filing cabinets, refrigerators, stoves, hot water heaters, chemical apparatus, surgical instruments, recreational or educational apparatus, cameras, tape recorders, computers, printers, electronic automotive and/or radio test equipment, and maintenance agreements on all office equipment.

520025 Machinery and Tool Maintenance: Maintenance costs associated with non-V.E.S. equipment such as stationary machinery, shop and plant equipment, aerator equipment, major tools, fire hoses, sharpening of saw blades, lawn mowers (except riding mowers), boats, trailers, etc.

520030 Miscellaneous Equipment Maintenance.

520035 Book Maintenance: The cost of book binding and repair.

520040 Vehicle Maintenance: All costs involved with the maintenance and repair of vehicles to outside vendor.

520105 Streets and Roadways Maintenance: All costs involved with the maintenance and repair of streets, sidewalks and curbs and gutters.

520107 Streets-Crack Seal: All costs involved with the maintenance and repair of streets using the crack-seal process.

520115 Storm Sewer Maintenance: All costs associated with the repair and maintenance of drainage ditches.

520116 Drainage Mowing Maintenance: All costs associated with the mowing of drainage ditches.

520120 Traffic Signal Maintenance: Materials and parts used to repair existing City-owned traffic signals.

520125 Street Light Maintenance: Materials and parts used to repair existing City-owned streetlights.

520130 Mains and Hydrants Maintenance: The cost of repairing and maintaining water and wastewater mains and fire hydrants.

520135 Meter and Meter Box Maintenance: Expenditures for the repair and maintenance of water meters and meter boxes.

520140 Softball Complex Light Maintenance: Expenditures for the repair and maintenance of lights at the softball complex.

520210 Lift Station Maintenance: Materials and parts used to repair and maintain wastewater lift stations.

520220 Park and Playground Light Maintenance: The cost of repairing lighting fixtures around the ball fields, tennis courts, splashpads, etc.

520230 Reservoir and Elevated Tank Maintenance: Expenditures involving the repair and maintenance of ground storage tanks, elevated tanks and standpipes.

520250 Other Structures Maintenance: The cost of repairing and maintaining fences, fire hose racks, pistol range, fire drill tower, ball field stadiums, splash pads, trails, etc.

530000 – 530150 Professional Services: Payments for the costs of legal, outside auditing, engineering services, surveys and appraisals, psychological testing and analysis, recording and filing fees, special investigations and witness fees, and third-party administrator fees for the City's health plan.

540005 Education and Professional Development: Payments made for conference registration, transportation, meals, lodging and other costs incurred by employees while attending schools and educational seminars.

540010 Computer Training: Payments for registration for training on various software packages.

540015 City-wide Training: Payments for the costs associated to various in-house training programs made available to City employees.

540020 Mileage Reimbursement: Payment made to employees for costs incurred for use of a personal vehicle for City business.

540025 Council Education and Professional Development: Payments made for conference registration, transportation, meals, lodging and other costs incurred by City Council members while attending schools and educational seminars.

550010-550025 Subscriptions and Memberships: Expenditures for subscriptions to newspapers, magazines and professional journals, and membership fees to professional organizations such as the Texas Municipal League.

560010-560022 Communications: Payments made for telephone services, including dedicated telephone lines for the transmission of computer information, cell phones, local telephone and long distance.

570010 Lights and Power: Payments made for electricity consumed by City departments.

570020 Heating: Payments made for natural gas, diesel and butane consumed for heating City workplaces.

580010 Laundry: Expenditures for the laundering of employee uniforms.

590010 Purchasing Overhead Fee: A fee charged to all departments to recover the cost of running the Purchasing Department. Each department is charged an amount based on the relation of their expenditure budget to the total budget.

590020 Capital Replacement Charges: A fee charged to City departments for the reimbursement of vehicles and equipment purchased by the Vehicle and Equipment Services Fund.

590025 Lease Program: A fee charged to City departments for the reimbursement of leased vehicles by the Vehicle and Equipment Services Fund.

590030 Repair Charges: Charges collected from City user departments for repairs to vehicles and equipment that do not fall within the normal coverage of the fleet services contract.

590040 V.E.S. Overhead Fee: A fee charged to all departments to recover the cost of running the Vehicle and Equipment Services Department. Each department is charged an amount based on the relation of their expenditure budget to the total budget.

590045 VES Fleet Services: A fee charged to City user departments for the operation of City-owned vehicles and equipment. The charges are based on a percentage factor applied based on the number of vehicles and equipment operated by user departments.

590050 Insurance Charges - Fleet: A fee charged to City user departments for the insurance of City-owned vehicles and equipment. The charges are based on a percentage factor applied based on the number of vehicles and equipment operated by user departments.

590055 Custodial Overhead: A fee charged to all departments to recover the cost of running the Custodial Services Department. Each department is charged an amount based on the relation of their expenditure budget to the total budget.

590060 Motor pool Lease Charge: The rental charge assessed to any department which rents a vehicle, a motorized, self-propelled piece of equipment, a communications devise or a piece of emergency equipment from the Motor pool.

590065 Building Services Overhead: A fee charged to all departments to recover the cost of running the Building Services Department. Each department is charged an amount based on the relation of their expenditure budget to the total budget.

590066 Building Services Charges: The charges to City user departments for building maintenance. The charges are based on the actual cost for building service repairs by user departments.

590070 Communications Equipment Lease Charge: A fee charged to City user departments for the operation of City-owned communications and/or emergency equipment (lights and sirens). The charges are based on a percentage factor applied based on the quantity of communications and emergency equipment operated by user departments.

590075 Communications - Radio Maintenance: Annual fee charged to City user departments for the operation of City-owned communication equipment (radios). The charges are based on a percentage factor applied based on the quantity of communication equipment operated by used departments.

590080 Print Shop Fees: A fee charged to all departments to recover the cost of labor performed by the Print Shop Department for printing projects. Each department is charged hourly for all printing performed by this department.

590085 Print Shop Overhead Fee: A fee charged to City funds to recover the cost of running the Print Shop Department. Each department is charged an amount based on the relation of their expenditure budget to the total budget.

590090 I.T. Lease Charge: The rental charge assessed to each City department which uses C.P.U. time.

590100 Safety Management Overhead: A fee charged to City funds to recover the cost of running the Safety Management Department.

600010-600070 Advertising and Publications: The costs associated with printing advertisements, public notices, etc.

600080 Group / Meeting Sales & Services: Expenditures related to promoting Victoria as a convention and meeting destination. Includes site visits, attendance at tradeshows and materials to be distributed at tradeshows.

610010 Commercial Equipment Rental: The cost of renting equipment such as dump trucks, bulldozers, draglines, office equipment, etc. from commercial sources.

610020 Vehicle Lease Program: The cost of leasing vehicles such as work trucks, etc. from commercial sources.

620010 – 620020 Public and Employee Relations: Expenditures related to the Annual Employee appreciation event and for items such as flowers for funerals, and retirement gifts.

620030 VIP Hospitality: Expenditures related to VIP hospitality for Bootfest sponsors.

630010-630040 Medical Claim Payments: Monies used to pay medical claims arising as a result of the operation by the City of a self-insured health plan.

630070 Wellness Program: Reimbursement made to employees and retirees who participate in the City's medical program for health club memberships. Employees and retirees are required to utilize their membership a certain number of times monthly to qualify for the reimbursement program.

630080-630200 Insurance payments paid to cover risks for general liability, police/professional liability, public officials' errors and omissions, boiler & machinery, fleet liability, contractors' equipment, radio towers, computer equipment, worker's compensation, etc.

640010 700 Main Center Building Rental: The cost to City departments for the rental of portions of 700 Main Center, a City-owned and maintained office building.

640020 Land and Building Rental: The cost of renting land and/or buildings for City use.

650010 Contract Labor: Monies used to pay non-City workers for jobs performed on a contract basis.

650020 Tournaments and Programs: Monies used to pay the cost of referees, etc. who provide contract services for the City's recreation programs.

650510-650560 Landfill Fees: Fees associated to dumping waste at the landfill, including sludge disposal fees, tipping fees, leachate hauling/disposal, etc.

660010 Principal: Payments made to reduce the principal amount of outstanding bonds.

660020 Interest: The annual amount required to pay for the use of outstanding bond principal.

660030 Agents Fees: Fees charged by banks who, as designated paying agents, redeem bond coupons from bondholders.

660040-660045 Bank Charges - Service charges for banking services as well as fees paid for use of credit card machines.

660050 Arbitrage Rebate Payment - Payment to the US Treasury equal to all interest earned on bond proceeds in excess of the bond yield.

670015 County Emergency Management - Payment to Victoria County for the City's portion of the interlocal agreement for the operation of an emergency management office.

670050 South Texas Zoological Society.

670130 Keep Victoria Beautiful.

670040-670420 Various Local Organizations: Disbursements made to various local organizations of hotel occupancy taxes collected from lodging establishments located within the City limits.

670515-670695 Building Maintenance Charges: Expenses made for building maintenance that will be charged to user departments.

690010 County Tax Assessor/Collector.

690020 Appraisal District.

700070 Refund Contracts.

700080 Refund of Collected Revenues.

700160 Administration Expense: Expenses related to Capital Improvement Projects.

700220 Court Costs, Judgments and Damages.

710010 Fuel Stock: All fuels, fluids and lubricants intended for consumption in normal vehicle or motorized equipment operations.

710020 Warehouse Stock: The goods carried in the warehouse inventory.

710030 Garage Consumables: Various consumable items, such as reflective tape, batteries, switches, used to maintain and/or repair vehicles.

710050 V.E.S. Communications Equipment Parts: All parts used to maintain and/or repair V.E.S. communications and/or emergency (lights and sirens) equipment.

720100-721900 Operating Transfers: Operating transfers between funds. These transfers only represent expenses to individual City funds, not actual expense to the City.

760010-760060 Display Sign: Historical, tour, and marker guides for City.

CAPITAL OUTLAY

900110 Buildings.

900120 Heating, Ventilation and Air Conditioning Equipment: Purchase of central mechanical heating, ventilation and air conditioning equipment and window air conditioners. (Does not include duct work and air registers.)

900130 Land.

900150 Other Structures: Includes fences, hose racks, etc.

900200 Streets and Roadways: Improvements to streets, parking lots, culverts and bridges.

900210 Sidewalks.

900220 Street Lights.

900230 Traffic Signals.

900240 Mains and Hydrants: Construction of new water and wastewater lines.

900300 Storm Sewers: Construction of new storm sewers.

900400 Meters and Meter Boxes.

900600 Reservoirs and Elevated Tanks.

950100 V.E.S. Motor Vehicles: Purchase of automobiles, trucks, motorcycles, heavy construction equipment, and all other motorized, self-propelled rolling stock.

950120 Office Equipment, Instruments and Apparatus: Purchase of desks, chairs, typewriters, filing cabinets, beds, refrigerators, stoves, hot water heaters, recreational or educational apparatus, cameras, electric hand dryers, tape recorders, printers, surveying instruments, scales, automotive and/or radio test equipment, etc. which have a unit of value of $5,000.00 or greater.

950300 V.E.S. Communications Equipment: Purchase of communications and biotelemetry equipment, vehicle emergency lights and sirens.

950400 Chemical, Medical, Surgical Equipment.

950500 Computer Hardware.

950510 Computer Software.

950530 Cabling and Conduit: Fiber installations.

950600 Machinery and Tools: Purchase of shop and plant equipment, major tools, stationary machinery, bullet-proof vests, motors, trailers, boats, training films or tapes, etc.

950700 Books: Purchase of books for the public library. All books purchased for the library are considered capital outlay even though their unit value is less than $1,000.00.

950900 Other Equipment.

950905 SWAT Equipment.

970020 Auc-Engineering: Engineering cost for large assets under construction.

970030 Auc-Construction: Construction cost for large assets under construction.

Glossary

Account – A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Account Payable – Represents a legal liability to pay and results from the goods and/or services requested in a purchase order or contract having been delivered to the City.

Accrual Accounting - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred. Ad Valorem Tax – A tax levied on the assessed value of real property (also known as “property taxes”).

ACLS - Advances Cardia Life Support.

AFIS - Automated Fingerprint Identification System. Computerized scanning of fingerprinting (no ink necessary) and for submitting fingerprints to the state and federal repositories. It allows extremely improved response times for results compared to mailing fingerprint cards and waiting monts or a year or longer for results.

AICP - American Institute of Certified Planners.

ALA - American Library Association.

AMLS - Advanced Medical Life Support.

Amortization – The process of allocating the cost of an intangible asset over a period of time. If also refers to the repayment of loan principal over time.

AOP – Acknowledgement of Paternity.

APCO - Association of Public Safety Communications Officials.

APA - American Planning Association

APX - (APX Data is the software company providing fire preplanning software); preplanning is the process of gathering and recording information that is crucial for firefighting operations and decision-making.

Appropriation – A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes.

Arbitrage Bond - A bond issued as part of an issue any portion of the proceeds of which are reasonably expected (at the time of issuance of the bond) to be used directly

or indirectly to (1) acquire higher yielding investments, or (2) replace funds which were used directly or indirectly to acquire higher yielding investments.

ARPA - American Rescue Plan Act.

ASCAP - The American Society of Composers, Authors and Publishers.

Assessed Valuation - A value that is established for real or personal property for use as a basis for levying property taxes.

Assessment Ratio - The ratio at which tax rate is applied to tax base. The assessment ratio is currently set at 100% by State law.

Audit - A comprehensive review of the manner in which the government's resources were actually utilized. The main purpose of an audit is to issue an opinion over the presentation of financial statements and to test the controls over the safekeeping of assets while making any recommendations for improvements where necessary.

Balance Sheet - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget – A budget in which estimated revenues equal estimated expenditures; which may include beginning fund balances less required reserves as established by City Council.

BMI - Broadcast Music Inc.

BOAT - Building Officials Association of Texas.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, bridges, and water and sewer lines.

Bonded Debt – The portion of indebtedness represented by outstanding bonds.

BPI - Building Professionals Institute.

Budget – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

Budget Calendar - The schedule of key dates or milestones which the City departments follow in the preparation, adoption, and administration of the budget.

Budget Document - The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message - The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal year, and recommendations of the City Manager. This section is also referred to as the City Manager's transmittal letter.

Budget Year - October 1st through September 30th, which is the same as the fiscal year.

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

BSC - Building Standards Commission.

BWC - (Body worn camera); all our paramedic crew leaders and fire inspectors/investigators wear cameras to record interactions with the public.

Calculated Effective Tax Rate - State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that goes down when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for additional debt service, newly annexed property, and newly constructed property. The City Charter limits the amount the calculated effective tax rate can be raised to no more than five percent in any one year. If it is raised by any amount in a year, State law requires that special notices must be posted and published.

Capital or Capital Outlay - For purposes of budgeting and accounting classification, the following must be met for an expenditure to be considered as capital outlay: 1) the asset must have a unit cost of $1,000 or more; 2) the asset must have an expected useful life of longer than one year or extend the life of an existing capitalized asset beyond its original life; 3) the asset must be owned by the City and be of a tangible nature; and 4) the expenditure must not be for a maintenance or repair item.

Capital Improvement Program (CIP) – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget - A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities and large scale remodeling.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CDBG – Community Development Block Grant – Federal HUD entitlement funds to meet a variety of needs of low-income citizens including housing, infrastructure, equipment, facilities and public services.

CEAT - Code Enforcement Association of Texas

CEO - Code Enforcement Officer

Certificate of Obligation (C.O.) – Legal debt instruments used to finance capital improvement projects. Certificates of Obligation are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. Certificates of Obligation differ from general obligation debt in that they are approved by the City council and are not voter approved.

C.E.T.R. – Calculated Effective Tax Rate

Certified Tax Roll – A list of all taxable properties, values and exemptions in the City. This roll is established by the Victoria Central Appraisal District.

Chief Executive Officer - Refers to the City Manager.

CFA – Civilian Fire Academy.

CFO – Chief Financial Officer.

COG – Council of Governments.

Collateralization – Investment backed by a pool of mortgage securities. The City of Victoria, Texas chooses to limit collateral to the following: 1) United States Treasury bills, bonds and notes, 2) Federal National Mortgage Association (FNMA), 3) Federal Home Loan Bank (FHLB), and 4) Surety bonds (Insurance).

CMO - Collateralized Mortgage Obligation.

Contingency – The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

CEU – Continuing Education Units.

COPS – Community Oriented Policing Services.

COV – City of Victoria.

COVID-19 – Coronavirus disease 2019.

Coverage Ratio - A term defined by revenue bond indenture (Water/Wastewater). Refers to the ratio of net revenues of the water and wastewater system, after all maintenance and operations expenses are considered, to total debt service. The minimum ratio required by the current bond indenture is 1.25.

CLEA - (Clinical Legal Education Association); is required to allows us to draw blood.

CMA - Three City County Marketing Association.

CNT - Crisis Negotiation Team (to negotiate with barricades suspects, hostage takers, etc.).

C.P.A. – Certified Public Accountant.

Current Taxes - Taxes that are levied and due within the ensuing fiscal year.

DAC – Direct Administration Cost.

Debt Service - The City's obligation to pay principal and interest on bonded debt.

Debt Service Fund – Used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deferral – Most commonly used as an abbreviation of “deferred income/revenue” or “deferred expense”.

Deferred Expense – Recorded when a liability is recorded, but the related expense will be incurred only in the future.

Deferred Income/Revenue – Recorded when a receivable is recorded, but the related income will be earned only in the future.

Delinquent Taxes - Taxes that remain unpaid after the date on which a penalty for nonpayment is attached, i.e. tax statements are mailed out in October and become delinquent if unpaid by January 31st.

Department - An administrative division of the City having management responsibility for an operation or a group of related operations within a functional area.

Depreciation - The process of estimating and recording the expired useful life of a fixed asset that is distributed over its revenue producing years.

Disbursement - Payment for goods and services in cash or by check.

DFU - Digital Forensics Unit; extract data from suspects cell phone and computers.

DOT – Department of Transportation.

DSHS - Texas Department of State Health Services.

DTU – Downtown Utility.

EDA – Economic Development Administration.

e/HDE - (Health Data Exchange); a cloud based platform that connects us with the local hospital for information exchanges as a part of the patient's continuation of care.

EMR – The Experience Modification Rating is a metric used by insurance carriers to gauge both the past cost of liability and workers' compensation claims and the future probability of additional claim costs.

Encumbrance - Any commitment of funds against an appropriation. It may be in the form of a purchase order or a contract. Encumbrance accounting is formally integrated into the accounting system for expenditure control purposes. An encumbrance differs from an account payable as follows: an account payable represents a legal liability to pay and results from the goods and/or services requested in a purchase order or contract having been delivered to the City. Until such time as the goods and/or services are delivered, the commitment is referred to as an encumbrance.

EOC – Emergency Operations Center.

EOL – End of Life.

Enterprise Fund - Generic terminology. Enterprise funds are used to account for operations financed and operated in a manner similar to private business enterprises in that they are self-supported by user fees. These funds use full accrual accounting and include Water and Wastewater, Community Center, 700 Main Center, Environmental Services, Softball Complex Funds and Riverside Golf Course Fund.

ESO - (The trademark of the patient care, fore reporting and inspections software platform) tracks all our incidents and fire inspections.

ETJ – Extraterritorial Jurisdiction.

Expenditure - A measurement of fund liabilities incurred (or expendable financial resources used) during a period for operations, capital outlay or debt service except for unmatured interest and principal on general long-term liabilities, which are recognized when due.

Expendable Trust Fund - Generic terminology. Expendable Trust Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, and other governments. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

Expense - A measure of costs expired or consumed during a period.

FEMA – Federal Emergency Management Agency.

FHLB - Federal Home Loan Bank.

Fiscal Year - October 1st through September 30th of each year.

Fixed Assets - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FMD - Fire Marshal Division.

FNMA - Federal National Mortgage Association.

Franchise Fee – A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, and cable television. Full Time Equivalent (FTE) – A position that is equivalent to a full-time 40 hour work week. Full Faith and Credit - A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance - The excess of assets over liabilities for governmental funds.

GAAP – Generally Accepted Accounting Principles.

General Fund - The General Fund is the largest fund within the City and accounts for most of the financial resources of the government, except those required to be

accounted for in another fund. This fund includes most of the basic operating services and general administration.

General Obligation Bonds (G.O.) – Bonds that finance a variety of public projects such as streets, buildings, and capital improvement. They are backed by the full faith and credit of the City and are voter approved.

General Obligation Debt - Tax supported bonded debt that is backed by the full faith and credit of the City.

GIS – Geographic Information Systems.

GISP - Geographic Information Systems Professional.

Goal – A long-term attainable target for an organization.

GFOA – Government Finance Officers Association.

Governmental Fund – Generic Terminology. Governmental funds are those through which most governmental functions of the City are financed. The following governmental fund types are maintained by the City: General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Fund.

Grant – Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

HIPAA – Health Insurance Portability and Accountability Act.

HUD – Housing and Urban Development.

IACP Net - Internation Association of Chiefs of Police Network. An information sharing, networking, and education/training online services; it shares the latest and greatest information and topics facing law enforcement leaders and agencies in the world.

IALEFI - International Association of Law Enforcement Firearms Instructors.

ICC - International Code Council.

ICMA – International City/County Management Association.

ICSC - International Council of Shopping Centers.

Interest-Only Strips (IO's) - Obligations whose payments represent the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

I.T. – Information Technology.

Infrastructure – Substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater facilities, etc.).

Interfund Transfers - Amounts transferred from one fund to another.

Intergovernmental Revenue - Revenue received from another governmental entity, such as county, state or federal governments.

Internal Service Fund - Generic terminology. These funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

IRC – International Residential Code.

ISO – International Organization for Standardization.

Inventory - A detailed listing of property currently held by the government.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Long-Term Debt – Any unmatured debt that is not a fund liability with a maturity of more than one year.

Maintenance and Operations - All operating expenses with the exception of salaries, wages and debt service, as used in the City's budget.

Major Fund – funds that have revenue, expenditures, assets, and/or liabilities that constitute more than 10 percent of the revenues, expenditures, assets, and/or liabilities of the total fund category.

MGPD – million gallon per day.

MPO – Metropolitan Planning Organization.

Modified Accrual Accounting - A basis of accounting in which expenditures are accrued but revenues are accounted for when they become measurable and available.

MSAT - a satellite telephone to use when cell service and internet is inoperable; such as hurricane or terrorist type hacking of our communications infrastructure

MTP – Metropolitan Transportation Plan.

NACM - National Association for Court Management.

NCIC – National Crime Information Center.

NeoGov - A three integrated, cloud-based talent management suite - Recruit, Develop, Manage - meet the unique needs of public sector HR teams by automating and supporting the entire employee lifecycle, streamlining processes and diversity initiatives, all from one centralized platform. This system will be used for recruitment, timekeeping, payroll, benefits, reporting & analytics.

NFPA - National Fire Protection Association

Non-major Fund – funds that have revenue, expenditures, assets, and/or liabilities that constitute less than 10 percent of the revenues, expenditures, assets, and/or liabilities of the total fund category.

Non-operating Expenditures – The costs of government services which are not directly attributable to a specific City program or operation. An example includes debt service obligations.

Non-operating Revenues – The incomes received by the government that are not directly attributable to providing a service. An example would be interest on investments.

NNO - National Night Out (kick off event), community events.

NRCS – National Resources Conservation Service.

NRPA - National Recreation and Parks Association.

O & M – Operations and Maintenance.

Objectives – A specific, measurable and observable result of an organization's activity that advances the organization toward a goal.

OCR - Off Channel Reservoirs

OPEB – Other Post-Employment Benefits – benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee, but does include healthcare premiums.

OpenGov - The cloud-based software used by the City for budgeting, reporting, and creating the budget document.

Operating Budget – A financial plan that presents proposed expenditures for the fiscal year and estimates of revenue to finance them. This portion of the budget pertains to

daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

OSHA - Occupational Safety & Health Administration.

PACE - (Property Assessed Clean Energy); Texas PACE Authority or Property Assessed Clean Energy.

PALS - Pediatric Advanced Life Support.

PEAC-WMD - (Palmtop Emergency Action for Chemical Weapons of Mass Destruction) Software for the Hazmat Team.

PEG – Public, Educational and Government.

Personnel Services - For the purpose of budgeting, this term refers to all wages and related items: regular pay, premium pay, longevity pay, social security, life insurance, retirement plan contributions, health insurance and workers' compensation insurance.

PFIA – Public Funds Investment Act.

PHTLS - Prehospital Trauma Life Support.

Policy – A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

POTW – Publicly Owned Treatment Plant.

PPV Fan - (Positive Pressure Fan); used to pressurize a structure on fire to force the fire gases and heat out during firefighting operations.

Principal-Only Strips (PO's) - Obligations whose payments represent the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

Property Taxes - Used to describe all revenue received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Fund Types – Proprietary funds are used to account for the City's ongoing organizations and activities, which are similar to those found in the private sector. There are two types of proprietary funds: enterprise funds and internal service funds.

RAC - (Regional Advisory Council); are administrative bodies responsible for trauma system oversight within the bounds of a given Trauma Service Area in Texas.

Requisition - A written request from a department to the purchasing office for specific goods or services. This action precedes the authorization of a purchase order.

Reserve - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Retained Earnings – Portion of net income that is retained rather than paid out.

Revenue – All funds received by a government other than expense refunds, capital contributions, and residual equity transfers.

Revenue Bond – Bonds whose principal and interest are payable exclusively from user fees.

Revenue Bond Indebtedness - Bonds of the City that are supported by the revenue generating capacity of the water and wastewater system.

ROW – Right of Way.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economical method.

RPGC – Riverside Park Golf Course.

SCBA - (Self contained breathing apparatus); the air tank firefighters wear.

SGR - Strategic Government Resources.

Sinking Fund - Is a savings strategy that involves set aside money each month to pay for a future expense.

Special Revenue Fund – Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specific purposes. Special revenue funds include Community Development Block Grant, Motel Tax, and Grant Funds.

STRAC - Southwest Texas Regional Advisory Council (organization that implements and maintain trauma and emergency health care systems for this region).

SWAT - Special Weapons and Tactics Team.

SWTP – Surface Water Treatment Plant.

SWR Team - (Swiftwater Rescue Team); goal is train all members

SCADA – Supervisory Control And Data Acquisition.

SCAUG – South Central Arc User Group.

TAAF - Texas Amateur Athletic Federation.

TAHN - Texas Association of Hostage Negotiators.

TAMIO - Texas Association of Municipal Information Officers.

TATOA - Texas Association of Telecommunication Officers Association.

Tax Base - The total value of all real, personal and mineral property in the City as of January 1st of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.

Tax Levy – The total amount of taxes imposed by the City on taxable property as determined by the Victoria Central Appraisal District. The resultant product when the tax rate per one hundred dollars is multiplied by the tax base. Tax levy is normally budgeted at ninety-eight percent, which is the assumed current collection rate.

Tax Rate - Total tax rate is set by Council and is made up of two components: debt service and maintenance and operations rates.

TCEQ – Texas Commission on Environmental Quality.

TCFP - Texas Commission on fire Protection.

TCMA – Texas City Management Association.

TCLEDDS - Texas Commission on Law Enforcement Data Distribution System (officer training records).

TCLEOSE – Texas Commission on Law Enforcement Officer Standards and Education.

TCPA - Texas Chiefs of Police Association. This group is the one that inspects and awards the department accreditation as a TCPA Best Practice Agency every four years.

TDHCA – Texas Department of Housing and Community Affairs.

TDLR - Texas Department of Licensing and Regulation.

TDSH EMS - (Texas Department of State Health Services); regulates ambulances and medical personnel.

TER – Texas Electronic Registration.

TFCA - (Texas Fire Chiefs Association); annual Best Practices renewal fee.

TFMA - Texas Floodplain Managers Association.

TLERA - Texas Law Enforcement Records Association. Network for training, education and networking for personnel responsible for record keeping and management in law enforcement.

TLO-Trans Union - "The Last One". It is a software that allows officers to search for phones numbers, addresses, license plates, names, date of birth, ssn, etc. and cross references many sources such as lawsuits, insurance companies, public records, open source internet, etc. It is one of most valuable tools for obtaining information on suspects and where they live, work, what they drive.

TMCA - Texas Municipal Clerks Association.

TMCCP- Texas Municipal Clerks Certification program.

TMRS – Texas Municipal Retirement System.

TNRIS - Texas Natural Resources Information System.

TNOA - Texas Narcotics Officers Association (narcotics officers membership for training and networking).

TRAPS - Texas Recreation and Parks Society.

TSLAC - Texas State Library and Archives Commission

TTPOA - Texas Tactical Police Officers Association.

TWDB – Texas Water Development Board.

TXDOT – Texas Department of Transportation.

UAS - Unmanned aircraft system or drone.

Unencumbered Fund Balance - For budget purposes, the unencumbered fund balance is the amount of undesignated fund balance of a fund, i.e., that which is available for allocation.

UBO – Utility Billing Office.

UDC – Unified Development Code.

UE Laryngoscope - (Uescope Video Laryngoscope) inserts a breathing tube into the patient's lungs to provide oxygen and control respiration.

UFED - Universal Forensic Extraction Device; software to get data out of cellphones (Cellebrite is the company name that cells UFED).

URISA - Urban and Regional Information Systems Association.

VCFAAA – Victoria Civilian Fire Academy Alumni Association.

V.E.D.C. – Victoria Economic Development Corporation.

V.E.S. – Vehicle and Equipment Services.

VCSO – Victoria County Sheriff's Office.

VHFC – Victoria Housing Finance Corporation.

V.P.I.A. – Victoria Parks Improvement Association.

VSTDC - Victoria Sales Tax Development Corporation.

Working Capital - Calculated as a fund's current assets minus current liabilities. The term is used to indicate unencumbered fund balances in enterprise and internal service funds.