



# Victoria Fire Marshal's Office

9508 NE Zac Lentz Pkwy. Victoria, Texas 77904

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## Fire Watch Patrol Log Sheet

Building Name: \_\_\_\_\_

Building Address: \_\_\_\_\_

What Fire Protection Equipment/System is Out of Service: \_\_\_\_\_

Fire Watch Duties Conducted By (print name/position): \_\_\_\_\_

Fire Watch Commenced Date: \_\_\_\_\_ Time: \_\_\_\_\_

Fire Watch Terminated Date: \_\_\_\_\_ Time: \_\_\_\_\_

| Round            | Date   | Start Time<br>(circle a.m./p.m.) | End Time<br>(circle a.m./p.m.) | Areas Patrolled & Comments                    | Initials |
|------------------|--------|----------------------------------|--------------------------------|---|----------|
| <i>(example)</i> | 8/1/16 | 9:00 p.m.                        | 9:15 p.m.                      | All hallways on all floors; building occupied | GAW      |
| 1                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 2                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 3                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 4                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 5                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 6                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 7                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 8                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 9                | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 10               | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 11               | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 12               | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 13               | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 14               | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 15               | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |
| 16               | / /    | a.m.<br>p.m.                     | a.m.<br>p.m.                   |   |          |

**Notes**

- Rounds shall be made every 15 minutes within an occupied building; all other buildings shall maintain 30-minute rounds.
- Begin a new Fire Watch Patrol Log Sheet for each new day of Fire Watch.